



VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Wednesday, March 19, 2025 at 6:00 PM

108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

1. RECORDING OF THE MEETING
2. CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. ESTABLISHMENT OF A QUORUM
6. MEETING GUIDELINES

Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.

7. DISCLOSURE OF ANY CONFLICT OF INTEREST
8. CHANGES TO AGENDA
9. PUBLIC COMMENT

It is recommended that a written request to address the Village Board by non-members should be submitted via mail, hand delivery, or the Village Website to the Village of Winnebago Office located at 108 West Main Street, Winnebago, Illinois, 61088, by 12:00 Noon on the day of the meeting scheduled by the Village authorities in which the speaker would like to participate. Alternatively, speakers may fill out the form at the meeting to sign up for public comment. Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be allowed for public comment at each meeting.

10. CONSENT AGENDA

Items included in the consent agenda will be denoted with an asterisk (*). All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and placed on the

active agenda to be discussed and approved separately. The Consent Agenda for this meeting includes; 11a., 11b., 12a., and 21a.

11. APPROVAL OF MINUTES

- a. *Approval of Board Trustees Meeting Minutes from March 5, 2025
- b. *Approval of the Public Hearing Minutes of February 19, 2025

12. APPROVAL OF BILLS

- a. *Approval of Invoices Presented for Payment \$32,740.54

13. PRESIDENT

- a. President's Report- February 2025

14. CLERK'S REPORT

- a. Resolution to Approve Closed Session Minutes (Copies of Minutes to be distributed at Meeting)

15. TREASURER'S REPORT

- a. February Treasurer's Report

16. ADMINISTRATIVE REPORTS

- a. Village Administrator Monthly Report
- b. Chief of Police Monthly Statistics Report
- c. Fehr-Graham – Engineering Report
- d. Code Enforcement & Building Officer Monthly Report
- e. Public Works Monthly Water Usage and Production Reports

17. QUESTIONS FROM TRUSTEES/STAFF

18. PUBLIC WORKS COMMITTEE/REPORTS/REQUESTS

- a. 2025 MFT Award
- b. 2025 Water Project – IEPA SRLF Project Swift/Winnebago/Cunningham/Soper
- c. Clayton Court Water Main Looping Bidding Documents Bid Acceptance

19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS

20. POLICE COMMITTEE/REPORTS/REQUESTS

21. FINANCE COMMITTEE/REPORTS/REQUESTS

- a. * A Resolution to Renew the Banking Services Agreement with First National Bank and Trust Company

22. LIQUOR COMMITTEE/REPORTS/REQUESTS

23. ADMINISTRATIVE TEAM/REPORTS/REQUESTS

24. ZONING COMMISSION/REPORTS/REQUESTS

25. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

- a. Executive (Closed) Session Minutes to Approve for Release

26. NEW BUSINESS

27. TABLED/DEFERRED ITEMS

28. UPCOMING MEETINGS

29. ADJOURNMENT

Posted: March 13, 2025 at 3:15 p.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491



Agenda Item Executive Summary

Item Name	Consent Agenda Items	Committee or Board	Board
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BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The consent agenda is a streamlined process for addressing routine, non-controversial items that require the board's approval. By consolidating these items into one agenda item, the board can focus on more substantive discussions and decision-making. The items typically included in the consent agenda are those that have been thoroughly reviewed and require minimal discussion, such as approval of meeting minutes, routine contracts, policy updates, approval of invoices to be paid, and administrative matters.

Board members are provided the opportunity to review these items in advance, and any member can request to have an item removed for further discussion. Upon approval, these items are adopted collectively without separate debate.

The consent agenda is designed to enhance board efficiency while ensuring that all necessary approvals are granted in a timely manner.

ATTACHMENTS (PLEASE LIST)

N/A

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE THE ITEMS ON THE CONSENT AGENDA, INCLUDING APPROVAL OF BOARD MINUTES FROM MARCH 5, 2025, APPROVAL OF THE PUBLIC HEARING MINUTES FROM FEBRUARY 19, 2025, APPROVAL OF INVOICES PRESENTED FOR PAYMENT, AND RESOLUTION 2025- __R, A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SIGN THE BANKING SERVICES AGREEMENT WITH FIRST NATIONAL BANK AND TRUST COMPANY FOR THE TWO-YEAR PERIOD OF MAY 1, 2025 - APRIL 30, 2027

Staff:	Rachel Windgassen, Administrative Assistant	Date:	3/19/25
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The Board of Trustees of the Village of Winnebago met in person March 5, 2025, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN – LEFEVRE - MCKINNON - SMITH- present
KIM – PITNEY - absent

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Lieutenant Nick Haff, Public Works Director Chad Insko, Treasurer Dana Novinson, and Assistant Deputy Clerk Rachel Windgassen.

5. ESTABLISHMENT OF A QUORUM - A quorum was established.
7. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
8. CHANGES TO THE AGENDA – No changes were requested
9. PUBLIC COMMENT - No one requested the opportunity to address the Board.
10. CONSENT AGENDA
A motion was made by MR. MCKINNON, seconded by MR. LEFEVRE to approve the Consent Agenda items. Motion carried on a unanimous roll call vote of those present.
 11. a. Approval of Board Trustees Meeting Minutes from February 19, 2025
 12. a. Approval of Invoices Presented for Payment \$53,552.58
13. PRESIDENT – No items for discussion.
14. CLERK’S REPORT – No items for discussion.
15. TREASURER’S REPORT – No items for discussion.
16. ADMINISTRATIVE REPORTS – No items for discussion.
17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff
18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS
 - a. Motor Fuel Tax Westfield Road Project remains open.
 - b. 2025 Water Project IEPA SRLF (Swift/ Winnebago/ Cunningham/Soper) remains open.
 - c. Clayton Court Main Looping Bid Acceptance remains open to obtain easements.
 - d. A motion was made by MR. MCKINNON, seconded by MR. LEFEVRE to adopt Resolution 2025-07R A RESOLUTION AUTHORIZING THE VILLAGE OF WINNEBAGO PUBLIC WORKS DEPARTMENT TO CONSTRUCT THE CHURCH AND GOODLING WATER MAIN LOOP IN-HOUSE WITH A NOT-TO-EXCEED AMOUNT OF \$60,000. Motion carried on a unanimous roll call vote of those present. It was requested Public Works track the cost of completing the work in-house.
 - e. A Motion was made by MR. SMITH, seconded by MR. LEFEVRE to adopt Resolution 2025-08R A RESOLUTION AUTHORIZING THE SCADA SYSTEM UPGRADE FOR THE VILLAGE OF WINNEBAGO. Motion carried on a unanimous roll call vote of those present.
19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS – No items for discussion.
20. POLICE COMMITTEE/REPORTS/REQUESTS – No items for discussion.
21. FINANCE COMMITTEE/REPORTS/REQUESTS – No items for discussion.
22. LIQUOR COMMITTEE/REPORTS/REQUESTS - No items for discussion.
23. ADMINISTRATIVE TEAM/REPORTS/REQUEST – No items for discussion.
24. ZONING COMMISSION/REPORTS/REQUESTS
 - a. Based on Zoning Commission recommendation, a motion was made by MR. LEFEVRE, seconded by MR. SMITH to adopt Ordinance 2025-04 AN ORDINANCE AMENDING THE VILLAGE OF

WINNEBAGO UNIFIED DEVELOPMENT ORDINANCE TO ALLOW BODY ART ESTABLISHMENTS AS A SPECIAL PERMITTED USE IN DISTRICT NO. 3 – GENERAL BUSINESS DISTRICT. Motion carried on a unanimous roll call vote of those present.

25. EXECUTIVE SESSION (CLOSED SESSION)– No items for discussion.

26. NEW BUSINESS – The Board discussed zoning and its requirements. It was questioned whether zoning issues should come before the Village Board before Zoning. It was also discussed whether there should be different zoning requirements for the downtown business district versus the zoning at Winnebago Corners.

27. TABLED/DEFERRED ITEMS – none

28. UPCOMING MEETINGS

The next Board meeting will be March 19, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.

29. ADJOURNMENT

A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to adjourn at 6:39 p.m. Motion carried on a voice vote.

UNAPPROVED

Sally Jo Huggins, Village Clerk

The Board of Trustees of the Village of Winnebago held a Public Hearing in person on February 19, 2025, at 5:47 p.m. with President Franklin J. Eubank, Jr. presiding to gather input on the proposed appropriation ordinance for 2025.

ROLL CALL

TRUSTEES: ACKERMAN – KIM - PITNEY – SMITH present; MCKINNON attending online.

Guests: Public Works Director Chad Insko, Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Treasurer Dana Novinson, Deputy Clerk Kellie Symonds, Chief Jeff White, Lieutenant Nick Haff

The Appropriation Ordinance was discussed.

The hearing was closed at 5:54 p.m. as there was no public input on the matter.

UNAPPROVED

Sally Jo Huggins, Village Clerk

Warrant List

March 19, 2025

Board Meeting

Warrant List

Section 1: Invoices Presented for Approval - **\$32,740.54**

Section 2: Invoices over \$5,000 - **\$19,267.81**

** Invoices are available for inspection and review**

SECTION 1:

WARRANT LIST

February 19, 2025

Invoices Presented

For Board Approval

Total Invoices: **\$32,740.54**

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000108	BADGER METER INC I-80188224	ORION CELLULAR LTE	R	3/19/2025		1,176.10CR	026374	1,176.10
000100	CONSERV FS I-108026125	AKROGOLD UNL GAS	R	3/19/2025		1,023.48CR	026375	1,023.48
000460	CORE & MAIN LP I-W496668	HOSE & FITTINGS	R	3/19/2025		365.00CR	026376	365.00
000038	DIAMOND PROPERTY MAINTENANCE, INC. I-25092	CLEANING SERVICES JAN 25	R	3/19/2025		160.00CR	026377	
	I-25102	CLEANING SERVICES FEB 25	R	3/19/2025		160.00CR	026377	320.00
000024	FEHR-GRAHAM & ASSOCIATES I-129455 PRJ:24-1570	WESTFIELD CULVERT REPLACEMENT	R	3/19/2025		3,990.00CR	026378	3,990.00
000536	GILL'S FREEPORT DISPOSAL I-23636806T087	GILL'S MAR STATEMENT	R	3/19/2025		19,267.81CR	026379	19,267.81
000429	JOHNSON, JAMES I-202503072602	FUEL REIMBURSEMENT-CONFERENCE	R	3/19/2025		45.00CR	026380	45.00
000165	LAKESIDE INTERNATIONAL TRUCKS C-CM7277568P	RETURN SWITCH SENSOR	R	3/19/2025		94.02	026381	
	I-7103072	REPLACE FAILED AIR UNION	R	3/19/2025		908.41CR	026381	814.39
000412	LEXISNEXIS RISK DATA MANAGEMENT, INC. (ACCURINT) I-1100107819	FEB 2025 FINAL CONTRACT FEE	R	3/19/2025		200.00CR	026382	200.00
000307	MANHEIM, CASPER I-25-03	MAR CODE ENFORCMENT	R	3/19/2025		960.00CR	026383	
	I-25-03B	MAR BUILDING INSPECTOR	R	3/19/2025		1,000.00CR	026383	1,960.00
000731	MENARDS - CHERRY VALLEY I-76883	BATH TISSUE, MOP HEAD, WINDEX	R	3/19/2025		80.83CR	026384	
	I-77575	PINE, 8" BEDDAR SHIMS, HANDLE	R	3/19/2025		214.23CR	026384	295.06
000035	NAPA AUTO PARTS C-675595	ADC CORE DEPOSIT	R	3/19/2025		165.00	026385	
	I-675506	2017 FORD F350-BRAKES	R	3/19/2025		696.00CR	026385	531.00
000059	NORTHWEST ILLINOIS LAW ENFORCEMENT EXECUTIVES ASSN I-202503102604	NILEEA DUES	R	3/19/2025		50.00CR	026386	50.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000007	PETTY CASH							
	I-202503102607	OFFICE DEPOT, REG LETTER 1099	R	3/19/2025		47.15CR	026387	47.15
000051	POSTMASTER							
	I-202503072603	POSTAGE FOR WATER BILLS	R	3/19/2025		750.00CR	026388	750.00
001523	ROCK RIVER SERVICE CO							
	I-301000443	IMPRES LI-ION BATTERY 3400MAH	R	3/19/2025		792.00CR	026389	792.00
001538	ROCK ROAD COMPANIES INC							
	I-323721	COLD MIX 0-2 TONS	R	3/19/2025		132.60CR	026390	132.60
000291	ROCK VALLEY CULLIGAN							
	I-0682256	COOLER RENTAL 3/1-3/31	R	3/19/2025		44.45CR	026391	44.45
000422	ROCKFORD INFORMATION TECHNOLOGIES, INC.							
	I-40810	ACRONIS CLOUD BACKUP FEB 25	R	3/19/2025		60.00CR	026392	60.00
000142	ROCKFORD LITHO CENTER							
	I-18852	2025-2026 GAMING PERMIT LABELS	R	3/19/2025		66.00CR	026393	66.00
SHARE	SHARE CORPORATION							
	I-297131	ORANGE NITRILE HD GLOVES	R	3/19/2025		226.40CR	026394	226.40
000825	SULLIVAN'S FOODS							
	I-202503102606	SULLIVAN'S FEB 25 STATEMENT	R	3/19/2025		162.42CR	026395	162.42
000454	USPS POSTMASTER							
	I-202503102605	FIRST CLASS PRESORT PERMIT	R	3/19/2025		350.00CR	026396	350.00
001004	VILLAGE OF WINNEBAGO							
	I-03-4203-01 FEB 25	600 W SOPER ST	R	3/19/2025		6.74CR	026397	
	I-03-4204-01 FEB 25	600 W SOPER ST	R	3/19/2025		23.57CR	026397	
	I-03-5380-00 FEB 25	108 W MAIN ST	R	3/19/2025		21.74CR	026397	
	I-07-1467-00 FEB 25	400 E MCNAIR RD- WELL #3	R	3/19/2025		19.63CR	026397	71.68

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	24	0.00	32,740.54	32,740.54
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	24	0.00	32,740.54	32,740.54
TOTAL ERRORS:	0	TOTAL WARNINGS:	0	

Section 12. Item #a.

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

01	3/2025	4,115.29CR
15	3/2025	3,990.00CR
17	3/2025	2,026.00CR
51	3/2025	22,609.25CR
=====		
ALL		32,740.54CR

SECTION 2:

WARRANT LIST

March 19, 2025

Invoices Over \$5,000

\$ 19,267.81

These invoices are included in the
Section 1 Warrant List

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 3/19/2025 THRU 3/19/2025

Section 12. Item #a.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000536	GILL'S FREEPORT DISPOSAL							
I-23636806T087	GILL'S MAR STATEMENT	R	3/19/2025	19,267.81		026379		19,267.81

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	19,267.81	0.00	19,267.81
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	1	19,267.81	0.00	19,267.81
BANK: AP TOTALS:	1	19,267.81	0.00	19,267.81
REPORT TOTALS:	1	19,267.81	0.00	19,267.81

SELECTION CRITERIA

Section 12. Item #a.

VENDOR SET: 01-Village of Winnebago, IL

VENDOR: ALL

BANK CODES: All

FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999

DATE RANGE: 3/19/2025 THRU 3/19/2025

CHECK AMOUNT RANGE: 5,000.00 THRU 999,999,999.99

INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES

PRINT G/L: NO

UNPOSTED ONLY: NO

EXCLUDE UNPOSTED: NO

MANUAL ONLY: NO

STUB COMMENTS: NO

REPORT FOOTER: NO

CHECK STATUS: NO

PRINT STATUS: * - All

MARCH 19, 2025, PRESIDENT'S REPORT

Spent the month of February reviewing and responding to various email messages and reviewing information from Illinois Municipal League (IML), updates from the State of Illinois, and updates from NorthCOG/Region 1 Planning.

Discussion with trustees/employees various times during the month of February.

February 5, 2025 – attended and led Village Board meeting.

February 5, 2025 – Attended and led Committee of the Whole (C.O.W.) meeting.

February 6, 2025 – Met with Public Works Director Chad Insko at the intersection of Elida Street and McNair Road shortly after 5:00 p.m. to discuss ongoing gas main break that occurred when Silo Communications was installing cable in front of school along Elida Street a little earlier in the day. Observed barricades were in place and various Nicor Gas trucks and personnel were present at the scene.

February 10, 2025 – Attended meeting at Village Hall with Winnebago school district (CUSD #323) Board President, Heather Dunaway, Superintendent John Schwuchow, School Attorney, Scott Uhler, Village Attorney, Mary Gaziano, Village Administrator, Joey Dienberg, and Public Works Director, Chad Insko to discuss school project of building a bus garage/parking facility.

February 12, 2025 – Met with Joey Dienberg to discuss various village matters and upcoming agenda items.

February 19, 2025 – Attended and led Appropriations Public Hearing

February 19, 2025 – Attended and led Village Board meeting.

February 19, 2025 – Attended and led Committee of the Whole (C.O.W.) meeting



Agenda Item Executive Summary

Item Name Resolution For Approval To Release For Public
Inspection The Closed Session Minutes And The
Destruction Of The Verbatim Recordings For The Same Committee or
After The Eighteen Month Required Retention Period Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

This resolution addresses the release of certain closed session meeting minutes for public inspection and the destruction of associated audio or video recordings, in accordance with legal requirements. It reflects the Village of Winnebago Board of Trustees' review of past closed meeting records to determine whether confidentiality is still needed.

The resolution outlines the approval to release selected closed session minutes, specifically from various Board of Trustees and Committee of the Whole meetings and specifies the destruction of the verbatim recordings after the required 18-month retention period. It also ensures that any portions of the minutes that still require confidentiality remain closed to the public.

By approving this resolution, the Village Board complies with the Illinois Open Meetings Act, ensuring transparency in governance while safeguarding necessary privacy protections

ATTACHMENTS (PLEASE LIST)

Draft Resolution

ACTION REQUESTED

- ☐ For Discussion Only
☒ Resolution
☐ Ordinance
☒ Motion:

MOTION: I MOVE TO APPROVE RESOLUTION 2025-__R, A RESOLUTION FOR APPROVAL TO RELEASE FOR PUBLIC INSPECTION THE CLOSED SESSION MINUTES AND THE DESTRUCTION OF THE VERBATIM RECORDINGS FOR THE SAME AFTER THE EIGHTEEN MONTH REQUIRED RETENTION PERIOD

Staff: Rachel Windgassen, Administrative Assistant Date: 3/19/2025

RESOLUTION NO. 2025-__ R**RESOLUTION FOR APPROVAL TO RELEASE FOR PUBLIC
INSPECTION THE CLOSED SESSION MINUTES AND THE
DESTRUCTION OF THE VERBATIM RECORDINGS FOR THE SAME
AFTER THE EIGHTEEN MONTH REQUIRED RETENTION PERIOD**

WHEREAS the Illinois Open Meetings Act requires all public bodies to keep written minutes of all of their meetings whether open or closed; and

WHEREAS the Minutes of closed sessions are only to be available after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential; and

WHEREAS, each six (6) months the public body is to make this determination which can be made in closed session; and

WHEREAS, after having reviewed the Minutes of all closed meetings, the Corporate Authorities have determined that, for some of them, the need for confidentiality still exists as to all or part of the following meeting minutes: partial minutes of the April 6, 2020 Committee of the Whole; Board of Trustees Meetings of: June 14, 2023, November 20, 2023, December 11, 2023, December 18, 2023, and Special Board Meetings of: August 2, 2019, December 05, 2023, December 19, 2023, December 23, 2024, January 04, 2024, January 08, 2024.

WHEREAS; the Village Clerk and Deputy Clerk having met on Tuesday, March 4, 2025 to discuss which Executive (Closed) Session minutes may be eligible for release and with the Deputy Clerk and the Village Attorney having met on Monday, March 3, 2025 having reviewed the following to determine if there exists the need for all or part of such closed session minutes to remain confidential, and decided to recommend to the Village Board in the negative for the Executive (Closed) Session Board of Trustees minutes of dates: February 13, 2023, January 08, 2024, January 16, 2024, January 30, 2024, February 12, 2024, March 11, 2024, April 08, 2024, May 13, 2024, July 08, 2024, August 12, 2024, October 14, 2024, November 14, 2024, and the Special Board Meeting of July 19, 2023 such that they would be made available for public inspection; and

WHEREAS, certain circumstances have arisen in regard to the Committee of the Whole meeting of June 01, 2020, which support said minutes currently remaining closed in part specifically lines 31 and 32 to the public, and

WHEREAS, the verbatim record of a closed meeting may be destroyed without notification to, or the approval of, a records commission, or the State Archivist under the Local Records Act of the State Records Act, no less than eighteen (18) months after the completion of the meeting recorded, but only after 1) the public body approves the destruction of a particular recording; and 2) the public body approves minutes of the closed meeting that meet the criteria of the Open Meetings Act for proper minutes, namely, such minutes at least include 1) the date, time and place of the meeting; 2) the members of the public body being recorded as either

present or absent and whether the members were physically present, or present by means of video or audio conference; and 3) a summary of discussion of all matters proposed, deliberated, or decided, and a record of any votes taken; and

NOW, THEREFORE, BE IT RESOLVED by the Village of Winnebago Board of Trustees as follows:

- 1) The Village Board of Trustees hereby approves the content of the closed session General Board of Trustees minutes of Board of Trustees minutes of dates: February 13, 2023, January 08, 2024, January 16, 2024, January 30, 2024, February 12, 2024, March 11, 2024, April 08, 2024, May 13, 2024, July 08, 2024, August 12, 2024, October 14, 2024, and November 14, 2024, and the Special Board Meeting of July 19, 2023.
- 2) No portion of the minutes from the aforesaid closed session meetings any longer require confidential treatment to protect the public interest or the privacy of an individual, and therefore said closed session minutes for these dates, shall be, and are hereby released for public inspection.
- 3) The Village Board of Trustees hereby approves the content of the closed session of the Committee of the Whole Meeting minutes of June 01, 2020.
- 4) Portion of the minutes of the Committee of the Whole Meeting closed session no longer requires confidential treatment, namely the entirety excluding lines 31 and 32; therefore, said closed session minutes for this date, shall be and hereby released in part as specified above for public inspection.
- 5) The audio or video recordings containing the verbatim records of all the aforesaid closed session meetings shall be destroyed based on the fact that the required time period of eighteen (18) months has passed from the respective virtual meeting and minutes are being made available to the public.
- 6) This Resolution shall be effective immediately upon its introduction, passage and approval.

Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago, Illinois

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

PUBLISHED IN

PAMPHLET FORM: _____

Treasurer's Report

March 19, 2025

Board Meeting

Cash Reports

Section 1: Cash Balances as of February 2025
 Monthly Cash Flow Report February 2025
 Credit Card January 2025 Recap
 Bank Reconciliations February 2025

Budget Details

Section 2: Revenue & Expenditures Report – January 2025
 Revenue & Expenditures Report – February 2025

Line-Item Transfers

Section 3: Proposed Line-Item Transfers – None

Construction in Progress & other Tracking

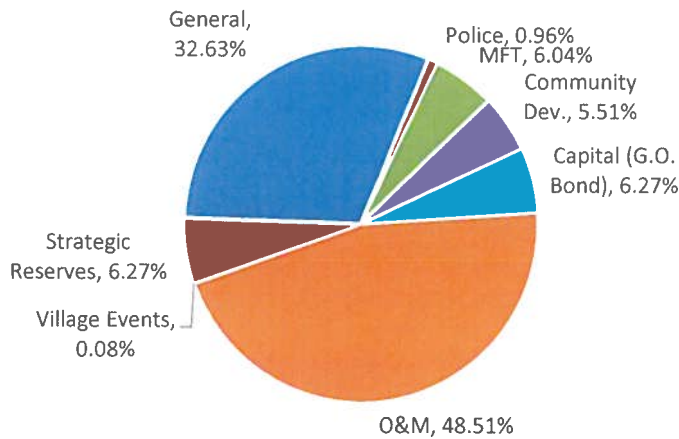
Section 4: Large Purchase Tracking – Not Available Yet
 Grant Tracking
 Village Debt
 Village Revenue

CASH REPORTS

Cash Balances as of February 28, 2025
Monthly Cash Flow Report as of February 28, 2025
Bank Reconciliations February 28, 2025
Credit Card Statement Recap January 2025

Cash Balances February 2025

Section 15. Item #a.



General Fund		Ending Balance
First National Bank	\$	89,121.83
Illinois National Bank	\$	940.13
Illinois Funds - General	\$	1,771,035.11
General subtotal	\$	1,861,097.07
Police		
Illinois Funds-Police	\$	53,867.21
Illinois National Bank	\$	786.98
General subtotal	\$	54,654.19
Motor Fuel Tax Fund		
First National Bank	\$	9,942.77
Illinois Funds	\$	334,701.56
General subtotal	\$	344,644.33
Community Development Fund		
First National Bank	\$	314,500.27
Strategic Reserves		
Illinois Funds	\$	356,310.21
First National	\$	1,000.00
General subtotal	\$	357,310.21
Operations and Maintenance		
First National Bank	\$	144,524.14
First National Holding	\$	250,000.00
Illinois National Bank	\$	1,000.00
Illinois Funds	\$	2,370,839.60
General subtotal	\$	2,766,363.74
Village Events (4th of July)		
First National Bank	\$	4,535.59
Cash subtotals		\$ 5,703,105.40
Grand Total		\$ 5,703,105.40

VILLAGE OF WINNEBAGO
CASH FLOW REPORT
February 2025

Fund #	Fund Name	Total Beginning Fund Balance	MTD Cash Revenue	MTD Cash Expenses	Total Feb 28	Monthly Net Change Due to Accrual Dates	Ending Balance	Board Approved/Obligated	Available Funds
01	General	\$1,909,558.10	129,734.53	(118,578.69)	1,920,713.94	(4,729.68)	1,915,984.26	(124,047.12)	1,791,937.14
15	MFT	\$332,700.53	11,943.80	(3,990.00)	340,654.33	(7,080.75)	333,573.58	(17,097.74)	323,556.59
17	Community Development	\$310,509.08	10,564.23	(6,849.38)	314,223.93	276.34	314,500.27	(16,500.00)	298,000.27
24	Strategic Reserves	\$365,070.22	1,239.99	-	366,310.21	(9,000.00)	357,310.21	-	349,752.01
51	RRWRD Escrow	\$250,000.00	-	-	250,000.00	-	250,000.00	-	250,000.00
51	Operations & Maint	\$2,425,582.35	174,310.57	(57,059.60)	2,542,833.32	(25,206.77)	2,517,626.55	-	2,517,626.55
90	Village Events (4th of July)	\$13,231.30	429.29	-	13,660.59	(9,125.00)	4,535.59	-	4,535.59
		\$5,606,651.58	328,222.41	(186,477.67)	5,748,396.32	(54,865.86)	5,693,530.46	(157,644.86)	5,535,408.15

BANK RECONCILIATION									
February 2025									
	Fund 99	Fund 01	Fund 01	Fund 15	Fund 17	Fund 24	incl acct 1165	Fund 51	Fund 90
	Disbursing	General	Police	MFT	Comm Dev	Strategic Reserve	O & M	4th of July	
Bank Balances:									
First National Bank	9,548.49	89,121.83		9,942.77	314,500.27	1,000.00	144,524.14	4,535.59	
Illinois Funds		1,771,035.11	53,867.21	334,701.56		356,310.21	2,370,839.60		
EPAY (INB)		940.13	786.98				1,000.00		
Holding Account - Fund 41 moved to Fund 51 05/14-24							250,000.00		
Subtotals	9,548.49	1,861,097.07	54,654.19	344,644.33	314,500.27	357,310.21	2,766,363.74	4,535.59	
Bank Adjustments:									
Disbursing Interest - Feb Interest	(120.71)	120.71							
Transfer MFT to Disbursing Deposit in Transit	11,070.75			(11,070.75)					
IMRF Fracitons Jan Pd in Feb	(0.07)	0.07							
Four Rivers Outstanding	(34.92)								
IVR Payment - Deposit in Transit							200.00		
Mars Payments - Deposits in Transit							418.33		
Web Payments - Deposits in Transit							477.12		
Outstanding Checks - Prior Year	(50.00)								
Outstanding Checks - August - Bruning	(5.78)								
Outstanding Checks Nov	(1,681.98)								
Outstanding Checks Feb	(18,725.78)								
Adjusted Bank Balance	-	1,861,217.85	54,654.19	333,573.58	314,500.27	357,310.21	2,767,459.19	4,535.59	
General Ledger Beginning Balance	-	1,861,217.85	54,654.19	333,573.58	314,500.27	357,310.21	2,767,629.37	4,535.59	
G/L Adjustments:							(170.18)		
Applied payment incorrectly in Feb Corrected 03/5/25									
G/L Final Adjusted Balance	-	1,861,217.85	54,654.19	333,573.58	314,500.27	357,310.21	2,767,459.19	4,535.59	
Discrepancies	-	-	-	-	-	-	-	-	

Trans in Mar

Cash Trans 03-07-25

Trans to Gen Fund 3/17

CARDMEMBER SERVICES COMMUNITY CARD

Monthly Activity

Acct: **7296
1/03/2025- 2/03/2025

Rewards Balance: \$ -

Date	Invoice	Account	Description	Total Invoice	RECEIPT & Signature
Kellie Symonds					
1/6/2025	ADOBE	01-41-593	ACROBAT PRO	\$ 101.96	X
1/8/2025	AMAZON	01-43-830	12" LED STOP PADDLE	\$ 99.94	X
1/12/2025	GOTOMEETING	01-41-593	MONTHLY CHARGE	\$ 74.03	X
1/12/2025	AMAZON	01-41-659	1099 TAX FORMS	\$ 39.31	X
1/16/2025	USPS	01-41-551	FIRST CLASS MAIL	\$ 5.64	X
1/17/2025	MICROSOFT	01-41-593	AZURE INFO PROTECT	\$ 20.00	X
1/17/2025	MICROSOFT	01-41-593	EXCHANGE ONLINE	\$ 36.00	X
1/17/2025	MICROSOFT	01-41-593	MICROSOFT 365	\$ 26.92	X
1/17/2025	MICROSOFT	01-41-593	OFFICE 365	\$ 75.04	X
1/17/2025	MICROSOFT	01-41-593	ONLINE SERVICES	\$ 6.00	X
1/17/2025	MICROSOFT	01-41-593	SUBSCRIPTION CHARGE	\$ 346.19	X
1/22/2025	USPS	51-44-551	MIDWEST METER RETURN	\$ 12.30	X
		01-43-551	CERTIFIED FIRST CLASS	\$ 9.68	X
Total				\$ 853.01	

Jeff White

1/11/2025	ADOBE	01-43-593	ANNUAL ADOBE SUBSCRIPTION: POLICE	\$ 254.87	X
1/14/2025	IN. POLICE AND SHERIFF	01-43-660	ID CARDS	\$ 32.60	X
1/14/2025	BOVES AUTO & TRUCK	01-43-520	TIRES 2022 FORD EXPLORER	\$ 179.29	X
1/19/2025	DESOTO HOUSE HOTEL	01-43-563	NILEAA GALENA	\$ 118.77	X
1/19/2025	DESOTO HOUSE HOTEL	01-43-563	NILEAA GALENA	\$ 118.77	X
1/19/2025	DESOTO HOUSE HOTEL	01-43-563	NILEAA GALENA	\$ 118.77	X
1/26/2025	BOVES AUTO & TRUCK	01-43-520	REPLACE BATTERY 2013 FORD INTERCEPTOR	\$ 387.41	X
Total				\$ 1,210.48	

Chad Insko

1/8/2025	HARBOR FREIGHT	01-42-518	EXCAVATOR LIGHTS	\$ 109.97	X
Total				\$ 109.97	

seph Dienberg

1/2/2025	INT'L CODE COUNCIL	17-47-561	DIGITAL COPIES OF CODE BOOKS	\$ 98.00	X
1/21/2025	NIU OUTREACH	01-41-564	ILCMA WINTER CONFERENCE: BLOOMINGTON	\$ 255.00	X
1/26/2025	OPENAI CHATGPT SUBSCRIPT	01-41-593	MONTHLY SUBSCRIPTION	\$ 20.00	X
2/2/2025	INT'L CODE COUNCIL	17-47-561	DIGITAL COPIES OF CODE BOOKS	\$ 98.00	X
Total				\$ 471.00	

Combined Total \$ 2,644.46

BUDGET DETAILS

Revenue & Expenditures Report
as of January 31, 2025

as of February 28, 2025

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 01 -GENERAL FUND					
=====					
REVENUES					
=====					
01-300 CORPORATE TAX W/C	232,986.00	459.62	459.62	0.20	232,526.38
01-303 AUDIT TAX W/C	300.00	0.63	0.63	0.21	299.37
01-304 POLICE TAX W/C	298,654.00	548.30	548.30	0.18	298,105.70
01-305 IMRF W/C TAX	300.00	0.63	0.63	0.21	299.37
01-306 REVENUE RECAPTURE	1,587.00	2.39	2.39	0.15	1,584.61
01-308 TORT JUDGEMENT-LIAB INS W/C	300.00	0.63	0.63	0.21	299.37
01-309 ROAD BRIDGE TRANSFER IN W/C	13,500.00	0.00	0.00	0.00	13,500.00
01-315 COM ED UTILITY TAX	105,575.00	9,332.77	9,332.77	8.84	96,242.23
01-328 HEAVY LOAD PERMITS	470.00	0.00	0.00	0.00	470.00
01-341 INCOME TAX/LGDF	499,000.00	53,725.71	53,725.71	10.77	445,274.29
01-342 PPRT - REPLACEMENT TAX	32,000.00	4,698.31	4,698.31	14.68	27,301.69
01-343 IGA WHS RESOURCE OFFICER	97,000.00	24,442.33	24,442.33	25.20	72,557.67
01-344 POLICE GRANTS	15,686.00	0.00	0.00	0.00	15,686.00
01-345 SALES & RELATED TAX /MT	570,000.00	55,201.11	55,201.11	9.68	514,798.89
01-346 CANNABIS	4,800.00	413.83	413.83	8.62	4,386.17
01-347 POLICE TRAINING/CONF REIMBURS	0.00	0.00	0.00	0.00	0.00
01-348 POLICE SALARY REIMBRSMNT' LEAS	0.00	0.00	0.00	0.00	0.00
01-349 LOCAL USE TAX	110,000.00	5,446.81	5,446.81	4.95	104,553.19
01-350 POLICE ADMIN. TOWING FINES	6,500.00	0.00	0.00	0.00	6,500.00
01-351 POLICE FINES	9,300.00	759.88	759.88	8.17	8,540.12
01-353 DUI FINES/SPEC VEHICLE	2,200.00	14.00	14.00	0.64	2,186.00
01-370 OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
01-371 GRANTS	0.00	0.00	0.00	0.00	0.00
01-375 ROCK 39 ADMIN	6,800.00	564.04	564.04	8.29	6,235.96
01-381 INTEREST	86,000.00	7,787.70	7,787.70	9.06	78,212.30
01-382 VERIZON WATER TOWER RENT	4,950.00	412.50	412.50	8.33	4,537.50
01-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	0.00	0.00	0.00
01-388 MISC INCOME	100.00	10.00	10.00	10.00	90.00
01-389 EXCISE TAX	27,000.00	2,040.06	2,040.06	7.56	24,959.94
01-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,125,008.00	165,861.25	165,861.25	7.81	1,959,146.75
=====					

EXPENDITURES

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GENERAL ADMINISTRATIVE

01-41-421 OFFICE SALARIES	36,500.00	2,833.67	2,833.67	7.76	33,666.33
01-41-426 DEPUTY CLERK	41,000.00	3,511.73	3,511.73	8.57	37,488.27
01-41-427 TREASURER	54,600.00	4,100.00	4,100.00	7.51	50,500.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-41-429 VILLAGE ADMINISTRATOR	31,563.00	2,337.00	2,337.00	7.40	29,226.00
01-41-431 ELECTED OFFICIALS	33,600.00	2,233.33	2,233.33	6.65	31,366.67
01-41-451 HEALTH INSURANCE	9,391.85	803.57	803.57	8.56	8,588.28
01-41-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
01-41-453 IDES/UNEMPLOYMENT INSURANCE	400.00	0.00	0.00	0.00	400.00
01-41-461 ADM SOCIAL SECURITY	12,500.00	930.98	930.98	7.45	11,569.02
01-41-463 ADM MEDICARE	3,000.00	217.75	217.75	7.26	2,782.25
01-41-465 IMRF BENEFITS	14,000.00	1,069.88	1,069.88	7.64	12,930.12
01-41-512 OFFICE & COMPUTER EQUIPMENT	8,000.00	0.00	0.00	0.00	8,000.00
01-41-521 WINGIS	900.00	198.15	198.15	22.02	701.85
01-41-529 IT SERVICES	14,100.00	454.00	454.00	3.22	13,646.00
01-41-530 PROFESSIONAL FEES/MISC	14,000.00	0.00	0.00	0.00	14,000.00
01-41-531 AUDIT	28,700.00	0.00	0.00	0.00	28,700.00
01-41-532 ENGINEERING	6,200.00	223.75	223.75	3.61	5,976.25
01-41-533 LEGAL	27,500.00	0.00	0.00	0.00	27,500.00
01-41-551 POSTAGE	875.00	1.50	1.50	0.17	873.50
01-41-552 TELEPHONE & INTERNET	4,100.00	334.40	334.40	8.16	3,765.60
01-41-554 PUBLISHING/ADVERTISEMENTS	1,100.00	0.00	0.00	0.00	1,100.00
01-41-560 EMPLOYEE WELFARE	750.00	0.00	0.00	0.00	750.00
01-41-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	2,285.00	0.00	0.00	0.00	2,285.00
01-41-562 TRAVEL EXPENSES	1,000.00	30.49	30.49	3.05	969.51
01-41-563 TRAINING/TUITION	2,610.00	0.00	0.00	0.00	2,610.00
01-41-564 CONFERENCES	9,460.00	0.00	0.00	0.00	9,460.00
01-41-565 CIVIC WEBSITE	8,400.00	8,365.78	8,365.78	99.59	34.22
01-41-566 CODIFICATION OF ORDINANCES	25,000.00	0.00	0.00	0.00	25,000.00
01-41-593 EQUIP/SOFTWARE MAINT/LEASE	29,000.00	2,500.14	2,500.14	8.62	26,499.86
01-41-594 IML/RENEWAL CONTRIBUTION	9,900.00	0.00	0.00	0.00	9,900.00
01-41-595 IML RISK MNG CLAIMS HAIL 2020	0.00	0.00	0.00	0.00	0.00
01-41-653 BUILDING WATER USAGE	400.00	29.77	29.77	7.44	370.23
01-41-658 MISC. EXPENSES	300.00	0.00	0.00	0.00	300.00
01-41-659 OFFICE SUPPLIES	8,000.00	79.45	79.45	0.99	7,920.55
01-41-660 PRINTING	500.00	351.36	351.36	70.27	148.64
01-41-661 OFFICE MAINTENANCE	6,000.00	301.88	301.88	5.03	5,698.12
01-41-701 SULLIVAN'S PAYBACK AGREEMENT	0.00	0.00	0.00	0.00	0.00
01-41-702 PROPERTY TAX REFUNDS	950.00	0.00	0.00	0.00	950.00
01-41-831 LARGE EQUIP. PURCHASE-FIXED AS	0.00	0.00	0.00	0.00	0.00
01-41-832 CONTINGENCY	11,050.51	0.00	0.00	0.00	11,050.51
01-41-833 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-41-950 BANK FEES/CHARGES	300.00	9.86	9.86	3.29	290.14
01-41-953 CURES ACT 2020	0.00	0.00	0.00	0.00	0.00
01-41-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL ADMINISTRATIVE	459,935.36	30,918.44	30,918.44	6.72	429,016.92

STREET DEPARTMENT

01-42-422 PUBLIC WORKS ASSISTANT	0.00	0.00	0.00	0.00	0.00
01-42-423 PART-TIME WAGES	3,500.00	0.00	0.00	0.00	3,500.00
01-42-424 SUPERVISOR STREETS/FLEETS	69,498.91	5,218.79	5,218.79	7.51	64,280.12
01-42-428 PUBLIC WORKS WAGES	104,500.00	7,811.24	7,811.24	7.47	96,688.76
01-42-451 HEALTH INSURANCE	20,836.92	1,694.72	1,694.72	8.13	19,142.20
01-42-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

Section 15. Item #a.

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-42-453 IDES/UNEMPLOYMENT INSURANCE	375.00	0.00	0.00	0.00	375.00
01-42-461 ADM SOCIAL SECURITY	11,225.00	807.87	807.87	7.20	10,417.13
01-42-463 ADM MEDICARE	2,700.00	188.95	188.95	7.00	2,511.05
01-42-465 IMRF BENEFITS	14,750.00	1,090.64	1,090.64	7.39	13,659.36
01-42-470 UNIFORMS	1,500.00	0.00	0.00	0.00	1,500.00
01-42-511 MAINT. SERVICE-BUILDING	20,000.00	1,020.03	1,020.03	5.10	18,979.97
01-42-512 OFFICE & COMPUTER EQUIPMENT	2,250.00	0.00	0.00	0.00	2,250.00
01-42-513 MAINT. SERVICE-VEHICLES	15,000.00	59.34	59.34	0.40	14,940.66
01-42-514 MAINT. SERVICE-STREET	100,500.00	411.02	411.02	0.41	100,088.98
01-42-515 MAINT. SERVICE-SIDEWALKS	50,000.00	0.00	0.00	0.00	50,000.00
01-42-518 MAINT. SERVICE -EQUIPMENT	20,000.00	1,105.87	1,105.87	5.53	18,894.13
01-42-520 STREET PROJECT	240,000.00	0.00	0.00	0.00	240,000.00
01-42-521 WINGIS	1,000.00	198.15	198.15	19.82	801.85
01-42-529 IT SERVICES	500.00	0.00	0.00	0.00	500.00
01-42-530 PROFESSIONAL FEES/MISC	1,000.00	454.05	454.05	45.41	545.95
01-42-532 ENGINEERING	24,000.00	223.75	223.75	0.93	23,776.25
01-42-535 TREE REMOVAL/TRIMMING	8,000.00	0.00	0.00	0.00	8,000.00
01-42-552 TELEPHONE & INTERNET	4,500.00	365.86	365.86	8.13	4,134.14
01-42-576 COM ED / STREET LIGHTS	42,000.00	3,656.24	3,656.24	8.71	38,343.76
01-42-593 EQUIP/SOFTWARE MAINT/LEASE	0.00	0.00	0.00	0.00	0.00
01-42-594 IML/RENEWAL CONTRIBUTION	13,200.00	0.00	0.00	0.00	13,200.00
01-42-599 STORM WATER MAINTENANCE	9,500.00	0.00	0.00	0.00	9,500.00
01-42-651 OPERATING SUPPLIES/MISC. EXPEN	5,000.00	859.73	859.73	17.19	4,140.27
01-42-655 FUEL/GREASE/OIL	17,000.00	1,141.20	1,141.20	6.71	15,858.80
01-42-659 OFFICE SUPPLIES	350.00	0.00	0.00	0.00	350.00
01-42-830 SMALL EQUIP. PURCHASE OR RENTA	5,000.00	0.00	0.00	0.00	5,000.00
01-42-831 LARGE EQUIP. PURCHASE-FIXED AS	80,000.00	0.00	0.00	0.00	80,000.00
01-42-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-833 STREET SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STREET DEPARTMENT	890,685.83	26,307.45	26,307.45	2.95	864,378.38

POLICE

01-43-421 OFFICE SALARIES	0.00	0.00	0.00	0.00	0.00
01-43-422 POLICE CHIEF	109,000.00	8,182.78	8,182.78	7.51	100,817.22
01-43-423 PART-TIME OFFICERS	12,600.00	318.00	318.00	2.52	12,282.00
01-43-424 FULL-TIME OFFICERS	353,948.05	29,418.85	29,418.85	8.31	324,529.20
01-43-425 POLICE OVERTIME	18,000.00	791.56	791.56	4.40	17,208.44
01-43-427 SCHOOL RESOURCE OFFICER	81,158.00	6,092.64	6,092.64	7.51	75,065.36
01-43-451 HEALTH INSURANCE	117,315.76	9,006.07	9,006.07	7.68	108,309.69
01-43-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
01-43-453 IDES/UNEMPLOYMENT INSURANCE	850.00	0.00	0.00	0.00	850.00
01-43-461 ADM SOCIAL SECURITY	35,600.00	2,777.85	2,777.85	7.80	32,822.15
01-43-463 ADM MEDICARE	8,200.00	649.65	649.65	7.92	7,550.35
01-43-465 IMRF BENEFITS	47,000.00	3,723.47	3,723.47	7.92	43,276.53
01-43-470 QUARTERMASTER/UNIFORMS	6,500.00	0.00	0.00	0.00	6,500.00
01-43-471 VESTS	1,000.00	0.00	0.00	0.00	1,000.00
01-43-512 OFFICE & COMPUTER EQUIPMENT	11,600.00	0.00	0.00	0.00	11,600.00
01-43-513 IGA-RECORDS MANAGEMENT SFTWRE	5,434.00	0.00	0.00	0.00	5,434.00
01-43-514 A/V COMMUNICATIONS	22,800.00	5,904.00	5,904.00	25.89	16,896.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

PAGE: 4

Section 15. Item #a.

