

**CITY COUNCIL MEETING (CITY HALL)**  
**February 28, 2024; 4:00 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Mayor Rasco Called the Meeting to Order at 4:00PM.

**MOMENT OF SILENCE**

**PLEDGES**

22

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Mayor Jeff Rasco  
Mayor Pro Tem Debra Hines  
Council Member Linnea Bailey  
Council Member Chrys Grummert  
Council Member Bob Hambrick  
Council Member Krista Richardson

STAFF PRESENT

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie  
City Attorney, Charles Zech - via Zoom

**PUBLIC COMMENTS**

Public Comments were offered by Jose Tormo at the beginning of the meeting.

**CONSENT AGENDA**

1. **Approval of Regular City Council Meeting Minutes From January 24, 2024.**
2. **Proclamation by the City of Woodcreek, Texas, to Declare the Month of April, As "Fair Housing Month". (Rule)**
3. **Proclamation recognizing Woodcreek and the Wimberley Valley as 'Dark Sky Place of the Year' for 2023 by the International Dark-Sky Association and proclaiming March 2024 as DarkSky Month in Woodcreek. (Rasco)**
4. **Proclamation recognizing the Wimberley Valley Cultural Association's expansion of our cultural district. (Rasco)**

Request was made by Council Member Grummert to remove all items from the Consent Agenda to the Regular Agenda. Mayor Rasco moved the items into Regular Agenda, with no objections from Council.

Motion was made by Council Member Grummert to edit page 10, item 13 of the packet under "Seconded Amended Motion", replace with motion failed. Motion was seconded by Mayor Pro Tem Hines.

An Amended Motion was made by Council Member Grummert to pass the minutes as edited. Motion was seconded by Council Member Richardson.

A roll call vote was taken on the Amended Motion.

Voting Yea:

Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines

Motion Passed: 5-0-0.

A roll call vote was taken on the Main Motion.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson

Motion Passed: 5-0-0.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

5. Report by Planning and Zoning Liaison.

- Report on Planning and Zoning Public Hearing and/or Recommendation to Council Regarding Possible Updates to Chapter 156.057 Fences, Including But Not Limited To, The Consideration of Increasing Side and Back Fence Height Limits to Eight(8) Feet. (Grummert)

Vice Chairperson of the Planning and Zoning Commission reported on the Planning and Zoning Commission recommendation of fence height.

6. Report by City Manager.

- Monthly Manager Report: January 2024.

## REGULAR AGENDA

7. **Presentation by Dr. Joseph Kotarba on the status of "Friends of Woodcreek" non-profit foundation.** (Rasco)
8. **Discuss and Take Appropriate Action on Setting a Public Hearing for Council Regarding Possible Updates to Chapter 156.057 Fences.** (Grummert)

Motion was made by Council Member Grummert to set the Public Hearing for Council regarding updates to Chapter 157.057 Fences for March 27, 2024. Motion was seconded by Council Member Richardson.

A roll call vote was taken.

Voting Yea:

Council Member Grummert, Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey

Motion Passed: 5-0-0.

9. **Discuss and Take Possible Action To Adopt Resolution 2024-02-28-01, Designating Authorized Signatories for the 2023 Texas Community Development Block Program, Grant Agreement Number CDV23-0080, Applicable to the Repair of Deerfield Drive. (Rule)**

Motion was made by Council Member Grummert to adopt Resolution 2024-02-28-01, Designating Authorized Signatories for the 2023 Texas Community Development Block Program, Grant Agreement Number CDV23-0080, Applicable to the Repair of Deerfield Drive. Motion was seconded by Council Member Richardson.

A roll call vote was taken.

Voting Yea:

Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines, Council Member, Council Member Grummert, Council Bailey

Motion Passed: 5-0-0.

10. **Discuss and Take Possible Action To Adopt Resolution 2024-02-28-02, Adopting the Required Community Development Block Grant (CDBG) Civil Rights Policies for Grant Agreement Number CDV23-0080, Applicable to the Repair of Deerfield Drive. (Rule)**

Motion was made by Council Member Grummert to adopt Resolution 2024-02-28-02, Adopting the Required Community Development Block Grant (CDBG) Civil Rights Policies for Grant Agreement Number CDV23-0080, Applicable to the Repair of Deerfield Drive. Motion was seconded by Council Member Hambrick.

