



CITY COUNCIL MEETING

October 21, 2024 at 6:00 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

AGENDA

CALL MEETING TO ORDER

INVOCATION - Councilmember Place 1 Cooper

PLEDGE OF ALLEGIANCE - Councilmember Place 2 Houck

ROLL CALL AND ESTABLISH A QUORUM

SAFETY REVIEW

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

CONSENT AGENDA

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

- 1.** Consider and take appropriate action on October 7, 2024 City Council meeting minutes
- 2.** Consider and take appropriate action on September 2024 departmental reports
- 3.** Consider and take appropriate action on 2nd reading of Resolution 2024-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH
AUTHORIZING THE EXTENSION OF THE BUSINESS IMPROVEMENT GRANT
PROGRAM TO PROMOTE NEW AND EXPANDED BUSINESS DEVELOPMENT

4. Consider and take appropriate action on Resolution 2024-039

A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS, APPROVING THE
INVESTMENT PORTFOLIO SUMMARY FOR THE QUARTER ENDED SEPTEMBER 30,
2024 AND PROVIDING AN EFFECTIVE DATE.

REGULAR SESSION

5. Consider and take appropriate action on annual report from Frenship Youth Baseball

6. Consider and take appropriate action Resolution 2024-040

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS
APPROVING AN INDIVIDUAL PROJECT ORDER (IPO) WITH KIMLEY-HORN AND
ASSOCIATES, INC. FOR THE CITY OF WOLFFORTH WATER AND WASTEWATER
MASTER PLAN UPDATE; AND PROVIDING AN EFFECTIVE DATE

7. Consider and take appropriate action on possible selection of identifying markings on new
elevated storage tank

8. PUBLIC HEARING: Consider and take appropriate action on an amendment to the Wolfforth
Code of Ordinances, Article 14.03 Use Regulations.

9. Consider and take appropriate action Ordinance 2024-038

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH
AMENDING CITY OF WOLFFORTH ZONING ORDINANCE BY AMENDING CHAPTER
14 ZONING; ADDING §14.03.0061 OLD TOWN MIXED-USE DISTRICT (OTM);
ESTABLISHING THE OLD TOWN MIXED-USE DISTRICT TO SERVE AS THE
COMMUNITY COMMERCIAL CENTER; PROVIDING A SEVERABILITY CLAUSE;
PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND
PROVIDING AN EFFECTIVE DATE.

10. Consider and take appropriate action on final plat for Overlook West Lot 182-A.

11. Consider and take appropriate action on award of Janitorial Services RFP

EXECUTIVE SESSION

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

12. 551.087 Deliberations Regarding Economic Development Negotiations: to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of financial or other incentive to a business prospect.

RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURN

In accordance with the Americans with Disability Act any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Secretary at 806-855-4120 or send written request to P.O. Box 36 Wolfforth Texas 79382 at least 48 hours in advance of the meeting date.

Certification

I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas was posted on October 18, 2024 at 5:00 p.m.

/s/ Terri Robinette, City Secretary



CITY COUNCIL MEETING

October 07, 2024 at 6:00 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

MINUTES

CALL MEETING TO ORDER

Meeting was called to order by Mayor Addington at 6:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL AND ESTABLISH A QUORUM

PRESENT

Mayor Charles Addington

Councilmember Place 1 David Cooper

Councilmember Place 2 Wesley Houck

Mayor Pro Tem Doug Hutcheson

Councilmember Place 4 Charlotte McDonald

Councilmember Place 5 Austin Brashier

SAFETY REVIEW

CITIZEN ENGAGEMENT

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City Council Meeting Minute October 7, 2024

(unapproved draft)

There were no public comments.

RECOGNITION AND PROCLAMATIONS

1. Recognition of the Lilley Family
2. Recognize the appointment of Randy Hall as City of Wolfforth's Director of Public Works

CONSENT AGENDA

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve the consent agenda.

Motion made by Councilmember Place 4 McDonald, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

3. Consider and take appropriate action on September 16, 2024 City Council meeting minutes
4. Consider and take appropriate action on second reading of Resolution 2024-033, EDC land purchase, legal description Crestridge TR F.
5. Consider and take appropriate action on request for Hotel Occupancy Tax funds in the amount of \$2,000 for Frenship Basketball Boosters Annual Regional Tournament
6. Consider and take appropriate action on UCA Pay Request #5 and #6 for the Chloramine Conversion Phase 2 Project
7. Consider and take appropriate action on UCA Pay Request #1 for water main extension for new fire department facility.
8. Consider and take appropriate action on Payment Request from Parkhill / Missouri Petroleum for the 2024 Seal Coat Program.

REGULAR SESSION

9. Public Hearing: Consider and take appropriate action on business improvement grant funds for 2024-2025 fiscal year.

A public hearing is held by the governing body in order for the public to hear the facts and offer their opinions. The governing body is not obligated to engage in dialogue with those present.

(unapproved draft)

This will be the second year for the Business Improvement Grant Program on behalf of the EDC. In FY 2024, two BIG Grants were presented.

Opened at 6:07 PM

There were no public comments

Closed at 6:08 PM.

10. Consider and take appropriate action on first reading of Resolution 2024-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH
AUTHORIZING THE EXTENSION OF THE BUSINESS IMPROVEMENT GRANT
PROGRAM TO PROMOTE NEW AND EXPANDED BUSINESS DEVELOPMENT.

Motion to approve first reading of Resolution 2024-038

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.
Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

11. Consider and take appropriate action on report from City of Wolfforth Library

Library Director Kimberly Brantley-Sallee gave a report including the Library's latest
Accreditation in the category for City's over 10,000 in population. Several grants have recently
been received including an HEB grant. The 501c3 for the Library Building Fund has been
created and a capital campaign will begin shortly.

12. Consider and take appropriate action on annual report from Frenship Youth Baseball

Motion to table this item until October 21, 2024

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.
Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem
Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

13. Consider and take appropriate action on request to limit vehicular traffic in Frenship Mesa on
Halloween night

This event in Frenship Mesa has become a large draw to the community. Members of the
neighborhood report more than 1700 trick-or-treaters and came to City staff for help to make
the neighborhood the safest it can be for the event. The Police Department has developed a plan

(unapproved draft)

to close roads into the Frenship Mesa neighborhood to outside traffic. Residents will be allowed to come in to the neighborhood through an entrance on the north.

Motion to approve the vehicular traffic plan for Frenship Mesa for Halloween night.

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

14. Receive report from staff on recent Bond Rating analysis from S&P Global

City Manager Randy Criswell discussed with the City Council the recent bond ratings call with S&P Global. The City had received a AA- rating in 2021. The City received its improved 2024 rating at AA. There are only two cities in our region, Amarillo and Lubbock, that are ranked higher and Wolfforth is the only city of its size in the area with this rating.

15. Discuss and consider adoption of an Ordinance 2024-035 Authorizing the Issuance and Sale of up to \$12,750,000 of City of Wolfforth, Texas Combination Tax and Revenue Certificates of Obligation For Water System Improvements, Series 2024; Levying an Annual Ad Valorem tax For The Payment of Said Certificates; Approving a Paying Agent/Registrar Agreement and an Official Statement; and Enacting Other Provisions Relating to the Subject.

Paul Jasin with Specialized Public Finance presented the bids received for the 2024 issuance of Certificates of Obligation for water capital improvements. The City received seven bids for the issuance of \$12,750,000. Robert W. Baird & Co, Inc was the winning big with a 4.008% interest rate. This will be a 30 year term and will close on October 30, 2024.

Motion to approve the agenda item as written.

Motion made by Mayor Pro Tem Hutcheson, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

16. Consider and take appropriate action on update from Kimley-Horn regarding progress and schedule of elevated storage tank project.

Chandler Sheilds and Marcus Michaelwics with Kimley-Horn gave an update on the 0.5 MG EST. This project began in July 2022 by first reviewing the TCEQ criteria and submitting plans for TCEQ approvals. Project was advertised for bid opening on 10/29/2024 with a Notice to Proceed estimated for December 2024.

(unapproved draft)

Council favors the option of a precast concrete fence around the entire perimeter.

Operational impacts of removing two existing 0.05 MG tanks were discussed and water modeling was used to determine recommendations. Peak demand with total build-out of the Harvest and Overlook subdivisions was studied. The two existing 0.05 MG tanks would not be needed for the new system.

Mayor directed Staff to place this item on the October 21 agenda with examples of ideas for the logo for the side of the tank.

17. Consider and take appropriate action on bids received for manufactured home for Fire/EMS.

Motion to award the bid for a manufactured home from Solitaire Homes of Lubbock in the amount of \$130,351.73 for Fire and EMS.

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson. Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

18. Consider and take appropriate action on adopting Ordinance 2024-036

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING CHAPTER 3, ARTICLE XIV – PROPERTY MAINTENANCE CODE OF THE CODE OF ORDINANCES BY ADOPTING THE 2021 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-036

Motion made by Councilmember Place 5 Brashier, Seconded by Councilmember Place 2 Houck.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

19. Consider and take appropriate action on Ordinance 2024-037

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING CHAPTER 6, ARTICLE III – STAGNANT WATER, WEEDS, AND RUBBISH

(unapproved draft)

WHICH SHALL BE AMENDED TO UNWHOLESOME CONDITIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion to approve Ordinance 2024-037

Motion made by Councilmember Place 1 Cooper, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

20. Discussion pertaining to possible development of City Council handbook

Councilmember Brashier would like staff to begin the formation of a Council handbook which includes dress code, code of conduct, and a source of information for new and current Councilmembers that would answer questions. Councilmembers proposed a newly elected orientation session. Mayor Addington and City Manager Randy Criswell will work with other city staff to create an orientation presentation and brief manual for newly elected officials to bring back to Council and be ready for the election in May.

EXECUTIVE SESSION

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

The City Council convened into Executive Session at 7:44 PM.

21. 551.089 Deliberation Regarding Security Devices or Security Audits: To deliberate certain security matters in accordance with Section 551.089 of the Texas Government Code (i) Information Technology and Cyber Security Contracts

RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reconvened into open session at 8:07 PM

There was no action resulting from Executive Session.

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

City Council Meeting Minute October 7, 2024

(unapproved draft)

Executive session update on Economic Development per Councilmember McDonald

New Logo Design ideas per Councilmember Houck

ADJOURN

Motion to adjourn at 8:13 PM.

Motion made by Councilmember Place 4 McDonald, Seconded by Mayor Pro Tem Hutcheson.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Mayor Pro Tem Hutcheson, Councilmember Place 4 McDonald, Councilmember Place 5 Brashier

PASSED AND APPROVED THIS THE 21ST DAY OF OCTOBER 2024.

Charles Addington, II, Mayor
City of Wolfforth, Texas

ATTEST:

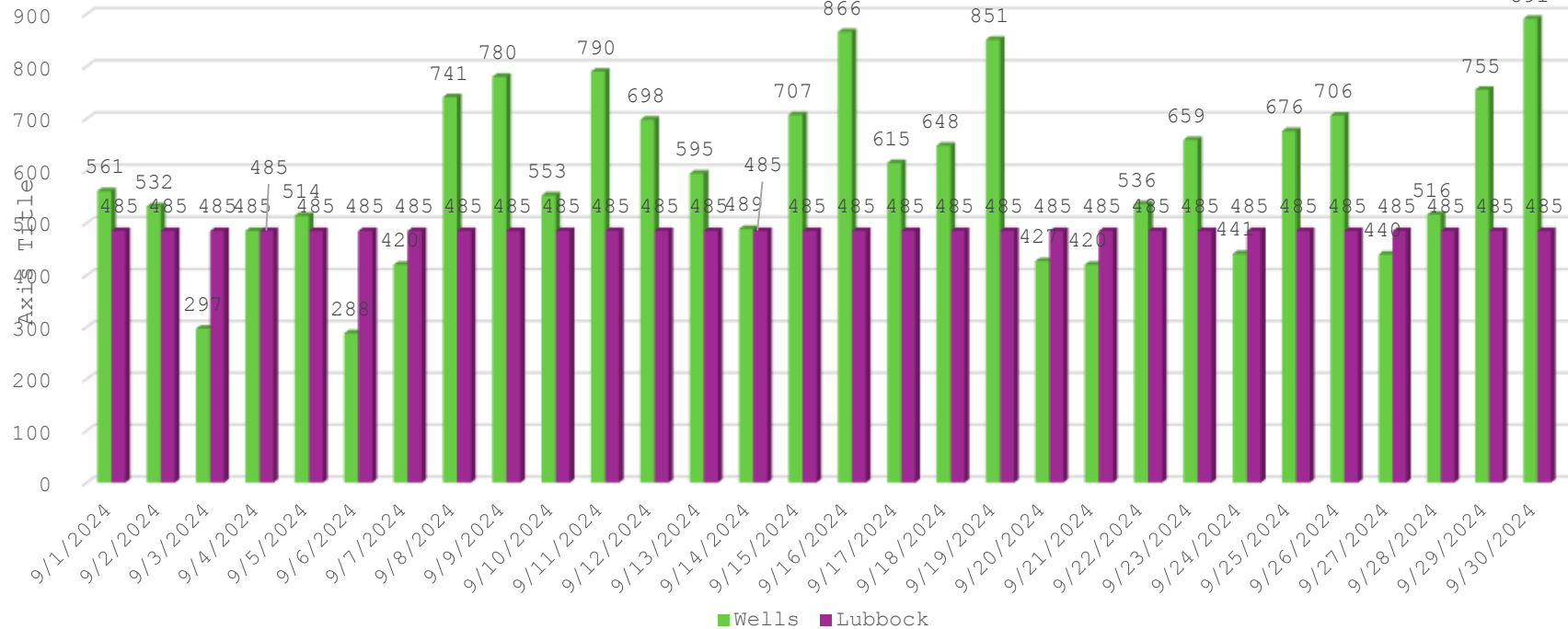
Terri Robinette, City Secretary

DRAFT

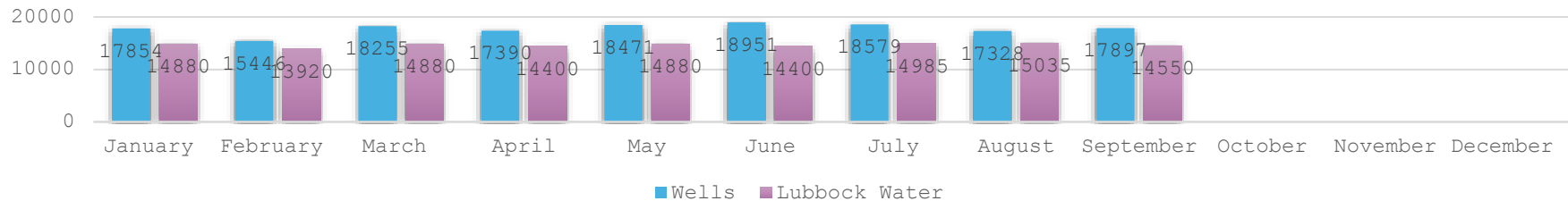
Departmental Reports September 2024

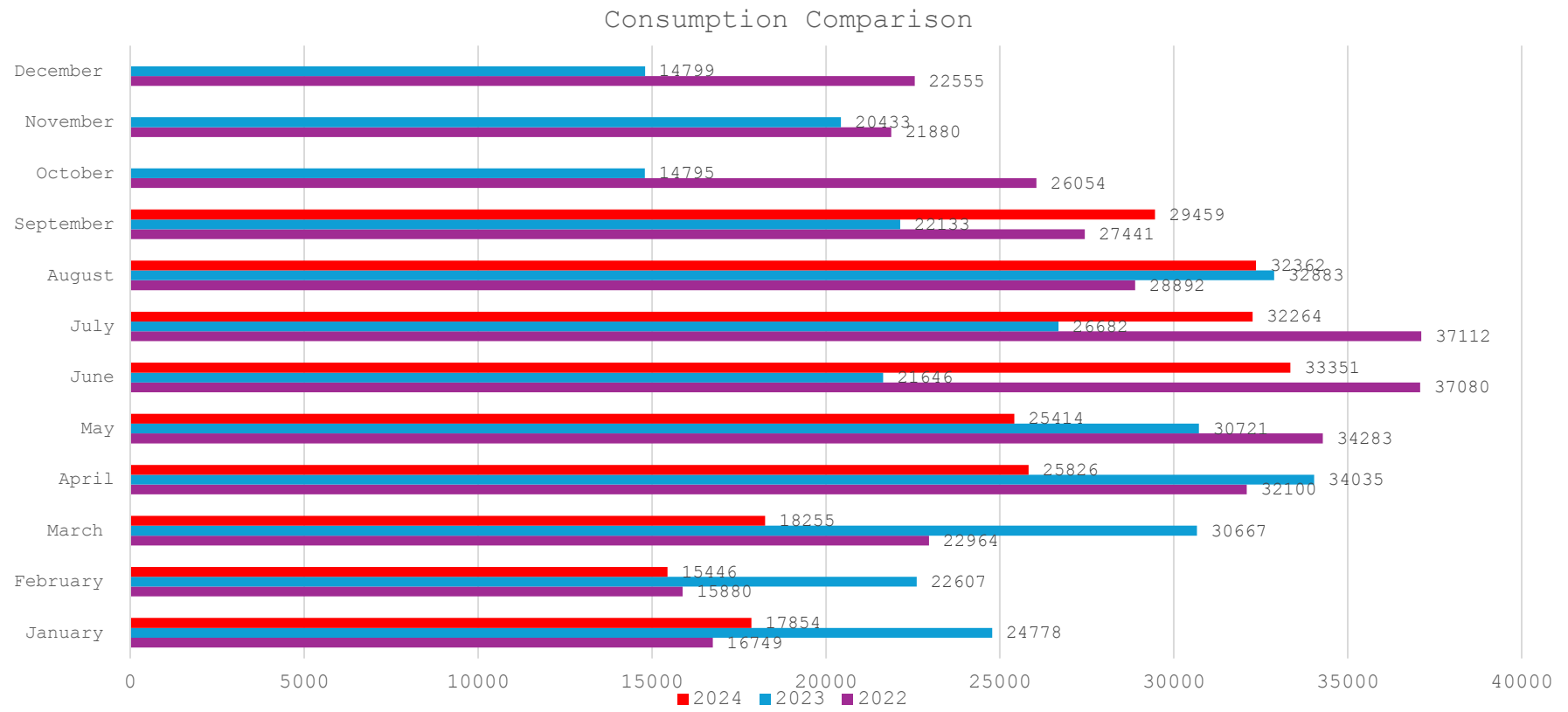
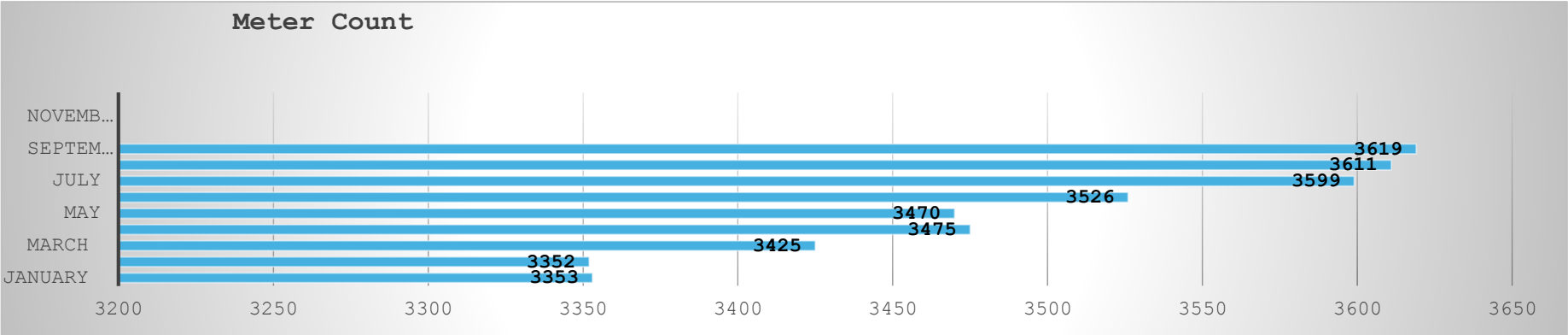
Public Works Reports
September 2024

Daily Pumpage from Wells and Lubbock

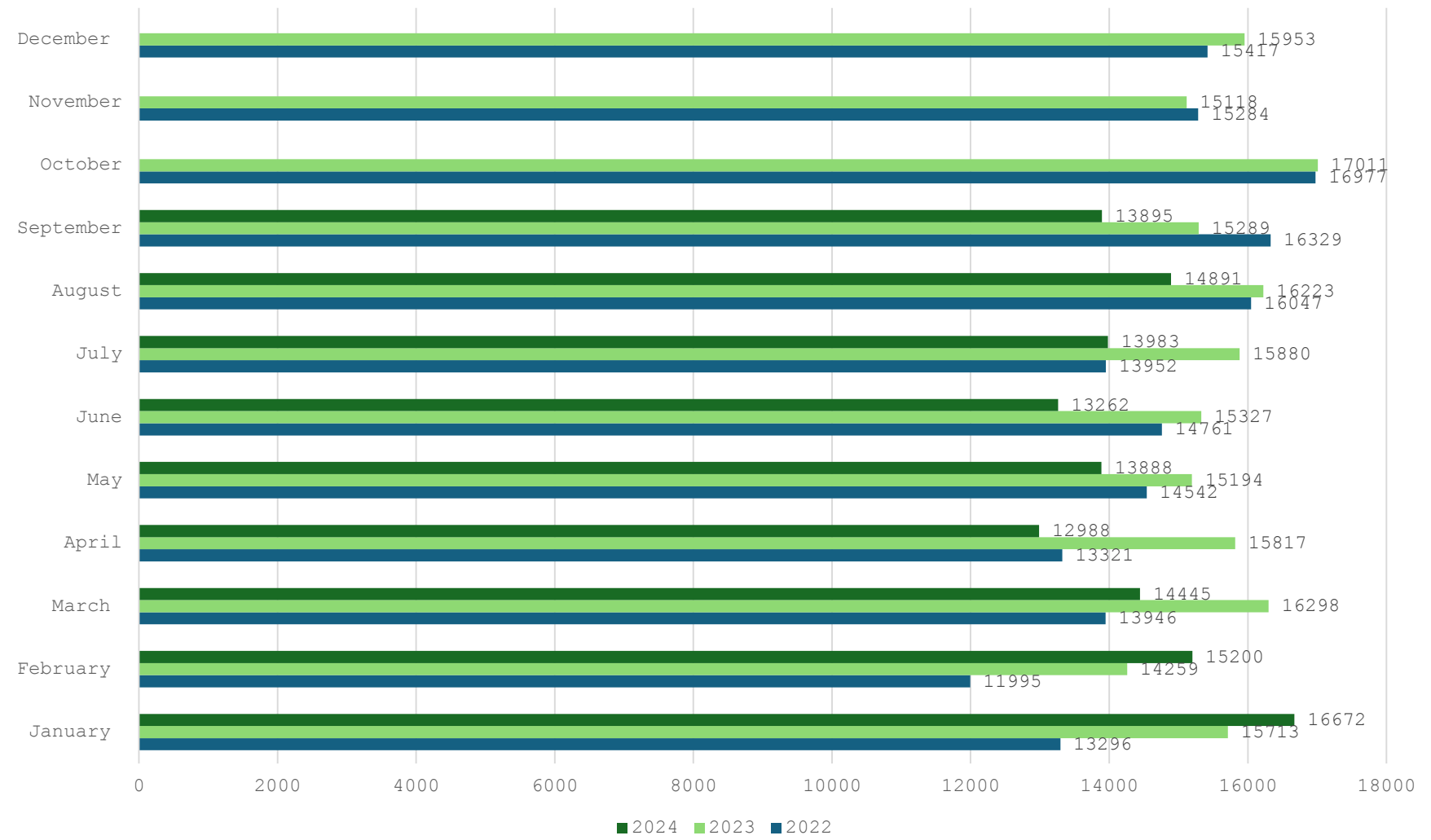


Monthly Consumption





Sewer Flow



811 locates	45						
Iworq summary		226 Work orders					
Building maintenance	3	Water Leak	0	Non Payment Disconnect	9	Verify occupancy	17
Container check	7	Install Meter	22	Non Payment Reconnect	83	Connect	17
Data Log	3	Low Pressure	0	Sewer	0	Disconnect	13
Detect leak	8	Meter Issues	5	Signs	0	CSI	0
Door tag	14	Meter read	3	Streets	0	Debris Removal	0
Furniture	0	Locks	0	Water	0	Other-Water	0
Grade Alley	0	Meter can repair	2	Pothole repair	0	Animal at Large	0
Garbage	2	Re read	17	Repairs	0	Bulky Item	1

Development Reports September 2024

Monthly Report September 2024

New Construction: 14-Residential

Estimated Value: \$ 3,910,189

Subdivision: Harvest-8, Overlook-4, Windsor-1, Overlook West-1

13-Single Family

1-Multi-Family

Ongoing Construction: 4-Commercial, 150-Residential

Subdivision: Harvest-84, Overlook West-24, Windsor-7, Overlook-17, Fox Run-1, Preston Park-1, Preston Manor-11

145-Single Family

5- Multi-Family

4-Commerical (2 Fisd Projects, 1 Industrial Park on Hwy 62/82, All Hale's Meat)

Completed Construction: 33-Residential

Subdivision: Harvest- 26, Overlook West-3, Overlook-3, Preston Manor-1

33-Single Family

1-Commercial (Sonic remodel)

Plat and Commercial Update September 2024

Platting:

Harvest 8A- TCEQ Approval Granted, Council Approved 12-18-23

Overlook West Phase 2- TCEQ Approval granted, revised plat to council 4-1-24

Iron Horse Phase 2- TCEQ Approval granted, Council approval 1-22-24

Harvest 9- TCEQ Approval granted, Council Approved 6-17-24

Overlook West Replat 182-A- For an amenities center

Harvest 24- Began the review process, but waiting on drainage analysis

Commercial:

Frenship ISD Soccer Complex- permitted

Frenship ISD Expansion of 9th Grade Center- permitted

Industrial Park- Patel Dr. and Hwy 62/82- Permitted, Construction has begun

All Hale's Meat- Through review process with SafeBuilt and Kimley-Horn, waiting on review from Fire Marshal

Permit Title	Permit Description	Project Address	Applicant	Date Started	Project Square Feet	Estimated Valuation
Building Permit New (R)	New Single Family	2905 Durham Avenue	Betenbough Homes	09/25/2024	2006	206618
Building Permit New (R)	Single Family home	1402 Durham Avenue	Douglas Smith	09/16/2024	2166	223098
Building Permit New (R)	New Single Family	1508 E 29th Street	Betenbough Homes	09/05/2024	3502	360706
Building Permit New (R)	Single Family New Residence	714 E 19th Street	James Jordan, Addison Homes	09/20/2024	2622	270066
Building Permit New (R)	SFR	432 14th Street	Brock Baker, D.R. Horton	09/25/2024	2951	303953
Building Permit New (R)	Residential Single Family plan	607 N 13th Street	Southern Homes, Southern Homes by Dan Wilson	09/25/2024	4054	417562
Building Permit New (R)	Single Family Residence - New Build	712 E 19TH ST	James Jordan, Addison Homes	09/09/2024	2939	302717
Building Permit New (R)	New Single Family	2912 Durham Avenue	Betenbough Homes	09/25/2024	2108	217433
Building Permit New (R)	New Single Family	2911 Durham Avenue	Betenbough Homes	09/25/2024	2108	217124
Building Permit New (R)	New Single Family	2910 Durham Avenue	Betenbough Homes	09/25/2024	1996	205588
Building Permit New (R)	New Single Family	1213 E 31st Street	Betenbough Homes	09/20/2024	3502	360706
Building Permit New (R)	New Garden Home	1001 E 21st	Betenbough Homes	09/13/2024	1450	149350
Building Permit New (R)	New Single Family	1506 E 29th	Betenbough Homes	09/13/2024	3502	360706
Building Permit New Multi-Family (R)	Duplex	1311 Corpus Ave	Miguel Herrera Lince	09/03/2024	3054	314562
					37960	3910189



Monthly Case Activity Summary

from feed: 09/01/2024 - 09/30/2024

TEMPLATE	REPORTED VIOLATIONS	WORKING VIOLATIONS	CORRECTED VIOLATIONS	TOTAL VIOLATIONS	ACTIVE CASES	ARCHIVED CASES	TOTAL CASES	ISSUED CITATIONS
Junk Vehicle	0	2	0	2	0	2	2	0
MS4 Inspection/Violation	0	8	0	8	0	8	8	0
Off-Street Recreational Vehicle Parking and Storage	0	1	0	1	1	0	1	0
Parking on Unimproved Surface	0	4	0	4	2	2	4	0
Recreational Vehicle/Equipment/Trailer Parking in Street	0	1	0	1	1	0	1	0
Stagnant Water, Weeds, and Rubbish	0	96	0	96	89	16	96	0
AVERAGE	0.00	18.67	0.00	18.67	15.50	4.67	18.67	0.00
TOTAL	0.00	112.00	0.00	112.00	93.00	28.00	112.00	0.00

SWPPP Inspections

Passed Partial Passed Failed Canceled

Item #2.