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-43-516 POLICE GARAGE MAINTENANCE	2,000.00	239.97	239.97	12.00	1,760.03
01-43-520 SQUAD CAR MAINTENANCE (ALL)	10,000.00	85.00	85.00	0.85	9,915.00
01-43-521 WINGIS	400.00	99.08	99.08	24.77	300.92
01-43-523 SQD 120 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-525 SQD 117 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-529 IT SERVICES	750.00	75.00	75.00	10.00	675.00
01-43-530 PROFESSIONAL FEES/MISC.	1,700.00	0.00	0.00	0.00	1,700.00
01-43-531 911 DISPATCH SERVICES	20,250.00	4,999.93	4,999.93	24.69	15,250.07
01-43-533 LEGAL	12,000.00	0.00	0.00	0.00	12,000.00
01-43-534 LEXIPOL	5,200.00	0.00	0.00	0.00	5,200.00
01-43-540 NEW HIRE PHYSICAL/PSYCH EXAMS	1,300.00	0.00	0.00	0.00	1,300.00
01-43-551 POSTAGE	250.00	0.00	0.00	0.00	250.00
01-43-552 TELEPHONE & INTERNET	3,625.00	307.97	307.97	8.50	3,317.03
01-43-553 CELL PHONES	4,200.00	344.03	344.03	8.19	3,855.97
01-43-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	550.00	0.00	0.00	0.00	550.00
01-43-562 TRAVEL EXPENSES	350.00	0.00	0.00	0.00	350.00
01-43-563 TRAINING/TUITION	8,000.00	0.00	0.00	0.00	8,000.00
01-43-593 EQUIP/SOFTWARE MAINT/LEASE	7,100.00	284.38	284.38	4.01	6,815.62
01-43-594 IML/RENEWAL CONTRIBUTION	31,000.00	0.00	0.00	0.00	31,000.00
01-43-653 POLICE GARAGE WATER USAGE	400.00	0.00	0.00	0.00	400.00
01-43-655 FUEL/GREASE/OIL	18,000.00	1,496.34	1,496.34	8.31	16,503.66
01-43-658 MISC. EXPENSES	2,000.00	20.00	20.00	1.00	1,980.00
01-43-659 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
01-43-660 PRINTING	300.00	0.00	0.00	0.00	300.00
01-43-830 SMALL EQUIP. PURCH OR RENTAL	30,586.00	0.00	0.00	0.00	30,586.00
01-43-831 LARGE EQUIP. PURCH-FIXED ASSET	65,000.00	0.00	0.00	0.00	65,000.00
01-43-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-43-950 BANK FEES/CHARGES	120.00	9.89	9.89	8.24	110.11
01-43-953 GRANTS	0.00	0.00	0.00	0.00	0.00
01-43-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,059,386.81	74,826.46	74,826.46	7.06	984,560.35
TOTAL EXPENDITURES	2,410,008.00	132,052.35	132,052.35	5.48	2,277,955.65
REVENUES OVER/(UNDER) EXPENDITURES	(285,000.00)	33,808.90	33,808.90	(318,808.90)	
FUND- 15 -MFT FUND					
REVENUES					
15-343 MOTOR FUEL TAX	66,238.20	5,491.56	5,491.56	8.29	60,746.64
15-346 TRANSPORTATION RENEWAL FUND	61,945.80	5,548.41	5,548.41	8.96	56,397.39
15-350 REBUILD IL BOND FUND GRANT	0.00	0.00	0.00	0.00	0.00
15-381 INTEREST	16,000.00	1,272.64	1,272.64	7.95	14,727.36
15-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	144,184.00	12,312.61	12,312.61	8.54	131,871.39

VILLAGE OF WINNEBAGO
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08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
MFT					
15-46-501 MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
15-46-502 ENGINEERING - MFT	66,605.78	231.50	231.50	0.35	66,374.28
15-46-576 COM ED **	0.00	0.00	0.00	0.00	0.00
15-46-850 MFT ROAD PROJECT	383,394.22	0.00	0.00	0.00	383,394.22
15-46-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
TOTAL MFT	450,000.00	231.50	231.50	0.05	449,768.50
TOTAL EXPENDITURES	450,000.00	231.50	231.50	0.05	449,768.50
REVENUES OVER/(UNDER) EXPENDITURES	(305,816.00)	12,081.11	12,081.11	(317,897.11)	
FUND- 17 -COMMUNITY DEV FUND					
REVENUES					
17-307 DEVELOPMENT ESCROW	40,000.00	0.00	0.00	0.00	40,000.00
17-329 PERMITS/INSPECTION FEES	20,000.00	0.00	0.00	0.00	20,000.00
17-330 CODE ENFORCEMENT FINES	0.00	0.00	0.00	0.00	0.00
17-371 GRANTS	0.00	0.00	0.00	0.00	0.00
17-381 INTEREST	13,000.00	972.19	972.19	7.48	12,027.81
17-382 VERIZON WATER TOWER RENT	9,900.00	825.00	825.00	8.33	9,075.00
17-385 LIGHTED DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
17-386 UTV REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
17-387 FRANCHISE FEES	16,000.00	3,490.59	3,490.59	21.82	12,509.41
17-388 MISC INCOME	1,800.00	2,591.00	2,591.00	143.94	(791.00)
17-389 EXCISE TAX	4,800.00	408.01	408.01	8.50	4,391.99
17-390 LIQUOR LICENSE FEES	14,250.00	0.00	0.00	0.00	14,250.00
17-391 GAMING LICENSE FEE	20.00	0.00	0.00	0.00	20.00
17-392 VIDEO GAMING	90,000.00	7,787.33	7,787.33	8.65	82,212.67
17-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	209,770.00	16,074.12	16,074.12	7.66	193,695.88

EXPENDITURES

VILLAGE OF WINNEBAGO
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08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COMMUNITY DEVELOPMENT</u>					
17-47-421 OFFICE SALARIES	16,329.62	421.77	421.77	2.58	15,907.85
17-47-422 CODE ENFORCEMENT OFFICER	12,480.00	960.00	960.00	7.69	11,520.00
17-47-423 BUILDING INSPECTOR	13,000.00	1,000.00	1,000.00	7.69	12,000.00
17-47-424 ELECTRICAL INSPECTOR	4,500.00	375.00	375.00	8.33	4,125.00
17-47-429 VILLAGE ADMINISTRATOR	31,500.00	2,336.31	2,336.31	7.42	29,163.69
17-47-450 CODE ENFORCEMENT FINE COSTS	1,500.00	0.00	0.00	0.00	1,500.00
17-47-451 HEALTH INSURANCE	300.00	16.16	16.16	5.39	283.84
17-47-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
17-47-453 IDES/UNEMPLOYMENT INSURANCE	200.00	0.00	0.00	0.00	200.00
17-47-461 ADM SOCIAL SECURITY	3,300.00	181.47	181.47	5.50	3,118.53
17-47-463 ADM MEDICARE	775.00	42.45	42.45	5.48	732.55
17-47-465 IMRF BENEFITS	3,300.00	213.60	213.60	6.47	3,086.40
17-47-512 OFFICE & COMPUTER EQUIPMENT	500.00	0.00	0.00	0.00	500.00
17-47-529 IT SERVICES	350.00	0.00	0.00	0.00	350.00
17-47-530 PROFESSIONAL FEES	3,000.00	0.00	0.00	0.00	3,000.00
17-47-532 ENGINEERING	5,000.00	1,371.50	1,371.50	27.43	3,628.50
17-47-533 LEGAL	13,000.00	0.00	0.00	0.00	13,000.00
17-47-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	4,000.00	625.00	625.00	15.63	3,375.00
17-47-576 COM ED **	900.00	0.00	0.00	0.00	900.00
17-47-593 EQUIP/SOFTWARE MAINT/LEASE	3,800.00	1,125.00	1,125.00	29.61	2,675.00
17-47-658 MISC. EXPENSES	2,200.00	0.00	0.00	0.00	2,200.00
17-47-659 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
17-47-660 PRINTING	1,200.00	0.00	0.00	0.00	1,200.00
17-47-701 COMMUNITY DEVELOPMENT	13,000.00	0.00	0.00	0.00	13,000.00
17-47-800 MAINTENANCE SERVICE PARKS	3,425.00	0.00	0.00	0.00	3,425.00
17-47-832 PARK EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
17-47-900 PRESIDENTIAL CONTINGENCY	1,200.00	0.00	0.00	0.00	1,200.00
17-47-911 COMMUNITY EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
17-47-912 COMMUNITY PROJECTS	4,000.00	0.00	0.00	0.00	4,000.00
17-47-950 BANK FEES/CHARGES	2,400.00	571.15	571.15	23.80	1,828.85
17-47-953 GRANTS	0.00	0.00	0.00	0.00	0.00
17-47-959 TRANSFER OUT	15,000.00	0.00	0.00	0.00	15,000.00
17-47-998 DEVELOPMENT ESCROW REFUND	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL COMMUNITY DEVELOPMENT	207,459.62	9,239.41	9,239.41	4.45	198,220.21
TOTAL EXPENDITURES	207,459.62	9,239.41	9,239.41	4.45	198,220.21
REVENUES OVER/(UNDER) EXPENDITURES	2,310.38	6,834.71	6,834.71	(	4,524.33)

VILLAGE OF WINNEBAGO
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08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 19 -MFT WINNEBAGO RD PROJ =====					
EXPENDITURES =====					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00
FUND- 24 -STRATEGIC RESERVE CAPITAL =====					
REVENUES =====					
24-381 INTEREST	17,750.00	1,407.10	1,407.10	7.93	16,342.90
24-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	17,750.00	1,407.10	1,407.10	7.93	16,342.90
EXPENDITURES =====					
STRATEGIC RESERVES					
24-45-530 PROFESSIONAL FEES	30,000.00	9,000.00	9,000.00	30.00	21,000.00
24-45-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
24-45-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STRATEGIC RESERVES	30,000.00	9,000.00	9,000.00	30.00	21,000.00
TOTAL EXPENDITURES	30,000.00	9,000.00	9,000.00	30.00	21,000.00
REVENUES OVER/(UNDER) EXPENDITURES	(12,250.00)	(7,592.90)	(7,592.90)		(4,657.10)

VILLAGE OF WINNEBAGO
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08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 41 -SWEEP (FORMER GO BOND)					
=====					
REVENUES					
=====					
41-305 GO BOND TAX W/C	0.00	0.00	0.00	0.00	0.00
41-381 INTEREST	0.00	0.00	0.00	0.00	0.00
41-385 AMERICAN RESCUE PLAN	0.00	0.00	0.00	0.00	0.00
41-388 MISC INCOME	0.00	0.00	0.00	0.00	0.00
41-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES					
	0.00	0.00	0.00	0.00	0.00
=====					
EXPENDITURES					
=====					
BOND - O & M					
41-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL BOND - O & M	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	0.00	0.00	0.00	0.00	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

FUND- 51 -OPERATION & MAINTENANCE

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REVENUES					
=====					
51-344 GRANTS	0.00	0.00	0.00	0.00	0.00
51-345 SALES TAX (1%)	425,000.00	42,714.87	42,714.87	10.05	382,285.13
51-361 WATER SALES	323,000.00	22,473.97	22,473.97	6.96	300,526.03
51-362 CAPITAL CHARGES	475,000.00	35,134.08	35,134.08	7.40	439,865.92
51-363 GARBAGE CHARGES	235,069.20	18,998.44	18,998.44	8.08	216,070.76
51-364 PRE-PAID WATER/SEWER	700.00 (	332.52) (	332.52)	47.50-	1,032.52
51-365 WATER FIXED ADMIN CHARGES	195,208.00	15,552.59	15,552.59	7.97	179,655.41
51-367 WATER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-368 SEWER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-373 ROCK 39 EQUIPMENT	5,000.00	0.00	0.00	0.00	5,000.00
51-374 ROCK 39 SALARY REIMBURSEMENT	64,300.56	5,358.38	5,358.38	8.33	58,942.18
51-375 ROCK 39 FUEL/MILEAGE REIMB.	13,536.96	1,128.08	1,128.08	8.33	12,408.88
51-376 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00

VILLAGE OF WINNEBAGO
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08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-381 INTEREST	90,000.00	9,481.57	9,481.57	10.54	80,518.43
51-382 VERIZON WATER TOWER RENT	4,950.00	412.50	412.50	8.33	4,537.50
51-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	0.00	0.00	0.00
51-388 MISC INCOME	0.00	100.00	100.00	0.00	(100.00)
51-390 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
51-393 METER SALES	0.00	0.00	0.00	0.00	0.00
51-395 UTIL INCOME/SHUT OFF NOTICE	1,500.00	200.00	200.00	13.33	1,300.00
51-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00

TOTAL REVENUES	1,851,264.72	151,221.96	151,221.96	8.17	1,700,042.76
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EXPENDITURES

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O & M

51-44-421 OFFICE SALARIES	96,000.00	5,820.23	5,820.23	6.06	90,179.77
51-44-422 ROCK 39 SALARY	0.00	0.00	0.00	0.00	0.00
51-44-423 PART-TIME WAGES	7,200.00	0.00	0.00	0.00	7,200.00
51-44-425 METER READER/LAB ASSISTANT	0.00	0.00	0.00	0.00	0.00
51-44-426 DIRECTOR PUBLIC WORKS	81,727.61	6,137.08	6,137.08	7.51	75,590.53
51-44-428 PUBLIC WORKS WAGES	101,000.00	7,505.13	7,505.13	7.43	93,494.87
51-44-429 VILLAGE ADMINISTRATOR	31,468.50	2,336.31	2,336.31	7.42	29,132.19
51-44-451 HEALTH INSURANCE	13,852.48	1,175.02	1,175.02	8.48	12,677.46
51-44-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
51-44-453 IDES/UNEMPLOYMENT INSURANCE	700.00	0.00	0.00	0.00	700.00
51-44-461 ADM SOCIAL SECURITY	20,000.00	1,236.47	1,236.47	6.18	18,763.53
51-44-463 ADM MEDICARE	4,650.00	289.16	289.16	6.22	4,360.84
51-44-465 IMRF BENEFITS	26,000.00	1,669.24	1,669.24	6.42	24,330.76
51-44-470 UNIFORMS	1,500.00	0.00	0.00	0.00	1,500.00
51-44-512 OFFICE & COMPUTER EQUIPMENT	5,000.00	2,338.44	2,338.44	46.77	2,661.56
51-44-519 MAINTENANCE SERVICE - EQUIPTME	35,000.00	0.00	0.00	0.00	35,000.00
51-44-521 WINGIS	2,000.00	495.37	495.37	24.77	1,504.63
51-44-529 IT SERVICES	1,000.00	60.00	60.00	6.00	940.00
51-44-530 PROFESSIONAL FEES/MISC	750.00	0.00	0.00	0.00	750.00
51-44-531 SPECIAL AUDIT	0.00	0.00	0.00	0.00	0.00
51-44-532 ENGINEERING	128,000.00	15,765.00	15,765.00	12.32	112,235.00
51-44-533 CELLULAR METER MONTHLY FEES	14,500.00	1,172.30	1,172.30	8.08	13,327.70
51-44-534 LEGAL	2,000.00	0.00	0.00	0.00	2,000.00
51-44-540 PRE-EMPLOYMENT PHYSICAL	340.00	0.00	0.00	0.00	340.00
51-44-541 METER UPGRADE	10,000.00	0.00	0.00	0.00	10,000.00
51-44-542 WATER UPGRADE	750,000.00	0.00	0.00	0.00	750,000.00
51-44-543 ALARM SYS./TELEPHONE/INTERNET	7,500.00	657.78	657.78	8.77	6,842.22
51-44-544 IEPA LOAN -WATER TOWER	97,940.00	48,969.92	48,969.92	50.00	48,970.08
51-44-551 POSTAGE	11,000.00	750.00	750.00	6.82	10,250.00
51-44-552 CELL PHONES	2,400.00	184.89	184.89	7.70	2,215.11
51-44-554 PUBLISHING/ADVERTISEMENTS	1,200.00	0.00	0.00	0.00	1,200.00
51-44-561 DUES/MEMBERSHIPS/SUBSCRIPTION	900.00	0.00	0.00	0.00	900.00

VILLAGE OF WINNEBAGO
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08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-44-562 TRAVEL EXPENSES	300.00	0.00	0.00	0.00	300.00
51-44-563 TRAINING/TUITION	2,625.00	0.00	0.00	0.00	2,625.00
51-44-571 NI GAS / WELLS	2,400.00	314.21	314.21	13.09	2,085.79
51-44-573 GARBAGE	235,000.00	19,282.20	19,282.20	8.21	215,717.80
51-44-576 COM ED **	25,000.00	2,316.46	2,316.46	9.27	22,683.54
51-44-579 WATER ANALYSIS	4,250.00	1,388.20	1,388.20	32.66	2,861.80
51-44-580 EPA PERMIT FEES	2,000.00	0.00	0.00	0.00	2,000.00
51-44-593 EQUIP/SOFTWARE MAINT/LEASE	30,200.00	3,125.00	3,125.00	10.35	27,075.00
51-44-594 IML/RENEWAL CONTRIBUTION	19,132.00	0.00	0.00	0.00	19,132.00
51-44-651 OPERATING SUPPLIES/MISC. EXPEN	52,000.00	2,367.01	2,367.01	4.55	49,632.99
51-44-653 BUILDING WATER USAGE	1,250.00	81.24	81.24	6.50	1,168.76
51-44-654 WATER DEPOSIT REFUND EXPENSE	0.00	0.00	0.00	0.00	0.00
51-44-655 FUEL/GREASE/OIL	17,000.00	1,141.17	1,141.17	6.71	15,858.83
51-44-656 CHEMICALS	8,250.00	774.71	774.71	9.39	7,475.29
51-44-658 MISC EXPENSE	200.00	0.00	0.00	0.00	200.00
51-44-659 OFFICE SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00
51-44-660 PRINTING	1,500.00	760.00	760.00	50.67	740.00
51-44-701 SULLIVAN'S PAYBACK AGREEMNT	0.00	0.00	0.00	0.00	0.00
51-44-702 FOUR RIVERS SAN. AUTH. IGA	421,606.70	180,307.91	180,307.91	42.77	241,298.79
51-44-703 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00
51-44-829 ROCK 39 EQUIPMENT PURCHASES	5,000.00	0.00	0.00	0.00	5,000.00
51-44-830 SMALL EQUIP. PURCHASE OR RENTA	11,000.00	203.33	203.33	1.85	10,796.67
51-44-831 LARGE EQUIP. PURCHASE-FIXED AS	78,500.00	0.00	0.00	0.00	78,500.00
51-44-832 ASSETS CAPITALIZED	0.00	0.00	0.00	0.00	0.00
51-44-833 CONTINGENCY	1,647.43	0.00	0.00	0.00	1,647.43
51-44-834 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
51-44-950 BANK FEES/CHARGES	25,600.00	2,851.00	2,851.00	11.14	22,749.00
51-44-951 DEPRECIATION EXPENSE	260,000.00	0.00	0.00	0.00	260,000.00
51-44-953 GRANTS	0.00	0.00	0.00	0.00	0.00
51-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
51-44-999 SPECIAL ITEM EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL O & M	2,682,089.72	311,474.78	311,474.78	11.61	2,370,614.94
TOTAL EXPENDITURES	2,682,089.72	311,474.78	311,474.78	11.61	2,370,614.94
REVENUES OVER/(UNDER) EXPENDITURES	(830,825.00)	(160,252.82)	(160,252.82)	(670,572.18)	
FUND- 90 -VILLAGE EVENTS					
REVENUES					
90-350 DONATIONS	0.00	0.00	0.00	0.00	0.00
90-351 FUNDRAISERS	0.00	0.00	0.00	0.00	0.00
90-352 MERCHANDISE SALES	0.00	0.00	0.00	0.00	0.00
90-353 FESTIVAL SALES	0.00	0.00	0.00	0.00	0.00
90-381 INTEREST	0.00	41.31	41.31	0.00	(41.31)

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2025

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Section 15. Item #a.

08.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
90-382 VENDOR FEES	0.00	0.00	0.00	0.00	0.00
90-386 UTV REGISTRATION FEES	0.00	200.00	200.00	0.00 (	200.00)
90-387 SPONSOR ADS	0.00	0.00	0.00	0.00	0.00
90-388 MISC. INCOME	0.00	0.00	0.00	0.00	0.00
90-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	241.31	241.31	0.00 (	241.31)
	=====	=====	=====	=====	=====
 EXPENDITURES					
 =====					
 <u>FOURTH OF JULY</u>					
90-48-423 FESTIVAL LABOR	0.00	0.00	0.00	0.00	0.00
90-48-530 SECURITY	0.00	0.00	0.00	0.00	0.00
90-48-554 PUBLISHING/ADVERTISING	0.00	0.00	0.00	0.00	0.00
90-48-560 ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
90-48-572 MERCHANDISE	0.00	0.00	0.00	0.00	0.00
90-48-651 OPERATIONS/ MISC SUPPLIES	0.00	0.00	0.00	0.00	0.00
90-48-655 CONCESSIONS	0.00	0.00	0.00	0.00	0.00
90-48-658 MISC EXPENSES	0.00	0.00	0.00	0.00	0.00
90-48-915 VENDOR TICKET SALES	0.00	0.00	0.00	0.00	0.00
90-48-916 FIREWORKS	0.00	9,125.00	9,125.00	0.00 (	9,125.00)
TOTAL FOURTH OF JULY	0.00	9,125.00	9,125.00	0.00 (	9,125.00)
TOTAL EXPENDITURES	0.00	9,125.00	9,125.00	0.00 (	9,125.00)
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	8,883.69) (	8,883.69)		8,883.69

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 01 -GENERAL FUND					
=====					
REVENUES					
=====					
01-300 CORPORATE TAX W/C	232,986.00	0.00	459.62	0.20	232,526.38
01-303 AUDIT TAX W/C	300.00	0.00	0.63	0.21	299.37
01-304 POLICE TAX W/C	298,654.00	0.00	548.30	0.18	298,105.70
01-305 IMRF W/C TAX	300.00	0.00	0.63	0.21	299.37
01-306 REVENUE RECAPTURE	1,587.00	0.00	2.39	0.15	1,584.61
01-308 TORT JUDGEMENT-LIAB INS W/C	300.00	0.00	0.63	0.21	299.37
01-309 ROAD BRIDGE TRANSFER IN W/C	13,500.00	0.00	0.00	0.00	13,500.00
01-315 COM ED UTILITY TAX	105,575.00	9,092.00	18,424.77	17.45	87,150.23
01-328 HEAVY LOAD PERMITS	470.00	0.00	0.00	0.00	470.00
01-341 INCOME TAX/LGDF	499,000.00	43,889.43	97,615.14	19.56	401,384.86
01-342 PPRT - REPLACEMENT TAX	32,000.00	0.00	4,698.31	14.68	27,301.69
01-343 IGA WHS RESOURCE OFFICER	97,000.00	0.00	24,442.33	25.20	72,557.67
01-344 POLICE GRANTS	15,686.00	0.00	0.00	0.00	15,686.00
01-345 SALES & RELATED TAX /MT	570,000.00	55,907.24	111,108.35	19.49	458,891.65
01-346 CANNABIS	4,800.00	388.26	802.09	16.71	3,997.91
01-347 POLICE TRAINING/CONF REIMBURS	0.00	0.00	0.00	0.00	0.00
01-348 POLICE SALARY REIMBRSMNT ILEAS	0.00	0.00	0.00	0.00	0.00
01-349 LOCAL USE TAX	110,000.00	9,475.77	14,922.58	13.57	95,077.42
01-350 POLICE ADMIN. TOWING FINES	6,500.00	500.00	500.00	7.69	6,000.00
01-351 POLICE FINES	9,300.00	627.49	1,387.37	14.92	7,912.63
01-353 DUI FINES/SPEC VEHICLE	2,200.00	10.00	24.00	1.09	2,176.00
01-370 OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
01-371 GRANTS	0.00	0.00	0.00	0.00	0.00
01-375 ROCK 39 ADMIN	6,800.00	564.04	1,128.08	16.59	5,671.92
01-381 INTEREST	86,000.00	6,800.70	14,588.40	16.96	71,411.60
01-382 VERIZON WATER TOWER RENT	4,950.00	412.50	825.00	16.67	4,125.00
01-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	0.00	0.00	0.00
01-388 MISC INCOME	100.00	14.68	24.68	24.68	75.32
01-389 EXCISE TAX	27,000.00	2,052.42	4,092.48	15.16	22,907.52
01-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES					
	2,125,008.00	129,734.53	295,595.78	13.91	1,829,412.22
	=====	=====	=====	=====	=====

EXPENDITURES

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GENERAL ADMINISTRATIVE

01-41-421 OFFICE SALARIES	36,500.00	2,664.18	5,497.85	15.06	31,002.15
01-41-426 DEPUTY CLERK	41,000.00	3,174.28	6,686.01	16.31	34,313.99
01-41-427 TREASURER	54,600.00	4,200.00	8,300.00	15.20	46,300.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

Section 15. Item #a.

