



CITY COUNCIL MEETING

January 05, 2026 at 6:00 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

AGENDA

CALL MEETING TO ORDER

INVOCATION - Councilmember Cooper

PLEDGE OF ALLEGIANCE - Councilmember Houck

ROLL CALL AND ESTABLISH A QUORUM

SAFETY REVIEW

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

RECOGNITION AND PROCLAMATIONS

1. Rick Scott - 30 Year Service Award

CONSENT AGENDA #1

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

2. Consider and take appropriate action on December 15, 2025 City Council Meeting Minutes.
3. Consider and take appropriate action on November 2025 Departmental Reports

4. Consider and take appropriate action on recommendation and new appointment of Board of Adjustment member.
5. Consider and take appropriate action on Resolution 2026-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS
AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PARKHILL
FOR THE 2026 GROUP SEALCOAT PROGRAM; AND PROVIDING AN EFFECTIVE
DATE

CONSENT AGENDA #2

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

6. Consider and take appropriate action on Payment Request #13 from Landmark Structures for the Alcove EST Construction

REGULAR SESSION

7. Consider and take appropriate action on report from staff pertaining to franchise fees.
8. Consider and take appropriate action on Resolution 2026-002

A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS AWARDING THE PRESTON
MANOR POOL REHABILITATION CONTRACT TO BLUEPRIME POOLS AND
AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE ALL
AGREEMENTS NECESSARY TO IMPLEMENT THE CONTRACT

9. Consider and take appropriate action on Resolution No. 2026-003, approving a proposal from MWM Architects for design services for future City police station

EXECUTIVE SESSION

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

- 10.** 551.071 Consultation with Attorney: To consult with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 – Open Meetings

RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURN

RIGHT TO ENTER EXECUTIVE SESSION:

The City Council for the City of Wolfforth reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

In accordance with the Americans with Disability Act any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Secretary at 806-855-4120 or send written request to P.O. Box 36 Wolfforth Texas 79382 at least 48 hours in advance of the meeting date.

Certification

I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas on December 29, 2025 at 5:00 p.m.

/s/ Terri Robinette, City Secretary



CITY COUNCIL MEETING

December 15, 2025 at 6:00 PM

WolfForth City Hall - 302 Main Street WolfForth, TX

MINUTES

CALL MEETING TO ORDER

Meeting was called to order at 6:00 PM by Mayor Addington.

INVOCATION - Councilmember Worley

PLEDGE OF ALLEGIANCE - Mayor Pro Tem Cooper

ROLL CALL AND ESTABLISH A QUORUM

SAFETY REVIEW

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign-in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

Raul Hernandez - Frustrated that he has lost the city property mowing contract.

CONSENT AGENDA #1

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve Consent Agenda #1

City Council Meeting Minutes December 15, 2025

(unapproved draft)

Motion made by Councilmember Place 5 Worley, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Councilmember Place 3 Stout, Councilmember Place 4 McDonald, Councilmember Place 5 Worley

1. Consider and take appropriate action on December 1, 2025 City Council Meeting Minutes
2. Reminder of important deadlines for May 2, 2026, General Election Calendar
3. Consider and take appropriate action on Resolution 2025-055

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS,
AUTHORIZING EXECUTION OF A CONTRACT FOR ELECTION SERVICES WITH
LUBBOCK COUNTY FOR ELECTIONS HELD THROUGH SEPTEMBER 30, 2026.

CONSENT AGENDA #2

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

Motion to approve Consent Agenda #2

Motion made by Councilmember Place 5 Worley, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Councilmember Place 4 McDonald, Councilmember Place 5 Worley

Voting Abstaining: Councilmember Place 3 Stout

4. Consider and take appropriate action on Payment Request #12 from Landmark Structures for the Alcove EST Construction
5. Consider and take appropriate action on Payment Request #10 from UCA for the Lubbock North Interconnect Construction
6. Consider and take appropriate action on Payment Request #10 (Final Payment) from UCA for the Loop 88 East Water Supply Construction.

REGULAR SESSION

7. PUBLIC HEARING: Consider and take appropriate action on public hearing on amendment of the Tax Increment Reinvestment Zone boundaries and Tax Increment Reinvestment Zone plan.

(unapproved draft)

A public hearing is held by the governing body in order for the public to hear the facts and offer their opinions. The governing body is not obligated to engage in dialogue with those present.

The TIRZ Board has met and is recommending an amendment to the TIRZ Boundaries, mainly to remove residential areas and capture commercial areas. The TIRZ could be used to development and/or redevelopment areas located within the new TIRZ boundaries.

Public Hearing was opened at 6:20 PM.

There were no public comments

Public Hearing was closed at 6:22 PM.

8. Consider and take appropriate action on Tax Increment Reinvestment Board position.

Motion to appoint Nicole Butler to the TIRZ Board and create two alternate positions on the Board for future appointment.

Motion made by Councilmember Place 4 McDonald, Seconded by Councilmember Place 3 Stout.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Councilmember Place 3 Stout, Councilmember Place 4 McDonald, Councilmember Place 5 Worley

9. Consider and take appropriate action on Resolution 2025-054

Authorizing Kimley Horn to perform engineering services for Lubbock sewer interconnect.

Motion to approve Resolution 2025-054

Motion made by Councilmember Place 2 Houck, Seconded by Councilmember Place 4 McDonald.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Councilmember Place 3 Stout, Councilmember Place 4 McDonald, Councilmember Place 5 Worley

10. Consider and take appropriate action on Resolution 2025-056

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS APPROVING SHEPHERD MEDICAL TRANSPORT, LLC TO OPERATE WITHIN THE CITY OF WOLFFORTH; AND PROVIDING AN EFFECTIVE DATE

Motion to approve Resolution 2025-056

(unapproved draft)

Motion made by Councilmember Place 5 Worley, Seconded by Councilmember Place 3 Stout.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Councilmember Place 3 Stout, Councilmember Place 4 McDonald, Councilmember Place 5 Worley

EXECUTIVE SESSION

In accordance with Texas Government Code, section 551-001, et seq., the City Council will recess into executive session (closed meeting) to discuss the following:

The City Council entered into Executive Session on December 15, 2025 at 6:28 PM.

11. 551.087 Deliberations Regarding Economic Development Negotiations: to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of financial or other incentive to a business prospect. (i) Retail Agreement

RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, chapter 551, the City Council will reconvene into regular session to consider action, if any, on matters discussed in executive session.

The City Council reconvened into Open Session on December 15, 2025 at 6:51 PM

There was no action resulting from Executive Session.

COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURN

Motion to adjourn at 6:51 PM

Motion made by Councilmember Place 4 McDonald, Seconded by Councilmember Place 1 Cooper.

Voting Yea: Councilmember Place 1 Cooper, Councilmember Place 2 Houck, Councilmember Place 3 Stout, Councilmember Place 4 McDonald, Councilmember Place 5 Worley

PASSED AND APPROVED THIS 5TH DAY OF JANUARY 2026

(unapproved draft)

Charles Addington, II, Mayor
City of Wolfforth, Texas

ATTEST:

Terri Robinette, City Secretary

DRAFT

AFFIDAVIT OF CONFLICT OF INTEREST

THE STATE OF TEXAS §

COUNTY OF LUBBOCK §

I, Gregory Stout, as Council Member of the City of Wolfforth do make this affidavit and hereby on oath state the following: I, and/or a person or persons related to me in the first degree by either consanguinity or affinity, have a substantial interest in a business entity or real property that will receive a special economic effect by a vote or decision of the Wolfforth City Council as those terms are defined in Chapter 171 of the Texas Local Government Code.

Date of Meeting: December 15th, 2025

Agenda Item Number:

The business entity or real property is:

I have a substantial interest in this business entity or real property for the following reasons: (check all which are applicable)

- Ownership of 10% or more of the voting stock or shares of the business entity.
- Ownership of 10% or \$15,000 or more of the fair market value of the business entity.
- Funds received from the business entity exceed 10% of his gross income for the previous year.
- Have an equitable or legal ownership with a fair market value of \$2,500 or more.

Upon the filing of this affidavit with the Official Record Keeper of the City, I affirm that I will abstain from discussion, vote and decision involving this business entity or real property unless a majority of the members of the governmental entity of which I am a member is likewise required to file and has filed affidavits declaring similar interests on the same official action.

Signed this 15th day of December, 2025

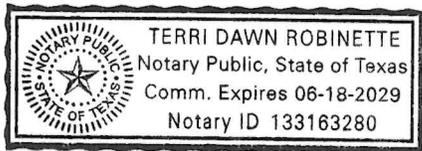
Greg Stout
Signature of Official

Councilman
Title

BEFORE ME, the undersigned authority, this day personally appeared _____ and on oath stated that the facts hereinabove stated are true to the best of their knowledge or belief.

SWORN TO AND SUBSCRIBED BEFORE ME on this 15th day of December, 2025.

Terr Dawn Robinette
Notary Public in and for the State of Texas



DEPARTMENTAL REPORTS

**Public Works
Department
Monthly Report**

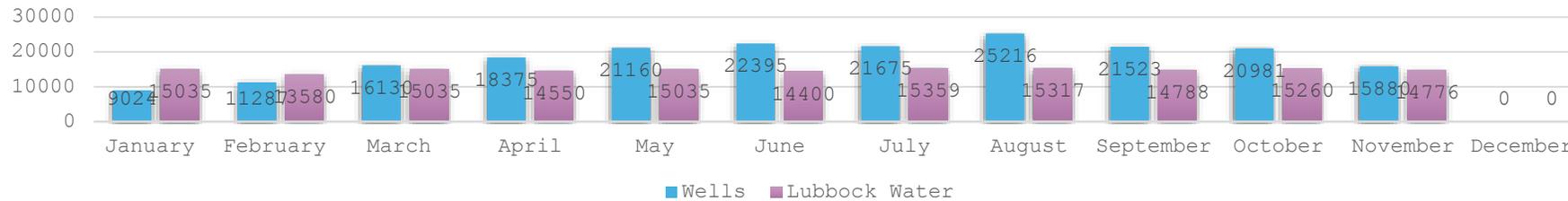


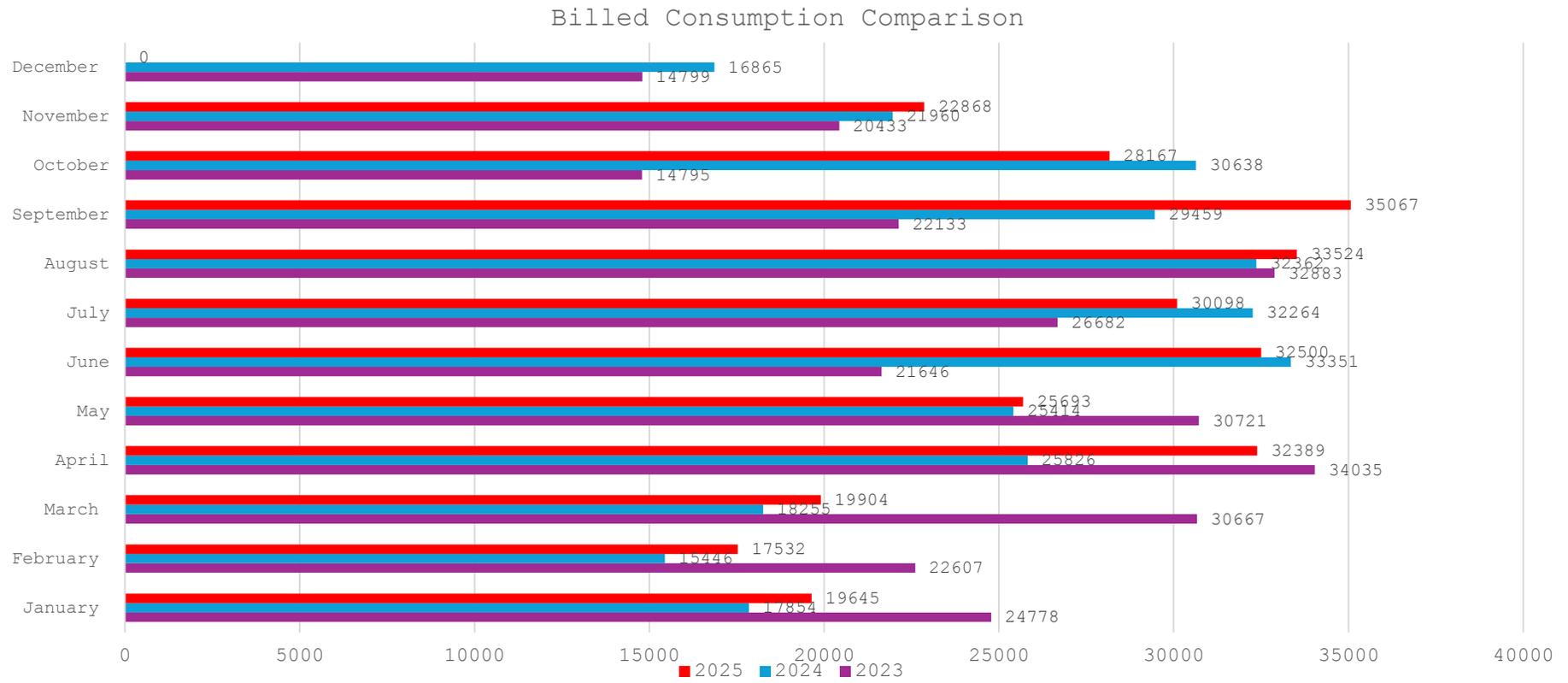
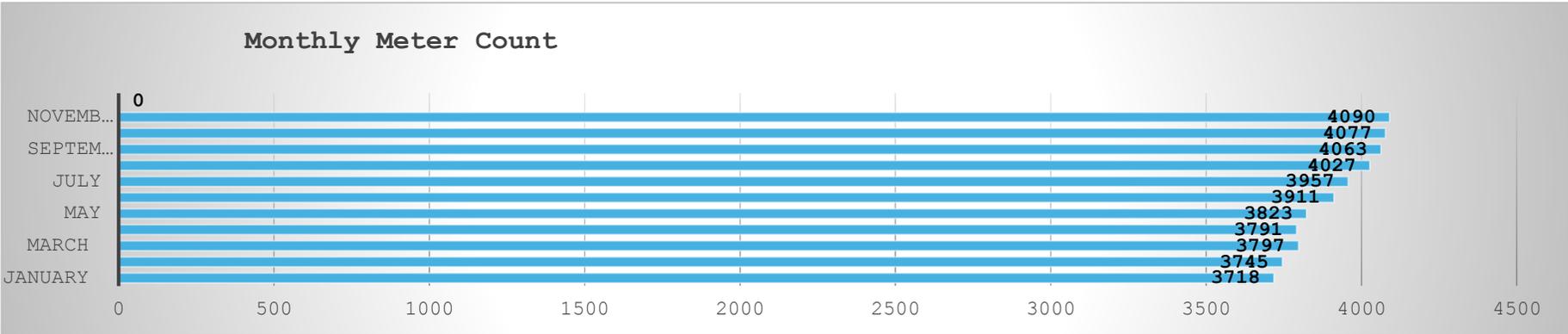
**Director of Public Works -
Randy Hall**

Daily Pumpage from Wells and Lubbock Take

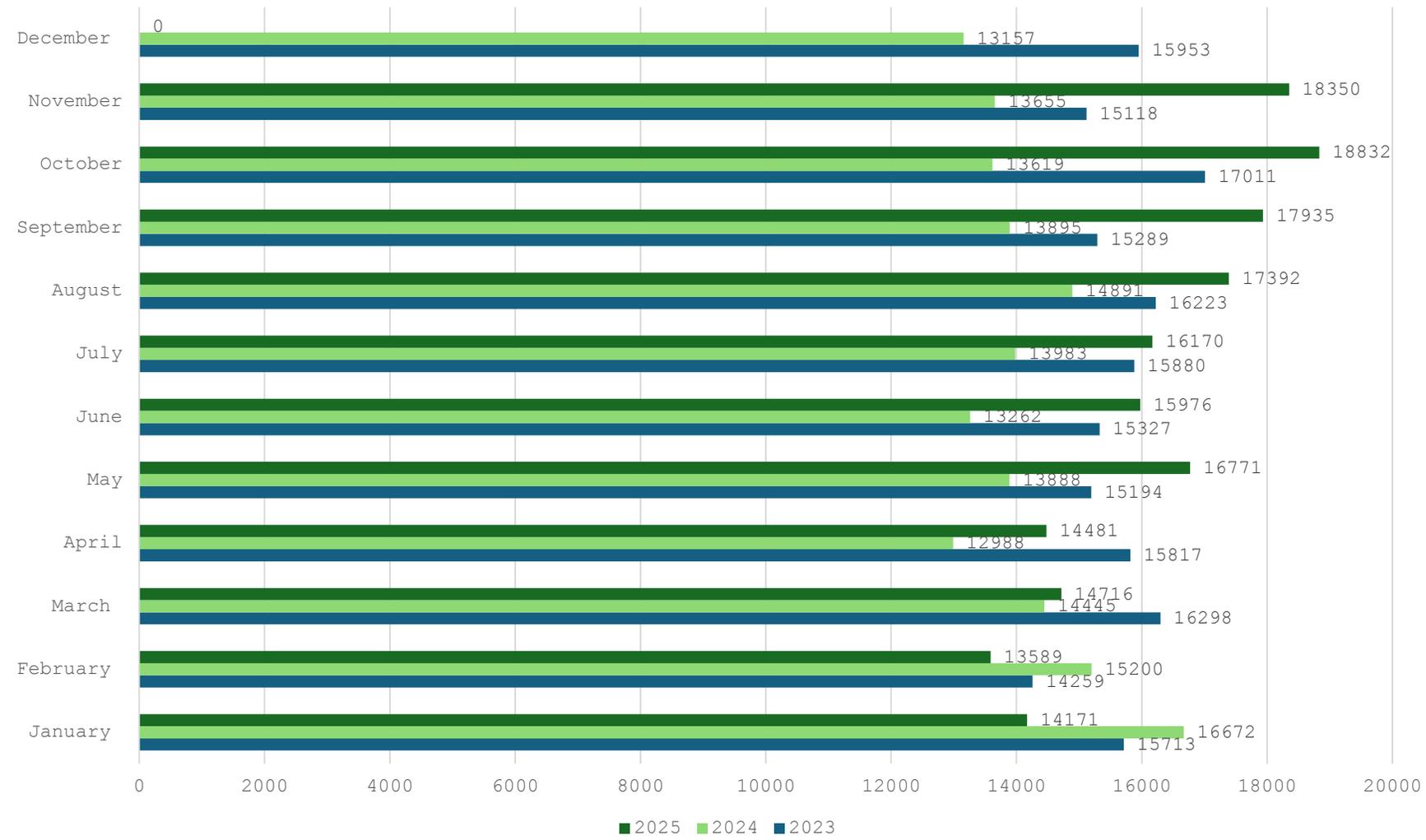


Lubbock Take and Well Pumpage Monthly Comparison





Sewer Flow



811 locates						
98 Work						
Iworq summary orders						
Building maintenance	1	Water Leak	2	Non Payment Disconnect	6	Verify occupancy 1
Container check	1	Install Meter	30	Non Payment Reconnect	7	Connect 14
Data Log	3	Low Pressure	1	Sewer	0	Disconnect 5
Detect leak	7	Meter Issues	1	Signs	0	CSI 0
Door tag	6	Meter read	6	Streets	0	Debris Removal 0
Furniture	0	Locks	0	Water	0	Other-Water 0
Grade Alley	0	Meter can repair	2	Pothole repair	0	Animal at Large 0
Garbage	0	Re read	4	Repairs	0	Bulky Item 0
		Meter replace	1			

Development Department Monthly Report



Item # 3.

**Director of Development Services -
Tara Tomlinson**

Monthly Report November 2025

New Construction: 41-Residential

Estimated Value: \$10,212,450.00

Subdivision: Harvest-19, Overlook-12, Overlook West-3, Frenship Mesa-2, Windsor-2, Iron Horse-2, Fox Run-1

41-Single Family

Ongoing Construction: 1-Commercial, 208-Residential

Subdivision: Harvest-105, Fox Run-1, Overlook West-16, Frenship Mesa-4, Overlook- 46, Iron Horse- 21, Windsor- 12, Preston Manor- 3

208-Single Family

1-Commerical (UMC Drive-through Clinic)

Completed Construction: 29-Residential

Subdivision: Harvest- 14, Overlook- 3, Overlook West- 9, Windsor- 1, Iron Horse- 1, Preston Manor-1

29-Single Family

Impact Fees: 23-Residential

- Total collected- November 2025: \$46,000
- Total collected- YTD (FY25): \$218,800
- Total collected- YTD (FY26): \$104,000
- Total collected- In all: \$322,800

Platting:

Harvest 8A- TCEQ Approval Granted, Council Approved 12-18-23 (On pause)

Harvest 24- Filed Plat

Overlook at Alcove- Approved by City Council on 9-15-25

Harvest 10 and 26- Civil plans have been approved by engineers

Harvest 23- Civil plans have been submitted to engineers

Preliminary United Addition Tracts C-R- Approved November 17, 2025

Commercial:

UMC- Permitted

Mr. Burrito- Request for Building Inspection/Fire Inspection and CO

Slice of Heaven- Waiting for Building Inspection/Fire Inspection and CO

Development:

- 11-4-25- Water Team Meeting- Randy Criswell and Randy Hall meet with Kimley-Horn and OJD
- 11-4-25- EST Progress Meeting with Randy Criswell, Randy Hall, and Kimley-Horn
- 11-5-25- Meeting with Kimley-Horn, Randy Criswell, Randy Hall, Rick Scott, and I to discuss the results of the TIA for United Supermarkets
- 11-6-25- Harvest 24 Walk-through with Kimley-Horn, AMD, Randy Hall, Kyle Comey, Betenbough, and I
- 11-6-25- Harvest 24 Walk-through of Alcove with Lubbock, Kimley-Horn, AMD, Randy Hall, Kyle Comey, and Betenbough
- 11-6-25- Meeting with GovWell to begin creating case templates for Code Enforcement
- 11-12-25- Planning and Zoning Commission Meeting
- 11-13-25- Meeting with GovWell to discuss Code Enforcement User Testing Feedback
- 11-14-25- Meeting with Meeting with Evan Heath about a future entertainment/sports venue in Wolfforth along with Randy Criswell, Rick Scott, Randy Hall, Kimley-Horn, and I.
- 11-18-25- GovWell Check-in on updates
- 11-18-25- GovWell training with Kathran Lewallen, Audry Martinez, Kimberlea Groves, and I
- 11-18-25- Comprehensive Plan Monthly Update with Kimley-Horn, Terri Robinette, Rick Scott, Randy Criswell, and I
- 11-18-25- Meet virtually with United group and Hugo Reed to review the TIA findings with Randy Criswell, Rick Scott, Randy Hall, Kimley-Horn, and I
- 11-19-25- 60% Review Workshop for Donald Preston with Kimley-Horn, Randy Criswell, Randy Hall, and I
- 11-19-25- Discussion with resident in Preston Hollow, Chief Austin, Randy Criswell, and I about parking concerns and other violations

- 11-25-25- APA (American Planning Association) Northwest Officers meeting
- 11-25-25- Comprehensive Plan Check-In with Carissa Cox at Kimley-Horn

Permit Title	Permit Description	Project Address	Applicant	Date Started	Project Square Feet	Estimated Valuation
Building Permit New (R)	New Single Family	1404 Farmhouse Avenue	Douglas Smith	11/14/2025	1994	\$ 205,382.00
Building Permit New (R)	New Single Family	2002 Durham Avenue	Betenbough Homes	11/14/2025	2121	\$ 218,463.00
Building Permit New (R)	New Single Family	2004 Durham Avenue	Betenbough Homes	11/20/2025	2250	\$ 231,750.00
Building Permit New (R)	New Garden Home	2425 Aberdeen Avenue	Betenbough Homes	11/11/2025	2001	\$ 206,103.00
Building Permit New (R)	New Garden Home	506 E 24th Street	Betenbough Homes	11/11/2025	1428	\$ 147,084.00
Building Permit New (R)	New Garden Home	502 E 24th Street	Betenbough Homes	11/11/2025	1655	\$ 170,465.00
Building Permit New (R)	New Single Family	3218 Harvest Avenue	Betenbough Homes	11/11/2025	2293	\$ 236,179.00
Building Permit New (R)	New Single Family	604 N 13th Street	Greystone	11/11/2025	2649	\$ 272,847.00
Building Permit New (R)	New Single Family	3207 Harvest Avenue	Betenbough Homes	11/14/2025	2728	\$ 280,984.00
Building Permit New (R)	New Single Family	433 15th Street	Brock Baker, D.R. Horton	11/18/2025	2951	\$ 303,953.00
Building Permit New (R)	New Single Family	1415 Farmhouse Avenue	Douglas Smith	11/14/2025	2005	\$ 206,515.00
Building Permit New (R)	New Single Family	1408 Farmhouse Avenue	Douglas Smith	11/14/2025	2005	\$ 206,515.00
Building Permit New (R)	New Single Family	1412 Farmhouse Avenue	Douglas Smith	11/14/2025	1891	\$ 194,773.00
Building Permit New (R)	New Single Family	423 15th Street	Brock Baker, D.R. Horton	11/18/2025	2709	\$ 279,027.00
Building Permit New (R)	New Single Family	1009 N 5th Street	Southern Homes by Dan Wilson	11/18/2025	2497	\$ 257,191.00
Building Permit New (R)	New Single Family	1406 Farmhouse Avenue	Douglas Smith	11/14/2025	2000	\$ 206,000.00
Building Permit New (R)	New Single Family	1007 N 5th Street	Southern Homes by Dan Wilson	11/18/2025	2610	\$ 268,830.00
Building Permit New (R)	New Single Family	1410 Farmhouse Avenue	Douglas Smith	11/14/2025	1918	\$ 197,554.00
Building Permit New (R)	New Single Family	1414 Farmhouse Avenue	Douglas Smith	11/14/2025	2005	\$ 206,515.00
Building Permit New (R)	New Single Family	710 E 13th Street	Douglas Smith	11/14/2025	1891	\$ 194,773.00
Building Permit New (R)	New Single Family	2904 Ranch Avenue	Betenbough Homes	11/20/2025	3555	\$ 366,165.00
Building Permit New (R)	New Single Family	2001 Durham Avenue	Betenbough Homes	11/20/2025	2572	\$ 264,916.00
Building Permit New (R)	New Single Family	712 E 13th Street	Douglas Smith	11/14/2025	1918	\$ 197,554.00
Building Permit New (R)	New Single Family	432 15th Street	Brock Baker, D.R. Horton	11/24/2025	2010	\$ 207,030.00
Building Permit New (R)	New Single Family	3205 Tractor Avenue	Betenbough Homes	11/25/2025	3270	\$ 336,810.00
Building Permit New (R)	New Single Family	815 13th St	Monse Ussery	11/25/2025	3407	\$ 350,921.00
Building Permit New (R)	New Single Family	508 N 14th Street	Zac Branch, Branch Construction	11/04/2025	4214	\$ 434,042.00
Building Permit New (R)	New Single Family	707 E 14th Street	Hunter Hicks, hunter@ridgeline.homes	11/05/2025	2569	\$ 264,607.00
Building Permit New (R)	New Single Family	3220 Harvest Avenue	Betenbough Homes	11/05/2025	2575	\$ 265,225.00
Building Permit New (R)	New Garden Home	501 E 24th Street	Betenbough Homes	11/25/2025	1584	\$ 163,152.00
Building Permit New (R)	New Single Family	3214 ABERDEEN AVE	Betenbough Homes	11/25/2025	2755	\$ 283,765.00
Building Permit New (R)	New Single Family	908 E 34th Street	Betenbough Homes	11/20/2025	2802	\$ 288,606.00
Building Permit New (R)	New Single Family	2006 Durham Avenue	Betenbough Homes	11/25/2025	2422	\$ 249,466.00
Building Permit New (R)	New Single Family	1206 Farmhouse Avenue	Joseph Bellar, Honey Girl Properties, LLC	11/24/2025	2809	\$ 289,327.00
Building Permit New (R)	New Single Family	319 Cowboy	Cade Holt, High Profile Roofing	11/20/2025	2862	\$ 294,786.00
Building Permit New (R)	New Single Family	2902 Ranch Avenue	Betenbough Homes	11/07/2025	3522	\$ 362,766.00
Building Permit New (R)	New Garden Home	507 E 24th Street	Betenbough Homes	11/07/2025	1655	\$ 170,465.00
Building Permit New (R)	New Garden Home	2415 Bryan Avenue	Betenbough Homes	11/07/2025	2001	\$ 206,103.00
Building Permit New (R)	New Single Family	2419 Bryan Avenue	Betenbough Homes	11/07/2025	2422	\$ 249,466.00
Building Permit New (R)	New Single Family	317 Cowboy	Cade Holt, High Profile Roofing	11/20/2025	2620	\$ 269,860.00
Building Permit New (R)	New Single Family	708 E 13th Street	Douglas Smith	11/14/2025	2005	\$ 206,515.00
					99150	\$ 10,212,450.00

100

80

60

40

20

0

83

Nov 25





Monthly Case Activity Summary

from feed: 11/01/2025 - 11/30/2025

TEMPLATE	REPORTED VIOLATIONS	WORKING VIOLATIONS	CORRECTED VIOLATIONS	TOTAL VIOLATIONS	ACTIVE CASES	ARCHIVED CASES	TOTAL CASES	ISSUED CITATIONS
Barking Dog	0	5	0	5	4	0	4	0
Illegal Dumping	0	1	0	1	0	3	1	0
Junk Vehicle	0	7	0	7	1	1	2	0
MS4 Inspection/Violation	0	17	0	17	0	18	17	0
Nuisance: General	0	1	0	1	1	0	1	0
Off-Street Recreational Vehicle Parking and Storage	0	1	0	1	1	0	1	0
Prohibited Signs	0	36	0	36	0	41	41	0
Property Maintenance Cases: General	0	2	0	2	1	0	1	0
Recreational Vehicle/Equipment/Trailer Parking in Street	0	2	0	2	2	0	2	0
Unwholesome Conditions	0	22	0	22	20	9	21	0
Water: Drought Contingency Plan	0	1	0	1	0	1	1	0
AVERAGE	0.00	8.64	0.00	8.64	2.73	6.64	8.36	0.00
TOTAL	0.00	95.00	0.00	95.00	30.00	73.00	92.00	0.00



Case Details Report

This report will summarize case details.

