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## MEETING NOTICE

The City Council of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Wednesday, December 13, 2023 at 6:30 PM.

The public may watch this meeting live at the following link:

<https://zoom.us/j/91901227351?pwd=NjRYTFZDeDRNaHdDR1ZwNEtBd0NqQT09>

Meeting ID: 919 0122 7351; Passcode: 432154

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

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The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

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The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

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# AGENDA

## CALL TO ORDER

## MOMENT OF SILENCE

## PLEDGES

## ROLL CALL and ESTABLISH QUORUM

## PUBLIC COMMENTS

## CONSENT CALENDAR

1. Approval of Regular Meeting Minutes From November 8, 2023.
2. Approval of Special Meeting Minutes From November 20, 2023.
3. Approval of A Proclamation Celebrating the Woodcreek Arbor Day Event on November 4, 2023, at The Triangle from 10AM-2PM. (Rasco)
4. Approval of the 2024 Holiday Calendar for the City of Woodcreek.
5. Approval of the 2024 Council Meeting Calendar for the City of Woodcreek.
6. Approval of Resolution 2023-12-12-01, Job Descriptions for City Secretary, Staff Support Specialist/Receptionist, Assistant to the City Manager.
7. Approval of Financial Statements for September 2023.
8. Approval of Quarterly Financial Report for September 30, 2023.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

9. *Report by Planning and Zoning Committee Liaison.*
  - Rainwater Collection, Including Permitting Process, Offset to Impervious Cover, Etc.
  - Possible Updates to Chapter 156.057 Fences, Including Raising Height to Eight(8) Feet.
10. *Report by Mayor.*
  - List of Open Volunteer Positions on Woodcreek Boards, Committees, Commissions, Panels, Etc.

## SPECIAL ORDERS

11. Discuss and Take Possible Action On Any Suggested Changes To The Woodcreek City Council, Rules of Procedure. (Rasco)
12. Discuss and Take Appropriate Action on the Appointment of A Mayor Pro Tempore for the City of Woodcreek City Council for the Upcoming Year.

## NEW BUSINESS

13. Discuss and Take Possible Action on Adopting Resolution 2023-12-13-02, Aqua Texas Franchise Agreement. (*Rule*)
14. Discuss and Take Possible Action To Coordinate A Council Retreat in January 2024. (Rasco)
15. Discuss and Take Possible Action On The Boy Scout Eagle Project For Rainwater Collection at Augusta Park, Using The Unspent SpookTacular Funds To Cover The Cost of Materials. (Rasco)
16. Discuss and Take Possible Action to Host A Family-Friendly Golf Tournament, As Part of A Year-Long Celebration of Woodcreek's 40<sup>th</sup> Birthday. (Rasco)
17. Discuss and Reconsider Taking Possible Action on Edits to Chapter 30 "the Ordinance Review Committee Ordinance" (Grummert)
18. Discuss and Take Appropriate Action to Remove Recently Placed 'Keep Right' Signs at Tree Island Locations in the City of Woodcreek. (Grummert)

## ANNOUNCEMENTS

## ADJOURN

## POSTING CERTIFICATION

I certify that the above notice was posted on the **8h day of December, 2023 at 3:00PM.**

By: 

**Suzanne J. MacKenzie, City Secretary**