

**TREE BOARD MEETING (CITY HALL)**  
**July 10, 2023; 4:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Ramos called the Meeting to Order at 4:30P

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson Iris Ramos  
Board Member Terri Burney-Bisett (*Arrived at 4:35P*)  
Board Member Nanci Coddington  
Board Member Jacob McElroy  
Board Member Dorothy Tasian  
Council Liaison Brent H. Pulley

STAFF PRESENT

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT CALENDAR**

1. **Approval of Regular Meeting Minutes from June 12, 2023.**

Motion was made by Member Tasian to approve the minutes from June 12, 2023. Motion was seconded by Member Coddington.

A roll call vote was held.

Voting Yea: Chair Ramos, Member Burney-Bissett, Member Coddington, Member McElroy, Member Tasian

Motion Passed: 5-0-0.

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

*Report by Tree Board Liaison.* – Application for Cheryl Mills will be presented to Council.

*Report by City Manager.* – No report offered.

**REPORT OF SPECIAL (Select or Ad Hoc) Committees – None offered.**

**SPECIAL ORDERS – None**

**UNFINISHED BUSINESS AND GENERAL ORDERS**

- 2. Discussion and Possible Action Regarding the Chair's Option to Declare An Open Position on the Tree Board and Refer to the Council for Further Advice and Action.** (Ramos)

Chair Ramos made a motion to declare a vacancy on the Tree Board and ask Council to secure a new member for the two alternate positions. Motion was seconded by Member Burney-Bissett.

A roll call vote was held.

Voting Yea: Member Burney-Bissett, Member Coddington, Member McElroy, Member Tasian, Chair Ramos

Motion Passed: 5-0-0.

- 3. Follow-Up Discussion with Possible Action Regarding Research on Oak Wilt Diseased Tree Grant Possibilities and Communications with City Manager.** (McElroy/Rule)

No action was taken on this item.

- 4. Follow-Up Discussion with Possible Action Regarding the Procurement of Oak Wilt Diseased Neighborhoods Map From Karl Flocke, Including Plan to Protect Homeowner Privacy.** (Pulley/Rule)

No action was taken on this item.

- 5. Follow-Up Discussion with Possible Action Regarding A Tree Board Survey "Cheat Sheet" for Tree Symptoms and Measurement Tools.** (McElroy)

No action was taken on this item.

- 6. Follow-Up Discussion and Possible Action Regarding the Election of a Vice-Chair From Within Existing Tree Board Membership.** (Ramos)

Motion was made by Chair Ramos to appoint Member McElroy as the Vice-Chairperson for the Tree Board. Motion was seconded by Member Tasian.

A roll call vote was held.

Voting Yea: Member Coddington, Member McElroy, Member Tasian, Chair Ramos, Member Burney-Bissett

Motion Passed: 5-0-0.

7. **Follow-Up Discussion and Possible Action Regarding City of Woodcreek Arbor Day Celebration Date, Venue and Vendors.** (Ramos, Rule, Tasian)

No action was taken on this item.

#### **NEW BUSINESS**

8. **Discuss and Take Appropriate Action to Forward Budget Impacting Items and Events to City Council for Consideration and Possible Inclusion in the 2023-2024 Fiscal Year Budget Discussions.** (Ramos)

No action was taken on this item.

#### **ANNOUNCEMENTS**

9. Next Meeting of the Tree Board is August 14, 2023.
10. Please Bring Your Personal Copy of the Agenda or Your Laptop to the Next Meeting.

#### **ADJOURN**

Chair Ramos adjourned the Meeting at 5:20P



Iris Ramos, Chairperson



Suzanne Mac Kenzie, City Secretary