50

40

30

20

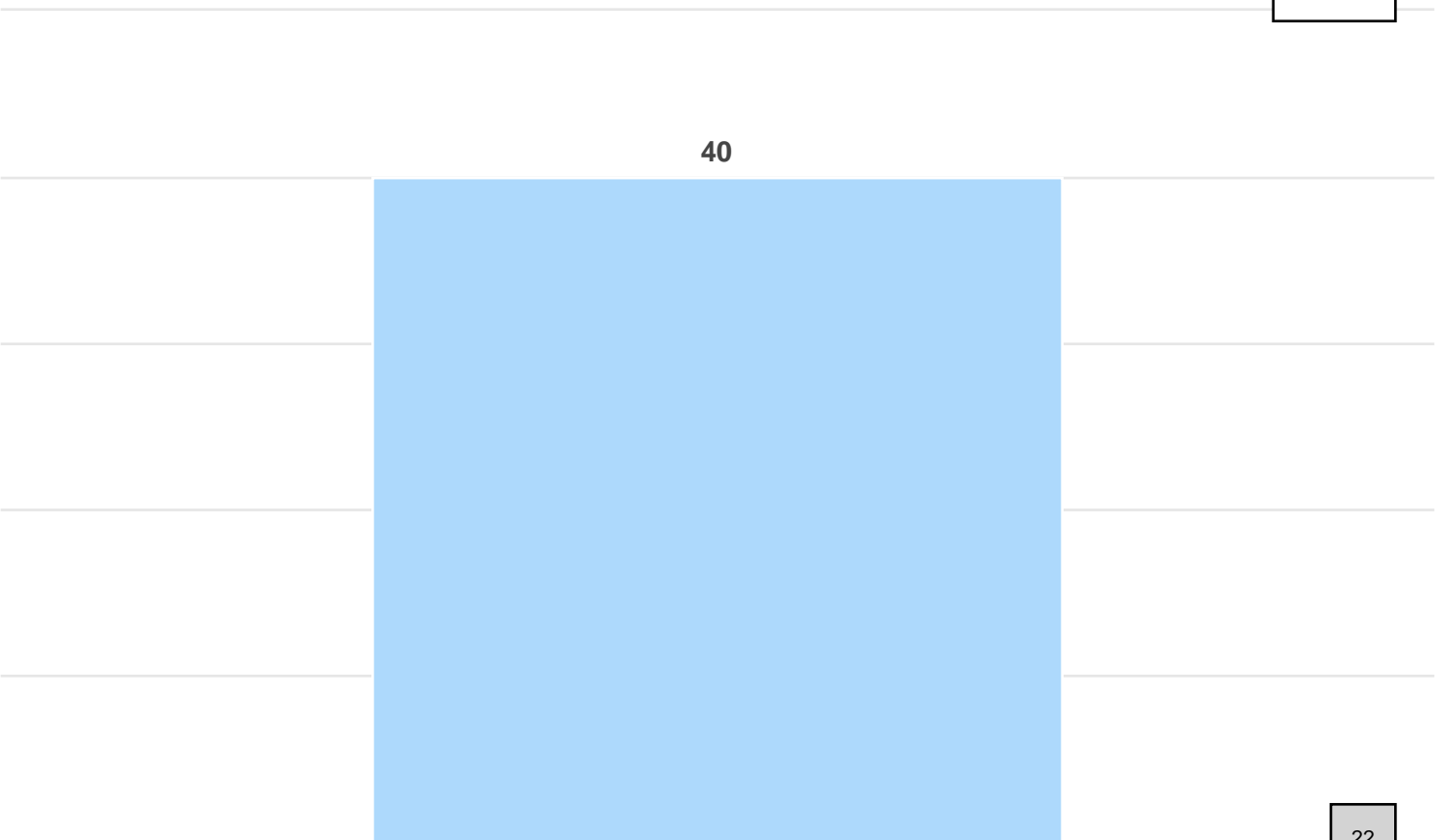
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0

40

Sep 24

22



Library Reports September 2024

Library Report

Dates included: September 1, 2024 – September 30, 2024

Circulation Statistics: 4,166 Checkouts (up 743 from September 2023)

Cards issued: 261 total new cards | 90 in-person cards | 24 website sign-ups | 147 FISS outreach with FMS

(up from Sept 2023 = 207 total new cards | 60 in-person cards | 9 website sign-ups | 138 FISS outreach)

Materials Added: 8 Items Value: \$167.93

Materials Weeded: 195 Items Value: \$2,735.80

Overdrive (WT Digital Consortium) – 4,411 eBooks, 3,858 eAudiobooks, and 562 eMagazines

Overdrive New User Registrations – 36 new users (up 10 from September 2023)

Total number of visitors: 2,688 (up 785 from September 2023)

Total number of computer users: 173 (up 28 from September 2023)

Total number of reference questions: 1,007 (up 242 from September 2023)

Meeting Room reservations: 16

- We use the large room almost daily for Library/ community events, GED/ESL, and Fire/EMT classes.

Program totals: 21 Total Programs: (10 more programs than September 2023)

Family – 5 | Preschool – 11 | School Age – 2 | Teen – 1 | Adult – 2 | Outreach – 0 |

Total Participation: 639 Total (374 more than September 2023)

297 Babies/Toddlers (0-5) | 76 Children (6-11) | 10 Teens (12-18) | 256 adults

September Beanstack overview: 2 New Registrations | 1,224 Books | 425 Minutes Read | 40 Active Readers

*Current active Beanstack program: 1,000 Books before Kindergarten

*Some programs track minutes read and some track the books read.

Volunteer Hours: 11:46 hours

In addition to Libby and all the other amazing digital resources available through the Library, we now have one more. E-Read Texas has upgraded their e-book platform to Boundless, by Baker & Taylor and it is expanding the digital collection available to our community. I have been a part of the E-Read Texas program since it began in 2019, including being part of the working group to create the collection development policies for the program. E-Read Texas is an online program offered by the Texas State Library and Archives Commission, that makes electronic books and audiobooks freely available through the Boundless app, which is available for Apple, Android and Kindle Fire devices. The program was created in 2019 to support digital content for libraries serving small to medium sized communities in Texas. There are currently more than 190 public libraries from all over the state participating in the program. This program is completely

FREE to the City of Wolfforth Library because we are an accredited library. The E-Read Texas collection approximately 20,000 e-books and downloadable audiobooks and primarily includes fiction and popular nonfiction for adults and young adult audiences.

The Library is working on expanding our reach outside the walls of the Library. For October we are participating in National Night Out, the Wolfforth Harvest Festival, and doing in person programs onsite at Three Peas Academy. We are also hosting our annual Pumpkin decorating contest for our community. We will begin accepting pumpkins October 16th – October 23rd. We will be recruiting community partners and leaders to vote for the winning pumpkins. We have partnered with ABC Bank to provide prizes to the winning pumpkins. We are adding a new program this month for adults in the community called Coffee and Connections. This program will be offered monthly on the 4th Friday of the month at 10:30 am. We will utilize our small meeting room and provide coffee/ tea and puzzles, giving our adults in the community an opportunity to socialize and connect with others. Our future goal for the program will be to also offer resources and connections to local organizations that meet specific needs of the community.



November 2024

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY



November is Picture Book Month

Peggy the Always Sorry Pigeon
by Wendy Meddour



1	2 Builders Club 1p-3p	3	4 STEAM Club 11a Baby Rhyme Time 1p	5 Tuesday Tots 10:30a <i>tickets required</i>	6 Bookworm Storytime 10a	7 Baby Rhyme Time 10a	8 Coffee & Connections 10:30a	9			
10	11 Library Closed	12 Tuesday Tots 10:30a <i>tickets required</i> Book Club 1p	13 Parenting Cottage Storytime 10a	14 Baby Rhyme Time 10a	15 Wiggle Worm Storytime 10a	16 Teen Event 1p	17	18 Baby Rhyme Time 1p			
19 Tuesday Tots 10:30a <i>tickets required</i>	20	21 Baby Rhyme Time 10a Adult Event 6p	22 Coffee & Connections 10:30a	23 Family Storytime 10:30a	24	25 Baby Rhyme Time 1p Family Storytime 6p	26 Tuesday Tots 10:30a <i>tickets required</i>	27	28 Library Closed	29 Library Closed	30

► Kids

STEAM Club November 4 | 11a

We will provide "building" supplies and a challenge that encourages students to use their brains to solve a problem. This will be a Science, Technology, Engineering, Arts, and Math (STEAM) based program.

Tuesday Tots Tuesdays | 10:30am

Tailored for children 4 years and younger, this 15-20 minute program includes a free book for each family, courtesy of our partnership with Literacy Lubbock. Tickets are required and can be obtained in person starting at 9:30a every week.

Bookworm Storytime November 6 | 10a

This program is geared at preschool through first grade children (about 4-6 years), but everyone is welcome to attend and try it out. We will read one longer picture book, then we will do an activity (like a game or craft).

Baby Rhyme Time Mondays | 1p Thursdays | 10a

A 30 minute program for children ages 0-2 and their caregivers. We sing nursery rhymes, tickle rhymes, play with bells and scarves, and just get to interact with everyone!

Parenting Cottage Storytime November 13 | 10a

Join us and our community partner, the Parenting Cottage, for an engaging storytime. Every family present will receive a complimentary copy of the book (while supplies last).

Wiggle Worm Storytime November 15 | 10a

This program is geared at ages 2-4 years, but everyone is welcome to attend and try it out. We will read a couple picture books and do some movement rhymes. This is a great storytime for our younger toddlers that aren't quite ready to sit through a long book, but are past the baby rhymes.

► Teens

Teen Event November 16 | 1p

Event details will be announced soon. Check our website and social media pages or stop by the library!

► Adults

Coffee & Connections November 8 & 22 | 10:30a

An hour-long event designed for adults to enjoy coffee and conversation while collaborating on a jigsaw puzzle. We'll also offer tea, hot cocoa, and water, creating a warm and welcoming environment for socializing and connecting with others. All adults are welcome!

Book Club November 12 | 1p

Join our adult book club for a delightful snack and engaging discussion on "Tears of Amber" by Sofia Segovia

Adult Event November 21 | 6p

Event details will be announced soon. Check our website and social media pages or stop by the library!

► All Ages

Builders Club November 2 | 1p

We will have Lego bricks, MEGA Bloks, and KEVA Planks out for everyone to build with. This is a fun event for all ages!

Family Storytime November 23 | 10:30a November 25 | 6p

This program is geared at children in the 2-7 year age range, but everyone is welcome! We will read some books, sing some songs, and end with a craft activity.

► Important Dates

November 11 | Library Closed
November 28 | Library Closed
November 29 | Library Closed



Contact Us

Website:
wolfforthlibrary.org

Email:
library@wolfforthtx.us

Phone:
(806) 855-4150

Hours

Monday - Thursday
9:00 a.m. - 8:00 p.m.

Friday
9:00 a.m. - 6:00 p.m.

Saturday
10:00 a.m. - 5:00 p.m.

Connect



Police Reports September 2024

OffenseStopCount

*This report does not include voided, test, or deleted records, but does include warnings (if *ALL* or WARNINGS is selected in the Stop Result field).*

	287 Stops	411 Violations
	287 Stops	411 Violations
Defective Stop Lamps		19
Disregarded Lane Control Signal		1
Disregarded No Passing Zone		1
Driving While License Invalid		8
Driving While License Suspended		2
Expired Registration		42
Failure to Maintain Financial Responsibility		15
Fictitious License Plate/Registration/Safety Inspection		2
Operate ATV on Public Street, Road or Highway		1
Operate Motor Vehicle Without Plates		2
Possession of Drug Paraphernalia		3
Ran Red Light		7
Ran Stop Sign		20
Speeding		73
Speeding in School Zone		1
Child Not Secured By Seat Belt		1
Disregarded Flashing Red Signal		1
Disregarded Traffic Control Device		1
Failed To Drive In Single Lane		13
No Tail Lamps		4
Turned Right Too Wide		5
Fail to Stop-Designated Point - Stop Sign		5
Defective Head Lamps		20
Defective Tail Lamps		21
Display Unclean License Plates		4
Drove Without Lights When Required		16
Fail to Display Driver License		8
Fail To Report Change Of Address Or Name		1
Fail to Stop Proper Place - Traffic Light		3



OffenseStopCount

Minor in Possession of Tobacco	3
No Driver License	15
No License Plate Light	27
Open Container in Motor Vehicle - Driver	5
Open Container in Motor Vehicle - Passenger	3
Violate Driver License Restriction	1
Expired Driver License	8
Fail Stop Proper Place - Flash Red Signal	1
Unrestrained Child - Safety Seat Violation	1
Fail to move over or reduce speed passing Authorized Emergency Vehicle	1
Did Not Use Designated Lane Or Direction	1
Drove Wrong Way On One-way Roadway	2
Fail To Control Speed	2
Failed to Dim Headlights - Meeting	3
Littering	1
Failed To Signal Turn	13
Minor In Possession	1
No Head Lamps - When Not Equipped	2
No Stop Lamps	2
Failed to Dim Headlights - Following	2
Failed To Signal Distance Before Turn	2
Failed To Signal Lane Change	2
Failed To Yield Right Of Way	1
Improper Turn	5
No Motor Vehicle Liability Insurance - Sr 22 Not Required	2
No Turn Signal Lamps - When Required	2
Turned Right From Wrong Lane	2
Illegal Backing	1

WOLFFORTH POLICE DEPARTMENT

Item # 2.

Calls - By Type

09\01\2024
thru 09\30\2024

Type	Description	# Of Calls
8	911 HANGUP	1
5	ACCIDENT (BLUE FORM)	1
7	ACCIDENT (REPORTABLE)	9
9	ALARM (FALSE BUSINESS)	9
1	ALARM (FALSE RESIDENTIAL)	7
3	ALARM (FALSE SCHOOL)	2
10	ANIMAL COMPLAINT	8
13	ASSAULT (PHYSICAL)	1
16	ASSIST OTHER AGENCY (FIRE EMS)	8
18	ASSIST OTHER AGENCY (OTHER)	13
22	BURGLARY (RESIDENTIAL)	1
24	CHECK BUSINESS	44
25	CHECK RESIDENCE	2
26	CHECK WELFARE (PERSON)	21
27	CITY ORDINANCE VIOLATION	5
28	CIVIL DISPUTE	1
29	CIVIL MATTER	12
37	CRIMINAL MISCHIEF (ALL OTHERS)	11
39	CRIMINAL TRESPASS	4
43	DISORDERLY CONDUCT	10
44	DOMESTIC (ARREST)	1
45	DOMESTIC (NON ARREST)	5
47	DRUG PARAPHERNALIA	2
48	DRUGS FELONY	3
49	DRUGS MISD.	1
51	DWI	2
52	EMERGENCY DETENTION	1
54	ESCORT	1
59	HARASSMENT	3
60	INFORMATION	26
61	INVESTIGATION	1
66	MOTORIST ASSIST	2
67	OTHER	2
68	PROPERTY (FOUND)	2
70	PROWLER	1
101	RADAR CHECK	100
102	REPORT	22
74	SCHOOL PATROL	35
78	SUSPICIOUS ACTIVITY (PERSON)	8
79	SUSPICIOUS ACTIVITY (VEHICLE)	16
77	SUSPICIOUS ACTIVITY (OTHER)	1
80	THEFT	7
81	TRAFFIC	1
82	TRAFFIC COMPLAINT	10
85	TRAFFIC CONTACT (WARNING)	2
83	TRAFFIC CONTACT (ARREST)	2
84	TRAFFIC CONTACT (CITATION)	9
89	UUMV	2
92	VEHICLE (PARKING VIOLATION)	1
96	WARRANT SERVICE (CRIMINAL)	6

Type	Description	# Of Calls	Item # 2.
98	ZONE PATROL	1,434	
Total		1,879	

Fire Department Reports September 2024

Item # 2.

Wolfforth Fire EMS								
2024 Run Totals								
January	City of Wolfforth	Lubbock County	City of Lubbock	City of Ropesville	Hockley County	City of Levelland		Yoakum Co
Fire	28	22		4				1 55
EMS	38	41		8	6			93
February								
Fire	15	14						29
EMS	34	40	3	3	2			82
March								
Fire	12	19			1			32
EMS	64	49	3	2	10			128
April								
Fire	15	17						32
EMS	60	47	3	1	10			121
May								
Fire	16	11			1	1		29
EMS	52	49		2	4			107
June								
Fire	29	15		1	1			46
EMS	55	51	1	2	6			115
July	City of Wolfforth	Lubbock County	City of Lubbock	City of Ropesville	Hockley County	City of Levelland	Hale Co.	Yoakum Co
Fire	18	28						46
EMS	60	33	1	7	1			102
August								0
Fire	27	20			2		1	50
EMS	45	55	1	1	6			108

Item # 2.

September									
Fire	19	12	2		1				34
EMS	53	41	1	3	2				100

October									
Fire									0
EMS									0

November									
Fire									0
EMS									0

December									
Fire									0
EMS									0

DocuSigned by:

 7B54913BE634441... 10/9/2024

EDC Report

September 2024



Wolfforth Economic Development Corporation Monthly Report

September 12, 2024 -October 18, 2024

- Meeting with Brad Ewing on the next steps for an economic impact analysis.
- Meeting with Matty Mclain with Leading EDG
- Attended West Texas Home Builders/West Texas Hero Homes benefit
- Met with Larry Holland and Leading EDG
- Ribbon Cutting for the entryway signage
- Met with Cary with Frenship Youth Baseball
- Meeting with local business owner Josh Hamby with Hudson Fence Company
- Meeting with Purpose Marketing about branding
- Recorded Reel for Rise N Shine Donuts
- Event meetings for Harvest Festival and Halloween
- Conversations with FISD about events
- Represented WEDC at event for The Children's Advocacy Center of Lubbock
- Met new business owner Jorge Varela with Hey Vos. They will be next to Luxury Lounge
- Collected color run t-shirt forms
- Ribbon Cutting for Ridgewood Elementary
- Webinars for Placer AI
- Edit website to contain new spec building in CitySide Business Park
- Attend Power Up Texas meeting
- Edit website to add 1500 Dowden
- Contacted KCBD about growth data
- BRE Visit/Marketing Visit with Splash Brothers
- Onboarding with EDOIQ
- Meeting with new representative from the office of the Governor
- Harvest festival social media and float decorating
- Harvest festival
- Meeting with Taylor McAlpine with Leading EDG
- Closing on access road property. Prepping to list for lease.

On-Going Monthly Activity:

- Continue to create social media content, monitor all social media platforms, like and comment on business posts
- Monitor website activity and create content articles as needed
- Pop into businesses to say hi and check in, in between business retention and expansion visits.
- Communicate with LeadingEDG on business activities

Budget Reports September 2024



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - General Fund							
Revenue							
Department: 000 - Non-departmental							
01-000-31100-000	Property Taxes	4,029,212.00	4,029,212.00	9,671.30	4,439,785.48	410,573.48	110.19 %
01-000-31300-000	Sales Tax	1,300,000.00	1,300,000.00	115,776.48	1,126,695.46	-173,304.54	13.33 %
01-000-31600-000	Franchise Fees	350,000.00	350,000.00	13,093.40	326,668.25	-23,331.75	6.67 %
01-000-32200-000	Building Permits	340,000.00	340,000.00	15,291.90	282,597.78	-57,402.22	16.88 %
01-000-32310-000	Electrical Permits	105,000.00	105,000.00	5,907.40	165,333.18	60,333.18	157.46 %
01-000-32320-000	Mechanical Permits	115,000.00	115,000.00	12,496.80	166,085.82	51,085.82	144.42 %
01-000-32330-000	Plumbing Permits	98,000.00	98,000.00	7,613.60	164,547.00	66,547.00	167.91 %
01-000-32340-000	Sprinkler Permits	7,500.00	7,500.00	1,400.00	13,720.00	6,220.00	182.93 %
01-000-32400-000	Re-Inspection Fees	2,100.00	2,100.00	420.00	5,320.00	3,220.00	253.33 %
01-000-32450-000	Engineer Review Fee	300,000.00	300,000.00	520.00	2,570.00	-297,430.00	99.14 %
01-000-32500-000	Alarm Permits and Fees	600.00	600.00	0.00	350.00	-250.00	41.67 %
01-000-32600-000	Fire Inspections	1,000.00	1,000.00	7,512.09	15,636.31	14,636.31	1,563.63 %
01-000-32700-000	Solar Panel Permit	4,000.00	4,000.00	350.00	3,500.00	-500.00	12.50 %
01-000-32800-000	Plat Fee	22,500.00	22,500.00	200.00	4,700.00	-17,800.00	79.11 %
01-000-32900-000	Miscellaneous Permits	4,400.00	4,400.00	0.00	1,434.90	-2,965.10	67.39 %
01-000-33800-000	County Library Funds	14,754.00	14,754.00	0.00	14,754.00	0.00	0.00 %
01-000-33801-000	Library Revenue	3,200.00	3,200.00	1,029.80	5,650.16	2,450.16	176.57 %
01-000-33860-000	Billboard Revenue	3,000.00	3,000.00	250.00	2,500.00	-500.00	16.67 %
01-000-33900-000	Training Center Rental Fee	4,800.00	4,800.00	4,800.00	4,800.00	0.00	0.00 %
01-000-33950-000	City Buildings Rent	58,000.00	58,000.00	4,699.00	56,388.00	-1,612.00	2.78 %
01-000-33955-000	Lease Income	24,000.00	24,000.00	30.00	12,360.00	-11,640.00	48.50 %
01-000-34200-000	County Fire Funds	210,000.00	210,000.00	0.00	185,380.00	-24,620.00	11.72 %
01-000-34205-000	Fire Suppression Revenue	0.00	0.00	0.00	3,854.55	3,854.55	0.00 %
01-000-34500-000	EMS Billing Revenue	326,000.00	326,000.00	35,113.01	361,842.05	35,842.05	110.99 %
01-000-34520-000	EMS Standby Revenue	20,000.00	20,000.00	0.00	7,400.00	-12,600.00	63.00 %
01-000-34700-000	Kennel Care	500.00	500.00	147.00	632.00	132.00	126.40 %
01-000-35100-000	Municipal Court Revenue	165,000.00	165,000.00	9,166.03	122,142.93	-42,857.07	25.97 %
01-000-35150-000	Police Donations	500.00	500.00	0.00	0.00	-500.00	100.00 %
01-000-36110-000	Interest income	40,000.00	40,000.00	0.00	179,096.08	139,096.08	447.74 %
01-000-36600-000	Abatement Reimbursement	0.00	0.00	525.00	6,174.63	6,174.63	0.00 %
01-000-36610-000	Abatement Administration	600.00	600.00	1,000.00	9,039.00	8,439.00	1,506.50 %
01-000-36800-000	Long/Short	0.00	0.00	0.00	144.92	144.92	0.00 %
01-000-36910-000	Other Income	10,000.00	10,000.00	-1,691.77	755.60	-9,244.40	92.44 %
01-000-36920-001	Salary Expense Recovery-EDC	74,742.00	74,742.00	5,774.37	74,778.50	36.50	100.05 %
01-000-36930-000	COBRA Administration Fee	0.00	0.00	0.00	60.13	60.13	0.00 %
01-000-36980-000	Gain on Sale of Assets	0.00	0.00	0.00	3,550.00	3,550.00	0.00 %
01-000-37100-000	Municipal Park Income	10,000.00	10,000.00	0.00	13,025.00	3,025.00	130.25 %
01-000-37201-000	Events receipts	1,650.00	1,650.00	0.00	0.00	-1,650.00	100.00 %
01-000-38200-000	Mastercard Rebate	4,000.00	4,000.00	0.00	4,225.16	225.16	105.63 %
01-000-39950-000	Transfers in	464,405.00	464,405.00	0.00	0.00	-464,405.00	100.00 %
Department: 000 - Non-departmental Total:		8,114,463.00	8,114,463.00	251,095.41	7,787,496.89	-326,966.11	4.03%
Revenue Total:		8,114,463.00	8,114,463.00	251,095.41	7,787,496.89	-326,966.11	4.03%

