



# PLANNING AND ZONING COMMISSION NOVEMBER 12, 2025

November 12, 2025 at 5:30 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

## MINUTES

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### CALL MEETING TO ORDER

Kyle Reeves called the meeting to order at 5:30 pm.

### ROLL CALL AND ESTABLISH A QUORUM

All members present.

### CITIZEN ENGAGEMENT

This is an opportunity for the public to address the Planning and Zoning Commission regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the Planning and Zoning Commission with civility that is conducive to appropriate public discussion. Speakers can address only the Planning and Zoning Commission and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

No citizens were present to comment.

### ITEMS FOR INDIVIDUAL CONSIDERATION

1. Consider and take appropriate action on minutes from September 9, 2025 and October 20, 2025.

Motion made by Charlotte McDonald, second by Michael Adams to approve minutes from September 9, 2025 and October 20, 2025. Motion carried unanimously.

2. Consider and take appropriate action on preliminary plat for Wolfforth United Addition Tract C through R.

Motion made by Charlotte McDonald, second by Russell Dabbs to recommend approval of the preliminary plat for Wolfforth United Addition Tract C. Motion carried unanimously.

3. PUBLIC HEARING: Conduct a Public Hearing on amending Chapter 14 Zoning; 14.03.002 Zoning of Newly Annexed Areas; 14.03.008(5) Use Table; 14.03.012(F) Removing Cemeteries as an Allowed Use Under Parks and Open Areas; and 14.03.013 Commercial Use Categories.

Kyle Reeves opened the public hearing at 5:39 pm. After no comments, the public hearing was closed at 5:40 pm.

4. Consider and take appropriate action on amending the Chapter 14 Zoning; 14.03.002 Zoning of Newly Annexed Areas; 14.03.008(5) Use Table; 14.03.012(F) Removing Cemeteries as an Allowed Use Under Parks and Open Areas; and 14.03.013 Commercial Use Categories.

Motion by Robert Garcia, second by Charlotte McDonald to recommend approval of amending the zoning ordinance with a clarification on 14.03.013 (q) (3)- Exceptions to Funeral Homes and Crematoriums. Motion carried unanimously.


**ADJOURN**

Motion made by Robert Garcia, second by Charlotte McDonald to adjourn the meeting at 5:49 pm. Motion carried unanimously.

In accordance with the Americans with Disability Act any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Secretary at 806-855-4120 or send written request to P.O. Box 36 Wolfforth Texas 79382 at least 48 hours in advance of the meeting date.

**Certification**

I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas was posted on November 5, 2025 at 5:00 p.m.

 1-13-26

ATTEST:

*Tara Tomlinson*

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Tara Tomlinson, Director of Development Services