



PLANNING AND ZONING MEETING FEBRUARY 10, 2026

February 10, 2026 at 5:30 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

AGENDA

CALL MEETING TO ORDER

ROLL CALL AND ESTABLISH A QUORUM

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the Planning and Zoning Commission regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the Planning and Zoning Commission with civility that is conducive to appropriate public discussion. Speakers can address only the Planning and Zoning Commission and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 1.** Consider and take appropriate action on minutes from January 13, 2026.
- 2.** Consider and take appropriate action on final plat for Harvest Lots 1475-1553.
- 3.** Consider and take appropriate action on amendment to Article 10.05.05 Required notices on final plats.

ADJOURN

In accordance with the Americans with Disability Act any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Secretary at 806-855-4120 or send written request to P.O. Box 36 Wolfforth Texas 79382 at least 48 hours in advance of the meeting date.

Certification

I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas was posted on February 4, 2026 at 5:00 p.m.

/s/ Tara Tomlinson, Director of Development Services



PLANNING AND ZONING COMMISSION MEETING JANUARY 13, 2026

January 13, 2026 at 5:30 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

MINUTES

CALL MEETING TO ORDER

Robert Garcia called the meeting to order at 5:31 pm.

ROLL CALL AND ESTABLISH A QUORUM

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the Planning and Zoning Commission regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the Planning and Zoning Commission with civility that is conducive to appropriate public discussion. Speakers can address only the Planning and Zoning Commission and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

No public comment.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Consider and take appropriate action on minutes from November 12, 2025.

Motion made by Charlotte McDonald, second by Jonathan Singer to approve minutes from November 12, 2025. Motion carried unanimously.

2. Consider and take appropriate action on final plat for WolfForth-United Addition Tracts "C" – "G".

Motion made by Michael Adams, second by Charlotte McDonald to recommend approval of final plat for Wolfforth-United Addition Tracts "C"-"G". Motion carried unanimously.

ADJOURN

Motion made by Charlotte McDonald, second by Jonathan Singer to adjourn the meeting. Motion carried unanimously at 5:34 pm.

In accordance with the Americans with Disability Act any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Secretary at 806-855-4120 or send written request to P.O. Box 36 Wolfforth Texas 79382 at least 48 hours in advance of the meeting date.

Certification

I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas was posted on January 7, 2026 at 5:00 p.m.

ATTEST:

Tara Tomlinson, Director of Development Services



AGENDA ITEM COMMENTARY

Item # 2.

MEETING NAME: Planning and Zoning Commission
MEETING DATE: February 10, 2026
ITEM TITLE: Consider and take appropriate action on final plat for Harvest Lots 1475-1553.
STAFF INITIATOR: Tara Tomlinson, Director of Development Services

BACKGROUND:

The attached plat has been reviewed by staff and third parties and meets the City’s ordinances for approval with attached address changes. Per City of WolfForth’s Code of Ordinances, approval by Planning and Zoning Commission shows that the plat meets all ordinances. Public infrastructure will be accepted by City Engineer at another date.

EXHIBITS:

1. Plat

COMMITTEE ACTION/STAFF RECOMMENDATION:

City staff recommends a recommendation for approval to City Council.

HARVEST,

LOTS 1475 THROUGH 1553,

AN ADDITION TO THE CITY OF WOLFORTH, TEXAS

LUBBOCK COUNTY, TEXAS

NOTES:

- HEAVY LINES INDICATE PLAT LIMITS.
- ALL STREETS, ALLEYS, AND EASEMENTS WITHIN PLAT LIMITS ARE HEREIN SHOWN AS SHOWN HEREON.
- NO BUILDING PERMIT SHALL BE ISSUED ON ANY SURVEY CERTIFICATE THAT IS NOT IN ACCORDANCE WITH AN APPROVED FINAL PLAT UNLESS AN EXCEPTION IS PROVIDED BY THE CITY COUNCIL, POLICY OR BY THE CITY OF WOLFORTH CODE OF ORDINANCES.
- UTILITY SERVICE SHALL BE IN ACCORDANCE WITH THE "UNDERGROUND UTILITIES POLICY" STATEMENT BY THE CITY COUNCIL OF THE CITY OF WOLFORTH, TEXAS AND THE PROVISIONS OF SECTION 15.08.005 OF THE CITY OF WOLFORTH CODE OF ORDINANCES.
- THE LOCATION OF EXISTING UTILITIES SHALL BE THE RESPONSIBILITY OF THE SUBDIVIDER'S EXPENSE. COMPENSATION SHALL BE MADE PRIOR TO RECORDING OF THIS FINAL PLAT.
- ALL EXISTING OR PROPOSED UTILITY SERVICES TO AND ON TRACTS INDICATED BY THIS PLAT SHALL BE CONTAINED IN THE PUBLIC RIGHT-OF-WAY AND PUBLIC OR PRIVATE UTILITY EASEMENTS. UTILITY SERVICE INSTALLATION REQUESTED AT A FUTURE DATE AND NOT WITHIN AN EASEMENT INDICATED BY THIS PLAT, SHALL BE WITHIN A PROPER UTILITY EASEMENT GRANTED BY THE OWNER OF THE TRACTS TO WHICH SUCH UTILITY SERVICE IS TO BE PROVIDED. THE PROVISION OF SUCH SERVICE, SUCH EASEMENTS SHALL BE AT THE EXPENSE OF THE ENTITY REQUESTING SUCH INSTALLATION.
- ALL EASEMENTS HEREIN GRANTED SHALL ENTITILE THE CITY OR THE UTILITY COMPANY USING SUCH EASEMENTS TO THE RIGHT TO REMOVE, REPAIR OR REPLACE ANY LINES, PIPES, CONDUITS, OR POLES WITHIN SUCH EASEMENTS AS MAY BE DETERMINED BY THE CITY OR UTILITY COMPANY WITHOUT THE CITY OR UTILITY COMPANY BEING RESPONSIBLE OR LIABLE FOR THE REPLACEMENT OF SUCH LINES, PIPES, CONDUITS, OR POLES. THE EASEMENT REQUESTED BY THE CITY OR UTILITY COMPANY SHALL BE LIMITED TO THE EASEMENT INTENDED FOR VEHICULAR PASSAGE (UTILITY AND EMERGENCY) OR PEDESTRIAN ACCESS. THIS PLAT SHALL NOT BE RECORDED OR OTHERWISE OBTAINED UNLESS ALL EASEMENTS OR RIGHTS-OF-WAY SHOWN AS "BY SEPARATE INSTRUMENT" ARE SHOWN ON THE PLAT FOR INFORMATION PURPOSES ONLY. THIS PLAT DOES NOT DEDICATE SAID EASEMENTS.
- MINIMUM FLOOR ELEVATIONS SHALL CONFORM TO THE REQUIREMENTS OF THE CITY DRAINAGE DESIGN MANUAL AND SECTION 3.09.020 OF THE CITY OF WOLFORTH CODE OF ORDINANCES.
- UNDERGROUND UTILITIES EASEMENTS, ALONG RIGHT-OF-WAY LINES, SHALL ALLOW FOR NECESSARY SURFACE APPURTENANCES. ALL SURFACE APPURTENANCES SHALL BE LOCATED AT THE SIDE LOT LINE SO AS NOT TO INHIBIT PEDESTRIAN AND/OR VEHICULAR ACCESS.

- CCFN = COUNTY CLERK'S FILE NUMBER
 PAD = RIGHT-OF-WAY PLAT AND DEDICATION NUMBER
 ROW = RIGHT-OF-WAY EASEMENT
 RUE = RIGHT-OF-WAY EASEMENT
 DUE = DRAINAGE AND UNDERGROUND UTILITY EASEMENT
 PAE = PEDESTRIAN ACCESS EASEMENT
 SWIDRE = STORM WATER IMPOUNDMENT AND DRAINAGE EASEMENT
 UUE = UNDERGROUND UTILITY EASEMENT (SEE NOTE 10)

ALL CORNERS MONUMENTED WITH 1/2" IRON ROD WITH CAP MARKED "AMD ENGINEERING" UNLESS OTHERWISE SPECIFIED.
 BEARING AND DISTANCE SHOWN HEREON ARE RELATIVE TO THE TEXAS BEARINGS SYSTEM OF 2011. THE POINT OF ORIGIN FOR THE BEARINGS IS DETERMINED BY A POINT OF ORIGIN LOCATED AT NORTHING: 7,240,468.23 AND EASTING: 899,510.33. THE CONVERGENCE ANGLE TO TRUE NORTH IS (0.01' 54.45.23" DISTANCES AS SHOWN HEREON ARE AT SURFACE/4597'.
 THESE PLAT LIMITS CONTAIN 11.83 ACRES OF LAND.
 THESE DESCRIPTIONS OF THESE PLAT LIMITS ARE ON A SEPARATE DOCUMENT, OF SAME DATE HEREWITH.



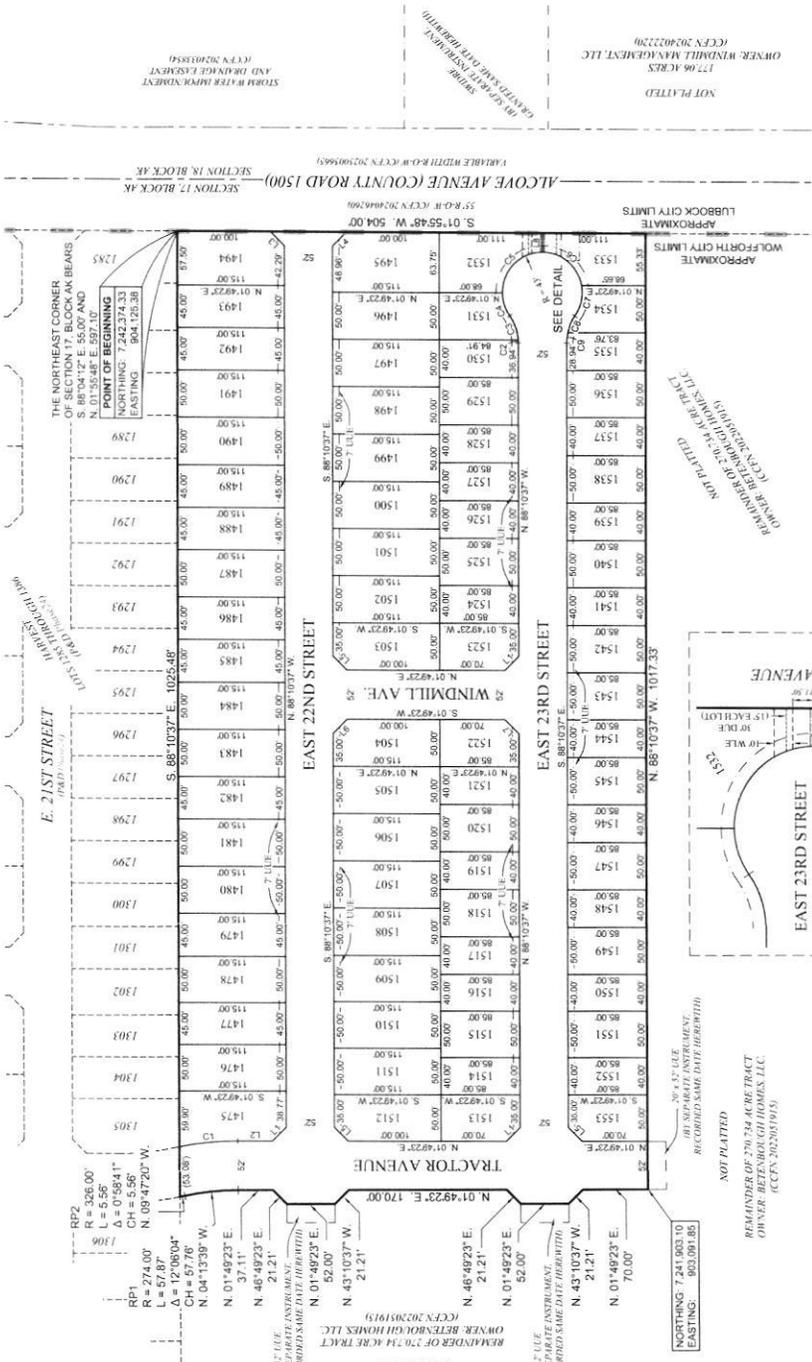
CIVIL ENGINEERING
 LAND SURVEYING
 Phone: 806-771-56
 Fax: 806-771-76
 6515 68th Street, Suite 300
 Lubbock, TX 79424

Accuracy: Efficiency - integrity

PROPERTY OWNER: BETENBOUGH HOMES, LLC
 ADDRESS: 6305 82ND STREET, LUBBOCK, TEXAS 79424
 PHONE: 806-707-9494
 JOB NUMBER: 250712

REGISTERED PROFESSIONAL LAND SURVEYOR # 6486 LUBBOCK, TEXAS

SURVEYED: XXXXXX XX, 2024



SCALE: 1" = 100'