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-41-429 VILLAGE ADMINISTRATOR	31,563.00	2,365.84	4,702.84	14.90	26,860.16
01-41-431 ELECTED OFFICIALS	33,600.00	2,233.33	4,466.66	13.29	29,133.34
01-41-451 HEALTH INSURANCE	9,391.85	793.89	1,597.46	17.01	7,794.39
01-41-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
01-41-453 IDES/UNEMPLOYMENT INSURANCE	400.00	0.00	0.00	0.00	400.00
01-41-461 ADM SOCIAL SECURITY	12,500.00	907.54	1,838.52	14.71	10,661.48
01-41-463 ADM MEDICARE	3,000.00	212.28	430.03	14.33	2,569.97
01-41-465 IMRF BENEFITS	14,000.00	1,038.21	2,108.09	15.06	11,891.91
01-41-512 OFFICE & COMPUTER EQUIPMENT	8,000.00	0.00	0.00	0.00	8,000.00
01-41-521 WINGIS	900.00	0.00	198.15	22.02	701.85
01-41-529 IT SERVICES	14,100.00	140.00	594.00	4.21	13,506.00
01-41-530 PROFESSIONAL FEES/MISC	14,000.00	0.00	0.00	0.00	14,000.00
01-41-531 AUDIT	28,700.00	0.00	0.00	0.00	28,700.00
01-41-532 ENGINEERING	6,200.00	0.00	223.75	3.61	5,976.25
01-41-533 LEGAL	27,500.00	0.00	0.00	0.00	27,500.00
01-41-551 POSTAGE	875.00	5.64	7.14	0.82	867.86
01-41-552 TELEPHONE & INTERNET	4,100.00	355.19	689.59	16.82	3,410.41
01-41-554 PUBLISHING/ADVERTISEMENTS	1,100.00	109.25	109.25	9.93	990.75
01-41-560 EMPLOYEE WELFARE	750.00	0.00	0.00	0.00	750.00
01-41-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	2,285.00	32.95	32.95	1.44	2,252.05
01-41-562 TRAVEL EXPENSES	1,000.00	0.00	30.49	3.05	969.51
01-41-563 TRAINING/TUITION	2,610.00	0.00	0.00	0.00	2,610.00
01-41-564 CONFERENCES	9,460.00	327.50	327.50	3.46	9,132.50
01-41-565 CIVIC WEBSITE	8,400.00	0.00	8,365.78	99.59	34.22
01-41-566 CODIFICATION OF ORDINANCES	25,000.00	0.00	0.00	0.00	25,000.00
01-41-593 EQUIP/SOFTWARE MAINT/LEASE	29,000.00	2,734.64	5,234.78	18.05	23,765.22
01-41-594 IML/RENEWAL CONTRIBUTION	9,900.00	0.00	0.00	0.00	9,900.00
01-41-595 IML RISK MNG CLAIMS HAIL 2020	0.00	0.00	0.00	0.00	0.00
01-41-653 BUILDING WATER USAGE	400.00	35.18	64.95	16.24	335.05
01-41-658 MISC. EXPENSES	300.00	0.00	0.00	0.00	300.00
01-41-659 OFFICE SUPPLIES	8,000.00	217.85	297.30	3.72	7,702.70
01-41-660 PRINTING	500.00	0.00	351.36	70.27	148.64
01-41-661 OFFICE MAINTENANCE	6,000.00	210.00	511.88	8.53	5,488.12
01-41-701 SULLIVAN'S PAYBACK AGREEMENT	0.00	0.00	0.00	0.00	0.00
01-41-702 PROPERTY TAX REFUNDS	950.00	0.00	0.00	0.00	950.00
01-41-831 LARGE EQUIP. PURCHASE-FIXED AS	0.00	0.00	0.00	0.00	0.00
01-41-832 CONTINGENCY	11,050.51	0.00	0.00	0.00	11,050.51
01-41-833 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-41-950 BANK FEES/CHARGES	300.00	9.86	19.72	6.57	280.28
01-41-953 CURES ACT 2020	0.00	0.00	0.00	0.00	0.00
01-41-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL ADMINISTRATIVE	459,935.36	21,767.61	52,686.05	11.46	407,249.31

STREET DEPARTMENT

01-42-422 PUBLIC WORKS ASSISTANT	0.00	0.00	0.00	0.00	0.00
01-42-423 PART-TIME WAGES	3,500.00	0.00	0.00	0.00	3,500.00
01-42-424 SUPERVISOR STREETS/FLEETS	69,498.91	5,346.08	10,564.87	15.20	58,934.04
01-42-428 PUBLIC WORKS WAGES	104,500.00	7,878.35	15,689.59	15.01	88,810.41
01-42-451 HEALTH INSURANCE	20,836.92	1,736.40	3,431.12	16.47	17,405.80
01-42-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-42-453 IDES/UNEMPLOYMENT INSURANCE	375.00	0.00	0.00	0.00	375.00
01-42-461 ADM SOCIAL SECURITY	11,225.00	819.93	1,627.80	14.50	9,597.20
01-42-463 ADM MEDICARE	2,700.00	191.77	380.72	14.10	2,319.28
01-42-465 IMRF BENEFITS	14,750.00	1,106.88	2,197.52	14.90	12,552.48
01-42-470 UNIFORMS	1,500.00	0.00	0.00	0.00	1,500.00
01-42-511 MAINT. SERVICE-BUILDING	20,000.00	0.00	1,020.03	5.10	18,979.97
01-42-512 OFFICE & COMPUTER EQUIPMENT	2,250.00	0.00	0.00	0.00	2,250.00
01-42-513 MAINT. SERVICE-VEHICLES	15,000.00	1,544.65	1,603.99	10.69	13,396.01
01-42-514 MAINT. SERVICE-STREET	100,500.00	6,417.22	6,828.24	6.79	93,671.76
01-42-515 MAINT. SERVICE-SIDEWALKS	50,000.00	0.00	0.00	0.00	50,000.00
01-42-518 MAINT. SERVICE -EQUIPMENT	20,000.00	1,783.94	2,889.81	14.45	17,110.19
01-42-520 STREET PROJECT	240,000.00	0.00	0.00	0.00	240,000.00
01-42-521 WINGIS	1,000.00	0.00	198.15	19.82	801.85
01-42-529 IT SERVICES	500.00	0.00	0.00	0.00	500.00
01-42-530 PROFESSIONAL FEES/MISC	1,000.00	0.00	454.05	45.41	545.95
01-42-532 ENGINEERING	24,000.00	0.00	223.75	0.93	23,776.25
01-42-535 TREE REMOVAL/TRIMMING	8,000.00	0.00	0.00	0.00	8,000.00
01-42-552 TELEPHONE & INTERNET	4,500.00	372.16	738.02	16.40	3,761.98
01-42-576 COM ED / STREET LIGHTS	42,000.00	3,633.02	7,289.26	17.36	34,710.74
01-42-593 EQUIP/SOFTWARE MAINT/LEASE	0.00	0.00	0.00	0.00	0.00
01-42-594 IML/RENEWAL CONTRIBUTION	13,200.00	0.00	0.00	0.00	13,200.00
01-42-599 STORM WATER MAINTENANCE	9,500.00	0.00	0.00	0.00	9,500.00
01-42-651 OPERATING SUPPLIES/MISC. EXPEN	5,000.00	170.48	1,030.21	20.60	3,969.79
01-42-655 FUEL/GREASE/OIL	17,000.00	910.19	2,051.39	12.07	14,948.61
01-42-659 OFFICE SUPPLIES	350.00	80.83	80.83	23.09	269.17
01-42-830 SMALL EQUIP. PURCHASE OR RENTA	5,000.00	0.00	0.00	0.00	5,000.00
01-42-831 LARGE EQUIP. PURCHASE-FIXED AS	80,000.00	0.00	0.00	0.00	80,000.00
01-42-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-833 STREET SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STREET DEPARTMENT	890,685.83	31,991.90	58,299.35	6.55	832,386.48

POLICE

01-43-421 OFFICE SALARIES	0.00	0.00	0.00	0.00	0.00
01-43-422 POLICE CHIEF	109,000.00	8,382.40	16,565.18	15.20	92,434.82
01-43-423 PART-TIME OFFICERS	12,600.00	781.75	1,099.75	8.73	11,500.25
01-43-424 FULL-TIME OFFICERS	353,948.05	26,716.64	56,135.49	15.86	297,812.56
01-43-425 POLICE OVERTIME	18,000.00	1,053.54	1,845.10	10.25	16,154.90
01-43-427 SCHOOL RESOURCE OFFICER	81,158.00	6,091.10	12,183.74	15.01	68,974.26
01-43-451 HEALTH INSURANCE	117,315.76	10,205.34	19,211.41	16.38	98,104.35
01-43-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
01-43-453 IDES/UNEMPLOYMENT INSURANCE	850.00	0.00	0.00	0.00	850.00
01-43-461 ADM SOCIAL SECURITY	35,600.00	2,667.59	5,445.44	15.30	30,154.56
01-43-463 ADM MEDICARE	8,200.00	623.86	1,273.51	15.53	6,926.49
01-43-465 IMRF BENEFITS	47,000.00	3,535.80	7,259.27	15.45	39,740.73
01-43-470 QUARTERMASTER/UNIFORMS	6,500.00	188.90	188.90	2.91	6,311.10
01-43-471 VESTS	1,000.00	0.00	0.00	0.00	1,000.00
01-43-512 OFFICE & COMPUTER EQUIPMENT	11,600.00	0.00	0.00	0.00	11,600.00
01-43-513 IGA-RECORDS MANAGEMENT SFTWRE	5,434.00	0.00	0.00	0.00	5,434.00
01-43-514 A/V COMMUNICATIONS	22,800.00	0.00	5,904.00	25.89	16,896.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

Section 15. Item #a.

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-43-516 POLICE GARAGE MAINTENANCE	2,000.00	0.00	239.97	12.00	1,760.03
01-43-520 SQUAD CAR MAINTENANCE (ALL)	10,000.00	566.70	651.70	6.52	9,348.30
01-43-521 WINGIS	400.00	0.00	99.08	24.77	300.92
01-43-523 SQD 120 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-525 SQD 117 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-529 IT SERVICES	750.00	0.00	75.00	10.00	675.00
01-43-530 PROFESSIONAL FEES/MISC.	1,700.00	0.00	0.00	0.00	1,700.00
01-43-531 911 DISPATCH SERVICES	20,250.00	0.00	4,999.93	24.69	15,250.07
01-43-533 LEGAL	12,000.00	173.00	173.00	1.44	11,827.00
01-43-534 LEXIPOL	5,200.00	0.00	0.00	0.00	5,200.00
01-43-540 NEW HIRE PHYSICAL/PSYCH EXAMS	1,300.00	0.00	0.00	0.00	1,300.00
01-43-551 POSTAGE	250.00	9.68	9.68	3.87	240.32
01-43-552 TELEPHONE & INTERNET	3,625.00	328.76	636.73	17.56	2,988.27
01-43-553 CELL PHONES	4,200.00	344.10	688.13	16.38	3,511.87
01-43-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	550.00	0.00	0.00	0.00	550.00
01-43-562 TRAVEL EXPENSES	350.00	0.00	0.00	0.00	350.00
01-43-563 TRAINING/TUITION	8,000.00	356.31	356.31	4.45	7,643.69
01-43-593 EQUIP/SOFTWARE MAINT/LEASE	7,100.00	548.25	832.63	11.73	6,267.37
01-43-594 IML/RENEWAL CONTRIBUTION	31,000.00	0.00	0.00	0.00	31,000.00
01-43-653 POLICE GARAGE WATER USAGE	400.00	0.00	0.00	0.00	400.00
01-43-655 FUEL/GREASE/OIL	18,000.00	1,311.03	2,807.37	15.60	15,192.63
01-43-658 MISC. EXPENSES	2,000.00	0.00	20.00	1.00	1,980.00
01-43-659 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
01-43-660 PRINTING	300.00	32.60	32.60	10.87	267.40
01-43-830 SMALL EQUIP. PURCH OR RENTAL	30,586.00	891.94	891.94	2.92	29,694.06
01-43-831 LARGE EQUIP. PURCH-FIXED ASSET	65,000.00	0.00	0.00	0.00	65,000.00
01-43-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-43-950 BANK FEES/CHARGES	120.00	9.89	19.78	16.48	100.22
01-43-953 GRANTS	0.00	0.00	0.00	0.00	0.00
01-43-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,059,386.81	64,819.18	139,645.64	13.18	919,741.17
TOTAL EXPENDITURES	2,410,008.00	118,578.69	250,631.04	10.40	2,159,376.96
REVENUES OVER/(UNDER) EXPENDITURES	(285,000.00)	11,155.84	44,964.74	(329,964.74)	
FUND- 15 -MFT FUND					
REVENUES					
15-343 MOTOR FUEL TAX	66,238.20	5,190.70	10,682.26	16.13	55,555.94
15-346 TRANSPORTATION RENEWAL FUND	61,945.80	5,579.31	11,127.72	17.96	50,818.08
15-350 REBUILD IL BOND FUND GRANT	0.00	0.00	0.00	0.00	0.00
15-381 INTEREST	16,000.00	1,173.79	2,446.43	15.29	13,553.57
15-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	144,184.00	11,943.80	24,256.41	16.82	119,927.59

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2025

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Section 15. Item #a.

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
MFT					
15-46-501 MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
15-46-502 ENGINEERING - MFT	66,605.78	3,990.00	4,221.50	6.34	62,384.28
15-46-576 COM ED **	0.00	0.00	0.00	0.00	0.00
15-46-850 MFT ROAD PROJECT	383,394.22	0.00	0.00	0.00	383,394.22
15-46-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
TOTAL MFT	450,000.00	3,990.00	4,221.50	0.94	445,778.50
TOTAL EXPENDITURES	450,000.00	3,990.00	4,221.50	0.94	445,778.50
REVENUES OVER/(UNDER) EXPENDITURES	(305,816.00)	7,953.80	20,034.91	(325,850.91)	
FUND- 17 -COMMUNITY DEV FUND					
REVENUES					
17-307 DEVELOPMENT ESCROW	40,000.00	0.00	0.00	0.00	40,000.00
17-329 PERMITS/INSPECTION FEES	20,000.00	160.00	160.00	0.80	19,840.00
17-330 CODE ENFORCEMENT FINES	0.00	0.00	0.00	0.00	0.00
17-371 GRANTS	0.00	0.00	0.00	0.00	0.00
17-381 INTEREST	13,000.00	893.24	1,865.43	14.35	11,134.57
17-382 VERIZON WATER TOWER RENT	9,900.00	825.00	1,650.00	16.67	8,250.00
17-385 LIGHTED DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
17-386 UTV REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
17-387 FRANCHISE FEES	16,000.00	0.00	3,490.59	21.82	12,509.41
17-388 MISC INCOME	1,800.00	0.00	2,591.00	143.94 (	791.00)
17-389 EXCISE TAX	4,800.00	410.48	818.49	17.05	3,981.51
17-390 LIQUOR LICENSE FEES	14,250.00	0.00	0.00	0.00	14,250.00
17-391 GAMING LICENSE FEE	20.00	30.00	30.00	150.00 (	10.00)
17-392 VIDEO GAMING	90,000.00	8,245.51	16,032.84	17.81	73,967.16
17-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	209,770.00	10,564.23	26,638.35	12.70	183,131.65

EXPENDITURES

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
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16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COMMUNITY DEVELOPMENT</u>					
17-47-421 OFFICE SALARIES	16,329.62	368.89	790.66	4.84	15,538.96
17-47-422 CODE ENFORCEMENT OFFICER	12,480.00	960.00	1,920.00	15.38	10,560.00
17-47-423 BUILDING INSPECTOR	13,000.00	1,000.00	2,000.00	15.38	11,000.00
17-47-424 ELECTRICAL INSPECTOR	4,500.00	375.00	750.00	16.67	3,750.00
17-47-429 VILLAGE ADMINISTRATOR	31,500.00	2,365.16	4,701.47	14.93	26,798.53
17-47-450 CODE ENFORCEMENT FINE COSTS	1,500.00	0.00	0.00	0.00	1,500.00
17-47-451 HEALTH INSURANCE	300.00	16.14	32.30	10.77	267.70
17-47-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
17-47-453 IDES/UNEMPLOYMENT INSURANCE	200.00	0.00	0.00	0.00	200.00
17-47-461 ADM SOCIAL SECURITY	3,300.00	182.81	364.28	11.04	2,935.72
17-47-463 ADM MEDICARE	775.00	42.76	85.21	10.99	689.79
17-47-465 IMRF BENEFITS	3,300.00	215.41	429.01	13.00	2,870.99
17-47-512 OFFICE & COMPUTER EQUIPMENT	500.00	0.00	0.00	0.00	500.00
17-47-529 IT SERVICES	350.00	0.00	0.00	0.00	350.00
17-47-530 PROFESSIONAL FEES	3,000.00	872.06	872.06	29.07	2,127.94
17-47-532 ENGINEERING	5,000.00	0.00	1,371.50	27.43	3,628.50
17-47-533 LEGAL	13,000.00	0.00	0.00	0.00	13,000.00
17-47-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	4,000.00	196.00	821.00	20.53	3,179.00
17-47-576 COM ED **	900.00	0.00	0.00	0.00	900.00
17-47-593 EQUIP/SOFTWARE MAINT/LEASE	3,800.00	0.00	1,125.00	29.61	2,675.00
17-47-658 MISC. EXPENSES	2,200.00	0.00	0.00	0.00	2,200.00
17-47-659 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
17-47-660 PRINTING	1,200.00	66.00	66.00	5.50	1,134.00
17-47-701 COMMUNITY DEVELOPMENT	13,000.00	0.00	0.00	0.00	13,000.00
17-47-800 MAINTENANCE SERVICE PARKS	3,425.00	0.00	0.00	0.00	3,425.00
17-47-832 PARK EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
17-47-900 PRESIDENTIAL CONTINGENCY	1,200.00	0.00	0.00	0.00	1,200.00
17-47-911 COMMUNITY EXPENSES	5,000.00	17.00	17.00	0.34	4,983.00
17-47-912 COMMUNITY PROJECTS	4,000.00	0.00	0.00	0.00	4,000.00
17-47-950 BANK FEES/CHARGES	2,400.00	172.15	743.30	30.97	1,656.70
17-47-953 GRANTS	0.00	0.00	0.00	0.00	0.00
17-47-959 TRANSFER OUT	15,000.00	0.00	0.00	0.00	15,000.00
17-47-998 DEVELOPMENT ESCROW REFUND	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL COMMUNITY DEVELOPMENT	207,459.62	6,849.38	16,088.79	7.76	191,370.83
TOTAL EXPENDITURES	207,459.62	6,849.38	16,088.79	7.76	191,370.83
=====					
REVENUES OVER/(UNDER) EXPENDITURES	2,310.38	3,714.85	10,549.56	(	8,239.18)

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
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16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 19 -MFT WINNEBAGO RD PROJ =====					
EXPENDITURES =====					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00
FUND- 24 -STRATEGIC RESERVE CAPITAL =====					
REVENUES =====					
24-381 INTEREST	17,750.00	1,239.99	2,647.09	14.91	15,102.91
24-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	17,750.00	1,239.99	2,647.09	14.91	15,102.91
	=====	=====	=====	=====	=====
EXPENDITURES =====					
STRATEGIC RESERVES					
24-45-530 PROFESSIONAL FEES	30,000.00	0.00	9,000.00	30.00	21,000.00
24-45-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
24-45-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STRATEGIC RESERVES	30,000.00	0.00	9,000.00	30.00	21,000.00
TOTAL EXPENDITURES	30,000.00	0.00	9,000.00	30.00	21,000.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(12,250.00)	1,239.99 (	6,352.91)	(	5,897.09)

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
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16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 41 -SWEEP (FORMER GO BOND)					
=====					
REVENUES					
=====					
41-305 GO BOND TAX W/C	0.00	0.00	0.00	0.00	0.00
41-381 INTEREST	0.00	0.00	0.00	0.00	0.00
41-385 AMERICAN RESCUE PLAN	0.00	0.00	0.00	0.00	0.00
41-388 MISC INCOME	0.00	0.00	0.00	0.00	0.00
41-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES					
	0.00	0.00	0.00	0.00	0.00
=====					
EXPENDITURES					
=====					
BOND - O & M					
41-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL BOND - O & M	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	0.00	0.00	0.00	0.00	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

FUND- 51 -OPERATION & MAINTENANCE

=====

REVENUES					
=====					
51-344 GRANTS	0.00	0.00	0.00	0.00	0.00
51-345 SALES TAX (1%)	425,000.00	40,395.28	83,110.15	19.56	341,889.85
51-361 WATER SALES	323,000.00	33,186.07	55,660.04	17.23	267,339.96
51-362 CAPITAL CHARGES	475,000.00	49,333.43	84,467.51	17.78	390,532.49
51-363 GARBAGE CHARGES	235,069.20	19,917.20	38,915.64	16.55	196,153.56
51-364 PRE-PAID WATER/SEWER	700.00	141.75	190.77	27.25	890.77
51-365 WATER FIXED ADMIN CHARGES	195,208.00	16,021.72	31,574.31	16.17	163,633.69
51-367 WATER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-368 SEWER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-373 ROCK 39 EQUIPMENT	5,000.00	0.00	0.00	0.00	5,000.00
51-374 ROCK 39 SALARY REIMBURSEMENT	64,300.56	5,358.38	10,716.76	16.67	53,583.80
51-375 ROCK 39 FUEL/MILEAGE REIMB.	13,536.96	1,128.08	2,256.16	16.67	11,280.80
51-376 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
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16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-381 INTEREST	90,000.00	8,416.16	17,897.73	19.89	72,102.27
51-382 VERIZON WATER TOWER RENT	4,950.00	412.50	825.00	16.67	4,125.00
51-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	0.00	0.00	0.00
51-388 MISC INCOME	0.00	0.00	100.00	0.00	(100.00)
51-390 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
51-393 METER SALES	0.00	0.00	0.00	0.00	0.00
51-395 UTIL INCOME/SHUT OFF NOTICE	1,500.00	0.00	200.00	13.33	1,300.00
51-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00