Date Started from Cases feed: 11/01/2025 - 11/30/2025

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001045	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:16 AM	11/03/2025 at 11:17 AM	1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001046	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:17 AM	11/03/2025 at 11:22 AM	5 mins	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001047	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:22 AM	11/03/2025 at 11:24 AM	2 mins	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001048	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:25 AM	11/03/2025 at 11:25 AM	less than 1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001049	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:25 AM	11/03/2025 at 11:26 AM	1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001050	Prohibited Signs	Sign cbc	complete	Kathran Lewallen	11/03/2025 at 11:26 AM	11/03/2025 at 11:27 AM	1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001051	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:41 AM	11/03/2025 at 11:42 AM	1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001052	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:42 AM	11/03/2025 at 11:43 AM	1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001053	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:43 AM	11/03/2025 at 11:44 AM	1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001054	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:44 AM	11/03/2025 at 11:46 AM	2 mins	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001055	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:46 AM	11/03/2025 at 11:47 AM	1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001056	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:47 AM	11/03/2025 at 11:49 AM	2 mins	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001057	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:49 AM	11/03/2025 at 11:49 AM	less than 1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001058	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:50 AM	11/03/2025 at 11:50 AM	less than 1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001059	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:51 AM	11/03/2025 at 11:51 AM	less than 1 min	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001060	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:51 AM	11/03/2025 at 11:53 AM	2 mins	1	0	1010 Donald Preston Partners Llc (owner)		Donald Preston Dr	
25-001061	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:53 AM	11/03/2025 at 11:54 AM	1 min	1	0	Splash Bros Xpress Car Wash Llc (owner)		716 Donald Preston Dr	

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001062	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:54 AM	11/03/2025 at 11:55 AM	1 min	1	0	Splash Bros Xpress Car Wash Lic (owner)		716 Donald Preston Dr	
25-001063	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:55 AM	11/03/2025 at 11:56 AM	1 min	1	0	Rick Scott (owner)		Donald Preston Dr	
25-001064	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:56 AM	11/03/2025 at 11:57 AM	1 min	1	0	Rick Scott (owner)		Donald Preston Dr	
25-001065	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:57 AM	11/03/2025 at 11:58 AM	1 min	1	0	Rick Scott (owner)		Donald Preston Dr	
25-001066	Prohibited Signs	Sign CBC	complete	Kathran Lewallen	11/03/2025 at 11:58 AM	11/03/2025 at 11:59 AM	1 min	1	0	Rick Scott (owner)		Donald Preston Dr	
25-001067	Nuisance: General	public nuisance	active	Kathran Lewallen	11/05/2025 at 9:28 AM		26 days 1 hour 3 mins	1	1	Rafael, Jr. Gonzalez (owner)		516 6th St	
25-001068	Junk Vehicle	junk vehicles	active	Kathran Lewallen	11/05/2025 at 9:36 AM		26 days 55 mins	6	6	Rafael, Jr. Gonzalez (owner)		516 6th St	
25-001069	Unwholesome Conditions	w-alley	active	Audry Martinez	11/06/2025 at 11:00 AM		24 days 23 hours 31 mins	1	1	Rocio Juarez (owner)		706 Indiana St	
25-001070	Unwholesome Conditions	w-all	active	Audry Martinez	11/06/2025 at 11:14 AM		24 days 23 hours 17 mins	1	1	Paul D & Teresa G Impson (owner), Paul D & Teresa G Impson (owner)		707 Indiana St	

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001071	Unwholesome Conditions	w-all	active	Audry Martinez	11/06/2025 at 11:23 AM		24 days 23 hours 8 mins	1	1	Josue L Macias (owner)		711 Indiana St	
25-001072	Junk Vehicle	Gold jeep 4/dr, NM-NMW892	complete	Audry Martinez	11/06/2025 at 11:32 AM	11/12/2025 at 8:25 AM	5 days 20 hours 53 mins	1	1	JULIA GUERRERO (owner)		714 Indiana St	
25-001073	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:02 PM	11/13/2025 at 4:04 PM	2 mins	1	1			1813 Harvest Avenue	
25-001074	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:04 PM	11/13/2025 at 4:05 PM	1 min	1	1			1231 Good Prairie Avenue	
25-001075	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:05 PM	11/13/2025 at 4:06 PM	1 min	1	1			2405 Bryan Avenue	
25-001076	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:07 PM	11/13/2025 at 4:08 PM	1 min	1	1			2404 Bryan Avenue	
25-001077	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:08 PM	11/13/2025 at 4:09 PM	1 min	1	1			1107 N 6th Street	
25-001078	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:09 PM	11/13/2025 at 4:10 PM	1 min	1	1			518 E 24th Street	
25-001079	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:10 PM	11/13/2025 at 4:11 PM	1 min	1	1			705 E 14th Street	
25-001080	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:12 PM	11/13/2025 at 4:13 PM	1 min	1	1			608 N 14th Street	
25-001081	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/13/2025 at 4:13 PM	11/13/2025 at 4:14 PM	1 min	1	1			1109 N 6th Street	
25-001082	Property Maintenance Cases: General	front window	active	Kathran Lewallen	11/17/2025 at 11:20 AM		13 days 23 hours 11 mins	2	0	Flat Properties Llc (owner)		217 Raider Blvd	

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001083	Prohibited Signs	CBC	complete	Kathran Lewallen	11/17/2025 at 11:59 AM	11/17/2025 at 12:00 PM	1 min	0	0	Van & Carolyn Trust Wilson (owner)		Fm 179	
25-001084	Prohibited Signs	CBC	complete	Kathran Lewallen	11/17/2025 at 12:00 PM	11/17/2025 at 12:02 PM	2 mins	1	0	Planfirst Inc (owner)		Fm 179	
25-001085	Prohibited Signs	CBC	complete	Kathran Lewallen	11/17/2025 at 12:02 PM	11/17/2025 at 12:03 PM	1 min	1	0	Planfirst Inc (owner)		Fm 179	
25-001086	Prohibited Signs	CBC	complete	Kathran Lewallen	11/17/2025 at 12:03 PM	11/17/2025 at 12:06 PM	3 mins	1	0	Planfirst Inc (owner)		Fm 179	
25-001087	Illegal Dumping	mattress illegally dumped behind the address	complete	Kathran Lewallen	11/18/2025 at 11:39 AM	11/24/2025 at 8:51 AM	5 days 21 hours 12 mins	1	1	Koby & Allison Kendrick (owner)		506 N 5th St	
25-001088	Prohibited Signs	sn row cbc	complete	Audry Martinez	11/19/2025 at 1:15 PM	11/19/2025 at 1:17 PM	2 mins	0	0	Bw Gas & Convenience Real Estate Llc (owner)		701 Dowden Rd	
25-001089	Prohibited Signs	sn row cbc	complete	Audry Martinez	11/19/2025 at 1:17 PM	11/19/2025 at 1:20 PM	3 mins	0	0				
25-001090	Prohibited Signs	sn row cbc	complete	Audry Martinez	11/19/2025 at 1:20 PM	11/19/2025 at 1:36 PM	16 mins	0	0	Bw Gas & Convenience Real Estate Llc (owner)		701 Dowden Rd	
25-001091	Prohibited Signs	sn row cbc	complete	Audry Martinez	11/19/2025 at 2:03 PM	11/19/2025 at 2:12 PM	9 mins	0	0				
25-001092	Unwholesome Conditions	tall weeds in the alley	active	Kathran Lewallen	11/24/2025 at 8:52 AM		7 days 1 hour 39 mins	1	1	Jeffrey & Gina Bridges (owner)		615 N 7th St	

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001093	Barking Dog	barking dogs	active	Audry Martinez	11/24/2025 at 11:29 AM		6 days 23 hours 2 mins	1	1			629 E 31st Street	
25-001094	Barking Dog	barking dog	active	Audry Martinez	11/24/2025 at 11:38 AM		6 days 22 hours 53 mins	1	1			3201 Aberdeen Avenue	
25-001095	Barking Dog	barking dog	active	Audry Martinez	11/24/2025 at 11:44 AM		6 days 22 hours 47 mins	1	1			510 E 31st Street	
25-001096	Barking Dog	barking dogs	active	Audry Martinez	11/24/2025 at 11:51 AM		6 days 22 hours 40 mins	1	1	Joe & Shana Zarate (owner)		1706 Aberdeen Ave	
25-001097	Unwholesome Conditions	weeds all/rubbish alley	active	Audry Martinez	11/24/2025 at 3:33 PM		6 days 18 hours 58 mins	1	1	HASTINGS JEANETTE M & STACY L WHITAKER & (owner), Archie (tod) Whitaker (owner)		306 E 18th St	
25-001098	Unwholesome Conditions	rub alley	active	Audry Martinez	11/24/2025 at 3:38 PM		6 days 18 hours 53 mins	1	1	HASTINGS JEANETTE M & STACY L WHITAKER & (owner), Archie (tod) Whitaker (owner)		306 E 18th St	
25-001099	Unwholesome Conditions	w-alley	active	Audry Martinez	11/24/2025 at 3:45 PM		6 days 18 hours 46 mins	1	1	HAROLD & MOLLIE WELLBORN TRUST (owner), Harold C Wellborn (owner)		308 E 20th St	

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001100	Unwholesome Conditions	rub alley	active	Audry Martinez	11/24/2025 at 3:51 PM		6 days 18 hours 40 mins	1	1	HAROLD & MOLLIE WELLBORN TRUST (owner), Harold C Wellborn (owner)		308 E 20th St	
25-001101	Unwholesome Conditions	rub alley	active	Audry Martinez	11/24/2025 at 3:57 PM		6 days 18 hours 34 mins	1	1	STEVEN & KRISTIN ALLRED (owner), Dominic Barrera (owner)		318 E 19th St	
25-001102	Unwholesome Conditions	rub alley	active	Audry Martinez	11/24/2025 at 4:03 PM		6 days 18 hours 28 mins	1	1	ROY J & IRMA S SCOTT (owner)		307 E 17th St	
25-001103	Unwholesome Conditions	w-all	active	Audry Martinez	11/24/2025 at 4:07 PM		6 days 18 hours 24 mins	1	1	Marilyn E Yoakum (owner), Marilyn E Yoakum (owner)		316 E 18th St	
25-001104	Recreational Vehicle/Equipment/Trailer Parking in Street	Trailer	active	Audry Martinez	11/24/2025 at 4:08 PM		6 days 18 hours 23 mins	1	1	Lion Rentals Llc (owner)		1610 Aberdeen Ave	
25-001105	Recreational Vehicle/Equipment/Trailer Parking in Street	Trailer	active	Audry Martinez	11/24/2025 at 4:11 PM		6 days 18 hours 20 mins	1	1	SHARON D SARLES (owner)		315 E 17th St	
25-001106	Prohibited Signs	CBC	complete	Kathran Lewallen	11/25/2025 at 9:57 AM	11/25/2025 at 9:59 AM	2 mins	1	0	Pharmacy Inc Cvs (owner)			
25-001107	Prohibited Signs	CBC	complete	Kathran Lewallen	11/25/2025 at 9:59 AM	11/25/2025 at 10:00 AM	1 min	1	0	Pharmacy Inc Cvs (owner)			

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001108	Prohibited Signs	CBC	complete	Kathran Lewallen	11/25/2025 at 10:00 AM	11/25/2025 at 10:01 AM	1 min	1	0	Pharmacy Inc Cvs (owner)			
25-001109	Prohibited Signs	CBC	complete	Kathran Lewallen	11/25/2025 at 10:01 AM	11/25/2025 at 10:02 AM	1 min	1	0	Pharmacy Inc Cvs (owner)			
25-001110	Prohibited Signs	Cbc	complete	Kathran Lewallen	11/25/2025 at 10:02 AM	11/25/2025 at 10:03 AM	1 min	1	0	Rick Scott (owner)		520 Donald Preston Dr	
25-001111	Prohibited Signs	Cbc	complete	Kathran Lewallen	11/25/2025 at 10:03 AM	11/25/2025 at 10:04 AM	1 min	1	0	Rick Scott (owner)		520 Donald Preston Dr	
25-001112	Prohibited Signs	Cbc	complete	Kathran Lewallen	11/25/2025 at 10:04 AM	11/25/2025 at 10:05 AM	1 min	1	0	Pharmacy Inc Cvs (owner)			
25-001113	Prohibited Signs	Cbc	complete	Kathran Lewallen	11/25/2025 at 10:05 AM	11/25/2025 at 10:06 AM	1 min	1	0	Wolfforth Land Company Llc (owner)		7205 S Fm 179	
25-001114	Prohibited Signs	Cbc	complete	Kathran Lewallen	11/25/2025 at 11:30 AM	11/25/2025 at 11:31 AM	1 min	1	0	Wolfforth Land Company Llc (owner)		7205 S Fm 179	
25-001115	Prohibited Signs	CBC	complete	Kathran Lewallen	11/25/2025 at 11:31 AM	11/25/2025 at 11:32 AM	1 min	1	0	B&w Land Llc (owner)		7903 Fm 179	
25-001116	Prohibited Signs	Cbc	complete	Kathran Lewallen	11/25/2025 at 11:32 AM	11/25/2025 at 11:33 AM	1 min	1	0	Copano Bay Holdings Llc (owner)		7907 Fm 179	
25-001117	MS4 Inspection/Violation	passed	complete	Kathran Lewallen	11/25/2025 at 11:38 AM	11/25/2025 at 11:39 AM	1 min	1	1			516 E 24th Street	

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001118	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/25/2025 at 11:40 AM	11/25/2025 at 11:40 AM	less than 1 min	1	1			514 E 24th Street	
25-001119	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/25/2025 at 11:41 AM	11/25/2025 at 11:42 AM	1 min	1	1			902 E 34th Street	
25-001120	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/25/2025 at 11:42 AM	11/25/2025 at 11:43 AM	1 min	1	1			1237 Good Prairie Avenue	
25-001121	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/25/2025 at 11:43 AM	11/25/2025 at 11:44 AM	1 min	1	1			2906 Ranch Avenue	
25-001122	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/25/2025 at 11:44 AM	11/25/2025 at 11:45 AM	1 min	1	1			1235 Good Prairie Avenue	
25-001123	MS4 Inspection/Violation	passed	complete	Kathran Lewallen	11/25/2025 at 11:45 AM	11/25/2025 at 11:46 AM	1 min	1	1			1241 Good Prairie Avenue	
25-001124	MS4 Inspection/Violation	Passed	complete	Kathran Lewallen	11/25/2025 at 11:46 AM	11/25/2025 at 11:47 AM	1 min	1	1	Homes Element (owner)		309 Cowboy	
25-001125	Unwholesome Conditions	vacant lot no owner	complete	Audry Martinez	11/25/2025 at 2:22 PM	11/25/2025 at 2:39 PM	17 mins	1	1	Ministerios Nueva Vida Inc (owner), Nueva Vida Inc Ministerios (owner)		104 Park Rd	
25-001126	Off-Street Recreational Vehicle Parking and Storage	trailer on lot	active	Audry Martinez	11/25/2025 at 3:06 PM		5 days 19 hours 25 mins	1	1			2901 Cottonwood Avenue	
25-001127	Unwholesome Conditions	weeds all	active	Audry Martinez	11/25/2025 at 3:09 PM		5 days 19 hours 22 mins	1	1			2912 Bryan Ave	

CASE NUMBER	CASE TITLE	CASE DESCRIPTION	STATUS	CASE OFFICER	DATE STARTED	DATE COMPLETED	ELAPSED TIME	VIOLATIONS	REQUIRED CORRECTIONS	PROPERTY CONTACTS	LOCATION ENFORCEMENT AREA	ADDRESS	CODE OFFICER AREA
25-001128	Unwholesome Conditions	weeds all	active	Audry Martinez	11/25/2025 at 3:16 PM		5 days 19 hours 15 mins	1	1			2911 Bryan Ave	
25-001129	Unwholesome Conditions	w-all	active	Audry Martinez	11/25/2025 at 3:20 PM		5 days 19 hours 11 mins	1	1			2903 Bryan Avenue	
25-001130	Unwholesome Conditions	w-row	active	Audry Martinez	11/25/2025 at 3:22 PM		5 days 19 hours 9 mins	1	1			2901 Bryan Avenue	
25-001131	Unwholesome Conditions	w-all	active	Audry Martinez	11/25/2025 at 3:25 PM		5 days 19 hours 6 mins	1	1			703 E 30th Street	
25-001132	Unwholesome Conditions	w-all	active	Audry Martinez	11/25/2025 at 3:28 PM		5 days 19 hours 3 mins	1	1			701 E 30th Street	
25-001133	Unwholesome Conditions	w-row	active	Audry Martinez	11/25/2025 at 3:30 PM		5 days 19 hours 1 min	1	1			2902 Corpus Avenue	
25-001134	Unwholesome Conditions	w-row	active	Audry Martinez	11/25/2025 at 3:33 PM		5 days 18 hours 58 mins	1	1			2901 Corpus Avenue	
25-001135	Unwholesome Conditions	w-all	active	Audry Martinez	11/25/2025 at 3:36 PM		5 days 18 hours 55 mins	1	1			2904 Bryan Avenue	
25-001136	Water: Drought Contingency Plan	water running down the street	complete	Audry Martinez	11/25/2025 at 3:38 PM	11/25/2025 at 3:41 PM	3 mins	1	1			2903 Durham Avenue	

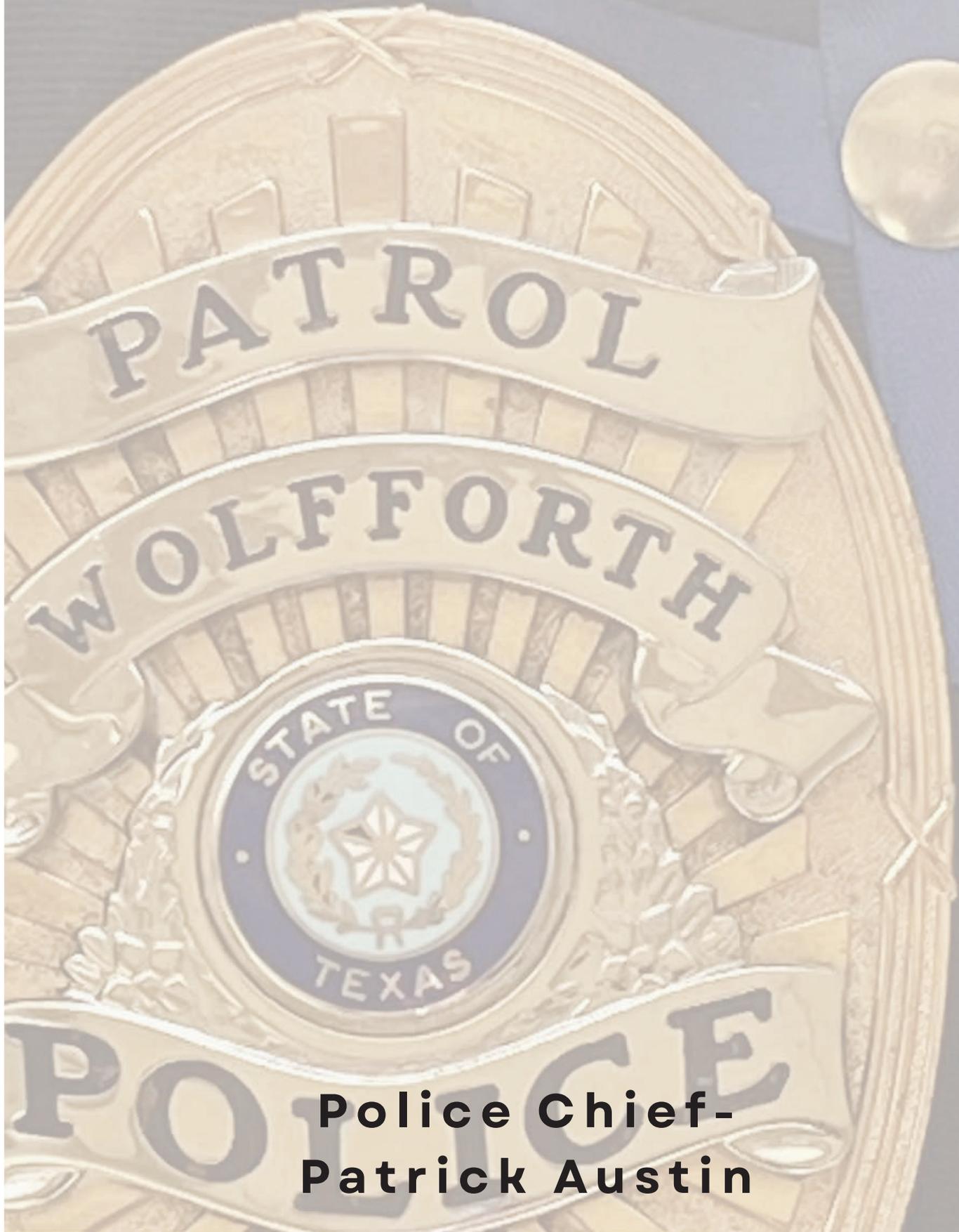
AVERAGE								1.01	0.60				
TOTAL								93.00	55.00				

Police Department Monthly Report



Item # 3.

WOLFFORTH, TX



**Police Chief-
Patrick Austin**

OffenseStopCount

*This report does not include voided, test, or deleted records,
but does include warnings (if *ALL* or WARNINGS is selected in the Stop Result field).*

	379 Stops	503 Violations
	379 Stops	503 Violations
Cut Corner Left Turn		1
Defective Head Lamps		22
Defective Tail Lamps		34
Disregarded Turn Marks At Intersection		2
Expired Registration		23
Fail to Stop Proper Place - Traffic Light		3
Fail to Stop-Designated Point - Stop Sign		22
Failed To Drive In Single Lane		6
Failed To Signal Distance Before Turn		4
Failed To Signal Lane Change		20
Failed To Signal Turn		17
Failure to Maintain Financial Responsibility		27
Improper Turn		6
No Driver License		19
No License Plate Light		26
No Tail Lamps		7
No Warning Signal For Brakes		2
Open Container in Motor Vehicle - Driver		7
Operate Unregistered Motor Vehicle		1
Operate Vehicle More than One Pass - Minor		1
Parking On Roadway		1
Possession of Drug Paraphernalia		3
Ran Red Light		5
Ran Stop Sign		23
Defective Stop Lamps		19
Did Not Use Designated Lane Or Direction		2
Driving Under Influence - Minor		1
Driving While License Invalid		6
Driving While License Suspended		2



OffenseStopCount

Drove Without Lights When Required	9
Fail to Display Driver License	1
Fail to move over or reduce speed passing Authorized Emergency Vehicle	1
Failed to Dim Headlights - Meeting	2
Failed To Yield Right Of Way	2
Speeding	151
Fail To Control Speed	1
Defective Turn Signal Lamps	1
Unrestrained Child - Safety Seat Violation	1
Fail To Report Change Of Address Or Name	4
Turned Right Too Wide	3
Display Unclean License Plates	2
Drove Wrong Way In Designated Lane	1
Failed To Yield At Stop Intersection	1
Following Too Closely	1
No Seat Belt - Driver	1
Failed To Yield Row To Emergency Vehicle	1
Speeding in School Zone	6
Changed Lane When Unsafe	1
Disregarded Traffic Control Device	1

WOLFFORTH POLICE DEPARTMENT

Item # 3.

Calls - By Type

11\01\2025
thru 11\30\2025

Type	Description	# Of Calls
5	ACCIDENT (BLUE FORM)	2
7	ACCIDENT (REPORTABLE)	6
9	ALARM (FALSE BUSINESS)	7
1	ALARM (FALSE RESIDENTIAL)	6
10	ANIMAL COMPLAINT	8
13	ASSAULT (PHYSICAL)	2
14	ASSAULT (SEXUAL)	1
16	ASSIST OTHER AGENCY (FIRE EMS)	2
17	ASSIST OTHER AGENCY (MENTAL HEALTH)	1
18	ASSIST OTHER AGENCY (OTHER)	9
22	BURGLARY (RESIDENTIAL)	2
23	BURGLARY (VEHICLE)	1
24	CHECK BUSINESS	61
25	CHECK RESIDENCE	1
26	CHECK WELFARE (PERSON)	17
27	CITY ORDINANCE VIOLATION	1
28	CIVIL DISPUTE	7
29	CIVIL MATTER	13
37	CRIMINAL MISCHIEF (ALL OTHERS)	3
39	CRIMINAL TRESPASS	1
42	DEATH	1
43	DISORDERLY CONDUCT	5
44	DOMESTIC (ARREST)	3
45	DOMESTIC (NON ARREST)	3
48	DRUGS FELONY	1
49	DRUGS MISD.	1
50	DUIM	1
51	DWI	6
52	EMERGENCY DETENTION	1
55	FIRE (NON STRUCTURE)	1
56	FIRE (STRUCTURE)	1
60	INFORMATION	41
65	MISSING PERSON (JUVENILE)	2
66	MOTORIST ASSIST	6
67	OTHER	3
70	PROWLER	1
101	RADAR CHECK	79
102	REPORT	40
73	RUNAWAY	1
100	S.T.E.P	42
74	SCHOOL PATROL	31
78	SUSPICIOUS ACTIVITY (PERSON)	7
79	SUSPICIOUS ACTIVITY (VEHICLE)	5
80	THEFT	5
81	TRAFFIC	1
82	TRAFFIC COMPLAINT	4
85	TRAFFIC CONTACT (WARNING)	2
83	TRAFFIC CONTACT (ARREST)	2
84	TRAFFIC CONTACT (CITATION)	5
86	TRAFFIC HAZARD (LIGHTS OUT, WIRES DOWN, DEBRIS IN ROADWAY, ETC)	3

Type	Description	# Of Calls
89	UUMV	1
90	VEHICLE (ABANDONED)	1
97	WARRANT SERVICE (TRAFFIC)	1
98	ZONE PATROL	1,583
Total		2,041

Fire Department Monthly Report



Item # 3.



**Fire Chief-
Lance Barrett**



Station Report

WOLFFORTH FIRE DEPARTMENT

November 2025

Total # of CFS 124

Date Time_Call Create	Call Type Description	Unit	Address
2025-11-01 01:39:43.680	MEDICAL EMERGENCY	WFDTR2	9911 C R 6950, LUBBOCK CO
2025-11-01 08:40:39.467	ASSIST AGENCY	WFDE5	318 WILDCAT ST, WOLFFORTH
2025-11-01 10:21:01.420	ASSIST AGENCY	WFDE5	9227 C R 7640, LUBBOCK CO
2025-11-01 12:38:02.907	ASSIST AGENCY	WFDE5	16202 P R 1740, LUBBOCK CO
2025-11-01 12:57:34.430	ASSIST AGENCY	WFDE5	111 LOOP 193, WOLFFORTH
2025-11-01 22:56:11.537	FIRE OTHER	WFD1	1517 CHURCHILL AVE, WOLFFORTH
		WFDE5	1517 CHURCHILL AVE, WOLFFORTH
2025-11-02 09:47:34.403	ILLEGAL BURN	WFD1	5302 RESEARCH BLVD, LUBBOCK CO
		WFDTR2	5302 RESEARCH BLVD, LUBBOCK CO
2025-11-02 13:38:34.233	ASSIST AGENCY	WFDTR2	101 ALLEN CT, WOLFFORTH
2025-11-02 17:38:31.580	ASSIST AGENCY	WFDTR2	718 12TH ST, WOLFFORTH
2025-11-02 18:54:38.980	ASSIST AGENCY	WFDTR2	7102 ALCOVE AVE, WOLFFORTH
2025-11-02 19:40:40.027	ASSIST AGENCY	WFDTR2	9719 C R 6940, LUBBOCK CO
2025-11-03 12:12:09.723	ASSIST AGENCY	WFDTR2	7102 ALCOVE AVE, WOLFFORTH
2025-11-03 12:40:31.093	FIRE OTHER	WFDTR2	8202 C R 7700, LUBBOCK CO
2025-11-03 17:00:16.117	ASSIST AGENCY	WFDTR2	2506 ABBEVILLE AVE, WOLFFORTH
2025-11-04 00:46:35.057	ASSIST AGENCY	WFDTR2	721 8TH ST, WOLFFORTH
2025-11-04 08:13:49.300	STRUCTURE FIRE	WFD1	1211 E 32ND ST, WOLFFORTH
		WFDE5	1211 E 32ND ST, WOLFFORTH
		WFDTA1	1211 E 32ND ST, WOLFFORTH
		WFDTR2	1211 E 32ND ST, WOLFFORTH
2025-11-04 11:53:18.173	FIRE ALARM	WFDE5	9211 DAWSON AVE, LUBBOCK CO
2025-11-04 14:56:05.207	ASSIST AGENCY	WFDE5	502 N DOWDEN RD, WOLFFORTH
2025-11-04 17:11:26.587	ASSIST AGENCY	WFDE5	618 N 8TH ST, WOLFFORTH
2025-11-05 02:01:09.537	SUICIDAL SUBJECT	WFDE5	821 7TH ST, WOLFFORTH
2025-11-05 03:44:55.733	ASSIST AGENCY	WFDE5	405 PITTMAN AVE, WOLFFORTH
2025-11-05 07:40:42.557	ASSIST AGENCY	WFDTR2	312 TIGER ST, WOLFFORTH
2025-11-05 09:34:08.850	DEATH INVESTIGATION	WFDTR2	5402 C R 1160, LUBBOCK CO
2025-11-05 12:47:57.447	FIRE OTHER	WFD1	9211 DAWSON AVE, LUBBOCK CO
		WFDC1	9211 DAWSON AVE, LUBBOCK CO
		WFDTR2	9211 DAWSON AVE, LUBBOCK CO
2025-11-05 17:20:19.757	ASSIST AGENCY	WFDTR2	509 AUGUSTINE AVE, WOLFFORTH
2025-11-06 07:38:03.127	DOMESTIC VIOLENCE	WFDTR2	808 E 32ND ST, WOLFFORTH
2025-11-06 08:38:39.257	FIRE OTHER	WFD1	500 MAIN ST, MIDDLE SCHOOL, WOLFFORTH

2025-11-06 08:38:39.257	FIRE OTHER	WFDTR2	500 MAIN ST, MIDDLE SCHOOL, WOLFFORTH
2025-11-06 12:52:03.387	ASSIST AGENCY	WFDTR2	5901 P R 1250, LUBBOCK CO
2025-11-06 13:33:12.480	ASSIST AGENCY	WFDTR2	12407 C R 1200, LUBBOCK CO
2025-11-06 14:33:36.843	ASSIST AGENCY	WFDTR2	502 E HWY 62-82 FRD, WOLFFORTH
2025-11-07 10:05:18.050	ASSIST AGENCY	WFDE5	5210 C R 1250, LUBBOCK CO
2025-11-07 13:52:16.257	ASSIST AGENCY	WFDE5	19 CIRCLE DR, WOLFFORTH
2025-11-07 16:59:30.480	ASSIST AGENCY	WFDE5	9 CIRCLE DR, WOLFFORTH
2025-11-07 17:27:36.237	ACCIDENT W/INJURIES	WFD1	C R 6940 / C R 1240, LUBBOCK CO
		WFDE5	C R 6940 / C R 1240, LUBBOCK CO
2025-11-07 17:46:04.463	ASSIST AGENCY	WFDE5	302 MANCHESTER AVE, WOLFFORTH
2025-11-08 01:20:55.400	ASSAULT	WFDE5	1110 DONALD PRESTON DR, WOLFFORTH
2025-11-08 11:21:39.127	FIRE OTHER	WFD1	148TH ST / ENGLEWOOD AVE, LUBBOCK CO
		WFDTA1	148TH ST / ENGLEWOOD AVE, LUBBOCK CO
		WFDTR2	148TH ST / ENGLEWOOD AVE, LUBBOCK CO
2025-11-08 14:35:24.373	ACCIDENT W/INJURIES	WFD1	902 N DOWDEN RD, WOLFFORTH
		WFDC1	902 N DOWDEN RD, WOLFFORTH
		WFDTR2	902 N DOWDEN RD, WOLFFORTH
2025-11-08 14:51:31.647	ACCIDENT	WFD2	DONALD PRESTON DR / CAMBRIDGE AVE, WOLFFORTH
		WFDC1	DONALD PRESTON DR / CAMBRIDGE AVE, WOLFFORTH
		WFDTR2	DONALD PRESTON DR / CAMBRIDGE AVE, WOLFFORTH
2025-11-08 16:31:36.137	GRASS FIRE	WFD1	9913 C R 6900, LUBBOCK CO
		WFDTA1	9913 C R 6900, LUBBOCK CO
		WFDTR1	9913 C R 6900, LUBBOCK CO
		WFDTR2	9913 C R 6900, LUBBOCK CO
2025-11-08 19:13:59.023	ASSIST AGENCY	WFDTR2	9207 DAWSON AVE, LUBBOCK CO
2025-11-09 12:23:44.467	ASSIST AGENCY	WFD1	109 E 5TH ST, WOLFFORTH
2025-11-09 17:59:47.090	ASSIST AGENCY	WFDTR2	16110 P R 1205, LUBBOCK CO
2025-11-09 19:17:10.720	FIRE OTHER	WFDC1	614 N 7TH ST, WOLFFORTH
		WFDTR2	614 N 7TH ST, WOLFFORTH
2025-11-09 23:37:15.483	ACCIDENT	WFDTR2	10808 C R 1300, LUBBOCK CO
2025-11-10 06:18:46.387	ASSIST AGENCY	WFDTR2	307 E 15TH ST, WOLFFORTH
2025-11-10 12:12:19.877	HAZMAT	WFDE5	16222 C R 1450, LUBBOCK CO
2025-11-10 17:51:44.257	GRASS FIRE	WFD1	F M 1585-C R 7400 / HWY 62-82, LUBBOCK CO
		WFDE5	F M 1585-C R 7400 / HWY 62-82, LUBBOCK CO
		WFDTA1	F M 1585-C R 7400 / HWY 62-82, LUBBOCK CO
2025-11-11 08:09:06.813	ACCIDENT	WFDTR2	C R 7100 / F M 179-C R 1400, WOLFFORTH
2025-11-11 11:22:17.353	FIRE ALARM	WFD1	728 N 6TH ST, WOLFFORTH
		WFDC1	728 N 6TH ST, WOLFFORTH
2025-11-11 22:02:22.823	ASSIST AGENCY	WFDTR2	113 BROOKE BLVD, WOLFFORTH
2025-11-12 17:01:16.603	ASSIST AGENCY	WFDTR2	5402 C R 1160, LUBBOCK CO
2025-11-13 04:54:03.643	ASSIST AGENCY	WFDTR2	1302 HARTFORD AVE, WOLFFORTH
2025-11-13 07:38:28.717	ASSAULT	WFDE5	8817 P R 7370, LUBBOCK CO
2025-11-13 10:39:58.037	ASSIST AGENCY	WFDE5	113 BROOKE BLVD, WOLFFORTH

<u>2025-11-13 11:02:01.777</u>	ASSIST AGENCY	WFDE5	15006 C R 1200, LUBBOCK CO
<u>2025-11-13 19:31:35.337</u>	FIRE ALARM	WFD1	705 E 17TH ST, WOLFFORTH
<u>2025-11-13 19:49:47.080</u>	ASSIST AGENCY	WFDE5	705 E 17TH ST, WOLFFORTH
<u>2025-11-14 07:53:05.590</u>	DOMESTIC VIOLENCE	WFD2	403 E 34TH ST, WOLFFORTH
<u>2025-11-14 10:43:33.367</u>	MEDICAL EMERGENCY	WFDTR2	5807 P R 1250, LUBBOCK CO
<u>2025-11-14 12:18:58.487</u>	MEDICAL EMERGENCY	WFDTR2	412 COWBOY LN, WOLFFORTH
<u>2025-11-14 21:45:56.727</u>	MEDICAL EMERGENCY	WFDTR2	11004 C R 1300, LUBBOCK CO
<u>2025-11-15 01:23:59.763</u>	MEDICAL EMERGENCY	WFDTR2	14008 C R 1420, LUBBOCK CO
<u>2025-11-15 07:23:18.427</u>	MEDICAL EMERGENCY	WFDTR2	1506 NOTTINGHAM AVE, WOLFFORTH
<u>2025-11-15 18:35:42.510</u>	FIRE OTHER	WFDTR2	110 ARNETT AVE,
<u>2025-11-15 20:22:46.947</u>	MEDICAL EMERGENCY	WFD1	1817 BRYAN AVE, WOLFFORTH
<u>2025-11-16 10:16:40.003</u>	MEDICAL EMERGENCY	WFDTA1	1817 BRYAN AVE, WOLFFORTH
<u>2025-11-16 15:59:03.123</u>	MEDICAL EMERGENCY	WFDTR2	1817 BRYAN AVE, WOLFFORTH
<u>2025-11-16 21:27:13.013</u>	PURSUIT	WFDTR2	907 W 5TH ST, WOLFFORTH
<u>2025-11-17 05:00:40.107</u>	MEDICAL EMERGENCY	WFDE5	701 11TH ST, WOLFFORTH
<u>2025-11-17 08:25:56.497</u>	MEDICAL EMERGENCY	WFDE5	11617 C R 6900, LUBBOCK CO
<u>2025-11-17 08:29:44.297</u>	ACCIDENT	WFD1	12TH ST / ALCOVE AVE, LUBBOCK
<u>2025-11-17 08:45:49.773</u>	ACCIDENT W/INJURIES	WFDE5	10103 C R 6900, LUBBOCK CO
<u>2025-11-17 09:11:30.427</u>	ACCIDENT	WFDTR2	202 E HWY 62-82 FRD, WOLFFORTH
<u>2025-11-17 10:39:54.223</u>	MEDICAL EMERGENCY	WFDE3	114TH ST / C R 2300, LUBBOCK CO
<u>2025-11-17 14:47:41.600</u>	MEDICAL EMERGENCY	WFDC1	1213 PRESTON TRAILS, WOLFFORTH
<u>2025-11-17 15:51:06.057</u>	FIRE OTHER	WFDE3	1213 PRESTON TRAILS, WOLFFORTH
<u>2025-11-17 19:49:24.853</u>	MEDICAL EMERGENCY	WFDE4	1213 PRESTON TRAILS, WOLFFORTH
<u>2025-11-18 08:42:36.510</u>	MEDICAL EMERGENCY	WFDTR2	1213 PRESTON TRAILS, WOLFFORTH
<u>2025-11-18 13:46:39.090</u>	MEDICAL EMERGENCY	WFD1	7901 82ND ST, WOLFFORTH
<u>2025-11-18 15:17:11.637</u>	MEDICAL EMERGENCY	WFDC1	7901 82ND ST, WOLFFORTH
<u>2025-11-18 18:17:56.467</u>	MEDICAL EMERGENCY	WFDTR1	9320 C R 7640, LUBBOCK CO
<u>2025-11-18 19:22:36.877</u>	MEDICAL EMERGENCY	WFDC1	5901 P R 1250, LUBBOCK CO
<u>2025-11-19 13:12:01.560</u>	ACCIDENT	WFD1	C R 7100 / C R 1300, LUBBOCK CO
		WFDC1	C R 7100 / C R 1300, LUBBOCK CO
		WFDE4	C R 7100 / C R 1300, LUBBOCK CO
		WFDTA1	C R 7100 / C R 1300, LUBBOCK CO
		WFDTR2	C R 7100 / C R 1300, LUBBOCK CO
		WFDTR2	401 5TH ST, WOLFFORTH
		WFDTR2	106 PARK RD, WOLFFORTH
		WFDTR2	5402 C R 1160, LUBBOCK CO
		WFDTR2	5302 P R 1040, LUBBOCK CO
		WFDC1	5405 C R 1240, LUBBOCK CO
		WFDC2	5405 C R 1240, LUBBOCK CO
		WFDTR2	5405 C R 1240, LUBBOCK CO
		WFDTR2	5703 F M 2378-C R 1000, LUBBOCK CO
		WFD1	902 N DOWDEN RD, WOLFFORTH
		WFDE5	902 N DOWDEN RD, WOLFFORTH

2025-11-19 16:30:07.040	MEDICAL EMERGENCY	WFDE5	8804 P R 7365, LUBBOCK CO
2025-11-19 23:58:36.807	MEDICAL EMERGENCY	WFDE5	720 11TH ST, WOLFFORTH
2025-11-20 11:44:07.523	MEDICAL EMERGENCY	WFDC1	7102 ALCOVE AVE, WOLFFORTH
		WFDTR2	7102 ALCOVE AVE, WOLFFORTH
2025-11-20 16:53:24.703	SUICIDAL SUBJECT	WFDC1	111 LOOP 193, WOLFFORTH
		WFDTR2	111 LOOP 193, WOLFFORTH
2025-11-20 23:55:47.987	ACCIDENT W/INJURIES	WFD1	E 17TH ST / DOWDEN RD, WOLFFORTH
		WFDC1	E 17TH ST / DOWDEN RD, WOLFFORTH
		WFDTR2	E 17TH ST / DOWDEN RD, WOLFFORTH
2025-11-21 08:50:55.800	ACCIDENT	WFD1	C R 1240 / C R 6940, LUBBOCK CO
		WFDC1	C R 1240 / C R 6940, LUBBOCK CO
		WFDTR2	C R 1240 / C R 6940, LUBBOCK CO
2025-11-21 11:29:08.947	MEDICAL EMERGENCY	WFDTR2	10607 C R 6900, LUBBOCK CO
2025-11-21 13:37:27.437	MEDICAL EMERGENCY	WFDTR2	902 N DOWDEN RD, WOLFFORTH
2025-11-21 16:45:40.113	ACCIDENT W/INJURIES	WFD1	C R 7100 / C R 1300, LUBBOCK CO
		WFDTR2	C R 7100 / C R 1300, LUBBOCK CO
2025-11-21 19:28:22.667	ASSIST AGENCY	TANKNW	62 ARNETT AVE, ROPESVILLE,
		WFD1	62 ARNETT AVE, ROPESVILLE,
		WFDTA1	62 ARNETT AVE, ROPESVILLE,
		WFDTA2	62 ARNETT AVE, ROPESVILLE,
2025-11-21 22:19:28.820	MEDICAL EMERGENCY	WFDC1	137 BUCKINGHAM AVE, WOLFFORTH
2025-11-22 04:15:42.900	MEDICAL EMERGENCY	WFDTR2	137 BUCKINGHAM AVE, WOLFFORTH
2025-11-22 14:26:11.657	ACCIDENT W/INJURIES	WFD1	8924 C R 7100, LUBBOCK CO
		WFDTR2	8924 C R 7100, LUBBOCK CO
2025-11-23 08:37:23.313	MEDICAL EMERGENCY	WFD2	10702 C R 1300, LUBBOCK CO
		WFDTR2	10702 C R 1300, LUBBOCK CO
2025-11-23 14:42:36.583	CONTROL BURN	WFD1	9012 CANOGA AVE, LUBBOCK CO
		WFDTA1	9012 CANOGA AVE, LUBBOCK CO
		WFDTR2	9012 CANOGA AVE, LUBBOCK CO
2025-11-24 08:30:59.977	ACCIDENT	WFD1	MCPHERSON AVE / E HWY 62-82 FRD, WOLFFORTH
		WFDTR2	MCPHERSON AVE / E HWY 62-82 FRD, WOLFFORTH
2025-11-24 17:04:41.500	DISTURBANCE	WFD1	5401 C R 1260, LUBBOCK CO
2025-11-24 18:38:11.410	FIRE OTHER	WFD1	518 6TH ST, WOLFFORTH
		WFDTR2	518 6TH ST, WOLFFORTH
2025-11-24 20:01:11.173	FIRE OTHER	WFD1	FRANKFORD AVE / WOODROW RD, LUBBOCK
		WFDTR2	FRANKFORD AVE / WOODROW RD, LUBBOCK
2025-11-24 23:07:27.567	ASSIST AGENCY	WFDC1	HWY 62-82/TIGER,
		WFDTR2	HWY 62-82/TIGER,
2025-11-26 09:47:48.777	MEDICAL EMERGENCY	WFDC1	9207 DAWSON AVE, LUBBOCK CO
2025-11-26 15:34:34.270	FIRE ALARM	WFD1	106 PARK RD, WOLFFORTH
		WFDTR2	106 PARK RD, WOLFFORTH
2025-11-26 18:57:24.487	ACCIDENT	WFDE3	F M 1585-C R 7400 / F M 179-C R 1400, LUBBOCK CO
		WFDTR2	F M 1585-C R 7400 / F M 179-C R 1400, LUBBOCK CO

<u>2025-11-26 22:40:42.620</u>	MEDICAL EMERGENCY	WFDTR2	109 E 5TH ST, WOLFFORTH
<u>2025-11-27 03:55:54.410</u>	MEDICAL EMERGENCY	WFD1	317 E 18TH ST, WOLFFORTH
<u>2025-11-27 07:57:58.663</u>	MEDICAL EMERGENCY	WFDTR2	109 E 5TH ST, WOLFFORTH
<u>2025-11-27 12:53:25.850</u>	MEDICAL EMERGENCY	WFDTR2	109 E 5TH ST, WOLFFORTH
<u>2025-11-27 13:58:04.023</u>	MEDICAL EMERGENCY	WFDTR2	5613 C R 1240, LUBBOCK CO
<u>2025-11-28 08:01:43.250</u>	FIRE ALARM	WFD1	109 E 5TH ST, WOLFFORTH
<u>2025-11-28 09:36:26.237</u>	MEDICAL EMERGENCY	WFDE5	109 E 5TH ST, WOLFFORTH
<u>2025-11-28 12:16:23.977</u>	MEDICAL EMERGENCY	WFDE5	302 MANCHESTER AVE, WOLFFORTH
<u>2025-11-28 14:38:08.177</u>	DEATH INVESTIGATION	WFDE5	718 12TH ST, WOLFFORTH
<u>2025-11-28 19:33:45.193</u>	STRUCTURE FIRE	WFD1	6402 C R 7415, LUBBOCK CO
<u>2025-11-29 09:24:12.757</u>	MEDICAL EMERGENCY	WFD1	6402 C R 7415, LUBBOCK CO
<u>2025-11-29 15:01:32.157</u>	MEDICAL EMERGENCY	WFD1	5514 C R 1250, LUBBOCK CO
<u>2025-11-29 21:11:49.243</u>	MEDICAL EMERGENCY	WFDE5	5514 C R 1250, LUBBOCK CO
<u>2025-11-30 07:11:34.620</u>	MEDICAL EMERGENCY	WFDTA1	5514 C R 1250, LUBBOCK CO
<u>2025-11-30 07:34:54.913</u>	CHECK WELFARE	WFDTR2	5514 C R 1250, LUBBOCK CO
<u>2025-11-30 10:07:45.213</u>	MEDICAL EMERGENCY	WFD1	302 MANCHESTER AVE, WOLFFORTH
<u>2025-11-30 13:08:49.387</u>	MEDICAL EMERGENCY	WFDC1	302 MANCHESTER AVE, WOLFFORTH
		WFDC1	702 HWY 62-82 FRD, WOLFFORTH
		WFDTR2	702 HWY 62-82 FRD, WOLFFORTH
		WFDTR2	718 12TH ST, WOLFFORTH
		WFDTR2	9312 C R 7310, LUBBOCK CO
		WFDTR2	823 9TH ST, WOLFFORTH
		WFDTR2	14004 C R 1430, LUBBOCK CO
		WFDTR2	718 12TH ST, WOLFFORTH

Wolfforth Fire EMS									
2025 Run Totals									
	Wolfforth	Lubbock Co.	Lubbock	Ropesville	Hockley Co.	Monthly Total	EMS Transport	YTD Total	Training Hours
January									
Fire	47	28	3	0	2	80		80	
EMS	62	41	1	4	9	117	75	117	
February									
Fire	28	35	2	1	3	69		149	
EMS	52	55	5	9	0	121	64	238	
March									
Fire	48	46	3	0	0	97		246	
EMS	65	38	0	3	3	109	63	347	
April									
Fire	55	41	1	2	1	100		346	
EMS	58	41	1	2	1	103	62	450	
May									
Fire	85	42	0	4	4	135		481	
EMS	67	40	0	5	5	117	68	567	
June									
Fire	78	45	1	2	2	128		609	
EMS	62	46	2	3	2	115	62	682	
	Wolfforth	Lubbock Co.	Lubbock	Ropesville	Hockley Co.	Monthly Total	EMS Transport	YTD Total	Training Hours
July									
Fire	78	49	1	2	2	132		741	1073.00
EMS	58	51	0	4	2	115	63	797	76.00
August									

Fire	73	48	1	3	4	129		870	1189
EMS	65	51	2	3	4	125	63	922	293
September									
Fire	66	35	0	2	1	104		974	531
EMS	56	43	2	3	0	104		1026	42
October									
Fire	57	32	0	1	3	93		1067	640
EMS	63	37	0	3	2	105		1131	21
November									
Fire	67	47	0	1	2	117		1184	148
EMS	58	46	0	3	2	109		1240	167

Library Monthly Report



**Head Librarian -
Kimberly Brantley**

2026 City of Wolfforth Library

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dates **highlighted in BLUE** are dates the Library is closed that are not City approved holidays.
 Dates **outlined in BLUE** are dates the Library will close early. Dates **highlighted in YELLOW** are City approved holidays.

Important Dates

- January 1st**
New Year's Day

- January 19th**
Martin Luther King Jr. Day

- February 16th**
Presidents Day

- April 3rd-5th**
Good Friday/ Easter

- May 23rd - 25th**
Memorial Day

- May 29th**
Summer Reading Party

- June 19th**
Juneteenth

- July 4th**
Independence Day

- September 5th-7th**
Labor Day

- October 12th**
Columbus Day

- November 11th**
Veteran's Day

- Close @ 5pm November 25th**
- November 26th-27th**
Thanksgiving

- Close @ 5pm December 23rd**
- December 24- 26th**
Christmas Eve/ Day

- Close @ 5pm December 31st**

Economic Development Monthly Report



**Executive Director -
Danielle Sweat**



Wolfforth Economic Development Corporation Monthly Report

November 2025

- Attend Lubbock Chamber Annual Meeting and Awards Ceremony
- Work on blanket agreement for retail development
- State Certification classes for Entrepreneurship and Workforce
- Attend Community Workforce Partnership meeting
- Volunteer with Lubbock Chamber
- Buffalo Grace Marketing Reel
- Meeting with West Texas Investments
- Coordinate 10 year celebration lunch for Pool Corp
- Resimplifi Check in
- Coordinate TIRZ meeting and create agenda
- Create year end report
- Review SWOT analysis for strategic plan
- Follow-Up with potential developers

On-Going Monthly Activity:

- Continue to create social media content, monitor all social media platforms, like and comment on business posts
- Monitor website activity and create content articles as needed
- Work on content management platform
- Pop into businesses to say hi and check in, in between business retention and expansion visits.
- Communicate with LeadingEDG on business activities
- Agenda building
- Monitor comptroller site for new sales tax permits

Budget Monthly Report



WOLFFORTH, TX



**City Secretary-
Terri Robinette**



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - General Fund							
Revenue							
Department: 000 - Non-departmental							
01-000-31100-000	Property Taxes	6,500,000.00	6,500,000.00	60,680.95	65,869.63	-6,434,130.37	1.01 %
01-000-31300-000	Sales Tax	1,450,000.00	1,450,000.00	0.00	0.00	-1,450,000.00	0.00 %
01-000-31600-000	Franchise Fees	450,000.00	450,000.00	44,792.62	74,941.58	-375,058.42	16.65 %
01-000-32200-000	Building Permits	282,000.00	282,000.00	20,678.90	49,336.50	-232,663.50	17.50 %
01-000-32310-000	Electrical Permits	175,000.00	175,000.00	10,418.80	27,634.80	-147,365.20	15.79 %
01-000-32320-000	Mechanical Permits	165,000.00	165,000.00	11,185.80	36,325.40	-128,674.60	22.02 %
01-000-32330-000	Plumbing Permits	182,000.00	182,000.00	7,377.99	28,397.99	-153,602.01	15.60 %
01-000-32340-000	Sprinkler Permits	15,000.00	15,000.00	2,450.00	3,780.00	-11,220.00	25.20 %
01-000-32400-000	Re-Inspection Fees	2,500.00	2,500.00	140.00	350.00	-2,150.00	14.00 %
01-000-32450-000	Engineer Review Fees	13,000.00	13,000.00	0.00	0.00	-13,000.00	0.00 %
01-000-32500-000	Alarm Permits and Fees	500.00	500.00	0.00	0.00	-500.00	0.00 %
01-000-32600-000	Fire Inspections	1,000.00	1,000.00	0.00	13,194.94	12,194.94	1,319.49 %
01-000-32700-000	Solar Panel Permit	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
01-000-32800-000	Plat Fee	5,000.00	5,000.00	0.00	700.00	-4,300.00	14.00 %
01-000-32900-000	Miscellaneous Permits	3,000.00	3,000.00	0.00	120.00	-2,880.00	4.00 %
01-000-33800-000	County Library Funds	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00 %
01-000-33801-000	Library Revenue	6,000.00	6,000.00	421.13	874.86	-5,125.14	14.58 %
01-000-33860-000	Billboard Lease	3,000.00	3,000.00	250.00	500.00	-2,500.00	16.67 %
01-000-33900-000	Training Center Rental Fee	4,800.00	4,800.00	0.00	0.00	-4,800.00	0.00 %
01-000-33950-000	City Building Leases	56,388.00	56,388.00	4,699.00	9,398.00	-46,990.00	16.67 %
01-000-33955-000	Lease Income	12,360.00	12,360.00	30.00	30.00	-12,330.00	0.24 %
01-000-34200-000	County Fire Funds	198,835.00	198,835.00	0.00	198,835.00	0.00	100.00 %
01-000-34205-000	Fire Suppression Revenue	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
01-000-34500-000	EMS Billing Revenue	349,000.00	349,000.00	4,015.50	8,357.00	-340,643.00	2.39 %
01-000-34520-000	EMS Standby Revenue	6,000.00	6,000.00	3,000.00	3,000.00	-3,000.00	50.00 %
01-000-34700-000	Kennel Fees	1,000.00	1,000.00	7.00	76.00	-924.00	7.60 %
01-000-35100-000	Municipal Court Revenue	135,000.00	135,000.00	6,860.57	18,826.78	-116,173.22	13.95 %
01-000-36110-000	Interest income	144,000.00	144,000.00	6,286.82	15,208.05	-128,791.95	10.56 %
01-000-36600-000	Abatement Reimbursement	0.00	0.00	300.00	715.00	715.00	0.00 %
01-000-36610-000	Abatement Administration	0.00	0.00	600.00	1,600.00	1,600.00	0.00 %
01-000-36800-000	Long/Short	0.00	0.00	99.99	99.99	99.99	0.00 %
01-000-36910-000	Other Income	2,000.00	2,000.00	51.00	93.00	-1,907.00	4.65 %
01-000-36920-001	EDC Administration Reimbursen	98,951.00	98,951.00	7,546.25	15,092.50	-83,858.50	15.25 %
01-000-37100-000	Municipal Park Income	12,000.00	12,000.00	0.00	0.00	-12,000.00	0.00 %
01-000-38250-000	Credit Card/PCard Rebate	0.00	0.00	86.28	177.62	177.62	0.00 %
01-000-39950-000	Transfers in	730,000.00	730,000.00	0.00	0.00	-730,000.00	0.00 %
Department: 000 - Non-departmental Total:		11,054,334.00	11,054,334.00	191,978.60	573,534.64	-10,480,799.36	5.19%
Revenue Total:		11,054,334.00	11,054,334.00	191,978.60	573,534.64	-10,480,799.36	5.19%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 000 - Non-departmental						
01-000-48500-000 380/Tax Incentives	600,000.00	600,000.00	0.00	0.00	600,000.00	0.00 %
Department: 000 - Non-departmental Total:	600,000.00	600,000.00	0.00	0.00	600,000.00	0.00%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 100 - Admin							
01-100-41000-000	Wages	551,475.12	551,475.12	42,716.04	68,587.80	482,887.32	12.44 %
01-100-41005-000	Longevity	2,520.00	2,520.00	170.76	274.07	2,245.93	10.88 %
01-100-41006-000	Certification Pay	9,600.00	9,600.00	738.46	1,185.23	8,414.77	12.35 %
01-100-41007-000	Vehicle Allowance	18,000.00	18,000.00	1,384.62	2,222.32	15,777.68	12.35 %
01-100-41008-000	Deduction Reimbursements	12,000.00	12,000.00	923.08	1,481.54	10,518.46	12.35 %
01-100-41010-000	Vacation Buy Back	14,000.00	14,000.00	2,446.50	4,362.10	9,637.90	31.16 %
01-100-41200-000	Retirement	109,890.88	109,890.88	8,574.04	13,766.52	96,124.36	12.53 %
01-100-41200-001	Retirement-CM	14,894.44	14,894.44	1,203.02	1,930.85	12,963.59	12.96 %
01-100-41300-000	FICA	44,492.03	44,492.03	2,315.34	3,718.31	40,773.72	8.36 %
01-100-41400-000	Hospitalization	55,690.70	55,690.70	4,364.36	7,002.56	48,688.14	12.57 %
01-100-41400-001	Surency Admin Fees	0.00	0.00	156.70	316.25	-316.25	0.00 %
01-100-41700-000	Unemployment	468.00	468.00	0.00	0.00	468.00	0.00 %
01-100-42010-000	Office Supplies	8,000.00	8,000.00	721.38	932.36	7,067.64	11.65 %
01-100-42021-000	Cleaning Supplies	850.00	850.00	0.00	0.00	850.00	0.00 %
01-100-42025-000	Food/Drinks	650.00	650.00	9.47	9.47	640.53	1.46 %
01-100-42030-000	Office Equipment	500.00	500.00	0.00	0.00	500.00	0.00 %
01-100-42035-000	Computer Equipment	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-100-42115-000	Apparel	0.00	0.00	764.80	764.80	-764.80	0.00 %
01-100-42195-000	Special Events and Awards	22,000.00	22,000.00	13,025.35	13,025.35	8,974.65	59.21 %
01-100-43101-000	Legal Services	28,000.00	28,000.00	1,053.00	1,053.00	26,947.00	3.76 %
01-100-43105-000	Onboarding Employee Services	500.00	500.00	0.00	0.00	500.00	0.00 %
01-100-43109-000	Professional Services	150,000.00	150,000.00	0.00	37,500.00	112,500.00	25.00 %
01-100-43110-000	Other Professional Services	12,250.00	12,250.00	1,763.75	3,035.63	9,214.37	24.78 %
01-100-43125-000	IT Services	159,000.00	159,000.00	12,120.93	24,194.31	134,805.69	15.22 %
01-100-43130-000	Software Licensing	6,050.00	6,050.00	0.00	2,550.00	3,500.00	42.15 %
01-100-43140-000	Legal Publications	4,500.00	4,500.00	526.00	1,404.00	3,096.00	31.20 %
01-100-43145-000	Election Services	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-100-43147-000	GIS Mapping Services	12,000.00	12,000.00	900.00	1,800.00	10,200.00	15.00 %
01-100-43195-000	Electricity/Gas/Phone	134,000.00	134,000.00	10,322.49	13,903.67	120,096.33	10.38 %
01-100-43201-000	Janitorial	34,000.00	34,000.00	1,469.29	2,938.58	31,061.42	8.64 %
01-100-43256-000	Insurance Covered Repairs	0.00	0.00	19,443.43	19,443.43	-19,443.43	0.00 %
01-100-43301-000	Insurance	361,372.00	361,372.00	0.00	362,278.56	-906.56	100.25 %
01-100-43310-000	Records Management Systems	5,500.00	5,500.00	0.00	5,000.00	500.00	90.91 %
01-100-43320-000	Postage/Freight	3,000.00	3,000.00	44.67	44.67	2,955.33	1.49 %
01-100-43401-000	Travel/Training	10,000.00	10,000.00	1,161.65	1,801.65	8,198.35	18.02 %
01-100-43501-000	Dues/Memberships	4,350.00	4,350.00	125.00	583.75	3,766.25	13.42 %
01-100-43505-000	Fees	12,000.00	12,000.00	748.34	1,566.60	10,433.40	13.06 %
01-100-43510-000	Tax Appraisal/Collection	65,000.00	65,000.00	27,242.75	27,242.75	37,757.25	41.91 %
01-100-43900-000	Other Contractual	36,400.00	36,400.00	737.80	13,459.64	22,940.36	36.98 %
01-100-46135-000	Building Security	0.00	0.00	9,000.00	9,000.00	-9,000.00	0.00 %
01-100-46180-000	Land & Building Acquisition	0.00	0.00	345.92	345.92	-345.92	0.00 %
01-100-46200-000	Comprehensive Planning	0.00	0.00	8,262.74	38,243.80	-38,243.80	0.00 %
	Department: 100 - Admin Total:	1,924,453.17	1,924,453.17	174,781.68	686,969.49	1,237,483.68	35.70 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 120 - Municipal Court							
01-120-41000-000	Wages	39,705.12	39,705.12	3,054.40	4,902.31	34,802.81	12.35 %
01-120-41002-000	Overtime	200.00	200.00	0.00	0.00	200.00	0.00 %
01-120-41005-000	Longevity	240.00	240.00	13.84	22.21	217.79	9.25 %
01-120-41006-000	Certification Pay	1,200.00	1,200.00	92.30	148.14	1,051.86	12.35 %
01-120-41200-000	Retirement	7,430.65	7,430.65	574.90	922.71	6,507.94	12.42 %
01-120-41300-000	FICA	3,147.60	3,147.60	241.78	388.06	2,759.54	12.33 %
01-120-41400-000	Hospitalization	8,115.48	8,115.48	624.19	999.60	7,115.88	12.32 %
01-120-41700-000	Unemployment	117.00	117.00	0.00	0.00	117.00	0.00 %
01-120-42010-000	Office Supplies	250.00	250.00	0.00	0.00	250.00	0.00 %
01-120-42030-000	Office Equipment	500.00	500.00	0.00	0.00	500.00	0.00 %
01-120-42115-000	Apparel	0.00	0.00	50.90	50.90	-50.90	0.00 %
01-120-43101-000	Legal Services	13,000.00	13,000.00	338.00	338.00	12,662.00	2.60 %
01-120-43102-000	Collections	8,000.00	8,000.00	854.24	1,589.01	6,410.99	19.86 %
01-120-43103-000	Judge Professional Service	13,000.00	13,000.00	1,000.00	2,000.00	11,000.00	15.38 %
01-120-43130-000	Software Licensing	5,490.00	5,490.00	0.00	0.00	5,490.00	0.00 %
01-120-43401-000	Travel/Training	3,900.00	3,900.00	0.00	0.00	3,900.00	0.00 %
01-120-43501-000	Dues/Memberships	130.00	130.00	0.00	0.00	130.00	0.00 %
Department: 120 - Municipal Court Total:		104,425.85	104,425.85	6,844.55	11,360.94	93,064.91	10.88 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 150 - Financial Administration							
01-150-41000-000	Wages	49,489.44	49,489.44	3,778.25	6,080.84	43,408.60	12.29 %
01-150-41002-000	Overtime	150.00	150.00	71.83	79.37	70.63	52.91 %
01-150-41005-000	Longevity	360.00	360.00	23.08	37.04	322.96	10.29 %
01-150-41200-000	Retirement	9,002.62	9,002.62	704.53	1,127.29	7,875.33	12.52 %
01-150-41300-000	FICA	3,813.48	3,813.48	278.50	445.53	3,367.95	11.68 %
01-150-41400-000	Hospitalization	14,527.52	14,527.52	1,097.99	1,762.27	12,765.25	12.13 %
01-150-41700-000	Unemployment	117.00	117.00	0.00	0.00	117.00	0.00 %
01-150-42010-000	Office Supplies	2,000.00	2,000.00	161.98	161.98	1,838.02	8.10 %
01-150-42115-000	Apparel	0.00	0.00	51.60	51.60	-51.60	0.00 %
01-150-43105-000	Audit Services	34,000.00	34,000.00	0.00	0.00	34,000.00	0.00 %
01-150-43110-000	Other Professional Services	0.00	0.00	1,260.00	1,260.00	-1,260.00	0.00 %
01-150-43130-000	Software Licensing	53,625.00	53,625.00	0.00	26,625.00	27,000.00	49.65 %
01-150-43401-000	Travel/Training	4,750.00	4,750.00	56.00	130.20	4,619.80	2.74 %
01-150-43900-000	Other Contractual	90,000.00	90,000.00	8,075.00	16,250.00	73,750.00	18.06 %
Department: 150 - Financial Administration Total:		261,835.06	261,835.06	15,558.76	54,011.12	207,823.94	20.63%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 160 - Building and Grounds							
01-160-41000-000	Wages	71,329.44	71,329.44	5,621.92	8,941.19	62,388.25	12.54 %
01-160-41002-000	Overtime	3,000.00	3,000.00	508.20	526.88	2,473.12	17.56 %
01-160-41005-000	Longevity	240.00	240.00	9.24	14.83	225.17	6.18 %
01-160-41200-000	Retirement	12,925.17	12,925.17	1,116.76	1,724.95	11,200.22	13.35 %
01-160-41300-000	FICA	5,475.06	5,475.06	469.64	725.41	4,749.65	13.25 %
01-160-41400-000	Hospitalization	16,230.96	16,230.96	1,242.36	1,991.76	14,239.20	12.27 %
01-160-41700-000	Unemployment	234.00	234.00	0.00	0.00	234.00	0.00 %
01-160-42021-000	Cleaning Supplies	200.00	200.00	0.00	0.00	200.00	0.00 %
01-160-42115-000	Apparel	0.00	0.00	13.17	35.12	-35.12	0.00 %
01-160-42125-000	Fuel/Oil	0.00	0.00	0.00	374.97	-374.97	0.00 %
01-160-42155-000	Vehicle Supplies	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
01-160-42215-000	Chemical Supplies	250.00	250.00	0.00	0.00	250.00	0.00 %
01-160-42225-000	Mowing Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-160-42230-000	Plumbing Supplies	250.00	250.00	0.00	0.00	250.00	0.00 %
01-160-42280-000	Senior Citizen Maint Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
01-160-42900-000	Non-Capital Tools & Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-160-42905-000	Other Operating Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
01-160-43195-000	Electricity/Gas/Phone	4,000.00	4,000.00	101.07	101.07	3,898.93	2.53 %
01-160-43210-000	Lawn Care	20,000.00	20,000.00	560.00	1,120.00	18,880.00	5.60 %
01-160-43225-000	R & M Building	35,000.00	35,000.00	10,000.00	10,000.00	25,000.00	28.57 %
01-160-43230-000	R & M Grounds	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
01-160-43245-000	R & M Equipment	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00 %
01-160-43250-000	R & M Vandalism	500.00	500.00	0.00	0.00	500.00	0.00 %
01-160-43255-000	R & M Other	500.00	500.00	0.00	0.00	500.00	0.00 %
01-160-43900-000	Other Contractual	250.00	250.00	93.45	175.66	74.34	70.26 %
Department: 160 - Building and Grounds Total:		186,384.63	186,384.63	19,735.81	25,731.84	160,652.79	13.81%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 210 - Police							
01-210-41000-000	Wages	1,392,770.60	1,392,770.60	99,234.59	156,628.06	1,236,142.54	11.25 %
01-210-41002-000	Overtime	30,000.00	30,000.00	808.24	2,734.83	27,265.17	9.12 %
01-210-41004-000	Stipend Pay	7,800.00	7,800.00	907.50	1,456.54	6,343.46	18.67 %
01-210-41005-000	Longevity	6,600.00	6,600.00	392.28	629.61	5,970.39	9.54 %
01-210-41006-000	Certification Pay	36,000.00	36,000.00	2,215.46	3,302.60	32,697.40	9.17 %
01-210-41200-000	Retirement	242,310.85	242,310.85	19,427.76	30,558.86	211,751.99	12.61 %
01-210-41300-000	FICA	110,402.55	110,402.55	7,992.89	12,583.58	97,818.97	11.40 %
01-210-41400-000	Hospitalization	232,862.53	232,862.53	15,195.06	23,317.84	209,544.69	10.01 %
01-210-41700-000	Unemployment	2,223.00	2,223.00	90.44	106.45	2,116.55	4.79 %
01-210-41900-000	Other Benefits-	16,320.00	16,320.00	1,776.49	2,155.96	14,164.04	13.21 %
01-210-42010-000	Office Supplies	5,000.00	5,000.00	1,170.90	1,170.90	3,829.10	23.42 %
01-210-42035-000	Computer Equipment	13,900.00	13,900.00	152.61	152.61	13,747.39	1.10 %
01-210-42125-000	Fuel/Oil	66,000.00	66,000.00	32.97	4,367.81	61,632.19	6.62 %
01-210-42135-000	CID	1,500.00	1,500.00	402.11	402.11	1,097.89	26.81 %
01-210-42140-000	Firearm Supplies	7,902.00	7,902.00	0.00	0.00	7,902.00	0.00 %
01-210-42145-000	K-9 Program	6,000.00	6,000.00	352.66	352.66	5,647.34	5.88 %
01-210-42165-000	Vehicle Equipment	4,710.00	4,710.00	1,550.61	1,550.61	3,159.39	32.92 %
01-210-42195-000	Special Events and Awards	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
01-210-42900-000	Non-Capital Tools & Equipment	104,528.00	104,528.00	105.12	290.92	104,237.08	0.28 %
01-210-43101-000	Legal Services	16,500.00	16,500.00	527.50	527.50	15,972.50	3.20 %
01-210-43105-000	Onboarding Employee Services	3,030.00	3,030.00	0.00	0.00	3,030.00	0.00 %
01-210-43110-000	Other Professional Services	84,055.00	84,055.00	555.75	1,111.50	82,943.50	1.32 %
01-210-43125-000	IT Services	2,000.00	2,000.00	0.00	638.13	1,361.87	31.91 %
01-210-43195-000	Electricity/Gas/Phone	6,500.00	6,500.00	204.75	1,574.30	4,925.70	24.22 %
01-210-43235-000	R & M Radio	25,200.00	25,200.00	0.00	0.00	25,200.00	0.00 %
01-210-43240-000	R & M Vehicle	40,000.00	40,000.00	1,012.82	4,962.50	35,037.50	12.41 %
01-210-43255-000	R & M Other	3,500.00	3,500.00	800.00	1,148.80	2,351.20	32.82 %
01-210-43260-000	Equipment Lease	1,900.00	1,900.00	162.30	332.53	1,567.47	17.50 %
01-210-43310-000	Records Management Systems	43,500.00	43,500.00	0.00	10,706.91	32,793.09	24.61 %
01-210-43401-000	Travel/Training	18,000.00	18,000.00	1,869.64	2,685.64	15,314.36	14.92 %
01-210-43501-000	Dues/Memberships	500.00	500.00	0.00	0.00	500.00	0.00 %
01-210-46230-000	Vehicles	181,350.00	181,350.00	0.00	0.00	181,350.00	0.00 %
01-210-46250-000	Office Equipment	0.00	0.00	517.90	517.90	-517.90	0.00 %
	Department: 210 - Police Total:	2,717,364.53	2,717,364.53	157,458.35	265,967.66	2,451,396.87	9.79%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 220 - Fire							
01-220-41000-000	Wages	1,358,403.69	1,358,403.69	108,482.67	172,445.48	1,185,958.21	12.69 %
01-220-41001-000	Part Time Wages	25,000.00	25,000.00	1,671.34	2,365.98	22,634.02	9.46 %
01-220-41002-000	Overtime	174,600.00	174,600.00	16,100.74	25,394.26	149,205.74	14.54 %
01-220-41003-000	Standby Pay	0.00	0.00	975.00	1,943.00	-1,943.00	0.00 %
01-220-41005-000	Longevity	3,420.00	3,420.00	143.08	229.64	3,190.36	6.71 %
01-220-41006-000	Certification Pay	57,600.00	57,600.00	5,398.30	8,688.69	48,911.31	15.08 %
01-220-41200-000	Retirement	281,880.50	281,880.50	23,654.16	38,013.65	243,866.85	13.49 %
01-220-41240-000	Firefighters Retirement	12,000.00	12,000.00	0.00	6,220.00	5,780.00	51.83 %
01-220-41300-000	FICA	108,585.91	108,585.91	9,741.52	15,626.39	92,959.52	14.39 %
01-220-41400-000	Hospitalization	268,444.33	268,444.33	21,509.03	34,504.15	233,940.18	12.85 %
01-220-41700-000	Unemployment	2,574.00	2,574.00	36.31	65.05	2,508.95	2.53 %
01-220-42010-000	Office Supplies	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01-220-42020-000	Building Supplies	10,000.00	10,000.00	0.00	84.43	9,915.57	0.84 %
01-220-42021-000	Cleaning Supplies	2,000.00	2,000.00	127.24	147.24	1,852.76	7.36 %
01-220-42030-000	Office Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-220-42035-000	Computer Equipment	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-220-42110-000	Turnout Gear	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00 %
01-220-42115-000	Apparel	10,000.00	10,000.00	464.55	464.55	9,535.45	4.65 %
01-220-42120-000	Medical Supplies	40,000.00	40,000.00	2,112.28	3,510.32	36,489.68	8.78 %
01-220-42125-000	Fuel/Oil	27,000.00	27,000.00	2,131.71	4,512.70	22,487.30	16.71 %
01-220-42130-000	Pager/Radio Supplies	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-220-42150-000	Training Supplies	15,000.00	15,000.00	0.00	401.94	14,598.06	2.68 %
01-220-42155-000	Vehicle Supplies	40,000.00	40,000.00	2,311.18	2,611.64	37,388.36	6.53 %
01-220-42195-000	Special Events and Awards	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
01-220-42900-000	Non-Capital Tools & Equipment	50,000.00	50,000.00	0.00	189.95	49,810.05	0.38 %
01-220-42905-000	Other Operating Supplies	9,600.00	9,600.00	0.00	1,213.14	8,386.86	12.64 %
01-220-43101-000	Legal Services	500.00	500.00	0.00	0.00	500.00	0.00 %
01-220-43105-000	Onboarding Employee Services	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-220-43110-000	Other Professional Services	24,000.00	24,000.00	156.00	1,364.27	22,635.73	5.68 %
01-220-43125-000	IT Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-220-43130-000	Software and Licensing	20,000.00	20,000.00	0.00	10,684.97	9,315.03	53.42 %
01-220-43195-000	Electricity, Gas, Phone	25,500.00	25,500.00	1,799.85	1,781.81	23,718.19	6.99 %
01-220-43201-000	Janitorial	4,000.00	4,000.00	284.65	569.30	3,430.70	14.23 %
01-220-43225-000	R & M Building	15,000.00	15,000.00	120.00	250.00	14,750.00	1.67 %
01-220-43230-000	R & M Grounds	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-220-43235-000	R & M Radio	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-220-43240-000	R & M Vehicle	45,000.00	45,000.00	2,469.00	2,505.00	42,495.00	5.57 %
01-220-43245-000	R & M Equipment	20,000.00	20,000.00	8,299.80	9,331.64	10,668.36	46.66 %
01-220-43265-000	Annual Services Fees	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-220-43320-000	Postage/Freight	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-220-43401-000	Travel/Training	45,000.00	45,000.00	2,496.69	5,907.04	39,092.96	13.13 %
01-220-43501-000	Dues/Memberships	5,000.00	5,000.00	0.00	300.00	4,700.00	6.00 %
01-220-43600-000	Licenses and Certifications	4,600.00	4,600.00	0.00	1,835.90	2,764.10	39.91 %
01-220-43900-000	Other Contractual	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-220-46230-000	Vehicles	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-220-46290-000	Radio Equipment	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00 %
01-220-46300-000	Other Equipment	95,000.00	95,000.00	0.00	0.00	95,000.00	0.00 %
	Department: 220 - Fire Total:	3,003,708.43	3,003,708.43	210,485.10	353,162.13	2,650,546.30	11.76 %