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Expense							
Department: 100 - Admin							
01-100-41000-000	Wages	324,875.00	324,875.00	24,682.60	314,785.77	10,089.23	3.11 %
01-100-41005-000	Longevity	300.00	300.00	18.48	224.07	75.93	25.31 %
01-100-41006-000	Certification Pay	3,600.00	3,600.00	276.92	3,530.73	69.27	1.92 %
01-100-41007-000	Vehicle Allowance	6,000.00	6,000.00	923.08	10,038.48	-4,038.48	-67.31 %
01-100-41008-000	Deduction Reimbursements	0.00	0.00	923.08	6,000.02	-6,000.02	0.00 %
01-100-41010-000	Vacation Buy Back	10,000.00	10,000.00	0.00	16,117.65	-6,117.65	-61.18 %
01-100-41200-000	Retirement	36,725.00	36,725.00	3,080.46	38,703.44	-1,978.44	-5.39 %
01-100-41200-001	Retirement-CM	0.00	0.00	753.84	6,784.56	-6,784.56	0.00 %
01-100-41300-000	FICA	25,152.00	25,152.00	1,880.00	23,769.52	1,382.48	5.50 %
01-100-41300-001	IRS Adjustments	0.00	0.00	0.00	1,204.86	-1,204.86	0.00 %
01-100-41400-000	Hospitalization	27,911.00	27,911.00	2,790.99	27,443.95	467.05	1.67 %
01-100-41500-000	Workers' Comp	669.00	669.00	0.00	0.00	669.00	100.00 %
01-100-41700-000	Unemployment	27.00	27.00	0.00	351.00	-324.00	-1,200.00 %
01-100-41905-000	Medova Insurance Claim Settlements	0.00	0.00	0.00	1,884.57	-1,884.57	0.00 %
01-100-42010-000	Office Supplies	6,000.00	6,000.00	684.88	9,474.04	-3,474.04	-57.90 %
01-100-42021-000	Cleaning Supplies	1,500.00	1,500.00	105.01	913.40	586.60	39.11 %
01-100-42025-000	Food/Drinks	1,000.00	1,000.00	0.00	2,158.18	-1,158.18	-115.82 %
01-100-42030-000	Office Equipment	5,000.00	5,000.00	0.00	6,055.00	-1,055.00	-21.10 %
01-100-42035-000	Computer Equipment	3,000.00	3,000.00	0.00	2,349.57	650.43	21.68 %
01-100-42150-000	Training Supplies	1,000.00	1,000.00	0.00	131.61	868.39	86.84 %
01-100-42195-000	Special Events and Awards	13,680.00	13,680.00	0.00	25,608.63	-11,928.63	-87.20 %
01-100-43101-000	Legal Services	28,000.00	28,000.00	2,259.50	27,480.49	519.51	1.86 %
01-100-43105-000	Onboarding Employee Services	1,000.00	1,000.00	359.51	1,806.02	-806.02	-80.60 %
01-100-43110-000	Other Professional Services	25,000.00	25,000.00	0.00	19,798.11	5,201.89	20.81 %
01-100-43125-000	IT Services	132,000.00	132,000.00	16,672.92	123,133.90	8,866.10	6.72 %
01-100-43130-000	Software Licensing	12,000.00	12,000.00	0.00	19,168.23	-7,168.23	-59.74 %
01-100-43140-000	Legal Publications	6,000.00	6,000.00	0.00	1,447.74	4,552.26	75.87 %
01-100-43145-000	Election Services	24,000.00	24,000.00	0.00	26,408.84	-2,408.84	-10.04 %
01-100-43147-000	GIS Mapping Services	17,200.00	17,200.00	900.00	10,800.00	6,400.00	37.21 %
01-100-43195-000	Electricity/Gas/Phone	100,000.00	100,000.00	9,211.98	65,311.24	34,688.76	34.69 %
01-100-43201-000	Janitorial	43,200.00	43,200.00	6,300.00	36,400.00	6,800.00	15.74 %
01-100-43210-000	Lawn Care	0.00	0.00	0.00	560.00	-560.00	0.00 %
01-100-43225-000	R & M Building	11,000.00	11,000.00	0.00	21,405.62	-10,405.62	-94.60 %
01-100-43256-000	Insurance Covered Repairs	0.00	0.00	0.00	16,388.39	-16,388.39	0.00 %
01-100-43265-000	Annual Services Fees	700.00	700.00	0.00	0.00	700.00	100.00 %
01-100-43301-000	Insurance	248,000.00	248,000.00	0.00	259,870.52	-11,870.52	-4.79 %
01-100-43310-000	Records Management Systems	23,000.00	23,000.00	0.00	13,823.00	9,177.00	39.90 %
01-100-43320-000	Postage/Freight	1,000.00	1,000.00	576.83	3,461.39	-2,461.39	-246.14 %
01-100-43401-000	Travel/Training	6,000.00	6,000.00	1,156.21	9,651.12	-3,651.12	-60.85 %
01-100-43501-000	Dues/Memberships	2,500.00	2,500.00	0.00	3,111.56	-611.56	-24.46 %
01-100-43505-000	Fees	0.00	0.00	0.00	5,987.26	-5,987.26	0.00 %
01-100-43510-000	Tax Appraisal/Collection	45,000.00	45,000.00	0.00	67,315.73	-22,315.73	-49.59 %
01-100-43900-000	Other Contractual	80,000.00	80,000.00	411.57	68,156.36	11,843.64	14.80 %
01-100-46130-000	Building Improvements	0.00	0.00	0.00	8,690.15	-8,690.15	0.00 %
01-100-46170-000	Wolfforth Monument Sign	0.00	0.00	0.00	150,730.34	-150,730.34	0.00 %
Department: 100 - Admin Total:		1,272,039.00	1,272,039.00	73,967.86	1,458,435.06	-186,396.06	-14.65%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 150 - Financial Administration							
01-150-41000-000	Wages	44,067.00	44,067.00	3,390.40	44,191.46	-124.46	-0.28 %
01-150-41002-000	Overtime	1,500.00	1,500.00	23.94	132.44	1,367.56	91.17 %
01-150-41005-000	Longevity	180.00	180.00	13.84	176.46	3.54	1.97 %
01-150-41200-000	Retirement	5,000.00	5,000.00	382.93	4,965.06	34.94	0.70 %
01-150-41300-000	FICA	3,400.00	3,400.00	259.00	3,333.34	66.66	1.96 %
01-150-41400-000	Hospitalization	10,242.00	10,242.00	503.58	6,437.55	3,804.45	37.15 %
01-150-41500-000	Workers' Comp	92.00	92.00	0.00	0.00	92.00	100.00 %
01-150-41700-000	Unemployment	9.00	9.00	0.00	108.00	-99.00	-1,100.00 %
01-150-42010-000	Office Supplies	2,000.00	2,000.00	0.00	1,886.00	114.00	5.70 %
01-150-42030-000	Office Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
01-150-42035-000	Computer Equipment	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
01-150-43105-000	Audit Services	40,000.00	40,000.00	0.00	34,000.00	6,000.00	15.00 %
01-150-43130-000	Software Licensing	30,500.00	30,500.00	991.25	26,982.55	3,517.45	11.53 %
01-150-43320-000	Postage/Freight	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00 %
01-150-43401-000	Travel/Training	1,000.00	1,000.00	93.80	1,656.39	-656.39	-65.64 %
01-150-43900-000	Other Contractual	250,000.00	250,000.00	0.00	101,215.50	148,784.50	59.51 %
Department: 150 - Financial Administration Total:		392,790.00	392,790.00	5,658.74	225,084.75	167,705.25	42.70 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 160 - Building and Grounds							
01-160-41000-000	Wages	70,994.00	70,994.00	4,374.56	57,960.16	13,033.84	18.36 %
01-160-41002-000	Overtime	2,000.00	2,000.00	262.42	2,536.31	-536.31	-26.82 %
01-160-41005-000	Longevity	120.00	120.00	0.00	0.00	120.00	100.00 %
01-160-41200-000	Retirement	7,944.00	7,944.00	517.96	6,749.65	1,194.35	15.03 %
01-160-41300-000	FICA	5,441.00	5,441.00	354.72	4,628.12	812.88	14.94 %
01-160-41400-000	Hospitalization	12,547.00	12,547.00	991.36	10,421.83	2,125.17	16.94 %
01-160-41500-000	Workers' Comp	1,665.00	1,665.00	0.00	0.00	1,665.00	100.00 %
01-160-41700-000	Unemployment	18.00	18.00	23.49	257.49	-239.49	-1,330.50 %
01-160-42021-000	Cleaning Supplies	200.00	200.00	0.00	0.00	200.00	100.00 %
01-160-42115-000	Apparel	1,100.00	1,100.00	83.24	1,066.79	33.21	3.02 %
01-160-42125-000	Fuel/Oil	5,500.00	5,500.00	851.53	12,283.41	-6,783.41	-123.33 %
01-160-42155-000	Vehicle Supplies	2,500.00	2,500.00	9.50	1,106.16	1,393.84	55.75 %
01-160-42160-000	Safety Equipment	250.00	250.00	0.00	0.00	250.00	100.00 %
01-160-42215-000	Chemical Supplies	250.00	250.00	0.00	-126.35	376.35	150.54 %
01-160-42225-000	Mowing Supplies	1,000.00	1,000.00	37.86	657.59	342.41	34.24 %
01-160-42230-000	Plumbing Supplies	250.00	250.00	138.96	138.96	111.04	44.42 %
01-160-42280-000	Senior Citizen Maint Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
01-160-42900-000	Non-Capital Tools & Equipment	600.00	600.00	0.00	361.91	238.09	39.68 %
01-160-42905-000	Other Operating Supplies	1,000.00	1,000.00	0.00	1,124.07	-124.07	-12.41 %
01-160-43210-000	Lawn Care	7,500.00	7,500.00	560.00	17,319.82	-9,819.82	-130.93 %
01-160-43225-000	R & M Building	10,690.00	10,690.00	100.81	1,174.05	9,515.95	89.02 %
01-160-43230-000	R & M Grounds	1,500.00	1,500.00	0.00	3,739.83	-2,239.83	-149.32 %
01-160-43245-000	R & M Equipment	2,500.00	2,500.00	855.00	3,954.14	-1,454.14	-58.17 %
01-160-43250-000	R & M Vandalism	500.00	500.00	0.00	0.00	500.00	100.00 %
01-160-43255-000	R & M Other	500.00	500.00	0.00	0.00	500.00	100.00 %
01-160-43265-000	Annual Services Fees	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
01-160-43900-000	Other Contractual	6,250.00	6,250.00	0.00	137.20	6,112.80	97.80 %
Department: 160 - Building and Grounds Total:		155,319.00	155,319.00	9,161.41	125,491.14	29,827.86	19.20%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 210 - Police							
01-210-41000-000	Wages	1,137,000.00	1,137,000.00	92,052.43	1,138,399.14	-1,399.14	-0.12 %
01-210-41002-000	Overtime	30,000.00	30,000.00	458.07	16,812.86	13,187.14	43.96 %
01-210-41004-000	Stipend Pay	0.00	0.00	0.00	164.92	-164.92	0.00 %
01-210-41005-000	Longevity	6,120.00	6,120.00	452.34	5,826.15	293.85	4.80 %
01-210-41006-000	Certification Pay	30,000.00	30,000.00	2,584.70	32,358.71	-2,358.71	-7.86 %
01-210-41007-000	Vehicle Allowance	6,000.00	6,000.00	461.54	5,769.25	230.75	3.85 %
01-210-41200-000	Retirement	134,163.00	134,163.00	10,724.21	135,146.95	-983.95	-0.73 %
01-210-41300-000	FICA	91,885.00	91,885.00	7,145.77	90,686.56	1,198.44	1.30 %
01-210-41400-000	Hospitalization	125,751.00	125,751.00	10,743.69	116,324.37	9,426.63	7.50 %
01-210-41500-000	Workers' Comp	31,853.00	31,853.00	0.00	0.00	31,853.00	100.00 %
01-210-41700-000	Unemployment	144.00	144.00	0.00	2,009.18	-1,865.18	-1,295.26 %
01-210-41900-000	Other Benefits-	14,700.00	14,700.00	1,707.95	12,988.66	1,711.34	11.64 %
01-210-42010-000	Office Supplies	5,000.00	5,000.00	143.03	3,725.25	1,274.75	25.50 %
01-210-42035-000	Computer Equipment	1,500.00	1,500.00	337.86	1,417.25	82.75	5.52 %
01-210-42125-000	Fuel/Oil	71,000.00	71,000.00	5,410.95	51,518.30	19,481.70	27.44 %
01-210-42135-000	CID	1,000.00	1,000.00	0.00	505.75	494.25	49.43 %
01-210-42140-000	Firearm Supplies	6,000.00	6,000.00	0.00	5,944.01	55.99	0.93 %
01-210-42145-000	K-9 Program	2,500.00	2,500.00	52.93	657.31	1,842.69	73.71 %
01-210-42165-000	Vehicle Equipment	2,500.00	2,500.00	0.00	2,602.00	-102.00	-4.08 %
01-210-42195-000	Special Events and Awards	3,500.00	3,500.00	0.00	5,100.38	-1,600.38	-45.73 %
01-210-42900-000	Non-Capital Tools & Equipment	16,000.00	16,000.00	2,108.34	9,809.05	6,190.95	38.69 %
01-210-43101-000	Legal Services	3,000.00	3,000.00	391.50	4,789.50	-1,789.50	-59.65 %
01-210-43110-000	Other Professional Services	75,000.00	75,000.00	4,254.77	47,781.61	27,218.39	36.29 %
01-210-43125-000	IT Services	2,000.00	2,000.00	0.00	533.20	1,466.80	73.34 %
01-210-43195-000	Electricity/Gas/Phone	7,000.00	7,000.00	40.70	4,283.90	2,716.10	38.80 %
01-210-43201-000	Janitorial	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
01-210-43235-000	R & M Radio	15,800.00	15,800.00	0.00	16,124.13	-324.13	-2.05 %
01-210-43240-000	R & M Vehicle	34,000.00	34,000.00	9,177.72	36,996.12	-2,996.12	-8.81 %
01-210-43255-000	R & M Other	5,000.00	5,000.00	0.00	2,324.07	2,675.93	53.52 %
01-210-43260-000	Equipment Lease	4,700.00	4,700.00	88.64	1,696.83	3,003.17	63.90 %
01-210-43310-000	Records Management Systems	36,500.00	36,500.00	0.00	13,994.58	22,505.42	61.66 %
01-210-43320-000	Postage/Freight	0.00	0.00	0.00	13.43	-13.43	0.00 %
01-210-43401-000	Travel/Training	15,000.00	15,000.00	2,179.91	12,940.63	2,059.37	13.73 %
01-210-43501-000	Dues/Memberships	700.00	700.00	0.00	447.99	252.01	36.00 %
01-210-46250-000	Office Equipment	0.00	0.00	0.00	23.16	-23.16	0.00 %
01-210-46300-000	Other Equipment	29,500.00	29,500.00	0.00	0.00	29,500.00	100.00 %
Department: 210 - Police Total:		1,945,816.00	1,945,816.00	150,517.05	1,779,715.20	166,100.80	8.54%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 220 - Fire							
01-220-41000-000	Wages	935,186.00	935,186.00	43,794.77	497,281.70	437,904.30	46.83 %
01-220-41001-000	Part Time Wages	75,000.00	75,000.00	18,324.62	253,455.47	-178,455.47	-237.94 %
01-220-41002-000	Overtime	52,500.00	52,500.00	9,438.16	46,117.43	6,382.57	12.16 %
01-220-41003-000	Standby Pay	6,000.00	6,000.00	1,250.00	5,900.00	100.00	1.67 %
01-220-41004-000	Deputy Chief Pay	12,000.00	12,000.00	0.00	15,691.68	-3,691.68	-30.76 %
01-220-41005-000	Longevity	1,320.00	1,320.00	83.08	1,059.27	260.73	19.75 %
01-220-41006-000	Certification Pay	43,200.00	43,200.00	2,676.98	34,329.14	8,870.86	20.53 %
01-220-41200-000	Retirement	129,540.00	129,540.00	7,043.38	75,669.79	53,870.21	41.59 %
01-220-41240-000	Firefighters Retirement	12,000.00	12,000.00	3,528.00	7,920.00	4,080.00	34.00 %
01-220-41300-000	FICA	88,718.00	88,718.00	5,666.69	64,448.16	24,269.84	27.36 %
01-220-41400-000	Hospitalization	105,789.00	105,789.00	5,065.19	52,435.46	53,353.54	50.43 %
01-220-41500-000	Workers' Comp	35,083.00	35,083.00	0.00	0.00	35,083.00	100.00 %
01-220-41700-000	Unemployment	207.00	207.00	125.38	2,867.46	-2,660.46	-1,285.25 %
01-220-42010-000	Office Supplies	4,250.00	4,250.00	303.61	3,084.15	1,165.85	27.43 %
01-220-42021-000	Cleaning Supplies	5,830.00	5,830.00	0.00	1,445.28	4,384.72	75.21 %
01-220-42025-000	Food/Drinks	7,500.00	7,500.00	0.00	849.18	6,650.82	88.68 %
01-220-42030-000	Office Equipment	5,000.00	5,000.00	0.00	3,927.36	1,072.64	21.45 %
01-220-42035-000	Computer Equipment	6,600.00	6,600.00	81.72	2,391.62	4,208.38	63.76 %
01-220-42110-000	Turnout Gear	89,595.00	89,595.00	0.00	350.31	89,244.69	99.61 %
01-220-42115-000	Apparel	8,000.00	8,000.00	10,017.85	11,489.28	-3,489.28	-43.62 %
01-220-42120-000	Medical Supplies	38,750.00	38,750.00	6,101.72	30,760.67	7,989.33	20.62 %
01-220-42125-000	Fuel/Oil	27,000.00	27,000.00	2,154.07	21,670.58	5,329.42	19.74 %
01-220-42130-000	Pager/Radio Supplies	7,700.00	7,700.00	4,913.68	7,623.68	76.32	0.99 %
01-220-42150-000	Training Supplies	6,000.00	6,000.00	0.00	8,220.89	-2,220.89	-37.01 %
01-220-42155-000	Vehicle Supplies	25,500.00	25,500.00	5,976.76	51,058.97	-25,558.97	-100.23 %
01-220-42195-000	Special Events and Awards	7,000.00	7,000.00	0.00	8,126.78	-1,126.78	-16.10 %
01-220-42900-000	Non-Capital Tools & Equipment	50,000.00	50,000.00	2,803.73	17,313.17	32,686.83	65.37 %
01-220-42905-000	Other Operating Supplies	10,000.00	10,000.00	91.28	5,503.02	4,496.98	44.97 %
01-220-43101-000	Legal Services	500.00	500.00	0.00	0.00	500.00	100.00 %
01-220-43105-000	Onboarding Employee Services	0.00	0.00	60.93	536.93	-536.93	0.00 %
01-220-43107-000	Volunteer Firefighters	6,000.00	6,000.00	0.00	6,000.00	0.00	0.00 %
01-220-43110-000	Other Professional Services	7,500.00	7,500.00	156.00	9,886.61	-2,386.61	-31.82 %
01-220-43125-000	IT Services	550.00	550.00	0.00	0.00	550.00	100.00 %
01-220-43130-000	Software and Licensing	10,000.00	10,000.00	0.00	17,558.03	-7,558.03	-75.58 %
01-220-43195-000	Electricity, Gas, Phone	0.00	0.00	1,529.04	21,692.91	-21,692.91	0.00 %
01-220-43201-000	Janitorial	0.00	0.00	2,800.00	15,650.00	-15,650.00	0.00 %
01-220-43225-000	R & M Building	11,000.00	11,000.00	799.10	7,462.82	3,537.18	32.16 %
01-220-43230-000	R & M Grounds	8,800.00	8,800.00	0.00	2,437.50	6,362.50	72.30 %
01-220-43235-000	R & M Radio	550.00	550.00	0.00	15.00	535.00	97.27 %
01-220-43240-000	R & M Vehicle	20,000.00	20,000.00	5,650.12	47,926.63	-27,926.63	-139.63 %
01-220-43245-000	R & M Equipment	60,000.00	60,000.00	1,377.79	20,521.91	39,478.09	65.80 %
01-220-43265-000	Annual Services Fees	2,000.00	2,000.00	19,707.76	20,479.51	-18,479.51	-923.98 %
01-220-43320-000	Postage/Freight	110.00	110.00	47.00	299.09	-189.09	-171.90 %
01-220-43401-000	Travel/Training	30,000.00	30,000.00	0.00	11,288.50	18,711.50	62.37 %
01-220-43501-000	Dues/Memberships	5,000.00	5,000.00	0.00	3,355.00	1,645.00	32.90 %
01-220-43600-000	Licenses and Certifications	4,510.00	4,510.00	0.00	1,103.32	3,406.68	75.54 %
01-220-43900-000	Other Contractual	5,000.00	5,000.00	35.39	389.49	4,610.51	92.21 %
01-220-46130-000	Building Improvements	100,000.00	100,000.00	12,231.97	33,559.11	66,440.89	66.44 %
01-220-46240-000	Furniture/Fixtures	20,000.00	20,000.00	0.00	3,408.43	16,591.57	82.96 %
01-220-46250-000	Office Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
01-220-46280-000	Medical Equipment	0.00	0.00	0.00	13,000.00	-13,000.00	0.00 %
Department: 220 - Fire Total:		2,089,788.00	2,089,788.00	173,835.77	1,467,561.29	622,226.71	29.77%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 230 - Emergency Management							
01-230-42010-000	Office Supplies	550.00	550.00	0.00	0.00	550.00	100.00 %
01-230-42115-000	Apparel	500.00	500.00	0.00	0.00	500.00	100.00 %
01-230-42125-000	Fuel/Oil	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
01-230-42155-000	Vehicle Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
01-230-43195-000	Electricity/Gas/Phone	1,000.00	1,000.00	49.36	824.23	175.77	17.58 %
01-230-43240-000	R & M Vehicle	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
01-230-43265-000	Annual Services Fees	7,800.00	7,800.00	0.00	0.00	7,800.00	100.00 %
01-230-46290-000	Radio Equipment	15,000.00	15,000.00	0.00	13,046.26	1,953.74	13.02 %
Department: 230 - Emergency Management Total:		38,850.00	38,850.00	49.36	13,870.49	24,979.51	64.30%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 250 - Public Services							
01-250-42021-000	Cleaning Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
01-250-42115-000	Apparel	750.00	750.00	0.00	0.00	750.00	100.00 %
01-250-42155-000	Vehicle Supplies	100.00	100.00	0.00	0.00	100.00	100.00 %
01-250-42160-000	Safety Equipment	1,000.00	1,000.00	0.00	924.50	75.50	7.55 %
01-250-42215-000	Vector Chemicals	10,000.00	10,000.00	0.00	6,256.80	3,743.20	37.43 %
01-250-42240-000	Kennel Supplies	2,000.00	2,000.00	351.44	3,769.83	-1,769.83	-88.49 %
01-250-42900-000	Non-Capital Tools & Equipment	500.00	500.00	0.00	0.00	500.00	100.00 %
01-250-42905-000	Other Operating Supplies	250.00	250.00	0.00	39.98	210.02	84.01 %
01-250-43110-000	Other Professional Services	3,000.00	3,000.00	139.20	1,044.90	1,955.10	65.17 %
01-250-43201-000	Janitorial	350.00	350.00	0.00	0.00	350.00	100.00 %
01-250-43230-000	R & M Grounds	250.00	250.00	0.00	0.00	250.00	100.00 %
01-250-43255-000	R & M Other	150.00	150.00	0.00	0.00	150.00	100.00 %
01-250-43265-000	Annual Services Fees	600.00	600.00	0.00	65.55	534.45	89.08 %
01-250-43600-000	Licenses and Certifications	1,500.00	1,500.00	0.00	855.00	645.00	43.00 %
01-250-46130-000	Building Improvements	5,000.00	5,000.00	0.00	720.96	4,279.04	85.58 %
Department: 250 - Public Services Total:		25,950.00	25,950.00	490.64	13,677.52	12,272.48	47.29%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 260 - Library							
01-260-41000-000	Wages	201,882.00	201,882.00	14,606.18	181,455.51	20,426.49	10.12 %
01-260-41005-000	Longevity	1,320.00	1,320.00	101.56	1,294.89	25.11	1.90 %
01-260-41006-000	Certification Pay	12,000.00	12,000.00	553.86	7,061.71	4,938.29	41.15 %
01-260-41200-000	Retirement	18,078.00	18,078.00	1,340.59	17,184.61	893.39	4.94 %
01-260-41300-000	FICA	16,463.00	16,463.00	1,121.17	13,976.13	2,486.87	15.11 %
01-260-41400-000	Hospitalization	26,871.00	26,871.00	2,117.62	24,882.02	1,988.98	7.40 %
01-260-41500-000	Workers' Comp	616.00	616.00	0.00	0.00	616.00	100.00 %
01-260-41700-000	Unemployment	63.00	63.00	42.37	752.41	-689.41	-1,094.30 %
01-260-42010-000	Office Supplies	6,000.00	6,000.00	264.38	4,733.77	1,266.23	21.10 %
01-260-42011-000	Processing Supplies	6,500.00	6,500.00	0.00	6,610.49	-110.49	-1.70 %
01-260-42012-000	Marketing Supplies	2,000.00	2,000.00	0.00	1,751.14	248.86	12.44 %
01-260-42013-000	Periodicals	500.00	500.00	0.00	475.21	24.79	4.96 %
01-260-42020-000	Building Supplies	1,250.00	1,250.00	0.00	1,032.86	217.14	17.37 %
01-260-42021-000	Cleaning Supplies	1,800.00	1,800.00	0.00	1,806.17	-6.17	-0.34 %
01-260-42025-000	Food/Drinks	1,750.00	1,750.00	108.05	707.02	1,042.98	59.60 %
01-260-42030-000	Office Equipment	2,000.00	2,000.00	0.00	2,239.76	-239.76	-11.99 %
01-260-42035-000	Computer Equipment	4,000.00	4,000.00	0.00	3,179.64	820.36	20.51 %
01-260-42190-000	Program Supplies	15,000.00	15,000.00	845.41	13,573.99	1,426.01	9.51 %
01-260-42200-000	Print/Physical Books	25,000.00	25,000.00	524.78	24,596.80	403.20	1.61 %
01-260-42905-000	Other Operating Supplies	1,000.00	1,000.00	0.00	1,709.87	-709.87	-70.99 %
01-260-43101-000	Legal Services	1,500.00	1,500.00	0.00	176.00	1,324.00	88.27 %
01-260-43110-000	Other Professional Services	22,000.00	22,000.00	355.00	15,884.00	6,116.00	27.80 %
01-260-43125-000	IT Services	1,500.00	1,500.00	0.00	99.00	1,401.00	93.40 %
01-260-43130-000	Software Licensing	7,500.00	7,500.00	0.00	5,874.91	1,625.09	21.67 %
01-260-43195-000	Electricity/Gas/Phone	12,000.00	12,000.00	2,108.28	10,674.21	1,325.79	11.05 %
01-260-43201-000	Janitorial	18,000.00	18,000.00	700.00	22,950.00	-4,950.00	-27.50 %
01-260-43220-000	Repairs and Maintenance	1,500.00	1,500.00	0.00	3,339.23	-1,839.23	-122.62 %
01-260-43225-000	R & M Building	15,000.00	15,000.00	87.18	10,561.69	4,438.31	29.59 %
01-260-43230-000	R & M Grounds	15,000.00	15,000.00	300.00	7,648.09	7,351.91	49.01 %
01-260-43260-000	Equipment Lease	4,250.00	4,250.00	227.21	3,214.13	1,035.87	24.37 %
01-260-43320-000	Postage/Freight	750.00	750.00	0.00	284.00	466.00	62.13 %
01-260-43401-000	Travel/Training	7,500.00	7,500.00	1,264.04	5,212.05	2,287.95	30.51 %
01-260-43501-000	Dues/Memberships	2,000.00	2,000.00	0.00	1,459.20	540.80	27.04 %
01-260-43505-000	Fees	0.00	0.00	0.00	333.58	-333.58	0.00 %
01-260-43700-000	Safety/Security	9,000.00	2,255.40	22.60	166.06	2,089.34	92.64 %
01-260-43900-000	Other Contractual	1,500.00	1,500.00	0.00	822.00	678.00	45.20 %
01-260-46001-000	Capital Books-Library	0.00	-25,000.00	0.00	0.00	-25,000.00	100.00 %
01-260-46110-000	Site Improvements	22,000.00	22,000.00	0.00	23,299.20	-1,299.20	-5.91 %
01-260-46130-000	Building Improvements	0.00	6,744.60	0.00	18,021.60	-11,277.00	-167.20 %
Department: 260 - Library Total:		485,093.00	460,093.00	26,690.28	439,042.95	21,050.05	4.58%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 310 - Streets							
01-310-41000-000	Wages	34,052.00	34,052.00	2,619.20	33,394.82	657.18	1.93 %
01-310-41002-000	Overtime	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
01-310-41005-000	Longevity	120.00	120.00	4.62	58.90	61.10	50.92 %
01-310-41200-000	Retirement	3,817.00	3,817.00	293.08	3,733.15	83.85	2.20 %
01-310-41300-000	FICA	2,615.00	2,615.00	200.24	2,553.54	61.46	2.35 %
01-310-41400-000	Hospitalization	6,272.00	6,272.00	496.12	5,829.41	442.59	7.06 %
01-310-41500-000	Workers' Comp	800.00	800.00	0.00	0.00	800.00	100.00 %
01-310-41700-000	Unemployment	9.00	9.00	0.00	117.00	-108.00	-1,200.00 %
01-310-42115-000	Apparel	757.00	757.00	67.12	1,391.58	-634.58	-83.83 %
01-310-42125-000	Fuel/Oil	1,300.00	1,300.00	0.00	204.20	1,095.80	84.29 %
01-310-42155-000	Vehicle Supplies	3,000.00	3,000.00	0.00	63.96	2,936.04	97.87 %
01-310-42160-000	Safety Equipment	750.00	750.00	0.00	309.00	441.00	58.80 %
01-310-42210-000	Asphalt Products	17,500.00	17,500.00	0.00	24,304.00	-6,804.00	-38.88 %
01-310-42220-000	Signage	2,000.00	2,000.00	176.00	2,471.80	-471.80	-23.59 %
01-310-42255-000	Street Lighting	48,000.00	48,000.00	173.84	43,647.17	4,352.83	9.07 %
01-310-42900-000	Non-Capital Tools & Equipment	500.00	500.00	2,340.60	2,560.08	-2,060.08	-412.02 %
01-310-42905-000	Other Operating Supplies	1,000.00	1,000.00	167.53	1,375.03	-375.03	-37.50 %
01-310-43115-000	Engineering Services	12,000.00	12,000.00	0.00	16,123.56	-4,123.56	-34.36 %
01-310-43221-000	Sealcoating/Street Maintenance	250,000.00	250,000.00	5,104.29	8,287.33	241,712.67	96.69 %
01-310-43222-000	Signal Control	3,500.00	3,500.00	0.00	3,010.00	490.00	14.00 %
01-310-43245-000	R & M Equipment	300.00	300.00	0.00	4,385.16	-4,085.16	-1,361.72 %
01-310-43247-000	R & M Streets	5,000.00	5,000.00	0.00	27,800.00	-22,800.00	-456.00 %
01-310-43255-000	R & M Other	1,500.00	1,500.00	0.00	1,039.79	460.21	30.68 %
01-310-43900-000	Other Contractual	136,000.00	7,000.00	2,402.00	3,165.48	3,834.52	54.78 %
01-310-46150-000	Other Improvements	0.00	129,000.00	88,559.78	128,374.78	625.22	0.48 %
01-310-46300-000	Other Equipment	22,150.00	22,150.00	7,115.00	7,115.00	15,035.00	67.88 %
Department: 310 - Streets Total:		553,942.00	553,942.00	109,719.42	321,314.74	232,627.26	41.99%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 350 - Parks							
01-350-41000-000	Wages	33,496.00	33,496.00	2,576.00	33,455.80	40.20	0.12 %
01-350-41002-000	Overtime	2,000.00	2,000.00	24.19	2,412.08	-412.08	-20.60 %
01-350-41005-000	Longevity	60.00	60.00	4.62	58.90	1.10	1.83 %
01-350-41200-000	Retirement	3,750.00	3,750.00	290.96	4,009.06	-259.06	-6.91 %
01-350-41300-000	FICA	2,567.00	2,567.00	196.61	2,717.10	-150.10	-5.85 %
01-350-41400-000	Hospitalization	6,269.00	6,269.00	495.68	5,824.24	444.76	7.09 %
01-350-41500-000	Workers' Comp	786.00	786.00	0.00	0.00	786.00	100.00 %
01-350-41700-000	Unemployment	9.00	9.00	0.00	117.00	-108.00	-1,200.00 %
01-350-42115-000	Apparel	1,500.00	1,500.00	86.96	838.92	661.08	44.07 %
01-350-42155-000	Vehicle Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
01-350-42160-000	Safety Equipment	250.00	250.00	0.00	0.00	250.00	100.00 %
01-350-42220-000	Signage	3,000.00	3,000.00	0.00	6,695.93	-3,695.93	-123.20 %
01-350-42250-000	Electricity Baseball Field	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00 %
01-350-42905-000	Other Operating Supplies	2,500.00	2,500.00	0.00	596.06	1,903.94	76.16 %
01-350-43195-000	Electricity/Gas/Phone	7,500.00	7,500.00	4,127.29	24,886.22	-17,386.22	-231.82 %
01-350-43210-000	Lawn Care	45,000.00	45,000.00	2,700.00	28,149.84	16,850.16	37.44 %
01-350-43230-000	R & M Grounds	19,901.00	19,901.00	0.00	12,934.43	6,966.57	35.01 %
01-350-43250-000	R & M Vandalism	250.00	250.00	0.00	0.00	250.00	100.00 %
01-350-43255-000	R & M Other	500.00	500.00	0.00	0.00	500.00	100.00 %
01-350-43900-000	Other Contractual	5,000.00	5,000.00	650.00	6,566.66	-1,566.66	-31.33 %
Department: 350 - Parks Total:		157,838.00	157,838.00	11,152.31	129,262.24	28,575.76	18.10%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 400 - Development							
01-400-41000-000	Wages	214,514.00	214,514.00	16,267.94	199,755.84	14,758.16	6.88 %
01-400-41002-000	Overtime	350.00	350.00	0.00	537.86	-187.86	-53.67 %
01-400-41005-000	Longevity	180.00	180.00	13.86	167.48	12.52	6.96 %
01-400-41006-000	Certification Pay	7,200.00	7,200.00	1,107.70	12,969.30	-5,769.30	-80.13 %
01-400-41200-000	Retirement	24,825.00	24,825.00	1,942.42	23,918.54	906.46	3.65 %
01-400-41300-000	FICA	17,002.00	17,002.00	1,257.34	15,636.67	1,365.33	8.03 %
01-400-41400-000	Hospitalization	33,300.00	33,300.00	2,932.64	32,848.14	451.86	1.36 %
01-400-41500-000	Workers' Comp	3,099.00	3,099.00	0.00	0.00	3,099.00	100.00 %
01-400-41700-000	Unemployment	36.00	36.00	0.00	468.00	-432.00	-1,200.00 %
01-400-42010-000	Office Supplies	1,500.00	1,500.00	56.33	1,519.59	-19.59	-1.31 %
01-400-42030-000	Office Equipment	1,500.00	1,500.00	30.68	1,160.51	339.49	22.63 %
01-400-42035-000	Computer Equipment	2,000.00	2,000.00	0.00	1,500.00	500.00	25.00 %
01-400-42115-000	Apparel	650.00	650.00	0.00	367.69	282.31	43.43 %
01-400-42125-000	Fuel/Oil	2,500.00	2,500.00	508.59	4,301.37	-1,801.37	-72.05 %
01-400-42155-000	Vehicle Supplies	1,000.00	1,000.00	9.50	389.83	610.17	61.02 %
01-400-42195-000	Special Events and Awards	800.00	800.00	0.00	463.89	336.11	42.01 %
01-400-43101-000	Legal Services	10,000.00	10,000.00	273.00	5,226.32	4,773.68	47.74 %
01-400-43115-000	Engineering Services	100,000.00	100,000.00	0.00	68,801.18	31,198.82	31.20 %
01-400-43116-000	Inspection Services	315,000.00	315,000.00	7,932.09	375,928.40	-60,928.40	-19.34 %
01-400-43130-000	Software Licensing	20,000.00	20,000.00	0.00	20,142.93	-142.93	-0.71 %
01-400-43140-000	Legal Publications	3,000.00	3,000.00	140.01	6,050.30	-3,050.30	-101.68 %
01-400-43155-000	Abatement/demolition	10,000.00	10,000.00	95.00	8,664.07	1,335.93	13.36 %
01-400-43195-000	Electricity/Gas/Phone	3,000.00	3,000.00	0.00	1,440.23	1,559.77	51.99 %
01-400-43240-000	R & M Vehicle	1,000.00	1,000.00	20.00	300.00	700.00	70.00 %
01-400-43320-000	Postage/Freight	1,000.00	1,000.00	0.00	807.00	193.00	19.30 %
01-400-43401-000	Travel/Training	7,000.00	7,000.00	130.00	3,136.36	3,863.64	55.19 %
01-400-43501-000	Dues/Memberships	500.00	500.00	0.00	180.68	319.32	63.86 %
Department: 400 - Development Total:		780,956.00	780,956.00	32,717.10	786,682.18	-5,726.18	-0.73%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 752 - Economic Development							
01-752-41000-000	Wages	72,000.00	72,000.00	5,514.62	71,552.19	447.81	0.62 %
01-752-41005-000	Longevity	60.00	60.00	0.00	0.00	60.00	100.00 %
01-752-41006-000	Certification Pay	2,400.00	2,400.00	184.62	2,386.21	13.79	0.57 %
01-752-41007-000	Vehicle Allowance	4,800.00	4,800.00	369.24	4,772.43	27.57	0.57 %
01-752-41200-000	Retirement	8,283.00	8,283.00	677.84	8,783.05	-500.05	-6.04 %
01-752-41300-000	FICA	5,673.00	5,673.00	414.66	5,430.16	242.84	4.28 %
01-752-41400-000	Hospitalization	13,899.00	13,899.00	1,088.12	12,975.83	923.17	6.64 %
01-752-41500-000	Workers' Comp	159.00	159.00	0.00	0.00	159.00	100.00 %
01-752-41700-000	Unemployment	9.00	9.00	0.00	117.00	-108.00	-1,200.00 %
01-752-43195-000	Electricity/Gas/Phone	0.00	0.00	0.00	219.34	-219.34	0.00 %
01-752-43401-000	Travel/Training	0.00	0.00	0.00	500.00	-500.00	0.00 %
Department: 752 - Economic Development Total:		107,283.00	107,283.00	8,249.10	106,736.21	546.79	0.51%
Expense Total:		8,112,463.00	8,087,463.00	608,834.64	6,955,472.76	1,131,990.24	14.00%
Fund: 01 - General Fund Surplus (Deficit):		2,000.00	27,000.00	-357,739.23	832,024.13	805,024.13	-2,981.57%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 02 - Enterprise Fund						
Revenue						
Department: 000 - Non-departmental						
02-000-32450-000	Engineer Review Fee	45,000.00	45,000.00	0.00	0.00	-45,000.00 100.00 %
02-000-36110-000	Interest income	50,000.00	50,000.00	0.00	121,648.85	71,648.85 243.30 %
02-000-36200-000	MS4 Permits	8,000.00	8,000.00	270.00	3,450.00	-4,550.00 56.88 %
02-000-36300-000	Well Permit Fees	250.00	250.00	0.00	0.00	-250.00 100.00 %
02-000-36500-000	Meter Set and Sewer Access	325,000.00	325,000.00	18,000.00	313,994.56	-11,005.44 3.39 %
02-000-36800-000	Long/Short	0.00	0.00	86.88	168.94	168.94 0.00 %
02-000-36900-000	Other Income	63,000.00	63,000.00	486.59	1,998.32	-61,001.68 96.83 %
02-000-38100-000	Water Revenue	4,531,979.00	4,531,979.00	429,168.56	4,574,201.44	42,222.44 100.93 %
02-000-38200-000	Sewer Revenue	1,047,000.00	1,047,000.00	104,816.56	1,188,913.51	141,913.51 113.55 %
02-000-38250-000	Mastercard Rebate	5,500.00	5,500.00	0.00	4,225.16	-1,274.84 23.18 %
02-000-38300-000	Water Treatment	310,000.00	310,000.00	26,316.90	300,697.92	-9,302.08 3.00 %
02-000-38600-000	Late Charges	80,000.00	80,000.00	10,278.02	101,797.84	21,797.84 127.25 %
02-000-38700-000	Disconnect/Cut Off Fees	0.00	0.00	2,880.00	29,700.00	29,700.00 0.00 %
02-000-38750-000	Reconnect Fees	0.00	0.00	4,125.00	35,700.00	35,700.00 0.00 %
02-000-38800-000	NSF Fees	0.00	0.00	750.00	8,050.00	8,050.00 0.00 %
02-000-38900-000	Contract Utility Revenue	0.00	0.00	536.20	4,553.57	4,553.57 0.00 %
Department: 000 - Non-departmental Total:		6,465,729.00	6,465,729.00	597,714.71	6,689,100.11	223,371.11 3.45%
Revenue Total:		6,465,729.00	6,465,729.00	597,714.71	6,689,100.11	223,371.11 3.45%