TOTAL REVENUES	1,851,264.72	174,310.57	325,532.53	17.58	1,525,732.19
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EXPENDITURES

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O & M

51-44-421 OFFICE SALARIES	96,000.00	5,163.52	10,983.75	11.44	85,016.25
51-44-422 ROCK 39 SALARY	0.00	0.00	0.00	0.00	0.00
51-44-423 PART-TIME WAGES	7,200.00	0.00	0.00	0.00	7,200.00
51-44-425 METER READER/LAB ASSISTANT	0.00	0.00	0.00	0.00	0.00
51-44-426 DIRECTOR PUBLIC WORKS	81,727.61	6,286.80	12,423.88	15.20	69,303.73
51-44-428 PUBLIC WORKS WAGES	101,000.00	7,564.74	15,069.87	14.92	85,930.13
51-44-429 VILLAGE ADMINISTRATOR	31,468.50	2,365.16	4,701.47	14.94	26,767.03
51-44-451 HEALTH INSURANCE	13,852.48	1,130.89	2,305.91	16.65	11,546.57
51-44-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
51-44-453 IDES/UNEMPLOYMENT INSURANCE	700.00	0.00	0.00	0.00	700.00
51-44-461 ADM SOCIAL SECURITY	20,000.00	1,236.01	2,472.48	12.36	17,527.52
51-44-463 ADM MEDICARE	4,650.00	289.06	578.22	12.43	4,071.78
51-44-465 IMRF BENEFITS	26,000.00	1,668.59	3,337.83	12.84	22,662.17
51-44-470 UNIFORMS	1,500.00	0.00	0.00	0.00	1,500.00
51-44-512 OFFICE & COMPUTER EQUIPMENT	5,000.00	0.00	2,338.44	46.77	2,661.56
51-44-519 MAINTENANCE SERVICE - EQUIPTME	35,000.00	0.00	0.00	0.00	35,000.00
51-44-521 WINGIS	2,000.00	0.00	495.37	24.77	1,504.63
51-44-529 IT SERVICES	1,000.00	0.00	60.00	6.00	940.00
51-44-530 PROFESSIONAL FEES/MISC	750.00	0.00	0.00	0.00	750.00
51-44-531 SPECIAL AUDIT	0.00	0.00	0.00	0.00	0.00
51-44-532 ENGINEERING	128,000.00	0.00	15,765.00	12.32	112,235.00
51-44-533 CELLULAR METER MONTHLY FEES	14,500.00	1,176.10	2,348.40	16.20	12,151.60
51-44-534 LEGAL	2,000.00	0.00	0.00	0.00	2,000.00
51-44-540 PRE-EMPLOYMENT PHYSICAL	340.00	0.00	0.00	0.00	340.00
51-44-541 METER UPGRADE	10,000.00	0.00	0.00	0.00	10,000.00
51-44-542 WATER UPGRADE	750,000.00	0.00	0.00	0.00	750,000.00
51-44-543 ALARM SYS./TELEPHONE/INTERNET	7,500.00	685.50	1,343.28	17.91	6,156.72
51-44-544 IEPA LOAN -WATER TOWER	97,940.00	0.00	48,969.92	50.00	48,970.08
51-44-551 POSTAGE	11,000.00	1,862.30	2,612.30	23.75	8,387.70
51-44-552 CELL PHONES	2,400.00	184.89	369.78	15.41	2,030.22
51-44-554 PUBLISHING/ADVERTISEMENTS	1,200.00	0.00	0.00	0.00	1,200.00
51-44-561 DUES/MEMBERSHIPS/SUBSCRIPTION	900.00	0.00	0.00	0.00	900.00

VILLAGE OF WINNEBAGO
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16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-44-562 TRAVEL EXPENSES	300.00	0.00	0.00	0.00	300.00
51-44-563 TRAINING/TUITION	2,625.00	0.00	0.00	0.00	2,625.00
51-44-571 NI GAS / WELLS	2,400.00	0.00	314.21	13.09	2,085.79
51-44-573 GARBAGE	235,000.00	19,267.81	38,550.01	16.40	196,449.99
51-44-576 COM ED **	25,000.00	958.11	3,274.57	13.10	21,725.43
51-44-579 WATER ANALYSIS	4,250.00	225.00	1,613.20	37.96	2,636.80
51-44-580 EPA PERMIT FEES	2,000.00	0.00	0.00	0.00	2,000.00
51-44-593 EQUIP/SOFTWARE MAINT/LEASE	30,200.00	1,647.01	4,772.01	15.80	25,427.99
51-44-594 IML/RENEWAL CONTRIBUTION	19,132.00	0.00	0.00	0.00	19,132.00
51-44-651 OPERATING SUPPLIES/MISC. EXPEN	52,000.00	1,888.45	4,255.46	8.18	47,744.54
51-44-653 BUILDING WATER USAGE	1,250.00	71.42	152.66	12.21	1,097.34
51-44-654 WATER DEPOSIT REFUND EXPENSE	0.00	0.00	0.00	0.00	0.00
51-44-655 FUEL/GREASE/OIL	17,000.00	910.16	2,051.33	12.07	14,948.67
51-44-656 CHEMICALS	8,250.00	0.00	774.71	9.39	7,475.29
51-44-658 MISC EXPENSE	200.00	0.00	0.00	0.00	200.00
51-44-659 OFFICE SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00
51-44-660 PRINTING	1,500.00	0.00	760.00	50.67	740.00
51-44-701 SULLIVAN'S PAYBACK AGREEMENT	0.00	0.00	0.00	0.00	0.00
51-44-702 FOUR RIVERS SAN. AUTH. IGA	421,606.70	0.00	180,307.91	42.77	241,298.79
51-44-703 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00
51-44-829 ROCK 39 EQUIPMENT PURCHASES	5,000.00	0.00	0.00	0.00	5,000.00
51-44-830 SMALL EQUIP. PURCHASE OR RENTA	11,000.00	0.00	203.33	1.85	10,796.67
51-44-831 LARGE EQUIP. PURCHASE-FIXED AS	78,500.00	0.00	0.00	0.00	78,500.00
51-44-832 ASSETS CAPITALIZED	0.00	0.00	0.00	0.00	0.00
51-44-833 CONTINGENCY	1,647.43	0.00	0.00	0.00	1,647.43
51-44-834 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
51-44-950 BANK FEES/CHARGES	25,600.00	2,478.08	5,329.08	20.82	20,270.92
51-44-951 DEPRECIATION EXPENSE	260,000.00	0.00	0.00	0.00	260,000.00
51-44-953 GRANTS	0.00	0.00	0.00	0.00	0.00
51-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
51-44-999 SPECIAL ITEM EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL O & M	2,682,089.72	57,059.60	368,534.38	13.74	2,313,555.34

TOTAL EXPENDITURES	2,682,089.72	57,059.60	368,534.38	13.74	2,313,555.34
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REVENUES OVER/(UNDER) EXPENDITURES	(830,825.00)	117,250.97	(43,001.85)	(787,823.15)
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FUND- 90 -VILLAGE EVENTS

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REVENUES

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90-350 DONATIONS	0.00	0.00	0.00	0.00	0.00
90-351 FUNDRAISERS	0.00	0.00	0.00	0.00	0.00
90-352 MERCHANDISE SALES	0.00	0.00	0.00	0.00	0.00
90-353 FESTIVAL SALES	0.00	0.00	0.00	0.00	0.00
90-381 INTEREST	0.00	29.29	70.60	0.00	(70.60)

VILLAGE OF WINNEBAGO
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16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
90-382 VENDOR FEES	0.00	0.00	0.00	0.00	0.00
90-386 UTV REGISTRATION FEES	0.00	400.00	600.00	0.00 (	600.00)
90-387 SPONSOR ADS	0.00	0.00	0.00	0.00	0.00
90-388 MISC. INCOME	0.00	0.00	0.00	0.00	0.00
90-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	429.29	670.60	0.00 (	670.60)
EXPENDITURES					
FOURTH OF JULY					
90-48-423 FESTIVAL LABOR	0.00	0.00	0.00	0.00	0.00
90-48-530 SECURITY	0.00	0.00	0.00	0.00	0.00
90-48-554 PUBLISHING/ADVERTISING	0.00	0.00	0.00	0.00	0.00
90-48-560 ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
90-48-572 MERCHANDISE	0.00	0.00	0.00	0.00	0.00
90-48-651 OPERATIONS/ MISC SUPPLIES	0.00	0.00	0.00	0.00	0.00
90-48-655 CONCESSIONS	0.00	0.00	0.00	0.00	0.00
90-48-658 MISC EXPENSES	0.00	0.00	0.00	0.00	0.00
90-48-915 VENDOR TICKET SALES	0.00	0.00	0.00	0.00	0.00
90-48-916 FIREWORKS	0.00	0.00	9,125.00	0.00 (	9,125.00)
TOTAL FOURTH OF JULY	0.00	0.00	9,125.00	0.00 (	9,125.00)
TOTAL EXPENDITURES	0.00	0.00	9,125.00	0.00 (	9,125.00)
REVENUES OVER/(UNDER) EXPENDITURES	0.00	429.29 (	8,454.40)		8,454.40

LINE-ITEM TRANSFERS

None

CONSTRUCTION IN PROGRESS

Large Purchase Tracking – Not Available

Grant Tracking

Village Debt

Village Revenue

Grant Applications/Progress Tracking

Grant Title	Approved	Restricted Use	Total	Received	Notes
FY25 Less Letahl Alternatives for Law Enforcement	Approved	Five (5), TASER 10 Packages	\$ 15,686.00	In process	10/2/24 Received email notification that the grant had been approved. No indication when the amount will be received. The equipment has not been received as of 03/17/25

Village Debt 2025

	January	February	March	April	May	June	Pmts Due
IL EPA							
Balance Due Totals							
Water Tower	\$ 883,911.76	\$ 883,911.76					Jan/July
Total	\$ 883,911.76	\$ 883,911.76	\$ -	\$ -	\$ -	\$ -	

Four Rivers Sanitary Auth.

Balance Due Totals							
Fuller Creek Phase C	\$ 3,339,149.40	\$ 3,339,149.40					Jan/July
Fuller Creek Phase D&F	\$ 1,043,209.51	\$ 1,011,474.66					Feb/Aug
Future Costs	\$ 870,107.56	\$ 870,107.56					Jun/Dec
Total	\$ 5,252,466.47	\$ 5,220,731.62	\$ -	\$ -	\$ -	\$ -	
Total All Debt	\$ 6,136,378.23	\$ 6,104,643.38	\$ -	\$ -	\$ -	\$ -	

VILLAGE REVENUE

INCOME TAX

	2025	2024	2023	2022	2021	2020
Dec		25,748	26,963	26,945	22,499	20,637
Nov		32,985	34,318	30,031	25,372	23,310
Oct		54,947	50,948	47,425	44,259	34,497
Sept		25,732	26,357	25,904	24,355	23,823
Aug		32,777	29,038	23,836	23,062	42,044
July		49,056	44,182	46,279	41,072	30,752
Jun		33,720	33,162	27,414	45,783	19,365
May		78,678	70,722	93,322	52,181	31,264
Apr		45,531	41,240	46,252	38,199	31,932
Mar		28,839	25,624	21,650	23,957	21,741
Feb	43,889	44,370	43,264	49,949	34,761	29,237
Jan	53,726	46,891	43,756	40,058	32,879	28,378
Actual	97,615	499,272	469,574	479,064	408,380	336,982
Projected						
Budgeted	499,000					
Bdgt vs Act.	19.56%					

PPRT

	2025	2024	2023	2022	2021	2020
Dec		1,770	2,949	5,034	2,084	799
Nov						
Oct		5,658	9,502	15,372	10,042	3,089
Sept						
Aug		1,384	1,848	1,303	766	2,436
July		7,419	11,463	11,413	6,027	3,297
Jun						
May		8,292	14,179	15,851	8,271	3,173
Apr		3,430	8,739	11,839	6,418	4,964
Mar		3,845	5,501	10,015	1,374	719
Feb	0					
Jan	4,698	6,521	11,104	7,647	3,802	3,616
Actual	4,698	38,319	65,286	78,474	38,784	22,093
Projected						
Budgeted	32,000					
Bdgt vs Act.	14.68%					

LOCAL USE TAX

	2025	2024	2023	2022	2021	2020
Dec		9,544	9,908	10,543	9,631	11,708
Nov		8,233	8,927	9,376	9,660	11,223
Oct		8,477	9,412	9,027	9,152	11,786
Sept		8,249	6,679	10,343	9,827	11,655
Aug		8,550	8,897	9,169	8,622	11,545
July		8,860	8,996	8,042	9,367	10,381
Jun		9,964	10,751	10,042	10,310	9,806
May		8,202	8,692	8,561	8,065	7,708
Apr		7,295	9,433	8,868	9,045	8,870
Mar		12,190	13,474	13,373	18,448	12,810
Feb	9,476	10,502	11,139	10,550	13,073	9,336
Jan	5,447	10,053	10,567	8,980	12,268	9,965
Actual	14,923	110,119	116,875	116,874	127,468	126,792
Projected						
Budgeted	110,000					
Bdgt vs Act.	13.57%					

SALES TAX

	2025	2024	2023	2022	2021	2020
Dec		48,992	52,253	52,369	42,096	64,055
Nov		52,595	50,731	56,826	44,401	35,474
Oct		43,860	54,558	56,100	41,725	32,441
Sept		48,760	53,731	62,622	44,810	32,535
Aug		50,622	52,807	58,635	44,877	34,269
July		45,868	49,785	53,719	40,868	28,114
Jun		44,850	45,726	53,690	41,314	28,136
May		40,709	39,074	40,789	29,964	25,369
Apr		41,373	39,869	39,130	34,610	25,550
Mar		51,478	53,237	49,512	31,926	30,185
Feb	55,907	48,093	48,626	44,321	29,689	27,757
Jan	55,201	51,239	51,786	46,372	33,941	29,424
Actual	111,108	568,439	592,182	614,085	466,222	393,309
Projected						
Budgeted	570,000					
Bdgt vs Act.	19.49%					

PROPERTY TAX

	2025	2024	2023	2022	2021	2020
Dec		0	6,002	216	39	1,554
Nov		5,823		2,130	8,432	3,895
Oct		7,803	7,886	7,155	4,483	6,878
Sept		204,860	182,135	176,432	152,573	142,006
Aug		23,012	28,878	25,134	38,013	52,505
July		3,723	8,878	6,945	15,588	45,178
Jun		238,482	202,307	230,268	206,348	175,634
May		36,617	61,703	22,662	37,575	24,654
Apr	0	0				
Mar	0	0				
Feb	0	0				
Jan	1,012	0				
Actual	1,012	520,319	497,789	470,942	463,051	452,303
Projected	0	Tax pmt for Nov w/b rec in Dec				
Budgeted	547,627					
Bdgt vs Act.	0.18%					

SALES TAX 1%

	2025	2024	2023	2022	2021	2020
Dec		35,762	38,046	38,493	30,409	46,970
Nov		39,951	39,292	43,052	32,348	23,012
Oct		32,493	39,007	43,183	32,546	18,501
Sept		38,038	40,358	49,674	32,263	18,908
Aug		38,710	40,872	45,368	31,665	20,999
July		34,058	36,614	40,358	27,624	14,158
Jun		33,720	33,874	39,561	28,890	15,172
May		29,507	28,165	30,033	20,584	15,397
Apr		29,388	30,116	26,274	22,599	14,385
Mar		38,180	38,095	37,605	20,761	18,122
Feb	40,395	36,761	37,025	34,000	19,183	17,605
Jan	42,715	37,989	38,685	32,282	21,192	18,659
Actual	83,110	424,556	440,149	459,883	320,065	241,887
Projected						
Budgeted	425,000					
Bdgt vs Act.	19.56%					

VILLAGE REVENUE

COMED UTILITY TAX

	2025	2024	2023	2022	2021	2020
Dec		4,614	7,888	8,321	8,068	8,185
Nov		10,156	7,682	7,703	8,546	8,628
Oct		10,944	9,534	15,151	11,009	9,585
Sept		10,709	11,258	5,852	11,263	10,731
Aug		18,914	11,139	11,194	11,259	13,017
July		3,438	9,753	11,387	11,330	9,715
Jun		12,270	6,882	8,411	8,048	7,605
May		6,866	7,067	7,970	7,565	7,512
Apr		9,780	8,027	8,467	8,380	8,398
Mar		2,910	8,684	9,106	9,570	8,724
Feb	9,092	10,087	9,313	9,999	9,436	9,067
Jan	9,333	8,645	21,950	9,827	10,254	10,554
Actual	18,425	109,334	119,176	113,390	114,728	111,721
Projected						
Budgeted	105,575					
Bdgt vs Act.	17.45%					

VIDEO GAMING

	2025	2024	2023	2022	2021	2020
Dec		6,913	6,697	5,464	5,319	
Nov		7,452	6,875	5,647	4,736	
Oct		8,090	7,134	5,008	5,114	
Sept		7,579	6,587	6,092	4,673	
Aug		8,229	6,329	5,574	5,442	
July		8,102	5,180	5,158	4,528	
Jun		7,514	7,258	5,436	4,791	
May		6,915	9,098	5,390	4,397	
Apr		6,569	4,933	4,422	3,552	
Mar		6,719	6,196	4,983	2,061	
Feb	8,246	5,954	4,669	5,224	1,775	
Jan	7,787	6,963	4,533	4,377	0	
Actual	16,033	86,999	75,487	62,776	46,388	0
Projected	17,490					
Budgeted	90,000					
Bdgt vs Act.	17.81%					

EXCISE TAX (TELECOMMUNICATIONS)

	2025	2024	2023	2022	2021	2020
Dec		2,648	2,939	3,979	2,965	3,101
Nov		2,571	3,242	3,112	2,848	3,430
Oct		2,441	2,778	2,954	2,803	4,064
Sept		2,727	3,038	2,841	3,033	4,419
Aug		2,510	3,044	2,682	2,929	3,649
July		2,457	2,818	2,713	2,837	4,079
Jun		3,032	3,210	2,946	2,891	4,419
May		2,663	2,894	2,452	2,806	3,943
Apr		2,899	2,965	2,783	2,518	4,199
Mar		3,270	3,155	2,932	2,715	4,474
Feb	2,463	2,948	2,997	2,806	2,915	4,787
Jan	2,448	2,796	2,978	2,887	3,015	4,317
Actual	4,911	32,963	36,059	35,086	34,275	48,879
Projected			Police	Com Dev		
Budgeted	31,800		4092.475	818		
Bdgt vs Act.	15.44%					

HEAVY LOAD PERMITS

	2025	2024	2023	2022	2021	2020
Dec		0			300	175
Nov		75				
Oct		0	125	300		75
Sept		75		225		435
Aug		175		175	125	225
July		0		280	200	185
Jun		0		235	75	470
May		0		75	375	590
Apr		195				75
Mar		25	50	150		
Feb	0		180			125
Jan	0		25	125	125	485
Actual	0	545	380	1,565	1,200	2,840
Projected	0					
Budgeted	470	day permits for heavy vehicles				
Bdgt vs Act.	0.00%					

MFT (MOTOR FUEL TAX)

	2025	2024	2023	2022	2021	2020
Dec		5,922	6,292	5,674	6,366	5,767
Nov		5,608	5,340	5,675	5,743	5,786
Oct		5,695	5,984	6,014	6,169	5,771
Sept		5,914	5,511	5,620	6,570	6,340
Aug		5,670	5,766	6,027	5,992	5,332
July		5,779	5,874	6,301	6,101	4,284
Jun		5,119	5,656	6,084	5,888	4,324
May		5,207	5,538	6,021	5,989	5,509
Apr		4,770	4,751	6,026	5,074	5,974
Mar		5,261	4,655	3,784	4,675	5,387
Feb	5,191	4,891	4,905	6,202	4,987	5,403
Jan	5,492	6,173	6,755	6,863	6,309	9,228
Actual	10,682	66,008	67,028	70,291	69,861	69,104
Projected						
Budgeted	66,238					
Bdgt vs Act.	16.13%					

TRF (TRANSPORTATION RENEWAL FUND)

	2025	2024	2023	2022	2021	2020
Dec		5,953	5,901	4,358	4,517	4,140
Nov		5,679	5,045	4,305	4,133	4,019
Oct		5,765	5,589	4,492	4,552	4,167
Sept		5,955	5,411	4,540	4,619	4,359
Aug		5,488	4,726	4,554	4,327	3,837
July		5,505	5,154	4,505	4,308	3,208
Jun		5,155	4,962	4,354	4,245	2,958
May		5,367	4,907	4,384	4,226	3,689
Apr		4,838	4,393	4,297	3,706	3,905
Mar		5,194	4,765	3,498	3,799	4,155
Feb	5,579	4,910	4,294	4,346	3,987	4,243
Jan	5,548	5,302	4,720	4,669	3,985	4,385
Actual	11,128	65,111	59,867	52,303	50,404	47,064
Projected						
Budgeted	61,946					
Bdgt vs Act.	17.96%					

VILLAGE REVENUE

POLICE FINES - Winnebago Co

	2025	2024	2023	2022	2021	2020
Dec		931	164	926	1,817	200
Nov		814	1,568	1,065	1,738	305
Oct		907	2,966	649	885	1,313
Sept		907	1,363	458	1,111	1,503
Aug		756	1,507	649	449	650
July		1,061	2,535	846	1,412	2,610
Jun		1,190	1,743	261	412	1,578
May		2,150	572	1,553	128	2,966
Apr		1,109	106	1,246	1,505	2,429
Mar		982	836	460	169	1,677
Feb	637	518	334	365	253	2,358
Jan	774	245	1,696	469	1,324	1,141
Actual	1,411	11,569	15,390	8,946	11,202	18,729
Projected	0					
Budgeted	9,300					
Bdgt vs Act.	15.18%					

CANNABIS

	2025	2024	2023	2022	2021	2020
Dec		369	360	358	339	149
Nov		361	366	385	401	173
Oct		375	360	349	459	153
Sept		362	350	380	386	234
Aug		389	397	474	324	173
July		391	373	339	363	151
Jun		384	362	409	412	113
May		423	355	409	355	146
Apr		441	420	453	351	290
Mar		415	364	432	272	218
Feb	388	412	372	408	276	
Jan	414	371	373	415	343	
Actual	802	4,694	4,452	4,811	4,283	
Projected	0					
Budgeted	4,800					
Bdgt vs Act	16.71%					

GENERAL FUND MONTHLY TOTALS

	2025	2024	2023	2022	2021	2020
Dec	0	93,686	103,260	107,549	87,982	108,809
Nov	0	106,976	105,265	107,433	91,228	82,238
Oct	0	126,702	137,217	146,677	125,449	95,689
Sept	0	96,614	101,412	108,167	93,674	83,832
Aug	0	115,322	107,171	107,468	91,966	107,357
July	0	117,489	127,370	134,172	112,064	86,673
Jun	0	104,219	100,092	103,145	108,834	69,915
May	0	145,832	142,984	169,428	109,582	79,705
Apr	0	110,943	110,693	117,793	99,522	84,277
Mar	0	102,973	110,089	107,170	88,262	78,870
Feb	121,216	116,437	115,891	118,034	90,151	80,308
Jan	133,053	126,516	142,540	113,893	96,626	86,740
	254,268	1,363,709	1,403,985	1,440,930	1,195,339	1,044,415

WATER SALES

ADMIN

CAPITAL

	2025	2024	2025	2024	2025	2024
Dec		19,961		17,415		30,043
Nov		30,050		15,628		45,339
Oct		27,108		15,608		39,726
Sep		31,444		16,416		46,981
Aug		27,429		15,757		40,511
Jul		33,252		16,775		49,584
Jun		25,812		15,183		38,670
May		22,795		16,641		34,753
Apr		21,686		15,970		33,707
Mar		25,823		19,232		40,559
Feb	33,186	27,186	16,022	15,721	49,333	42,719
Jan	22,474	18,697	15,553	15,512	35,134	30,834
Actual	55,660	311,243	31,574	195,858	84,467	473,426
Projected						
Budgeted	323,000	290,080	195,208	181,552	475,000	495,800
Bdgt vs Act.	17.23%	1.072954	0.161747	1.0787997	0.1778262	0.9548732

GENERAL FISCAL PROJECTIONS

	2020	2021	2022	2023	2024	2025
Actual	1,044,415	1,195,339	1,440,930	1,403,985	1,363,709	254,268
Projected						0
Budgeted						1,907,972
Bdgt vs Act						13.33%

O&M FISCAL PROJECTIONS

	2020	2021	2022	2023	2024	2025
Actual	1,127,464	1,245,270	1,393,570	1,421,986	1,405,083	254,812
Projected						0
Budgeted						1,418,208
Bdgt vs Act						17.97%

Village Administrator Monthly Report – February 2025

General Updates

- Attended ILCMA Annual Winter Conference in Normal, Illinois
- Village First Responders responded to a natural gas line hit on February 6, 2025, at W. School St. and Elida St. Public Works, Police, and Fire coordinated immediate road closures, while Nicor addressed the leak. The situation stabilized by 19:00, with ongoing monitoring through the night. Regular updates were provided to the Village Administrator, Village President, and School Superintendent, ensuring safety and minimal disruption.
- Attended Quarterly ILCMA Lunch with other local and regional Managers and Administrators at Prairie Street Brewing in Rockford, IL.
- Coordinated with NIU CGS for the Strategic Planning Goal Setting Workshop in March.
- Conducted extensive research and development of materials for the Village Board's Grocery tax discussions and worked with various departments on potential budget impacts.
- Prepared agenda items for inclusion in the packets for the Village Board and Committee of the Whole Meetings in February.