My Budget Report

For Fiscal: 2025-2026 Period Endi Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 230 - Emergency Management						
<u>01-230-43195-000</u> Electricity/Gas/Phone	0.00	0.00	44.02	-1.59	1.59	0.00 %
Department: 230 - Emergency Management Total:	0.00	0.00	44.02	-1.59	1.59	0.00%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 250 - Animal/Vector Control							
01-250-42021-000	Cleaning Supplies	100.00	100.00	0.00	0.00	100.00	0.00 %
01-250-42155-000	Vehicle Supplies	100.00	100.00	0.00	0.00	100.00	0.00 %
01-250-42215-000	Vector Chemicals	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01-250-42240-000	Kennel Supplies	2,000.00	2,000.00	0.00	127.92	1,872.08	6.40 %
01-250-42900-000	Non-Capital Tools & Equipment	500.00	500.00	0.00	0.00	500.00	0.00 %
01-250-42905-000	Other Operating Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
01-250-43110-000	Other Professional Services	3,000.00	3,000.00	0.00	162.40	2,837.60	5.41 %
01-250-43255-000	R & M Other	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-250-43265-000	Annual Services Fees	100.00	100.00	0.00	0.00	100.00	0.00 %
01-250-43600-000	Licenses and Certifications	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
Department: 250 - Animal/Vector Control Total:		37,800.00	37,800.00	0.00	290.32	37,509.68	0.77%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 260 - Library							
01-260-41000-000	Wages	192,421.32	192,421.32	17,240.57	27,668.86	164,752.46	14.38 %
01-260-41005-000	Longevity	1,680.00	1,680.00	129.22	207.40	1,472.60	12.35 %
01-260-41006-000	Certification Pay	7,200.00	7,200.00	553.86	888.95	6,311.05	12.35 %
01-260-41200-000	Retirement	31,721.76	31,721.76	2,435.77	3,908.05	27,813.71	12.32 %
01-260-41300-000	FICA	15,399.55	15,399.55	1,371.17	2,200.54	13,199.01	14.29 %
01-260-41400-000	Hospitalization	37,187.81	37,187.81	1,908.13	3,055.88	34,131.93	8.22 %
01-260-41700-000	Unemployment	936.00	936.00	12.37	25.07	910.93	2.68 %
01-260-42010-000	Office Supplies	5,000.00	5,000.00	65.42	79.56	4,920.44	1.59 %
01-260-42011-000	Processing Supplies	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
01-260-42012-000	Marketing Supplies	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-260-42013-000	Periodicals	500.00	500.00	0.00	0.00	500.00	0.00 %
01-260-42020-000	Building Supplies	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00 %
01-260-42021-000	Cleaning Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-260-42025-000	Food/Drinks	1,000.00	1,000.00	95.12	95.12	904.88	9.51 %
01-260-42030-000	Office Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-260-42035-000	Computer Equipment	18,000.00	18,000.00	20,307.24	20,408.34	-2,408.34	113.38 %
01-260-42190-000	Program Supplies	0.00	0.00	116.06	116.06	-116.06	0.00 %
01-260-42190-001	Regular Programs/Community Outr	7,500.00	7,500.00	690.30	895.20	6,604.80	11.94 %
01-260-42190-002	Summer Reading	8,250.00	8,250.00	0.00	0.00	8,250.00	0.00 %
01-260-42190-003	Family Place	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-260-42200-000	Print/Physical Books	18,000.00	18,000.00	135.67	7,083.94	10,916.06	39.36 %
01-260-42201-000	Digital Books	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
01-260-42202-000	Other Material Types	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-260-42905-000	Other Operating Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-260-43101-000	Legal Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-260-43110-000	Other Professional Services	0.00	0.00	4,032.00	4,032.00	-4,032.00	0.00 %
01-260-43125-000	IT Services	500.00	500.00	36.38	36.38	463.62	7.28 %
01-260-43130-000	Software Licensing	9,250.00	9,250.00	266.01	2,731.76	6,518.24	29.53 %
01-260-43195-000	Electricity/Gas/Phone	7,000.00	7,000.00	579.10	-108.78	7,108.78	-1.55 %
01-260-43201-000	Janitorial	7,250.00	7,250.00	454.88	909.76	6,340.24	12.55 %
01-260-43225-000	R & M Building	12,500.00	12,500.00	442.00	1,198.00	11,302.00	9.58 %
01-260-43230-000	R & M Grounds	7,500.00	7,500.00	300.00	600.00	6,900.00	8.00 %
01-260-43260-000	Equipment Lease	5,400.00	5,400.00	785.72	1,255.07	4,144.93	23.24 %
01-260-43320-000	Postage/Freight	200.00	200.00	0.00	0.00	200.00	0.00 %
01-260-43401-000	Travel/Training	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-260-43501-000	Dues/Memberships	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00 %
01-260-43505-000	Fees	300.00	300.00	55.56	77.18	222.82	25.73 %
01-260-43900-000	Other Contractual	1,000.00	1,000.00	380.00	406.00	594.00	40.60 %
01-260-46200-000	Capital Expense and Comprehensiv	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
	Department: 260 - Library Total:	473,196.44	473,196.44	52,392.55	77,770.34	395,426.10	16.44 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 310 - Streets							
01-310-41000-000	Wages	38,744.16	38,744.16	2,980.80	4,784.18	33,959.98	12.35 %
01-310-41005-000	Longevity	240.00	240.00	13.84	22.21	217.79	9.25 %
01-310-41200-000	Retirement	7,040.39	7,040.39	544.72	874.28	6,166.11	12.42 %
01-310-41300-000	FICA	2,982.29	2,982.29	226.54	363.60	2,618.69	12.19 %
01-310-41400-000	Hospitalization	8,106.84	8,106.84	627.59	1,007.28	7,099.56	12.43 %
01-310-41700-000	Unemployment	117.00	117.00	0.00	0.00	117.00	0.00 %
01-310-42115-000	Apparel	0.00	0.00	80.61	214.96	-214.96	0.00 %
01-310-42155-000	Vehicle Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01-310-42210-000	Asphalt Products	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
01-310-42220-000	Signage	2,500.00	2,500.00	290.00	290.00	2,210.00	11.60 %
01-310-42255-000	Street Lighting	48,000.00	48,000.00	26.00	633.08	47,366.92	1.32 %
01-310-42900-000	Non-Capital Tools & Equipment	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-310-42905-000	Other Operating Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-310-43115-000	Engineering Services	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
01-310-43221-000	Sealcoating/Street Maintenance	317,915.00	317,915.00	0.00	0.00	317,915.00	0.00 %
01-310-43222-000	Signal Control	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
01-310-43245-000	R & M Equipment	300.00	300.00	0.00	0.00	300.00	0.00 %
01-310-43247-000	R & M Streets	25,000.00	25,000.00	13,200.00	24,100.00	900.00	96.40 %
01-310-43255-000	R & M Other	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-310-43900-000	Other Contractual	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-310-46175-000	Alcove Avenue	0.00	0.00	8,670.00	8,670.00	-8,670.00	0.00 %
01-310-46300-000	Other Equipment	16,500.00	16,500.00	0.00	0.00	16,500.00	0.00 %
	Department: 310 - Streets Total:	525,445.68	525,445.68	26,660.10	40,959.59	484,486.09	7.80%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 350 - Parks							
01-350-41000-000	Wages	36,975.12	36,975.12	3,044.80	4,886.90	32,088.22	13.22 %
01-350-41002-000	Overtime	2,000.00	2,000.00	0.00	141.51	1,858.49	7.08 %
01-350-41005-000	Longevity	240.00	240.00	13.84	22.21	217.79	9.25 %
01-350-41200-000	Retirement	6,720.91	6,720.91	556.36	918.70	5,802.21	13.67 %
01-350-41300-000	FICA	2,846.96	2,846.96	221.18	365.82	2,481.14	12.85 %
01-350-41400-000	Hospitalization	14,859.58	14,859.58	1,115.57	1,790.49	13,069.09	12.05 %
01-350-41700-000	Unemployment	117.00	117.00	0.00	0.00	117.00	0.00 %
01-350-42220-000	Signage	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
01-350-42250-000	Electricity Baseball Field	23,000.00	23,000.00	0.00	0.00	23,000.00	0.00 %
01-350-42905-000	Other Operating Supplies	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-350-43195-000	Electricity/Gas/Phone	20,000.00	20,000.00	2,925.40	136.51	19,863.49	0.68 %
01-350-43210-000	Lawn Care	48,000.00	48,000.00	2,700.00	5,400.00	42,600.00	11.25 %
01-350-43230-000	R & M Grounds	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01-350-43250-000	R & M Vandalism	250.00	250.00	0.00	117.53	132.47	47.01 %
01-350-43255-000	R & M Other	7,500.00	7,500.00	0.00	290.00	7,210.00	3.87 %
01-350-43900-000	Other Contractual	5,000.00	5,000.00	0.00	7,800.00	-2,800.00	156.00 %
Department: 350 - Parks Total:		188,009.57	188,009.57	10,577.15	21,869.67	166,139.90	11.63%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 400 - Development							
01-400-41000-000	Wages	235,981.20	235,981.20	18,459.83	29,442.61	206,538.59	12.48 %
01-400-41002-000	Overtime	750.00	750.00	118.69	156.08	593.92	20.81 %
01-400-41005-000	Longevity	840.00	840.00	32.30	51.84	788.16	6.17 %
01-400-41006-000	Certification Pay	14,400.00	14,400.00	1,107.70	1,777.86	12,622.14	12.35 %
01-400-41200-000	Retirement	45,369.58	45,369.58	3,586.79	5,716.81	39,652.77	12.60 %
01-400-41300-000	FICA	19,218.42	19,218.42	1,443.35	2,299.76	16,918.66	11.97 %
01-400-41400-000	Hospitalization	51,715.33	51,715.33	3,944.52	6,328.72	45,386.61	12.24 %
01-400-41700-000	Unemployment	468.00	468.00	0.00	0.00	468.00	0.00 %
01-400-42010-000	Office Supplies	1,500.00	1,500.00	145.64	145.64	1,354.36	9.71 %
01-400-42030-000	Office Equipment	1,500.00	1,500.00	209.94	209.94	1,290.06	14.00 %
01-400-42035-000	Computer Equipment	500.00	500.00	0.00	0.00	500.00	0.00 %
01-400-42115-000	Apparel	550.00	550.00	217.60	217.60	332.40	39.56 %
01-400-42125-000	Fuel/Oil	3,500.00	3,500.00	0.00	406.63	3,093.37	11.62 %
01-400-42155-000	Vehicle Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
01-400-42195-000	Special Events and Awards	800.00	800.00	0.00	340.00	460.00	42.50 %
01-400-43101-000	Legal Services	7,000.00	7,000.00	471.00	471.00	6,529.00	6.73 %
01-400-43115-000	Engineering Services	90,000.00	90,000.00	11,025.00	30,813.37	59,186.63	34.24 %
01-400-43116-000	Inspection Services	350,000.00	350,000.00	73,059.64	73,059.64	276,940.36	20.87 %
01-400-43130-000	Software Licensing	21,660.00	21,660.00	0.00	0.00	21,660.00	0.00 %
01-400-43140-000	Legal Publications	4,000.00	4,000.00	261.93	807.93	3,192.07	20.20 %
01-400-43155-000	Abatement/Demolition	32,000.00	32,000.00	725.00	925.00	31,075.00	2.89 %
01-400-43195-000	Electricity/Gas/Phone	1,500.00	1,500.00	405.69	570.07	929.93	38.00 %
01-400-43240-000	R & M Vehicle	750.00	750.00	24.00	48.00	702.00	6.40 %
01-400-43320-000	Postage/Freight	750.00	750.00	0.00	0.00	750.00	0.00 %
01-400-43401-000	Travel/Training	3,250.00	3,250.00	54.60	145.60	3,104.40	4.48 %
01-400-43501-000	Dues/Memberships	850.00	850.00	0.00	0.00	850.00	0.00 %
Department: 400 - Development Total:		890,352.53	890,352.53	115,293.22	153,934.10	736,418.43	17.29%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 752 - Economic Development						
01-752-41000-000 Wages	88,517.52	88,517.52	6,809.04	12,811.21	75,706.31	14.47 %
01-752-41005-000 Longevity	180.00	180.00	0.00	0.00	180.00	0.00 %
01-752-41006-000 Certification Pay	2,400.00	2,400.00	184.62	347.36	2,052.64	14.47 %
01-752-41007-000 Vehicle Allowance	4,800.00	4,800.00	369.24	694.72	4,105.28	14.47 %
01-752-41200-000 Retirement	17,318.72	17,318.72	1,339.32	2,519.93	14,798.79	14.55 %
01-752-41300-000 FICA	7,336.16	7,336.16	513.94	966.98	6,369.18	13.18 %
01-752-41400-000 Hospitalization	20,688.36	20,688.36	1,564.19	2,943.02	17,745.34	14.23 %
01-752-41700-000 Unemployment	117.00	117.00	0.00	0.00	117.00	0.00 %
Department: 752 - Economic Development Total:	141,357.76	141,357.76	10,780.35	20,283.22	121,074.54	14.35%
Expense Total:	11,054,333.65	11,054,333.65	800,611.64	1,712,308.83	9,342,024.82	15.49%
Fund: 01 - General Fund Surplus (Deficit):	0.35	0.35	-608,633.04	-1,138,774.19	-1,138,774.54	54,054.29%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 02 - Enterprise Fund							
Revenue							
Department: 000 - Non-departmental							
02-000-32420-000	Engineering Inspection Fees	50,000.00	50,000.00	0.00	0.00	-50,000.00	0.00 %
02-000-36110-000	Interest income	450,000.00	450,000.00	53,863.06	110,207.54	-339,792.46	24.49 %
02-000-36200-000	MS4 Permits	6,000.00	6,000.00	270.00	840.00	-5,160.00	14.00 %
02-000-36300-000	Well Permit Fees	250.00	250.00	0.00	0.00	-250.00	0.00 %
02-000-36500-000	Meter Set and Sewer Access	325,000.00	325,000.00	28,860.00	65,760.00	-259,240.00	20.23 %
02-000-36800-000	Long/Short	0.00	0.00	203.28	194.88	194.88	0.00 %
02-000-38100-000	Water Revenue	5,713,000.00	5,713,000.00	422,443.85	884,263.79	-4,828,736.21	15.48 %
02-000-38200-000	Sewer Revenue	1,365,000.00	1,365,000.00	118,945.16	236,617.84	-1,128,382.16	17.33 %
02-000-38250-000	Credit Card/PCard Rebate	3,500.00	3,500.00	86.28	177.63	-3,322.37	5.08 %
02-000-38300-000	Water Treatment	330,000.00	330,000.00	29,721.33	59,369.76	-270,630.24	17.99 %
02-000-38600-000	Late Charges	115,000.00	115,000.00	8,837.44	21,416.84	-93,583.16	18.62 %
02-000-38700-000	Disconnect/Cut Off Fees	26,000.00	26,000.00	3,500.00	5,880.00	-20,120.00	22.62 %
02-000-38750-000	Reconnect Fees	29,000.00	29,000.00	300.00	3,800.00	-25,200.00	13.10 %
02-000-38800-000	NSF Fees	7,000.00	7,000.00	500.00	1,150.00	-5,850.00	16.43 %
02-000-38850-000	Collections Fee	0.00	0.00	0.00	270.63	270.63	0.00 %
02-000-38900-000	Contract Utility Revenue	0.00	0.00	104.04	643.80	643.80	0.00 %
Department: 000 - Non-departmental Total:		8,419,750.00	8,419,750.00	667,634.44	1,390,592.71	-7,029,157.29	16.52%
Revenue Total:		8,419,750.00	8,419,750.00	667,634.44	1,390,592.71	-7,029,157.29	16.52%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense							
Department: 000 - Non-departmental							
02-000-44005-000	Operating Transfers Out	600,000.00	600,000.00	0.00	0.00	600,000.00	0.00 %
02-000-48100-000	2013 CO Principal	340,000.00	340,000.00	0.00	0.00	340,000.00	0.00 %
02-000-48101-000	2013 CO Interest	82,600.00	82,600.00	0.00	0.00	82,600.00	0.00 %
02-000-48102-000	2015 Refunding CO Principal	140,855.00	140,855.00	0.00	0.00	140,855.00	0.00 %
02-000-48103-000	2015 Refunding CO Interest	24,010.00	24,010.00	0.00	0.00	24,010.00	0.00 %
02-000-48104-000	2017A CO Principal	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00 %
02-000-48105-000	2017A CO Interest	27,900.00	27,900.00	0.00	0.00	27,900.00	0.00 %
02-000-48110-000	2020 CO Sewer Principal	205,000.00	205,000.00	0.00	0.00	205,000.00	0.00 %
02-000-48111-000	2020 CO Sewer Interest	89,938.00	89,938.00	0.00	0.00	89,938.00	0.00 %
02-000-48112-000	2021 CO Water Principal	280,000.00	280,000.00	0.00	0.00	280,000.00	0.00 %
02-000-48113-000	2021 CO Water Interest	147,369.00	147,369.00	0.00	0.00	147,369.00	0.00 %
02-000-48118-000	2024 CO Water Principal	195,000.00	195,000.00	0.00	0.00	195,000.00	0.00 %
02-000-48119-000	2024 CO Water Interest	548,975.00	548,975.00	0.00	0.00	548,975.00	0.00 %
02-000-48150-000	Debt Service Paying Agent Fees	1,530.00	1,530.00	0.00	0.00	1,530.00	0.00 %
Department: 000 - Non-departmental Total:		2,753,177.00	2,753,177.00	0.00	0.00	2,753,177.00	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 100 - Admin						
02-100-41000-000	Wages	222,353.04	222,353.04	17,301.36	27,760.78	194,592.26 12.49 %
02-100-41005-000	Longevity	3,240.00	3,240.00	235.38	377.78	2,862.22 11.66 %
02-100-41006-000	Certification Pay	18,000.00	18,000.00	1,384.62	2,173.85	15,826.15 12.08 %
02-100-41010-000	Vacation Buy back	500.00	500.00	0.00	0.00	500.00 0.00 %
02-100-41200-000	Retirement	43,991.97	43,991.97	3,441.78	5,513.80	38,478.17 12.53 %
02-100-41300-000	FICA	18,634.87	18,634.87	1,426.11	2,284.80	16,350.07 12.26 %
02-100-41400-000	Hospitalization	31,090.54	31,090.54	2,437.57	3,896.91	27,193.63 12.53 %
02-100-41400-001	Surency Admin Fees	0.00	0.00	29.70	40.15	-40.15 0.00 %
02-100-41700-000	Unemployment	351.00	351.00	0.00	0.00	351.00 0.00 %
02-100-42010-000	Office Supplies	500.00	500.00	0.00	0.00	500.00 0.00 %
02-100-42025-000	Food/Drinks	500.00	500.00	0.00	0.00	500.00 0.00 %
02-100-42115-000	Apparel	10,000.00	10,000.00	74.88	218.23	9,781.77 2.18 %
02-100-42125-000	Fuel/Oil	30,000.00	30,000.00	0.00	1,631.36	28,368.64 5.44 %
02-100-42141-000	Employee Supplies	3,200.00	3,200.00	0.00	-128.25	3,328.25 -4.01 %
02-100-42160-000	Safety Equipment	1,000.00	1,000.00	397.92	397.92	602.08 39.79 %
02-100-43101-000	Legal Services	7,500.00	7,500.00	2,298.00	2,298.00	5,202.00 30.64 %
02-100-43105-000	Onboarding Employee Services	500.00	500.00	46.50	46.50	453.50 9.30 %
02-100-43109-000	Professional Services	150,000.00	150,000.00	0.00	37,500.00	112,500.00 25.00 %
02-100-43110-000	Other Professional Services	27,850.00	27,850.00	1,786.75	3,058.62	24,791.38 10.98 %
02-100-43115-000	Engineering Services	0.00	0.00	0.00	8,673.76	-8,673.76 0.00 %
02-100-43130-000	Software Licensing	12,000.00	12,000.00	0.00	12,000.00	0.00 100.00 %
02-100-43150-000	Marketing	7,000.00	7,000.00	0.00	0.00	7,000.00 0.00 %
02-100-43195-000	Electricity/Gas/Phone	214,580.00	214,580.00	12,785.09	9,554.41	205,025.59 4.45 %
02-100-43201-000	Janitorial	5,700.00	5,700.00	473.02	946.04	4,753.96 16.60 %
02-100-43240-000	R & M Vehicle	500.00	500.00	20.00	51.20	448.80 10.24 %
02-100-43255-000	R & M Generator	17,000.00	17,000.00	0.00	2,718.28	14,281.72 15.99 %
02-100-43256-000	Insurance Covered Repairs	0.00	0.00	-3,704.25	-3,804.25	3,804.25 0.00 %
02-100-43270-000	Railroad Permit Fees	18,000.00	18,000.00	0.00	0.00	18,000.00 0.00 %
02-100-43501-000	Dues/Memberships	500.00	500.00	0.00	226.00	274.00 45.20 %
02-100-43505-000	Fees	72,000.00	72,000.00	6,268.24	13,291.11	58,708.89 18.46 %
02-100-43900-000	Other Contractual	1,000.00	1,000.00	32.40	2,347.90	-1,347.90 234.79 %
02-100-46400-000	Capital Reserves	324,638.00	324,638.00	0.00	0.00	324,638.00 0.00 %
Department: 100 - Admin Total:		1,242,129.42	1,242,129.42	46,735.07	133,074.90	1,109,054.52 10.71%

My Budget Report

Item # 3.