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Expense							
Department: 000 - Non-departmental							
02-000-44005-000	Operating Transfers Out	264,405.00	264,405.00	0.00	0.00	264,405.00	100.00 %
02-000-48100-000	2013 CO Principal	325,000.00	325,000.00	0.00	325,000.00	0.00	0.00 %
02-000-48101-000	2013 CO Interest	98,350.00	98,350.00	0.00	98,350.00	0.00	0.00 %
02-000-48102-000	2015 Refunding CO Principal	140,855.00	140,855.00	0.00	140,855.00	0.00	0.00 %
02-000-48103-000	2015 Refunding CO Interest	30,290.23	30,290.23	0.00	30,290.23	0.00	0.00 %
02-000-48104-000	2017A CO Principal	65,000.00	65,000.00	0.00	65,000.00	0.00	0.00 %
02-000-48105-000	2017A CO Interest	30,900.00	30,900.00	0.00	30,900.00	0.00	0.00 %
02-000-48106-000	2017B Tax Note Principal	54,600.00	54,600.00	0.00	54,600.00	0.00	0.00 %
02-000-48107-000	2017B Tax Note Interest	819.00	819.00	0.00	819.00	0.00	0.00 %
02-000-48108-000	2020 Tax Note Principal	138,600.00	0.00	0.00	0.00	0.00	0.00 %
02-000-48109-000	2020 Tax Note Interest	26,235.00	0.00	0.00	0.00	0.00	0.00 %
02-000-48110-000	2020 CO Sewer Principal	190,000.00	190,000.00	0.00	190,000.00	0.00	0.00 %
02-000-48111-000	2020 CO Sewer Interest	105,637.50	105,637.50	0.00	105,637.50	0.00	0.00 %
02-000-48112-000	2021 CO Water Principal	260,000.00	260,000.00	0.00	260,000.00	0.00	0.00 %
02-000-48113-000	2021 CO Water Interest	168,968.76	168,968.76	0.00	168,968.76	0.00	0.00 %
02-000-48114-000	2021 Tax Note Principal	54,600.00	0.00	0.00	0.00	0.00	0.00 %
02-000-48115-000	2021 Tax Note Interest	7,839.00	0.00	0.00	0.00	0.00	0.00 %
02-000-48116-000	2023A Tax Note Pricipal	0.00	0.00	0.00	1,105,000.00	-1,105,000.00	0.00 %
02-000-48117-000	2023A Tax Note Interest	0.00	0.00	0.00	74,366.50	-74,366.50	0.00 %
02-000-48150-000	Debt Service Paying Agent Fees	1,624.28	1,479.78	0.00	1,179.27	300.51	20.31 %
02-000-48480-030	2023 Tax Note COI	0.00	0.00	0.00	-375.88	375.88	0.00 %
02-000-48481-000	2023A Tax Note COI	0.00	0.00	0.00	-1,652.61	1,652.61	0.00 %
Department: 000 - Non-departmental Total:		1,963,723.77	1,736,305.27	0.00	2,648,937.77	-912,632.50	-52.56%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 100 - Admin							
02-100-41000-000	Wages	141,080.00	141,080.00	10,872.32	142,124.08	-1,044.08	-0.74 %
02-100-41005-000	Longevity	2,040.00	2,040.00	156.92	2,000.73	39.27	1.93 %
02-100-41006-000	Certification Pay	12,000.00	12,000.00	923.08	11,769.27	230.73	1.92 %
02-100-41010-000	Vacation Buy back	10,000.00	10,000.00	0.00	542.07	9,457.93	94.58 %
02-100-41200-000	Retirement	17,327.00	17,327.00	1,335.08	17,455.80	-128.80	-0.74 %
02-100-41300-000	FICA	11,867.00	11,867.00	914.35	11,967.33	-100.33	-0.85 %
02-100-41400-000	Hospitalization	12,868.00	12,868.00	1,046.60	12,297.54	570.46	4.43 %
02-100-41500-000	Workers' Comp	3,630.00	3,630.00	0.00	0.00	3,630.00	100.00 %
02-100-41700-000	Unemployment	18.00	18.00	0.00	234.01	-216.01	-1,200.06 %
02-100-42010-000	Office Supplies	500.00	500.00	0.00	0.00	500.00	100.00 %
02-100-42012-000	Marketing Supplies	1,200.00	1,200.00	0.00	1,832.72	-632.72	-52.73 %
02-100-42025-000	Food/Drinks	2,000.00	2,000.00	164.91	1,147.94	852.06	42.60 %
02-100-42030-000	Office Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
02-100-42035-000	Computer Equipment	3,500.00	3,500.00	0.00	344.00	3,156.00	90.17 %
02-100-42115-000	Apparel	5,000.00	5,000.00	305.65	2,011.61	2,988.39	59.77 %
02-100-42125-000	Fuel/Oil	13,000.00	13,000.00	1,053.43	8,453.77	4,546.23	34.97 %
02-100-42141-000	Employee Supplies	0.00	0.00	347.44	2,061.38	-2,061.38	0.00 %
02-100-42155-000	Vehicle Supplies	3,500.00	3,500.00	0.00	4,272.89	-772.89	-22.08 %
02-100-42160-000	Safety Equipment	350.00	350.00	0.00	0.00	350.00	100.00 %
02-100-42195-000	Special Events and Awards	500.00	500.00	0.00	0.00	500.00	100.00 %
02-100-42900-000	Non-Capital Tools & Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
02-100-42905-000	Other Operating Supplies	250.00	250.00	0.00	0.99	249.01	99.60 %
02-100-43101-000	Legal Services	7,500.00	7,500.00	1,176.00	7,518.80	-18.80	-0.25 %
02-100-43105-000	Onboarding Employee Services	500.00	500.00	78.00	312.00	188.00	37.60 %
02-100-43110-000	Other Professional Services	5,000.00	5,000.00	0.00	5,300.19	-300.19	-6.00 %
02-100-43115-000	Engineering Services	0.00	0.00	0.00	1,250.00	-1,250.00	0.00 %
02-100-43130-000	Software Licensing	45,900.00	45,900.00	0.00	2,640.52	43,259.48	94.25 %
02-100-43150-000	Marketing	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
02-100-43195-000	Electricity/Gas/Phone	250,000.00	250,000.00	27,436.26	200,604.09	49,395.91	19.76 %
02-100-43201-000	Janitorial	3,500.00	3,500.00	0.00	2,150.00	1,350.00	38.57 %
02-100-43240-000	R & M Vehicle	1,500.00	1,500.00	20.00	487.72	1,012.28	67.49 %
02-100-43256-000	Insurance Covered Repairs	0.00	0.00	0.00	-5,583.32	5,583.32	0.00 %
02-100-43265-000	Annual Services Fees	84,343.00	84,343.00	0.00	3,217.88	81,125.12	96.18 %
02-100-43270-000	Railroad Permit Fees	4,000.00	4,000.00	0.00	5,692.63	-1,692.63	-42.32 %
02-100-43301-000	Insurance	30,000.00	30,000.00	0.00	50,449.50	-20,449.50	-68.17 %
02-100-43401-000	Travel/Training	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
02-100-43501-000	Dues/Memberships	1,000.00	1,000.00	0.00	226.00	774.00	77.40 %
02-100-43505-000	Fees	0.00	0.00	0.00	53,884.86	-53,884.86	0.00 %
02-100-43600-000	Licenses and Certifications	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
02-100-43900-000	Other Contractual	5,000.00	5,000.00	92.52	433.54	4,566.46	91.33 %
02-100-46400-000	Capital Reserves	379,964.85	379,964.85	0.00	0.00	379,964.85	100.00 %
Department: 100 - Admin Total:		1,069,837.85	1,069,837.85	45,922.56	547,100.54	522,737.31	48.86%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 130 - Engineering							
02-130-41000-000	Wages-Engineering	120,000.00	120,000.00	0.00	0.00	120,000.00	100.00 %
02-130-41006-000	Certification Pay	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00 %
02-130-41200-000	Retirement -Engineering	13,807.00	13,807.00	0.00	0.00	13,807.00	100.00 %
02-130-41300-000	FICA-Engineering	9,500.00	9,500.00	0.00	0.00	9,500.00	100.00 %
02-130-41400-000	Hospitalization-Engineering	6,657.00	6,657.00	0.00	0.00	6,657.00	100.00 %
02-130-41500-000	Worker's Comp	252.00	252.00	0.00	0.00	252.00	100.00 %
02-130-41700-000	Unemployment-Engineering	9.00	9.00	0.00	0.00	9.00	100.00 %
02-130-43115-000	Engineering Services	156,000.00	156,000.00	12,000.00	211,402.50	-55,402.50	-35.51 %
02-130-43116-000	Inspection Services	125,000.00	125,000.00	37,919.00	448,269.00	-323,269.00	-258.62 %
	Department: 130 - Engineering Total:	434,825.00	434,825.00	49,919.00	659,671.50	-224,846.50	-51.71%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 315 - Utility Billing							
02-315-41000-000	Wages	112,697.00	112,697.00	8,363.80	99,966.53	12,730.47	11.30 %
02-315-41002-000	Overtime	1,000.00	1,000.00	22.50	1,263.60	-263.60	-26.36 %
02-315-41005-000	Longevity	120.00	120.00	9.24	117.81	2.19	1.83 %
02-315-41200-000	Retirement	12,734.00	12,734.00	937.79	11,310.59	1,423.41	11.18 %
02-315-41300-000	FICA	8,721.00	8,721.00	642.28	7,633.40	1,087.60	12.47 %
02-315-41400-000	Hospitalization	18,860.00	18,860.00	1,493.10	17,316.25	1,543.75	8.19 %
02-315-41500-000	Workers' Comp	244.00	244.00	0.00	0.00	244.00	100.00 %
02-315-41700-000	Unemployment	27.00	27.00	0.00	472.76	-445.76	-1,650.96 %
02-315-42010-000	Office Supplies	1,000.00	1,000.00	0.00	601.47	398.53	39.85 %
02-315-42035-000	Computer Equipment	3,200.00	3,200.00	0.00	353.87	2,846.13	88.94 %
02-315-43130-000	Software Licensing	42,225.00	42,225.00	0.00	20,566.33	21,658.67	51.29 %
02-315-43195-000	Electricity/Gas/Phone	1,500.00	1,500.00	0.00	799.43	700.57	46.70 %
02-315-43320-000	Postage/Freight	18,000.00	18,000.00	0.00	20,230.25	-2,230.25	-12.39 %
02-315-43401-000	Travel/Training	800.00	800.00	57.62	318.04	481.96	60.25 %
02-315-43505-000	Fees	12,000.00	12,000.00	0.00	19,280.45	-7,280.45	-60.67 %
02-315-43900-000	Other Contractual	12,000.00	12,000.00	4,200.00	16,304.02	-4,304.02	-35.87 %
Department: 315 - Utility Billing Total:		245,128.00	245,128.00	15,726.33	216,534.80	28,593.20	11.66%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 330 - Compliance							
02-330-41000-000	Wages	78,105.00	78,105.00	0.00	34,947.09	43,157.91	55.26 %
02-330-41005-000	Longevity	1,680.00	1,680.00	0.00	743.13	936.87	55.77 %
02-330-41006-000	Certification Pay	2,400.00	2,400.00	0.00	1,061.57	1,338.43	55.77 %
02-330-41200-000	Retirement	9,181.00	9,181.00	0.00	4,096.43	5,084.57	55.38 %
02-330-41300-000	FICA	6,288.00	6,288.00	0.00	2,811.47	3,476.53	55.29 %
02-330-41400-000	Hospitalization	6,469.00	6,469.00	0.00	3,041.40	3,427.60	52.99 %
02-330-41500-000	Workers' Comp	176.00	176.00	0.00	0.00	176.00	100.00 %
02-330-41700-000	Unemployment	9.00	9.00	0.00	117.00	-108.00	1,200.00 %
02-330-42010-000	Office Supplies	1,500.00	1,500.00	0.00	594.90	905.10	60.34 %
02-330-42030-000	Office Equipment	750.00	750.00	0.00	0.00	750.00	100.00 %
02-330-42035-000	Computer Equipment	2,000.00	2,000.00	0.00	3,176.00	-1,176.00	-58.80 %
02-330-42905-000	Other Operating Supplies	500.00	500.00	0.00	87.55	412.45	82.49 %
02-330-43101-000	Legal Services	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
02-330-43110-000	Other Professional Services	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
02-330-43150-000	Marketing	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
02-330-43265-000	Annual Services Fees	500.00	500.00	0.00	0.00	500.00	100.00 %
02-330-43270-000	Regulatory Licensing/Permittin	3,000.00	3,000.00	0.00	8,696.60	-5,696.60	-189.89 %
02-330-43900-000	Other Contractual	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Department: 330 - Compliance Total:		117,558.00	117,558.00	0.00	59,373.14	58,184.86	49.49%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 341 - Water Production							
02-341-41000-000	Wages	106,604.00	106,604.00	8,307.92	104,638.85	1,965.15	1.84 %
02-341-41002-000	Overtime	2,500.00	2,500.00	523.04	6,376.00	-3,876.00	-155.04 %
02-341-41005-000	Longevity	180.00	180.00	9.24	117.81	62.19	34.55 %
02-341-41006-000	Certification Pay	7,200.00	7,200.00	553.84	5,469.16	1,730.84	24.04 %
02-341-41200-000	Retirement	12,732.00	12,732.00	1,049.31	13,012.53	-280.53	-2.20 %
02-341-41300-000	FICA	8,720.00	8,720.00	718.64	8,920.03	-200.03	-2.29 %
02-341-41400-000	Hospitalization	18,825.00	18,825.00	1,490.18	17,509.72	1,315.28	6.99 %
02-341-41500-000	Workers' Comp	2,668.00	2,668.00	0.00	0.00	2,668.00	100.00 %
02-341-41700-000	Unemployment	27.00	27.00	0.00	355.77	-328.77	-1,217.67 %
02-341-42115-000	Apparel	950.00	950.00	61.76	902.94	47.06	4.95 %
02-341-42125-000	Fuel/Oil	2,500.00	2,500.00	550.33	6,198.88	-3,698.88	-147.96 %
02-341-42155-000	Vehicle Supplies	500.00	500.00	0.00	2,035.93	-1,535.93	-307.19 %
02-341-42160-000	Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
02-341-42215-000	Chemical Supplies	0.00	0.00	8,480.00	27,216.66	-27,216.66	0.00 %
02-341-42220-000	Signage	1,000.00	1,000.00	456.00	752.00	248.00	24.80 %
02-341-42400-000	Purchased Water	1,300,000.00	1,300,000.00	0.00	1,184,807.14	115,192.86	8.86 %
02-341-42900-000	Non-Capital Tools & Equipment	500.00	500.00	0.00	2,895.00	-2,395.00	-479.00 %
02-341-42905-000	Other Operating Supplies	5,000.00	5,000.00	0.00	1,041.44	3,958.56	79.17 %
02-341-43120-000	Laboratory Services	17,000.00	17,000.00	2,028.00	9,307.00	7,693.00	45.25 %
02-341-43195-000	Electricity/Gas/Phone	0.00	0.00	0.00	144.82	-144.82	0.00 %
02-341-43232-000	R & M Wells	20,000.00	20,000.00	507.57	23,731.27	-3,731.27	-18.66 %
02-341-43240-000	R & M Vehicle	1,500.00	1,500.00	207.46	1,606.34	-106.34	-7.09 %
02-341-43245-000	R & M Equipment	1,000.00	1,000.00	0.00	47.40	952.60	95.26 %
02-341-43255-000	R & M Other	2,000.00	2,000.00	0.00	1,021.54	978.46	48.92 %
02-341-43401-000	Travel/Training	500.00	500.00	0.00	684.17	-184.17	-36.83 %
02-341-43501-000	Dues/Memberships	500.00	500.00	43.28	273.85	226.15	45.23 %
02-341-43600-000	Licenses and Certifications	500.00	500.00	0.00	900.00	-400.00	-80.00 %
02-341-43900-000	Other Contractual	500.00	500.00	2,500.00	24,669.72	-24,169.72	-4,833.94 %
02-341-46140-000	SCADA	0.00	0.00	61,384.77	121,084.71	-121,084.71	0.00 %
02-341-46150-000	Other Improvements	0.00	0.00	0.00	218,705.86	-218,705.86	0.00 %
02-341-46230-000	Vehicles	65,000.00	65,000.00	13,341.79	63,260.54	1,739.46	2.68 %
Department: 341 - Water Production Total:		1,579,406.00	1,579,406.00	102,213.13	1,847,687.08	-268,281.08	-16.99%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 342 - Water Distribution							
02-342-41000-000	Wages	75,890.00	75,890.00	5,696.00	48,643.90	27,246.10	35.90 %
02-342-41002-000	Overtime	2,000.00	2,000.00	0.00	397.48	1,602.52	80.13 %
02-342-41005-000	Longevity	480.00	480.00	18.46	235.36	244.64	50.97 %
02-342-41006-000	Certification Pay	2,400.00	2,400.00	184.62	1,915.48	484.52	20.19 %
02-342-41200-000	Retirement	8,799.00	8,799.00	658.94	5,713.42	3,085.58	35.07 %
02-342-41300-000	FICA	6,026.00	6,026.00	451.28	3,916.26	2,109.74	35.01 %
02-342-41400-000	Hospitalization	12,431.00	12,431.00	996.66	6,702.61	5,728.39	46.08 %
02-342-41500-000	Workers' Comp	1,844.00	1,844.00	0.00	0.00	1,844.00	100.00 %
02-342-41700-000	Unemployment	18.00	18.00	33.56	223.19	-205.19	-1,139.94 %
02-342-42115-000	Apparel	1,000.00	1,000.00	47.20	1,110.59	-110.59	-11.06 %
02-342-42125-000	Fuel/Oil	5,000.00	5,000.00	401.67	5,423.11	-423.11	-8.46 %
02-342-42155-000	Vehicle Supplies	2,000.00	2,000.00	0.00	1,178.57	821.43	41.07 %
02-342-42160-000	Safety Equipment	500.00	500.00	0.00	0.00	500.00	100.00 %
02-342-42215-000	Chemical Supplies	2,000.00	2,000.00	0.00	7,985.81	-5,985.81	-299.29 %
02-342-42270-000	Meters	260,000.00	260,000.00	31,858.74	471,738.87	-211,738.87	-81.44 %
02-342-42410-000	Water mains and valves	30,000.00	30,000.00	0.00	20,659.48	9,340.52	31.14 %
02-342-42900-000	Non-Capital Tools & Equipment	1,500.00	1,500.00	0.00	543.74	956.26	63.75 %
02-342-42905-000	Other Operating Supplies	7,000.00	7,000.00	0.00	19,886.48	-12,886.48	-184.09 %
02-342-43125-000	IT Services	500.00	500.00	0.00	0.00	500.00	100.00 %
02-342-43240-000	R & M Vehicle	4,000.00	4,000.00	687.49	3,927.31	72.69	1.82 %
02-342-43255-000	R & M Other	2,500.00	2,500.00	0.00	1,300.68	1,199.32	47.97 %
02-342-43401-000	Travel/Training	500.00	500.00	0.00	635.00	-135.00	-27.00 %
02-342-43600-000	Licenses and Certifications	1,000.00	1,000.00	0.00	485.48	514.52	51.45 %
02-342-43900-000	Other Contractual	20,000.00	20,000.00	25.30	100,166.91	-80,166.91	-400.83 %
02-342-46150-000	Other Improvements	0.00	0.00	0.00	11,245.00	-11,245.00	0.00 %
Department: 342 - Water Distribution Total:		447,388.00	447,388.00	41,059.92	714,034.73	-266,646.73	-59.60%

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 343 - Water Treatment							
02-343-41000-000	Wages	86,685.00	86,685.00	3,937.60	75,608.16	11,076.84	12.78 %
02-343-41002-000	Overtime	2,500.00	2,500.00	0.00	1,521.30	978.70	39.15 %
02-343-41005-000	Longevity	720.00	720.00	50.76	680.68	39.32	5.46 %
02-343-41006-000	Certification Pay	6,000.00	6,000.00	461.54	5,884.64	115.36	1.92 %
02-343-41200-000	Retirement	10,434.00	10,434.00	497.06	9,338.60	1,095.40	10.50 %
02-343-41300-000	FICA	7,146.00	7,146.00	318.62	6,017.46	1,128.54	15.79 %
02-343-41400-000	Hospitalization	20,718.00	20,718.00	825.44	16,291.29	4,426.71	21.37 %
02-343-41500-000	Workers' Comp	2,186.00	2,186.00	0.00	0.00	2,186.00	100.00 %
02-343-41700-000	Unemployment	18.00	18.00	0.00	306.56	-288.56	-1,603.11 %
02-343-42021-000	Cleaning Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
02-343-42115-000	Apparel	750.00	750.00	62.32	6,458.84	-5,708.84	-761.18 %
02-343-42125-000	Fuel/Oil	4,000.00	4,000.00	0.00	2,524.47	1,475.53	36.89 %
02-343-42160-000	Safety Equipment	500.00	500.00	0.00	0.00	500.00	100.00 %
02-343-42215-000	Chemical Supplies	100,000.00	100,000.00	0.00	18,009.35	81,990.65	81.99 %
02-343-42275-000	Testing Supplies	3,500.00	3,500.00	0.00	1,153.25	2,346.75	67.05 %
02-343-42285-000	Filters	61,250.00	61,250.00	0.00	22,200.00	39,050.00	63.76 %
02-343-42900-000	Non-Capital Tools & Equipment	3,000.00	3,000.00	0.00	1,386.33	1,613.67	53.79 %
02-343-42905-000	Other Operating Supplies	25,000.00	25,000.00	99.76	9,455.48	15,544.52	62.18 %
02-343-43120-000	Laboratory Services	17,000.00	17,000.00	3,363.00	14,089.00	2,911.00	17.12 %
02-343-43245-000	R & M Equipment	5,000.00	5,000.00	0.00	31,768.90	-26,768.90	-535.38 %
02-343-43255-000	R & M Other	1,000.00	1,000.00	20.00	2,486.17	-1,486.17	-148.62 %
02-343-43401-000	Travel/Training	0.00	0.00	0.00	140.00	-140.00	0.00 %
02-343-43900-000	Other Contractual	1,500.00	1,500.00	0.00	1,759.03	-259.03	-17.27 %
02-343-46120-000	Plant Expansion	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00 %
02-343-46150-000	Other Improvements	32,000.00	32,000.00	0.00	85,961.10	-53,961.10	-168.63 %
Department: 343 - Water Treatment Total:		431,907.00	431,907.00	9,636.10	313,040.61	118,866.39	27.52 %