Economic Development/Community Development/Zoning

- Met multiple times with Park Hills Church Leadership and Zoning Chairman Emmert to discuss their zoning/variance requests.
 - **Zoning is holding a special meeting on March 18 to consider the variance.**
- Prepared information for the Zoning Board regarding Body Art Establishments
 - A local entrepreneur is working to complete an application to request a Special Use for a Body Art Establishment to fill the current vacancy at 126 S Benton. **This will most likely be discussed at the April 1 Zoning Meeting**
- Continued working with School District on their Transportation Center Project
- Met with the developers of 209 Main Street about the status of their project and next steps.
- Continued reaching out to First Midwest Group regarding the status of their project at Winnebago Corners
- Answered general inquiries regarding various sites with various parties.

Please see the attached Board Brief's for a deeper view of the month's activities for the Village.



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-5
WEEK OF FEB 3

The Treasurer completed the final drafts of the appropriation ordinance and budget funds for review. In Utility Billing, door tags were hung on Monday, 2/3, with shut-offs scheduled for 2/5, but all tagged homeowners paid, and no shut-offs were necessary. There were 2 closings this week, with one new occupant already establishing their account, thanks to a new system and packet with the title companies. The staff handled 10 homeowners with consumption concerns, following up with each of them. The Village's IEPA reports were sent out on Thursday, 2/6/25, along with completing and sending out all bulk water statements. The UTV renewal process is picking up, and the instructions for accepting payments were added to the UTV binder. The Deputy Clerk worked on preparing for the Zoning and Village Board meetings. The Village Administrator worked with Park Hills Church on their zoning request, prepared for budget review, and addressed other issues for the Zoning Board and CoW meetings. The Administrator also attended the ILCMA conference and coordinated with first responders and area officials in response to the gas leak.

OFFICE STAFF

Public Works responded to a gas main break at Elida & School Streets caused by Silo Fiber directional boring. They assisted in the road closure and Julie locate process and remained on scene throughout the evening to help manage the situation and ensure the safety of the area. In addition to this, Public Works completed daily rounds for 6 deep water wells as required by IEPA, including data recording and water treatment measures. They also conducted monthly IEPA-required bacte QA/QC samples for both the Village of Winnebago and the Winnebago County Water District, along with additional IEPA and IDPH-required water samples for QA/QC. The team completed 1 full and 1 partial salt circuit, 2 trash circuits, and routine wellhouse cleaning and maintenance. They continued working with the office on final meter topper swap outs and scheduling concerns, including door knocking and hanging notices. Public Works conducted additional water main locates and re-marking related to Silo Fiber directional boring in the Village ROW, and they completed cold patching and 10 Julie locates, including a large-scale outlay for the Silo fiber network. Staff also delivered 5 door hangers for the water utility late payment process. The team conducted extensive clean-up post-salting, worked on high bay lighting in the PW shop, performed road shoulder maintenance, and ran Cat 5 cable at the police garage. They also repaired several street signs from wind damage and vehicular contact and made seasonal adjustments.

PUBLIC WORKS

The Police Department recorded 73 calls for service, wrote 28 incident reports, issued 12 traffic citations and warnings, and made 5 arrests during this reporting period. Chief White, Lt. Haff, and SRO Spelman attended a School Safety Planning meeting, alongside administrative staff from the school district and the superintendents from Winnebago and Pecatonica School Districts. The meeting focused on joint plans for evacuations and ensuring cooperation between the two districts in case of emergencies. Several retail theft investigations resulted in on-site arrests or warrants being issued. SRO Spelman handled several low-level incidents and extended his hours to attend school events. Negotiations for a new SRO agreement began, with Attorney Gaziano working on new language for the agreement. The department, along with Public Works and Win-Bur-Sew, responded to a gas leak at Elida & School Streets, with police notifying residents via social media. SRO Spelman also informed the school district, alerting them that the incident could impact school dismissal and bus routes. Officers assisted Winnebago County Sheriff's Police with crashes caused by the ice storm earlier in the week. The department is also currently on "Baby Watch" as they await the arrival of baby McNeely. Chief White is exploring alternatives for an investigative database, following an increase in the financial obligation for the system previously in use.

POLICE



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-6
WEEK OF FEB 10

The Police Department responded to 49 calls for service, filed 9 incident reports, issued 5 traffic citations and warnings, and recorded 4 snow ordinance violations. One arrest was made, and a warrant was sought in an ongoing case. Routine maintenance was performed on 1 squad car, and 1 case was sent to the Winnebago County State's Attorney for review. Officers engaged with residents at approximately 20 homes to discuss the snow parking ordinance, resulting in vehicles being moved off the street. Chief White and Lt. Haff attended the monthly chiefs' meeting, where discussions were held with the sheriff and other area chiefs regarding training, grants, evidence dispositions, and crash reporting. Officer Spelman worked security at after-hours sporting events, including the middle school's final wrestling meet, where several students specifically requested his presence. On Monday, the internet and firewall went down, but Chief White restored the system. Administrative work was completed to clean up parking and ordinance violation citations, and front office staff were trained on how to locate and enter data. An update was received on the patrol rifles ordered in October 2024, with an expected arrival in the coming weeks. Chief White and Lt. Haff also responded to 3 FOIA requests. Lastly, Baby McNeely arrived on 02/08/2025 after a 41.5-hour stand-off, marking a joyful milestone for the department. Congratulations to the McNeely family!

POLICE

The Treasurer began preparations for the audit and worked on the monthly treasurer's report. On Monday, the Development Team met to review the status of in-process developments and discuss solutions to current permit and development inefficiencies. The Village Administrator worked with department heads to prepare documents for the board packet and met with the Village President to discuss the annual review. The board packet was sent out after preparation by the clerk staff. The Deputy Clerk worked with the Attorney to prepare the BYO License application form. The Village Administrator also met with Chief White to discuss the SRO Agreement, and met with the Village President, Attorney, DPW, and School District Leadership to discuss their Transportation Center Project and ensure compliance with the UDO.

OFFICE STAFF

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. The team prepared all snow fighting equipment, adjusting cutting edges, fueling, and performing fluid top-offs and wiper updates. 4 full plowing circuits were completed, along with 3 full salt circuits and a full equipment wash down. The team completed 2 trash circuits and performed routine wellhouse cleaning and maintenance. Public Works continued to address the large number of water main and storm sewer locates due to Silo Fiber directional boring in the Village ROW. They also completed cold patching, 12 Julie locates, including the large-scale outlay for the Silo fiber network, and replaced in-shop overhead lighting.

PUBLIC WORKS



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-7
WEEK OF FEB 17

Public Works completed daily rounds as required by IEPA for 6 deep water wells, including data recording and water treatment measures. The team prepped all snow fighting equipment, adjusting cutting edges, fueling, and performing fluid top-offs. They completed 2 full plowing circuits and 2 full salt circuits, as well as weekend drift busting due to high winds and cold temperatures, which caused additional blowing snow. Plows were repaired and cutting edges replaced. The team completed a full equipment washdown and 2 trash circuits, along with routine wellhouse cleaning and maintenance. Public Works continued working with the office on finalizing meter topper swap outs and addressing scheduling concerns. They replaced 1 water meter and continued responding to water main and storm sewer locates due to Silo Fiber directional boring in the Village ROW. DPW staff attended rural water training with IEPA mandate updates in Effingham. The Superintendent and Maintenance 2 staff also attended IEPA training through IRWA for exam prep and took the IEPA water operator exam. Maintenance 1 staff began the 4/10 work schedule. The team responded to several frozen water service and homeowner concerns during the extreme cold temperatures and conducted an emergency shut-off for a local business due to a water leak.

PUBLIC WORKS

The Police Department responded to 38 calls for service, filed 2 incident reports, issued 7 traffic citations and warnings, and made 1 arrest during this reporting period. Officer Mund completed his probationary period as of 2/18/2025. Chief White received notification that the Taser equipment has been shipped, although it is uncertain if the shipment will include the remainder of the order. Lt. Haff conducted evidence storage intake and relocation. Officers assisted Winnebago County Sheriff's Police due to staffing shortages in their department. Win-Bur-Sew personnel have been approved to conduct CPR/AED training for all Village employees, which will be scheduled in coordination with the department. SRO Spelman and Lt. Haff will conduct A.L.I.C.E. training for school district staff on 2/20/2025. Lt. Haff will also meet with the school district's IT staff regarding their new camera systems. The Police Department will begin a free trial period for a new investigative database resource.

POLICE

The Deputy Clerk and Assistant Deputy Clerk completed board meeting tasks, including post-meeting work, payroll processing, and preparation for Liquor and Gaming renewals, as well as annual vacant property registration. The Assistant Deputy Clerk also processed A/P. IMRF representatives met with staff on Thursday and Friday to answer questions regarding retirement benefits. The Treasurer continued audit preparation, researched the grocery tax, and trained front office staff on business registrations. The Treasurer also began entering approved budget numbers into the software. The Village Administrator prepared materials for the Village Board meeting, coordinated with board members, and attended a bimonthly Northern Illinois City Managers Lunch Meeting. The Administrator also worked through various personnel issues.

OFFICE STAFF



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-8
WEEK OF FEB 24

The Treasurer and front office staff completed water billing, with bills sent to the post office midweek. The Treasurer continued entering the budget into the financial software. The Village Administrator worked with the Building Official on inquiries related to current developments and coordinated with petitioners for the upcoming Zoning Meeting. The Administrator also met with the Zoning Board Chairman to prepare for the Zoning Board meeting and worked with department heads to prepare proposed service reductions in conjunction with the grocery tax. A revenue analysis was also prepared for the upcoming Committee of the Whole meeting. Office staff worked on preparations for the strategic planning workshop this weekend, coordinating with NIU CGS and the Historical Society, who is providing the meeting space. The Village Administrator also received a message from an undergraduate student from NIU who is interested in the Masters in Public Administration (MPA) program with the request of shadowing him some time in the near future. The student is local to Winnebago.

OFFICE STAFF

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. The team completed the monthly water meter reading, coordinated with the office, and handled re-reads. Rear brake replacement was conducted on the 2017 F-350 service truck, and 1 partial salt circuit was completed. The team also addressed an excessive trash build-up at Greenlee Park due to dumping and re-installed a trash receptacle that had been seasonally removed. Plows were repaired and cutting edges replaced, with plows removed from several units due to better weather and maintenance needs. The team completed a full equipment washdown and 4 trash circuits. Routine wellhouse cleaning and maintenance was performed. Public Works continued to work with the office on final meter topper swap outs and scheduling concerns, replacing 1 water meter in the process. The team continued to respond to water main and storm sewer locates caused by Silo Fiber directional boring in the Village ROW and began work on Village-owned streetlights. They also completed job trailer organization and inventory labeling from previous main breaks and service leaks. The team delivered the 2019 INT dump truck to Lakeside International for electrical and air line repairs. 20 temporary road posting signs were installed for spring weight allowances, and the team was on site to watch and protect the water main during Nicor Gas main replacement on Elida and Benton St. on School St. Blueprint and map consolidation began at the PW maintenance garage.

PUBLIC WORKS

The Police Department responded to 53 calls for service, filed 9 incident reports, and issued 9 traffic citations and warnings during this period. Chief White received a thank-you letter from the Durand Police Department for allowing their new School Resource Officer (SRO) to shadow SRO Spelman at the Winnebago School District. Lt. Haff also documented abandoned and inoperable vehicles throughout the village, and violation letters have been sent to the registered owners, VA Dienberg rode along with this exercise. Chief White, Lt. Haff, and SRO Spelman met with the Student Advisory Committee to discuss plans for "Senior Prank Day", aiming to transform it into a positive event. The Police Department will host a cookout for students and conduct educational sessions on the legal distinctions between juvenile and adult offenses. Lt. Haff met with the Pecatonica Police Chief to present updates on parking and ordinance citations and assisted with implementation strategies. Lt. Haff and Officer McNeely attended the Police Memorial Committee meeting to discuss planning for the 2025 Police Week activities. Officer S. Knudtson successfully completed his probationary period this week, and Officer McNeely celebrated his birthday. Follow-up letters have been sent for unpaid parking citations, and additional TASER equipment has been received, with some items still pending. Once all items arrive, the department will submit the final paperwork to ILEAS to complete the grant process. The department also received three rifles, though some components were missing. Chief White will coordinate with the Sheriff's Office Training Bureau next week to install and zero optics on the rifles. Chief White and Lt. Haff met with the regional coordinator from the Illinois Law Enforcement Training and Standards Board for a quarterly review of officer training files. Monthly Daily Training Bulletins for March 2025 have been distributed to officers. Lt. Haff and SRO Spelman conducted ALICE training for high school staff. Lastly, the department faced staffing challenges as the county covered calls for an entire night shift due to illness.

POLICE

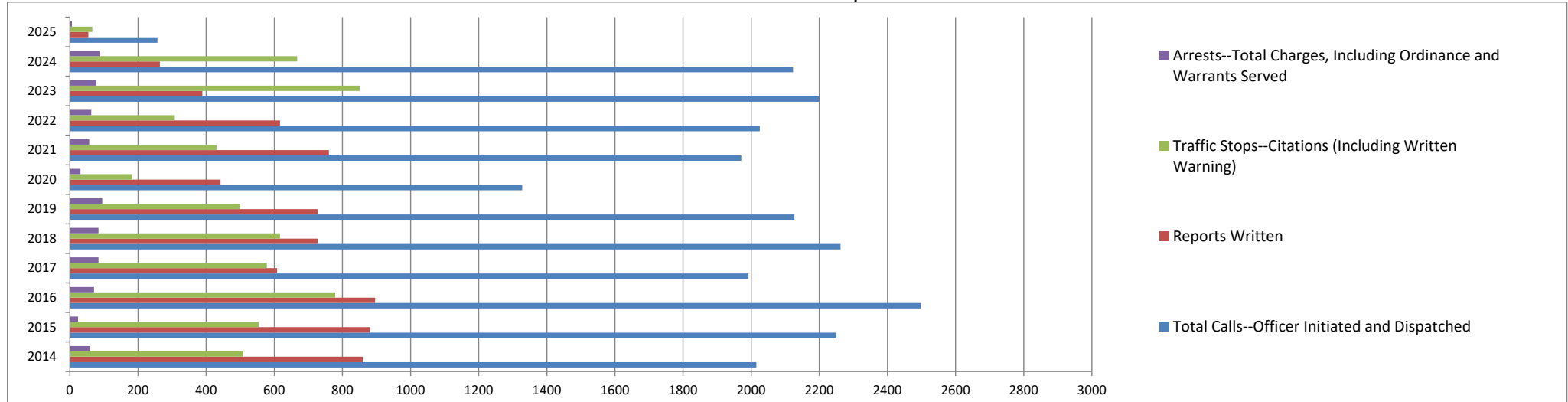
**Winnebago Police Department
2022/2023/2024/2025 Calls and Offenses**

Section 16. Item #b.

Offense Type	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total 2025	Total 2024	Total 2023	Total 2022
Aggravated Battery (including Agg. Domestic)	0	0											0	0	2	6
Armed Robbery	0	0											0	0	0	0
Assault (Includes Aggravated Offense)	0	0											0	2	2	5
Battery	0	0											0	2	7	8
Burglary/Burglary from Vehicle	0	0											0	0	0	3
Criminal Damage to Property	1	0											1	8	8	9
Criminal Damage to State Supported Property	0	0											0	1	0	0
DUI Alcohol / Drugs Includes Agg. DUI	0	0											0	1	7	11
Disorderly Conduct	0	2											2	14	14	15
Fleeing to Elude (Aggravated)	0	0											0	1	4	4
Domestic Trouble/Domestic Battery/OP Violation /Vio.Stalking Order	1	1											2	13	29	36
Hit and Run	0	0											0	4	2	4
ID Theft / Forgery / Decept. Prac.	1	0											1	9	11	9
Illegal Consumption / Minor in Possession of Alcohol	0	0											0	1	1	0
Possession of Cannabis (Manu./Deliver)	1	0											1	4	8	4
Possession of Controlled Substance	0	0											0	1	0	2
Possession of Drug Paraphernalia	0	0											0	0	2	1
Reckless Conduct	0	0											0	0	0	0
Reckless Discharge of a Firearm	0	0											0	0	0	0
Reckless / Negligent Driving	0	0											0	2	1	3
Residential Burglary	0	0											0	0	0	3
Resisting Obstructing Peace Officer	0	0											0	1	4	0
School Bus Arm Violation	0	0											0	0	2	3
Sexual Abuse/Assault	0	0											0	1	0	1
Suicide Attempt / Threat of Suicide / Mental Health Call	0	2											2	25	28	28
Suspended/Revoked Driver's License/Registration	7	1											8	94	29	8
No Valid Driver's License	0	0											0	2	4	4
Theft of Vehicle (Recover Stolen)	0	0											0	0	2	2
Theft Over \$500 / Retail Theft	0	1											1	1	1	4
Theft Under \$500.00 / Retail Theft	2	2											4	12	23	15
Unlawful Use of Weapon (Aggravated)	0	0											0	0	1	3
Violation of Bail Bond	0	0											0	1	0	0
Warrant Service	0	0											0	5	10	12

*Report does not reflect all calls, all reports written, or all arrests

Calls for Service / Reports Written



Section 16. Item #b.

Total from previous Years	\$ 109,500.00
Grand Total	\$110,000.00

Winnebago Police Department
Traffic Speed Sign Data: February 2025

Location	Average Speed	Max Speed	Car Count
N. Elida Street	26.09	86	145245
W. McNair Road	26.69	84	17834
Winnebago High School	18.08	28	1661
Cunningham Road	31.27	97	43637
E. McNair Road	42.80	93	16582

These numbers also include first responders responding to calls for service

These numbers also include radar interference between in-car and stationary radar units

**Village Engineer Report
for
Village of Winnebago**

**Village Board Meeting
March 5, 2025**

THE FOLLOWING REPORT OF ACTIVITIES IS PROVIDED TO THE VILLAGE BOARD FOR INFORMATIONAL PURPOSES:

Active Projects:

#22-837 S. Church Street and S. Goodling Street Water Main Looping Project – Fehr Graham has continued to update plans and make permit submittals for the project. At the request of Joseph Dienberg via email on August 13, 2024, Fehr Graham provided an additional services proposal to the Village covering bidding documents and services, construction observation, as well as contract management. From conversations with Mr. Chad Insko on February 27, 2025, the Village has elected to perform construction of the water main internally, requesting that Fehr Graham provide staking for the project

#22-1342 Winnebago IEPA Project Planning – The Project Planning Report has been submitted to IEPA for review. Funding nomination forms for water main replacement and Well No. 5 have been submitted to IEPA for inclusion in the intended funding list. IEPA is requesting an archaeological survey as part of its environmental clearance process. Midwest Archaeological Research Services, Fehr Graham’s subcontracted archaeological research team, is progressing with their survey work. Per email correspondence from the Osage Nation dated May 2, 2024, they have approved the completed archaeological survey and provided a “No Properties” letter. Approval documentation was submitted to the IEPA.

#23-1378 Winnebago Clayton Court WM Looping Design – A final alignment was decided between the Village and Fehr Graham, and the plan set has been updated. An Application for Construction Permit was submitted to the IEPA on February 5, 2024. Final easement exhibits were prepared and submitted to the Village for coordination with property owners. Per correspondence with the Village, properties have changed ownership, and the procurement of easements has started once again.

24-125-PH06 Winnebago General – On November 21, 2024, Fehr Graham was provided the preliminary engineering plans and plat for the Starbucks development within the Winnebago Corners subdivision. A review letter was provided to the Village on December 6, 2024. Fehr Graham awaits a resubmittal of the plans and plat to ensure that all comments were addressed appropriately by the respected engineer tasked with the project.

24-125-PH07 Winnebago General – On December 12, 2024, Fehr Graham was provided the preliminary engineering plans for the Park Hills Church expansion for review. The project was discussed during the monthly Development Team Meeting at Village Hall on Monday, January 13, 2025. Following the meeting, Village comments were provided to Fehr Graham. A review letter was provided to the Village on January 24, 2025. Fehr Graham received the revised Plans from the Village on February 24, 2025, and will begin review of the materials as soon as possible.

