

**TREE BOARD MEETING (CITY HALL)**  
**February 12, 2024; 4:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chairperson Ramos Called the Meeting to Order at 4:37PM.

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson, Iris Ramos

Vice-Chairperson, Jacob McElroy

Board Member Terri Burney-Bisett      *Arrived at 4:41PM*

Board Member Nanci Coddington

Board Member Cheryl Mills

**PUBLIC COMMENTS**

Public Comment by Jeff Aylor, Double J Golf Ranch Club, were to be offered before the agenda item.

**CONSENT AGENDA**

1. **Approval of Regular Tree Board Meeting Minutes From January 8, 2024.**

Motion was made by Vice-Chairperson McElroy to approve the regular Tree Board Meeting minutes from January 8, 2024. Motion was seconded by Member Coddington.

A roll call vote was held.

Voting Yea:

Vice-Chairperson McElroy, Member Coddington, Member Mills

Motion Passed: 3-0-1.

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

2. Report From Tree Board Chair.

a. New Members and Terms for Tree Board Members.

b. Status on Double J Ranch Golf Club Meeting.

c. Report research for City Arborist.

3. Report From Tree Board Liaison.

a. Tree Board Request To Council For \$1,000 to Purchase and Plant A Desert Willow Tree at Augusta Park.

b. Tree Board Request To Council For City To Provide \$1500 For Tree Damaged at 50 Brookmeadow.

## REGULAR AGENDA

### 4. **Discuss and Take Possible Action On A Variance Request from the Double J Ranch Golf Club For The Removal of Two(2) Heritage Oak Trees, Located At 1 Pro Lane.**

Motion was made by Chairperson Ramos to proceed with discussion on this particular topic. Motion was seconded by Vice-Chairperson McElroy.

A roll call vote was held.

Voting Yea:

Member Coddington, Member Mills, Chairperson Ramos, Member Burney-Bisett

Voting Nay:

Vice-Chairperson McElroy

Motion Passed: 4-1-0.

Motion was made by Chairperson Ramos to table this request for the variance and call a special meeting in two weeks to discuss it fully with Double J and support a plan going forward. Motion was seconded by Vice-Chairperson McElroy.

An Amended Motion was made by Chairperson Ramos to table this request and call a special meeting on February 26<sup>th</sup>. Motion was seconded by Member Burney-Bisett.

A roll call vote was held on the Amended Motion.

Voting Yea:

Vice-Chairperson McElroy, Member Burney-Bisett, Member Coddington, Member Mills, Chairperson Ramos

Motion Passed: 5-0-0.

A roll call vote was held on the Main Motion.

Voting Yea:

Member Burney-Bisett, Member Coddington, Member Mills, Chairperson Ramos

Voting Nay:

Vice-Chairperson McElroy

Motion Passed: 4-1-0.

**\*\* 6:11PM Chairperson Ramos Called a Recess.**

**\*\* 6:18PM Chairperson Ramos Reconvened the Meeting.**

**5. Discuss and Take Possible Action On Nominations For Tree Board, Chairperson.**

Motion was made by Member Burney-Bisett to nominate Iris Ramos as Chairperson of the Tree Board. Motion was seconded by Member Mills.

A roll call vote was held.

Voting Yea:

Member Mills, Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Bisett, Member Coddington

Motion Passed: 5-0-0.

**6. Discuss and Take Possible Action On Nominations For Tree Board, Vice-Chairperson.**

Motion was made by Chairperson Ramos to nominate Jacob McElroy as Vice-Chairperson of the Tree Board. Motion was seconded by Member Burney-Bisett.

A roll call vote was held.

Voting Yea:

Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Bisett, Member Coddington, Member Mills

Motion Passed: 5-0-0.

**7. Discuss and Take Possible Action Regarding Tree Board/ Individual Goals for 2024.**

Discussion was held on this item. No voting action was taken.

**8. Discuss and Take Possible Action For Arbor Day Celebration, Scheduled For April 27, 2024.**

Discussion was held on this item. No voting action was taken.

**9. Discuss and Take Possible Action Regarding Board Member Research On Developing A Tree Care and Management Plan For the City of Woodcreek.**

Discussion was held on this item. No voting action was taken.

**10. Discuss and Take Possible Action Regarding Planting A Desert Willow Tree At The Triangle in Spring of 2024.**

Discussion was held on this item. No voting action was taken.

**11. Schedule A Training Day For Tree Survey Software Instruction with Jacob McElroy.**

Discussion was held on this item. No voting action was taken.

**ANNOUNCEMENTS**

Next Meeting Date: March 11, 2024.

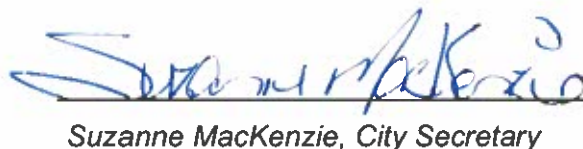
**ADJOURN**

Chairperson Ramos Adjourned the Meeting at 7:26PM.



*Iris A. Ramos*

*Chairperson, Iris Ramos*



*Suzanne MacKenzie*

*Suzanne MacKenzie, City Secretary*