

PLANNING & ZONING COMMISSION MEETING
April 14, 2021; 10:00 AM
Woodcreek, Texas

MINUTES

CALL TO ORDER

The meeting was called to order at 10:00AM by Commissioner Boze in the absence of the Chairperson and Vice-Chairperson.

PLEDGES

ROLL CALL

PRESENT

Commissioner Larry Alford
Commissioner Jack Boze
Commissioner Rogers Holt
Alt. Commissioner Lydia Johns

ABSENT

Chairperson Joe Kotarba
Vice-Chairperson Kathy Maldonado
Alt. Commissioner Chris Sonnier

STAFF PRESENT

City Manager Brenton B. Lewis
City Secretary Linda Land
Administrative Assistant Maureen Mele

PUBLIC COMMENTS

A public comment was made by Ray Don Tilley.

The **REGULAR AGENDA** was addressed prior to the **CONSENT AGENDA**.

Commissioner Johns was sitting-in as a voting member of the P&Z Commission.

REGULAR AGENDA

2. **Discussion and Take Appropriate Action on a Recommendation to the Woodcreek City Council about the 2040 Comprehensive Plan Survey**

A report was given by Mayor Pro Tem LeBrun regarding the development and timeline of the suggested city survey endorsed by the Comprehensive Plan Advisory Workgroup. Production, tabulation and analysis of the data were also mentioned.

For question 2, Commissioner Holt made a motion to delete this question. The motion was seconded by Commissioner Boze.

After discussion, a roll call vote was held.

Voting Yea: Commissioner Holt, Commissioner Boze, Commissioner Alford, Commissioner Johns

The motion passed with a 4-0-0 vote and question 2 was deleted.

Discussion about the Comment request on question 4 and 5 resulted in slight rewordings. Discussion about the RATES AND FEES FOR VARIOUS CITY SERVICES resulted in slight rewording.

For question 11, a motion was made by Commissioner Boze to delete this question. The motion was seconded by Commissioner Alford.

After discussion, a roll call vote was held.

Voting Yea: Commissioner Boze, Commissioner Alford, Commissioner Johns

Voting Nay: Commissioner Holt

The motion passed with a 3-1-0 vote and question 11 was deleted.

A motion was made by Commissioner Boze to move the demographic questions 14 - 17 to the beginning of the survey. The motion was seconded by Commissioner Johns. After discussion, the motion was amended to leave questions 14 - 17 at the same place in the survey. The amendment was accepted by Commissioner Johns.

After discussion, a roll call vote was held.

Voting Yea: Commissioner Johns, Commissioner Holt, Commissioner Boze, Commissioner Alford

The motion passed with a 4-0-0 vote and the demographic questions will remain as placed.

A motion was made by Commissioner Johns to limit the survey to one per household and to issue the survey to each house, not the property owner. The motion was seconded by Commissioner Boze.

After discussion, roll call vote was held.

Voting Yea: Commissioner Holt, Commissioner Boze, Commissioner Alford, Commissioner Johns

The motion passed with a 4-0-0 vote.

A motion was made by Commissioner Boze that the survey be mailed to each Woodcreek property with no digital option. The motion was seconded by Commissioner Alford.

A roll call vote was held.

Voting Yea: Commissioner Boze, Commissioner Johns, Commissioner Holt, Commissioner Alford

The motion passed with a 4-0-0 vote.

The **CONSENT AGENDA** was addressed.

1. Approval of the Special Planning & Zoning Commission Meeting Minutes for April 7, 2021

A motion was made by Commissioner Johns to approve the minutes from April 7, 2021. The motion was seconded by Commissioner Boze.

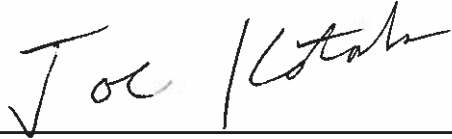
A roll call vote was held.

Voting Yea: Commissioner Johns, Commissioner Alford, Commissioner Boze, Commissioner Holt

The motion passed with a 4-0-0 vote.

ADJOURN

The meeting was adjourned at 11:29AM.

Handwritten signature of Joe Kotarba in cursive script.

Joe Kotarba, Chairperson

Handwritten signature of Linda Land in cursive script.

Linda Land, City Secretary