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	CHORD LENGTH	CHORD BEARING	RADIUS POINTS
C1	326.00'	63.20'	11°07'23"	63.19'	N. 03°41'18" W.	RP1
C2	50.00'	3.06'	3°30'33"	3.06'	N. 89°55'53" W.	
C3	50.00'	27.65'	31°41'05"	27.50'	S. 88°17'11" W.	
C4	43.00'	25.87'	34°28'29"	25.48'	S. 84°15'09" W.	RP2
C5	43.00'	68.08'	90°43'10"	61.19'	S. 43°32'11" W.	RP3
C6	43.00'	60.05'	80°03'37"	55.29'	N. 41°40'07" E.	RP3
C7	43.00'	33.91'	45°11'08"	33.91'	S. 73°31'11" E.	RP3
C8	50.00'	19.56'	22°24'50"	19.41'	S. 64°11'23" E.	
C9	50.00'	11.15'	6°28'49"	11.13'	S. 81°37'12" E.	

RECEIVED
 PLAT 0026
 MAYOR
 ATTEST: 01/08/2026
 CITY SECRETARY

LINE	BEARING	DISTANCE
L1	N. 43°10'37" W.	21.21'
L2	N. 01°49'23" E.	37.11'
L3	S. 46°52'36" W.	21.23'
L4	S. 43°07'24" E.	21.19'
L5	N. 46°49'23" E.	21.21'
L6	S. 43°10'37" E.	21.21'
L7	S. 46°49'23" W.	21.21'
L8	N. 89°10'37" W.	20.00'

RADIUS POINT	NORTHING	EASTING
RP1	7,242,352.58	892,832.08
RP2	7,242,459.61	893,422.31
RP3	7,241,983.65	894,049.19



VICINITY MAP
 NOT TO SCALE



AGENDA ITEM COMMENTARY

MEETING NAME:	Planning and Zoning Commission
MEETING DATE:	February 10, 2026
ITEM TITLE:	Consider and take appropriate action on amendment to Article 10.05.05 Required notices on final plats.
STAFF INITIATOR:	Tara Tomlinson, Director of Development Services

BACKGROUND:

To ensure the most current information is available, the Planning Department has been updating the preliminary and final plat checklists that are required to be posted on the City’s website. During this review, it was identified that certain ordinance amendments need to be reflected in additional sections of the City’s ordinances. In April 2024, the City Council approved a revised approval process for minor plats. Due to the nature of this approval process, the required signature block differs from other plat types. City staff recommends incorporating the applicable signature block language into the section of the ordinance that states: “The following notices shall be stated on the face of the plat when they apply to that particular plat.”

EXHIBITS:

1. Text addition in Ordinances

COMMITTEE ACTION/STAFF RECOMMENDATION:

Recommend approval of text addition.

ORDINANCE NO. 2026-XXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING THE CITY OF WOLFFORTH CODE OF ORDINANCES CHAPTER 10, ARTICLE 10.05 FINAL PLATS, ADDING MINOR PLAT SIGNATURE BLOCK; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Wolfforth finds that it is in the best interest of the citizens of Wolfforth to revise and update the required notices on final plats.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, THAT:

Part 1: Enacted.

THAT the City of Wolfforth Code of Ordinances are hereby amended by adding the following to Article 10.05 Final Plats, §10.05.05(d), which such added language shall read as follows:

(6) Minor plats. Plats that meet the requirements in 10.05.008 shall include a certificate of approval by city staff that shall be placed on every final plat and signed prior to recording of the plat documents at the courthouse.

Pursuant to the authority by Article 10.05.008 of the Code of Ordinances of the City of Wolfforth, Texas and V.T.C.A. Local Government Code 212.0065, the undersigned Director of Development Services, being an officer or employee of said city, hereby approves this plat on _____ day of _____, 20__.

APPROVED:

Director of Development Services

ATTEST:

City Secretary

Part 2. Severability.

If any section, sub-section, clause, phrase or portion of this Ordinance shall be held unconstitutional or invalid by a court of competent jurisdiction, such section, sub-section, sentence, clause, phrase or portion shall be deemed to be separate, distinct and independent provision and such invalidity shall not affect the validity of the remaining portion.

Part 3. Repeal.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Part 4. Open Meetings.

That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that the public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

Part 5. Effective Date.

This Ordinance shall take effect immediately upon its passage and adoption by the City Council.

Passed and approved by the City Council this 2nd day of March 2026.

Charles Addington II, Mayor
City of Wolfforth, Texas

ATTEST:

Terri Robinette, City Secretary