



LIBRARY ADVISORY BOARD MEETING

January 10, 2024 at 12:00 PM

Wolfforth Library Community Room - 508 East HWY 62/82 Wolfforth, TX

AGENDA

CALL MEETING TO ORDER

ROLL CALL AND ESTABLISH A QUORUM

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the Library Advisory Board regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the Library Advisory Board with civility that is conducive to appropriate public discussion. Speakers can address only the Library Advisory Board and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Consider and take appropriate action on minutes from October 18, 2023 Advisory Board Meeting.
2. Consider and take appropriate action on acceptance of the final Library Advisory Board Bylaws
3. Consider and take appropriate action on the report from the Library Director pertaining to the schematic design from Kimley Horn.
4. Consider and take appropriate action on fundraising possibilities for land development.

ADJOURN

In accordance with the Americans with Disability Act any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Secretary at 806-855-4120 or send written request to P.O. Box 36 Wolfforth Texas 79382 at least 48 hours in advance of the meeting date.

Certification

I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas was posted on January 5, 2024 at 5:00 p.m.

/s/ Kimberly Brantley, Library Director

City of Wolfforth Library Board
10/18/2023 Minutes

Attending: Leslie Demma, Linda Dunn, Debbie Perkey, Stephanie Speed, Jenna Atthanasiou
(late arrival)

Absent: None

Staff Members: Kim Brantley

Linda Dunn called the meeting to order at noon.

Leslie moved and Linda seconded to approve the minutes of 7/12/2023. The motion passed unanimously.

Debbie moved and Linda seconded to approve the by-laws as presented, with corrections for executive sessions. The motion carried unanimously.

The Board discussed the collection and removal policy, including some corrections and additions. Leslie moved, Jenna voiced the second, and the motion passed unanimously to approve the collection and removal policy as amended.

Leslie left at 12:30 p.m.

Kimley Horn has proposed an agreement for the landscaping project for the library grounds. The draft agreement should be completed by December 15, with final approval scheduled for January, 2024. Financial resources for the project will be generated by grants and fund-raising efforts. No action taken.

Kim reported the new web site launched on 10/18/2023.

The meeting adjourned at 12:45 p.m.

Board Chair

Approved: _____
Date

BYLAWS

CITY OF WOLFFORTH LIBRARY ADVISORY BOARD

ARTICLE I

Name

The name of this organization shall be the CITY OF WOLFFORTH LIBRARY ADVISORY BOARD. The Board shall have those duties and responsibilities authorized in these bylaws.

ARTICLE II

Membership

Section 1. The Board is comprised of five (5) members, three (3) of whom must be Wolfforth residents and two (2) of whom must reside or work in Lubbock County. Members must be card-holding patrons of the City of Wolfforth Library.

Section 2. The term of office for Board members is two (2) years and members may serve consecutive terms. Terms will be staggered. If a board member resigns before their term is complete, a replacement will be found by the Board to finish the remaining time.

Section 3. A member should be removed if they miss 3 consecutive, regularly scheduled, board meetings with unexcused absences. This is done with a majority vote of the Board.

Section 4. A Board member shall not receive a salary nor compensation for services as an Advisory Board member.

Section 5. During the first meeting of the year, members will appoint a chair, co-chair, and secretary.

Article III

Duties

Section 1. Board members will be asked to discuss the needs, short-term goals, and long-term goals of the Library.

Section 2. Board members will be asked to advocate for the community to the Library Director.

Section 3. Board members will be asked to advocate for the Library in the community.

Section 4. The Board may be asked to assist with city council reports or address the City Council.

Section 5. The Board Chair may be asked to assist the Library Director in creating the agenda for meetings.

Section 6. The Board Co-Chair may be asked to assist the Board Chair or take over the duties if the Board Chair is unable.

Section 7. The Board Secretary may be asked to keep minutes during meetings or to type minutes at the end of meetings. The Secretary will make sure a copy of the typed minutes is sent to the Library Director and will keep a copy themselves.