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Department: 361 - Waste Water Collection							
02-361-41000-000	Wages	37,440.00	37,440.00	0.00	27,900.00	9,540.00	25.48 %
02-361-41002-000	Overtime	1,000.00	1,000.00	0.00	189.00	811.00	81.10 %
02-361-41005-000	Longevity	0.00	0.00	0.00	2.31	-2.31	0.00 %
02-361-41006-000	Certification Pay	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
02-361-41200-000	Retirement	4,343.00	4,343.00	0.00	3,134.01	1,208.99	27.84 %
02-361-41300-000	FICA	2,975.00	2,975.00	0.00	1,998.35	976.65	32.83 %
02-361-41400-000	Hospitalization	6,287.00	6,287.00	0.00	5,963.88	323.12	5.14 %
02-361-41500-000	Workers' Comp	910.00	910.00	0.00	0.00	910.00	100.00 %
02-361-41700-000	Unemployment	9.00	9.00	0.00	117.00	-108.00	-1,200.00 %
02-361-42115-000	Apparel	750.00	750.00	33.60	911.44	-161.44	-21.53 %
02-361-42125-000	Fuel/Oil	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
02-361-42155-000	Vehicle Supplies	500.00	500.00	7.00	2,036.88	-1,536.88	-307.38 %
02-361-42160-000	Safety Equipment	750.00	750.00	0.00	0.00	750.00	100.00 %
02-361-42215-000	Chemical Supplies	500.00	500.00	0.00	641.74	-141.74	-28.35 %
02-361-42900-000	Non-Capital Tools & Equipment	2,500.00	2,500.00	0.00	1,035.67	1,464.33	58.57 %
02-361-42905-000	Other Operating Supplies	2,500.00	2,500.00	0.00	2,955.56	-455.56	-18.22 %
02-361-43245-000	R & M Equipment	5,000.00	5,000.00	1,267.24	10,525.89	-5,525.89	-110.52 %
02-361-43900-000	Other Contractual	2,000.00	2,000.00	25.30	4,017.97	-2,017.97	-100.90 %
02-361-46210-000	Lift Station	0.00	0.00	0.00	8,750.00	-8,750.00	0.00 %
02-361-46230-000	Vehicles	65,000.00	65,000.00	13,379.01	63,297.76	1,702.24	2.62 %
02-361-46300-000	Other Equipment	15,241.38	15,241.38	0.00	1,595.00	13,646.38	89.54 %
Department: 361 - Waste Water Collection Total:		149,905.38	149,905.38	14,712.15	135,072.46	14,832.92	9.89%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 362 - Waste Water Treatment							
02-362-42115-000	Apparel	500.00	500.00	0.00	0.00	500.00	100.00 %
02-362-42215-000	Chemical Supplies	12,500.00	12,500.00	0.00	13,649.12	-1,149.12	-9.19 %
02-362-42900-000	Non-Capital Tools & Equipment	500.00	500.00	0.00	0.00	500.00	100.00 %
02-362-42905-000	Other Operating Supplies	2,000.00	2,000.00	0.00	1,400.21	599.79	29.99 %
02-362-43120-000	Laboratory Services	3,550.00	3,550.00	91.50	3,340.00	210.00	5.92 %
02-362-43245-000	R & M Equipment	5,000.00	5,000.00	0.00	26,657.53	-21,657.53	-433.15 %
02-362-43255-000	R & M Other	500.00	500.00	88.00	483.00	17.00	3.40 %
02-362-43600-000	Licenses and Certifications	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
02-362-43900-000	Other Contractual	500.00	500.00	0.00	456.12	43.88	8.78 %
02-362-46150-000	Other Improvements	0.00	0.00	0.00	96,000.00	-96,000.00	0.00 %
Department: 362 - Waste Water Treatment Total:		26,050.00	26,050.00	179.50	141,985.98	-115,935.98	-445.05%
Expense Total:		6,465,729.00	6,238,310.50	279,368.69	7,283,438.61	-1,045,128.11	-16.75%
Fund: 02 - Enterprise Fund Surplus (Deficit):		0.00	227,418.50	318,346.02	-594,338.50	-821,757.00	361.34%

My Budget Report

For Fiscal: 2023-2024 Period Ending Item # 2. 24

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 07 - Economic Development Corporation						
Revenue						
Department: 000 - Non-departmental						
07-000-31300-000 Sales Tax	600,000.00	600,000.00	57,879.56	563,263.24	-36,736.76	6.12 %
07-000-36110-000 Interest income	20,000.00	20,000.00	0.00	91,822.24	71,822.24	459.11 %
Department: 000 - Non-departmental Total:	620,000.00	620,000.00	57,879.56	655,085.48	35,085.48	5.66%
Revenue Total:	620,000.00	620,000.00	57,879.56	655,085.48	35,085.48	5.66%

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Expense							
Department: 752 - Economic Development							
07-752-42010-000	Office Supplies & Expense	250.00	250.00	91.21	394.92	-144.92	-57.97 %
07-752-42192-000	Meeting Expense	0.00	0.00	185.00	1,915.26	-1,915.26	0.00 %
07-752-42195-000	Special Events and Awards/Meetin	2,500.00	2,500.00	0.00	23.79	2,476.21	99.05 %
07-752-43101-000	Legal services	3,000.00	3,000.00	336.00	3,826.00	-826.00	-27.53 %
07-752-43110-000	Other Professional Services	65,000.00	65,000.00	1,750.00	73,064.29	-8,064.29	-12.41 %
07-752-43140-000	Legal Publications	1,500.00	1,500.00	0.00	1,572.00	-72.00	-4.80 %
07-752-43150-000	Marketing	62,000.00	62,000.00	651.12	81,235.72	-19,235.72	-31.03 %
07-752-43151-000	Customer Appreciation	0.00	0.00	0.00	194.59	-194.59	0.00 %
07-752-43320-000	Postage/Freight	50.00	50.00	0.00	0.00	50.00	100.00 %
07-752-43401-000	Travel/Training/Conferences	15,000.00	15,000.00	397.48	14,757.60	242.40	1.62 %
07-752-43501-000	Memberships	1,800.00	1,800.00	0.00	3,102.51	-1,302.51	-72.36 %
07-752-43900-000	Contract Services	15,000.00	15,000.00	0.00	69,847.52	-54,847.52	-365.65 %
07-752-43905-000	Payroll Reimbursement	74,742.00	74,742.00	5,774.37	73,335.41	1,406.59	1.88 %
07-752-44001-000	Business Support	370,000.00	370,000.00	57,839.34	60,833.50	309,166.50	83.56 %
07-752-46180-000	Land Acquisition	0.00	0.00	1,000.00	69,665.10	-69,665.10	0.00 %
07-752-49200-000	Note Agreement Satisfaction	0.00	0.00	0.00	38,753.38	-38,753.38	0.00 %
Department: 752 - Economic Development Total:		610,842.00	610,842.00	68,024.52	492,521.59	118,320.41	19.37%
Expense Total:		610,842.00	610,842.00	68,024.52	492,521.59	118,320.41	19.37%
Fund: 07 - Economic Development Corporation Surplus (Deficit):		9,158.00	9,158.00	-10,144.96	162,563.89	153,405.89	-1,675.10%

My Budget Report

For Fiscal: 2023-2024 Period End Item # 2. 24

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 08 - PID #2						
Revenue						
Department: 000 - Non-departmental						
08-000-36110-000 Interest income	5,000.00	5,000.00	0.00	19,254.45	14,254.45	385.09 %
08-000-36114-000 Assessments	496,450.00	496,450.00	1,267.75	565,331.34	68,881.34	113.87 %
Department: 000 - Non-departmental Total:	501,450.00	501,450.00	1,267.75	584,585.79	83,135.79	16.58%
Revenue Total:	501,450.00	501,450.00	1,267.75	584,585.79	83,135.79	16.58%

My Budget Report

For Fiscal: 2023-2024 Period End Item # 2. 24

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
Expense							
Department: 000 - Non-departmental							
08-000-43101-000	Legal Services	2,500.00	2,500.00	0.00	2,369.76	130.24	5.21 %
08-000-43111-000	PID Administrative Services	36,000.00	36,000.00	2,611.27	24,588.22	11,411.78	31.70 %
08-000-43112-000	PID Management Services	454,350.00	454,350.00	39,847.67	352,839.87	101,510.13	22.34 %
08-000-43510-000	Tax Appraisal/Collection	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00 %
08-000-47000-000	PID Capital Disbursement	0.00	0.00	0.00	66,095.64	-66,095.64	0.00 %
Department: 000 - Non-departmental Total:		496,450.00	496,450.00	42,458.94	445,893.49	50,556.51	10.18%
Expense Total:		496,450.00	496,450.00	42,458.94	445,893.49	50,556.51	10.18%
Fund: 08 - PID #2 Surplus (Deficit):		5,000.00	5,000.00	-41,191.19	138,692.30	133,692.30	-2,673.85%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 12 - Sanitation Fund						
Revenue						
Department: 000 - Non-departmental						
12-000-36110-000 Interest income	0.00	0.00	0.00	1,219.57	1,219.57	0.00 %
12-000-38400-000 Sanitation Revenue	920,000.00	920,000.00	103,003.12	1,103,233.43	183,233.43	119.92 %
12-000-38500-000 Sales Tax Discount	0.00	0.00	0.00	369.75	369.75	0.00 %
Department: 000 - Non-departmental Total:	920,000.00	920,000.00	103,003.12	1,104,822.75	184,822.75	20.09%
Revenue Total:	920,000.00	920,000.00	103,003.12	1,104,822.75	184,822.75	20.09%

My Budget Report

For Fiscal: 2023-2024 Period End Item # 2. 24

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
Department: 320 - Sanitation Dept.						
12-320-43205-000 Solid Waste Collection	701,500.00	701,500.00	0.00	936,570.62	-235,070.62	-33.51 %
12-320-49995-000 Transfers out	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
Department: 320 - Sanitation Dept. Total:	901,500.00	901,500.00	0.00	936,570.62	-35,070.62	-3.89%
Expense Total:	901,500.00	901,500.00	0.00	936,570.62	-35,070.62	-3.89%
Fund: 12 - Sanitation Fund Surplus (Deficit):	18,500.00	18,500.00	103,003.12	168,252.13	149,752.13	-809.47%

My Budget Report

For Fiscal: 2023-2024 Period End Item # 2. 24

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 24 - Hotel / Motel Fund						
Revenue						
Department: 000 - Non-departmental						
24-000-31400-000	Hotel Occupancy Tax	109,000.00	109,000.00	12,598.28	107,380.28	-1,619.72 1.49 %
24-000-36110-000	Interest income	0.00	0.00	0.00	28,877.56	28,877.56 0.00 %
Department: 000 - Non-departmental Total:		109,000.00	109,000.00	12,598.28	136,257.84	27,257.84 25.01%
Revenue Total:		109,000.00	109,000.00	12,598.28	136,257.84	27,257.84 25.01%

My Budget Report

For Fiscal: 2023-2024 Period End Item # 2. 24

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense						
Department: 100 - Admin						
24-100-43101-000 Legal Services	0.00	0.00	0.00	72.00	-72.00	0.00 %
24-100-43151-000 Advertising & promotion-tourism	28,000.00	28,000.00	2,000.00	14,105.04	13,894.96	49.62 %
24-100-43152-000 Arts and music promotion	15,000.00	15,000.00	441.00	16,911.18	-1,911.18	-12.74 %
24-100-46150-000 Event Equipment	0.00	0.00	13,847.98	20,904.98	-20,904.98	0.00 %
24-100-46170-000 Wolfforth Monument Sign	0.00	0.00	0.00	150,000.00	-150,000.00	0.00 %
Department: 100 - Admin Total:	43,000.00	43,000.00	16,288.98	201,993.20	-158,993.20	-369.75%
Expense Total:	43,000.00	43,000.00	16,288.98	201,993.20	-158,993.20	-369.75%
Fund: 24 - Hotel / Motel Fund Surplus (Deficit):	66,000.00	66,000.00	-3,690.70	-65,735.36	-131,735.36	199.60%
Report Surplus (Deficit):	100,658.00	353,076.50	8,583.06	641,458.59	288,382.09	-81.68%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - General Fund	2,000.00	27,000.00	-357,739.23	832,024.13	805,024.13
02 - Enterprise Fund	0.00	227,418.50	318,346.02	-594,338.50	-821,757.00
07 - Economic Development Corp	9,158.00	9,158.00	-10,144.96	162,563.89	153,405.89
08 - PID #2	5,000.00	5,000.00	-41,191.19	138,692.30	133,692.30
12 - Sanitation Fund	18,500.00	18,500.00	103,003.12	168,252.13	149,752.13
24 - Hotel / Motel Fund	66,000.00	66,000.00	-3,690.70	-65,735.36	-131,735.36
Report Surplus (Deficit):	100,658.00	353,076.50	8,583.06	641,458.59	288,382.09



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council
MEETING DATE:	October 21, 2024
ITEM TITLE:	Consider and take appropriate action on 2nd reading and approval of of resolution number 2024-038 for EDC Business Improvement Grant Program.
STAFF INITIATOR:	Danielle Sweat, Economic Development Director

BACKGROUND:

The EDC has approved the Business Improvement Grant Program for a second year. A public hearing was held at the EDC meeting on October 1st and a second one on October 7th during City Council. The first reading of the Resolution was held on October 7. This will be the 2nd and final reading of the resolution, after which the Resolution needs to be approved.

EXHIBITS:

COUNCIL ACTION/STAFF RECOMMENDATION:

2nd reading of the Resolution

Approval of the Resolution



Business Improvement Grant (BIG) Program Application

1. Applicant Information

Contact Name(s): _____

Name of Business: _____

Address: _____

Contact Phone: _____ Email Address: _____

2. Information on Property Proposed for Business Improvement Program

Description of Existing Building Facades or Property (please attach image(s)):

Description of Proposed Improvements (please attach sketches, plans, or other image(s)):

Estimated Total Cost of Improvements (please attach contractor bids): _____

3. Landlord Information (if different from applicant)

Property Owner/Landlord: _____

Address: _____

Business Phone: _____ Email Address: _____

Signature: _____

4. Commitment

I agree to adhere to the Business Improvement Grants program guidelines as established by the Wolfforth Economic Development Corporation.

Signature of Applicant

Date

Please return this application, images of current and proposed building facades or property, and preliminary bids to the Wolfforth Economic Development Corporation, 302 Main Street.

Upon receipt of all preliminary materials, the EDC will review applications and determine pre-qualification for funding. Upon completion of project improvements and the submission to the EDC of an invoice and proof of payment, final rebates will be delivered as a 100% reimbursement of expenditures. The maximum reimbursement is \$10,000, and the minimum project expenditure is \$1,000.



Business Improvement Grant (BIG) Program Information

Background

The Wolfforth EDC is implementing a Business Improvement Grant (BIG) Program to provide assistance to local businesses in improving their properties. The purpose of this program is to promote the expansion and development of new and existing business enterprises within the city of Wolfforth Texas, and to improve the appearance and visual character of the community. The EDC will provide 100% in matching funds, via reimbursement, to businesses who are seeking to improve or expand their commercial properties. The maximum grant is \$10,000 per applicant, and the minimum expenditure to be considered for the program is \$1,000. The application period for this grant will remain open until September 30th of the current fiscal year; until funding has been exhausted; or until the EDC determines that its program goals have been satisfied.

Eligibility & Consideration

In order to qualify for funding under this program, the applicant must meet all of the following criteria:

- The business must be located in the corporate city limits of Wolfforth, and must be in compliance with all applicable zoning, land use, and other ordinances.
- Proof of applicant's ownership of the facility, or proof that the owner of such facility has approved the application for grant funds, shall be required.
- The applicant shall be responsible for obtaining and complying with all applicable permits related to the improvement project, and failure to do so will render the applicant ineligible to receive grant funding.
- Applicant should receive written approval of grant funding prior to starting the improvements mentioned in application. Previously completed projects are not eligible for consideration.
- All grants are reimbursement grants, and will only be funded after completion of the project in compliance with specifications approved by the EDC.
- The improvements, as presented in this application, must be completed within a twelve-month period. Failure to complete improvements and open the business establishment within the required time period is considered a default and will result in the loss of granted funds.
- The landowner must have paid all property taxes due.
- There is a limit of one grant award per twelve-month period per applicant.
- The EDC is the sole and final authority in determining project eligibility for funding.



Business Improvement Grant (BIG) Program Application

Program Details

All buildings and facilities located within Wolfforth when these guidelines are adopted shall be eligible for this program. However, funds will only be awarded to applicants improving a piece of property that has an existing structure in place at time of program adoption.

Rebates will be issued in the amount of 100% of actual expenditures, up to a maximum rebate of \$10,000. To be considered, an improvement project must total at least \$1,000. Improvement projects will typically consist of reconstructing or remodeling a building space (exterior and/or interior), resurfacing an outdoor parking area, and/or adding landscaping. Non-permanent fixtures, furniture, and/or décor are not eligible for reimbursement. Funding will be delivered only upon completion of the improvement project and submission of an invoice and proof of payment to the EDC for verification.

Applications for funding will be reviewed by the EDC board. During the course of its evaluation of the application, the EDC may contact the applicant in order to verify or clarify information. The applicant will then be notified, in writing, of the EDC's decision to approve or disapprove the application.

If you have questions, or for assistance with your application, please contact Danielle Sweat at the EDC (806) 855-4128 or dsweat@wolfforthtx.us

Please submit application and supporting materials to the Wolfforth Economic Development Corporation, 302 Main Street, Wolfforth, Texas.

RESOLUTION NO. 2024-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AUTHORIZING THE EXTENSION OF THE BUSINESS IMPROVEMENT GRANT PROGRAM TO PROMOTE NEW AND EXPANDED BUSINESS DEVELOPMENT.

WHEREAS, the Texas Legislature in Local Government Code 505.158 allows Type B economic development corporations created by a municipality with a population under 20,000 to promote new or expanded business within the community; and

WHEREAS, the City of Wolfforth currently has a population of under 20,000;

WHEREAS, on October 1, 2024, the Wolfforth Economic Development Corporation (the "WEDC") held a public hearing regarding the proposed extension of the Business Improvement Grant Program (the "Program");

WHEREAS, on October 7, 2024, the Wolfforth City Council held a public hearing regarding a proposed extension of the Business Improvement Grant Program by the WEDC;

WHEREAS, the Wolfforth City Council gave this Resolution two readings on October 7, 2024, and October 21, 2024; and

WHEREAS, the City Council finds that it is in the best interest of the City to extend the Business Improvement Grant Program and to authorize the funding of such Program in the amount of \$50,000 for the 2024-2025 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, THAT:

Section 1. **Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made hereof for all purposes as findings of fact.

Section 2. **Proceedings.** The City Council of the City of Wolfforth approves the extension of the Business Improvement Grant Program to promote new and expanded business.

Section 3. **Funding.** The WEDC is authorized to fund the Program in the amount of \$50,000 for budget year 2024-2025.

Section 4. **Policy.** The Program policy, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, be and is hereby adopted.

Section 5. **Open Meetings.** It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notices of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, of the Texas Government Code.

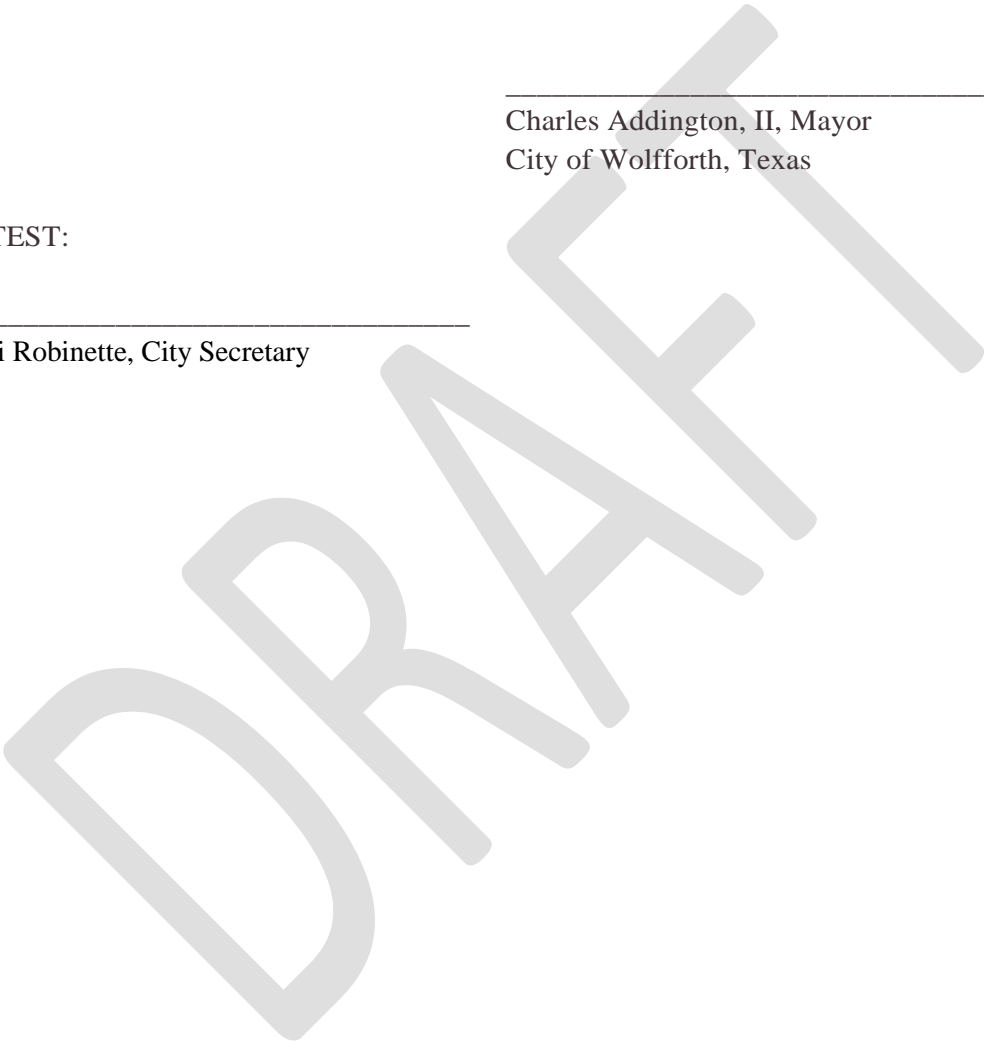
First Reading on this 7th day of October, 2024.

Second Reading passed and approved on this 21st day of October, 2024

Charles Addington, II, Mayor
City of Wolfforth, Texas

ATTEST:

Terri Robinette, City Secretary





AGENDA ITEM COMMENTARY

MEETING NAME: City Council

MEETING DATE: October 21, 2024

ITEM TITLE: Consider and take appropriate action on Resolution for Qtr 3 2024 Investment Report

STAFF INITIATOR: Terri Robinette, City Secretary

BACKGROUND:

In accordance with Chapter 2256 of the Texas Public Funds Investment Act, the investment officer shall prepare and submit to the City Council a written report of the investment transactions of the City. The attached report covers all cash accounts under the City's control and breaks down balances and interest earned. Highlighted in yellow is the total interest earned by the City across all accounts. This report is the final Investment Report for Fiscal Year 2023-2024 showing total interest income for the year at \$542,059.48.

EXHIBITS:

Resolution

Wtr 3 2024 Investment Report

COUNCIL ACTION/STAFF RECOMMENDATION:

Approve Resolution

Resolution 2024-039

A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS, APPROVING THE INVESTMENT PORTFOLIO SUMMARY FOR THE QUARTER ENDED SEPTEMBER 30, 2024 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented the City of Wolfforth’s Investment Portfolio Summary for the quarter ended September 30, 2024, a substantial copy of which is attached hereto as Exhibit "A" and incorporated herein by reference (hereinafter called "Investment Portfolio Summary"); and

WHEREAS, the Public Funds Investment Act at Texas Government Code, Section 2256.005, requires the governing body of an investing entity to review its investment policy and investment strategies not less than annually; and

WHEREAS, upon full review and consideration of the Investment Portfolio Summary, and all matters attendant and related thereto, the City Council is of the opinion that the same should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, THAT:

Section I. The City of Wolfforth’s Investment Portfolio Summary for the quarter ended September 30, 2024, having been reviewed by the City Council of the City of Wolfforth and found to be acceptable and in the best interests of the City of Wolfforth and its citizens, is hereby in all things approved.

Section II. This Resolution shall become effective immediately upon its passage.

PASSED AND APPROVED on the 21st day of October, 2024.

Charles Addington, II, Mayor

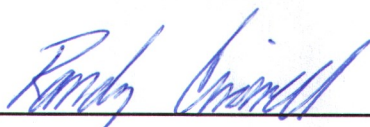
ATTEST

Terri Robinette, City Secretary

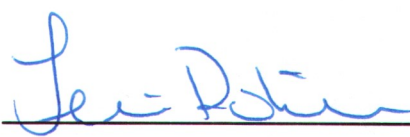


CITY OF WOLFFORTH
INVESTMENT PORTFOLIO SUMMARY
For the Quarter Ended
September 30, 2024

The undersigned investment officers acknowledge that the City's investment portfolio has been and is currently in compliance with the policies and strategies contained in the City's investment policy as adopted by Resolution 2023-022 and is in compliance with the requirements of the Public Funds Investment Act of the State of Texas



City Manager



City Secretary

City of Wolfforth, TX
FY 23/24 Bank and Investment Balances

Deposit Balances

City Bank Deposit Balances	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	July-24	August-24	September-24
6088	16,649.61	16,235.57	16,259.01	11,478.30	10,051.85	10,066.33	10,080.35	10,095.81	10,108.94	10,123.49	10,139.01	10,151.86
6150	2,761,042.80	1,141,491.69	1,549,207.90	619,568.03	732,077.20	406,528.43	658,419.51	334,089.16	822,047.97	898,752.99	197,886.98	361,853.38
EDC 8509	175,553.19	203,858.32	225,199.17	241,870.22	90,138.76	122,759.74	136,284.27	114,474.46	50,920.28	19,130.51	55,138.90	51,450.79

Total City Bank Deposit Balances	2,953,245.60	1,361,585.58	1,790,666.08	872,916.55	832,267.81	539,354.50	804,784.13	458,659.43	883,077.19	928,006.99	263,164.89	423,456.03
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103% Policy Requirement	3,041,842.97	1,402,433.15	1,844,386.06	899,104.05	857,235.84	555,535.14	828,927.65	472,419.21	909,569.51	955,847.20	271,059.84	436,159.71
City Bank Collateral Report of Fair Value	4,272,430.56	4,584,465.15	2,003,060.00	4,457,134.82	4,460,725.57	4,319,526.00	4,374,870.61	4,398,161.88	2,012,140.00	1,965,306.60	1,976,303.08	2,032,360.00
Excess (Deficiency) of Collateral	1,230,587.59	3,182,032.00	158,673.94	3,558,030.77	3,603,489.73	3,763,990.87	3,545,942.96	3,925,742.67	1,102,570.49	1,009,459.40	1,705,243.24	1,596,200.29

TexPool Investment Accounts

City	4,658,904.96	5,681,834.68	5,457,377.89	8,792,828.71	7,608,503.42	7,376,890.48	8,267,768.08	8,606,610.33	7,967,937.37	8,004,882.87	6,611,091.87	8,106,008.61
CLRFR	1,385,552.64	1,392,377.73	1,398,727.45	1,405,077.65	1,411,022.37	1,417,393.16						Moved to City Prime
EDC	1,610,105.41	1,617,215.09	1,624,590.15	1,631,965.80	1,839,278.77	1,847,583.12	1,855,885.47	1,939,618.24	2,023,401.32	2,032,783.35	2,042,181.18	2,051,043.23

Total TexPool Investments	7,654,563.01	8,691,427.50	8,480,695.49	11,829,872.16	10,858,804.56	10,641,866.76	10,123,653.55	10,546,228.57	9,991,338.69	10,037,666.22	8,653,273.05	10,157,051.84
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City Bank Deposits and TexPool Investments

Total	10,607,808.61	10,053,013.08	10,271,361.57	12,702,788.71	11,691,072.37	11,181,221.26	10,928,437.68	11,004,888.00	10,874,415.88	10,965,673.21	8,916,437.94	10,580,507.87
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Interest Earned

City Bank Statement Acct #

	October-23	November-23	December-23	January-24	February-24	March-24	April-24	May-24	June-24	July-24	August-24	September-24
City Bank Interest Rate	1.71%	1.71%	1.71%	1.71%	1.71%	1.71%	1.71%	1.71%	1.71%	1.71%	1.71%	1.66%
TexPool Interest Rate	5.36%	5.37%	5.37%	5.35%	5.32%	5.33%	5.49%	5.45%	5.46%	5.46%	5.44%	5.2797%
6088	23.23	22.96	23.44	20.29	13.85	14.48	14.02	15.46	13.13	14.55	15.52	12.85
6150	4,409.40	2,496.20	1,686.66	2,101.89	1,482.35	826.24	665.70	795.84	867.63	1,172.86	907.06	1,036.51
EDC 8509	243.49	253.21	349.90	362.31	252.18	182.86	214.30	227.92	152.98	118.45	93.91	102.42
TexPool City	21,912.67	22,929.72	25,543.21	35,450.82	31,574.71	33,387.06	38,071.45	38,842.25	36,327.04	36,945.50	35,209.00	29,405.90
TexPool CLRFR	5,473.11	6,119.79	6,349.72	6,350.20	5,944.72	6,370.79	412.99					
Tex Pool EDC	7,294.96	7,109.68	7,375.06	7,375.65	7,312.97	8,304.35	8,302.35	8,732.77	8,783.08	9,382.03	9,397.83	8,862.05

Total Interest Earned	39,356.86	38,931.56	41,327.99	51,661.16	46,580.78	49,085.78	47,680.81	48,614.24	46,143.86	47,633.39	45,623.32	39,419.73
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Total Interest for FY 23/24 **542,059.48**



AGENDA ITEM COMMENTARY

MEETING NAME: City Council
MEETING DATE: October 21, 2024
ITEM TITLE: Consider and take appropriate action on annual report from Frenship Youth Baseball
STAFF INITIATOR: Randy Criswell, City Manager

BACKGROUND:

In accordance with the Frenship Youth Baseball Lease Agreement (copy attached), Mr. Cary Sallee has provided an annual report (copy attached). He will be present at the meeting to go over the report with you and answer any questions you may have.

EXHIBITS:

Annual Report
Lease Agreement

COUNCIL ACTION/STAFF RECOMMENDATION:

None

FYB 2024 Summary

FYB Leagues

FYB Spring League. FYB ran league from March 1st through June 10th serving a total 1,032 players ages 4-12, broken down by the following leagues:

- Draft League had 24 teams and 280 players
- Open league had 70 teams and 752 players

FYB Summer League. FYB offered a summer league to play 8 games from July through August. Unfortunately, only 4 teams registered to play in 3 different ages, so we cancelled the summer league offering. After the summer heated up, it was good for the fields to not have played summer league.

League summary: Overall, we had a strong league and plan to offer Spring League next year. For the Summer league, we plan to offer an additional tournament in lieu of a summer league.

FYB Tournaments

FYB Weekend Tournaments. FYB offered 6 weekend tournaments in Wolfforth and Lubbock from March through August. Our tournaments are for players from 7-14 years old.

We played 5 of the tournaments. The BWW in April was cancelled prior to starting the event due to the rain forecast which happened.

We are offering a fall tournament in October for the first time and currently there are 36 teams registered. We anticipate more teams will sign up for the event.

