

**CITY COUNCIL MEETING (CITY HALL)**  
**March 27, 2024; 4:00 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Mayor Rasco Called the Meeting to Order at 4:03PM.

**MOMENT OF SILENCE**

**PLEDGES**

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Mayor Jeff Rasco  
Mayor Pro Tem Debra Hines  
Council Member Linnea Bailey  
Council Member Chrys Grummert  
Council Member Bob Hambrick  
Council Member Krista Richardson

STAFF PRESENT

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie  
City Attorney, Charles Zech - A representative of Denton, Navarro, Rocha, Bernal & Zech P.C. -*via Zoom*

**PUBLIC COMMENTS**

Public Comments were made by Joe Tormo and Marquerete Tormo

**CONSENT AGENDA**

1. **Approval of Minutes From Regular City Council Meeting on March 13, 2024.**
2. **Approval of A Special Event Permit At Augusta Park on March 30, 2024, And A Waiving Of The Permit Fee. (Rasco)**
3. **Discuss and Take Possible Action to Approve The Brookhollow Drive Road Closure For The Arbor Day Event on April 27, 2024. (Richardson)**

Motion was made by Council Member Bailey to accept the Consent Agenda. Motion was seconded by Council Member Hambrick.

Mayor Rasco Called for the vote by Show of Hands.

Motion Passed: 5-0-0.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

4. **Report From City Manager, Kevin Rule**
  - a) Monthly Staff Activity (February)
5. **Report by Ordinance Review Committee Liaison. (Hines)**
  - a) "Year-To-Date Review" of ORC Work, with Status Report on Each Item.
6. **Report from the Ad-Hoc Council Committee on the Program to Address Driveway Approach Repairs Post the 2023 Road Improvements. (Hines)**

## REGULAR AGENDA

7. **Presentation by Cindy Longo Cassidy on The Joint Hays County Friends of the Night Sky and Dark Sky Texas, Sky Quality Meter Program. (Rasco)**

This item was discussed after Item #11 in the agenda.

8. **Discuss and Amend Previously Adopted Council's Public Hearing Date of March 27th, Regarding Possible Updates to Chapter 156.057 Fences. (Grummert)**

Motion was made by Council Member Grummert to amend previously adopted Council's Public Hearing date regarding possible updates to §156.057 Fences be moved from March 27, 2024 to April 10, 2024. Motion was seconded by Council Member Richardson.

Mayor Rasco Called for the vote by Show of Hands.

Motion Passed: 5-0-0.

9. **Discuss and Take Appropriate Action on Items Submitted by the Ordinance Review Committee to Council for Consideration Regarding Electronic/Electric Fences and Traffic Code Schedule IV - City Parking of the City of Woodcreek Code of Ordinances. (Hines)**

Motion was made by Mayor Pro Tem Hines that the City of Woodcreek issue an official statement regarding electronic/electric fences and promote the use of signs warning others of their use. Motion was seconded by Council Member Grummert.

Mayor Rasco Called for the vote by Show of Hands.

Motion Passed: 5-0-0.

Motion was made by Mayor Pro Tem Hines to send ORC's recommendations for Schedule IV City Parking to Legal for consideration of their recommendation and the chapter as a whole for suggestions and to be placed into full ordinance format. Motion was seconded by Council Member Grummert.

Mayor Rasco Called for the vote by Show of Hands.

Motion Passed: 5-0-0.

10. **Discuss and Take Appropriate Action To Adopt Ordinance 2024-03-28-01, Amending the City of Woodcreek Code of Ordinances at Title III ("Administration"), Chapter 30 ("Officials, Employees and Organizations"); Providing For The Creation of the Infrastructure and Mobility Panel. (Bailey)**

4:41 PM Motion was made by Council Member Grummert to table it until after the Workshop because this document is also in the Workshop and something that is discussed in the whole totality of it. A second for this motion was not offered.

Motion was made by Council Member Bailey to adopt Ordinance 2024-03-27-01 amending the City of Woodcreek Code of Ordinances at Title III ("Administration"), Chapter 30 ("Officials, Employees and Organizations"); providing for the creation of the Infrastructure and Mobility Panel. Motion was seconded by Council Member Hambrick.

Mayor Rasco Called for the vote by Show of Hands.

Motion Passed: 5-0-0.

11. **Discuss and Take Appropriate Action to Make Full-Term Member Nominations to the Infrastructure and Mobility Panel. (Bailey)**

Motion was made by Council Member Bailey to make Full-Term Member nominations to the Infrastructure and Mobility Panel. Motion was seconded by Mayor Pro Tem Hines.

Member Nominations are as follows:

- Council Member Hambrick nominated Mr. Rogers Holt;
- Council Member Bailey nominated Mr. Jay Gallaway;
- Council Member Grummert passed on his option to make a nomination at this meeting;
- Mayor Pro Tem Hines nominated Mr. Jose Tormo; and
- Council Member Richardson nominated Mr. Craig Biggs.

Mayor Rasco Called for the vote by Show of Hands.

Motion Passed: 5-0-0.

***\*Recess was Called at 5:15PM.***

***\*Meeting was Reconvened at 5:18PM.***

12. **Workshop To Discuss All Advisory Body Ordinances, As Updated, Including The Following Commonly, or Officially Known As: (Hines)**

- a) H.O.T. Committee
- b) Planning and Zoning Commission
- c) Tree Board
- d) Parks and Recreation Board
- e) Ordinance Review Committee
- f) Infrastructure and Mobility Panel

***Workshop Opened at 5:18PM.***

***Workshop Closed at 5:58PM.***

13. **Discuss and Take Appropriate Action on Directing City Attorney Zech to Draft Ordinance Updates for Any Existing Ordinance as Updated Concerning An Council Advisory Body for the City of Woodcreek, Texas. (Hines)**

Motion was made by Mayor Pro Tem Hines to direct City Attorney Zech to draft ordinance updates for all existing ordinances regarding Advisory Bodies to Council in formance to mirror the I&M Panel in this packet as much as possible.

Motion was seconded by Council Member Richardson.

Mayor Rasco Called for the vote by Show of Hands.

Motion Passed: 5-0-0.

**COUNCIL CONSIDERATIONS FOR NEW AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING**


- A) *Introduced by Council Member Richardson, Seconded by Council Member Grummert:*
  - i. Discuss and Take Possible Action On Distributing Wildfire Evacuation Literature To Residents as Part of The Woodcreek Community Wildfire Protection Plan.
- B) *Introduced by Council Member Bailey, Seconded by Council Member Grummert:*
  - i. Discuss and Take Action On Adding Another Full-Term Member to the Infrastructure and Mobility Panel.
- C) *Introduced by Council Member Hambrick, Seconded by Council Member Bailey:*
  - i. Something regarding a Workshop for the June 2<sup>nd</sup> Woodcreek Day.
- D) *Introduced by Mayor Pro Tem Hines; No Second Offered:*
  - i. Water Task Force – pending business being wrapped up; and
  - ii. Procedural Documents for the City.

**ANNOUNCEMENTS**

**ADJOURN**

Mayor Rasco Adjourned the Meeting at 6:03PM.

  
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Jeff Rasco, Mayor

  
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Suzanne Mac Kenzie, City Secretary