

**SPECIAL CITY COUNCIL MEETING
September 14, 2022; 2:00 PM
Woodcreek, Texas**

MINUTES

CALL TO ORDER

Mayor Rasco called the meeting to order at 2:01PM.

MOMENT OF SILENCE

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Mayor Pro Tem Aurora F. LeBrun
Councilmember Chrys Grummert
Councilmember Debra Hines
Councilmember Joe Kotarba
Councilmember Brent H. Pulley

ABSENT

NO COUNCIL MEMBERS WERE ABSENT

STAFF PRESENT

City Secretary Suzanne Mac Kenzie
Administrative Assistant Maureen Mele
City Attorney Bud Wymore

PUBLIC COMMENTS

A public comment was given by: John Epley, Vicki Alvord, and Suzanne Mac Kenzie.

PROCLAMATION

Proclamation Designating September 17 - 23, 2022 Constitution Week

The Proclamation designating September 17 - 23, 2022 as Constitution Week was read and presented to Cherie Dawson, Donna Hector and representatives of the Jacob's Well Chapter of the Daughters of the American Revolution.

CONSENT AGENDA

1. **Approval of City Council Meeting Minutes from August 10, 2022.**

2. **Approval of City Council Meeting Minutes from August 31, 2022.**

A motion was made by Councilmember Pulley to approve the Consent Agenda. The motion was seconded by Councilmember Hines.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 5-0-0 vote.

REGULAR AGENDA

4. **Public Hearing on the Proposed Budget for the Fiscal Year 2022 - 2023 (Rasco).**

The Public Hearing on the Proposed Budget for the Fiscal Year 2022 - 2023 opened at 2:11PM.

A Public Comment was addressed with Vicki Alvord.

The Public Hearing closed at 2:21PM.

5. **Public Hearing on the Proposed Tax Rate for Fiscal Year 2022 - 2023 (Rasco).**

The Public Hearing on the Proposed Tax Rate for Fiscal Year 2022 - 2023 opened at 2:21PM.

No Public Comments were offered at this time.

The Public Hearing closed at 2:21PM.

6. **Discuss and Take Appropriate Action on an Ordinance of the City of Woodcreek, Texas Adopting the Fiscal Year 2022-2023 Budget Beginning October 1, 2022, and Ending September 30, 2023, in Accordance with Texas Local Government Code Chapter 102; Providing for the Filing of the Budget; Providing That This Ordinance Shall Be Cumulative of All Ordinances; Providing a Severability Clause; and Providing an Effective Date (Rasco).**

A motion was made by Councilmember Hines to adopt the 2022 - 2023 Budget as in the packet with the total expenditures to include line 8900 Miscellaneous Expenses (\$75,200) and to reassign \$50,000 of the surplus to the Contingency Reserve and place the remainder of the surplus in a Parks and Recreation Fund. The motion was seconded by Mayor Pro Tem LeBrun.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba

The motion carried with a 5-0-0 vote.

7. **Discuss and Take Appropriate Action on an Ordinance of the City of Woodcreek, Texas Approving the Certified Appraisal Roll; Setting the Tax Rate; Levying and Assessing Ad Valorem Taxes for the Use and Support of the Municipal Government of the City of Woodcreek, Texas for Fiscal Year 2022-2023; Apportioning the Levies for Specific Purposes; Providing a Severability Clause; and Providing an Effective Date (Rasco).**

A motion was made by Councilmember Hines to adopt the Maintenance and Operations (M & O) tax rate of \$.1152. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 5-0-0 vote.

A motion was made by Councilmember Hines to adopt the Debt Service Tax Rate of \$.0687. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 5-0-0 vote.

A motion was made by Councilmember Hines that the total Property Tax Rate be \$.1839, increasing last year's budget by 2.62%. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with a 5-0-0 vote.