Overall, over 650 teams from West Texas and New Mexico have or will participate in our 2024 tournaments. Listed below are the names of the tournament and the number of teams that attended:

- Knoxville Freeze on March 2-3 with 154 teams
- March Triple Play on March 23-24 with 130 teams
- BWW was cancelled due to rain in advance on April 20-21, we had 116 teams signed up
- May Double Play on May 18-19 with 119 teams
- West Texas State on June 8-9 with 178 teams
- August Heat on August 3-4 with 43 teams
- October Scream scheduled on October 12-13 currently have 36 teams registered

Tournament Summary: We had a strong tournament season. Next year we plan to offer 8 tournaments from March through October.

Fields

We received very positive feedback from coaches, parents, and players about the condition of our fields in March which I relayed to the City Manager.

One of my coaches said this is the best the fields have looked in over 5 years. This can be attributed to the following:

- The city allowed us to water fields starting last summer.
- We spent \$13,000 overseeding the fields with rye grass in early October 2023 and were allowed to water the fields daily.
- Watering the fields continued per the city schedule during 2024.
- We have worked closely with Henry High on fixing sprinkler system leaks throughout the ballpark.
- The water well has remained on during the year allowing us to hand water when possible.
- We didn't play league last summer (2023) allowing the fields to recover.
- I would say we had a better than normal amount of rainfall this year which benefited the fields.

Field Improvements and Investments: In August 2024, we assessed the status of the fields, see below:

- Fields 1-3 the Bermuda was in good shape, and we continued to water on schedule with no major improvement needed.
- Fields 4-5, the infield became sparse with bermuda grass and uneven. We invested \$12,500 in new sod infields on field 4 and 5 fields and levelled out the playing field.
- Fields 1-5 are scheduled to overseed on October 14th with rye. The total investment is \$13,000 to overseed.
- With other field maintenance and repairs this past year, FYB has invested over \$40,000 on field maintenance and improvements.

Field Summary: The water has been critical in reviving our fields and it was noticed. FYB continues to invest in our fields to make them better.

Operations

Based on feedback received from the City Council last January, we worked hard to make sure that our restrooms and fields we properly maintained and kept clean during the season.

- Light Replacement: The city handled light replacement for the fields lights this past season.
- Trash: The city provided additional trash containers during our weekend tournaments.
- Non-field mowing: The city handled the mowing around the complex and between the playing fields.

Proposed Capital Improvements

Listed in the chart below is a proposal for capital improvements for the complex submitted to the City Manager in late April and discussed with Danielle Sweat in September 2024. Any investment and capital improvements by the city would be greatly appreciated.

Desired Capital Improvements	Comments
Replace field lights with LED lights	<ul style="list-style-type: none"> • Cost unknown • Finding the current bulbs is becoming problematic

	<ul style="list-style-type: none"> • Could this be funded by a grant? • Excel Energy has a grant program to assist cities with this conversion.
Concrete walkway between F1-F2	<ul style="list-style-type: none"> • Cost unknown • Would allow the grass to grow between fields. • Give parents a walkway to not have to work on dirt.
Concrete driveway between F3-F4	<ul style="list-style-type: none"> • Cost unknown • Give a driveway for service or emergency vehicles to access the middle of the complex • Allow for parents to not have to walk on dirt/mud to the fields.
Paved Parking Lots	<ul style="list-style-type: none"> • Cost unknown • Designated parking is on dirt, be nice to have paved parking
Expanded Parking Lot	<ul style="list-style-type: none"> • Cost unknown • As houses continue to be built, we will continue to lose current parking
Street connection to the Southwest of the complex	<ul style="list-style-type: none"> • Creating another outlet for traffic to leave • Currently must jump on dirt road to access new road where new houses are being built
Fence replacement	<ul style="list-style-type: none"> • Fencing is aging, suggest a long-term replacement plan for the fences
Dirt removal around complex	<ul style="list-style-type: none"> • Remove dirt build-up outside the complex to help level out the parking area.
Artificial Turf	<ul style="list-style-type: none"> • Cost unknown, rough estimate \$300k per field or a total of \$1.5m for the complex • Could this be funded by a grant? • Having turf fields would make this the premier baseball park in Lubbock County • Reduce water consumption for fields

RESOLUTION NO. 2024-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS APPROVING A LEASE AGREEMENT WITH FRENSHIP YOUTH BASEBALL FOR THE PATTERSON PARK BASEBALL COMPLEX; AND PROVIDING AN EFFECTIVE DATE

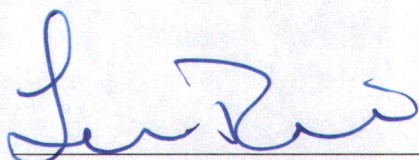
WHEREAS, the City Council desires to authorize a lease agreement with Frenship Youth Baseball for the use of the Patterson Park Baseball Complex.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS:

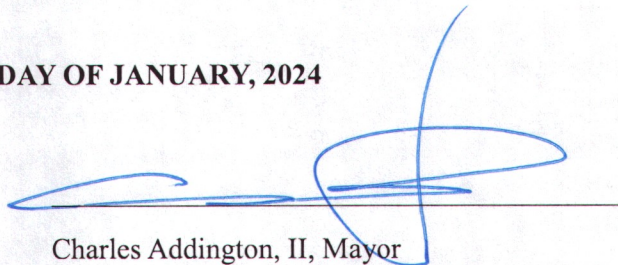
SECTION 1. The City Council hereby approves the lease agreement between the City of Wolfforth and Frenship Youth Baseball for the use of the Patterson Park Baseball Complex attached to this Resolution as **Exhibit A**.

SECTION 2. This Resolution shall become effective immediately from and after its passage.

PASSED AND APPROVED ON THIS THE 22ND DAY OF JANUARY, 2024

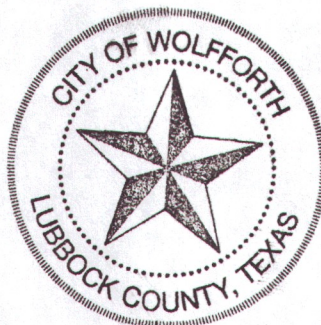


Terri Robinette, City Secretary



Charles Addington, II, Mayor

City of Wolfforth, Texas



CITY OF WOLFFORTH BALLFIELD LEASE AGREEMENT

FRENSHIP YOUTH BASEBALL

WHEREAS, the City of Wolfforth, Texas, (hereinafter "City") desires to enter into a Ballfield Lease Agreement (the "Lease" or the "Agreement") for the baseball facilities situated at Patterson Park, Wolfforth, Texas, (hereinafter "Facility") with Frenship Youth Baseball, a non-profit Corporation (hereinafter "League") as follows, to-wit:

I. RENTAL PAYMENT:

1.1 LEAGUE agrees to pay to the CITY the sum of \$12,000 for the use of the Facility, including Fields 1, 2, 3, 4, and 5 (the "Fields"). The \$12,000 shall be paid in two installments, with one-half payable on or before April 15 of each year during the term of this Agreement and the remaining one-half payable on or before July 15 of each year during the term of this Agreement. The CITY shall be responsible for paying the cost of electricity for the facility. In the event the electricity cost during any calendar year during the term of this Agreement exceeds the usage fee, the LEAGUE shall pay any additional electricity charges within thirty (30) days after the CITY invoices the LEAGUE. In the event electricity cost during any calendar year during the Term of this Agreement is less than the usage fee, the CITY shall retain the balance. The CITY will provide the LEAGUE with the amounts of the electricity bills upon written request by the LEAGUE.

1.2 The LEAGUE, through its President, agrees to provide detailed financial information about the League to the City upon written request by the CITY.

II. SCHEDULING

2.1 Except for the events set forth in 2.5, the LEAGUE shall have first right of access to the Facility from February 1 through October 31 during each year during the Term of this Agreement.

2.2 CITY reserves the right to schedule events at the Facility but shall attempt to schedule such events so as not to conflict with the schedule of the League. CITY will contact the LEAGUE by electronic mail prior to scheduling any event at the Facility from February 1 to October 31 during the Term of this Agreement. If the LEAGUE does not respond within three business days of the date the CITY sends the email regarding the scheduling of an event, the CITY may schedule that event. The LEAGUE will not be able to use the Facility or reserve fields once an event is scheduled by the CITY in accordance with this paragraph.

2.3 The LEAGUE shall not schedule any games, tournaments, or other events from November 1

to January 30 under this Agreement. If the LEAGUE desires to use the Facility for any purpose from November 1 to January 30, it must contact the City and obtain approval from the City Manager for that use. In accordance with 1.1 above, based on the annual fee compared to the actual cost of electricity, the LEAGUE may be responsible for additional charges for any events approved under this section.

2.4 If the LEAGUE uses the Facility, facilitates the use of the Facility or allows the use of the Facility outside of the scheduling procedure set forth in paragraphs 2.1 and 2.3 above, the LEAGUE agrees to pay the CITY an additional \$1,000 for each day the LEAGUE uses any part of the Facility, facilitates the use of the Facility, or allows the use of the Facility outside of the scheduling procedure set forth above with the exception of maintenance. The LEAGUE will make such payment to the City within thirty (30) days of receipt of an invoice from the CITY.

2.5 The parties agree that the CITY shall have the prior right to use the facilities in connection with the annual 4th on the 5th Fourth of July celebration. LEAGUE may not schedule any activities during or this event.

III. OPERATION OF THE CONCESSION STAND:

3.1 LEAGUE agrees to operate the concession stand in a prudent, safe, clean and workmanlike manner. LEAGUE and CITY acknowledge that LEAGUE shall be solely responsible for providing all equipment and/or appliances necessary to operate the concession stand. LEAGUE shall be responsible for any required Permitting for operation of the concession stand. Upon execution of this Agreement, the LEAGUE shall deposit with the CITY, an amount of ONE THOUSAND DOLLARS (\$1,000.00) (hereinafter, "the deposit"). The Deposit is to ensure that the Facility is returned in good operating condition and thoroughly cleaned. LEAGUE shall be entitled to a return of some or all of the deposit if:

3.2 Based on an inspection conducted by the City Manager within ten (10) days after the conclusion of the last regularly scheduled baseball game, he/she determines that no cleaning, repairs, or replacements are necessitated.

IV. TERM

4.1 The Initial Term of this Agreement shall commence on the 1st day of January 2024 and expire on the 31st day of December 2024. (the "Initial Term"). The Agreement shall renew at

the end of the Initial Term for up to five (5) additional one-year terms (“Subsequent Terms”) unless either party provides written notice of termination at least sixty (60) days before the end of the then current term. The Initial Term and any Subsequent Terms are collectively referred to as the “Term”.

V. USAGE:

- 5.1. LEAGUE shall be permitted to utilize the Facility only for the purpose of Frenship Youth Baseball and activities directly related thereto.
- 5.2 Usage of the fields shall be limited to the hours of 7 am to 11:30 pm.

VI. SUBJECT

6.1 This Agreement is subject to all existing and future applicable State and Federal acts and regulations.

VII. UTILITIES

7.1 LEAGUE is forbidden to alter existing electrical wiring systems, water lines, or any other utilities without prior approval from the City. This does not include necessary repairs. LEAGUE is forbidden to modify, repair, install, or otherwise work on Field lighting without express written consent from the City Manager.

VIII. MAINTENANCE.

- 8.1 LEAGUE shall clean up any debris and trash each day any of the Fields are utilized by the LEAGUE for any reason and shall prevent garbage, refuse, junk, and discarded or unused material from accumulating at the Facility. All bathrooms shall be kept clean and shall be properly furnished with paper goods at all times. The concession stand and press box shall be maintained in a clean and orderly manner. In the event the City Manager determines that the facilities are not maintained as required, he/she shall notify the League that corrective measures are required within 72 hours. Failure by the League to correct the noted deficiencies within the allotted 72 hours may result in termination of this Lease.
- 8.2 All motor-driven equipment shall be kept secured within an enclosure except when in actual use. Any person operating motor-driven equipment in the Facility or on other City owned property shall possess a valid driver’s license. At no time will people under the age of sixteen (16)

be allowed to operate any motor-driven equipment in the park area.

8.3 LEAGUE shall maintain all playing Fields during the Term of this Agreement, including mowing of playing fields and irrigation heads, and the CITY shall maintain and mow all non-playing grass areas both inside and outside the complex. City shall also be responsible for the repair of field lighting, and any irrigation component that is more than 12 inches deep. Generally, the fields may be irrigated on Sunday and Wednesday nights between the hours of 10 pm and 10 am the following morning. Unless conditions prevent, the City agrees to allow additional watering cycles in accordance with the then-current Drought Contingency Plan, if LEAGUE overseeds the fields in the Fall. LEAGUE shall abide by all applicable irrigation restrictions. CITY shall retain the right to approve and control field maintenance as it alone shall deem proper.

8.4 Playing fields shall be maintained in safe condition, smooth and free of holes. LEAGUE shall be solely responsible for compliance with this requirement.

IX. AUTOMOBILE PARKING AND ACCESS

9.1 Parking shall be in designated areas. "No parking" areas shall be enforced in accordance with appropriate City Ordinance(s). No signs or appurtenances shall be placed upon structures at the Facility without prior approval of the CITY. Locks at the Facility or any other property owned by the CITY may not be changed unless the LEAGUE has obtained the written consent of the City Manager. LEAGUE shall ensure CITY has current copies of all keys to the Facility. City is responsible for maintaining the parking lot and roads into the facility and agrees to groom parking lots and roadways prior to the beginning of each season. League agrees to notify City at least 60 days prior to the start of each season to allow adequate time for City to complete this task.

9.2 Automobile parking inside the baseball complex shall only be allowed for deliveries. Parking shall be limited to a reasonable period to permit loading and unloading.

X. SIGNS

10.1 All advertising signs shall be removed two (2) weeks after the last regularly scheduled LEAGUE activity, but no later than the 15th day of November during each year during the Term of this Agreement.

XI. IMPROVEMENTS

11.1 During the term of the agreement, LEAGUE may make improvements to the facility as deemed appropriate and as approved by the CITY. These improvements may include but not be limited to improvements to the infield, turf, dugouts, fences/backstops, concession stand, bleachers, and scoreboards. Improvements will also include additions to the facility such as a scoreboard or additional lighting. All improvements or additions must be approved by the City Manager, and will be considered permanent and the property of the CITY.

XII. GARBAGE

12.1 The CITY shall provide a minimum basic dumpster and service thereof during the term hereof. The CITY will maintain dumpsters outside the complex adequate to meet the needs of the LEAGUE.

XIII. SUBLEASING PROHIBITED

13.1 LEAGUE shall not sublease the Facility without prior written consent of the CITY.

XIV. ASSIGNMENT

14.1 LEAGUE shall not assign, transfer, or convey any of its rights, responsibilities, or duties under this Agreement to any person, firm, or corporation without the written consent of the CITY.

XV. REPORTING

15.1 LEAGUE agrees to provide an Annual Report to the Wolfforth City Council on or before September 30 of each year. The report shall provide, at a minimum:

- a. Demonstration of performance and compliance with this agreement.
- b. Documentation of observations, changes, repairs, investments, improvements and/or needs for or to the facility as seen by the LEAGUE.
- c. Requests for improvements

15.2 The Annual Report shall provide the LEAGUE and the CITY the opportunity to exchange information, expectations, observations, and any other information the CITY requests, to determine satisfactory performance under this agreement by LEAGUE.

XVI. INSURANCE COVERAGE

16.1 During the Term of the Lease, LEAGUE shall maintain in full force and effect insurance not less than the amounts hereinafter specified, insuring the CITY against public liability, products liability, property damage, and general liability. LEAGUE shall, before January 31 of each year, furnish CITY a Certificate of Insurance covering the foregoing in an amount not less than FIFTY THOUSAND DOLLARS AND NO/100 (\$50,000) for property damage, and not less than ONE MILLION DOLLARS AND NO/100 (\$1,000,000) for personal injuries, death, or general liability arising out of any one accident or other cause.

XVII. INDEMNITY

17.1 LEAGUE shall indemnify, defend and hold harmless the CITY, its officers, agents, and employees from any and all liabilities, claims, demands, actions, losses, damages and costs, including all cost of defense thereof causing by or arising out of, or in any way relating to LEAGUE'S use of the Facility or occurring on the Facility during the Term of this Lease, including claims, liabilities, and actions based upon nuisance. Upon demand, LEAGUE shall, at its own expense, defend the CITY, its officers, agents, and employees against any and all such liabilities, claims, demands, actions, losses, damages, and costs.

XVIII. AS IS

18.1 The Facility is leased in an "as is" condition without warrant of its fitness for the use set forth in this Agreement. Prior to the execution of this Agreement, the Facility shall be inspected jointly by the parties hereto and execution hereof conclusively evidences inspection and acceptance of the Facility by LEAGUE.

XIX. TERMINATION PRIOR TO EXPIRATION

19.1 In addition to the right to terminate for lack of maintenance, the CITY shall have a right to terminate this Lease in whole or in part upon the breach of this Agreement by the LEAGUE for failure to perform and/or keep or observe any of the terms, covenants and conditions which it is obligated to perform, keep, or observe under this Lease, after the expiration of a fifteen (15) day period following a request for compliance given in writing by the City Manager to the LEAGUE;

addressed to, or hand delivered to the League President. In the event the LEAGUE holds or allows an event to take place at the Facility in violation of Section II of this Agreement, allows another entity to use any part of the Facility or subleases any part of the Facility, the CITY may immediately terminate this Agreement by providing written notice to the LEAGUE that this Agreement is terminated.

XX. RIGHTS AFTER TERMINATION

20.1 If termination occurs prior to the expiration of the then current term, the CITY shall have the right (unless otherwise specified by the CITY in the Termination Notice), at once and without further notice to the LEAGUE, to enter and to take possession of the Facility and expel, oust, or remove any and all parties who occupy any portion of the Facility covered by this Lease; the CITY may take into its possession any and all goods and property belonging to the LEAGUE which may be in or upon same without liability for prosecution or any claim for damages. Upon termination by the CITY, all rights, powers and privileges of the LEAGUE shall cease, and the LEAGUE shall immediately vacate all space occupied by it under this Lease. LEAGUE shall be permitted to reclaim merchandise and other personal property which it placed upon the Facility and which is not affixed thereto, all in a manner and at a time mutually agreed upon by the parties hereto.

XXI. BREACH

21.1 Without waiving the foregoing, any breach of this Lease by LEAGUE shall entitle the City to all rights, remedies, and privileges allowed by law.

XXII. SURRENDER

22.1 At the expiration or termination by notice of non-renewal of this Lease, LEAGUE shall peaceably deliver possession of the Facility to CITY in as good condition as at the commencement of the Lease, normal wear and tear excepted.

XXIII. CO-PARTNERSHIP DISCLAIMER

23.1 Nothing in the Agreement is intended or shall be construed to create or establish the relationship of a joint-venture, partnership or co-partners between the parties hereto, or as

constituting the LEAGUE as an agent or representative of the CITY for any purpose or in any manner whatsoever.

XXIV. NOTICES

24.1 Any notice to the CITY shall be sufficient if sent by certified mail, postage prepaid, addressed to the City Manager, City of Wolfforth, P.O. Box 36, Wolfforth, TX 79382, or hand delivered and receipted by the City Manager. Any notices to the LEAGUE shall be sufficient if sent by certified mail, postage prepaid, addressed to recipient below, or if emailed to the address provided by the League:

Cary Sallee

Name

PO Box 655

Address

Wolfforth, TX 79382

City, State, Zip

XXV. TIME OF ESSENCE

25.1 Time is of the essence and all of the terms and provisions of this agreement shall extend to, be binding upon, and inure to the benefit of the respective parties hereto.

XXVI. NON-DISCRIMINATION

26.1 No person, on the grounds of race, color, sex, or national origin shall be excluded from participation, denied the benefits of, or be otherwise subjected to discrimination in the use of such facilities. However, it is understood by CITY and LEAGUE that the park was developed for residents of the City of Wolfforth. In no event may the LEAGUE implement any program or policy which would or might favor the participation of participants from outside of the City of Wolfforth or limit the ability of residents of the City of Wolfforth to participate.

XXVII. MISCELLANEOUS

27.1 This Lease and the covenants herein shall be binding upon both parties hereto.

XXVIII. NUISANCE

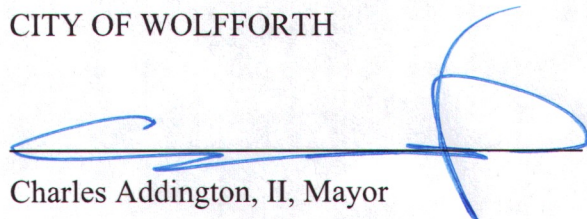
28.1 No utilization will be made of the Facility that shall create a nuisance.

XXIX. ALCOHOLIC BEVERAGES

29.1 No alcoholic beverages shall be allowed in Patterson Park, of which the Facility is a part. Wolfforth City Ordinance No. 190 will be strictly enforced.

EXECUTED this 5th day of February, 2024

CITY OF WOLFFORTH


Charles Addington, II, Mayor

FRENSHIP YOUTH BASEBALL

Cary Sallee
Cary Sallee (Jan 24, 2024 21:01 CST)

President









Frenship Youth Baseball Lease Agreement Final Jan 22 2024 (4)

Final Audit Report

2024-01-25

Created:	2024-01-23
By:	Jaka Lomas (sleal@wolfforthtx.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA824FiRaQMLSdtgSGmpRx0ZeWXBX7OJUN

"Frenship Youth Baseball Lease Agreement Final Jan 22 2024 (4)" History

-  Document created by Jaka Lomas (sleal@wolfforthtx.us)
2024-01-23 - 4:12:50 PM GMT
-  Document emailed to rcriswell@wolfforthtx.us for signature
2024-01-23 - 4:14:40 PM GMT
-  Email viewed by rcriswell@wolfforthtx.us
2024-01-23 - 4:15:11 PM GMT
-  Document signing delegated to Cary Sallee (ldfyb3@gmail.com) by rcriswell@wolfforthtx.us
2024-01-23 - 5:23:56 PM GMT
-  Document emailed to Cary Sallee (ldfyb3@gmail.com) for signature
2024-01-23 - 5:23:56 PM GMT
-  Email viewed by Cary Sallee (ldfyb3@gmail.com)
2024-01-23 - 6:09:36 PM GMT
-  Document e-signed by Cary Sallee (ldfyb3@gmail.com)
Signature Date: 2024-01-25 - 3:01:04 AM GMT - Time Source: server
-  Agreement completed.
2024-01-25 - 3:01:04 AM GMT



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council
MEETING DATE:	October 21, 2024
ITEM TITLE:	Consider and take appropriate action on Resolution for approval of IPO from Kimley-Horn for development of a water-wastewater master plan
STAFF INITIATOR:	Randy Criswell, City Manager

BACKGROUND:

Now that we're in phase 1 of the implementation of our Capital Improvements Plan, we have an opportunity to look further out for what we need to be doing about our water and wastewater systems. Up until now we've focused our resources on the more short-term urgent needs and now that we're addressing those, it's appropriate for us to begin examination of longer term needs. I asked our engineers to submit a proposal for this effort, and a copy is attached. I've asked representatives from Kimley-Horn and OJD to be present at the meeting to discuss their proposal and answer any questions you may have.

The cost of this Study is included in the FY 2025 Budget at \$232,000.

EXHIBITS:

IPO

Resolution 2024-040

COUNCIL ACTION/STAFF RECOMMENDATION:

Staff recommends approval of Resolution 2024-040

RESOLUTION NO. 2024-040

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS APPROVING AN INDIVIDUAL PROJECT ORDER (IPO) WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE CITY OF WOLFFORTH WATER AND WASTEWATER MASTER PLAN UPDATE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council desires to authorize an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc for the City’s Water and Wastewater Master Plan update.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS:

SECTION 1. The City Council hereby approves an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc for the City’s Water and Wastewater Master Plan update attached to this Resolution as **Exhibit A**.

SECTION 2. This Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Wolfforth, Texas on this the 21st day of October, 2024.

Charles Addington, II, Mayor
City of Wolfforth, Texas

Terri Robinette, City Secretary

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Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Wolfforth, Texas (City) in accordance with the terms of the Master Agreement for Continuing Professional Services dated November 8, 2020 which is incorporated herein by reference.

Identification of Project: City of Wolfforth Water and Wastewater Master Plan Update (2025 – 2040)

Project Understanding: This project consists of updating of the City’s current water master plan and the creation of a wastewater master plan. The water master plan update will include updating the existing water model and determining groundwater availability. The wastewater master plan will include mapping of the City’s existing wastewater system and lift station condition assessments. Both plans will provide recommendations for water and wastewater capital improvements to address anticipated growth needs for the next 15 years.

TASK 1 WATER MASTER PLAN

A. Water System Data Collection – this task will include the coordination with the City to obtain or update the following water system data:

1. Water Facilities
 - a. Ground storage facilities: capacity, diameter, head range, ground elevation
 - b. Elevated storage facilities: capacity, diameter, head range, ground elevation, overflow elevation
 - c. Pump stations: total capacity, number of pumps, flow and head range, pump curves, pump impeller elevation
2. Water Supply
 - a. Well capacities
 - i. Historical data to be provided by City
 - b. Water treatment facilities: Buildout capacity
 - c. Wholesale water supply capacity and applicable contracts
3. Water consumption records – Previous two (2) years
 - a. Current and historical population (annually)
 - b. Current and historical number and type of water connections (monthly)
 - c. Total daily water usage (daily)
 - d. Water loss records (monthly)
4. Operating and SCADA records – Previous two (2) years

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- a. Customer billing information (monthly)
- b. Pump station flows, pressures, and pump run times (daily)
- c. Storage level variations (daily)
5. System Operational Parameters and Controls
 - a. Ground tank level settings
 - b. Elevated tank level settings
 - c. Pump control settings
 - d. Control valve settings
 - e. Water Treatment Facilities
6. Parcel Data
 - a. Current land use of all parcels within City limits
 - b. Future land use of all parcels within the City's ETJ
7. Water Distribution
 - a. City will provide shapefiles or historical records for all active water lines
 - b. City will provide shapefiles or historical records for all locations of active customer meters
 - c. City will provide shapefiles or historical records for all water valves, insert-a-valves, air release valves, fire hydrants, and any other appurtenances.
8. Fire flow testing for model calibration
 - a. Consultant will perform fire flow testing at a maximum of ten (10) locations throughout the City with City staff.
 - b. City will provide input regarding locations for calibration testing, including identifying key areas of the system with operational problems.
 - c. City will provide SCADA and operating information during the period of fire flow testing.
9. Historical maintenance data
 - a. Main break history
 - b. Loss of disinfection residual

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- c. Inadequate fire flow areas
 - d. Maintenance problem areas
 - e. Dead-end line identification
 - f. Low pressure complaint areas
10. Deliverable:
- a. Data collection letter and log

B. Water System Analysis - this task shall consist of compiling existing infrastructure information and demographics to update the City's existing hydraulic water model. Consultant will use this model with the developed design criteria to identify infrastructure improvements required to alleviate existing deficiencies and to serve future growth for the next 15 years. The scope is anticipated to be as follows:

- 1. Existing System Analysis and Update
 - a. Existing Land Use – Consultant will utilize the existing land use map provided by the City
 - b. Design Criteria – Consultant will develop design criteria to base the analysis upon including but not limited to:
 - i. Minimum and maximum pressures
 - ii. Minimum and maximum pipe velocities
 - iii. Elevated storage
 - iv. Ground storage
 - v. Pumping
 - vi. Fire Flow
 - vii. Texas Commission on Environmental Quality (TCEQ) criteria
 - c. Existing Water Demands – Consultant will utilize the City's existing water usage data to calculate the City's existing and historical water demands. Tasks will include:
 - i. Calculate historical and current average day, maximum day, and peak hour water demand.
 - ii. Calculate historical and current average day water demand per land use by each unique land use type.
 - iii. Calculate representative maximum day water diurnal demand curve.

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- d. **Water System Model** – Consultant will update the City’s water system model to represent the existing water system and its demands. The model will utilize existing infrastructure information, system operational parameters, and available customer demand information. Tasks will include:
- i. Evaluate system connectivity.
 - ii. Confirm pipe and node parameters, such as pipe size, roughness factor, and node elevation.
 - iii. Confirm system components, such as elevated tanks, pump stations, and control valves are shown in the model with the correct location, connectivity, and geometry.
 - iv. Confirm system operational parameters and controls.
 - v. Evaluate the distribution of existing demands.
- e. **Model and Infrastructure Verification** – Consultant will use data collected from fire hydrant flow testing to calibrate the model.
- i. Consultant will coordinate with City staff to verify that the existing infrastructure matches the water system model.
 - ii. Evaluate system operation data from SCADA (or other City operational information) during the period of fire hydrant flow testing, including elevated tank levels, pump operation, and valve operation.
 - iii. Perform a calibration analysis to compare model results with the recorded data. Adjust the model to achieve model results within 5 psi of field recorded pressures.
 - 1) Parameters to be adjusted include valve position, pipe sizes, pump curves, distribution of demands, and pipe roughness coefficients.
2. **Future System Analysis**
- a. **Future Land Use**
 - i. Consultant will use future land use map previously performed by the Consultant.
 - b. **Design Criteria**
 - i. Consultant will analyze existing water system with future growth and determine the future capacity needs of existing water system. Capacity analysis will be determined by but not limited to:
 - 1) Minimum and maximum pressures
 - 2) Minimum and maximum pipe velocities
 - 3) Elevated storage

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- 4) Ground storage
 - 5) Pumping
 - 6) Fire Flow
 - 7) Texas Commission on Environmental Quality (TCEQ) criteria
 - ii. Future Water Demands – Consultant will develop water demands by developing average loading factors by existing land use and reference typical water demands per capita experienced by the City of Lubbock.
 - 1) System demands will be calculated and analyzed for 5, 10, and 15 year time periods.
3. Water System Capital Improvement Plan
- a. Consultant will evaluate the City’s current and future water infrastructure needs to address growth for the next 15 years. Consultant will propose a water infrastructure capital improvement list based on priority for the next 5, 10, and 15 year time periods.
4. Deliverables:
- a. Updated water system model in WaterCAD format
 - b. Updated existing water infrastructure map in .pdf format
 - c. Existing and future land use maps in .pdf format
 - d. Existing fire flow deficiencies map
 - e. Proposed water capital improvement plan and project list in .pdf format
- C. Loop 88 Water Quality Evaluation – this task will include reviewing the water quality of all the proposed water supply sources for the City and determining a TCEQ-approved water source blend ratio.
1. Water Source Sampling
 - a. Consultant will coordinate with City staff for City staff to collect a single (1) sample from each water supply source identified, for up to five (5) samples total.
 - i. Wells will be evaluated using collective samples for all wells within a 0.25-mile radius of each other.
 - ii. City will provide any previously completed sample test data, as relevant to the evaluation.
 - b. Consultant will coordinate with an approved lab to test the samples collected in accordance with the Texas Commission of Environmental Quality’s standards for fluoride and arsenic sampling.

