

**CITY COUNCIL MEETING (CYJ)
September 27, 2023; 3:00 PM
Woodcreek, Texas**

MINUTES

CALL TO ORDER

Mayor Pro Tem Pulley Called the Meeting to Order at 3:00PM.

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Pro Tem Brent H. Pulley
Councilmember Linnea R. Bailey
Councilmember Chrys Grummert
Councilmember Bob Hambrick
Councilmember Debra Hines

ABSENT

Mayor Jeff Rasco

STAFF PRESENT

City Manager, Kevin Rule
City Secretary, Suzanne Mac Kenzie
City Attorney, Charles Zech

PUBLIC COMMENTS

One Public Comment was offered.

3:08PM – Mayor Pro Tem Pulley Called Executive Session into Order.

4:12PM – Mayor Pro Tem Pulley Closed Executive Session.

No Action was taken during Executive Session.

CONSENT CALENDAR

1. **Approval of Board of Adjustments Meeting Minutes From September 13, 2023.**

Motion was made by Council Member Hambrick to approve the Consent Calendar as it stands. Motion was seconded by Council Member Bailey.

Mayor Pro Tem Pulley accepted Council Member Grummert's request to remove Item #3 from the Consent Calendar.

Motion was made by Council Member Hambrick to approve Items 1 and 2 on the Consent Calendar. Motion was seconded by Council Member Bailey.

A roll call vote was taken.

Voting Yea:

Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Hines

Motion Passed: 5-0-0.

2. **Approval of Regular City Council Meeting Minutes From September 13, 2023.**

This item was approved in the motion listed under Item #1.

3. **Approval of A Special Event Permit for Tree Board's Arbor Day Event at the Triangle in November 2023.**

This item was removed from the Consent Calendar at the request of Council Member Grummert and discussed before Unfinished Business.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by Planning and Zoning Committee Liaison.

Commission is interested in holding a Workshop on Rainwater Collection.

Report by Ordinance Review Committee Liaison.

Committee held their 1st meeting without City Staff. No real action.

Report by Parks and Recreation Board Liaison.

All three parks have activity: Gazebo should be done Monday; Creekside prep work was done for playscape that should arrive in a week; Augusta Park ping pong table and cornhole are ordered and native signs have been ordered. Possible coordinated projects for rainwater collection with non-City volunteer groups.

Report by Platinum Roads Panel Liaison.

Process has been long, but we have the best roads in Central Texas!!

Report by Tree Board Liaison.

Arbor Day is November 4, 2023 10A-2P. Eager for Certified Arborist position to be filled.

Report by Mayor. – None

REPORTS FROM OFFICERS AND COUNCIL LIAISONS (Cont'd.)

Report by City Manager.

2023 Woodcreek Roads Project is underway, with a possible 2-3 more weeks of work. Road crews work with residents for ingress and egress to their homes. Encouraged residents to sign up for text and email blasts. City Hall will be closed on Monday, October 9, 2023 for Columbus Day.

REPORT OF SPECIAL (Select or Ad Hoc) Committees - None

SPECIAL ORDERS – None

Mayor Pro Tem Pulley accepted Charles Zech's suggestion to move Item #6 up in the Agenda.

6. **Discuss and Take Possible Action Concerning Engineering Review/Judgment Regarding Initial Five Speed Cushions.** *(Pulley)*

Motion was made by Mayor Pro Tem Pulley to discuss and take possible action concerning engineering review / judgment regarding the initial five(5) speed cushions. Motion was seconded by Council Member Hines.

An Amended Motion was made by Council Member Grummert to approve Mayor Pro Tem Pulley and Council Member Hines document and research they've recently done be sent to City Staff for the creation for a scope of work. Motion was seconded by Council Member Hines by speaking.

After Council discussion, Legal Counsel suggested that specific locations for radar signs and traffic calming devices not be designated by Council, but through solicitation of an engineer to perform a study, with guidance of general locations provided by Council.

4:47P Council Member Grummert withdrew his Amended Motion.

Public Comment was offered.

No roll call vote was taken on the main motion.

3. **Approval of A Special Event Permit for Tree Board's Arbor Day Event at the Triangle in November 2023.**

Motion was made by Council Member Grummert to approve the Arbor Day Event and waive the event application fee for the November 4, 2023 event at the Triangle.

After an explanation was provided that City Events are not charged a Special Event Application Fee, Council Member Grummert redrafted his motion.

Motion was made by Council Member Grummert to approve the event. Motion was seconded by Council Member Hambrick.

A roll call vote was held.

Voting Yea:

Council Member Grummert, Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey

Motion Passed: 5-0-0.

