
MEETING NOTICE

The City Council of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Wednesday, June 26, 2024 at 4:00 PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

<https://zoom.us/j/92253352690?pwd=UkdIWmRTQldLYnhwaDE0eVI3eWdJZz09>

Meeting ID: 922 5335 2690; Passcode: 402874

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D.

Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

*Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).*

*Submit written comments by email to City.Secretary@WoodcreekTX.gov by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.*

AGENDA

CALL TO ORDER

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT CALENDAR

1. Approval of Regular City Council Meeting Minutes From June 12, 2024.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

2. Report by Parks and Recreation Board Liaison presenting the Parks and Recreation Board's recommendation regarding the installation of a single stall restroom at Creekside Park. (Hambrick)
3. Report by Infrastructure and Mobility Panel Liaison in relation to the May 21 and May 29 meetings, topics including but not limited to concerns of the Panel's scope based on their formation document, Ordinance 24-332. (Bailey)

REGULAR AGENDA

4. Approve the scope of work changes for each City Park and approve additional work submitted under the scope, not to exceed the monies awarded to the City under the Parks and Open Space Advisory Commission (POSAC) Grant. (Hambrick)
5. Discuss and possible action on a request for approval of a preliminary replat of Lot 9A & 11A of the Oak Orchard Enclave. (Burton)
6. Discussion and possible action on a Resolution of the City of Woodcreek removing the City Secretary for a lack of confidence in her ability to perform the duties of City Secretary. (Rasco)
7. Discussion and possible action on the appointment of a commissioner to fulfill the remainder of a vacated term on the Planning and Zoning Commission for the City of Woodcreek. (Rasco)
8. Discussion and possible action to remove alternate Jake Buckner from the City of Woodcreek Tree Board (Richardson)
9. Discussion and possible action to post a Request for Qualifications (RFQ) for a City Administrator for The City of Woodcreek. (Hines)
10. Discussion and possible action on the posting of a Request for Proposals/Bids (RFP) for a Land Management Service Contract for the City of Woodcreek. (Hines)
11. Discussion and possible action on an overlay layout and cost estimate from Freeland Turk regarding the East to West leg of Deerfield and resurfacing improvements related to the 2023 Road Bond funds. (Hines)
12. Discussion and possible action on road surface patch work on the North to South section of Deerfield utilizing street maintenance funds. (Hines)
13. Discussion and possible action approving a final design and plan for improvements at The Triangle for the 2023-2024 annual beautification project. (Hines)
14. Discussion and possible action on removing the current City Arborist Request for Proposals/Bids (RFP), edit, repost for the 2024-2025 budget year, and add direct solicitation action with a minimum of five(5) local vendors by City Staff. (Hines)
15. Discuss and Take Appropriate Action To Recommend City Staff Post A RFP For A Certified Arborist That Is Oak Wilt Qualified To Survey All Existing City Property (Referenced In Tree Ordinance 22-308 Chart Map 98.19) For Oak Wilt Disease With Treatment Recommendations, With a Budget Reallocation From the General Fund Line Item 10-510 (Richardson)
16. Discuss and Take Possible Action on the Roles of Council Liaison's including Possible Reassignments for Council Liaisons for Council's Advisory Boards.
17. Discussion and possible action to change the position of Staff Support Specialist from hourly pay to a full-time (32 hours per week) salaried position. (Rasco)

18. Discussion and possible action to change the position of Code Administrator/Planner 1 from hourly pay to a full-time (40 hours per week) salaried position. (Rasco)

COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING

ANNOUNCEMENTS

ADJOURN

POSTING CERTIFICATION:

I certify that the above notice was posted on the 23rd day of June, 2024 at 09:30AM

Jeff Rasco, Mayor

AGENDA PREPARATION

By: 
Suzanne J. MacKenzie, City Secretary