

**SPECIAL TREE BOARD MEETING (CITY HALL)**  
**December 18, 2023; 4:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Ramos called the Meeting to Order at 4:34P.

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Chairperson Iris Ramos  
Vice-Chairperson, Jacob McElroy  
Board Member Terri Burney-Bisett  
Board Member Nanci Coddington  
Board Member Dorothy Tasian  
Alternate Board Member, Cheryl Mills  
Council Liaison, Krista Richardson

**STAFF PRESENT**

City Manager, Kevin Rule  
City Secretary, Suzanne MacKenzie

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT CALENDAR – None**

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS – None**

**REPORT OF SPECIAL (Select or Ad Hoc) Committees – None**

**SPECIAL ORDERS – None**

**UNFINISHED BUSINESS AND GENERAL ORDERS**

1. **The City of Woodcreek has received an application from Joe Gambino of 1 Pro Lane, Woodcreek, Texas 78676 requesting a Variance to the City of Woodcreek, Ordinance 91.07(B)(3) that states: " Property Owners, residents, and developers who wish to remove a Heritage Tree must request a variance. They must show proof that there is substantial reason to remove a Heritage Tree and placement of a desire structure is not considered to be reason enough to remove a Heritage Tree."**

City Manager, Kevin Rule, read into record the bullet points of an email sent to him by Chairperson Ramos.

Discussion was held on the Tree Variance Application.

Motion was made by Vice-Chairperson McElroy to decline the Tree Variance requested by Mr. Joe Gambino. Motion was seconded by Chair Ramos, by speaking on the item.

A roll call vote was held.

Voting Yea:

Chair Ramos, Vice-Chair McElroy, Member Burney-Bisett, Member Coddington, Member Tasian, Alt. Member Mills (voting as regular member)

Motion Passed: 5-0-0.

**NEW BUSINESS** – None

**ANNOUNCEMENTS**


Next Meeting to be held on January 8, 2023.

**ADJOURN**

Chair Ramos adjourned the Meeting at 5:20P.



**Iris Ramos, Chairperson**



**Suzanne MacKenzie, City Secretary**