A roll call vote was taken.

Voting Yea:

Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick

Motion Passed: 5-0-0.

**11. Discuss and Take Possible Action to Adopt Ordinance 2024-02-28-01, Forming the Infrastructure and Mobility Panel. (Bailey)**

Motion was made by Council Member Bailey to postpone this agenda item until the next meeting, if at such time, the Ordinance forming the Infrastructure and Mobility Panel has been reviewed by Legal and placed into the proper format for approval by Council. Motion was seconded by Council Member Richardson.

A roll call vote was taken.

Voting Yea:

Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson

Motion Passed: 5-0-0.

**12. Discuss and Take Appropriate Action to Make Full-Term, Full Member Nominations to the Infrastructure and Mobility Panel. (Bailey)**

Mayor Rasco removed this item from the Agenda discussion, with no objections from Council.

**13. Discuss and Take Appropriate Action to Populate and Establish Further Direction for the Ad Hoc Workgroup Created October 25th, 2023 for the Purpose of Creating a Dynamic Plan of Action for the City to Address Rainwater Collection and Water Conservation Through Ordinance and Other Programs. (Grummert)**

Motion was made by Council Member Grummert that Council names members to the Ad Hoc WorkGroup created October 2023 and additionally tasks this WorkGroup to obtain or prepare materials needed for applying for the LCRA Grant and to present their recommendation to Council on or before May 22, 2024. Motion was seconded by Council Member Richardson.

An Amended Motion was made by Council Member Grummert that Council Member Richardson and Mayor Pro Tem Hines are leads and they will move forward to populate members. Motion was seconded by Council Member Richardson

A roll call vote was taken on the Amended Motion.

Voting Yea:

Council Member Grummert, Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey

Motion Passed: 5-0-0.

A roll call vote was taken on the Main Motion.

Voting Yea:

Council Member Bailey, Council Member Grummert, Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines

Motion Passed: 5-0-0.

14. **Discuss and Take Possible Action on Amending Sections of Title III ("Administration"), Chapter 30 ("Officials, Employees and Organizations"), "Planning and Zoning Commission".** (Grummert)

Motion was made by Council Member Grummert that Council adopt amending sections of Title III Administration, Chapter 30 Officials, Employees and Organizations – Planning and Zoning Commission, Ordinance 2024-02-28-02. Motion was seconded by Mayor Pro Tem Hines.

An Amended Motion was made by Mayor Pro Tem Hines to amend Item D on page 71, line 73 to state "Any member of the Commission may resign by submitting written notice to the City Secretary, [the] City Records Management Officer. Resignation will be effective when received. Upon receipt of written notice of resignation, the City Secretary shall, as administratively possible, send such resignation to the Mayor, the Chair of Planning and Zoning and the Commission liaison." Motion was seconded by Council Member Grummert.

A roll call vote was taken on the Amended Motion.

Voting Yea:

Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert, Council Member Hambrick

Motion Passed: 5-0-0.

A roll call vote was taken on the Main Motion.

Voting Yea:

Council Member Hambrick, Council Member Richardson, Mayor Pro Tem Hines, Council Member Bailey, Council Member Grummert

Motion Passed: 5-0-0.

**COUNCIL CONSIDERATIONS FOR AGENDA ITEMS ON MARCH 13, 2024, REGULAR CITY COUNCIL MEETING**

- A) Introduced by Council Member Grummert, Seconded by Mayor Pro Tem Hines
  - i. Development of Community Wildfire Protection Plan.
  - ii. Nominations for Alternates of Planning and Zoning Commission to become Full-Members.
  - iii. Tree Board Ordinance.
  
- B) Introduced by Mayor Pro Tem Hines, Seconded by Council Member Hambrick.
  - i. Workshop to Compare and Create Uniformity of Verbiage on Formation Documents For Advisory Boards.

**ANNOUNCEMENTS**

- 15. Announcement of March 3 Celebration of Dark Sky Community and Cultural District. (Rasco)

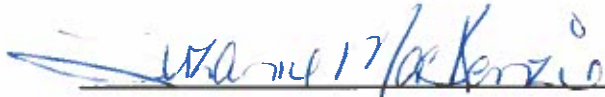
**ADJOURN**

Mayor Rasco Adjourned the Meeting at 5:39P



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Jeff Rasco Mayor



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Suzanne MacKenzie, City Secretary