8. **Discuss and Take Appropriate Action on a Resolution Ratifying the Recently Adopted Budget That Contains a Property Tax Rate That Raises More Total Property Taxes Than the Previous Year (Rasco).**

A motion was made by Councilmember Hines to approve the Resolution to Ratify the recently Adopted Budget that contains a Property Tax Rate that raises more total property taxes than the previous year. The motion was seconded by Councilmember Pulley.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 5-0-0 vote.

9. **Discuss and Take Appropriate Action on the Recommendation from the Platinum Roads Panel that Council direct the City Engineer, K. Friese, to Prepare a Priority List and Estimates for Streets to be covered by the \$227,000 Road Repairs Funds Approved in the 2022-23 Budget (LeBrun).**

A motion was made by Mayor Pro Tem LeBrun to approve the recommendation from the Platinum Roads Panel that Council direct the City Engineer, K. Friese, to prepare a priority list and estimates for streets to be covered by the \$227,000 Road Repairs Funds approved in the 2022 - 2023 Budget. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Councilmember Grummert that the estimate presented by K.Friese not exceed \$2,000 in cost. The amendment was seconded by Councilmember Pulley and accepted by Mayor Pro Tem LeBrun.

After discussion and explanation from the Chairperson of the Platinum Roads Panel, Linnea Bailey, a roll call vote on the amendment was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The amendment carried with a 5-0-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

The main motion carried with a 5-0-0 vote.

10. **Discuss and Take Appropriate Action on Installing New Signs at the Three Main Entrances to the City of Woodcreek to Promote Safety, Safe Driving, and Dark Skies Initiatives (Hines).**

A motion was made by Councilmember Hines to place solar radar speed signs costing \$2,700 each, at the three main entrances: Woodcreek Drive, Brookmeadow Drive, and Cypress Point drive. The motion was seconded by Councilmember Kotarba.

An amendment was made by Mayor Pro Tem LeBrun to consider an additional sign to be placed on Champions Circle with an exact location to be determined with the sign facing east. The amendment was seconded by Councilmember Kotarba and accepted by Councilmember Hines.

A roll call vote on the amendment was held.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba

The amendment carried with a 5-0-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun

The main motion carried with a 5-0-0 vote.

A motion was made by Councilmember Hines that council place three signs, as in the packet, at the three main entrances to promote safety, safe driving and dark skies. The motion was seconded by Councilmember Kotarba.

An amendment was made by Councilmember Grummert to place the three signs on one sign post at the main entrance. The amendment was seconded by Mayor Pro Tem LeBrun and accepted by Councilmember Hines.

An second amendment was made by Councilmember Hines to install the three signs on the existing post in the median near Stonehouse Circle. The amendment was seconded by Councilmember Grummert.

A roll call vote on the second amendment was held.

Voting Yea: Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

The second amendment carried with a 5-0-0 vote.

A roll call vote on the first amendment was held.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba

The first amendment carried with a 5-0-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The main motion carried with a 5-0-0 vote.

11. Discuss and Take Appropriate Action on the Creation of a Workgroup to Revise Woodcreek chapters 154-157 (Grummert).

A motion was made by Councilmember Grummert to create an Ad Hoc Workgroup to revise Chapters 154-157 of the Code of Ordinances. The motion was seconded by Councilmember Hines.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun

The main motion carried with a 5-0-0 vote.

12. Discuss and Take Appropriate Action on the Creation of an AD HOC Selection Review Committee (workgroup) to Review Applications for Administrator and Engineering Services as it relates to the Community Development Block Grant (Grummert).

A motion was made by Councilmember Grummert to create an Ad Hoc Selection Committee to review applications for administrator and engineering services as it relates to the Community Development Block Grant.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 5-0-0 vote.

13. Discuss and Take Appropriate Action on the City of Woodcreek becoming a Film Friendly Texas City through the Texas Film Commission (Rasco).

A motion was made by Mayor Pro Tem LeBrun that the City of Woodcreek take steps to become a Texas film friendly city and appoint Pat Rawlings, Jeff Rasco and Vicki Alvord to lead the effort. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.


Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 5-0-0 vote.

ADJOURN

Mayor Rasco adjourned the meeting at 3:48PM.



Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary