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## MEETING NOTICE

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Monday, February 12, 2024 at 4:30 PM.

The public may watch this meeting live at the following link:

<https://zoom.us/j/92122557589?pwd=T0pVbExJSE1xVmhwWdUVYXozMGNPUT09>

Meeting ID: 921 2255 7589; Passcode: 166800

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

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The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

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The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion

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Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

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# AGENDA

## CALL TO ORDER

## ROLL CALL and ESTABLISH QUORUM

## PUBLIC COMMENTS

## CONSENT AGENDA

1. Approval of Regular Tree Board Meeting Minutes From January 8, 2024.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

2. *Report From Tree Board Chair.*
  - a. New Members and Terms for Tree Board Members.
  - b. Status on Double J Ranch Golf Club Meeting.
  - c. Report research for City Arborist.
3. *Report From Tree Board Liaison.*
  - a. Tree Board Request To Council For \$1,000 to Purchase and Plant A Desert Willow Tree at Augusta Park.
  - b. Tree Board Request To Council For City To Provide \$1500 For Tree Damaged at 50 Brookmeadow.

## REGULAR AGENDA

4. Discuss and Take Possible Action On A Variance Request from the Double J Ranch Golf Club For The Removal of Two(2) Heritage Oak Trees, Located At 1 Pro Lane.
5. Discuss and Take Possible Action On Nominations For Tree Board, Chairperson.
6. Discuss and Take Possible Action On Nominations For Tree Board, Vice-Chairperson.
7. Discuss and Take Possible Action Regarding Tree Board/ Individual Goals for 2024.
8. Discuss and Take Possible Action For Arbor Day Celebration, Scheduled For April 27, 2024.
9. Discuss and Take Possible Action Regarding Board Member Research On Developing A Tree Care and Management Plan For the City of Woodcreek.
10. Discuss and Take Possible Action Regarding Planting A Desert Willow Tree At The Triangle in Spring of 2024.
11. Schedule A Training Day For Tree Survey Software Instruction with Jacob McElroy.

**ANNOUNCEMENTS**

12. Next Meeting Date: March 11, 2024.

**ADJOURN**

**POSTING CERTIFICATION**

I certify that the above notice was posted on the **8th day of February, 2024 at 4:00PM**

By: 

**Suzanne J. MacKenzie, City Secretary**