



BOARD OF ADJUSTMENT MEETING APRIL 1, 2025

April 01, 2025 at 5:30 PM

Wolfforth City Hall - 302 Main Street Wolfforth, TX

MINUTES

CALL MEETING TO ORDER

Michael Adams called the meeting to order at 5:33.

ROLL CALL AND ESTABLISH A QUORUM

CITIZEN ENGAGEMENT

This is an opportunity for the public to address the Board of Adjustment regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Citizen comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the citizen engagement sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the Board of Adjustment with civility that is conducive to appropriate public discussion. Speakers can address only the Board of Adjustment and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

No citizens were present to make comment.

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Conduct a Public Hearing on a substandard structure at 514 4th Street Wolfforth, TX 79382: Wolfforth ACS BLK 5 L 10-13.

Michael Adams opened the public hearing at 5:33 pm. After no comments, the public hearing was closed at 5:35 pm.

2. Consider and take appropriate action on determination of a substandard structure at 514 4th Street Wolfforth, TX 79382: Wolfforth ACS BLK 5 L 10-13.

Witnesses including, Tara Tomlinson, Director of Development Services, Audry Martinez, Code Enforcement Officer, Kathran Lewallen, Code Enforcement Officer, and Patrick Payne,

Building Inspector, were sworn in. After hearing testimony from Tara Tomlinson, motion was made by Robert Garcia, second by Jeff Sweat to have the structure secured by the owner or by the City within 10 days and that the property be repaired, removed, or demolished within 30 days as per Order 2025-001. Motion passed unanimously.

- 3. Conduct a Public Hearing on a substandard structure at 610 3rd Street Wolfforth, TX 79382: WOLFFORTH ACS BLK 2 L 7 & 8.

Michael Adams opened the public hearing at 5:45 pm. After no comments, the public hearing was closed at 5:46 pm.

- 4. Consider and take appropriate action on determination of a substandard structure at 610 3rd Street Wolfforth, TX 79382: WOLFFORTH ACS BLK 2 L 7 & 8.

Witnesses including, Tara Tomlinson, Director of Development Services, Audry Martinez, Code Enforcement Officer, Kathran Lewallen, Code Enforcement Officer, and Patrick Payne, Building Inspector, were sworn in. After hearing testimony from Tara Tomlinson, motion was made by Patricia Teck, second by Mark Schneider to have the structure secured by the owner or by the City within 10 days and that the property be repaired, removed, or demolished within 30 days as per Order 2025-002. Motion passed unanimously.

ADJOURN

Motion by Robert Garcia, second by Jeff Sweat to adjourn the meeting at 5:53 pm. Motion carried unanimously.

In accordance with the Americans with Disability Act any person with a disability requiring reasonable accommodation to participate in this meeting should call the City Secretary at 806-855-4120 or send written request to P.O. Box 36 Wolfforth Texas 79382 at least 48 hours in advance of the meeting date.

Certification

I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas was posted on March 28, 2025 at 5:00 p.m.

ATTEST:



Michael Adams

Chair of Board of Adjustment



Tara Tomlinson

Director of Development Services