For Fiscal: 2025-2026 Period Ending 12/31/25

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 130 - Engineering							
02-130-43115-000	Engineering Services	150,000.00	150,000.00	12,000.00	12,000.00	138,000.00	8.00 %
02-130-43116-000	Inspection Services	200,000.00	200,000.00	7,899.00	18,744.80	181,255.20	9.37 %
	Department: 130 - Engineering Total:	350,000.00	350,000.00	19,899.00	30,744.80	319,255.20	8.78%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 315 - Utility Billing							
02-315-41000-000	Wages	135,408.00	135,408.00	10,417.60	16,760.49	118,647.51	12.38 %
02-315-41002-000	Overtime	1,000.00	1,000.00	157.93	252.29	747.71	25.23 %
02-315-41005-000	Longevity	420.00	420.00	18.46	29.63	390.37	7.05 %
02-315-41200-000	Retirement	24,530.02	24,530.02	1,927.04	3,100.00	21,430.02	12.64 %
02-315-41300-000	FICA	10,390.84	10,390.84	785.30	1,263.39	9,127.45	12.16 %
02-315-41400-000	Hospitalization	37,519.98	37,519.98	2,376.23	3,811.62	33,708.36	10.16 %
02-315-41700-000	Unemployment	351.00	351.00	0.00	0.00	351.00	0.00 %
02-315-42010-000	Office Supplies	750.00	750.00	0.00	0.00	750.00	0.00 %
02-315-42115-000	Apparel	0.00	0.00	152.70	152.70	-152.70	0.00 %
02-315-43102-000	Collections	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
02-315-43130-000	Software Licensing	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
02-315-43320-000	Postage/Freight	22,000.00	22,000.00	314.25	4,448.14	17,551.86	20.22 %
02-315-43401-000	Travel/Training	4,000.00	4,000.00	21.00	53.20	3,946.80	1.33 %
02-315-43505-000	Fees	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
02-315-43900-000	Other Contractual	17,000.00	17,000.00	147.15	2,702.34	14,297.66	15.90 %
Department: 315 - Utility Billing Total:		292,369.84	292,369.84	16,317.66	32,573.80	259,796.04	11.14%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 330 - Compliance							
02-330-41000-000	Wages	48,353.76	48,353.76	3,720.00	5,970.60	42,383.16	12.35 %
02-330-41006-000	Certification Pay	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00 %
02-330-41200-000	Retirement	8,732.50	8,732.50	676.66	1,086.04	7,646.46	12.44 %
02-330-41300-000	FICA	3,699.06	3,699.06	284.58	456.75	3,242.31	12.35 %
02-330-41400-000	Hospitalization	8,115.48	8,115.48	630.63	1,009.94	7,105.54	12.44 %
02-330-41700-000	Unemployment	117.00	117.00	0.00	0.00	117.00	0.00 %
02-330-42010-000	Office Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
02-330-42030-000	Office Equipment	750.00	750.00	0.00	0.00	750.00	0.00 %
02-330-42035-000	Computer Equipment	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
02-330-42905-000	Other Operating Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
02-330-43101-000	Legal Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
02-330-43110-000	Other Professional Services	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
02-330-43150-000	Marketing	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
02-330-43265-000	Annual Services Fees	500.00	500.00	0.00	0.00	500.00	0.00 %
02-330-43270-000	Regulatory Licensing/Permittin	9,000.00	9,000.00	7,332.85	8,582.85	417.15	95.37 %
02-330-43900-000	Other Contractual	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
Department: 330 - Compliance Total:		90,167.80	90,167.80	12,644.72	17,106.18	73,061.62	18.97%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 341 - Water Production							
02-341-41000-000	Wages	120,393.52	120,393.52	6,422.40	10,312.47	110,081.05	8.57 %
02-341-41002-000	Overtime	5,000.00	5,000.00	182.22	248.32	4,751.68	4.97 %
02-341-41005-000	Longevity	480.00	480.00	18.46	29.63	450.37	6.17 %
02-341-41006-000	Certification Pay	6,000.00	6,000.00	276.92	444.46	5,555.54	7.41 %
02-341-41200-000	Retirement	20,405.73	20,405.73	1,255.10	2,007.23	18,398.50	9.84 %
02-341-41300-000	FICA	9,705.82	9,705.82	527.84	844.15	8,861.67	8.70 %
02-341-41400-000	Hospitalization	29,491.44	29,491.44	1,251.44	2,004.11	27,487.33	6.80 %
02-341-41700-000	Unemployment	351.00	351.00	0.00	0.00	351.00	0.00 %
02-341-42115-000	Apparel	0.00	0.00	61.76	138.96	-138.96	0.00 %
02-341-42125-000	Fuel/Oil	0.00	0.00	0.00	666.85	-666.85	0.00 %
02-341-42155-000	Vehicle Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
02-341-42220-000	Signage	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
02-341-42265-000	Well Repair Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
02-341-42400-000	Purchased Water	2,000,000.00	2,000,000.00	0.00	84,719.42	1,915,280.58	4.24 %
02-341-42900-000	Non-Capital Tools & Equipment	5,000.00	5,000.00	0.00	437.13	4,562.87	8.74 %
02-341-42905-000	Other Operating Supplies	2,500.00	2,500.00	0.00	722.47	1,777.53	28.90 %
02-341-43120-000	Laboratory Services	17,000.00	17,000.00	405.00	855.00	16,145.00	5.03 %
02-341-43195-000	Electricity/Gas/Phone	200.00	200.00	0.00	0.00	200.00	0.00 %
02-341-43232-000	R & M Wells	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
02-341-43240-000	R & M Vehicle	5,000.00	5,000.00	1,079.49	2,456.90	2,543.10	49.14 %
02-341-43245-000	R & M Equipment	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
02-341-43255-000	R & M Other	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
02-341-43401-000	Travel/Training	900.00	900.00	160.00	160.00	740.00	17.78 %
02-341-43501-000	Dues/Memberships	500.00	500.00	0.00	98.58	401.42	19.72 %
02-341-43600-000	Licenses and Certifications	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
02-341-43900-000	Other Contractual	500.00	500.00	0.00	0.00	500.00	0.00 %
02-341-46140-000	SCADA	0.00	0.00	3,300.00	3,300.00	-3,300.00	0.00 %
Department: 341 - Water Production Total:		2,262,427.51	2,262,427.51	14,940.63	109,445.68	2,152,981.83	4.84%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 342 - Water Distribution							
02-342-41000-000	Wages	148,302.96	148,302.96	8,131.20	13,186.10	135,116.86	8.89 %
02-342-41002-000	Overtime	4,000.00	4,000.00	236.48	675.23	3,324.77	16.88 %
02-342-41005-000	Longevity	180.00	180.00	0.00	0.00	180.00	0.00 %
02-342-41006-000	Certification Pay	1,200.00	1,200.00	184.60	296.28	903.72	24.69 %
02-342-41200-000	Retirement	24,236.67	24,236.67	1,555.67	2,575.28	21,661.39	10.63 %
02-342-41300-000	FICA	11,450.75	11,450.75	651.19	1,078.16	10,372.59	9.42 %
02-342-41400-000	Hospitalization	37,574.64	37,574.64	1,866.65	2,991.52	34,583.12	7.96 %
02-342-41700-000	Unemployment	468.00	468.00	0.00	0.00	468.00	0.00 %
02-342-42115-000	Apparel	0.00	0.00	47.20	106.20	-106.20	0.00 %
02-342-42125-000	Fuel/Oil	0.00	0.00	0.00	518.47	-518.47	0.00 %
02-342-42155-000	Vehicle Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
02-342-42215-000	Chemical Supplies	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00 %
02-342-42270-000	Meters	130,000.00	130,000.00	0.00	64,496.13	65,503.87	49.61 %
02-342-42410-000	Water mains and valves	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00 %
02-342-42900-000	Non-Capital Tools & Equipment	3,000.00	3,000.00	0.00	637.89	2,362.11	21.26 %
02-342-42905-000	Other Operating Supplies	25,000.00	25,000.00	703.60	2,789.60	22,210.40	11.16 %
02-342-43125-000	IT Services	500.00	500.00	0.00	0.00	500.00	0.00 %
02-342-43130-000	Software Licensing	500.00	500.00	0.00	0.00	500.00	0.00 %
02-342-43240-000	R & M Vehicle	5,000.00	5,000.00	119.07	150.27	4,849.73	3.01 %
02-342-43255-000	R & M Other	67,500.00	67,500.00	0.00	0.00	67,500.00	0.00 %
02-342-43401-000	Travel/Training	650.00	650.00	0.00	495.00	155.00	76.15 %
02-342-43600-000	Licenses and Certifications	1,000.00	1,000.00	0.00	333.00	667.00	33.30 %
02-342-43900-000	Other Contractual	100,000.00	100,000.00	2,563.09	23,738.42	76,261.58	23.74 %
02-342-46300-000	Other Equipment	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
Department: 342 - Water Distribution Total:		798,563.02	798,563.02	16,058.75	114,067.55	684,495.47	14.28%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 343 - Water Treatment						
02-343-41000-000 Wages	35,227.92	35,227.92	2,710.40	2,909.61	32,318.31	8.26 %
02-343-41002-000 Overtime	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
02-343-41006-000 Certification Pay	0.00	0.00	0.00	48.46	-48.46	0.00 %
02-343-41200-000 Retirement	6,362.03	6,362.03	493.02	538.07	5,823.96	8.46 %
02-343-41300-000 FICA	2,694.94	2,694.94	200.08	218.82	2,476.12	8.12 %
02-343-41400-000 Hospitalization	20,621.04	20,621.04	624.95	701.67	19,919.37	3.40 %
02-343-41700-000 Unemployment	117.00	117.00	18.98	18.98	98.02	16.22 %
02-343-42021-000 Cleaning Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
02-343-42115-000 Apparel	0.00	0.00	62.32	140.22	-140.22	0.00 %
02-343-42215-000 Chemical Supplies	100,000.00	100,000.00	6,323.00	13,993.00	86,007.00	13.99 %
02-343-42275-000 Testing Supplies	5,000.00	5,000.00	0.00	4,227.86	772.14	84.56 %
02-343-42285-000 Filters	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
02-343-42900-000 Non-Capital Tools & Equipment	3,000.00	3,000.00	0.00	348.54	2,651.46	11.62 %
02-343-42905-000 Other Operating Supplies	12,500.00	12,500.00	0.00	1,422.54	11,077.46	11.38 %
02-343-43120-000 Laboratory Services	17,000.00	17,000.00	450.00	630.00	16,370.00	3.71 %
02-343-43245-000 R & M Equipment	19,000.00	19,000.00	0.00	4,241.78	14,758.22	22.33 %
02-343-43255-000 R & M Other	2,000.00	2,000.00	20.00	51.20	1,948.80	2.56 %
02-343-43401-000 Travel/Training	200.00	200.00	0.00	0.00	200.00	0.00 %
02-343-43900-000 Other Contractual	4,000.00	4,000.00	10,030.26	10,030.26	-6,030.26	250.76 %
Department: 343 - Water Treatment Total:	265,222.93	265,222.93	20,933.01	39,521.01	225,701.92	14.90%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 361 - Waste Water Collection							
02-361-41000-000	Wages	35,227.92	35,227.92	2,845.92	4,485.72	30,742.20	12.73 %
02-361-41002-000	Overtime	100.00	100.00	337.95	337.95	-237.95	337.95 %
02-361-41005-000	Longevity	60.00	60.00	0.00	0.00	60.00	0.00 %
02-361-41200-000	Retirement	6,372.86	6,372.86	579.15	877.43	5,495.43	13.77 %
02-361-41300-000	FICA	2,699.53	2,699.53	243.57	369.01	2,330.52	13.67 %
02-361-41400-000	Hospitalization	8,115.48	8,115.48	620.85	994.25	7,121.23	12.25 %
02-361-41700-000	Unemployment	117.00	117.00	0.00	0.00	117.00	0.00 %
02-361-42115-000	Apparel	0.00	0.00	32.40	72.90	-72.90	0.00 %
02-361-42125-000	Fuel/Oil	0.00	0.00	0.00	391.81	-391.81	0.00 %
02-361-42215-000	Chemical Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
02-361-42900-000	Non-Capital Tools & Equipment	500.00	500.00	0.00	0.00	500.00	0.00 %
02-361-42905-000	Other Operating Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
02-361-43245-000	R & M Equipment	20,000.00	20,000.00	76.00	14,196.20	5,803.80	70.98 %
02-361-43600-000	Licenses and Certifications	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
02-361-46210-000	Lift Station	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00 %
02-361-46300-000	Other Equipment	97,000.00	97,000.00	0.00	0.00	97,000.00	0.00 %
Department: 361 - Waste Water Collection Total:		255,692.79	255,692.79	4,735.84	21,725.27	233,967.52	8.50%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 362 - Waste Water Treatment						
02-362-42215-000	Chemical Supplies	12,500.00	12,500.00	0.00	0.00	12,500.00 0.00 %
02-362-42220-000	Signage	2,500.00	2,500.00	0.00	0.00	2,500.00 0.00 %
02-362-42900-000	Non-Capital Tools & Equipment	500.00	500.00	0.00	0.00	500.00 0.00 %
02-362-42905-000	Other Operating Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00 0.00 %
02-362-43120-000	Laboratory Services	5,000.00	5,000.00	2,414.75	2,507.50	2,492.50 50.15 %
02-362-43245-000	R & M Equipment	12,000.00	12,000.00	0.00	0.00	12,000.00 0.00 %
02-362-43255-000	R & M Other	500.00	500.00	0.00	0.00	500.00 0.00 %
02-362-43600-000	Licenses and Certifications	1,000.00	1,000.00	0.00	0.00	1,000.00 0.00 %
02-362-43900-000	Other Contractual	500.00	500.00	0.00	0.00	500.00 0.00 %
02-362-46300-000	Other Equipment	73,500.00	73,500.00	0.00	0.00	73,500.00 0.00 %
Department: 362 - Waste Water Treatment Total:		110,000.00	110,000.00	2,414.75	2,507.50	107,492.50 2.28%
Expense Total:		8,419,750.31	8,419,750.31	154,679.43	500,766.69	7,918,983.62 5.95%
Fund: 02 - Enterprise Fund Surplus (Deficit):		-0.31	-0.31	512,955.01	889,826.02	889,826.33 40,651.61%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 04 - Debt Service						
Revenue						
Department: 000 - Non-departmental						
<u>04-000-31100-000</u> Property Taxes	1,768,794.54	1,768,794.54	18,269.03	19,831.16	-1,748,963.38	1.12 %
Department: 000 - Non-departmental Total:	1,768,794.54	1,768,794.54	18,269.03	19,831.16	-1,748,963.38	1.12%
Revenue Total:	1,768,794.54	1,768,794.54	18,269.03	19,831.16	-1,748,963.38	1.12%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense							
Department: 000 - Non-departmental							
04-000-48102-000	2015 Refunding CO Principal	134,145.00	134,145.00	0.00	0.00	134,145.00	0.00 %
04-000-48103-000	2015 Refunding CO Interest	22,866.00	22,866.00	0.00	0.00	22,866.00	0.00 %
04-000-48108-000	2020 Tax Note Principal	230,000.00	230,000.00	0.00	0.00	230,000.00	0.00 %
04-000-48109-000	2020 Tax Note Interest	17,750.00	17,750.00	0.00	0.00	17,750.00	0.00 %
04-000-48114-000	2021 Tax Note Principal	220,000.00	220,000.00	0.00	0.00	220,000.00	0.00 %
04-000-48115-000	2021 Tax Note Interest	17,250.00	17,250.00	0.00	0.00	17,250.00	0.00 %
04-000-48118-000	2020 Refunding CO Principal	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00 %
04-000-48119-000	2020 Refunding CO Interest	18,400.00	18,400.00	0.00	0.00	18,400.00	0.00 %
04-000-48120-000	Fire Apparatus Principal	78,993.00	78,993.00	0.00	78,992.01	0.99	100.00 %
04-000-48121-000	Fire Apparatus Interest	13,219.00	13,219.00	0.00	13,218.60	0.40	100.00 %
04-000-48122-000	2024 PS Tax Note Principal	270,000.00	270,000.00	0.00	0.00	270,000.00	0.00 %
04-000-48123-000	2024 PS Tax Note Interest	59,084.00	59,084.00	0.00	0.00	59,084.00	0.00 %
04-000-48124-000	2025 CO Principal	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00 %
04-000-48125-000	2025 CO Interest	511,065.00	511,065.00	0.00	0.00	511,065.00	0.00 %
04-000-48145-000	Cardiac Monitor Debt	24,200.54	24,200.54	0.00	0.00	24,200.54	0.00 %
04-000-48150-000	Debt Service Paying Agent Fees	1,822.00	1,822.00	0.00	0.00	1,822.00	0.00 %
Department: 000 - Non-departmental Total:		1,768,794.54	1,768,794.54	0.00	92,210.61	1,676,583.93	5.21%
Expense Total:		1,768,794.54	1,768,794.54	0.00	92,210.61	1,676,583.93	5.21%
Fund: 04 - Debt Service Surplus (Deficit):		0.00	0.00	18,269.03	-72,379.45	-72,379.45	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 07 - Economic Development Corporation						
Revenue						
Department: 000 - Non-departmental						
07-000-31300-000 EDC Sales Tax	725,000.00	725,000.00	0.00	0.00	-725,000.00	0.00 %
07-000-36110-000 Interest income	50,000.00	50,000.00	4,433.79	8,968.84	-41,031.16	17.94 %
Department: 000 - Non-departmental Total:	775,000.00	775,000.00	4,433.79	8,968.84	-766,031.16	1.16%
Revenue Total:	775,000.00	775,000.00	4,433.79	8,968.84	-766,031.16	1.16%

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Used
Expense							
Department: 752 - Economic Development							
07-752-42010-000	Office Supplies & Expense	250.00	250.00	0.00	234.52	15.48	93.81 %
07-752-42115-000	Apparel	0.00	0.00	50.90	50.90	-50.90	0.00 %
07-752-42192-000	Meeting Expense	3,000.00	3,000.00	200.75	672.11	2,327.89	22.40 %
07-752-42195-000	Special Events and Awards	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
07-752-43101-000	Legal services	6,500.00	6,500.00	104.00	104.00	6,396.00	1.60 %
07-752-43117-000	Traffic Impact Analysis	0.00	0.00	0.00	6,925.00	-6,925.00	0.00 %
07-752-43140-000	Legal Publications	1,600.00	1,600.00	0.00	324.00	1,276.00	20.25 %
07-752-43150-000	Marketing	72,500.00	72,500.00	2,610.00	4,820.00	67,680.00	6.65 %
07-752-43150-001	Marketing - Social Media	0.00	0.00	557.06	950.39	-950.39	0.00 %
07-752-43151-000	Customer Appreciation	5,000.00	5,000.00	411.64	411.64	4,588.36	8.23 %
07-752-43195-000	Electricity/Gas/Phone	0.00	0.00	20.56	41.12	-41.12	0.00 %
07-752-43230-000	R & M Grounds	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00 %
07-752-43320-000	Postage/Freight	50.00	50.00	0.00	0.00	50.00	0.00 %
07-752-43401-000	Travel/Training/Conferences	25,000.00	25,000.00	3,632.25	6,293.54	18,706.46	25.17 %
07-752-43501-000	Memberships	6,500.00	6,500.00	300.00	2,550.00	3,950.00	39.23 %
07-752-43505-000	Fees and Charges	1,200.00	1,200.00	21.28	192.56	1,007.44	16.05 %
07-752-43900-000	Contract Services	152,000.00	152,000.00	11,583.33	21,448.33	130,551.67	14.11 %
07-752-43905-000	EDC Administration Reimbursemen	0.00	0.00	7,546.25	12,111.73	-12,111.73	0.00 %
07-752-44001-000	Business Support	379,400.00	379,400.00	0.00	0.00	379,400.00	0.00 %
07-752-44001-001	Business Improvement Grant	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
07-752-44001-002	Business Marketing Grant	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
07-752-44002-000	Sponsorships	20,000.00	20,000.00	1,500.00	1,500.00	18,500.00	7.50 %
Department: 752 - Economic Development Total:		775,000.00	775,000.00	28,538.02	58,629.84	716,370.16	7.57%
Expense Total:		775,000.00	775,000.00	28,538.02	58,629.84	716,370.16	7.57%
Fund: 07 - Economic Development Corporation Surplus (Deficit):		0.00	0.00	-24,104.23	-49,661.00	-49,661.00	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 08 - PID #2						
Revenue						
Department: 000 - Non-departmental						
08-000-36110-000	Interest income	0.00	0.00	2,097.28	4,422.49	4,422.49 0.00 %
08-000-36112-000	Operations Revenue	0.00	0.00	0.00	25,701.96	25,701.96 0.00 %
08-000-36114-000	PID Assessments	486,250.00	486,250.00	5,924.33	7,291.06	-478,958.94 1.50 %
08-000-36115-000	Preston Manor Memberships	0.00	100,000.00	0.00	0.00	-100,000.00 0.00 %
08-000-36910-000	Other Income	0.00	1,500.00	0.00	0.00	-1,500.00 0.00 %
08-000-37100-000	Park Maintenance Income	0.00	0.00	0.00	7,800.00	7,800.00 0.00 %
08-000-37201-000	Event Income	0.00	25,000.00	0.00	0.00	-25,000.00 0.00 %
08-000-37205-000	Guest Fees	0.00	6,000.00	0.00	0.00	-6,000.00 0.00 %
08-000-37210-000	Tennis Income	0.00	4,000.00	0.00	0.00	-4,000.00 0.00 %
08-000-37215-000	Food Sales	0.00	3,500.00	0.00	0.00	-3,500.00 0.00 %
Department: 000 - Non-departmental Total:		486,250.00	626,250.00	8,021.61	45,215.51	-581,034.49 7.22%
Revenue Total:		486,250.00	626,250.00	8,021.61	45,215.51	-581,034.49 7.22%

Expense	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 000 - Non-departmental						
08-000-42010-000 Office Supplies	0.00	10,500.00	0.00	0.00	10,500.00	0.00 %
08-000-42012-000 Marketing	0.00	800.00	0.00	0.00	800.00	0.00 %
08-000-42025-000 Food/Drinks	0.00	3,300.00	0.00	0.00	3,300.00	0.00 %
08-000-42125-000 Fuel/Oil	0.00	100.00	0.00	0.00	100.00	0.00 %
08-000-42185-000 Community Outreach	0.00	1,250.00	0.00	0.00	1,250.00	0.00 %
08-000-42195-000 Special Events and Awards	0.00	5,700.00	0.00	0.00	5,700.00	0.00 %
08-000-43101-000 Legal Services	1,500.00	1,500.00	26.00	26.00	1,474.00	1.73 %
08-000-43110-000 Other Professional Services	0.00	6,020.00	450.00	1,050.00	4,970.00	17.44 %
08-000-43111-000 PID Administrative Services	26,400.00	26,400.00	5,403.75	5,403.75	20,996.25	20.47 %
08-000-43112-000 PID Management Services	454,350.00	0.00	0.00	0.00	0.00	0.00 %
08-000-43140-000 Legal Publications	0.00	0.00	766.00	766.00	-766.00	0.00 %
08-000-43195-000 Electricity/Gas/Phone	0.00	61,000.00	2,576.25	2,663.13	58,336.87	4.37 %
08-000-43201-000 Janitorial	0.00	8,550.00	550.00	1,100.00	7,450.00	12.87 %
08-000-43225-000 R & M Building	0.00	28,000.00	0.00	633.90	27,366.10	2.26 %
08-000-43230-000 R & M Grounds	0.00	150,000.00	11,750.00	23,901.00	126,099.00	15.93 %
08-000-43245-000 R & M Equipment	0.00	7,500.00	0.00	95.00	7,405.00	1.27 %
08-000-43253-000 R & M Pools	0.00	60,000.00	0.00	0.00	60,000.00	0.00 %
08-000-43301-000 Insurance	0.00	2,500.00	0.00	0.00	2,500.00	0.00 %
08-000-43320-000 Postage/Freight	0.00	325.00	0.00	0.00	325.00	0.00 %
08-000-43501-000 Dues/Memberships	0.00	780.00	0.00	0.00	780.00	0.00 %
08-000-43505-000 Fees	0.00	2,200.00	0.00	0.00	2,200.00	0.00 %
08-000-43510-000 Tax Appraisal/Collection	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
08-000-43900-000 Other Contractual	0.00	7,000.00	108.25	216.50	6,783.50	3.09 %
08-000-43905-000 Payroll Reimbursement	0.00	102,500.00	0.00	0.00	102,500.00	0.00 %
08-000-46400-000 Capital Reserves	0.00	136,325.00	0.00	0.00	136,325.00	0.00 %
Department: 000 - Non-departmental Total:	486,250.00	626,250.00	21,630.25	35,855.28	590,394.72	5.73%
Expense Total:	486,250.00	626,250.00	21,630.25	35,855.28	590,394.72	5.73%
Fund: 08 - PID #2 Surplus (Deficit):	0.00	0.00	-13,608.64	9,360.23	9,360.23	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 09 - PID #3						
Revenue						
Department: 000 - Non-departmental						
09-000-36110-000 Interest income	0.00	0.00	249.99	515.51	515.51	0.00 %
09-000-36114-000 Assessments	0.00	0.00	401.21	401.21	401.21	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	651.20	916.72	916.72	0.00%
Revenue Total:	0.00	0.00	651.20	916.72	916.72	0.00%
Fund: 09 - PID #3 Total:	0.00	0.00	651.20	916.72	916.72	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 12 - Sanitation Fund						
Revenue						
Department: 000 - Non-departmental						
12-000-31600-000	0.00	0.00	103.68	12,817.16	12,817.16	0.00 %
12-000-36110-000	0.00	0.00	398.05	821.13	821.13	0.00 %
12-000-38400-000	1,340,000.00	1,340,000.00	119,012.63	236,294.19	-1,103,705.81	17.63 %
12-000-38500-000	0.00	0.00	44.17	90.09	90.09	0.00 %
Department: 000 - Non-departmental Total:	1,340,000.00	1,340,000.00	119,558.53	250,022.57	-1,089,977.43	18.66%
Revenue Total:	1,340,000.00	1,340,000.00	119,558.53	250,022.57	-1,089,977.43	18.66%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 320 - Sanitation Dept.						
12-320-43205-000 Solid Waste Collection	1,210,000.00	1,210,000.00	107,173.20	213,540.40	996,459.60	17.65 %
12-320-46220-000 Bulky Waste Station	0.00	0.00	0.00	558.00	-558.00	0.00 %
12-320-49995-000 Transfers out	130,000.00	130,000.00	0.00	0.00	130,000.00	0.00 %
Department: 320 - Sanitation Dept. Total:	1,340,000.00	1,340,000.00	107,173.20	214,098.40	1,125,901.60	15.98%
Expense Total:	1,340,000.00	1,340,000.00	107,173.20	214,098.40	1,125,901.60	15.98%
Fund: 12 - Sanitation Fund Surplus (Deficit):	0.00	0.00	12,385.33	35,924.17	35,924.17	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 22 - Grants & Donations Fund						
Revenue						
Department: 000 - Non-departmental						
22-000-30000-000	Grant Revenue	0.00	0.00	0.00	22,727.27	22,727.27 0.00 %
22-000-31000-000	Donation Revenue	0.00	0.00	1,516.50	1,910.71	1,910.71 0.00 %
22-000-36110-000	Interest income	0.00	0.00	164.11	236.97	236.97 0.00 %
	Department: 000 - Non-departmental Total:	0.00	0.00	1,680.61	24,874.95	24,874.95 0.00%
	Revenue Total:	0.00	0.00	1,680.61	24,874.95	24,874.95 0.00%

My Budget Report

Item # 3.

