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## MEETING NOTICE

*The City Council of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Wednesday, September 11, 2024 at 6:30 PM.*

*All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.*

*The public may watch this meeting live at the following link:*

<https://zoom.us/j/93042077015?pwd=VWltS09Va1lJZWxzZHY4TVRlMUzBvQT09>

Meeting ID: 930 4207 7015; Passcode: 946057

*A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).*

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*The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.*

*Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.*

*It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.*

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*The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D.*

*Action, if any, will be taken in open session.*

*This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

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*Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042*

*Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).*

*Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.*

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## **AGENDA**

**CALL TO ORDER**

**MOMENT OF SILENCE**

**PLEDGES**

**ROLL CALL and ESTABLISH QUORUM**

**PUBLIC COMMENTS**

**CONSENT CALENDAR**

1. Approval of Minutes From Regular City Council Meeting on August 14, 2024.
2. Approval of Minutes From Special City Council Budget Workshop on 21, 2024.
3. Approval of Minutes From Regular City Council Meeting on August 28, 2024.

#### **REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

4. Report By Acting City Administrator, Jim Burton.
  - a) Sheriff Report
  - b) Check Register
  - c) Accounting Services
  - d) Quarterly Financials
  - e) Code Enforcement
  - f) City Hall Updates
  - g) Engineering Requests

#### **PROCLAMATIONS AND GUEST SPEAKERS**

5. Proclamation naming September 2024 as PRIDE Month in the City of Woodcreek

#### **REGULAR AGENDA**

6. Public Hearing on the Proposed Budget For Fiscal Year 2024-2025.
7. Discuss and Take Possible Action to Adopt An Ordinance of the City Council of the City of Woodcreek, Texas, Adopting The Fiscal Year 2024-2025 Budget, Beginning October 1, 2024, and Ending September 30, 2025, In Accordance with Texas Local Government Code Chapter 102; Providing For The Filing of the Budget; Providing That This Ordinance Shall Be Cumulative of All Ordinances; Providing A Severability Clause; And Providing An Effective Date.
8. Discussion and possible action to request a scope of work analysis and cost estimate for projects related to pedestrian mobility, city-wide drainage, a safety enhancement program phase II, and other capital improvement planning topics from the City of Woodcreek's engineering firm, Freeland Turk not to exceed \$24,000 in total services for this planning work. (Hines)
9. Discuss and Take Appropriate Action To Consider The Remediation of Driveway Approaches On Brookmeadow Drive As Discussed At The January 24, 2024 City Council Meeting. (Bailey)
10. Discussion and possible action to authorize Jim Burton, acting City Administrator, to select a vendor to provide excess debt collection services for the City of Woodcreek. (Hines)
11. Discussion and possible action to amend Chapter 32.01 of the City of Woodcreek Code of Ordinances, Title VII ("Traffic Code"), Chapter 70 ("Traffic Schedules"), Schedule II ("Stop and Yield Intersections"). (Hines)
12. Discussion and take possible action on directing Jim Burton, acting City Administrator, to award the Land Management contract to Bruner Land Improvements following the closing of the Request for Proposals (RFP) for said services on August 31, 2024 thereby authorizing Mr. Burton to enter into a contract with Bruner Land Improvements not to exceed \$20,000 annually spanning several budget line item categories related to this service. (Rasco)
13. Discussion and take possible action on selecting a company for which to award the City Arborist contract following the closing of the Request for Proposals (RFP) for said services on

August 31, 2024 thereby authorizing Mr. Burton to enter into a contract with the selected applicant not to exceed \$18,000 annually from the Arborist budget line item. (Rasco)

14. Discussion and possible action on providing due notice to the City of Woodcreek City Secretary, Suzanne Mac Kenzie, of allegations of incompetency and misconduct. (Hines)

## **COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING**

### **ANNOUNCEMENTS**

### **ADJOURN**

### **POSTING CERTIFICATION**

**IT IS HEREBY CERTIFIED** that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall on the **6th day of September, 2024 at 5:00PM.**