UNFINISHED BUSINESS AND GENERAL ORDERS

4. **Report on Neighbor-to-Neighbor Program Progress** (Hambrick)

5. **Discuss and Take Possible Action on Applying for the LCRA Grant, Due in January 2024, For the Installation of A Rainwater Harvesting System for City Hall.** (Grummert)

Motion was made by Council Member Grummert to approve moving forward with creating a project plan for a rainwater harvesting system for City Hall property and apply for LCRA Grant in 2024. Motion was seconded by Council Member Hines.

A roll call vote was held.

Voting Yea:

Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert

Motion Passed: 5-0-0.

NEW BUSINESS

6. **Discuss and Take Possible Action Concerning Engineering Review/Judgment Regarding Initial Five Speed Cushions. (Pulley)**

This item was moved up in Agenda Discussion, before Unfinished Business.

7. **Discuss and Take Possible Action On Waiving Variance Fee of \$514.75 for Todd MacKenzie's Approved Application For A Variance Regarding Fence Height By the Board of Adjustment. (Grummert)**

Motion was made by Council Member Grummert to waive the variance fee of \$514.75 for Todd MacKenzie's approved application for a variance regarding fence height by the Board of Adjustment held on September 13. Motion was seconded by Council Member Hines.

Mayor Pro Tem Pulley requested input from City Staff regarding costs: i.e. Non-Refundable Fee on All-Paid website, Staff Time to Process, newspaper publication, letters to residents and posting of notice at the site.

An amended motion was made by Council Member Hines to amend the total to \$500.00. Motion was seconded by Council Member Grummert by speaking.

A second amended motion was made by Council Member Grummert to refund \$200.00. Motion was seconded by Council Member Bailey.

A roll call vote was held on the Second Amended Motion.

Voting Yea:

Council Member Bailey, Council Member Grummert, Mayor Pro Tem Pulley

Voting Nay:

Council Member Hambrick

Abstentions:

Council Member Hines

Motion Passed: 3-1-1.

5:09P Council Member Hines withdrew her Amended Motion.

A roll call vote was held on the Main Motion.

Voting Yea:

Council Member Hines, Council Member Grummert

Voting Nay:

Mayor Pro Tem Pulley, Council Member Bailey, Council Member Hambrick

Motion Failed: 2-3-0.

8. **Discuss and Take Possible Action On Requesting the Planning and Zoning Commission To Review and Make Recommendation On the City of Woodcreek's Chapter 156.057 Fences, Considering Increasing Side and Back Fence Height Limits to Eight(8) Feet.** *(Grummert)*

Motion was made by Council Member Grummert to request the Planning and Zoning Commission to review and make recommendation on the City of Woodcreek's Chapter 156.057 Fences, to consider increasing side and back fence height to eight(8) feet and send the packet documents for this item for their consideration. Motion was seconded by Council Member Hines.

An amended motion was made by Council Member Hines to add the amendment [City Staff suggestion to include the Golf Course Covenant and Restriction document in the packet that will be sent to Planning and Zoning]. Motion was seconded by Council Member Grummert.

A roll call vote was held on the Amended Motion.

Voting Yea:

Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert

Motion Passed: 5-0-0.

A roll call vote was held on the Main Motion.

Voting Yea:

Council Member Grummert, Council Member Hambrick, Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey

Motion Passed: 5-0-0.

9. **Discuss and Take Possible Action to Move the Street Designation Sign for Brookmeadow To the Stop Sign At Brookmeadow and RR12 From the Current Location.** *(Hines)*

Motion was made by Council Member Hines that we direct Staff to move the Brookmeadow street name sign from the current location to the stop sign located at Brookmeadow and RR12.

A roll call vote was held.

Voting Yea:

Council Member Hines, Mayor Pro Tem Pulley, Council Member Bailey, Council Member Grummert, Council Member Hambrick

Motion Passed: 5-0-0.

10. **Report On Drought Response Flier.** *(Hines)*

One Public Comment was offered.

11. **Executive Session Under Texas Government Code, Section 551.071 - Consultation with City Attorney regarding Short-Term Rentals within the City of Woodcreek Code of Ordinances.**

This item was moved up in the Agenda Discussion, before the Consent Calendar.

12. **Discuss and Take Possible Action on Item Discussed Within Executive Session Under Texas Government Code, Section 551.071 - Consultation with City Attorney regarding Short-Term Rentals within the City of Woodcreek Code of Ordinances.**

No Action was taken on this item.

ANNOUNCEMENTS – None

ADJOURN

Mayor Pro Tem Pulley Adjourned the Meeting at 5:39PM.



Brent Pulley, Mayor Pro Tem



Suzanne Mac Kenzie, City Secretary