For Fiscal: 2025-2026 Period Ending 12/31/25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 000 - Non-departmental						
22-000-41000-000 Donation Expense	0.00	0.00	1,580.67	1,580.67	-1,580.67	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	1,580.67	1,580.67	-1,580.67	0.00%
Expense Total:	0.00	0.00	1,580.67	1,580.67	-1,580.67	0.00%
Fund: 22 - Grants & Donations Fund Surplus (Deficit):	0.00	0.00	99.94	23,294.28	23,294.28	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 23 - Court Fund						
Revenue						
Department: 000 - Non-departmental						
23-000-35103-000	0.00	0.00	40.00	105.00	105.00	0.00 %
23-000-35104-000	0.00	0.00	0.00	101.00	101.00	0.00 %
23-000-35105-000	0.00	0.00	5.49	12.89	12.89	0.00 %
23-000-35107-000	0.00	0.00	296.75	609.14	609.14	0.00 %
23-000-35108-000	0.00	0.00	582.04	1,610.76	1,610.76	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	924.28	2,438.79	2,438.79	0.00%
Revenue Total:	0.00	0.00	924.28	2,438.79	2,438.79	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 120 - Municipal Court						
23-120-45101-000 Building Security	0.00	0.00	1,500.00	1,500.00	-1,500.00	0.00 %
23-120-45102-000 Technology	0.00	0.00	4,276.48	4,276.48	-4,276.48	0.00 %
23-120-45108-000 Consolidated Building Security and	0.00	0.00	0.00	230.00	-230.00	0.00 %
Department: 120 - Municipal Court Total:	0.00	0.00	5,776.48	6,006.48	-6,006.48	0.00%
Expense Total:	0.00	0.00	5,776.48	6,006.48	-6,006.48	0.00%
Fund: 23 - Court Fund Surplus (Deficit):	0.00	0.00	-4,852.20	-3,567.69	-3,567.69	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - Hotel / Motel Fund						
Revenue						
Department: 000 - Non-departmental						
24-000-31400-000 Hotel Occupancy Tax	0.00	0.00	0.00	6,499.85	6,499.85	0.00 %
24-000-36110-000 Interest income	0.00	0.00	2,433.88	5,002.72	5,002.72	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	2,433.88	11,502.57	11,502.57	0.00%
Revenue Total:	0.00	0.00	2,433.88	11,502.57	11,502.57	0.00%

My Budget Report

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 100 - Admin						
<u>24-100-43152-000</u> Arts and music promotion	0.00	0.00	14.60	14.60	-14.60	0.00 %
Department: 100 - Admin Total:	0.00	0.00	14.60	14.60	-14.60	0.00%
Expense Total:	0.00	0.00	14.60	14.60	-14.60	0.00%
Fund: 24 - Hotel / Motel Fund Surplus (Deficit):	0.00	0.00	2,419.28	11,487.97	11,487.97	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 25 - CLFRF Fund						
Revenue						
Department: 000 - Non-departmental						
<u>25-000-36110-000</u>						
Interest income	0.00	0.00	779.36	1,608.98	1,608.98	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	779.36	1,608.98	1,608.98	0.00%
Revenue Total:	0.00	0.00	779.36	1,608.98	1,608.98	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 342 - Water Distribution						
<u>25-342-46150-000</u> Other Improvements	0.00	0.00	78,300.00	78,300.00	-78,300.00	0.00 %
Department: 342 - Water Distribution Total:	0.00	0.00	78,300.00	78,300.00	-78,300.00	0.00%
Expense Total:	0.00	0.00	78,300.00	78,300.00	-78,300.00	0.00%
Fund: 25 - CLFRF Fund Surplus (Deficit):	0.00	0.00	-77,520.64	-76,691.02	-76,691.02	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 26 - Events						
Revenue						
Department: 000 - Non-departmental						
26-000-36110-000 Interest income	0.00	0.00	9.34	38.53	38.53	0.00 %
26-000-37201-000 Events receipts	0.00	0.00	850.00	850.00	850.00	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	859.34	888.53	888.53	0.00%
Revenue Total:	0.00	0.00	859.34	888.53	888.53	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 000 - Non-departmental						
<u>26-000-49360-000</u>						
Events disbursements	0.00	0.00	-800.00	26,400.00	-26,400.00	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	-800.00	26,400.00	-26,400.00	0.00%
Expense Total:	0.00	0.00	-800.00	26,400.00	-26,400.00	0.00%
Fund: 26 - Events Surplus (Deficit):	0.00	0.00	1,659.34	-25,511.47	-25,511.47	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 27 - Water & Sewer Impact Fees						
Revenue						
Department: 000 - Non-departmental						
27-000-36110-000 Interest income	0.00	0.00	1,017.56	1,887.51	1,887.51	0.00 %
27-000-38350-000 Water and Sewer Impact Fees	0.00	0.00	46,000.00	104,000.00	104,000.00	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	47,017.56	105,887.51	105,887.51	0.00%
Revenue Total:	0.00	0.00	47,017.56	105,887.51	105,887.51	0.00%
Fund: 27 - Water & Sewer Impact Fees Total:	0.00	0.00	47,017.56	105,887.51	105,887.51	0.00%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 30 - Public Safety Tax Note 2024						
Revenue						
Department: 000 - Non-departmental						
<u>30-000-36110-000</u>						
Interest Income	0.00	0.00	4,180.84	10,067.91	10,067.91	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	4,180.84	10,067.91	10,067.91	0.00%
Revenue Total:	0.00	0.00	4,180.84	10,067.91	10,067.91	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 220 - Fire						
<u>30-220-46232-000</u> Fire Apparatus	0.00	0.00	0.00	454,507.00	-454,507.00	0.00 %
Department: 220 - Fire Total:	0.00	0.00	0.00	454,507.00	-454,507.00	0.00%
Expense Total:	0.00	0.00	0.00	454,507.00	-454,507.00	0.00%
Fund: 30 - Public Safety Tax Note 2024 Surplus (Deficit):	0.00	0.00	4,180.84	-444,439.09	-444,439.09	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 40 - Alcove CO 2025						
Revenue						
Department: 000 - Non-departmental						
<u>40-000-36110-000</u> Interest income	0.00	0.00	40,619.53	83,924.23	83,924.23	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	40,619.53	83,924.23	83,924.23	0.00%
Revenue Total:	0.00	0.00	40,619.53	83,924.23	83,924.23	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 000 - Non-departmental						
<u>40-000-43115-000</u> Engineering Services	0.00	0.00	60,725.00	102,915.00	-102,915.00	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	60,725.00	102,915.00	-102,915.00	0.00%
Expense Total:	0.00	0.00	60,725.00	102,915.00	-102,915.00	0.00%
Fund: 40 - Alcove CO 2025 Surplus (Deficit):	0.00	0.00	-20,105.47	-18,990.77	-18,990.77	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 15

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 50 - Water & Sewer CO 2024						
Revenue						
Department: 000 - Non-departmental						
<u>50-000-36110-000</u> Interest Income	0.00	0.00	-32,860.99	-65,803.72	-65,803.72	0.00 %
Department: 000 - Non-departmental Total:	0.00	0.00	-32,860.99	-65,803.72	-65,803.72	0.00%
Revenue Total:	0.00	0.00	-32,860.99	-65,803.72	-65,803.72	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Endi Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 341 - Water Production						
<u>50-341-46150-000</u> Other Improvements	0.00	0.00	31,683.32	28,400.50	-28,400.50	0.00 %
Department: 341 - Water Production Total:	0.00	0.00	31,683.32	28,400.50	-28,400.50	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending Item # 3. 25

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 342 - Water Distribution						
<u>50-342-46150-000</u> Other Improvements	0.00	0.00	369,097.00	655,317.50	-655,317.50	0.00 %
Department: 342 - Water Distribution Total:	0.00	0.00	369,097.00	655,317.50	-655,317.50	0.00%
Expense Total:	0.00	0.00	400,780.32	683,718.00	-683,718.00	0.00%
Fund: 50 - Water & Sewer CO 2024 Surplus (Deficit):	0.00	0.00	-433,641.31	-749,521.72	-749,521.72	0.00%
Report Surplus (Deficit):	0.04	0.04	-582,828.00	-1,502,839.50	-1,502,839.54	98,750.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - General Fund	0.35	0.35	-608,633.04	-1,138,774.19	-1,138,774.54
02 - Enterprise Fund	-0.31	-0.31	512,955.01	889,826.02	889,826.33
04 - Debt Service	0.00	0.00	18,269.03	-72,379.45	-72,379.45
07 - Economic Development Corp.	0.00	0.00	-24,104.23	-49,661.00	-49,661.00
08 - PID #2	0.00	0.00	-13,608.64	9,360.23	9,360.23
09 - PID #3	0.00	0.00	651.20	916.72	916.72
12 - Sanitation Fund	0.00	0.00	12,385.33	35,924.17	35,924.17
22 - Grants & Donations Fund	0.00	0.00	99.94	23,294.28	23,294.28
23 - Court Fund	0.00	0.00	-4,852.20	-3,567.69	-3,567.69
24 - Hotel / Motel Fund	0.00	0.00	2,419.28	11,487.97	11,487.97
25 - CLFRF Fund	0.00	0.00	-77,520.64	-76,691.02	-76,691.02
26 - Events	0.00	0.00	1,659.34	-25,511.47	-25,511.47
27 - Water & Sewer Impact Fees	0.00	0.00	47,017.56	105,887.51	105,887.51
30 - Public Safety Tax Note 2024	0.00	0.00	4,180.84	-444,439.09	-444,439.09
40 - Alcove CO 2025	0.00	0.00	-20,105.47	-18,990.77	-18,990.77
50 - Water & Sewer CO 2024	0.00	0.00	-433,641.31	-749,521.72	-749,521.72
Report Surplus (Deficit):	0.04	0.04	-582,828.00	-1,502,839.50	-1,502,839.54



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council
MEETING DATE:	January 5, 2025
ITEM TITLE:	Consider and take appropriate action on recommendation and new appointment of Board of Adjustment member.
STAFF INITIATOR:	Tara Tomlinson, Director of Development Services

BACKGROUND:

Code Enforcement officers are currently addressing three new substandard structure cases that will ultimately require hearings before the Zoning Board of Adjustment (BOA). In preparation for these hearings, I reviewed the eligibility of our current BOA members. Following last year's substandard structure cases, one member requested removal from the Board, and another has since moved outside the city limits. With these two members no longer eligible to serve, the BOA is left with only four members.

To hold a hearing, at least 75% of BOA members must be present, and members cannot be elected officials. City staff has recently worked to recruit new members to ensure the Board can meet these requirements. Robert Salazar has agreed to serve on the BOA, and his application for the position is attached.

EXHIBITS:

1. Application

COUNCIL ACTION/STAFF RECOMMENDATION:

Staff recommends appointment of Robert Salazar.



APPLICATION FOR
BOARDS and COMMISSIONS

Item # 4.

Name: ROBERT SALAZAR
 Address: 602 N. 6TH ST
 City: WOLFFORTH State: TX Zip: 79382
 Phone (Home): 806-319-3804 (Office): _____
 Resident of Wolfforth since: 2012
 Are you a registered voter of Wolfforth? Yes: No: _____
 Occupation/Business Affiliation: FERGUSON ENTERPRISES
 Occupation/Business Address: 6002 42ND ST LUBBOCK, TX 79407
 Title/Position: OUTSIDE SALES - BUILDER
 Email: ROBERT.SALAZAR@FERGUSON.COM

Applying for:

- Board of Adjustment
- Economic Development Corporation
- Planning and Zoning Commission
- TIRZ #1 Board
- Water Conservation Commission
- Library Advisory Board
- PID#2 (Preston Manor)
- PID#3 (Harvest)

By executing this document, the applicant does hereby certify and affirm the truth and accuracy of the information contained herein. The applicant further authorizes the City Council, or its designee, to verify any information. The applicant agrees to release and hold harmless the City from all claims incident to the verification of information contained herein.

[Signature] 12.10.2025
 Applicant's Signature Date

Recommended by:

NOTE: This application is a public record.* Public Service opportunities are offered by the City of Wolfforth without regard to race, color, national origin, religion, sex, or disability.

Return to: citysecretary@wolfforthtx.us or City of Wolfforth c/o City Secretary, PO Box 36 Wolfforth, Texas 79382

Feel free to attach additional sheets, if necessary.

Education and/or Professional Licenses: BS TEXAS TECH UNIVERSITY

Current Municipal and Civic Organization Memberships (position and dates): _____

Previous Municipal Experience (position, location, and dates): WOLFFORTH CITY COUNCIL

What personal qualifications can you bring to this board? A CONSTRUCTION BACKGROUND AND A BACKGROUND IN BUILDING AND PLUMBING MATERIAL SALES AND APPLICATION.

What is your personal vision for the City? THAT WOLFFORTH WOULD CONTINUE TO GROW AND PROSPER IN A WAY THAT IS HEALTHY. THAT IT CONTINUES TO BE A GREAT PLACE FOR FAMILIES.

Why do you want to serve on this board? VOLUNTEER AND GIVE TIME TO THE ADVANCEMENT AND GROWTH OF OUR COMMUNITY.

Do you have a City of Wolfforth Library card? (For Library Advisory applicants only) _____

Additional relevant information: _____



AGENDA ITEM COMMENTARY

MEETING NAME:	City Council
MEETING DATE:	January 5, 2026
ITEM TITLE:	Consider and take appropriate action on Resolution 2026-001 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PARKHILL FOR THE 2026 GROUP SEALCOAT PROGRAM; AND PROVIDING AN EFFECTIVE DATE
STAFF INITIATOR:	Randy Criswell, City Manager

BACKGROUND:

Wolfforth has historically been a participant in a group sealcoat project that is organized and overseen by Parkhill Engineering. This allows for the participant cities to collectively bid a much larger sealcoating job than each of us could bid individually, thereby reducing everyone's cost. Parkhill works with us to define the project area, then they put together all bid documents, bid the project, and oversee the work. This year we've budgeted \$317,000 for sealcoating. This has been a successful arrangement and we'd recommend continued participation.

EXHIBITS:

Resolution

COUNCIL ACTION/STAFF RECOMMENDATION:

Approve resolution 2026-001, approving documents necessary for 2026 Sealcoating project.

RESOLUTION NO. 2026-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PARKHILL FOR THE 2026 GROUP SEALCOAT PROGRAM; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council desires to authorize an agreement for professional services with Parkhill for the 2026 group sealcoat program and to authorize the City Manager to execute the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS:

SECTION 1. The City Council hereby approves an agreement for professional services with Parkhill for the 2026 group sealcoat program and authorizes the City Manager to execute the contract attached to this Resolution as **Exhibit A**.

SECTION 2. This Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Wolfforth, Texas on this the 5th day of January 2026.

Charles Addington, II, Mayor

Terri Robinette, City Secretary

Agreement for Professional Services

Date	December 9, 2025	Office Location: Amarillo, TX	
Parkhill Job No	46658.25	Address	800 S. Polk St. Ste 200
Project Manager	Corky Neukam, PE		Amarillo, TX 79101
		Phone	806.376.8600

City of Wolfforth, hereinafter CLIENT, hereby engages and authorizes Parkhill (herein, "**PARKHILL**"), a corporation organized under the laws of the State of Texas, to perform the services set forth below and pursuant to the following terms and conditions.

CLIENT and PARKHILL agree as follows:

A. Client Information

Name City of Wolfforth
 Address 302 Main Street
 City Wolfforth State TX Zip 79382
 Representative Randy Criswell Phone 806.855.4120
 Owner of Property Involved City of Wolfforth

(Invoicing Information)

Email Address: rcriswell@wolfforthtx.us
 Address (if different than above) _____

B. Project Description

Project Name 2026 Group Seal Coat Client PO No. _____
 Project Address Various Locations throughout Texas
 **Location of subject Property _____
***If project does not have an address, add description of where project is located*
 City Wolfforth State TX Zip 79382
 Estimated Completion Date November 2026

PARKHILL'S Services: A description of services is described on Exhibit A attached to and made part of this Agreement (collectively, the "Services").

C. Compensation

- 1.. Basis of PARKHILL's fee
 - Time in accordance with the Hourly Rate Schedule dated 2026 (Compensation Structure attached as Exhibit B), if applicable.

D. Standard Conditions. CLIENT accepts the **Standard Conditions** (Exhibit C) attached to this Agreement and agrees that such **Standard Conditions** are incorporated into and made a part of this Agreement.

E. Counterparts. This Agreement may be executed and delivered (including by facsimile or Portable Document Format (.pdf) transmission) in several counterparts, each of which shall be fully effective as an original and all of which together shall constitute one and the same instrument. Facsimile and other electronic copies of manually or electronically signed originals shall have the same effect as manually-signed originals and shall be binding on the undersigned parties.

F. Exhibits Included:

1. Exhibit A, "Services".
2. Exhibit B, "Parkhill Hourly Rate Schedule".
3. Exhibit C, "Standard Conditions".
4. Exhibit D, "Certificates of Insurance".

Therefore, having read, understood and agreed to the foregoing, CLIENT and PARKHILL, by and through their authorized representatives, have subscribed their names hereon effective on the last day signed.

PARKHILL

CLIENT: CITY OF WOLFFORTH

Signature: 
Name: Kyle Jackson, PE
Title: Director of Transportation | Partner
Date: December 9, 2025

Signature: _____
Name: Randy Criswell
Title: City Manager
Date: _____

EXHIBIT A

Services

CLIENT: City of Wolfforth

DATE: December 9, 2025

PROJECT NAME: 2026 Group Seal Coat

Services described as:

Provide Engineering Services for the seal coating of client-indicated streets for the 2026 Group Seal Coat Program.

END OF EXHIBIT

EXHIBIT B
Parkhill

Item # 5.

Hourly Rate Schedule
January 1, 2026 through December 31, 2026

Client: City of Wolfforth

Project: 2026 Group Seal Coat Program

Agreement Date: _____

Location: Various Locations Throughout Texas

CLASSIFICATION	HOURLY RATE	CLASSIFICATION	HOURLY RATE	CLASSIFICATION	HOURLY RATE
SUPPORT STAFF I	\$70.00	PROFESSIONAL LEVEL III		PROFESSIONAL LEVEL VI	
SUPPORT STAFF II	\$81.00	Architect	\$176.00	Architect	\$274.00
SUPPORT STAFF III	\$112.00	Civil Engineer	\$213.00	Civil Engineer	\$295.00
SUPPORT STAFF IV	\$119.00	Electrical Engineer	\$204.00	Electrical Engineer	\$290.00
SUPPORT STAFF V	\$131.00	Interior Designer	\$152.00	Interior Designer	\$217.00
SUPPORT STAFF VI	\$143.00	Landscape Architect	\$164.00	Landscape Architect	\$232.00
PROFESSIONAL LEVEL I		Mechanical Engineer	\$198.00	Mechanical Engineer	\$281.00
Architect	\$143.00	Structural Engineer	\$204.00	Structural Engineer	\$263.00
Civil Engineer	\$154.00	Survey Tech	\$159.00	Professional Land Surveyor	\$245.00
Electrical Engineer	\$155.00	Other Professional	\$151.00	Other Professional	\$226.00
Interior Designer	\$132.00	PROFESSIONAL LEVEL IV		PROFESSIONAL LEVEL VII	
Landscape Architect	\$132.00	Architect	\$214.00	Architect	\$349.00
Mechanical Engineer	\$148.00	Civil Engineer	\$248.00	Civil Engineer	\$356.00
Structural Engineer	\$147.00	Electrical Engineer	\$239.00	Electrical Engineer	\$345.00
Survey Tech	\$125.00	Interior Designer	\$167.00	Interior Designer	\$298.00
Other Professional	\$130.00	Landscape Architect	\$178.00	Landscape Architect	\$298.00
		Mechanical Engineer	\$232.00	Mechanical Engineer	\$332.00
		Structural Engineer	\$236.00	Structural Engineer	\$348.00
		Survey Tech	\$193.00	Professional Land Surveyor	\$297.00
		Other Professional	\$178.00	Other Professional	\$286.00
PROFESSIONAL LEVEL II		PROFESSIONAL LEVEL V			
Architect	\$155.00	Architect	\$260.00		
Civil Engineer	\$173.00	Civil Engineer	\$294.00		
Electrical Engineer	\$176.00	Electrical Engineer	\$288.00		
Interior Designer	\$139.00	Interior Designer	\$200.00		
Landscape Architect	\$139.00	Landscape Architect	\$217.00		
Mechanical Engineer	\$170.00	Mechanical Engineer	\$278.00		
Structural Engineer	\$167.00	Structural Engineer	\$260.00		
Survey Tech	\$136.00	Professional Land Surveyor	\$219.00		
Other Professional	\$137.00	Other Professional	\$198.00		

The Schedule of Charges is incorporated into the Agreement for Services provided, effective January 1, 2026 through December 31, 2026. After December 31, 2026, invoices will reflect the Schedule of Charges currently in effect.

EXHIBIT C

STANDARD CONDITIONS: CLIENT and PARKHILL agree to and accept the following terms and conditions pursuant to and as a part of the parties' Agreement for Professional Services:

ARTICLE 1. INVOICING AND SERVICES

1.1 INVOICING

PARKHILL shall submit invoices for services rendered on a monthly basis to CLIENT. Invoiced amounts are due and payable upon presentation and shall be considered past due if not paid within thirty (30) days of the due date. Past due amounts for invoices shall bear interest at one-and-one-half (1.5) percent (or the maximum rate allowable by law, whichever is less) of the past due amount per month, which shall be calculated from the invoice due date.

Payments for services rendered by PARKHILL or for other fees or expenses required by this Agreement are due and payable, and the parties reserve all rights pursuant to Texas Government Code, Chapter 2251, commonly referred to as the Texas Prompt Payment Act. In addition, PARKHILL and CLIENT shall be entitled to any other legal and equitable remedies allowed by applicable law.

1.2 SERVICES DURING CONSTRUCTION

Except as expressly stated in the Scope of Work, PARKHILL shall not be responsible to supervise, direct or have control over the Work of CLIENT's or Property Owner's contractors, subcontractors or other service or material providers, including any designated general contractor of CLIENT or Property Owner or any subcontractors thereof (generally and collectively referred to as the "Contractors") nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractors nor for the Contractors' safety precautions or programs in connection with the Work. These above rights and responsibilities are solely those of and between CLIENT and the applicable Contractors. CLIENT agrees that PARKHILL is not responsible for the jobsite condition or on-site worker safety, except as otherwise expressly stated in the Scope of Work.

Except where prohibited by applicable law, PARKHILL shall not be responsible for any acts or omissions of the Contractors, including any subcontractor, any entity performing any portions of the Work or any agents or employees of any of them. PARKHILL does not guarantee the performance of any of the Contractors and shall not be responsible for the Contractors' failure to perform their applicable work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

As used in these Standard Conditions, the term "Contract Documents" refers to the construction plans, specifications, work schedules, work conditions and other matters between CLIENT and/or the Property Owner and their respective Contractors for the build-out or construction services relating to the Project.

PARKHILL shall not be required to sign any document, no matter by whom requested, that would result in PARKHILL having to certify, guarantee, or warrant the existence of conditions whose existence PARKHILL cannot reasonably ascertain. CLIENT agrees not to make resolution of any dispute with PARKHILL or payment of any amount due to PARKHILL contingent upon PARKHILL signing any such document.

1.3 ESTIMATES OR OPINIONS OF PROBABLE CONSTRUCTION COST

In providing estimates or opinions of probable construction cost, CLIENT understands that PARKHILL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractors' methods of pricing, and that PARKHILL's estimates or opinions of probable construction costs are made on the basis of PARKHILL's professional judgment and experience. PARKHILL makes no warranty, express or implied, that the bids or the negotiated construction cost will not vary from PARKHILL's estimates or opinions of probable construction cost.

1.4 HAZARDOUS MATERIALS

As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the project site.

Both parties acknowledge that PARKHILL's scope of services does not include any services related to the presence of any hazardous or toxic materials. If PARKHILL or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to PARKHILL that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of PARKHILL's services, PARKHILL may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or Contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.

1.5 ACCESSIBILITY

CLIENT acknowledges that the requirements of the Americans with Disabilities Act, as amended (ADA), and other federal, state and local accessibility laws, rules, codes, ordinances, and regulations will be subject to various and possibly contradictory interpretations. CLIENT further acknowledges that the ADA is a Civil Rights law and not a building code, and does not use prescriptive language. PARKHILL, therefore, will use its reasonable professional efforts and judgment to interpret applicable accessibility requirements in effect as of the date of the execution of this Agreement, and as they apply to the Project. PARKHILL, however, cannot and does not warrant or guarantee that CLIENT's Project will comply with all interpretations of the accessibility requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project.

CLIENT and PARKHILL understand that, unless exempted by applicable law, the Project must be submitted to the Texas Department of Licensing and Regulations (TDLR) – Elimination of Architectural Barriers (EAB) Division for plan review for compliance with Texas Accessibility Standards (TAS) requirements. PARKHILL will include in the design of the Project all changes that are the result of the TDLR plan review. After construction of the Project, TDLR requires an inspection of the Project for compliance confirmation. However, PARKHILL cannot and does not warrant or guarantee that different rules and/or interpretation may be applied to CLIENT's Project at the time of the final TDLR inspection. Compliance with changes required by the TDLR final inspection that were not mentioned in the TDLR plan review may be required, and any additional services to be performed by PARKHILL in order to meet or address those requirements will be charged to and payable by CLIENT.

1.6 STANDARD OF CARE BY PARKHILL AND LIMITED WARRANTY

In providing services under this Agreement, PARKHILL shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect, as the case may be. OTHERWISE, PARKHILL MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AS TO ITS PROFESSIONAL SERVICES RENDERED UNDER THIS AGREEMENT, AND ALL OTHER EXPRESS OR IMPLIED WARRANTIES ARE EXPRESSLY DISCLAIMED.

CLIENT shall be responsible for all requirements and instructions that it provides to PARKHILL pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information provided by CLIENT to PARKHILL. PARKHILL may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or providing services under this Agreement, subject to any express limitations or reservations applicable to the

provided items.

1.7 CLIENT RESPONSIBILITIES

CLIENT will provide PARKHILL with reasonable access to the work site. Unless specifically included in PARKHILL's Scope of Work, CLIENT will, at CLIENT's expense, apply for and obtain applicable permits in a timely manner, provide all legal services in connection with the Project, and provide environmental impact reports and energy assessments, if and as needed or appropriate for PARKHILL's services. CLIENT shall pay the costs of checking and inspection fees, zoning application fees, soils engineering fees, testing fees, surveying fees, and all other fees, permits, bond premiums, and all other charges not specifically covered by the terms of this Agreement. Any such fee or expense approved by CLIENT and that is paid for by PARKHILL shall be included in PARKHILL's invoice for amounts payable by CLIENT, and PARKHILL may require advance payment before incurring the fee or expense.

1.8 OWNERSHIP OF DOCUMENTS AND DIGITAL DATA

All reports, drawings, specifications, computer files, field data, notes, data on any form of digital data, and other records or documents prepared by PARKHILL are deemed instruments of service (collectively the "Instruments of Service") and shall remain the property of PARKHILL. PARKHILL shall retain a common law, statutory and other reserved rights, including copyrights, in and to all Instruments of Service and any derivative works thereof relating to the Project.

PARKHILL grants to CLIENT a nonexclusive, limited license to reproduce or use PARKHILL's Instruments of Service solely for the purpose of constructing, effecting, making improvements to, using and maintaining the Project; provided, however, this grant is made with the express understanding that PARKHILL shall have been paid in full for the Services rendered hereunder. CLIENT shall not use the Instruments of Service for other projects without prior written agreement of PARKHILL. CLIENT understands that the unauthorized use of Instruments of Service is prohibited, will be deemed a material breach of this Agreement and may result in liability and other adverse consequences to CLIENT. ANY UNAUTHORIZED USE OF THE INSTRUMENTS OF SERVICE SHALL BE AT CLIENT'S OR SUCH OTHER USER'S SOLE RISK AND WITHOUT LIABILITY TO PARKHILL.

1.9 UNAUTHORIZED USE OF INSTRUMENTS OF SERVICE

Not Used.

1.10 DELIVERY OF DIGITAL DATA

In accepting and utilizing any form of digital data generated and furnished by PARKHILL, CLIENT agrees that all such digital data are Instruments of Service of PARKHILL. CLIENT is aware that differences may exist between the digital data delivered and the printed hard-copy Contract Documents. In the event of a conflict between the original signed Contract Documents prepared by PARKHILL and digital data, the original signed and sealed hard-copy Contract Documents shall govern.

Digital data created by PARKHILL through the application of software licensed for the sole and exclusive use by PARKHILL will be furnished to CLIENT in read-only format. CLIENT is responsible to obtain and maintain, at CLIENT's expense, software licenses as appropriate for the use of digital data provided by PARKHILL.

Under no circumstances shall delivery of digital data for use by CLIENT be deemed a sale by PARKHILL, and PARKHILL makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall PARKHILL be liable for indirect or consequential damages as a result of CLIENT's use or reuse of the digital data.

ARTICLE 2. GENERAL PROVISIONS

2.1 APPLICABLE LAW

This Agreement shall be interpreted and enforced according to the laws of the State of Texas, without regard to conflict of laws principles.

See [Tex. Bus. & Com. Code § 272.001](#)

PRECEDENCE OF CONDITIONS

Should any conflict exist between the terms herein and the terms of any purchase order or confirmation issued by CLIENT, the terms of these Standard Conditions shall prevail, unless otherwise agreed in writing by the parties with specific reference to the applicable provision of these Standard Conditions that is intended to be modified.

2.2 ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party (unless such assignment without consent is mandated by law), and any assignment without such written consent shall be void. Notwithstanding the foregoing, PARKHILL is expressly permitted to subcontract or assign portions of the Work or services to subconsultants that PARKHILL may select, provided that PARKHILL shall remain responsible for the Work assigned to and performed by such subconsultants. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

2.3 AMENDMENTS

This Agreement may be amended only by a written instrument, signed by both CLIENT and PARKHILL, which expressly refers to this Agreement.

2.4 DELAYS

CLIENT agrees that PARKHILL is not responsible for damages arising directly or indirectly from any delays for causes beyond PARKHILL's reasonable control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; epidemics or pandemics (including the 2019 Novel Coronavirus or COVID-19, including any on-going or re-occurring effects of same); World Health Organization alerts; declarations of a state of emergency or similar orders issued by local, state or federal government officials; fires, riots, war or other emergencies; failure of any government agency to act in timely manner; failure of performance by CLIENT or CLIENT's Contractors or consultants; discovery of any hazardous substances or differing site conditions; or any other similar or dissimilar cause beyond PARKHILL's reasonable control.

In addition, if the delays resulting from any such causes increase the cost or time required by PARKHILL to perform its services in an orderly and efficient manner, PARKHILL shall be entitled to a reasonable adjustment in schedule and compensation.

2.5 INSURANCE

PARKHILL agrees to provide Professional Liability Insurance and General Liability Insurance during the scope of the services provided for this Project and for a period of 3 years after the completion of services.

2.6 MERGER, WAIVER, SURVIVAL AND SEVERABILITY

Except for amendments approved as required by this Agreement, this Agreement constitutes the entire and integrated agreement between the parties hereto and with regard to the same subject matter and

supersedes all prior negotiations, representations and/or agreements, written or oral relating to the same subject matter.

One or more waiver of any term, condition or other provision of this agreement by either party shall not be construed as a waiver of a subsequent breach of the same or any other provisions. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

The parties further intend as follows: (a) if any provision of this Agreement is held to be unenforceable, that provision will be modified to the minimum extent necessary to make it enforceable, unless that modification is not permitted by applicable law, in which case that provision will be disregarded; (b) if an unenforceable provision is modified or disregarded according to this section, then the rest of the Agreement will remain in effect as written; and (c) any unenforceable provision will remain as written in any circumstances other than those in which the provision is held to be unenforceable.

2.7 TERMINATION AND SUSPENSION

CLIENT may terminate this Agreement for CLIENT's convenience and without cause upon giving PARKHILL not less than seven calendar days' written notice.

PARKHILL may terminate this Agreement, or may suspend Services, upon giving CLIENT not less than seven calendar days' written notice following CLIENT's failure to make timely payment owed to PARKHILL as provided by this Agreement.

In addition, either party may terminate this Agreement for cause upon giving the other party not less than seven calendar days' written notice for any of the following "for cause" reasons:

1. Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party, provided that, except where the failure to perform regards CLIENT's payment obligations, the non-performing party is given written notice and description of the failure in question and a reasonable opportunity to cure of at least 10 but no more than 30 days, and the non-performing party cures the matter within the reasonable cure period;
2. Unauthorized assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
3. Suspension of PARKHILL's services by CLIENT for more than 90 calendar days, consecutive or in aggregate;
4. Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

PARKHILL shall have no liability to CLIENT on account of PARKHILL's termination of this Agreement for any of the reasons listed in subsections 2.8.1., 2.8.2., 2.8.3., or 2.8.4. above.

In the event of termination of this Agreement by either party, CLIENT shall, within 15 calendar days of the termination date, pay PARKHILL for all services rendered and all reimbursable costs incurred by PARKHILL up to the date of termination, in accordance with the payment provisions of this Agreement.