Article IV

Meetings

Section 1. Regular meetings of the Board will be held quarterly on the second Wednesday of the month in January, April, July, and October.

Section 2. Special meetings may be called when needed by the Chair, Library Director, or at the request of City leaders. All special meetings will have to conform to the Texas Open Meetings regulations. Meetings must meet notice requirements.

Section 3. A quorum shall consist of two-thirds of the members.

Section 4. The Advisory Board shall conduct business in accordance with Texas Open Meetings regulations and with *Robert's Rules of Order Revised*.

Section 5. An agenda, including items to be discussed, will be created by the Library Director and the Board Chair. The agenda will be made available to the Board by 5 p.m. the Friday before each meeting.

Section 6. Meeting times will be posted for public notice. Minutes and agenda will be available for the public. All regular meetings will be open to the public.

Section 7. Any Board member, or the Library Director, can call for an executive session; thereby limiting the meeting to only the Board and the Library Director.

Adopted October 18, 2023

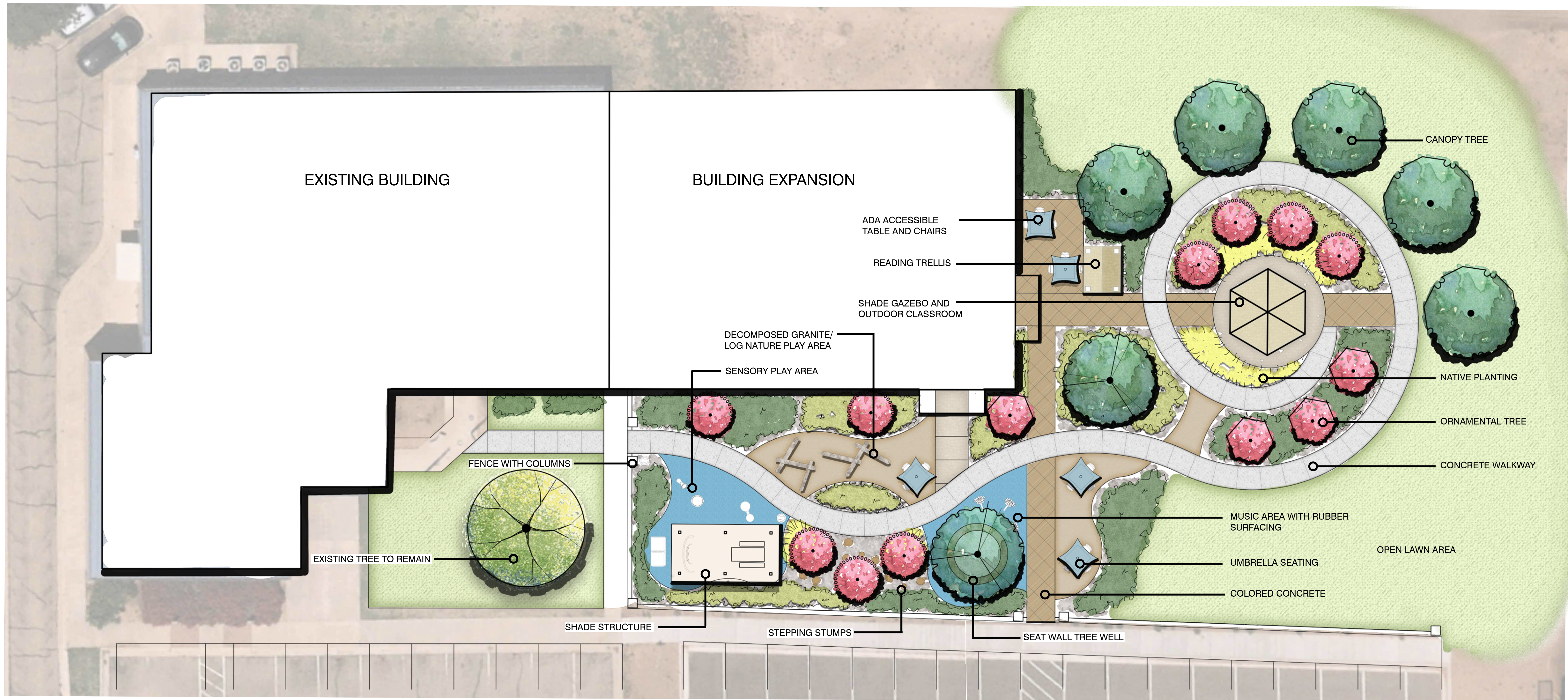
CITY OF WOLFFORTH LIBRARY

SCHEMATIC DESIGN PRESENTATION
WOLFFORTH, TX



WOLFFORTH LIBRARY DESIGN

SCHEMATIC DESIGN



WOLFFORTH LIBRARY DESIGN

SCHEMATIC DESIGN



INSPIRATION PHOTOS

WOLFFORTH LIBRARY DESIGN

SCHEMATIC DESIGN

HARDSCAPE MATERIAL

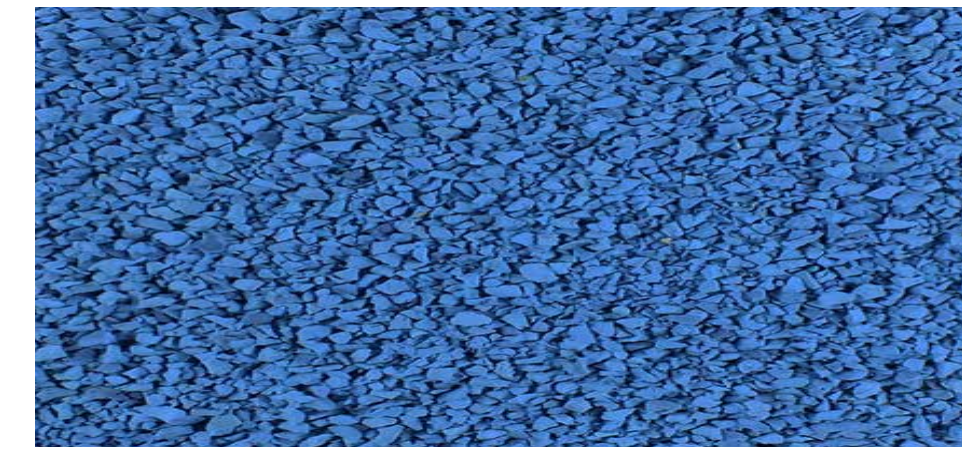