24-1255 Cunningham Road Water Main Replacement—The Village executed the agreement for the project on July 16, 2024. Revised plans and specifications are set to be submitted to the IEPA for their internal review on March 3, 2025

#24-271A Winnebago 2024 MFT Street Construction – Construction for the Village MFT project started on June 25, 2024. Final closeout materials to submitted to IDOT on January 7, 2025. Fehr Graham will provide updates as they become available.

#24-1570 Resh Farm Stormwater – Agreement for the design of a new box culvert under Westfield Road was approved by the Village on September 9, 2024. On Wednesday, January 15, 2025, preliminary IDOT documents to utilize MFT funds for the construction of the project were approved and signed by the Village during their bi-monthly board meeting. Signed documents were submitted to IDOT on Thursday, January 16, 2025. Fehr Graham will provide updates as they become available.

Respectfully Submitted,


Luke Ziegler
Staff Engineer

O:\Winnebago, Village of\25-125 - 2025 General Engineering Services\PA Final\PH05 - Village Board - General Items\Village Engineer Reports\25-125 - Winnebago 2025-03-05 March Engineer Report.doc

CODE ENFORCEMENT OFFICER AND BUILDING OFFICIAL REPORT

February 1, 2025 – February 29, 2025

CODE ENFORCEMENT:

- 101 Westfield - PROPERTY MAINTINENCE- a complaint was filed on February 11 for Rubbish in the driveway. I contacted the homeowner and tenant with the violation. About half of the Rubbish has been removed. I will follow-up beginning of March.
- 214 N Benton – PROPERTY MAINTINENCE- was issued a verbal warning for snow blowing their driveway into the right-of-way
- House Numbering complaints will be addressed in the next coming months.
- Contacted the Winnebago Postmaster and she will be providing me with homes that do not have proper numbering
- 114 S BENTON - PROPERTY MAINTINENCE –in process of demolition
- 105 S BENTON –PROPERTY MAINTENANCE – Cimino's Pizza – Cleaned up and plans to install concrete pad in spring for the dumpster to sit.
- 402 S CHURCH – Rubbish in driveway/ letter sent/Winnebago County Health Department involved

RESOLVED FROM LAST MONTH:

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE
25-002	2/26/2025	HOWALD, SHAWN	610 DICKERSON DR	OWNER	ROOF TOP SOLAR	RES11
25-01	2/12/2025	RANCHO LA LEONA	508 N ELIDA STREET	OWNER	COM SIGN	CS
*** TOTALS ***		NUMBER OF PROJECTS:	2	VALUATIONS:	18,204.00	FEES: 280.00

Casper Manheim,
Building Official & Code Enforcement Officer

MONTHLY WATER USAGE 2025

2025 READ CYCLE DATES	CYCLE DAYS	GALLONS PUMPED WELL # 2	GALLONS YTD WELL #2	GALLONS PUMPED WELL # 3	GALLONS YTD WELL #3	GALLONS PUMPED WELL # 4	GALLONS YTD WELL #4	TOTAL GALLONS PUMPED	GALLONS PUMPED YTD	TOTAL GALLONS BILLED FROM REGISTER	GALLONS LESS (PUMPAGE OF Well #2, #3, #4)	GALLONS YTD PER BILLING REGISTER	% FOR MONTH	% YTD	LEAKS & MAIN SERVICE BREAKS
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
			4,664,900		3,459,400		5,177,800	0	13,302,100		0	12,458,279	#DIV/0!	94%	
01/29/25 - 02/25/25		1,850,600	4,664,900	1,323,200	3,459,400	2,141,900	5,177,800	5,315,700	13,302,100	10,316,645	5,000,945	12,458,279	94%	94%	
12/ /24 - 01/28/25		2,814,300	2,814,300	2,136,200	2,136,200	3,035,900	3,035,900	7,986,400	7,986,400	15,443,734	7,457,334	7,457,334	93%	93%	

MONTHLY REPORT ON PUMPAGE 2025

<u>CYCLE MONTH</u>	<u>GALLONS PUMPED WELL #2</u>	<u>GALLONS YTD WELL #2</u>	<u>GALLONS PUMPED WELL #3</u>	<u>GALLONS YTD WELL #3</u>	<u>GALLONS PUMPED WELL #4</u>	<u>GALLONS YTD WELL #4</u>	<u>GALLONS YTD</u>
December		3,878,000		2,901,000		4,595,000	11,374,000
November		3,878,000		2,901,000		4,595,000	11,374,000
October		3,878,000		2,901,000		4,595,000	11,374,000
September		3,878,000		2,901,000		4,595,000	11,374,000
August		3,878,000		2,901,000		4,595,000	11,374,000
July		3,878,000		2,901,000		4,595,000	11,374,000
June		3,878,000		2,901,000		4,595,000	11,374,000
May		3,878,000		2,901,000		4,595,000	11,374,000
April		3,878,000		2,901,000		4,595,000	11,374,000
March		3,878,000		2,901,000		4,595,000	11,374,000
February	1,827,000	3,878,000	1,330,000	2,901,000	2,191,000	4,595,000	11,374,000
January	2,051,000	2,051,000	1,571,000	1,571,000	2,404,000	2,404,000	6,026,000



Agenda Item Executive Summary

Item Name MFT Westfield Project Bid Acceptance Committee or Board Board

BUDGET IMPACT

Amount:	TBD – Awaiting Bids	Budgeted:	Yes
List what fund:	MFT		

EXECUTIVE SUMMARY

Following heavy storm events in mid-2024, a structural assessment confirmed that the culvert under Westfield Road was deteriorating, causing roadway settlement and lacking required appropriate side banks or guard rails. Fehr Graham, the Village Engineer, recommended full replacement with a precast concrete box culvert to meet IDOT standards and improve stormwater management.

The Village Board approved the engineering task order on **August 21, 2024**, and included the project in the **2025 MFT program**. On **January 15, 2025**, the Board adopted **Resolution 2025-03R**, formally approving the project.

With the design complete, the project is under **IDOT review**. Once approved and bidding is finalized, this item will return to the Village Board for formal bid acceptance before construction proceeds.

ATTACHMENTS (PLEASE LIST)

Resolution 2025-03R

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: INFORMATION REGARDING BID ACCEPTANCES WILL BE PROVIDED UPON COMPLETION OF THE BIDDING PROCESS.

Staff: Chad Insko, Director of Public Works
Joseph Dienberg, Village Administrator Date: 3/19/2025



Resolution for Maintenance Under the Illinois Highway Code

District	County	Resolution Number	Resolution Type	Section Number
2	Winnebago	2025-03R	Original	25-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Winnebago,
 Governing Body Type Local Public Agency Type
 Name of Local Public Agency Illinois that there is hereby appropriated the sum of Three Hundred Thousand and 00/100
 Dollars (\$300,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/25 to 12/31/25
 Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Winnebago
 Local Public Agency Type Name of Local Public Agency
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Sally Jo Huggins Village Clerk in and for said Village
 Name of Clerk Local Public Agency Type Local Public Agency Type
 of Winnebago in the State of Illinois, and keeper of the records and files thereof, as
 Name of Local Public Agency
 provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Winnebago at a meeting held on 01/15/25
 Governing Body Type Name of Local Public Agency Date
 IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 15th day of January, 2025
 Day Month, Year

(SEAL, if required by the LPA)



Clerk Signature & Date

Sally Jo Huggins 1-15-2025

APPROVED

Regional Engineer Signature & Date
 Department of Transportation



Local Public Agency General Maintenance

Submittal Type Original

Estimate of Maintenance Costs

District Estimate of Cost For

2Municipality

Local Public Agency	County	Section Number	Maintenance Period	
			Beginning	Ending
Village of Winnebago	Winnebago	25-00000-00-GM	01/01/25	12/31/25

Maintenance Items								
Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Westfield Road	IV	Yes		LS	1	\$202,325.25	\$202,325.25	\$202,325.25
Total Operation Cost								\$202,325.25

Maintenance

Local Public Agency Labor

Local Public Agency Equipment

Materials/Contracts(Non Bid Items)

Materials/Deliver & Install/Materials Quotations (Bid Items)

Formal Contract (Bid Items)

Estimate of Maintenance Costs Summary

	MFT Funds	RBI Funds	Other Funds	Estimated Costs
	\$202,325.25			\$202,325.25
Maintenance Total	\$202,325.25			\$202,325.25

Maintenance Engineering

Preliminary Engineering

Engineering Inspection

Material Testing

Advertising

Bridge Inspection Engineering

Estimated Maintenance Eng Costs Summary

	MFT Funds	RBI Funds	Other Funds	Total Est Costs
	\$11,366.26		\$23,833.74	\$35,200.00
	\$12,139.52			\$12,139.52
Maintenance Engineering Total	\$23,505.78		\$23,833.74	\$47,339.52
Total Estimated Maintenance	\$225,831.03		\$23,833.74	\$249,664.77

Remarks

SUBMITTED

Local Public Agency Official Signature & Date

Franklin/Emm 11/15/2025

Title

Village President

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

Estimate of Maintenance Costs

Section 18. Item #a.

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Village of Winnebago	Winnebago	25-00000-00-GM	01/01/25	12/31/25

IDOT Department Use Only

Received Location Received Date Additional Location?

☐

WMFT Entry By

Entry Date



**Maintenance Engineering to be
Performed by a Consulting Engineer**

Local Public Agency

Village of Winnebago

County

Winnebago

Section Number

25-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

☐ <= \$20,000

Base Fee

☒ > \$20,000

Base Fee = \$1,250.00

PLUS					
Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%		1%		
IIB	3%		3%		
III	4%		4%		
IV	5%	5%	6%	6%	

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature & Date

Franklin J. Enbom 11/15/2025

Title

Village President

BY:

Consulting Engineer Signature & Date

Title

P.E. Seal & Date

Approved:

Regional Engineer, IDOT Signature & Date

August 23, 2024

President Frank Eubank
Village President
Village of Winnebago
108 West Main Street
Winnebago, Illinois 61088

**RE: Proposal for Professional Services
Resh Farm Drainage Study and Improvements**

Dear President Eubank,

We understand the Village intends to replace the box culvert crossing under Westfield Road near the point of stormwater discharge from the Resh Farms subdivision. This replacement will require a topographic survey, the design of a new precast box culvert, a brief drainage review to confirm sizing of the new culvert and bidding documents and services.

The following is the scope of services which Fehr Graham is set to provide:

SCOPE OF SERVICES

Topographic Survey

Fehr Graham will perform a limited topographic survey at the Resh Farms stormwater outlet structure, as well as the area surrounding the box culvert under Westfield Road described above. Accurate edge of pavement locations will be obtained at the Westfield culvert along with visible utilities, and spot elevations where needed for design purposes. A permanent benchmark will be placed on site. Upon completion of the field data collection, GIS data and LIDAR contours from WinGIS will be supplemented into the survey information to create a base surface to work from.

Westfield Culvert Replacement Design

Fehr Graham will prepare the following Final Engineering Services:

- » Final Engineering Plans to facilitate replacement of the existing box culvert through the preparation of:
 - Removal Plan.
 - Will indicate the removal of existing box culvert and headwall sections.
 - Site Plan and Details.
 - Proposed plan layouts.
 - Proposed spot elevations.
 - Proposed culvert invert elevations. At this time, it is assumed that the Village is requesting a design for a precast box culvert structure.
 - Proposed pavement section and specification for Westfield Road.
 - Construction Detail Drawings.
 - Soil Erosion and Sedimentation Control Plans.
 - Details and Specifications relating to the work depicted in these drawings.
 - Brief drainage memo justifying culvert sizing based on the drainage area tributary to the culvert assuming the existing Resh Farms detention basin is not detaining to the Winnebago County Stormwater Ordinance requirements.

August 23, 2024

President Frank Eubank – Village of Winnebago

Village of Winnebago – Resh Farm Drainage Improvements

Page 2

- » Fehr Graham will provide an itemized opinion of probable costs for the proposed improvements upon completion of the design phase for the Village of Winnebago to use in verifying the project budget.

Bidding Documents and Services

Fehr Graham will prepare bidding documents and opinion of probable cost, advertisement of bid documents via QuestCDN, issuance of addendums, evaluation of bids, and recommendation of Contract award to the Village board. This shall also include the attendance and coordination for one (1) pre-bid conference.

EXCLUSIONS

The following items are **not** anticipated to be required as a part of this Scope of Services:

- » Environmental or soil remediation services.
- » Water and sanitary sewer improvements.
- » Civil and structural engineering design relating to the Resh Farms stormwater outlet structure.
- » Multiple culvert design options for Westfield Culvert replacement.
- » As-built survey.
- » National Pollutant Discharge Elimination System Permit and Stormwater Pollution Prevention Plan (assumed less than 1 acre of disturbance).
- » Permit fees.
- » Archaeological investigations.
- » Ecological investigations.
- » Preparation of permanent or temporary easements and/or right-of-way acquisition documents.
- » Utility coordination.
- » Title commitments.
- » Construction management and observation services.
- » Contract management services.
- » Construction staking.
- » Boundary survey.
- » Design services for scope outside of that listed above.
- » Multiple bidding processes.
- » Geotechnical borings and reporting.
- » Illinois Department of Natural Resources hydrologic and hydraulic study/report and permitting.
- » Preliminary bridge design and Hydraulic Report submission to Illinois Department of Transportation (DOT).
- » Type, Size, and Location Drawing for culvert structure (Illinois DOT).
- » PCSWMM modeling of Resh Farms Subdivision.
- » Stormwater modeling of existing Resh Farms stormwater basin.
- » Topographic survey of Resh Farms subdivision.

**Any of the above services can be performed at an additional cost to the project upon request.*

August 23, 2024
 President Frank Eubank – Village of Winnebago
 Village of Winnebago – Resh Farm Drainage Improvements
 Page 2

FEES

Based on the information available at this time, Fehr Graham is prepared to provide the Scope of Services described as follows on a lump sum basis:

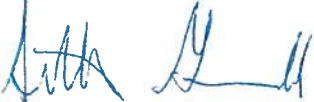
» Topographic Survey	\$3,100.00
» Westfield Culvert Replacement Design	\$26,600.00
» Bidding Documents and Services	\$5,500.00
Total	\$35,200.00

AUTHORIZATION

We appreciate the opportunity to provide you with this proposal. Please sign and return the attached Agreement for Professional Services, which will serve as your official authorization for us to proceed with the proposed work scope.

I trust that the information we have provided is in line with your expectations. If you should have any questions or concerns, please do not hesitate to contact me in the office at (815) 394-4700.

Sincerely,



Seth Gronewold, PE
 Principal

SWG:jjja

Enclosures

- Site Exhibit
- Agreement for Professional Services

N:\Proposals\2024\Luke Ziegler\Winnebago, Village of\Resh Farm Stormwater\Reduced Scope Proposal\Winnebago - 2024.08.23 Resh Farm Storm Proposal.docx



AGREEMENT FOR PROFESSIONAL SERVICES

Client President Frank Eubank
 Village President
 Village of Winnebago
 108 West Main Street
 Winnebago, Illinois 61088

Description of Services:

Village of Winnebago – Resh Farm Drainage Study and Improvements

Fehr Graham will complete the scope of services as outlined in the proposal dated August 23, 2024, included herein.

COST:

Based on the information available at this time, Fehr Graham is prepared to provide the Scope of Services described as follows on a lump sum basis:

» Topographic Survey	\$3,100.00
» Westfield Culvert Replacement Design	\$26,600.00
» Bidding Documents and Services	\$5,500.00
Total	\$35,200.00

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:

Signature

Name

Title

Date Accepted

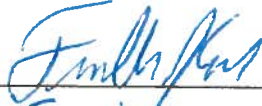
CONSULTANT:

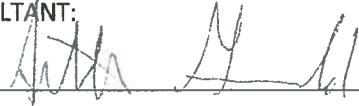
By

Name

Title

Date Proposed


Franklin J. Eubank, Jr.
Village President
9/9/24


Seth Gronewold, PE
Principal
August 23, 2024

24-1570

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.
10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended use of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. **Standard of Care** – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. **Liability Insurance** – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. **Indemnification and Limitation of Liability** – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. **Allocation of Risk** – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. **Assignment** - Neither party to this Agreement shall, without the prior written consent of the other party, which shall not be unreasonably withheld, assign the benefit or in any way transfer its obligations under this Agreement or any part hereof; provided, however, either Party may freely assign this Agreement to a parent, subsidiary or affiliate without the other party's consent. This Agreement shall inure to the benefit of and be binding upon the parties hereto, and except as otherwise provided herein, upon their executors, administrators, successors, and assigns.
21. **Termination** – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
22. **Provision Severable** – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
23. **Governing Law and Choice of Venue** – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Stephenson County, Illinois.



Agenda Item Executive Summary

Item Name 2025 WATER PROJECT - IEPA SRLF PROJECT Committee or Board Village Board
SWIFT/WINNEBAGO/CUNNINGHAM/SOPER

BUDGET IMPACT

Amount:	\$48,500	Budgeted:	Yes
List what fund:	51-44-534		

EXECUTIVE SUMMARY

The Village Board approved an ordinance at the December 9, 2024, meeting authorizing the Village of Winnebago to borrow funds from the Public Water Supply Loan Program. This ordinance allows the Village to proceed with securing financing for critical water infrastructure improvements.

Fehr Graham, as the Village Engineer, is currently in the process of designing the project. Once the design is finalized and the loan is awarded, the Board will be asked to approve the acceptance of construction bids and complete the next steps of the loan process.

This project represents a significant investment in the Village's water infrastructure and is a necessary step in ensuring a reliable and sustainable water supply for the community.

ATTACHMENTS (PLEASE LIST)

Fehr Graham Proposal

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

MOTION: INFORMATION REGARDING BID ACCEPTANCES WILL BE PROVIDED UPON COMPLETION OF THE BIDDING PROCESS.

Staff: Chad Insko Director of Public Works Date: 3/19/2025

June 27, 2024

Mr. Frank Eubank
Village President
Village of Winnebago
108 West Main Street
Winnebago, Illinois 61088

**RE: Cunningham Road Water Main Replacement
Civil Engineering Design Services Proposal**

Dear President Eubank,

Fehr Graham is pleased to present you with the following proposal for professional services associated with the above-referenced project in the Village of Winnebago. In a previous project for the Village pertaining to water main replacement along Cunningham Road and connecting streets (Fehr Graham Project Number: 20-341), agreement signed on April 2, 2020, Fehr Graham's original Scope of Services included the necessary revisions/updates to a previously completed design plan set to reach permitting standards, preparation and submittal of Illinois Department of Commerce & Development (DCEO) funding documents, as well as permitting efforts through the Illinois Environmental Protection Agency (IEPA) and Winnebago County. The project currently has expired permits, out-of-date construction cost estimates, and was never advanced to a bid ready condition for plans and specifications. In addition, it is now the Village's intent to apply for IEPA Public Water Supply Loan Program funding to complete this project.

Fehr Graham will provide professional services pertaining to project funding, permitting and bidding as described in the below Scope of Services:

SCOPE OF SERVICES

IEPA Construction Permit Extension

Fehr Graham will coordinate with the IEPA to facilitate an extension to the previously approved Public Water Supply Construction Permit issued July 22, 2020, and was subsequently renewed one time after initial approval.

Winnebago County Highway Department Permitting

Fehr Graham will coordinate permitting efforts with the Winnebago County Highway Department regarding the water main replacement and associated repairs within the Cunningham Road Right-of-Way, facilitating the submittal of a utility permit application and all supporting documentation for County review and approval. An original submission was provided, but approval was not granted as it was originally discussed that the County would provide feedback if Rebuild Illinois grant funding were appropriated to this project.

IEPA Loan Application

A formal bypass funding loan application must also be prepared and submitted to the IEPA Financial Section and ultimately approved. This application includes various documentation that involves, but is not limited to, approved local resolutions/ordinances, financial data, environmental studies and reviews, and legal review and opinion. The end result of this loan application will be an approved loan

commitment from the IEPA for the subject project. At loan commitment, the Village has assurance that all eligible costs to construct the physical improvements as well as design and construction engineering fees associated with the project will be covered by loan disbursements on an as-needed basis, should the Village decide to proceed. All fees associated with the Loan Application will need to be paid upfront and reimbursed when the loan is approved. Because the Village was not placed on the FY2025 intended funding list, there is a chance that bypass funding will not be appropriated for FY2025.

Bidding Plan and Specification Revisions

Utilizing the permitting plans and specifications created in 2020 for the project, Fehr Graham will complete the necessary updates to meet current bidding and permitting requirements. Based on discussion with the Village, there is no desire for an updated survey, but a new Design JULIE will be completed to pick up any provided utility adjustment information that can be provided by the franchise utilities within the project limits. It is assumed that the Village is not anticipating adjustments to the most recent alignment for the proposed water main. Should adjustments be required, additional may be necessary. The following items will be completed as part of this scope item:

- » Design updates to comply with current IEPA and Winnebago County permitting requirements
- » Updated summary of quantities and pay items
- » Conversion of permit plans to bid/construction ready plans with associated details, notes and labeling.
- » Revised Engineer's opinion of probable cost
- » Updated contract documents for bidding
- » Project special provisions for bidding
- » Submission of plans to Four Rivers Sanitation Authority for project concurrence and coordination.

Due to the fact that there is more than 1 acre of anticipated disturbance for this project, Fehr Graham will also create a stormwater pollution prevention plan (SWPPP) and submit to IEPA for NPDES stormwater construction permit approval.

The construction cost for this project is expected to be nearly \$1.0 million but will be confirmed once the plans reach a bidding condition.

Bidding Documents and Services

Utilizing the completed design drawings and project specifications, Fehr Graham will prepare a bid package of documents for the solicitation of bids. Prior to going out for bid a review of the complete bidding document package must be submitted and approved by IEPA.

As part of this process, Fehr Graham will address Contractor questions, manage the distribution of bidding documents, prepare and distribute addendums and clarifications, attend a pre-bid meeting, attend the bid opening, review and tabulate the bids, and provide a bid recommendation to the Village of Winnebago for consideration in compliance with IEPA Public Water Supply Loan Program requirements. Upon completion of bidding, Fehr Graham will complete a bid certification checklist and submit all necessary documentation to the IEPA to allow for the loan agreement to be written and provided to the Village for execution.

EXCLUSIONS

The following items are **not** included in the scope of services:

- » Topographic and Boundary surveys
- » Environmental or soil remediation services
- » Archaeological investigations
- » Ecological investigations
- » Preparation of permanent or temporary easements and/or right-of-way acquisition documents
- » Title Commitments
- » Construction engineering
- » Contract management
- » Construction staking
- » Geotechnical investigation
- » Funding applications or administration beyond IEPA public water supply loan program application.
- » Traffic control plans and/or staging plans. It is assumed this project will allow for road closures as necessary.
- » Water main design beyond the currently proposed alignment within the most recent permit plans.
- » Franchise utility relocation coordination.