The terminating party shall set the effective date of termination at a time sufficient (up to 30 days later than otherwise provided) to allow PARKHILL to demobilize personnel and equipment from the Project, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

2.8 LIMITATION OF LIABILITY

NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, AND TO THE FULLEST EXTENT PERMITTED BY LAW, NEITHER CLIENT NOR PARKHILL, THEIR RESPECTIVE

OFFICERS, DIRECTORS, PARTNERS, EMPLOYEES OR AGENTS, CONTRACTORS OR SUBCONSULTANTS SHALL BE LIABLE TO THE OTHER OR SHALL MAKE ANY CLAIM FOR ANY INCIDENTAL, INDIRECT, PUNITIVE OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR CONNECTED IN ANY WAY TO THE PROJECT OR THIS AGREEMENT. THIS MUTUAL LIMITATION OF LIABILITY SHALL INCLUDE ALL SUCH DAMAGES THAT EITHER PARTY MAY HAVE INCURRED FROM ANY CAUSE, INCLUDING NEGLIGENCE, STRICT LIABILITY, BREACH OF CONTRACT AND BREACH OF STRICT OR IMPLIED WARRANTY.

2.9 THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either CLIENT or PARKHILL. PARKHILL's services under this Agreement are being performed solely for CLIENT's benefit, and there are no third-party beneficiaries of PARKHILL's services.

2.10 MAINTENANCE, WEAR AND TEAR

Both CLIENT and PARKHILL acknowledge that CLIENT, and only CLIENT, is responsible for maintenance, wear and tear on the project upon substantial completion. CLIENT is responsible for providing routine inspections and maintenance of the project to maintain a safe, functional and weather tight facility. Should CLIENT fail to provide routine inspections and maintenance, and damage occur to the project, PARKHILL is not responsible for any such resultant damage.

ARTICLE 3. DISPUTE RESOLUTION, BETTERMENT, AND COMMUNICATIONS

3.1 DISPUTE RESOLUTION

PARKHILL and CLIENT agree to negotiate all disputes between them in good faith for a minimum of 30 days from the date of notice. Should such negotiations fail, PARKHILL and CLIENT agree that any dispute between their arising out of, or relating to, this Agreement shall be submitted to non-binding mediation prior to the filing of any lawsuit or arbitration proceeding relating to the dispute, unless the parties mutually agree otherwise in writing.

The mediation shall be conducted remotely and by electronic video conference means, unless the parties agree in writing to mediate in person at a mutually agreeable location. The parties agree that conducting mediation by remote means shall constitute a mediation in the state where the Project is located, provided that each of the parties shall have one representative participating in the mediation while the representative is situated in the state where the Project is located. Each party shall assume its own costs associated with the mediation. The mediator's compensation and expenses and any administrative fees or costs associated with the mediation proceeding shall be borne equally by the parties, unless otherwise agreed in writing.

Notwithstanding the foregoing, none of the above Dispute Resolution processes shall prevent or deter a party from protecting or acting upon lien rights, or from seeking immediate, emergency or injunctive relief from a court of competent jurisdiction and as may be available at law or in equity.

3.2 BETTERMENT

If, due to an error or an omission by PARKHILL, any required item or component of the project is omitted from the Construction Documents, PARKHILL shall not be responsible for paying the cost to add such item or component to the extent that such item or component and the cost of same would have been otherwise necessary to the project or otherwise add value or betterment to the project.

3.3 NOTICES

All notices provided for in this Agreement shall be in writing. Any notices that are submitted by email exchanged between the parties' authorized representatives may be effective upon proof of receipt and delivery records. Each of the parties agrees to reasonably confirm receipt of notices submitted by the other party. Otherwise, all notices provided for in this Agreement shall be in writing and shall be hand

delivered, mailed by certified mail, return receipt requested or sent by recognized overnight courier service to the parties at each of their respective representatives noted below, unless otherwise changed upon written notice:

PARKHILL: Corky Neukam, PE, 800 South Polk Street, STE 200, Amarillo, TX 79101, 806.378.8612, cneukam@parkhill.com

(Representative name, physical and mailing address, phone, and email)

CLIENT: Randy Criswell, 302 Main Street, Wolfforth, TX 79382, 806.548.6646, rcriswell@wolfforthtx.us

(Representative name, physical and mailing address, phone, and email)

3.4 ELECTRONIC SIGNATURES

In accordance with applicable law, including the applicable Uniform Electronic Transactions Act, CLIENT and PARKHILL agree that electronic signatures (such as e-mail or electronically-typed signatures) of the parties' authorized representatives to this Agreement and Standard Conditions or to later consents or approvals associated herewith shall constitute the valid signature of the party for purposes of obtaining agreements, consents or other matters prescribed by the Agreement.

END OF EXHIBIT

INTERLOCAL AGREEMENT FOR LOCAL GOVERNMENT 2026 SEAL COATING PROGRAM

This Agreement is entered into by each of the governmental entities (hereinafter individually a "Participant" or collectively, "Participants") whose signature is appended hereto as well as each additional Participant who may hereafter consent, by separate acknowledgement, to be bound by the terms of this Agreement. In addition, the professional services firm of Parkhill, Smith & Cooper, Inc. d/b/a Parkhill ("Parkhill") is a party hereto as purchasing agent for each of the Participant in accordance with the terms hereof.

RECITALS

WHEREAS, this Agreement is executed pursuant to Texas Government Code, Chapter 791, the Texas Interlocal Cooperation Act and shall be subject to approval of each Participant by appropriate resolution approved by the applicable Participant's governing body;

WHEREAS, the purpose of the Interlocal Cooperation Act is to increase the efficiency and effectiveness of local governments within and outside of the State of Texas by authorizing them to contract, to the greatest possible extent, with one another; and

WHEREAS, an interlocal contract may be entered into to provide a governmental function or service that each party to the contract is authorized to perform individually, including for the purchase of goods and services, and with respect to this Agreement, each of the Participants desire to collaborate with respect to the joint bidding and engineering management of and for street improvement projects engaged separately by each of the Participants.

THEREFORE, Recitals above considered, each Participant and Parkhill agree as follows:

1. Term.

This Agreement shall extend through the 2026 seal coating season and for so long thereafter as may be necessary to complete the 2026 seal coating program in a manner satisfactory to the individual Participants.

2. Seal Coating Bid Process.

Each Participant agrees to jointly bid their individual seal coating programs for the 2026 seal coating season and to coordinate the bidding process in order to take advantage of economies of scale and to eliminate repetitive efforts by each of the Participants. Each Participant agrees to be bound by the bid specifications attached to this Agreement or otherwise provided by Parkhill to each Participant with reference to this Agreement. Each Participant agrees that the lowest responsible bid received, as approved and determined by Parkhill pursuant to the bid process, shall be accepted by Participants for their respective 2026 seal coating programs.

3. Joint Bid Process.

Each Participant agrees that Parkhill will serve as the purchasing agent for each of the Participants in all matters relating to the bidding of the seal coat program and the management of the program once the bidding has been completed. Each Participant agrees to be bound by the fee schedule submitted by Parkhill and approved by each of the Participants pursuant to this Agreement. If a Participant has entered into a separate Professional Services Agreement with Parkhill or other service provider for services in regard to the implementation, construction and management of a Participant's seal coating program, this Agreement does not affect such Professional Services Agreement.

4. Communication.

Parkhill will keep the individual Participants informed as to the progress of the bidding process and following the awarding of the bids shall coordinate the seal coat program with respect to each Participant's needs and seal coat program implementation plans disclosed to Parkhill.

5. Payment.

Each Participant agrees to pay, and to be solely responsible for paying the cost of the respective Participant's portion of the seal coat program, goods or services purchased in regard to the bidding process described herein.

Payment must be made by each Participant within thirty (30) days of completion of its portion of the program, and payments must be made from current revenues available to the paying Participant and budgeted by Participant for 2026 expenditures.

In the event the governing body of a Participant shall fail to appropriate funds to participate in the seal coat program in the 2026 budget, then this Agreement shall terminate as to such Participant on the last day of the fiscal year preceding the year for which appropriation is not made. Each Participant shall promptly inform Parkhill of any budget approvals or disapprovals so that Parkhill, as purchasing agent hereunder, may evaluate and apply such financial matters in the bidding process applicable to the purchasing matters for the 2026 seal coating program pursuant to bidding schedules provided by Parkhill to each Participant.

6. Force Majeure.

In the event any Participant or Parkhill shall be rendered unable to carry out its obligation under this Agreement in whole or in part as a result of a Force Majeure Event, and if the applicable party shall give notice and describe in detail the nature of the occurrence of a Force Majeure Event, then the obligation of such party giving such notice, so far as it is affected by such Force Majeure Event shall be suspended during the continuance of the inability then claimed, but for no longer period. The affected party shall use its best efforts to endeavor to overcome such inability with all reasonable dispatch. The term "Force Majeure Event" means strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; epidemics or pandemic (including the 2019 Novel Corona Virus or COVID-19, including any variants of same); World Health Organization alerts; declarations of states of emergency or similar orders issued by local, state or federal government officials; fires; riots; war or other emergencies; discovery of any hazardous substances or other similar or dissimilar cause beyond a Participant's or Parkhill's reasonable control.

7. Modification.

This Agreement may be amended only with the consent of the governing bodies of each of the Participants through appropriate written resolutions, executed and delivered to and among the Participants. In the event any such amendment materially alters Parkhill's responsibilities hereunder, Parkhill shall have the right to terminate its status as purchasing agent hereunder.

8. Construction.

This Agreement is intended to express the mutual intent of the Participants and Parkhill, as purchasing agent for Participants, and, irrespective of the identity of the Participant preparing this Agreement or any document or instrument referred to herein, no rule of strict construction against the party preparing the document shall be applied.

9. Severability.

In the event any portion of this Agreement shall be declared to be invalid or unenforceable for any reason, such finding shall not affect the validity of the balance of this agreement.

10. Entire Agreement.

This Agreement constitutes the entire agreement between the Participants collaborating hereby with respect to the seal coating program and Parkhill's services as purchasing agent for Participants. For clarity, this Agreement shall be a part of, but shall not alter or amend any Professional Services Agreement entered into by and between a Participant and Parkhill or other service provider for services in regard to the implementation, construction and management of a Participant's seal coating program. This Agreement supersedes any and all prior or contemporaneous agreements or understandings, whether written or oral with respect to the collaboration hereunder pursuant to Texas Government Code, Chapter 791, the Texas Interlocal Cooperation Act. No verbal agreement or conversation with any officer, agent or employee of a Participant either before or after execution of the Agreement shall affect or modify any of the terms or obligations contained in this Agreement.

11. Additional Parties.

Each of the original signatories to this Agreement consents to the ratification of this Agreement by addition governmental Participants so long as each additional Participant agrees to be bound by the terms and conditions of this Agreement to the same extent as the original signatories.

12. Venue

The laws under which a Participant is organized as a form of local government shall apply to that Participant's participation and performance under this Agreement. Venue for any lawsuit or cause of action arising from this Agreement between a Participant and Parkhill shall lie exclusively in a court of competent jurisdiction in Lubbock County, Texas or in the county in which the applicable Participant exists as a local governmental entity.

13. Effective Date.

This Agreement shall be effective as to each of the signatories on the date of the final execution of their respective resolutions adopting this Agreement.

THEREFORE, the undersigned Participant and Parkhill, by and through their authorized representatives, have subscribed their names hereon effective with the **Interlocal Agreement for Local Government 2026 Seal Coating Program** made the basis hereof.

PARTICIPANT: CITY OF WOLFFORTH

By: _____

Name: Randy Criswell

Title: City Manager

Date: _____

PARKHILL, SMITH & COOPER, INC. d/b/a PARKHILL

By:  _____

Name: Kyle Jackson, PE

Title: Director of Transportation | Partner

Date: December 9, 2025



Item # 5.

December 9, 2025

Randy Criswell
City of Wolfforth
302 Main Street
Wolfforth, TX 79382

RE: Legal and Insurance Advice
2026 Group Seal Coat
Various Locations throughout Texas

Dear Mr. Criswell:

In this ever-changing world, our insurers have asked us to clarify and limit advice that we provide concerning insurance and legal matters on your upcoming construction project. Therefore, in order to help with streamlining, simplifying, and getting a head start on the procurement process, we hope that you will find the following standard form documents helpful. Although Parkhill does not provide legal or insurance advice. Parkhill will provide and edit the following standard form EJCDC documents, Agreement Between Owner and Contractor for Construction Contract (00 52 20), Supplementary Conditions of the Contract for Construction (00 73 14), and General Conditions of the Construction Contract (00 72 00). Parkhill has pre-edited these standard form documents based solely on documents that are prevalent in the engineering industry. These edited form documents will still require input and direction from your legal and insurance counsel, and Parkhill does not represent that they are complete, appropriately edited for your project, acceptable to your governing body, or that they will achieve any desired result.

We recommend careful review of these form documents with your insurance and legal advisers. Parkhill does not authorize reliance on these form documents as a substitute for legal or insurance advice. Any such reliance is unreasonable, unwarranted, and expressly disclaimed.

Parkhill will be happy to incorporate all your edits and remarks you request for these form documents. Parkhill's doing so is a courtesy to you and solely at your direction. However, these documents cannot be included in the Project Manual for bidding purposes or edited for award of the Project until we have receipt of this executed acknowledgement letter.

We regret having to send our clients these types of notices and greatly appreciate the opportunity that you have granted us in helping you **Build Community**. We look forward to celebrating the completion of the construction phase of your project.

Sincerely,

PARKHILL

CITY OF WOLFFORTH

By Roy C. Neukam PE
Corky Neukam, PE
Project Manager | Civil

Acknowledged By: _____

Printed Name: Randy Criswell

Title: City Manager

Date: _____

RCN/pg

AGENDA ITEM COMMENTARY



MEETING NAME: City Council
MEETING DATE: January 5th 2026
ITEM TITLE: Consider and take appropriate action on Payment Request #13 from Landmark Structures for the Alcove EST Construction
STAFF INITIATOR: Randy Hall

BACKGROUND:

Council, work completed by Landmark this Pay Request includes installation of Light Poles, site and directional (Tank) Lights, mount FAA (Red) light fixture on top, removal of construction fence, continued lot clean up, and installation of backup generator. Anticipated work to be performed next pay request include, installation of man door, pad prep (clean up spoils) and leveling, install perimeter fence, install iron gate, operator, and hydroseed the property.

Landmark Structures Pay Request #13 has been received and is Attached as an exhibit to this item.

The Breakdown is as Follows:

- a. Original Contract Amount: \$4,852,000.00
 - b. Work Performed this Pay Request: \$154,622.00
 - c. Materials Stored: \$0.00
 - d. Total Work Performed + Materials Stored: \$4,645,429.00
 - e. Retainage: \$232,271.45
 - f. Paid Previous Applications: \$4,266,266.65
- Amount Due: (d-e-f) \$146,890.90

EXHIBITS:

Landmark Structures Pay Request #13 for The Alcove EST Construction.

Progress Photos

COUNCIL ACTION/STAFF RECOMMENDATION:

Staff recommend payment as requested.

Item # 6.

TO OWNER/CLIENT:

City of Wolfforth, Texas
302 Main St.
Wolfforth, Texas 79382

PROJECT:

1854 - 1854 Wolfforth TX - 0.5 MG CET
10408 Alcove Ave.
Wolfforth, Texas 79382

APPLICATION NO: 13

INVOICE NO: 13

PERIOD: 11/26/25 - 12/25/25

OWNER'S CONTRACT NO:

CONTRACT DATE:

FROM CONTRACTOR:

Landmark Structures
3120 Sabre Dr. Suite 350
Southlake, Texas 76092

VIA ARCHITECT/ENGINEER:

Marcus Michalewicz, P.E. (Kimley Horn)
4411 98th Street, Ste. 300
Lubbock, Texas 79424

CONTRACT FOR: 1854 Wolfforth TX - 0.5 MG CET Prime Contract

CONTRACTOR'S APPLICATION FOR PAYMENT

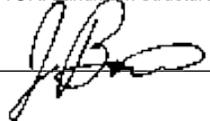
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$4,852,000.00
2. Net change by change orders	\$77,004.00
3. Contract Sum to date (Line 1 ± 2)	\$4,929,004.00
4. Total completed and stored to date (Column G on detail sheet)	\$4,645,429.00
5. Retainage:	
a. 5.00% of completed work	\$232,271.45
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$232,271.45
6. Total earned less retainage (Line 4 less Line 5 Total)	\$4,413,157.55
7. Less previous certificates for payment (Line 6 from prior certificate)	\$4,266,266.65
8. Current payment due:	\$146,890.90
9. Balance to finish, including retainage (Line 3 less Line 6)	\$515,846.45

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$77,004.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$77,004.00	\$0.00
Net change by change orders:	\$77,004.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Landmark Structures

By:  Date: 12/18/2025

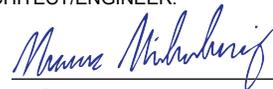
ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$146,890.90

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By:  Date: 12/18/2025

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 13

APPLICATION DATE: 12/25/2025

PERIOD: 11/26/25 - 12/25/25

Item # 6.

Contract Lines

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE				D WORK COMPLETED		G TOTAL COMPLETE		H BALANCE TO FINISH (C - G)	I RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD	% COMPLETE			
									TOTAL COMPLETE		
1	1.01 Bonds and Insurance	LS	1.0	\$140,900.00	\$140,900.00	\$140,900.00	\$0.00	\$140,900.00	100.00%	\$0.00	\$7,045.00
2	1.02 Engineering - Elevated Tank - Steel Tank	LS	1.0	\$96,500.00	\$96,500.00	\$96,500.00	\$0.00	\$96,500.00	100.00%	\$0.00	\$4,825.00
3	1.03 Engineering - Elevated Tank - Foundation / Basis	LS	1.0	\$90,700.00	\$90,700.00	\$90,700.00	\$0.00	\$90,700.00	100.00%	\$0.00	\$4,535.00
4	1.04 Engineering - Elevated Tank - Pedestal	LS	1.0	\$88,900.00	\$88,900.00	\$88,900.00	\$0.00	\$88,900.00	100.00%	\$0.00	\$4,445.00
5	1.07 Mobilize	LS	1.0	\$193,500.00	\$193,500.00	\$135,450.00	\$58,050.00	\$193,500.00	100.00%	\$0.00	\$9,675.00
6	1.09 Commissioning & Startup	LS	1.0	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00	100.00%	\$0.00	\$225.00
7	2.01 Erosion Control	LS	1.0	\$12,600.00	\$12,600.00	\$12,600.00	\$0.00	\$12,600.00	100.00%	\$0.00	\$630.00
8	2.02 Clearing /Grading/ Access road	LS	1.0	\$189,900.00	\$189,900.00	\$189,900.00	\$0.00	\$189,900.00	100.00%	\$0.00	\$9,495.00
9	2.04 Temporary Fence	LS	1.0	\$16,700.00	\$16,700.00	\$16,700.00	\$0.00	\$16,700.00	100.00%	\$0.00	\$835.00
10	2.06 Initial Site /Tank Surveying	LS	1.0	\$8,700.00	\$8,700.00	\$8,700.00	\$0.00	\$8,700.00	100.00%	\$0.00	\$435.00
11	3.03 Foundation - Excavation	LS	1.0	\$79,500.00	\$79,500.00	\$79,500.00	\$0.00	\$79,500.00	100.00%	\$0.00	\$3,975.00
12	3.05 Foundation - Spread Foundation	LS	1.0	\$166,600.00	\$166,600.00	\$166,600.00	\$0.00	\$166,600.00	100.00%	\$0.00	\$8,330.00
13	3.06 Foundation - Backfill Exterior	LS	1.0	\$29,600.00	\$29,600.00	\$29,600.00	\$0.00	\$29,600.00	100.00%	\$0.00	\$1,480.00
14	4.01 Concrete Pedestal - Lifts 1 / Crane / Scaffold	LS	1.0	\$300,700.00	\$300,700.00	\$300,700.00	\$0.00	\$300,700.00	100.00%	\$0.00	\$15,035.00
15	4.02 Concrete Pedestal - Lifts 2-3	PC	2.0	\$177,900.00	\$355,800.00	\$355,800.00	\$0.00	\$355,800.00	100.00%	\$0.00	\$17,790.00
16	4.03 Concrete Pedestal - Remaining Lifts 4-15	PC	12.0	\$56,900.00	\$682,800.00	\$682,800.00	\$0.00	\$682,800.00	100.00%	\$0.00	\$34,140.00
17	4.04 Concrete Pedestal - Tank Floor	LS	1.0	\$167,400.00	\$167,400.00	\$167,400.00	\$0.00	\$167,400.00	100.00%	\$0.00	\$8,370.00
18	4.05 Backfill Interior	LS	1.0	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	\$3,200.00	100.00%	\$0.00	\$160.00
19	5.01 Steel Tank - Materials - Plate/ Fabrication	LS	1.0	\$316,500.00	\$316,500.00	\$316,500.00	\$0.00	\$316,500.00	100.00%	\$0.00	\$15,825.00
20	5.03 Steel Tank - Erect - Ring Beam	LS	1.0	\$40,400.00	\$40,400.00	\$40,400.00	\$0.00	\$40,400.00	100.00%	\$0.00	\$2,020.00
21	5.04 Steel Tank - Erect - Cone	LS	1.0	\$130,200.00	\$130,200.00	\$130,200.00	\$0.00	\$130,200.00	100.00%	\$0.00	\$6,510.00
22	5.05 Steel Tank - Erect - Vertical Shell	LS	1.0	\$82,700.00	\$82,700.00	\$82,700.00	\$0.00	\$82,700.00	100.00%	\$0.00	\$4,135.00
23	5.07 Steel Tank - Appurtenances	LS	1.0	\$45,700.00	\$45,700.00	\$45,700.00	\$0.00	\$45,700.00	100.00%	\$0.00	\$2,285.00
24	5.08 Steel Tank - Erect - Hoist	LS	1.0	\$30,800.00	\$30,800.00	\$30,800.00	\$0.00	\$30,800.00	100.00%	\$0.00	\$1,540.00
25	5.09 Steel Tank - Erect - Floor	LS	1.0	\$3,400.00	\$3,400.00	\$3,400.00	\$0.00	\$3,400.00	100.00%	\$0.00	\$170.00
26	5.10 Steel Tank - Erect - Roof	LS	1.0	\$94,600.00	\$94,600.00	\$94,600.00	\$0.00	\$94,600.00	100.00%	\$0.00	\$4,730.00
27	6.03 Steel Tank - Field Coating - Ground Phase	LS	1.0	\$120,300.00	\$120,300.00	\$120,300.00	\$0.00	\$120,300.00	100.00%	\$0.00	\$6,015.00
28	6.04 Steel Tank - Field Coating - Air Phase	LS	1.0	\$80,200.00	\$80,200.00	\$80,200.00	\$0.00	\$80,200.00	100.00%	\$0.00	\$4,010.00
29	6.10 Concrete Pedestal - Blast	LS	1.0	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00	100.00%	\$0.00	\$225.00
30	7.01 Mechanical - Base - Piping	LS	1.0	\$37,400.00	\$37,400.00	\$37,400.00	\$0.00	\$37,400.00	100.00%	\$0.00	\$1,870.00
31	7.02 Mechanical - Pedestal - Riser Piping	LS	1.0	\$113,800.00	\$113,800.00	\$113,800.00	\$0.00	\$113,800.00	100.00%	\$0.00	\$5,690.00
32	7.04 Mechanical - Chamber - Valves / Piping	LS	1.0	\$76,500.00	\$76,500.00	\$76,500.00	\$0.00	\$76,500.00	100.00%	\$0.00	\$3,825.00
33	7.05 Mechanical - Chamber - Plumbing	LS	1.0	\$15,900.00	\$15,900.00	\$15,900.00	\$0.00	\$15,900.00	100.00%	\$0.00	\$795.00
34	8.01 Concrete Pedestal - Ladders / Landings	LS	1.0	\$78,400.00	\$78,400.00	\$78,400.00	\$0.00	\$78,400.00	100.00%	\$0.00	\$3,920.00
35	8.02 Steel Tank - Hatches / Vents	LS	1.0	\$11,900.00	\$11,900.00	\$11,900.00	\$0.00	\$11,900.00	100.00%	\$0.00	\$595.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE				D WORK COMPLETED		E		G		H	Item # 6.
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD	TOTAL COMPLETE	% COMPLETE	BALANCE TO FINISH (C - G)	RETAINAGE		
36	8.03 Antenna and Cable Supports	LS	1.0	\$4,400.00	\$4,400.00	\$4,400.00	\$0.00	\$4,400.00	100.00%	\$0.00	\$220.00		
37	8.04 Mixing System	LS	1.0	\$18,100.00	\$18,100.00	\$18,100.00	\$0.00	\$18,100.00	100.00%	\$0.00	\$905.00		
38	9.01 Slab on Grade	LS	1.0	\$8,400.00	\$8,400.00	\$8,400.00	\$0.00	\$8,400.00	100.00%	\$0.00	\$420.00		
39	9.04 Doors	LS	1.0	\$18,300.00	\$18,300.00	\$13,725.00	\$0.00	\$13,725.00	75.00%	\$4,575.00	\$686.25		
40	10.04 Electrical / SCADA	LS	1.0	\$366,000.00	\$366,000.00	\$292,800.00	\$73,200.00	\$366,000.00	100.00%	\$0.00	\$18,300.00		
41	10.05 Lightning Protection/ Ground Conductors	LS	1.0	\$4,400.00	\$4,400.00	\$4,400.00	\$0.00	\$4,400.00	100.00%	\$0.00	\$220.00		
42	10.06 Cathodic Protection	LS	1.0	\$35,300.00	\$35,300.00	\$35,300.00	\$0.00	\$35,300.00	100.00%	\$0.00	\$1,765.00		
43	11.01 Watermain	LS	1.0	\$174,700.00	\$174,700.00	\$174,700.00	\$0.00	\$174,700.00	100.00%	\$0.00	\$8,735.00		
44	12.01 Concrete / Asphalt Paving	LS	1.0	\$23,600.00	\$23,600.00	\$18,880.00	\$4,720.00	\$23,600.00	100.00%	\$0.00	\$1,180.00		
45	12.02 Fence and Gates	LS	1.0	\$97,800.00	\$97,800.00	\$0.00	\$0.00	\$0.00	0.00%	\$97,800.00	\$0.00		
46	12.03 Seed / Sod / Hydromulch	LS	1.0	\$32,200.00	\$32,200.00	\$0.00	\$0.00	\$0.00	0.00%	\$32,200.00	\$0.00		
47	12.05 Splash Pad/ Gen Pad/ Bollards	LS	1.0	\$7,100.00	\$7,100.00	\$7,100.00	\$0.00	\$7,100.00	100.00%	\$0.00	\$355.00		
48	13.01 Bid Item 2 Trench Safety	LS	1.0	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	100.00%	\$0.00	\$50.00		
49	13.02 Bid Item 3 Tank Demo 1	LS	1.0	\$74,500.00	\$74,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$74,500.00	\$0.00		
50	13.03 Bid Item 4 Tank Demo 2	LS	1.0	\$74,500.00	\$74,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$74,500.00	\$0.00		
TOTALS:						\$4,852,000.00	\$4,432,455.00	\$135,970.00	\$4,568,425.00	94.16%	\$283,575.00	\$228,421.25	

Change Orders

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE				D WORK COMPLETED		E		G		H	I
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD	TOTAL COMPLETE	% COMPLETE	BALANCE TO FINISH (C - G)	RETAINAGE		
51	PCCO#001												
51.1	Logo x 4		4.0	\$9,925.00	\$39,700.00	\$39,700.00	\$0.00	\$39,700.00	100.00%	\$0.00	\$1,985.00		
52	PCCO#002												
52.1	160-76-932 V2 Flood Lighting	LS	1.0	\$18,648.00	\$18,648.00	\$9,324.00	\$9,324.00	\$18,648.00	100.00%	\$0.00	\$932.40		
52.2	160-76-932 Site Pro Electrical Install	LS	1.0	\$18,656.00	\$18,656.00	\$9,328.00	\$9,328.00	\$18,656.00	100.00%	\$0.00	\$932.80		
TOTALS:						\$77,004.00	\$58,352.00	\$18,652.00	\$77,004.00	100.00%	\$0.00	\$3,850.20	

Grand Totals

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE				D WORK COMPLETED		E		G		H	I
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD	TOTAL COMPLETE	% COMPLETE	BALANCE TO FINISH (C - G)	RETAINAGE		
GRAND TOTALS:						\$4,929,004.00	\$4,490,807.00	\$154,622.00	\$4,645,429.00	94.25%	\$283,575.00	\$232,271.45	

1854 - Wolfforth, TX Back-Up Documents

Project Schedule



Wolfforth , Tx 0.5MG Elevated Tank Project Schedule

ID	rm_Siz	Task Name	% Complete	Work Duration	Start	Finish	Constraint Type	2024			Qtr 1, 2025			Qtr 2, 2025			Qtr 3, 2025			Qtr 4, 2025			Qtr 1, 2026								
								Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				
1		OWNER CONTRACT	1%	390 d	Mon 12/2/24	Fri 12/26/25	Start No Earlier Than																								
2		NOTICE TO PROCEED (NTP)	0%	330 d	Mon 12/2/24	Mon 10/27/25	Start No Earlier Than																								
3		SUBSTANTIAL COMPLETION (Contract Milestone)	100%	8 d	Tue 10/21/25	Tue 10/28/25	Finish No Earlier Than																								
4		FINAL COMPLETION (Contract Milestone)	100%	0 d	Fri 12/26/25	Fri 12/26/25	Finish No Earlier Than																								
5		REVISED SUBSTANTIAL COMPLETION (Approved PCCO)	0%	20 d	Wed 10/29/25	Mon 11/17/25	Start No Earlier Than																								
6		REVISED FINAL COMPLETION (Approved PCCO)	0%	20 d	Sat 12/27/25	Thu 1/15/26	Start No Earlier Than																								
7		COMPOSITE SCHEDULE	0%	330 d	Mon 12/2/24	Mon 10/27/25	As Soon As Possib																								
8		SITWORK	0%	14 d	Mon 12/2/24	Sun 12/15/24	Start No Earlier Than																								
9		FOUNDATION	0%	36 d	Sun 12/15/24	Sun 1/19/25	Start No Earlier Than																								
10		PEDESTAL/STRIP OUT	0%	117 d	Mon 1/20/25	Fri 5/16/25	Start No Earlier Than																								
11		TANK AT GRADE	0%	45 d	Tue 4/22/25	Thu 6/5/25	Start No Earlier Than																								
12		PAINT AT GRADE	0%	39 d	Mon 6/9/25	Thu 7/17/25	Start No Earlier Than																								
13		TOP OUT	0%	54 d	Mon 6/9/25	Fri 8/1/25	Finish No Earlier Than																								
14		PAINT IN AIR	0%	35 d	Sat 8/2/25	Fri 9/5/25	Start No Earlier Than																								
15		ELECTRICAL	0%	28 d	Mon 10/6/25	Sun 11/2/25	Start No Earlier Than																								
16		SITE UTILITY	0%	30 d	Wed 9/18/24	Thu 10/17/24	Start No Earlier Than																								
17		GENERATOR	0%	1 d?	Wed 12/4/24	Wed 12/4/24	Start No Earlier Than																								
18		LIGHTING	0%	1 d?	Wed 12/4/24	Wed 12/4/24	Start No Earlier Than																								
19		FINISH OUT	0%	74 d	Tue 9/23/25	Fri 12/5/25	Finish No Earlier Than																								
20		COMMISSION	0%	11 d	Sun 11/9/25	Wed 11/19/25	Finish No Earlier Than																								
21		SUBSTANTIAL COMPLETION	0%	8 d	Fri 12/5/25	Fri 12/12/25	Start No Earlier Than																								
22		CONCRETE FENCE	0%	10 d	Sun 12/29/24	Tue 1/7/25	Start No Earlier Than																								
23		COMPLETION	0%	60 d	Tue 10/28/25	Fri 12/26/25	As Soon As Possib																								
24		Anticipated Substantial Completion	0%	3 d	Wed 12/10/25	Fri 12/12/25	Finish No Earlier Than																								
25		Punchlist Completion	0%	34 d	Sat 12/13/25	Thu 1/15/26	As Soon As Possible																								
26		Anticipated Final Completion	0%	0 d	Thu 1/15/26	Thu 1/15/26	Finish No Earlier Than																								

Alcove EST Progress Photo





AGENDA ITEM COMMENTARY

MEETING NAME:	City Council
MEETING DATE:	January 5, 2026
ITEM TITLE:	Consider and take appropriate action on report and recommendations pertaining to franchise fees.
STAFF INITIATOR:	Randy Criswell, City Manager

BACKGROUND:

During one of our budget work sessions last summer, we discussed Franchise agreements and the associated revenues, and that we needed to continue the discussion at some point in the future. Currently we have four major private utilities that have or should have Franchise Agreements with Wolfforth. They are Xcel Energy, SPEC, Atmos Energy, and West Texas Gas. Currently, the SPEC and Atmos franchises are expired, and we've provided them with updated versions for review. The Xcel Energy agreement is good until 2032, and West Texas Gas is good until 2029.