L-1

DECOMPOSED GRANITE
COLOR: TAN



L-2

RUBBER SURFACING
COLOR: LIGHT BLUE



L-3

NATURAL PLAY EQUIPMENT
TYPE: DRUMS, CHIMES, PIANO



L-4

WOOD TRELLIS
COLOR: DARK OAK



L-5

INTEGRAL CONCRETE
COLOR: MOCHA



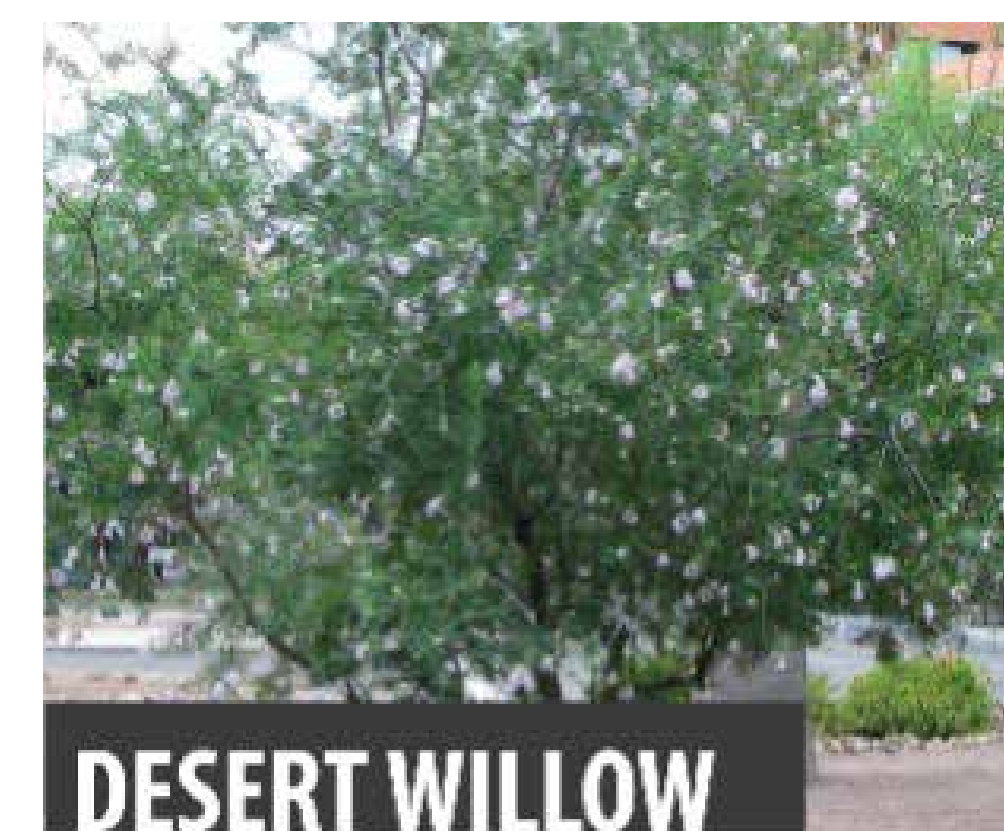
PLANT MATERIAL



PINK MUHLY GRASS



TEXAS SAGE



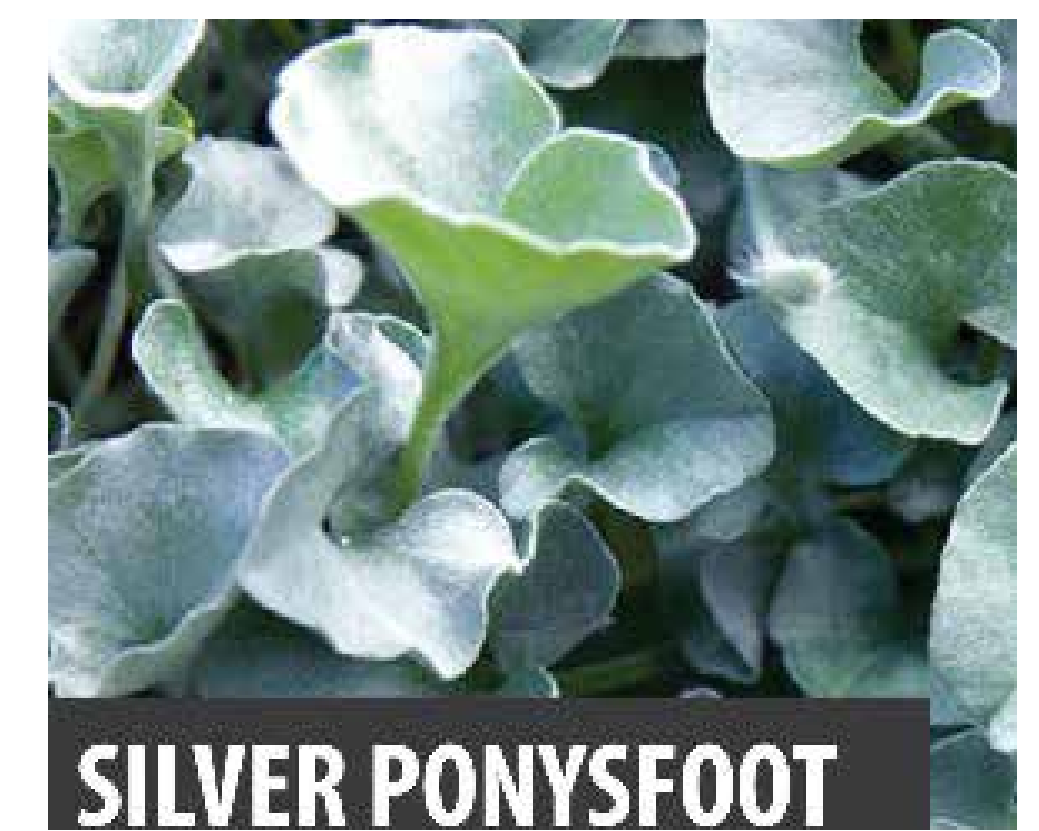
DESERT WILLOW



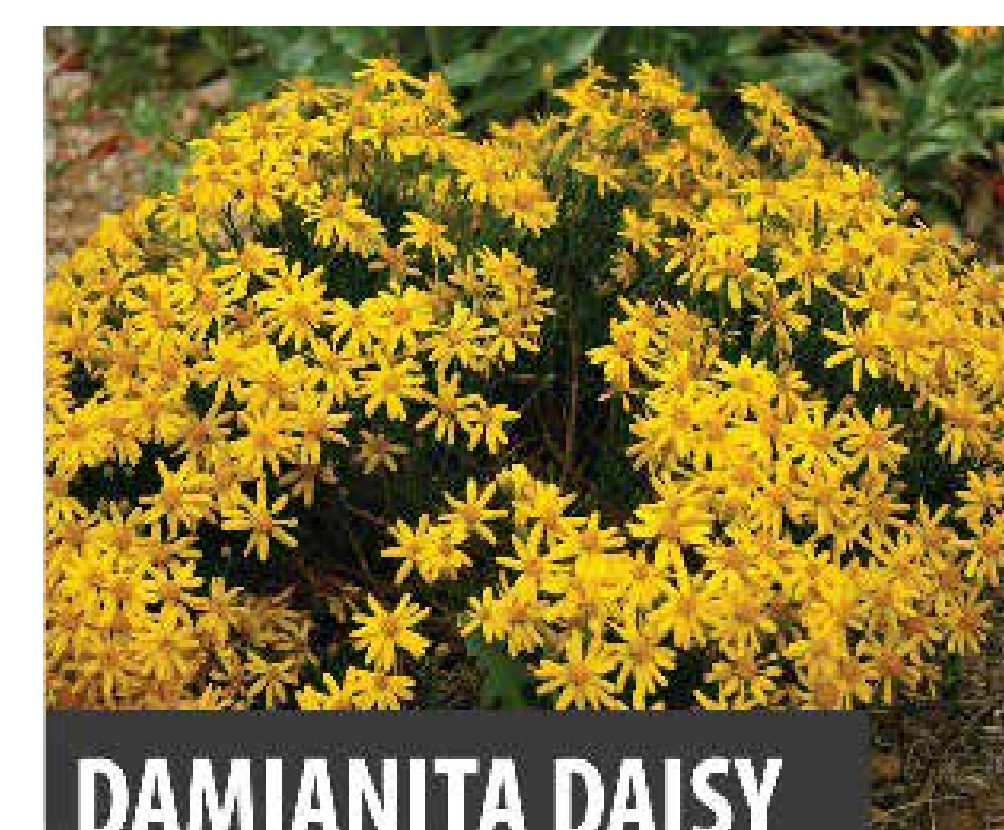
DEER GRASS



TURK'S CAP



SILVER PONYFOOT



DAMIANITA DAISY



AUTUMN SAGE