



VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Wednesday, July 16, 2025 at 6:00 PM

108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

1. **RECORDING OF THE MEETING**
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ESTABLISHMENT OF A QUORUM**
6. **MEETING GUIDELINES**

Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.

7. **DISCLOSURE OF ANY CONFLICT OF INTEREST**
8. **CHANGES TO AGENDA**
9. **PUBLIC COMMENT**

It is recommended that a written request to address the Village Board by non-members should be submitted via mail, hand delivery, or the Village Website to the Village of Winnebago Office located at 108 West Main Street, Winnebago, Illinois, 61088, by 12:00 Noon on the day of the meeting scheduled by the Village authorities in which the speaker would like to participate. Alternatively, speakers may fill out the form at the meeting to sign up for public comment. Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be allowed for public comment at each meeting.

10. **CONSENT AGENDA**

Items included in the consent agenda will be denoted with an asterisk (*). All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and placed on the active agenda to be discussed and approved separately. The Consent Agenda for this meeting includes; **11a., 12a., 20a.,**

11. **APPROVAL OF MINUTES**

a. *Approval of Board Trustees Meeting Minutes from July 2, 2025

12. **APPROVAL OF BILLS**

a. *Approval of Invoices Presented for Payment \$101,338.02

13. PRESIDENT

- a. President's Report- June 2025
- b. Appointment for Trustee Vacancy

14. CLERK'S REPORT

15. TREASURER'S REPORT

- a. May and June Treasurer's Report

16. ADMINISTRATIVE REPORTS

- a. Village Administrator Monthly Report
- b. Chief of Police Monthly Statistics Report
- c. Fehr-Graham – Engineering Report
- d. Code Enforcement & Building Officer Monthly Report
- e. Public Works Monthly Water Usage and Production Reports

17. QUESTIONS FROM TRUSTEES/STAFF

18. PUBLIC WORKS COMMITTEE/REPORTS/REQUESTS

- a. Main Street Project Bid Acceptance
- b. Goodling Street Project Bid Acceptance
- c. 2025 Water Project-Local Funds Aligning with IEPA SRLF Project

19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS

20. POLICE COMMITTEE/REPORTS/REQUESTS

- a. *Resolution Authorizing the Purchase of Emergency Equipment and Upfitting of a 2025 Ford Explorer "Police Interceptor" Vehicle for the Village of Winnebago Police Department

21. FINANCE COMMITTEE/REPORTS/REQUESTS

- a. Ordinance Implementing A Municipal Grocery Retailers' Occupation Tax And A Municipal Grocery Service Occupation Tax For The Village Of Winnebago

22. LIQUOR COMMITTEE/REPORTS/REQUESTS

23. ADMINISTRATIVE TEAM/REPORTS/REQUESTS

24. ZONING COMMISSION/REPORTS/REQUESTS

25. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

26. NEW BUSINESS

27. TABLED/DEFERRED ITEMS

28. UPCOMING MEETINGS

29. ADJOURNMENT

Posted: July 10, 2025 at 3:45 p.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491



Agenda Item Executive Summary

Item Name Consent Agenda Items Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The consent agenda is a streamlined process for addressing routine, non-controversial items that require the board's approval. By consolidating these items into one agenda item, the board can focus on more substantive discussions and decision-making. The items typically included in the consent agenda are those that have been thoroughly reviewed and require minimal discussion, such as approval of meeting minutes, routine contracts, policy updates, approval of invoices to be paid, and administrative matters.

Board members are provided the opportunity to review these items in advance, and any member can request to have an item removed for further discussion. Upon approval, these items are adopted collectively without separate debate.

The consent agenda is designed to enhance board efficiency while ensuring that all necessary approvals are granted in a timely manner.

ATTACHMENTS (PLEASE LIST)

N/A

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE THE ITEMS ON THE CONSENT AGENDA, INCLUDING APPROVAL OF BOARD MINUTES FROM JULY 2, 2025 AND APPROVAL OF INVOICES PRESENTED FOR PAYMENT

Staff: Rachel Windgassen, Administrative Assistant Date: 7/16/25

The Board of Trustees of the Village of Winnebago met in person July 2, 2025, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: LEFEVRE- MCKINNON - SPRINGER- - present
ACKERMAN - KIM - absent

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Deputy Clerk Kellie Symonds, Public Works Director Chad Insko, Treasurer Dana Novinson, Chief Jeff White, Lieutenant Nick Haff, and Assistant Deputy Clerk Rachel Windgassen

5. ESTABLISHMENT OF A QUORUM - A quorum was established.
6. MEETING GUIDELINES
7. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
8. CHANGES TO THE AGENDA – President Eubank removed 13a. Appointment for Trustee Vacancy.
9. PUBLIC COMMENT – No one from the public requested the opportunity to address the board.
10. CONSENT AGENDA

A motion was made by MR. MCKINNON, seconded by MR. LEFEVRE to approve the Consent Agenda items. The motion carried on a unanimous roll call vote of those present.