Texas state law allows for a maximum franchise fee of 5%, but Wolfforth only has one current franchise remitting the 5% fee – SPS (Xcel Energy). The others are collecting and remitting less, as shown below.

<u>Franchise Agreements</u>	<u>Effective date</u>	<u>Term</u>	<u>Expires</u>	<u>Fee</u>	<u>Notes</u>
Atmos	3/19/2012	10 years	3/18/2022	4%	Currently expired. New agreement under Atmos review
West Texas Gas	5/20/2019	10 years	5/19/2029	4%	Only began paying this fiscal year due to internal error.
SPS (Xcel Energy)	7/16/2012	20 years	7/15/2032	5%	2% embedded, 3% surcharged per the agreement
SPEC	2/2/2004	10 years	2/1/2014	3%	Currently expired. New agreement under SPEC review.

If all agreements were at 5%, we would see an annual increase in revenue of at least \$100,000, based on only the FY 2025 numbers, which don't reflect projected increases due to added connections.

I'd like to ask for the following direction:

- Notify West Texas Gas of our desire to increase franchise fee to 5%
- Finalize new Atmos and SPEC agreements with 5% franchise fee
- Expedite the negotiation and adoption of new Atmos and SPEC agreements

EXHIBITS:

COUNCIL ACTION/STAFF RECOMMENDATION:

Authorize staff to proceed with efforts to increase all franchise fees to 5% and bring forth at a future meeting new agreements for Atmos and SPEC.



AGENDA ITEM COMMENTARY

Item # 8.

MEETING NAME:	City Council
MEETING DATE:	January 5, 2026
ITEM TITLE:	Consider and take appropriate action on Resolution 2026-002 A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS AWARDING THE PRESTON MANOR POOL REHABILITATION CONTRACT TO BLUEPRIME POOLS AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE ALL AGREEMENTS NECESSARY TO IMPLEMENT THE CONTRACT
STAFF INITIATOR:	Rick Scott, Assistant City Manager Terri Robinette, City Secretary

BACKGROUND:

On December 29, the PID#2 Board convened to review the City Staff recommendation regarding the award of the Preston Manor Pool Rehabilitation Contract. After evaluating the two bids submitted, the Board voted to support the City Staff's recommendation to award the contract to **BluePrime Pools**.

For reference, the following supporting documents are included:

- PID#2 Meeting Staff Commentary with detailed information
- Bid comparison spreadsheet
- Current PID#2 fund financial statements

Members of the PID#2 Board will attend the upcoming City Council meeting to formally present this recommendation.

EXHIBITS:

City Staff Commentary to PID Board

Pool Comparison Spreadsheet

PID #2 Fund Financials

COUNCIL ACTION/STAFF RECOMMENDATION:

Approve Resolution awarding the Preston Manor Pool Rehabilitation contract to BluePrime Pools



AGENDA ITEM COMMENTARY

Item # 8.

MEETING NAME:	PID#2 Advisory Board
MEETING DATE:	December 29, 2025
ITEM TITLE:	Consider and take appropriate action on recommendation from staff regarding Pool Rehab Bid Award
STAFF INITIATOR:	Rick Scott, Assistant City Manager Terri Robinette, City Secretary

BACKGROUND:

As discussed over the last several months, staff prepared an RFP for pool rehab services to include plaster, coping, tile and equipment repair for all Preston Manor pools. Proposals were received, opened, and read aloud on December 4, 2025. Two (2) proposals were received (attached as an exhibit). Since that time, we've been working to evaluate and clarify all proposals.

Attached as an exhibit is a comparison of the two bids. As you can see, completion date of both is around the middle of April giving time for unexpected delays and meeting the 2026 pool opening date of Memorial weekend.

The low bid is BluePrime Pools at \$199,965.01. BluePrime emphasizes underlying structural causes (lack of expansion joints) with relief cuts/expansion joints and a contingency to re-shoot gunite, plus electrical/code corrections and optional automation. This bid is very thorough and includes complete tile replacement, complete coping replacement and new plaster. Lack of expansion joint material between the coping and concrete decking, which is causing stress fractures in both the coping and decking, are addressed in the bid. Leaking pumps will be repaired/replaced along with non-functional pool lights and other necessary repairs to equipment. Possible structural pool cracks were noted. Once plaster is removed, this cracking will be evaluated more thoroughly. Their bid includes a \$10,000 contingency for structural repairs. If this cracking is non-structural, the bid would be reduced by \$10,000.

Westex Pools emphasizes replacement of visibly failed components (skimmers, coping, tile/plaster) and equipment/safety updates but lacks some technical aspects and compliance issues along with a higher overall bid.

Staff feels that BluePrime Pools has submitted the most thorough scope within their bid at the most advantageous price. We also note their bid contains a longer warranty period, excellent references, and provisions to alleviate the need for change orders during the construction process.

EXHIBITS:

BluePrime Pools Bid

Westex Pool Bid

Bid Comparison

BluePrime Pool Clarification Questionnaire

Westex Pool Clarification Questionnaire

COUNCIL ACTION/STAFF RECOMMENDATION:

Approve staff recommendation of award to BluePrime Pools and send recommendation to City Council for the January 5, 2026 Meeting.

	BluePrime Pools
Complete Proposal Returned	Yes
Total Pool Repair cost + Equipment	\$ 199,965.01
Score of work	Plaster, 30 days chemicals and maintenance after fill, Total coping replacement, Total tile replacement, Installation of expansion material in joints, Sand Change all filters, replace 2 failed pool lights, rebuild plumbing valves, correct heater electrical, replace seals on leaking pumps, replace signage and depth markers as needed. Includes 185 sq ft of gunite if needed
Additional Optional Scope #1	Total replacement of stamped decking (16,500 sq feet)
Optional Scope Price #1	\$ 179,250.00
Additional Optional Scope #2	Automated controls
Optional Scope Price #2	\$ 6,200.00
Important notes	inspection notes signs of possible structure cracks. If structural, this bid includes \$10,000 in repairs to gunite. If not structural, \$10,000 would come off the cost of bid, Pressure test will be conducted during initial 10 day period
Timeline	Start date of January 6, complete and swimmable in 100 days. (April 16)
References (if provided)	Tray Payne, Gary Andrews, Randy Andrews, Canterbury Pointe, Raider Ranch, Madewell Construction + others
Warranty	3 years tile and coping + limited lifetime warranty thru manufacturer due to them being certified installers

Westex Pools	
Yes	
\$	217,050.00
Plaster, 14 days chemical and maintenance after fill, total coping replacement, total tile replacement, Sand change all filters, rebuild pumps, Replacement of Vacless Safety System, replace pressure guages, replacement of cracked skimmers, correct auto-fill floats, expansion joint sealant around coping, misc repairs to volleyball anchors, depth markers etc	
Noted no cracking that could be structural, noted the Vacless Safety System was not working properly, Pressure test will be conducted once pool is drained	
Start date of mid to late February, complete and swimmable in 9 weeks. (mid April)	
Elks Lodge, Preston Trails Apartments, Residence Inn, Home2Suites + others	
1 year on workmanship, 10 year manufacture warranty on plaster	



City of Wolfforth

Account Summary

Date Range: 10/01/2025 - 11/30/2025

Account	Name	Beginning Balance	Period Total Debits	Period Total Credits	Net Change	Ending Balance
Fund: 08 - PID #2						
08-000-01100-000	Cash in Bank	0.00	25,701.96	0.00	25,701.96	25,701.96
08-000-01101-000	Claim On Cash	673,219.33	17,416.27	61,715.13	-44,298.86	628,920.47
08-000-01120-000	Cash in Bank	0.00	0.00	0.00	0.00	0.00
08-000-01140-000	PID #2 Capital City Bank	0.00	0.00	0.00	0.00	0.00
08-000-01141-000	PID #2 Maintenance City Bank	0.00	0.00	0.00	0.00	0.00
08-000-01142-000	Collection and Administrative	0.00	0.00	0.00	0.00	0.00
08-000-01143-000	Penalty and Interest/Reserve	0.00	0.00	0.00	0.00	0.00
08-000-01240-000	Delinquent Assessments Receivable	4,309.38	0.00	0.00	0.00	4,309.38
08-000-01310-000	Accounts Receivable	0.00	0.00	0.00	0.00	0.00
08-000-01490-000	Due from Misc	0.00	0.00	0.00	0.00	0.00
08-000-02101-000	Accounts Payable Pending	-33,885.59	61,265.13	34,639.28	26,625.85	-7,259.74
08-000-02110-000	Accounts Payable	0.00	0.00	0.00	0.00	0.00
08-000-02340-000	Deferred Assessments Revenue	-4,309.38	0.00	0.00	0.00	-4,309.38
08-000-02410-000	Fund Balance	-639,333.74	0.00	0.00	0.00	-639,333.74
08-000-02499-000	Suspense	0.00	0.00	0.00	0.00	0.00
08-000-31900-000	Penalty & Interest	0.00	0.00	0.00	0.00	0.00
08-000-36110-000	Interest income	0.00	0.00	2,325.21	-2,325.21	-2,325.21
08-000-36112-000	Operations Revenue	0.00	0.00	25,701.96	-25,701.96	-25,701.96
08-000-36114-000	PID Assessments	0.00	0.00	7,291.06	-7,291.06	-7,291.06
08-000-36115-000	Preston Manor Memberships	0.00	0.00	0.00	0.00	0.00
08-000-36200-000	Maintenance Assessments	0.00	0.00	0.00	0.00	0.00
08-000-36250-000	Collection & Admin Levy	0.00	0.00	0.00	0.00	0.00
08-000-36300-000	UDF Deficit Funding	0.00	0.00	0.00	0.00	0.00
08-000-36400-000	Facility Revenue	0.00	0.00	0.00	0.00	0.00
08-000-36500-000	UDF Reimbursements	0.00	0.00	0.00	0.00	0.00
08-000-36900-000	Rentals	0.00	0.00	0.00	0.00	0.00
08-000-36910-000	Other Income	0.00	0.00	0.00	0.00	0.00
08-000-37100-000	Park Maintenance Income	0.00	0.00	7,800.00	-7,800.00	-7,800.00
08-000-37201-000	Event Income	0.00	0.00	0.00	0.00	0.00
08-000-37205-000	Guest Fees	0.00	0.00	0.00	0.00	0.00
08-000-37210-000	Tennis Income	0.00	0.00	0.00	0.00	0.00
08-000-37215-000	Food Sales	0.00	0.00	0.00	0.00	0.00
08-000-41000-001	Payroll Wages	0.00	0.00	0.00	0.00	0.00
08-000-41000-002	Payroll Expenses	0.00	0.00	0.00	0.00	0.00
08-000-42000-000	Supplies	0.00	0.00	0.00	0.00	0.00
08-000-42010-000	Office Supplies	0.00	0.00	0.00	0.00	0.00
08-000-42012-000	Marketing	0.00	0.00	0.00	0.00	0.00
08-000-42025-000	Food/Drinks	0.00	0.00	0.00	0.00	0.00
08-000-42125-000	Fuel/Oil	0.00	0.00	0.00	0.00	0.00
08-000-42185-000	Community Outreach	0.00	0.00	0.00	0.00	0.00
08-000-42195-000	Special Events and Awards	0.00	0.00	0.00	0.00	0.00
08-000-43000-000	Services	0.00	0.00	0.00	0.00	0.00
08-000-43101-000	Legal Services	0.00	26.00	0.00	26.00	26.00
08-000-43110-000	Other Professional Services	0.00	1,050.00	0.00	1,050.00	1,050.00
08-000-43111-000	PID Administrative Services	0.00	5,403.75	0.00	5,403.75	5,403.75
08-000-43112-000	PID Management Services	0.00	0.00	0.00	0.00	0.00
08-000-43140-000	Legal Publications	0.00	0.00	0.00	0.00	0.00
08-000-43195-000	Electricity/Gas/Phone	0.00	2,663.13	0.00	2,663.13	2,663.13
08-000-43201-000	Janitorial	0.00	1,100.00	0.00	1,100.00	1,100.00
08-000-43225-000	R & M Building	0.00	633.90	0.00	633.90	633.90
08-000-43230-000	R & M Grounds	0.00	23,901.00	0.00	23,901.00	23,901.00
08-000-43245-000	R & M Equipment	0.00	95.00	0.00	95.00	95.00

Trial Balance

Date Range: 10/01/20 Item # 8. 15

Account	Name	Beginning Balance	Period Total Debits	Period Total Credits	Net Change	Ending Balance
08-000-43253-000	R & M Pools	0.00	0.00	0.00	0.00	0.00
08-000-43301-000	Insurance	0.00	0.00	0.00	0.00	0.00
08-000-43320-000	Postage/Freight	0.00	0.00	0.00	0.00	0.00
08-000-43501-000	Dues/Memberships	0.00	0.00	0.00	0.00	0.00
08-000-43505-000	Fees	0.00	0.00	0.00	0.00	0.00
08-000-43510-000	Tax Appraisal/Collection	0.00	0.00	0.00	0.00	0.00
08-000-43807-000	Sales Tax	0.00	0.00	0.00	0.00	0.00
08-000-43900-000	Other Contractual	0.00	216.50	0.00	216.50	216.50
08-000-43905-000	Payroll Reimbursement	0.00	0.00	0.00	0.00	0.00
08-000-44000-000	Operating	0.00	0.00	0.00	0.00	0.00
08-000-46000-000	Capital	0.00	0.00	0.00	0.00	0.00
08-000-46150-000	Other Improvements	0.00	0.00	0.00	0.00	0.00
08-000-46400-000	Capital Reserves	0.00	0.00	0.00	0.00	0.00
08-000-47000-000	PID Capital Disbursement	0.00	0.00	0.00	0.00	0.00
Fund 08 Total:		0.00	139,472.64	139,472.64	0.00	0.00
Report Total:		0.00	139,472.64	139,472.64	0.00	0.00

Fund Summary

Fund	Beginning Balance	Total Debits	Total Credits	Ending Balance
08 - PID #2	0.00	139,472.64	139,472.64	0.00
Report Total:	0.00	139,472.64	139,472.64	0.00



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 08 - PID #2							
Revenue							
08-000-36110-000	Interest income	0.00	0.00	0.00	2,325.21	2,325.21	0.00 %
08-000-36112-000	Operations Revenue	0.00	0.00	0.00	25,701.96	25,701.96	0.00 %
08-000-36114-000	PID Assessments	486,250.00	486,250.00	5,924.33	7,291.06	-478,958.94	1.50 %
08-000-36115-000	Preston Manor Memberships	0.00	100,000.00	0.00	0.00	-100,000.00	0.00 %
08-000-36910-000	Other Income	0.00	1,500.00	0.00	0.00	-1,500.00	0.00 %
08-000-37100-000	Park Maintenance Income	0.00	0.00	0.00	7,800.00	7,800.00	0.00 %
08-000-37201-000	Event Income	0.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
08-000-37205-000	Guest Fees	0.00	6,000.00	0.00	0.00	-6,000.00	0.00 %
08-000-37210-000	Tennis Income	0.00	4,000.00	0.00	0.00	-4,000.00	0.00 %
08-000-37215-000	Food Sales	0.00	3,500.00	0.00	0.00	-3,500.00	0.00 %
	Revenue Total:	486,250.00	626,250.00	5,924.33	43,118.23	-583,131.77	6.89%
Expense							
08-000-42010-000	Office Supplies	0.00	10,500.00	0.00	0.00	10,500.00	0.00 %
08-000-42012-000	Marketing	0.00	800.00	0.00	0.00	800.00	0.00 %
08-000-42025-000	Food/Drinks	0.00	3,300.00	0.00	0.00	3,300.00	0.00 %
08-000-42125-000	Fuel/Oil	0.00	100.00	0.00	0.00	100.00	0.00 %
08-000-42185-000	Community Outreach	0.00	1,250.00	0.00	0.00	1,250.00	0.00 %
08-000-42195-000	Special Events and Awards	0.00	5,700.00	0.00	0.00	5,700.00	0.00 %
08-000-43101-000	Legal Services	1,500.00	1,500.00	26.00	26.00	1,474.00	1.73 %
08-000-43110-000	Other Professional Services	0.00	6,020.00	450.00	1,050.00	4,970.00	17.44 %
08-000-43111-000	PID Administrative Services	26,400.00	26,400.00	5,403.75	5,403.75	20,996.25	20.47 %
08-000-43112-000	PID Management Services	454,350.00	0.00	0.00	0.00	0.00	0.00 %
08-000-43195-000	Electricity/Gas/Phone	0.00	61,000.00	2,576.25	2,663.13	58,336.87	4.37 %
08-000-43201-000	Janitorial	0.00	8,550.00	550.00	1,100.00	7,450.00	12.87 %
08-000-43225-000	R & M Building	0.00	28,000.00	0.00	633.90	27,366.10	2.26 %
08-000-43230-000	R & M Grounds	0.00	150,000.00	11,750.00	23,901.00	126,099.00	15.93 %
08-000-43245-000	R & M Equipment	0.00	7,500.00	0.00	95.00	7,405.00	1.27 %
08-000-43253-000	R & M Pools	0.00	60,000.00	0.00	0.00	60,000.00	0.00 %
08-000-43301-000	Insurance	0.00	2,500.00	0.00	0.00	2,500.00	0.00 %
08-000-43320-000	Postage/Freight	0.00	325.00	0.00	0.00	325.00	0.00 %
08-000-43501-000	Dues/Memberships	0.00	780.00	0.00	0.00	780.00	0.00 %
08-000-43505-000	Fees	0.00	2,200.00	0.00	0.00	2,200.00	0.00 %
08-000-43510-000	Tax Appraisal/Collection	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
08-000-43900-000	Other Contractual	0.00	7,000.00	108.25	216.50	6,783.50	3.09 %
08-000-43905-000	Payroll Reimbursement	0.00	102,500.00	0.00	0.00	102,500.00	0.00 %
08-000-46400-000	Capital Reserves	0.00	136,325.00	0.00	0.00	136,325.00	0.00 %
	Expense Total:	486,250.00	626,250.00	20,864.25	35,089.28	591,160.72	5.60%
	Fund: 08 - PID #2 Surplus (Deficit):	0.00	0.00	-14,939.92	8,028.95	8,028.95	0.00%
	Report Surplus (Deficit):	0.00	0.00	-14,939.92	8,028.95	8,028.95	0.00%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 08 - PID #2						
Revenue	486,250.00	626,250.00	5,924.33	43,118.23	-583,131.77	6.89%
Expense	486,250.00	626,250.00	20,864.25	35,089.28	591,160.72	5.60%
Fund: 08 - PID #2 Surplus (Deficit):	0.00	0.00	-14,939.92	8,028.95	8,028.95	0.00%
Report Surplus (Deficit):	0.00	0.00	-14,939.92	8,028.95	8,028.95	0.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
08 - PID #2	0.00	0.00	-14,939.92	8,028.95	8,028.95
Report Surplus (Deficit):	0.00	0.00	-14,939.92	8,028.95	8,028.95

RESOLUTION 2026-002

A RESOLUTION OF THE CITY OF WOLFFORTH, TEXAS AWARDING THE PRESTON MANOR POOL REHABILITATION CONTRACT TO BLUEPRIME POOLS AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE ALL AGREEMENTS NECESSARY TO IMPLEMENT THE CONTRACT

WHEREAS, the City is required by Chapter 252 of the Texas Local Government Code to solicit sealed proposals for any expenditure of more than \$100,000 from one or more municipal funds, and

WHEREAS, the City has solicited bids from pool contractors to provide pool rehabilitation services for the Preston Manor pools, and

WHEREAS, the City has determined that BluePrime Pools has provided the most advantageous terms to the City,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, THAT:

Section 1. The City Council hereby awards the City’s Pool Rehabilitation Contract to BluePrime Pools.

Section 2. The City Manager, or designee, is hereby authorized to execute all necessary agreements to establish the depository relationship.

Section 3. If any section, paragraph, sentence, clause, phrase or word of this Resolution or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this Resolution, and the City Council hereby declares that it would have passed such portions remaining despite invalidity or unconstitutionality.

Section 4. That this resolution, and the removal and appointment herein, shall take effective immediately from and after the date of its passage.

DULY PASSED by the City of Wolfforth, Texas, on the 5th day January 2026

CITY OF WOLFFORTH, TEXAS

Charles Addington, II, Mayor

ATTEST:

DRAFT



AGENDA ITEM COMMENTARY

Item # 9.

MEETING NAME:	City Council
MEETING DATE:	January 5, 2026
ITEM TITLE:	Consider and take appropriate action on Resolution No. 2026-003, approving a proposal from MWM Architects for design services for future City police station.
STAFF INITIATOR:	Randy Criswell, City Manager

BACKGROUND:

Chief Austin and I have been working with MWM Architects to study the possibility of converting the “OJD Building” (previously Wolfforth City Hall) into the new Wolfforth Police Station. Our current facilities here in City Hall are barely functional and lacking adequate space today, and with the addition of three new officers this year and more to come, we need to be looking at alternatives. MWM Architects have provided us with a proposal for the professional services needed to accomplish this move and transition.

Obviously, if the police department vacates our current City Hall, we’ll recover some space for other governmental functions. I’ve got ideas about some future changes for which we’ll need the space.

The proposal from MWM is attached for your consideration. I like the proposal because it’s based on cost of construction. Chief Austin and I have reviewed it and request your approval to proceed.

EXHIBITS:

Resolution

Wolfforth Municipal Facility proposal from MWM Architects

COUNCIL ACTION/STAFF RECOMMENDATION:

Staff requests approval of the Resolution and execution of the agreement.

RESOLUTION NO. 2026-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS APPROVING A PROPOSAL FROM MWM ARCHITECTS FOR DESIGN SERVICES FOR AN EXISTING MUNICIPAL FACILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council desires to approve a proposal from MWM Architects for design services for an existing municipal facility located at 328 E Hwy 62 in Wolfforth.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS:

SECTION 1. The City Council hereby approves a proposal from MWM Architects for design services for an existing municipal facility located at 328 E Hwy 62 in Wolfforth attached to this Resolution as **Exhibit A**.

SECTION 2. This Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Wolfforth, Texas on this the 5th day of January 2026.

Charles Addington, II, Mayor

Terri Robinette, City Secretary



October 16, 2025

Wolfforth Municipal Facility

Re: Design Services for an **Alterations & Finishes** of an existing municipal facility located in Wolfforth, Texas.

Dear Mr. Criswell,

MWM Architects, Inc. is pleased to submit its Proposal to provide the Design Services for an **Alterations & Finishes** of an existing municipal facility located in Wolfforth, Texas. The City of Wolfforth is seeking architectural services for the renovation and upgrade of an existing municipal facility. The scope of work includes interior finish updates, restroom modifications for code compliance, technology and security enhancements, and select site improvements.

Interior work will consist of repainting walls, replacing flooring with new carpet and tile or linoleum as appropriate, and updating ceiling systems. This includes full replacement of the acoustical ceiling in the west library (Assembly 1,170) and selective ceiling tile replacement elsewhere. All existing fluorescent lighting will be upgraded to energy-efficient LED fixtures.

Restroom access will be evaluated and redesigned to meet current plumbing code requirements. The City is considering converting the northeast corner office (Business/128) into a dual-purpose space with a small meeting room and new restrooms. Fixture counts and feasibility will be reviewed as part of the code analysis. A Mother's Room is not included, and a Changing/Shower Room will only be considered if required by code.

Technology and security upgrades will include access control at interior and exterior doors and a facility-wide security camera system. All systems must integrate with the City's existing Verkada platform.

Site improvements include resurfacing the parking lot and upgrading exterior lighting to LED. Existing lighting is located at the site's four corners, with the option for additional fixtures as needed. Perimeter fencing and secured parking are not part of the scope.

Basic in-house design services shall include normal architectural. The Mechanical, Electrical, and Plumbing Engineering services shall be provided by our Mechanical, Electrical, and Plumbing Engineering consultants and shall be part of our Basic Services. Basic Services include the following phases of our work:

SCHEMATIC DESIGN PHASE

1. The Architect shall review the program furnished by the Owner to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the Owner.
2. The Architect shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other.

MWM Architects, Inc.
2022 Broadway
Lubbock, Texas 79401
Phone (806)745-7707
Fax (806)745-7620

Stephen L. Faulk, AIA
Melanie P. Meixner, AIA
Jason R. Moore, AIA
Joel P. Robinett, P.E.

"The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as an architect in Texas."
Texas Board of Architectural Examiners P.O. Box 12337 Austin, TX 78711-2337 Telephone: (512)305-9000 Fax: (512) 305-8900



3. The Architect shall review with the Owner alternative approaches to design and construction of the Project.
4. Based on the mutually agreed-upon program, schedule and construction budget requirements, the Architect shall prepare, for approval by the Owner, Schematic Design Documents consisting of Drawings and other Documents illustrating the scale and relationship of Project components.
5. The Architect shall submit to the Owner a preliminary estimate of Construction Cost based on current area, volume or similar conceptual estimating techniques.

DESIGN DEVELOPMENT PHASE

1. Based on the approved Schematic Design Documents and any adjustments authorized by the Owner in the program, schedule or construction budget, the Architect shall prepare, for approval by the Owner, Design Development Documents consisting of Drawings and other Documents to fix and describe the size and character of the Project as to the Architectural, Structural, Mechanical and Electrical Systems, Materials and such other elements as may be appropriate.
2. The Architect shall advise the Owner of any adjustments to the preliminary estimate of Construction Cost.

CONSTRUCTION DOCUMENTS PHASE

1. Based on the approved Design Development Documents and any further adjustments in the scope or quality of the Project or in the construction budget authorized by the Owner, the Architect shall prepare, for approval by the Owner, Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Project.
2. The Architect shall assist the Owner in the preparation of the necessary bidding information, bidding forms, the Conditions of the Contract and the form of Agreement between the Owner and Contractor.
3. The Architect shall advise the Owner of any adjustments to previous preliminary estimates of construction cost indicated by changes in requirements or general market conditions.
4. The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

BIDDING OR NEGOTIATION PHASE

1. The Architect, following the Owner's approval of the Construction Documents and of the latest preliminary estimate of Construction Cost, shall assist the Owner in obtaining bids or negotiated proposals in awarding and preparing Contracts for construction.

CONSTRUCTION PHASE – ADMINISTRATION OF THE CONSTRUCTION CONTRACT

1. The Architect, as a representative of the Owner, shall visit the site at intervals appropriate to the stage of the Contractor's operations, or as otherwise agreed by the Owner and the Architect, (1) to become generally familiar with and to keep the Owner informed about the progress and quality of the portion of the Work completed, (2) to endeavor to guard the Owner against defects and deficiencies

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 Lubbock, Texas 79401
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in the Work and (3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. The Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the Work since these are solely the Contractor's rights and responsibilities under the Contract Documents.

2. The Architect shall review and certify the amounts due the Contractor and shall issue certificates for payment in such amounts in accordance with the Contract Documents.
3. The Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.
4. The Architect shall prepare Change Orders and Construction Change Directives, with supporting documentation and data if deemed necessary by the Architect as provided for the Owner's approval and execution in accordance with the Contract Documents, and may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time which are consistent with the intent of the Contract Documents.

Our Basic Design Services Fee for the Design Work is as follows:

A Fee of 7% of the Construction Cost, Plus Reimbursable Expenses as Outlined Below.

Please note that if the Project is abandoned at any point, then the Architect's Basic Service Fee shall be based upon the Work performed to date that the Project was stopped.

Basic Services Fee Breakdown by Stage of Work:

• Schematic Design	(20%)
• Design Development	(15%)
• Construction Documents	(40%)
• Bidding & Negotiation	(5%)
• Construction Administration	(20%)
Total	(100%)

MWM's fee(s) does not include Reimbursable Expenses. Reimbursable Expenses shall not be incurred unless authorized by the Owner. Reimbursable expenses include, but are not limited to:

1. Fees paid for securing approval of authorities having jurisdiction over the Project;
2. Reproductions, plots, standard form documents, postage, handling and delivery of Instruments of Service;
3. Geotechnical Engineering Services;
4. Topographical, Utility and Property Line Survey Work;
5. Civil Engineering Work;

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 Texas Board of Architectural Examiners P.O. Box 12337 Austin, TX 78711-2337 Telephone: (512)305-9000 Fax: (512) 305-8900



6. Storm Water Pollution Prevention Plan (SWPPP);
7. Landscape Architecture Work;
8. Site Irrigation Design Work;
9. Hydrological/ Flood Studies;
10. Platting and/or Replatting Design Service;
11. Other Similar Direct Project-Related Expenditures.
12. Security Consultant

MWM's fee(s) does **not** include Reimbursable Expenses as outlined by AIA Document B-101, unless authorized by the Owner.

MWM's Basic Services Fee **does not** include Site Civil Engineering or Survey Work. This Work can be done by an agreement between the Owner and a Civil Engineer outside of MWM **or** under MWM's Contract with the Civil Engineer's Fee as an Additional Service added to the fee outlined in this Proposal.

All identification, removal and/or mitigation of any hazardous material associated with the Project shall be the Owner's responsibility and handled accordingly. Any work required that is not included under Basic Services or for changes or revisions and changes to any previously approved Design Work shall be invoiced at hourly rates as follows:

MWM Architects, Inc.

Principal	\$225.00/hour
Project Architect/Engineer	\$175.00/hour
Licensed Architect/Engineer	\$150.00/hour
Licensed Interior Design	\$150.00/hour
Architectural Intern	\$100.00/hour
Intern Interior Design	\$95.00/hour
Draftsman	\$85.00/hour
Clerical	\$85.00/hour

The Owner shall be invoiced periodically on a percentage of completion basis and payment shall be made within thirty (30) calendar days from the date of the invoice. No payment can be withheld unless the Architect has been judged to be at fault. Further, no retainage shall be withheld from any payment due the Architect.

If this Proposal is acceptable please acknowledge your acceptance below, executing and returning one (1) copy to our office. We will prepare a Contract for our Services based upon AIA Document B-101 (Owner-Architect Agreement). Thank you for this opportunity and we at MWM Architects, Inc. look forward to working with you on this Project. If you have any questions, please call me at (806) 745-7707.

Sincerely,

Melanie M. Meixner, AIA
Principal
MWM Architects, Inc.

MWM Architects, Inc.
2022 Broadway
Lubbock, Texas 79401
Phone (806)745-7707
Fax (806)745-7620

Stephen L. Faulk, AIA
Melanie P. Meixner, AIA
Jason R. Moore, AIA
Joel P. Robinett, P.E.

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Accepted: **Randy Criswell, CPM**
City Manager

Date

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