VILLAGE OF WINNEBAGO

COMMITTEE OF THE WHOLE

June 17, 2026 at 6:05 PM

108 West Main Street and Virtually

©

To access meeting from any device: https://global.gotomeeting.com/join/856730805
Or by (Toll Free): 1 877 309 2073| Access Code: 856-730-805

1. **RECORDING OF THE MEETING**
2. **CALL TO ORDER**
3. **ROLL CALL**
4. **ESTABLISHMENT OF A QUORUM**
5. **MEETING GUIDELINES**

   Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.
6. **PUBLIC COMMENT**

   Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be generally allowed for public comment at each meeting.
7. **APPROVAL OF MINUTES**
   - a. Approval of Committee of the Whole Meeting Minutes from June 03, 2026
8. **DISCUSSION**
   - a. Strategic Plan Update
9. **EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)**
10. **NEW BUSINESS**
11. **ADJOURNMENT**

Posted: June, 11, 2026 at 03:15 p.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491

The Committee of the Whole of the Village of Winnebago was held on June 03, 2026, at 6:18 p.m. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL:
PRESENT: ACKERMAN – GRAHAM - KIM - LEFEVRE
ABSENT: MCKINNON - SPRINGER

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chad Insko, and Treasurer Dana Novinson.

4. ESTABLISHMENT OF A QUORUM – A quorum was established.
   In the absence of President Eubank, the Clerk requested a motion to appoint a President Pro Tem for the meeting. A motion was made by MR. KIM, seconded by MR. LEFEVRE to appoint MR. GRAHAM as President Pro Tem of the meeting as President Eubank is out of town on vacation. Motion carried on a voice vote.
5. MEETING GUIDELINES - No one attended remotely.
6. PUBLIC COMMENT – No one requested the opportunity to address the Board.
7. APPROVAL OF MINUTES
   a. A motion was made by MR. KIM, seconded by MR. LEFEVRE to accept the minutes of the May 20, 2026, meeting as presented. Motion carried on a voice vote.
8. DISCUSSION – No items for discussion.
9. EXECUTIVE SESSION pursuant to 5ILCS 120/2(c) – Not needed.
10. NEW BUSINESS
    MR. KIM asked if the fund-raising idea at Culver's would be soon and was told that would be held in the winter.
11. ADJOURNMENT
    A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to adjourn at 6:20 p.m. Motion carried on a voice vote.

UNAPPROVED

____
Sally Jo Huggins, Village Clerk

Agenda Item Executive Summary

Item Name	Strategic Plan Update	Committee or Board	Committee of the Whole

BUDGET IMPACT			
Amount:	N/A	*Budgeted:*	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Village adopted its first-ever Strategic Plan in June 2025. Best practices recommend that strategic plans be reviewed at least annually to evaluate the status of established goals, assess progress, and determine whether any updates or changes are needed. Because this is the Village's first Strategic Plan, the Village does not currently have a standard operating procedure for how the Board and staff should formally reengage with the plan after adoption. Conducting this review during the summer allows the Village Board and staff to discuss strategic priorities ahead of the fall budget process, ensuring that budget development is guided by the Village's long-term goals and priorities.

The Village Administrator has been preparing a comprehensive status report on all Strategic Plan goals with assistance from the executive team, which consists of the Chief of Police, Director of Public Works, and Village Administrator. Staff also anticipates providing a brief presentation to the Village Board summarizing the status of the plan and current progress. This approach is the Village Administrator's recommendation for beginning the annual review process; however, the preferred process and format are ultimately at the discretion of the Village Board.

Following the presentation, the Village Administrator recommends that the Village Board consider holding a workshop with the executive team to continue discussion of strategic priorities, review and update the plan as needed, and identify any additional priorities for the upcoming budget cycle. August is recommended for this workshop, as department heads will be actively working through their budgets at that time, while still allowing for any necessary adjustments before the budget process advances further. Ultimately, whether to schedule a workshop and the preferred format for that discussion is a decision of the Village Board.

ATTACHMENTS (PLEASE LIST)

None

ACTION REQUESTED

☒For Discussion Only
☐Resolution
☐Ordinance
☐Motion:

MOTION:

Staff: Joseph Dienberg, Village Administrator — Date: 6/17/2026