



# **PLANNING AND ZONING COMMISSION APRIL 15, 2025**

**April 15, 2025 at 5:30 PM**

**Wolfforth City Hall - 302 Main Street Wolfforth, TX**

## **MINUTES**

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### **CALL MEETING TO ORDER**

Kyle Reeves called the meeting to order at 5:31 pm.

### **ROLL CALL AND ESTABLISH A QUORUM**

### **CITIZEN ENGAGEMENT**

This is an opportunity for the public to address the Planning and Zoning Commission regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the Planning and Zoning Commission with civility that is conducive to appropriate public discussion. Speakers can address only the Planning and Zoning Commission and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

No one participated in citizen engagement.

### **ITEMS FOR INDIVIDUAL CONSIDERATION**

1. Consider and take appropriate action on minutes from March 11, 2025.

Motion made by Charlotte McDonald, second by Robert Garcia to approve minutes from March 11, 2025. Motion carried unanimously.

2. Conduct a Public Hearing on a zoning amendment for the Overlook PDD.

Public hearing was opened at 5:31 pm. After no comments, the public hearing was closed at 5:32 pm.

3. Consider and take appropriate action on zoning amendment for the Overlook PDD.

Motion made by Michael Adams, second by Charlotte McDonald to recommend approval on zoning amendment to the Overlook PDD. Motion carried unanimously.

4. Conduct a Public Hearing on a zoning change from R-1 to C-1 at Windsor Estates at Preston Manor Tract A.

Public hearing was open at 5:35 pm. After no comments, the public hearing was closed at 5:36 pm.

5. Consider and take appropriate action on a zoning change from R-1 to C-1 at Windsor Estates at Preston Manor Tract A.

Collin Cole was present to represent Wolfforth Land Company.

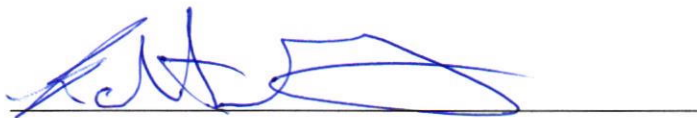
Motion was made by Russell Dabbs, second by Robert Garcia to recommend approval of a zoning change from R-1 to C-1 at Windsor Estates at Preston Manor Tract A. Motion carried unanimously, with Michael Adams abstaining.

## **ADJOURN**

In accordance with the Americans with Disability Act any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Secretary at 806-855-4120 or send written request to P.O. Box 36 Wolfforth Texas 79382 at least 48 hours in advance of the meeting date.

### **Certification**

I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas was posted on April 11, 2025 at 5:00 p.m.



Robert Garcia, Co-Chair of Planning and Zoning Commission



Tara Tomlinson, Director of Development Services

AFFIDAVIT OF CONFLICT OF INTEREST

THE STATE OF TEXAS §

COUNTY OF LUBBOCK §

I, Michael Adams as Board Member of the City of Wolfforth Planning and Zoning Commission do make this affidavit and hereby on oath state the following: I, and/or a person or persons related to me in the first degree by either consanguinity or affinity, have a substantial interest in a business entity or real property that will receive a special economic effect by a vote or decision of the Wolfforth Planning and Zoning Commission as those terms are defined in Chapter 171 of the Texas Local Government Code.

Date of Meeting: April 15<sup>th</sup>, 2025

Agenda Item Number: 5

The business entity or real property is:

I have a substantial interest in this business entity or real property for the following reasons: (check all which are applicable)

- \_\_\_\_\_ Ownership of 10% or more of the voting stock or shares of the business entity.
- \_\_\_\_\_ Ownership of 10% or \$15,000 or more of the fair market value of the business entity.
- ☒ Funds received from the business entity exceed 10% of his gross income for the previous year.
- \_\_\_\_\_ Have an equitable or legal ownership with a fair market value of \$2,500 or more.

Upon the filing of this affidavit with the Official Record Keeper of the City, I affirm that I will abstain from discussion, vote and decision involving this business entity or real property unless a majority of the members of the governmental entity of which I am a member is likewise required to file and has filed affidavits declaring similar interests on the same official action.

Signed this 15<sup>th</sup> day of April, 2025

Michael Adams  
Signature

Board Member  
Title

BEFORE ME, the undersigned authority, this day personally appeared Michael J Adams and on oath stated that the facts herein above stated are true to the best of their knowledge or belief.

SWORN TO AND SUBSCRIBED BEFORE ME on this 15th day of April, 2025



Peggy Jo Digby  
Notary Public in and for the State of Texas