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- i. Direct expenses associated with water quality lab testing will be billed directly to the City.
 - 2. Water Blend Ratio Determination
 - a. Consultant will utilize the water source sampling results to preliminarily calculate the impact on water quality from blending the proposed different water supply sources.
 - b. Consultant will utilize the information determined to coordinate with TCEQ to determine a final, TCEQ-approved blend ratio to be implemented.
 - i. Consultant will participate in up to two (2) virtual coordination meetings with TCEQ and the City.
 - ii. Consultant will provide the final blend calculations, in .pdf format, supplementary to the TCEQ-approved blend ratio for City reference and records.
- D. Water Master Plan Report - this task shall consist of compiling all the information determined in Task 1 into a finalized City of Wolfforth Water Master Plan for the years 2025-2040. The final report will include the following information:
- 1. Population and Land Use
 - a. Historical Population
 - b. Existing Land Use
 - c. Future Land Use
 - 2. Water Supply
 - a. Existing water supply
 - b. Groundwater Hydrogeologic Analysis
 - c. Groundwater Hydrogeologic Recommendation
 - d. Future water supply
 - 3. Water Demand
 - a. Historical demands
 - b. Demands by land use
 - 4. Existing Infrastructure Analysis
 - a. Existing infrastructure asset descriptions
 - b. Water Model Analysis Methodology

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- c. Existing system results
 - i. Water Supply
 - ii. Water storage capacity
 - iii. Pumping Capacity
 - iv. Water Distribution
- 5. Future Infrastructure Analysis
 - a. Proposed future infrastructure asset descriptions
 - b. Water Model Analysis Methodology
 - c. Water Model results
 - i. Water Supply
 - ii. Water storage capacity
 - iii. Pumping Capacity
 - iv. Water Distribution
- 6. Capital Improvement Plan
 - a. Year Capital Improvement Plan Projects
 - b. 5 Year Capital Improvement Plan Projects
 - c. 10 Year Capital Improvement Plan Projects
 - d. 15 Year Capital Improvement Plan Projects
- 7. Deliverable:
 - a. City of Wolfforth Water Master Plan Report in .pdf format

TASK 2 WASTEWATER MASTER PLAN

A. Wastewater System Data Collection - the Consultant will coordinate with the City to obtain the following data:

- 1. Wastewater Specific Data Collection
 - a. Physical Data

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- i. Lift Stations: total capacity, number of pumps, flow and head range, pump curves, pump impeller elevation
 - ii. Wastewater treatment plant average day and maximum day capacity
 2. Wastewater discharge records – Previous ten (10) years
 - a. Current and historical population (annually)
 - b. Current and historical number and type of water connections (monthly)
 - c. Wastewater treatment plant discharge (daily)
 - d. Lift station discharge (daily)
 - e. Specific commercial/industrial meters (daily)
 3. System Operational Parameters and Controls
 - a. Lift station pump control settings
 4. Historical maintenance data
 - a. Sanitary Sewer Overflow (SSO) History
 - b. Maintenance problem areas
- B. Wastewater System Mapping (OJD)
1. Manhole Inspections at fifty (50) locations. This information will be used to verify depth and diameter of specific manhole structures that are placed within the wastewater model. The inspections will provide data such as:
 - i. Size
 - ii. Depth from rim to invert
 - iii. Pipeline size in and out
 - iv. GPS location
 - v. Condition
 - 1) A photo and general condition assessment will be provided
 - vi. The fifty (50) manhole locations will be at sites agreed upon by the Consultant and the City.
 2. Survey

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- i. Perform field survey to identify wastewater infrastructure and provide existing wastewater infrastructure base map.

C. Wastewater System Analysis - this task shall consist of compiling existing infrastructure information and demographics to create the hydraulic sewer model for the City. The model will be created using industry standard sewer modeling software such as “SewerCAD” by Bentley. The model will consist of 12-inch and larger wastewater lines. Consultant will use this model with the developed design criteria to identify infrastructure improvements required to alleviate existing deficiencies and to serve future growth. The scope is anticipated to be as follows:

1. Existing System Analysis

- a. Existing Land Use – Consultant will utilize the existing land use map provided by the City
- b. Design Criteria – Consultant will develop design criteria that meets Texas Commission on Environmental Quality (TCEQ) regulations and industry design standards for:
 - i. Sewer line capacity
 - ii. Lift station and force main capacity
- c. Existing Wastewater Demands – Consultant will utilize the City’s existing wastewater discharge data and field data to calculate the City’s existing and historical wastewater discharges. Tasks will include:
 - i. Calculate historical and current average day, dry weather wastewater discharges for the City and for each wastewater basin.
 - ii. Calculate historical and current average day, dry weather wastewater discharges by each unique land use type.
 - iii. Calculate wet weather wastewater discharges for the City and for each wastewater basin for each unique rainfall event.
- d. Wastewater System Model – Consultant will create a wastewater system model to represent the existing wastewater system and existing wastewater system demands. The model will utilize existing infrastructure information, system operational parameters, and available customer demand information. Tasks will include:
 - i. Evaluate system connectivity.
 - ii. Confirm pipe and node parameters, such as pipe size, roughness factor, and node elevation.
 - iii. Confirm system components, such as lift stations, are shown in the model with the correct location, connectivity, and geometry.
 - iv. Confirm system operational parameters and controls.

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- v. Evaluate the distribution of existing demands.
2. Future System Analysis
- a. Future Land Use
 - i. Consultant will use future land use map previously performed by the Consultant.
 - b. Design Criteria
 - i. Consultant will analyze existing wastewater system with future growth and determine the future capacity needs of existing wastewater system. Capacity analysis will be determined by but not limited to:
 - 1) Transmission Lines
 - 2) Lift Stations
 - 3) Treatment Facilities
 - 4) Texas Commission on Environmental Quality (TCEQ) criteria
 - ii. Future Wastewater Demands – Consultant will develop wastewater demands by developing average loading factors by existing land use and reference typical wastewater demands per capita experienced by the City of Lubbock.
 - 1) System demands will be calculated and analyzed for the 5,10, and 15 year time periods
3. Wastewater System Capital Improvement Plan
- a. Consultant will evaluate the City’s current and future wastewater infrastructure needs to address growth for the next 15 years. Consultant will propose a wastewater infrastructure capital improvement list based on priority for the next 5, 10, and 15 year time periods.
4. Deliverables:
- a. Wastewater system model in SewerCAD format
 - b. Existing wastewater infrastructure map in .pdf format
 - c. Existing and future land use maps in .pdf format
 - d. Proposed wastewater capital improvement plan and project list in .pdf format
- D. Wastewater Lift Station Condition Assessments and Testing
- 1. Pre-Evaluation Summary – Consultant will visit each site to determine modifications to the site or preparations to be made prior to testing being performed.

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- a. Consultant will provide a summary of work that the needs to be completed by the City before testing is conducted at each location. Consultant will provide a summary of tasks and manpower to be provided by City and a test outline.
 - i. Modifications or preparations are expected to include, but not limited to, installation of tap assemblies, functional testing of isolation valves, cleaning of wet well, providing SCADA data, providing applicable pump curves and record drawings, and coordination to complete pump testing.
 - b. Consultant will contact pump manufacturers to request pump curve information for sites where pump model information is available, but City cannot provide the necessary information. Consultant will make a reasonable number of attempts and effort to obtain pump information from vendors.
 - c. Services/Deliverables provided by the City:
 - i. Installation or modification of equipment as detailed in Pre-Evaluation Summary. Install and confirm operation of flow meters and pressure taps as requested by Consultant. Confirm National Pipe Thread (NPT) pressure taps are available for pressure transducer connections.
 - ii. Provide the pump curves for each pump to be tested.
 - iii. Provide record drawings and previous studies of lift station.
 - iv. Coordinate and obtain data from SCADA system.
 - v. Review and provide site specific safety concerns.
 - vi. Functional testing of all valves, pumps, and taps prior to pump evaluations as detailed in Pre-Evaluation Summary.
 - vii. Confirm station is fully operational and ready for testing.
 - viii. Vacuum all grease and debris from the wet well or clarifier, if identified in Pre-Evaluation Summary.
2. Pump Performance Testing – Consultant will conduct pump performance tests of each pump in operation at the time of testing. Pump performance tests will be performed at the five (5) lift stations operated by the City listed below:
- 1) Crestridge LS
 - 2) Bennett Elementary LS
 - 3) Preston Manor LS
 - 4) Main LS

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- 5) American Park LS.
- b. Pump performance tests will include flow, discharge head, suction head, NPSH, surge data, and input power measurements where possible. Power measurements will only be possible for 480 volt and below. Perform the following tests for each operational pump:
- i. Perform one (1) single-point hydraulic test with a single pump in operation at a time.
 - ii. Perform one (1) single-point hydraulic test with two pumps in operation at a time.
3. Condition Assessment – Consultant will conduct a condition assessment of the following:
- a. Structural – Exterior/interior areas of lift station buildings. Assess dry wells for visual evidence of deterioration and corrosion. Visually inspect the condition of the accessible portions of wet wells using a pole camera. An evaluation by a structural engineer or a detailed structural analysis is not included in the Condition Assessment.
 - b. Mechanical
 - i. Motors – Assessed for abnormal noise, abnormal heat, abnormal vibration, and any visual deficiencies. Motors inaccessible or within a confined space will not be assessed. Motors and pumps will not be removed or pulled from inaccessible area for inspection.
 - ii. Pumps – Assessed for issues including leaking, cavitation, abnormal noise, abnormal heat, abnormal vibration, and any visual deficiencies. Check pump mountings and bases for loose mounts or cracking. Motors and pumps will not be removed or pulled from inaccessible area for inspection.
 - iii. Piping Valves – Assess the suction isolation valve, discharge isolation valve, and check valve for each pump, noting malfunctioning or leaking. City will assist by operating the valves.
 - iv. Odor control and Noise evaluation – Evaluate the exterior condition of existing odor control equipment. Discuss with City staff to identify stations where odor or noise problems have been reported. Odor and noise observations will be qualitative and not include any measurements. Hydrogen-sulfide gas monitoring is not included in the Condition Assessment.
 - c. Electrical
 - i. Visual inspection of condition of electrical components including lighting, power distribution cables, starters, etc.
 - d. Instrumentation & Control

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- i. Flow transmitters and level transmitters will be checked for operability and performance issues.
 - ii. Evaluate existing wet well levels and provide recommendations for revised operating levels. Any recommended levels should not create a surcharge condition in the gravity lines.
- e. HVAC and Piping
 - i. HVAC – Assess units visually for operability, vibrations, and corrosion.
- f. Safety
 - i. Eyewash, emergency stop, fall protection, lighting, fencing, site access, and lifting equipment.
- 4. Condition assessments will include a numerical condition ranking from 1 to 5 including notes regarding significant defects. Photos and details will be provided for components with conditions equal to 4 or 5. Portions of the evaluation requiring confined space entry will not be performed.
- 5. Services/Deliverables provided by the City:
 - a. Provide one operator familiar with the site, electrical system, pumps, controls, operation, equipment, and trained in confined space.
 - b. Operate breakers, valves, pumps and other equipment and assist with field investigation.
 - c. Installation and removal of pressure transducer connections within areas requiring confined space entry.
- E. Wastewater Master Plan Report - Consultant will prepare a Wastewater Master Plan report summarizing the findings of the analysis and the recommendations.
 - 1. Prepare draft report for review and comment by City.
 - 2. Prepare final report based on City comments.
 - 3. The report is anticipated to include the following:
 - a. Executive summary
 - b. Introduction
 - c. Description of existing infrastructure
 - d. Design criteria and modeling methodology
 - e. Existing wastewater system deficiencies

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- f. Future land use and wastewater demand projections
- g. Analysis and recommendations
- h. Capital improvements plan
 - i. Opinion of probable construction cost
 - ii. Project description
- i. Lift Station Assessments
 - i. Pump Performance Testing and Condition Assessment Methodology
 - ii. Individual Lift Station Assessments
 - 1) General Information – Site information, pump curves/data sheets, location, photos, test information, etc.
 - 2) Pump Performance Information - Pump output (GPM), total dynamic head, current, voltage, input horsepower, output horsepower, wire-to-water efficiency, and comparisons to key performance indicators.
 - 3) Compliance with the Texas Commission on Environmental Quality lift station requirements.
 - 4) Condition Assessment – A tabulation of the components, their condition ranking, and descriptions of any defects observed.
 - Consequence of failure and likelihood of failure matrix.
 - 5) Recommendations – A list of recommendations for improvements at each site.
 - Opinion of probable construction cost to make recommended improvements.
 - 6) Replacement parts – Assessment of recommended replacement parts for City to keep on hand for critical equipment.
 - iii. Condition assessment consequence of failure and likelihood of failure matrix for all lift stations.
 - iv. Summary of findings and recommendations.
 - v. Prioritized opinion of probable construction cost for recommended improvements.
- j. Maps

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- i. Existing land use map
 - ii. Ultimate land use map
 - iii. Existing system infrastructure map
 - iv. Capital Improvement Plan map
4. Deliverable:
- a. City of Wolfforth Wastewater Master Plan Report in .pdf format

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Additional Services if required: See Below

Any services not specifically provided for in the above scope, as well as any changes in the scope requested by the City, will be considered additional services. Additional Services will be compensated on a reimbursable basis at the then current hourly rates. Consultant will not perform any Additional Services without City’s prior approval. Additional services include, but are not limited to, the following:

- Groundwater Hydrogeologic Study.
- Providing additional presentations to City Council.
- Attending additional public meetings during the project.
- Financial implementation planning.
- Design of infrastructure.
- Any additional sampling beyond that specifically referenced herein above.
- Any services not listed in the Scope of Services.

Services provided by City: _____

Schedule: Consultant will begin services upon receipt of Notice to Proceed.

Deliverables: See items listed above under Scope of Services.

Method of compensation: The services identified in the scope of services for the total fee below. Additional services with the scope and services will be performed for the total lump sum fee below:

Task 1 - Water Master Plan		
	A - Water System Data Collection	\$ 5,000
	B - Water System Analysis	\$ 30,000
	D - Water Quality Evaluation	\$ 12,000
	E - Water Pump Station Performance Testing	\$ 15,000
	F - Water Master Plan Report	\$ 25,000
	Subtotal:	\$ 87,000
Task 2 - Wastewater Master Plan		
	A - Wastewater System Data Collection	\$ 5,000
	B - Wastewater System Mapping (OJD)	\$ 45,000
	C - Wastewater System Analysis	\$ 30,000
	D - Wastewater Lift Station Condition Assessments and Testing	\$ 40,000
	E - Wastewater Master Plan Report	\$ 25,000
	Subtotal:	\$ 145,000
Total Lump Sum Fee:		\$ 232,000

All permitting, application, and similar project fees will be paid directly by the City. Fees and expenses will be invoiced monthly based, as applicable, upon the percentage of services performed or actual services performed and expenses incurred as of the invoice date. Payment will be due within 25 days of

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your receipt of the invoice.

Other special terms of Individual Project Order: None.

ACCEPTED:
City OF WOLFFORTH, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____
Randy Criswell

BY: _____
Bradley Hill

TITLE: City Manager

TITLE: Contract Specialist

DATE: _____

DATE: _____



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council
MEETING DATE:	October 21, 2024
ITEM TITLE:	Consider and take appropriate action on possible selection of identifying markings on new elevated storage tank
STAFF INITIATOR:	Randy Criswell, City Manager

BACKGROUND:

This item was unresolved after the previous meeting, so as directed it's back on the agenda. I have asked Kimley-Horn to provide us with four different renderings: One with a white blank tank, one with the Wolfforth "W", one with the word "Wolfforth", and one with the full current city logo.

If we're able to make a decision tonight, Kimley-Horn will be able to add this to the bid proposal. If not, we can easily add through a Change Order later.

EXHIBITS:

COUNCIL ACTION/STAFF RECOMMENDATION:

Council decision



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council Meeting
MEETING DATE:	October 21, 2024
ITEM TITLE:	PUBLIC HEARING: Consider and take appropriate action on an amendment to the WolfForth Code of Ordinances, Article 14.03 Use Regulations.
STAFF INITIATOR:	Tara Tomlinson, Director of Development Services

BACKGROUND:

This commentary is for the next two agenda items:

1. Conduct a Public Hearing on an amendment to the WolfForth Code of Ordinances, Article 14.03 Use Regulations.
2. Consider and take appropriate action on an amendment to the WolfForth Code of Ordinances, Article 14.03 Use Regulations.

Based on the previous agenda item, hold a public hearing to receive comments from the public.

EXHIBITS:

1. Public Hearing Notice

COUNCIL ACTION/STAFF RECOMMENDATION:

Hold a public hearing.

PUBLIC HEARING NOTICE - CITY OF WOLFFORTH

Notice is hereby given that the Wolfforth Planning and Zoning Commission will meet on October 8, 2024, at 5:30pm and the Wolfforth City Council October 21, 2024 at 6:00pm in the City Hall Meeting Room, 302 Main Street, Wolfforth Texas to hold public hearings and take public comments regarding an amendment to the Wolfforth Code of Ordinances, Article 14.03 Use Regulations. At this time and place all such persons shall have the right to appear and be heard.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48-hours prior to this meeting. Please contact the City Secretary's office at 806-855- 4120, fax 806-855-4121 or email city.secretary@wolfforthtx.us for further information.



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council Meeting
MEETING DATE:	October 21, 2024
ITEM TITLE:	Consider and take appropriate action on an amendment to the Wolfforth Code of Ordinances, Article 14.03 Use Regulations.
STAFF INITIATOR:	Tara Tomlinson, Director of Development Services

BACKGROUND:

The previous item was to hold a Public Hearing to receive comments on an amendment to the Wolfforth Code of Ordinance, Article 14.03 Use Regulations. Planning and Zoning Commission on October 8, 2024 recommended approval of the amendment.

EXHIBITS:

1. Ordinance

COUNCIL ACTION/STAFF RECOMMENDATION:

City recommends approval of ordinance that will amend the Wolfforth Code of Ordinance, Article 14.03 Use Regulations.

ORDINANCE NO. 2024-038

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING CITY OF WOLFFORTH ZONING ORDINANCE BY AMENDING CHAPTER 14 ZONING; ADDING §14.03.0061 OLD TOWN MIXED-USE DISTRICT (OTM); ESTABLISHING THE OLD TOWN MIXED-USE DISTRICT TO SERVE AS THE COMMUNITY COMMERCIAL CENTER; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Wolfforth Zoning Ordinance regulates the uses of property within the Wolfforth city limits including setbacks and prohibited structures;

WHEREAS, the Zoning Ordinance requires at least a five-foot setback from principal buildings;

WHEREAS, the Planning and Zoning Commission held a public hearing on March 19, 2024, regarding a principal building setback and prohibited structures; and

WHEREAS, the City published notice on September 23, 2024, in the Lubbock-Avalanche Journal for the October 8, 2024 public hearing before the Planning and Zoning Commission and the October 21, 2024 public hearing before the City Council; and

WHEREAS, the City Council believes it is in the best interest of the City to establish an Old Town Mixed-Use District to serve as a community commercial center; NOW THEREFORE

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH TEXAS, THAT:

Part 1. Enacted.

THAT City of Wolfforth Zoning Ordinance is hereby amended by Chapter 14 Zoning by adding §14.03.0061 Old Town Mixed-Use District, such additional language shall read as follows:

§14.03.0061 Old Town Mixed-Use District.

(a) Purpose. The Old Town Mixed-Use District is intended to serve as a mixed-use community commercial center. Mutually supportive office, civic, cultural, entertainment, and residential uses are planned to enhance the viability of this mixed-use community commercial center. Multiple, complementary uses may be mixed vertically with the same building. This form of development is arranged around a connected street and sidewalk network that serves vehicle, pedestrian, and bicycle transportation.

(b) Allowed Uses. Uses in Old Town Mixed-Use District shall be generally pedestrian oriented and encourage pedestrian traffic. Any use or combination of uses otherwise authorized by these zoning regulations is allowed. Uses with drive-through lanes, which are discouraged in town center, are permitted only by Special Use Permit. If drive-through lanes are allowed by approval,

the use must be mitigated with special design features during site plan review and located at the endcaps of the building site plan.

(c) Use table- Old Town Mixed-Use Zoning District

Use	P = Permitted S = Special Use Permit NP = Not Permitted
<i>Commercial Uses</i>	
Retail Sales and Services- excluded are sales geared towards automobile, including gasoline service stations.	P S- if includes drive-through
Banks, Credit Unions, Real Estates Offices, and Property Management services- No drive-throughs	P*
Offices for business, professional, and technical uses such as accountants, architects, lawyers, doctors, etc.	P*
Food Service uses such as full-service restaurants, cafeterias, and snack bars including café seating within a public or private sidewalk area with no obstruction of pedestrian circulation.	P S-if includes drive-through
Art, antique, and furniture sales (retail or repair; excludes auto sales and services)	P
Farmer’s Market	S
Veterinary Clinic, completely within an enclosed building (no outdoor facilities for overnight storage of animals)	P*
Bed and Breakfast Establishments	S
Full-Service Hotels	S
Barber, beauty shop, cosmetologist, or hairdresser	P*
Any use with on-premise alcohol sales as less than 50% of gross sales revenue	P
Any use with on-premise alcohol sales as more than 50% of gross sales revenue	S
Any use with off-premises alcohol sales at any amount	S
Tasting Rooms	S
Sale of Used Goods	S
<i>Entertainment Uses</i>	
Theaters and Cinemas	P
Museums	P*
Fitness, recreational sports, gym, or athletic club	P*
Parks, greens, plazas, squares, and playgrounds	P
Amusement, Commercial (indoor)	P
Amusement, Commercial (outdoor)	S
Event Center/Rental Hall	S
<i>Institutional and Civic Uses</i>	
Religious institutions	P*

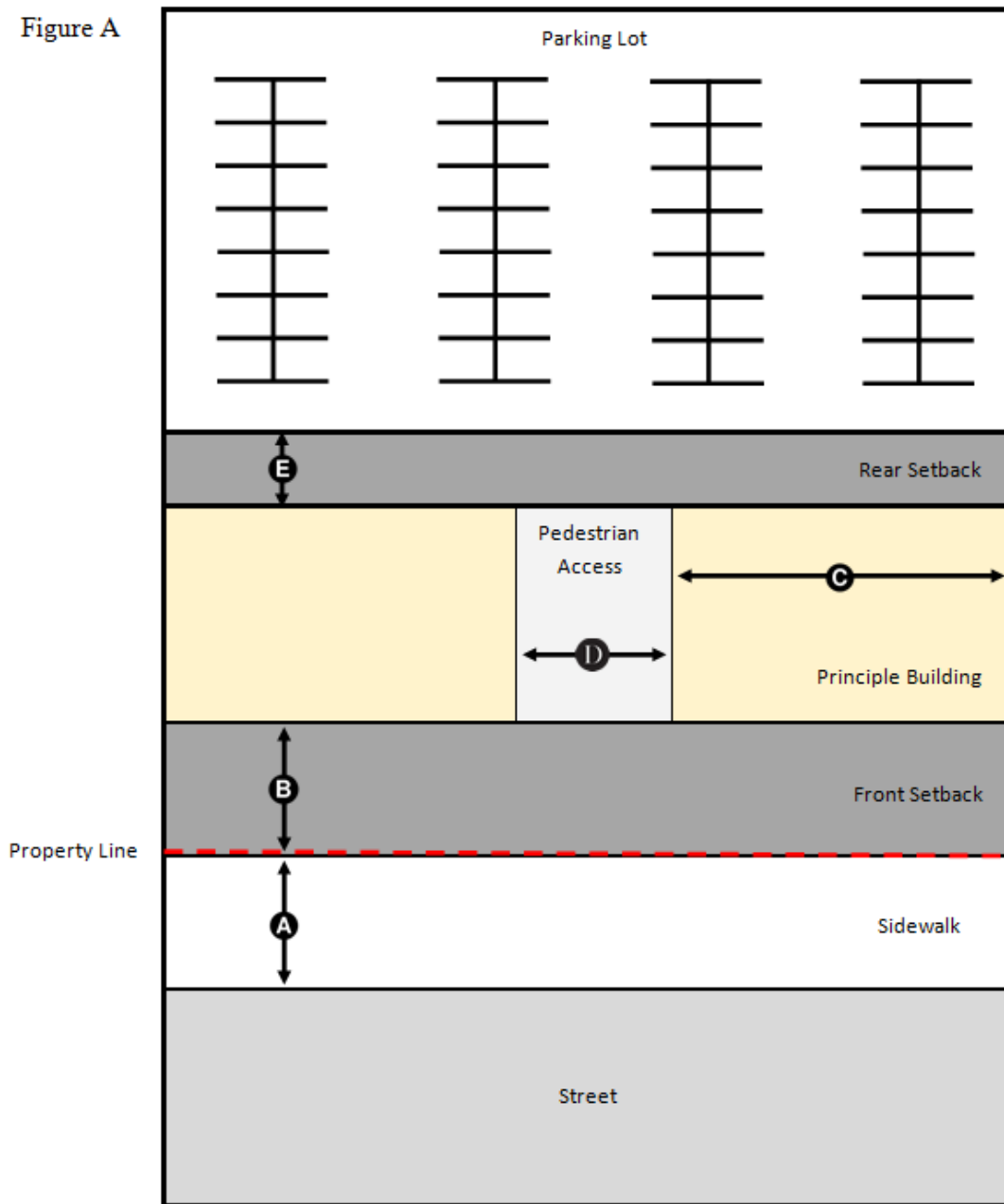
Civic uses (courthouse, City Hall, and other public offices)	P*
Assisted Living	S
<i>Residential Uses</i>	
Residential Apartments and/or condominiums	S- for upper floors
Upper floor residential uses	S

**Commercial businesses within these categories require that they are over 550 feet from a business that falls under the same use category.*

(d) Design Standards. The following minimum standards shall be required (See Figure A):

- i) Setbacks- Structures will have zero lot lines. Buildings in this zone shall comply with the following:
 - (1) Zero lot lines are those lines situated so that the roof line of a structure can be located on the side lot boundary without any setback required.
 - (2) The minimum rear setback shall be five (5) feet for a single-story structure and fifteen (15) for any multi-story structure.
 - (3) A concrete sidewalk shall be constructed ten (10) feet from curb in a dedicated public right-of-way.
 - (4) The minimum front setback shall be ten (10) feet from sidewalk using concrete or another approved material.
 - (5) Pedestrian access shall be placed every two hundred and fifty (250) feet at minimum that are twenty (20) feet in width that shall be constructed with concrete.
 - (6) No doors or windows shall be located on any wall located on a zero-lot line.

Figure A



Section	Area Description	Setback Requirement (Figure A)
A	Required Sidewalk	10'
B	Minimum Front Setback from property line	10'
C	Maximum Principle Building Width	250'
D	Minimum Pedestrian Access	20'
E	Minimum Rear Setback from Principle Building	5'- Single Story 15'- Multi-Story

- ii) Parking. All off-street parking requirements will follow the standards set forth in article **14.05.011** and must be located in the rear of the structure.
- iii) Patios- The design of the interior and immediate surroundings of a patio should adhere to the following guidelines:
 - (1) The surface area of an outdoor patio may not exceed the interior floor area of the primary licensed establishment.
 - (2) A fence or vertical barrier may be used to delineate the perimeter of the patio area.
 - (3) Perimeter fences shall not obstruct the line of sight for pedestrians and drivers.
 - (4) Patios shall be located in the front setback or on the rooftop.
- iv) Signs- All permissible signage shall be designed and follow the standards set forth in article **14.04.014**.
- v) Outside storage- No outdoor storage, except for refuse disposal, shall be permitted. Refuse disposal areas shall be landscaped or screened from view.
- vi) Live Outdoor Music at Retail Sales and Service- Live outdoor music will be permissible during peak hours (defined as Sunday through Thursday from 12 pm to 10 pm, and Friday, Saturday, and holidays from 12 pm to 12 am. Music performances are not to exceed Texas Penal Code 42.01 c (2) (85dB or under at property line) at a distance of one hundred (100) meters.
- vii) Live Outdoor Music at Amphitheaters or Outdoor Events- Live outdoor music will be permissible Friday, Saturday, and holidays from the hours of 12 pm to 12 am. A permit must be obtained through the city. Music performances are not to exceed ninety-five decibels (95 dB) at a distance of one hundred (100) meters.
- viii) Principal Building Standards-
 - (1) Buildings shall be oriented towards the main street.
 - (2) Primary entrances to buildings shall be located on the street along which the building is oriented. At intersections, corner buildings may have their primary entrances oriented at an angle to the intersection. All primary entrances shall be oriented to the public sidewalk for ease of pedestrian access.
 - (3) Building maximum- 3 stories or 45 feet (whichever is less)
 - (4) Building Material- The wall surface for all buildings on sides adjacent to any street or alley walkway other than glass shall be of one hundred percent (100%) masonry material. Seventy-five percent (75%) of overall wall surfaces other than glass shall be of brick, stone, or cast stone. The remaining twenty-five percent (25%) may be

stucco, fibrous cement, split-face block, or other masonry material. The use of any other wall surface material may be approved by the City Council at the time of the site plan review.