**Any of the above services can be performed at an additional cost to the project upon request.*

FEES

Based on the information available at this time, Fehr Graham is prepared to provide the Scope of Services described as follows on a lump sum basis:

Engineering Design Fees

• IEPA Construction Permit Extension	\$750.00
• Winnebago Co. Hwy Dept. Permitting	\$3,100.00
• IEPA Loan Application	\$10,200.00
• Bidding Plan and Specification Revisions	\$23,650.00
• Bidding Documents and Services	\$9,400.00

Total \$47,100.00

June 27, 2024

Section 18. Item #b.

Mr. Chad Insko – Village of Winnebago

Village of Winnebago – Rebuild Illinois Public Infrastructure Grant Additional Services

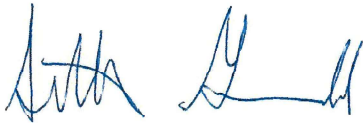
Page 2

AUTHORIZATION

I trust that the information we have provided is in line with your expectations. If you would like us to proceed with the above project, please sign the attached Agreement for Professional Services and return one (1) copy to my attention.

As always, Fehr Graham is willing to commit the necessary resources to this project and provide timely and competent solutions to assure that this project moves forward. We look forward to working with the Village on this project. If you should have any questions, please do not hesitate to contact me directly at (815) 394-4700.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Seth Gronewold', with a stylized flourish at the end.

Seth Gronewold, PE
Principal

SWG:adn

Enclosure –
Agreement for Professional Services

Client Frank Eubank
 Village of Winnebago
 108 West Main Street
 Winnebago, IL 61108

815.335.2020

Description of Services:

Village of Winnebago - Engineering Services for Cunningham Road Water Main Replacement in Winnebago, IL

Fehr Graham will provide professional services as related to the above-referenced project in the Village of Winnebago, as detailed in the proposal letter, dated on June 27, 2024.

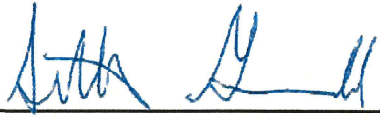
COST:

The fixed fee for performing the above services is \$47,100.00

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:		CONSULTANT:	
Signature	<u></u>	By	<u></u>
Name	<u>Franklin J. Eubank, Jr.</u>	Name	<u>Seth W. Gronewold</u>
Title	<u>Village President</u>	Title	<u>Principal</u>
Date Accepted	<u>July 16, 2024</u>	Date Proposed	<u>June 27, 2024</u>
			24-1255

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
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4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
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7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

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If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

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11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond that of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions. The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. *IEPA Loan Project – The Owner intends to fund the design engineering services of the Engineer with a loan from the Illinois Environmental Protection Agency. In order to meet the rules of the IEPA Loan Program, the following provisions from Section 662.630 Contracts for Personal and Professional Services; Illinois Environmental Protection Agency, shall be followed:*

All Subagreements for personal and professional services for design or construction expected to exceed \$25,000 in the aggregate shall include the following subagreement provisions:

- a) *Subagreements for personal and professional construction services shall include:*

- 1) *Evidence, such as, but not limited to, a copy of the advertisement or advertisements and the record of negotiation in accordance with 40 CFR Part 33 that affirmative steps have been taken to assure that disadvantaged business enterprises are used when possible as sources of supplies, equipment, construction, and services consistent with the provisions of the Agency's Operating Agreement with USEPA.*

The ENGINEER agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the Public Water Supply Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with IEPA, the ENGINEER acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.

- 2) *An audit and access to records clause that provides as follows:*

- A) *Subsections (a)(2)(B) through (E) shall be included in all contracts and all subcontracts directly related to project services that are in excess of \$25,000.*
- B) *Books, records, documents and other evidence directly pertinent to performance of PWSLP loan work under this agreement shall be maintained consistent with generally accepted accounting standards in accordance with the American Institute of Certified Public Accountants Professional Standards. The Agency or any of its authorized representatives shall have access to the books, records, documents and other evidence for the purposes of inspection, audit and copying. Facilities shall be provided for access and inspection.*
- C) *Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.*
- D) *All information and reports resulting from access to records pursuant to subsection (a)(2)(B) shall be disclosed to the Agency. The auditing agency shall afford the engineer an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report shall include the written comments, if any, of the audited parties.*
- E) *Records under subsection (a)(2)(B) shall be maintained and made available during performance of project services under this agreement and for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to Section 369.650 (Disputes) of this Subpart, litigation, the settlement of claims arising out of project performance, costs or items to which an audit exception has been taken shall be maintained and made available for three years after the resolution of the appeal litigation, claim or exception.*

- 3) *A covenant against contingent fees clause as follows:*

"The professional services contractor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee."

- 4) A "Certification Regarding Debarment, Suspension, and Other Responsibility Matters" (EPA Form 5700-49) s with federal Executive Order 12549 (Appendix A, Exhibit A).

The Consultant certifies that the person or persons performing the services for the loan project have not been debarred or suspended in accordance with federal EO12549.

- 5) *A description of the scope and extent of the project work (See City's Work Order).*
- 6) *The schedule for performance and completion of the contract work including, where appropriate, dates for completion of significant project tasks (See City's Work Order).*
- 7) *A method of compensation (see City's Work Order).*
- 8) *The ENGINEER shall not discriminate on the basis of race, color, or national origin or sex in the performance of this contract. The ENGINEER shall carry out the applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the ENGINEER to carry out these requirements is a material breach of this contract which may result in termination of this contract or other legally available remedies.*
- b) *Subagreements for personal and professional design services shall include the subagreement provisions contained in subsections (a)(2) through (a)(4). In addition, the subagreements shall be accompanied by a statement regarding the use of disadvantaged business enterprises during the design service phase.*
- c) *If, at the time of contract execution, any of the elements required in this Section 662.630 cannot be defined adequately for later tasks, those tasks shall not be included in the contract at that time.*
- d) *Construction Engineering work will be completed by_____.*

19. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

20. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
21. Assignment - Neither party to this Agreement shall, without the prior written consent of the other party, which shall not be unreasonably withheld, assign the benefit or in any way transfer its obligations under this Agreement or any part hereof; provided, however, either Party may freely assign this Agreement to a parent, subsidiary or affiliate without the other party's consent. This Agreement shall inure to the benefit of and be binding upon the parties hereto, and except as otherwise provided herein, upon their executors, administrators, successors, and assigns.
22. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
23. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
24. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Stephenson County, Illinois.



Agenda Item Executive Summary

Item Name Clayton Court Water Main Looping Bid Acceptance Committee or Board Village Board

BUDGET IMPACT

Amount:	\$48,500	Budgeted:	Yes
List what fund:	51-44-534		

EXECUTIVE SUMMARY

The Clayton Court Water Main Looping Project, approved originally in the 2024 Operations & Maintenance Budget, aims to enhance water distribution and fire protection in the Village of Winnebago. Fehr Graham has completed the project design and identified the most effective route to eliminate three dead-end water mains, replace two fire hydrants, add two new hydrants, and significantly improve fire flow capacity. This project is expected to triple fire flow rates and ensure compliance with IEPA minimum residual water pressure requirements.

During the planning phase, Fehr Graham discovered that the existing utility easement is only 10 feet wide, which is insufficient for optimal installation. Since McRoberts Street Right-of-Way (R.O.W.) was previously vacated, an expanded easement is required. Fehr Graham has drafted a proposed 15-foot easement within the old R.O.W., and the Village Attorney is currently working on securing approval from the affected property owners.

Once the easement is secured, the project will move forward to the bidding phase. Upon completion of the bidding process, this item will be before the Village Board for formal acceptance of bids before proceeding with construction.

This project is vital for improving water pressure, reliability, and fire protection for the affected area. Fehr Graham's task order has been approved, and work will continue into 2025.

ATTACHMENTS (PLEASE LIST)

Fehr Graham Proposal, Project Route Map

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

MOTION: INFORMATION REGARDING BID ACCEPTANCES WILL BE PROVIDED UPON COMPLETION OF THE BIDDING PROCESS.

Staff: Chad Insko Director of Public Works Date: 3/19/2025



February 7, 2024

Mr. Chad Insko
Village of Winnebago
108 West Main Street
Winnebago, Illinois 61088

**RE: Village of Winnebago – Clayton Court Water Main Looping
Additional Services Proposal**

Dear Mr. Insko,

Please accept this proposal for additional professional services associated with the above-referenced project. Fehr Graham's original Scope of Services for this project included the preparation of permanent utility easements for the affected parcels surrounding Clayton Court. In late January 2024, a portion of the Village's Public Works property north of this area was conveyed to Four Rivers Sanitation Authority (FRSA) to provide access to their existing pump station (please see attached exhibit for limits of this parcel). This conveyance necessitates that two (2) additional permanent utility easements be created where the proposed water main bisects the FRSA property.

Fehr Graham will provide professional services pertaining to the additional permanent utility easement efforts associated with the below Scope of Services:

SCOPE OF SERVICES

Additional Permanent Utility Easements

Fehr Graham will prepare the legal description and easements for the new FRSA parcel (PIN yet to be created). It is assumed that Fehr Graham will provide the easement exhibits and legal description to the Village Attorney for coordination with FRSA for approval, execution and recording of the respected documentation.

FEES

These additional services can be provided for the lump sum cost of **\$1,000.00**.

EXCLUSIONS

The following items are **not** included in the scope of services:

- » Boundary Survey Document
- » Title search
- » Recording fees
- » Preparation of easement and/or right-of-way documents outside of those listed above
- » Easement Agreement and property owner coordination

**Any of the above services can be performed at an additional cost to the project upon request.*

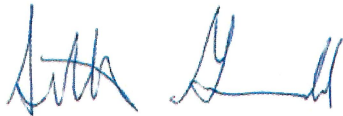
February 7, 2024
Mr. Chad Insko – Village of Winnebago
Village of Winnebago – Clayton Court Water Main Looping Additional Services
Page 2

AUTHORIZATION

We appreciate the opportunity to provide you with this proposal and trust that the information we have provided is in line with your expectations. Please sign the authorization line below to include this proposed scope and fee in the existing contract (*Fehr Graham Project No: 23-1378*) and the associated terms and general conditions.

If you should have any questions, please do not hesitate to contact me directly at (815) 394-4700.

Sincerely,



Seth Gronewold, PE
Principal

SWG:adn

Authorization:

 _____ **Date:** 2/7/24

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August 21, 2023

Mr. Frank Eubank
Village President
Village of Winnebago
108 West Main Street
Winnebago, Illinois 61088

**Re: Clayton Court Water Main Looping
Civil Engineering Design Services Proposal**

Dear Mr. Eubank,

Fehr Graham is pleased to provide you with this proposal for professional services associated with the above-referenced project in the Village of Winnebago. Our understanding is that the Village of Winnebago would like to construct a new water main from the western extents of Soper Street to Clayton Court in order to appropriately loop the water distribution system and improve existing fire flow conditions. This route will require jack and bore installation of water main underneath creek crossings. It is understood that this project will be completed with local funding due to the fact that the previously submitted project plan has not yet been approved by IEPA to allow access to the IEPA revolving loan fund.

The proposed water main will be installed within existing Village of Winnebago Property, but an easement is anticipated to be needed between Lots 6 and 7 of the Block 71 Canal Trustee's Final Plat to allow for the looping connection to be made with the existing water main within Clayton Court. This proposed section of the water main will provide improved water quality and pressures to homes in the area and this water main replacement will reinforce the distribution system. It is anticipated that this project will be constructed in 2024. The following details our anticipated Scope of Services to complete the project as described above:

Scope of Services

Topographic and Boundary Survey

Fehr Graham will perform a topographic survey of the proposed project area to establish a roadway centerline and ground elevation profile and obtain an accurate edge of pavement location for the roadway design plans. The topographic survey will include the location of paved areas, spot elevations where needed for planning, location of visible utilities, and setting two permanent benchmarks on the site to be used during construction. Fehr Graham will use this topographic survey and use supplemental lidar data to accurately produce a base drawing for the depicted areas.

All visible structures, utilities, roadways, and sidewalks will be included in said survey. In addition, underground utilities will be identified as needed to assist in the design of the water main extension. It is assumed that the Village of Winnebago will mark the location of the existing water mains prior to the survey taking place so the location of the proposed water main connection points can be accurately depicted on the plans. Property lines will be confirmed as part of this effort to ensure proposed water main looping remains within the limits of Village owned property. A boundary survey document will not be provided as part of this scope of work.

August 21, 2023
Mr. Frank Eubank, Village of Winnebago
Proposal for Clayton Court Water Main Looping
Page 2

Permanent Utility Easement

Fehr Graham will complete a title search for the two affected parcels (14-08-454-014 & 14-08-454-013) in efforts to create a utility easement. Fehr Graham will prepare the legal description and easements for the two affected parcels. It is assumed that Fehr Graham will provide the easement exhibit and legal description to the Village Attorney for coordination with the residents for approval, execution and recording of the documentation.

Water Main Extension Design

Utilizing the data collected, as well as input from the Village of Winnebago, Fehr Graham will complete detailed design drawings for the proposed water main project. The design includes water main replacement within the limits described above. The project will also include the appropriate water main fixtures (valves, services, hydrants and associated appurtenances) along the replacement limits to accommodate testing requirements, as well as the required site restoration.

We anticipate the following minimum plan sheets to be developed for this project:

- Title, General Notes, and Standard Legend
- Summary of Quantities
- Erosion and Sedimentation Control Plan
- Removal and Replacement Plan
- Water Main Replacement Plan and Profiles
- Standard Detail Drawings

In addition to the detailed design drawings for the water main extension, Fehr Graham will prepare plan-specific and general specifications required for the construction of this project to comply with the requirements of the Village of Winnebago and the IEPA Standards. All engineering drawings and project specifications will be prepared in accordance with general practice and in conformance with the State of Illinois and the Village of Winnebago requirements. A Professional Engineer's Signature and Seal will be affixed on the plans and specifications in accordance with the State of Illinois Department of Professional Regulation requirements.

Permitting - IEPA

Fehr Graham will facilitate the preparation of a construction permit application to be submitted to the Illinois Environmental Protection Agency (IEPA) for review and permit approval for the water system improvements. Fehr Graham will make any necessary plan adjustments per comments received from the IEPA. All revisions will be coordinated with both the Village of Winnebago and the IEPA.

Bidding Documents and Bidding Services

Utilizing the completed design drawings and project specifications, Fehr Graham will prepare a bid package of documents for the solicitation of bids. As part of this process, Fehr Graham will address contractor questions, manage the distribution of bidding documents, prepare, and distribute addendums and clarifications, attend the bid opening, review and tabulate the bids, and provide a bid recommendation to the Village of Winnebago for consideration.

August 21, 2023
 Mr. Frank Eubank, Village of Winnebago
 Proposal for Clayton Court Water Main Looping
 Page 3

EXCLUSIONS

The following items are not included in the Scope of Services proposed herein:

- » Boundary Survey Document
- » Traffic studies and capacity analysis.
- » Environmental and soil remediation services.
- » Wetland delineation.
- » Permit fees.
- » NOI/NPDES Permit (assumed less than one acre of soil disturbance)
- » Preparation of easements and/or right-of-way documents outside of those listed above.
- » Easement Agreement and property owner coordination.
- » As-built survey
- » Construction engineering.
- » Contract management.
- » Construction staking.
- » IEPA planning approval
- » IEPA Loan Application
- » Geotechnical investigation.
- » Winnebago County Highway Department coordination.

***Any of the above services can be performed as an additional cost to the project.*

FEES

Based on the information available at this time, Fehr Graham is prepared to provide the Scope of Services described as follows on a lump sum basis:

<u>Engineering Design Fees</u>	
Topographic Survey	\$ 9,400
Permanent Utility Easement	\$ 1,900
Water Main Extension Design	\$ 23,900
Permitting - IEPA	\$ 8,400
Bidding Documents & Bidding Services	\$ 4,900
Project Total	\$ 48,500

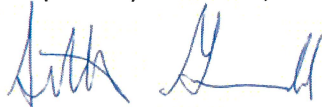
August 21, 2023
Mr. Frank Eubank, Village of Winnebago
Proposal for Clayton Court Water Main Looping
Page 4

AUTHORIZATION

I trust that the information we have provided is in line with your expectations. If you would like us to proceed with this project, please sign the attached Agreement for Professional Services and return one copy to my attention.

As always, Fehr Graham is willing to commit the necessary resources to this project to provide timely and competent solutions to assure that this project moves forward. We look forward to working with you on this project. In the interim, should you have any questions regarding this proposal, please feel free to contact me at this office.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Seth W. Gronewold', is written over a horizontal line.

Seth W. Gronewold, PE
Principal

SWG:adn

Enclosure –
Map

N:\Proposals\2023\Seth Gronewold\Winnebago, Village of\Clayton Court WM Looping\Clayton Court Water Main Looping Proposal.docx

Client Franklin Eubank, Jr.
Village of Winnebago
108 West Main Street
Winnebago, IL 61088

815.335.2020

Description of Services:

Village of Winnebago - Clayton Court Water Main Looping - Winnebago, IL

Fehr Graham is pleased to provide you with this proposal for professional services associated with the above-referenced project in the Village of Winnebago. Our understanding is that the Village of Winnebago would like to construct a new water main from the western extents of Soper Street to Clayton Court in order to appropriately loop the water distribution system and improve existing fire flow conditions. This route will require jack and bore installation of water main underneath creek crossings. It is

COST:

The fixed fee for performing the above services is \$48,500.00

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:

Signature

Name

Title

Date Accepted

CONSULTANT:

By

Name

Title

Date Proposed



Seth W. Gronewold

Principal

August 18, 2023

23-1378

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
20. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
21. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
22. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Stephenson County, Illinois.





Agenda Item Executive Summary

Item Name Banking Service Agreement with FNBT-Winnebago Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Village of Winnebago approved the previous one-year banking agreement with First National Bank and Trust on May 13, 2024, with the term ending on April 30, 2025. FNBT has provided a new banking services agreement for a period of two years with the term ending on April 30, 2027.

The following changes were noted:

- The previous index rate for the period ending April 30, 2025, was 5.33%. The index rate in the agreement for the period of May 1, 2025, through April 30, 2027, is now 4.33%

ATTACHMENTS (PLEASE LIST)

Bank Agreement

Draft Resolution 2025-___R A Resolution Authorizing the Village President to Sign the Banking Services Agreement with First National Bank and Trust Company for the Two-Year Period of May 1, 2025 – April 30, 2027

ACTION REQUESTED

☐ For Discussion Only

☐ Resolution

☐ Ordinance

☒ Motion: I make a motion to authorize the Village President to Sign the Banking Services Agreement with First National Bank and Trust Company for a Two-Year Period of May 1, 2025, through April 30, 2027.

MOTION:

Staff: Kellie Symonds/Dana Novinson Date: 03/19/2025

RESOLUTION NO. 2025- ____ R**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SIGN
THE BANKING SERVICES AGREEMENT WITH FIRST NATIONAL
BANK AND TRUST COMPANY FOR A TWO-YEAR PERIOD OF MAY 1,
2025, THROUGH APRIL 30, 2027.**

WHEREAS, The Village of Winnebago has a Banking Services Agreement with First National Bank and Trust Company (FNBT), with a one-year term from May 1, 2025, through April 30, 2027, see attached Exhibit “A”.

WHEREAS, The Village will continue to maintain \$250,000 non-interest-bearing threshold in the checking account nicknamed “O & M SWEEP”. All additional funds will be swept into interest bearing accounts.

WHEREAS, All interest bearing accounts under the Village’s tax identification number will be tied to the Weekly Wall Street Federal Funds rate minus 0.60%. As of March 05, 2025, and has an index rate of 4.33%.

WHEREAS, The Village will not pay any maintenance and/or transaction fees, so long as the balance requirements are met as described above. However, this does not include additional fees for NSF’s, Return Items, Stop Payments and/or Wires. The Village will pay these and will be charged at time of occurrence.

WHEREAS, First National Bank and Trust will continue to collateralize the Village’s available balances over the FDIC limits for all the Village’s accounts under the Village’s tax identification number in compliance with all Federal and applicable State Rules and Regulations. To assist in making sure we have adequate collateral coverage we ask to be notified of any major changes in fund balances.

WHEREAS, FNBT would like the opportunity to bid on all loan requests and additional funds. These rate quotes will be on a case-by-case basis.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Winnebago, in the County of Winnebago, Illinois, as follows:

SECTION I

The foregoing recitals are Incorporated in, and made a part of, this Resolution by this reference as findings of the Village Board of Trustees of the Village of Winnebago as if fully set forth in this section.

SECTION II

The Village President shall be and hereby is authorized to execute the aforesaid Banking Services Agreement, with First National Bank and Trust, according to the terms and conditions of such agreement as detailed in the attached copy of the agreement.

SECTION III

This resolution shall be effective immediately upon its passage and approval as provided by law.

APPROVED:

Franklin J. Eubank, Jr., President of the Board of Trustees
of the Village of Winnebago, Illinois

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

PUBLISHED IN
PAMPHLET FORM _____

March 5, 2025

Frank Eubank, Village President
Village of Winnebago
108 W Main St
Winnebago, IL 61088

Re: Banking Service Agreement



First National Bank and Trust Company
345 East Grand Avenue
Beloit, WI 53511
Tel: 800.667.4401
Fax: 608.363.8174
www.bankatfirstnational.com

Dear Mr Eubank:

Thank you for your continued business with First National Bank and Trust Company. We appreciate the opportunity to provide Banking Services to the Village of Winnebago. This Banking Service Agreement is between the Village of Winnebago (The Village) and First National Bank and Trust Company (FNBT) and is for a two-year period ending 04/30/2027.

We are proposing the following:

- **The Village will maintain a \$250,000 non-interest-bearing threshold in the checking account nicknamed "O&M SWEEP". All additional funds will be swept into an interest bearing account.**
- **All interest-bearing accounts under The Village's tax identification number will be tied to the Weekly Wall Street Federal Funds rate minus 0.60%. As of today's date, the index has a rate of 4.33%.**
- **The Village will not pay any maintenance and/or transaction fees, so long as the balance requirements are met as described above (bullet point one). However, this does not include additional fees for NSF's, Return Items, Stop Payments and/or Wires. The Village will pay these and will be charged at time of occurrence. This has an approximate value of \$4700 in annual savings to The Village.**
- **FNBT will continue to collateralize The Village's available balances over the FDIC coverage for all public fund accounts under The Village's tax identification number in compliance with all Federal and applicable State Rules and Regulations. To assist in making sure we have adequate collateral coverage we ask to be notified of any major changes in fund balances.**
- **FNBT would like the opportunity to bid on all loan requests and additional funds. These rate quotes will be on a case-by-case basis.**

Thank you again for the opportunity to continue to provide banking services to the Village of Winnebago. Please contact me with questions or needed assistance at (608) 363-8076 or Jessica.Hernandez@bankatfirstnational.com.

Sincerely,

Jessica A. Hernandez
FVP, Cash Management Manager

Member FDIC

Banking Service Agreement

We agree to the Banking Services Agreement to April 30, 2027.

Village of Winnebago

First National Bank and Trust Company

Signed by: _____
Frank Eubank
Village President

Signed by: _____
Jessica A. Hernandez
FVP, Cash Management Manager

Date: _____

Date: _____