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## MEETING NOTICE

*The City Council of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Wednesday, October 09, 2024 at 6:30 PM.*

*All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.*

*The public may watch this meeting live at the following link:*

<https://zoom.us/j/93042077015?pwd=VWltS09Va1IJZWxzZHY4TVRMOzBvQT09>

Meeting ID: 930 4207 7015 ; Passcode: 946057

*A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).*

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*The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.*

*Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.*

*It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.*

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*The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D.*

Action, if any, will be taken in open session.

*This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

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*Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042*

*Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).*

*Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.*

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## AGENDA

**CALL TO ORDER**

**MOMENT OF SILENCE**

**PLEDGES**

**ROLL CALL and ESTABLISH QUORUM**

**PUBLIC COMMENTS**

## **REGULAR AGENDA**

1. Consideration and Possible Action to approve the portion of the FY 2024-2025 tax rate dedicated to maintenance and operations be \$0.1099, and the total FY 2024-2025 tax rate of \$0.1908 as reflected in the FY2024-2025 budget pursuant to TEX. TAX CODE § 26.05(a)
2. Consideration and Possible Action on an Ordinance of the City Council of The City Of Woodcreek, Texas (Ordinance #24-10-09-1, Adopting a Tax Rate Of \$0.1908 Per One Hundred Dollars (\$100.00) Consisting of the Approved Maintenance and Operation Rate (\$0.1099) and Debt Service Rate (\$0.0809) of Assessed Valuation For the City Of Woodcreek To Be Effective For the 2024 Tax Year (Fiscal Year 2025)
3. Discussion and possible action to award the City of Woodcreek 2024 Safety Enhancement Program bid to Myers Concrete. (Hines)
4. Discussion and possible action to select a design and authorize the City of Woodcreek Engineering Firm, Freeland Turk, and city staff to draft and post a Request for Bid to improve the cul de sac at Champion Court to enhance safety. (Hines)
5. Discussion and possible action to post a Request for Qualifications (RFQ) for a City Secretary for The City of Woodcreek. (Hines)
6. Discussion and possible action to delegate all duties of the office of City Secretary of the City of Woodcreek to the current acting City Administrator, Jim Burton, who may then assign some task to other city staff to distribute the workload. (Hines)
7. Discussion and possible action to approve a stipend for city staff, Taffy Barker, not to exceed \$250.00 per week as compensation for added duties that may occur during the duration of the time that the City of Woodcreek takes to hire a new City Secretary. (Hines)
8. Authorize staff to draft and issue a request for proposals (RFP) for administrative and plan development services for the Resilient Communities Program (RCP) grant program administered by the Texas General Land Office (GLO). (Hines)
9. Discussion and possible action to adopt a Flood Plain Damage Prevention Ordinance for the City of Woodcreek, Texas. (Hines)
10. Discussion and possible action to adopt a resolution designating the totality of the American Rescue Plan Act funds received by the City of Woodcreek as "lost revenue," be incorporated into the General Fund, and allocated for drainage and planning projects during the fiscal year 2024-2025. (Hines)
11. Discussion and possible action to authorize the Mayor to negotiate the terms and conditions of an employment agreement with the selected candidate from the City Administrator selection process, execute the agreement subject to legal review, and upon successful execution, appoint the individual as the City Administrator for the City of Woodcreek. (Hines)

## **COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING**

### **ANNOUNCEMENTS**

12. Town Hall for City-Wide Drainage Issues Scheduled for October 22nd at 6:30PM at the VFW with City Engineers, Freeland Turk, in attendance and leading the meeting.
13. Deerfield update: a projected timeline has been received from the project management team. We are waiting for an updated design plan, and then will move forward with scheduling a town hall meeting to discuss the north / south work with residents and property owners in that area.

## **ADJOURN**

**POSTING CERTIFICATION**

**IT IS HEREBY CERTIFIED** that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall on the **4th day of October, 2024 at 4:00PM.**