- (5) Awnings/Canopies-
 - (a) Measurements for eaves and awnings on buildings should project a distance of no more than two feet into required setback. (See Figure 1)
 - (b) Canopies may project into required front setbacks for a minimum distance of twenty (20) feet, provided that no supporting structure for such extensions shall be located within the required front setback. Masonry piers will be located at the edge of the curb. (See Figure 2)

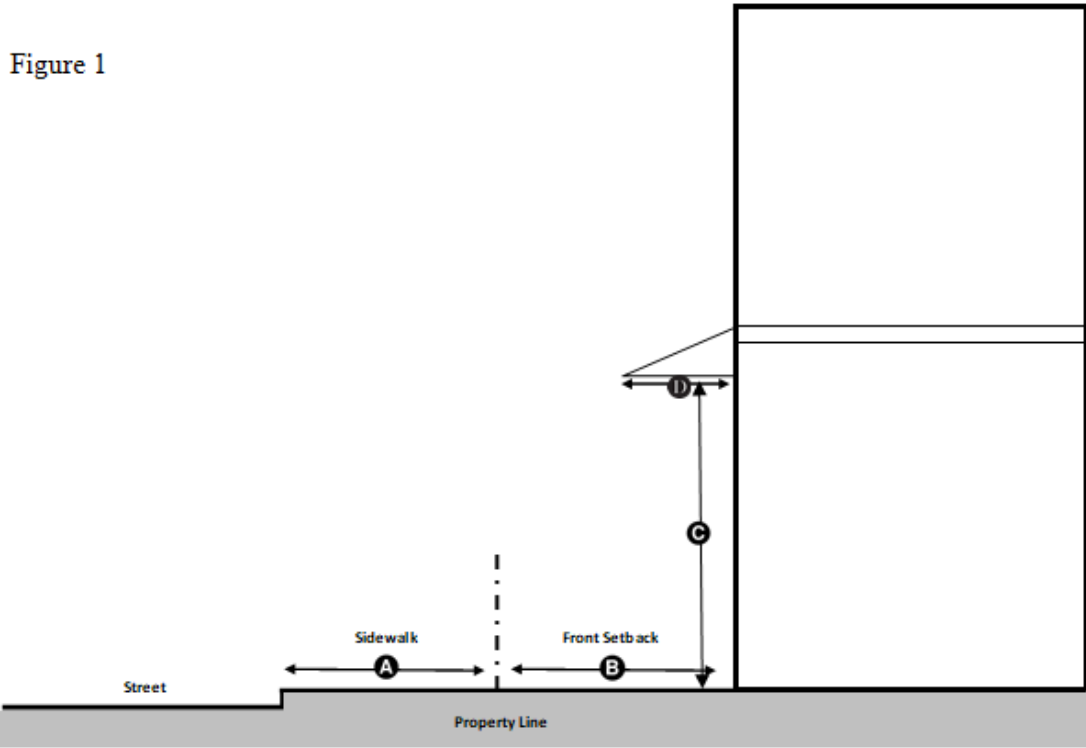
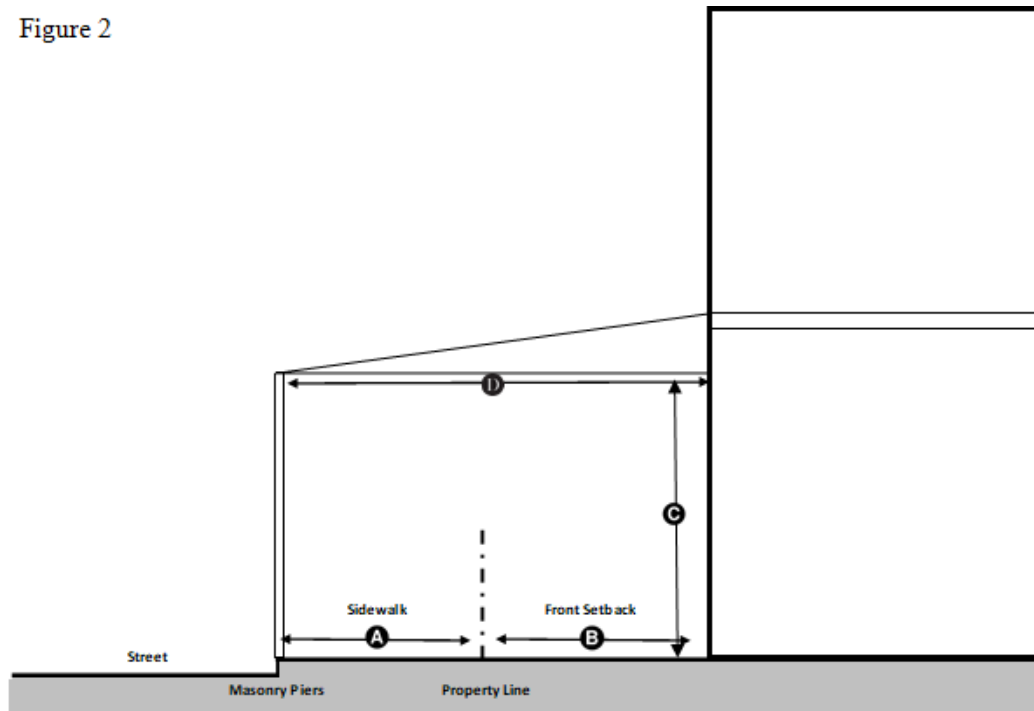


Figure 2



Section	Area Description	Setback Requirement (Fig 1)	Setback Requirement (Fig 2)
A	Required Sidewalk	10'	10'
B	Minimum Front Setback from property line	10'	10'
C	Awning/Canopy Minimum Height	8'	8'
D	Awning/Canopy Extension	2' Maximum	20' minimum (to curb)

- (c) Awnings/Canopies shall be constructed with metal or canvas. Vinyl and plastic are prohibited. Piers supporting canopies at the curbs edge shall be made with masonry material approved by city officials.
 - (d) Lighting and other attachments should be securely fixed and integrated to the supporting structure.
 - (e) At no time shall a canopy be located over any on-street parking or travel lane. The edge of the canopy may not extend past the edge to which it is attached.
- ix) Sidewalk Sales- Sidewalk vendors selling goods must obtain a Sidewalk Vending Permit before conducting vending business activities in the City of Wolfforth. The permits are issued by the Development Department and are valid for seven days from the date of issuance and must be renewed per event.
- (1) In general, sidewalk vendors must adhere to the following guidelines:
 - (a) Display Sidewalk Vending Permit while conducting vending business activities.
 - (b) Vending activities shall take place on a sidewalk and during approved times as follows: hours imposed on other businesses on the same street block or 8 am to sunset, whichever is less restrictive on non-residential blocks.

- (c) A Sidewalk Vending Permit does not provide an exclusive right to operate on any sidewalk or portion thereof. Must be in front of primary business.
- (d) Sidewalk vendors must ensure that the 10-foot area immediately surrounding the vending space is kept clean and free of trash and debris associated with their vending operation. A trash receptacle must be provided for customers and must be large enough to accommodate customer trash.
- (e) Vending equipment and goods must be attended to at all times by the business owner or employee. Vendors must remove all equipment and goods at the end of each day.
- (f) Obstructions that would reduce the width of the sidewalk to less than forty-eight (48) inches are prohibited.
- (g) The public right of way or any area that blocks pedestrians or vehicles is prohibited.
- (h) Vending is prohibited in any public property that does not meet the definition of a sidewalk, including but not limited to any alley, street, street or roadway median, street end or parking lots.

Part 2. Severability.

If any section, sub-section, clause, phrase or portion of this Ordinance shall be held unconstitutional or invalid by a court of competent jurisdiction, such section, sub-section, sentence, clause, phrase or portion shall be deemed to be separate, distinct and independent provision and such invalidity shall not affect the validity of the remaining portion.

Part 3. Repeal.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Part 4. Open Meetings.

That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that the public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

Part 5. Effective Date.

This Ordinance shall take effect immediately upon its passage and adoption by the City Council.

PASSED AND APPROVED ON THIS THE 21ST day of October 2024.

Charles Addington, II, Mayor
City of Wolfforth, TX

ATTEST:

Terri Robinette, City Secretary

DRAFT



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council Meeting
MEETING DATE:	October 21, 2024
ITEM TITLE:	Consider and take appropriate action on final plat for Overlook West Lot 182-A.
STAFF INITIATOR:	Tara Tomlinson, Director of Development Services

BACKGROUND:

After the Overlook West development was platted, D.R. Horton acquired the property with plans to establish a homeowner’s association (HOA) community. The development will feature an amenities center that includes a pool, restrooms, a gazebo area, and a playground. To facilitate this, they are submitting a replat to combine lots 182 through 188 into a single lot designated as 182-A. Additionally, they rezoned the area to a "Parks and Recreation" district within their planned development district (PDD), an amendment to Ordinance 593. The Planning and Zoning Commission recommended approval of the final plat on October 8, 2024.

EXHIBITS:

1. Amended plat Lot 182-A
2. Originally filed plat Overlook West Lot 1-206

COUNCIL ACTION/STAFF RECOMMENDATION:

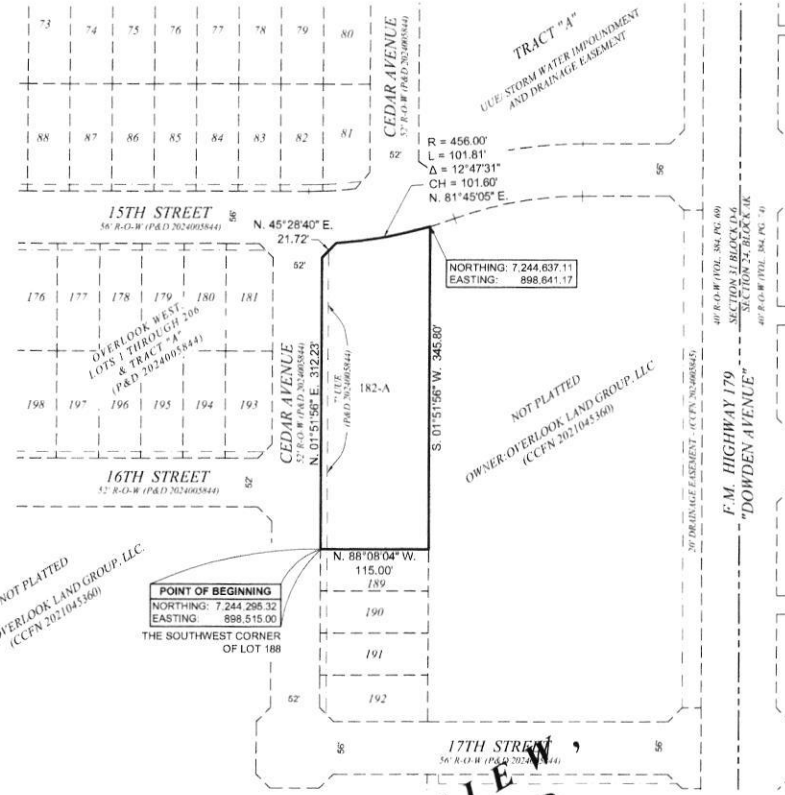
Staff recommends approval of The Overlook West Lot 182-A, a replat of lots 182 through 188 of the Overlook West.

OVERLOOK WEST, LOT 182-A,

A REPLAT OF LOTS 182 THROUGH 188 OF
OVERLOOK WEST, LOTS 1 THROUGH 206 AND
TRACT "A",

AN ADDITION TO THE CITY OF WOLFFORTH,
LUBBOCK COUNTY, TEXAS

(PLAT PREVIOUSLY RECORDED IN COUNTY CLERK'S PLAT AND DEDICATION NUMBER 2024005844
OF THE OFFICIAL PUBLIC RECORDS OF LUBBOCK COUNTY, TEXAS)



NOTES:

- HEAVY LINES INDICATE PLAT LIMITS.
- ALL STREETS, ALLEYS, AND EASEMENTS WITHIN PLAT LIMITS ARE HEREIN DEDICATED, UNLESS NOTED OTHERWISE.
- NO BUILDING PERMIT SHALL BE ISSUED ON ANY SURVEY CERTIFICATE THAT IS NOT IN ACCORDANCE WITH AN APPROVED FINAL PLAT UNLESS AN EXCEPTION IS PROVIDED BY THE CITY COUNCIL POLICY OR BY THE CITY OF WOLFFORTH CODE OF ORDINANCES.
- ALL UTILITY SERVICE SHALL BE IN ACCORDANCE WITH THE "UNDERGROUND UTILITIES POLICY" STATEMENT BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS AND THE PROVISIONS OF SECTION 15.08.095 OF THE CITY OF WOLFFORTH CODE OF ORDINANCES.
- ANY RELOCATION OR REVISION OF EXISTING FACILITIES SHALL BE THE SUBDIVIDER'S EXPENSE. COMPENSATION SHALL BE MADE PRIOR TO RECORDING OF THIS FINAL PLAT.
- ALL EXISTING OR PROPOSED UTILITY SERVICES TO AND ON TRACTS INDICATED BY THIS PLAT SHALL BE CONTAINED IN THE PUBLIC RIGHT-OF-WAY AND PUBLIC OR PRIVATE UTILITY EASEMENTS. UTILITY SERVICE INSTALLATION REQUESTED AT A FUTURE DATE AND NOT WITHIN AN EASEMENT INDICATED BY THIS PLAT, SHALL BE WITHIN A PROPER UTILITY EASEMENT GRANTED BY THE OWNER OF SAID PROPERTY BY SEPARATE RECORDED INSTRUMENT PRIOR TO THE PROVISION OF SUCH SERVICE. SUCH EASEMENTS SHALL BE AT THE EXPENSE OF THE ENTITY REQUESTING SUCH INSTALLATION.
- ALL EASEMENTS HEREIN GRANTED SHALL ENTITLE THE CITY OR THE UTILITY COMPANY USING SUCH EASEMENTS TO THE RIGHT TO REMOVE, REPAIR OR REPLACE ANY LINES, PIPES, CONDUITS, OR POLES WITHIN SUCH EASEMENTS AS MAY BE DETERMINED BY THE CITY OR UTILITY COMPANY WITHOUT THE CITY OR UTILITY COMPANY BEING RESPONSIBLE OR LIABLE FOR THE REPLACEMENT OF IMPROVEMENTS, PAVING OR SURFACING OF THE EASEMENT NECESSITATED BY SUCH REPAIR, REMOVAL, OR REPLACEMENT. EASEMENTS DESIGNATED OR INTENDED FOR VEHICULAR PASSAGE (UTILITY AND EMERGENCY) OR PEDESTRIAN ACCESS SHALL NOT BE FENCED OR OTHERWISE OBSTRUCTED.
- ANY EASEMENTS OR RIGHTS-OF-WAY SHOWN AS "TO BE DEDICATED BY SEPARATE INSTRUMENT" ARE SHOWN ON THE PLAT FOR INFORMATION PURPOSES ONLY. THIS PLAT DOES NOT DEDICATE SAID EASEMENTS.
- MINIMUM FLOOR ELEVATIONS SHALL CONFORM TO THE REQUIREMENTS OF THE CITY DRAINAGE DESIGN MANUAL AND SECTION 3.09.020 OF THE OF WOLFFORTH CODE OF ORDINANCES.
- UNDERGROUND UTILITY EASEMENTS, ALONG RIGHT-OF-WAY LINES, SHALL ALLOW FOR NECESSARY SURFACE APPURTENANCES. ALL SURFACE APPURTENANCES SHALL BE LOCATED AT THE SIDE LOT LINE SO AS NOT TO INHIBIT PEDESTRIAN AND/OR VEHICULAR ACCESS.

PMRD = PHYSICAL MONUMENT OF RECORD DIGNITY
CM = CONTROLLING MONUMENT
CCFN = COUNTY CLERK'S FILE NUMBER
P&D = COUNTY CLERK'S PLAT AND DEDICATION NUMBER
R-O-W = RIGHT-OF-WAY
UUE = UNDERGROUND UTILITY EASEMENT

ALL CORNERS MONUMENTED WITH 1/2" IRON ROD WITH CAP MARKED "AMD ENGINEERING", UNLESS OTHERWISE SPECIFIED.
BEARINGS AND COORDINATES SHOWN HEREON ARE RELATIVE TO THE TEXAS COORDINATE SYSTEM OF 1983 (2011), TEXAS NORTH CENTRAL ZONE, AS DETERMINED BY A POINT OF ORIGIN LOCATED AT NORTHING: 7,244,211.128 AND EASTING: 896,342.744. THE CONVERGENCE ANGLE TO TRUE NORTH IS (-)01° 55' 08.48" AND THE COMBINED SCALE FACTOR IS 0.99974709.
DISTANCES SHOWN HEREON ARE AT SURFACE, IN U.S. SURVEY FEET.
THESE PLAT LIMITS CONTAIN 0.8792 ACRES OF LAND.
DESCRIPTION OF THESE PLAT LIMITS ARE ON A SEPARATE DOCUMENT, OF SAME DATE HEREWITH.

APPROVED THIS _____ DAY OF _____, 20____,
BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS.

APPROVED: _____

MAYOR _____

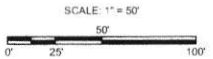
ATTEST: _____

CITY SECRETARY _____

KNOW ALL MEN BY THESE PRESENTS, THAT I, LANDON MERRITT, REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I PREPARED THIS PLAT FROM AN ACTUAL AND ACCURATE SURVEY OF THE LAND AND THAT THE CORNER MONUMENTS AND/OR OTHER CONTROL SHOWN THEREON WERE PROPERLY PLACED UNDER MY PERSONAL SUPERVISION, IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY OF WOLFFORTH, TEXAS.

PLAT FOR REVIEW
DO NOT RECORD
10/7/24 @ 3:00 P.M.

REGISTERED PROFESSIONAL LAND SURVEYOR # 6466
LUBBOCK, TEXAS
SURVEYED DATE _____



SECTION 31 BLOCK D-6 W T RR CO SURVEY, ABST NO 435



AMD Engineering, LLC
6515 68th Street, Suite 300
Lubbock, TX 79424

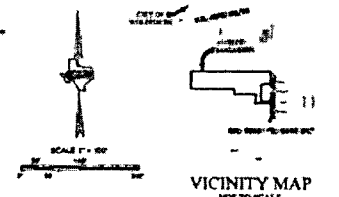
CIVIL ENGINEERING
LAND SURVEYING
Phone: 806-771-5976
Fax: 806-771-7525
TBPELS Reg. # 10178500

PROPERTY OWNER: OVERLOOK LAND GROUP, LLC
ADDRESS: P.O. BOX 53471, LUBBOCK, TEXAS 79453
PHONE: 806-781-7928
JOB NUMBER: 240714

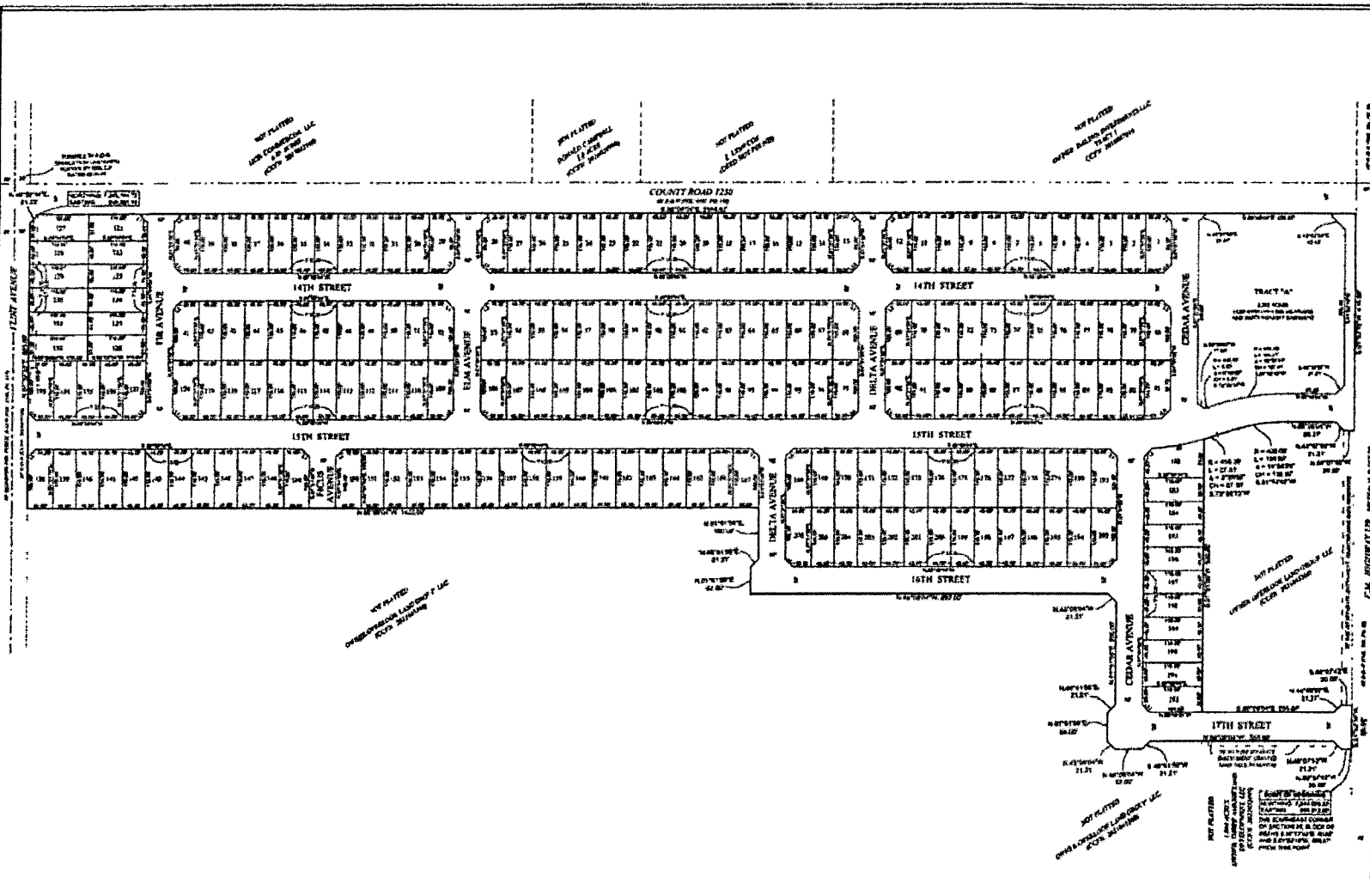
Accuracy - Efficiency - Integrity
© 2024 ALL RIGHTS RESERVED

OVERLOOK WEST, LOTS 1 THROUGH 206 AND TRACT "A", AN ADDITION TO THE CITY OF WOLFORTH, LUBBOCK COUNTY, TEXAS

QUANTITY AND DIMENSIONS OF COUNTY CLERK'S FILE NUMBER 123338
OF THE OFFICIAL PUBLIC RECORDS OF LUBBOCK COUNTY, TEXAS



- NOTES**
1. NEPTUNE INDICATE PLAT LIMITS.
 2. ALL EASEMENTS, ALLEYS AND EASEMENTS WITHIN PLAT LIMITS ARE HEREIN SPECIFICALLY UNLESS NOTED OTHERWISE.
 3. ALL EASEMENTS, ALLEYS AND EASEMENTS WITHIN PLAT LIMITS ARE HEREBY CERTIFIED THAT IS NOT IN ACCORDANCE WITH AN APPROVED FINAL PLAT AS PER SECTION 12.05 OF THE CITY CHARTER, POLICY OF THE CITY OF WOLFORTH, TEXAS.
 4. ALL UTILITY EASEMENTS SHALL BE IN ACCORDANCE WITH THE SUBSURFACE UTILITIES PROTECTION ACT BY THE CITY COUNCIL OF THE CITY OF WOLFORTH, TEXAS AND THE PROVISIONS OF SECTION 12.05 OF THE CITY OF WOLFORTH CHARTER OF ORDINANCES.
 5. ANY RELOCATION OR REVISION OF EASEMENTS - UTILITIES SHALL BE THE SUBSURFACE UTILITIES COMPANY'S RESPONSIBILITY TO BE MADE PRIOR TO RECORDING OF THIS FINAL PLAT.
 6. ALL EASEMENTS, ALLEYS AND EASEMENTS WITHIN PLAT LIMITS ARE HEREBY CERTIFIED THAT IS NOT IN ACCORDANCE WITH AN APPROVED FINAL PLAT AS PER SECTION 12.05 OF THE CITY CHARTER, POLICY OF THE CITY OF WOLFORTH, TEXAS.
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LINE	OF BEING	DISTANCE
13	8.4779' N 1/4 E	21.27'
14	8.4779' N 1/4 E	21.27'
15	8.4779' N 1/4 E	21.27'
16	8.4779' N 1/4 E	21.27'
17	8.4779' N 1/4 E	21.27'
18	8.4779' N 1/4 E	21.27'

CURVE	ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH	CHORD BEARING
C1	45.00°	30.00'	S 45.00° E	30.00'	S 45.00° E
C2	45.00°	30.00'	S 45.00° E	30.00'	S 45.00° E
C3	45.00°	30.00'	S 45.00° E	30.00'	S 45.00° E

I, **James J. [Signature]**, a duly licensed Professional Land Surveyor in the State of Texas, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments and other control shown hereon were properly placed under my personal supervision in accordance with the Subsurface Utilities Protection Act of the City of Wolforth, Texas.

James J. [Signature]
 Registered Professional Land Surveyor in the State of Texas
 Lubbock, Texas
 Surveyed and Platted by me



APPROVED THIS 24th DAY OF April, 2022
 BY THE CITY CLERK OF THE CITY OF WOLFORTH, TEXAS:
[Signature]
 CITY CLERK

APPROVED:
[Signature]
 Dana Jamison
 Registered Professional Land Surveyor

RECORDED IN BOOK 24, PAGE 101, PUBLIC RECORDS OF LUBBOCK COUNTY, TEXAS

AMD CIVIL ENGINEERING & LAND SURVEYING
 1011 W. 11th St., Suite 200
 Lubbock, TX 79410
 Phone: 806-799-1111
 Fax: 806-799-1112
 www.amdsurveying.com



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council
MEETING DATE:	October 21, 2024
ITEM TITLE:	Consider and take appropriate action on award of Janitorial RFP
STAFF INITIATOR:	Terri Robinette, City Secretary

BACKGROUND:

Several months ago, Randy asked me to examine our cleaning/janitorial contract. He wanted to understand exactly what the scope of work was, any performance measures, cost, and compliance with Chapter 252 of the Local Government Code. What we learned is that there is no current contract or agreement, and that in fact the Library was using a totally different provider. This being the case, and the fact that the Local Government Code requires competitive bidding for expenditures exceeding \$50,000, we determined a need to address the process.

In May, we began the development of an RFP that involved input from all departments and directors. The following locations were included in the RFP: City Hall, Fire Dept Admin, EDR Plant, Library, Training Center. Schedules for cleaning services were also considered and vary at either 1X, 2X or 3X times per week with specialty cleaning services (carpet cleaning, floor waxing etc...) scheduled on a 2X per year basis.

The finalized RFP was published and advertised with a deadline for submission of September 30, 2024 at 4:00 PM. The City received three proposals before the deadline. Interviews were then conducted with All-Pro Cleaning and American Facility Services, Inc. Lewanda Smith Professional Services is our current, main provider.

Attached you will find a spreadsheet with proposal amounts and staff notes. The next step in this process is for the City Council to award the bid and direct staff to draft a contract with the chosen provider. The contract term will be 1-year with automatic annual renewals up to five years. This contract will be reviewed by the City Attorney prior to execution.

EXHIBITS:

Bid Tabulation Sheet

COUNCIL ACTION/STAFF RECOMMENDATION:

Staff recommends awarding the janitorial services bid to American Facility Services and direct staff to begin drafting a contract with provider.

All Pro Cleaning	
City Hall	\$ 27,600
Library	\$ 18,000
Fire Admin	\$ 3,600
EDR	\$ 3,000
Training Center	\$ 1,800
Total	\$ 54,000
Speciality Cleaning	\$ 9,500
Grand Total	\$ 63,500

Local Company founded in 2023, will need CJIS certification
 Tour of facilities performed on 9/25 with Rick, Terri and owner of company
 Interview with owner held on 10/15

Lewanda Smith Professional Services	
City Hall	\$ 36,720
Library	\$ 17,280
Fire Admin	\$ 7,560
EDR	\$ 8,640
Training Center	\$ 6,480
Total	\$ 76,680
Speciality Cleaning	\$ 9,600
Grand Total	\$ 86,280

Current Cleaning Service with 43 years experience,
 included quote for additional \$12,500 for Hospital-grade sanitizing spray at all
 facilities 1X per week

American Facility Services, Inc	
City Hall	\$ 14,935.68
Library	\$ 5,458.56
Fire Admin	\$ 3,415.80
EDR	\$ 5,676.24
Training Center	\$ 2,695.80
Total	\$ 32,182.08
Speciality Cleaning	\$ 15,708.84
Grand Total	\$ 47,890.92

Headquarters in Georgia, established in 1991, conducts business in 9 states with over 300 contracts.
 Interview conducted by Rick and Terri on 10/11
 Local employees would be hired for service including a Lead Worker responsible for oversight 24/7 access to management in the event of an issue
 Confirmed with references given in RFP