 - 11a. Approval of Board Trustees Meeting Minutes of June 18, 2025
 - 12a. Approval of Invoices Presented for Payment \$176,653.67
 - 20a. Resolution for Police Laptops
13. PRESIDENT
 - a. The appointment of Trustee was removed from the agenda.
14. CLERK – No items to report
15. TREASURER'S REPORT
 - a. Treasurer's Report - No items to report.
16. ADMINISTRATIVE REPORTS – Included in the packet
17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff
18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS
 - a. Main Street Project – awaiting bids.
 - b. Goodling Street Project – awaiting bids.
 - c. 2025 Water Project - awaiting bids.
19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS – no items for discussion.
20. POLICE COMMITTEE/REPORTS/REQUESTS – No items for discussion.
21. FINANCE COMMITTEE/REPORTS/REQUESTS – No items for discussion.
22. LIQUOR COMMITTEE/REPORTS/REQUESTS - No items for discussion.
23. ADMINISTRATIVE TEAM/REPORTS/REQUEST – No items for discussion.
24. ZONING COMMISSION/REPORTS/REQUESTS
 - a. A motion was made by MR. LEFEVRE, seconded by MR. MCKINNON to adopt Ordinance 2025-11 AN ORDINANCE AMENDING SECTION 6.13.03, PARAGRAPHS 1 THROUGH 10, OF THE UNIFIED DEVELOPMENT ORDINANCE (ORDINANCE 2019-14) OF THE VILLAGE OF WINNEBAGO REGARDING FENCE REQUIREMENTS. Motion carried on a unanimous roll call vote of those present.
25. EXECUTIVE SESSION (CLOSED SESSION) – pursuant to 5ILCS 120/2(c) – None needed.
26. NEW BUSINESS

Mr. Dienberg thanked the staff for getting the Village looking spiffy for the July 4th Holiday.

Board of Trustees

July 2, 2025

Pg 2 of 2

27. TABLED/DEFERRED ITEMS – none

28. UPCOMING MEETINGS

The next Board meeting will be July 16, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.

29. ADJOURNMENT

A motion was made by MR. LEFEVRE, seconded by MR. MCKINNON, to adjourn at 6:08 p.m. The motion carried on a voice vote.

UNAPPROVED

Sally Jo Huggins, Village Clerk

SECTION 2:

WARRANT LIST

July 16, 2025

Invoices Over \$5,000

\$ 86,030.02

These invoices are included in the
Section 1 Warrant List

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 7/16/2025 THRU 7/16/2025

Section 12. Item #a.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000460	CORE & MAIN LP							
I-X179158	CLAYTON CT: PVC ULT BLUE PIPE	R	7/16/2025	6,360.00		026600		
I-X182931	CLAYTON CT: ALPHA XL CPLG	R	7/16/2025	645.00		026600		
I-X183139	VALVE BOX, ANCH TEE, BUSHING	R	7/16/2025	6,738.42		026600		
I-X184401	CLAYTON CT: 8" DIPS PEXMJ ADPT	R	7/16/2025	1,307.78		026600		
I-X184683	CLAYTON CT: GASKET, GLAND	R	7/16/2025	232.47		026600		
I-X188672	8 MJ ANCH TEE C153	R	7/16/2025	559.94		026600		
I-X190524	CLAYTON CT: GASKETS, STARBOND	R	7/16/2025	476.00		026600		
I-X194622	COPPERHEAD CLAD TRACER WIRE	R	7/16/2025	1,474.44		026600		17,794.05
000536	GILL'S FREEPORT DISPOSAL							
I-23934895T087	GILL'S: JULY STATEMENT	R	7/16/2025	19,266.05		026603		19,266.05

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	37,060.10	0.00	37,060.10
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	2	37,060.10	0.00	37,060.10
BANK: AP TOTALS:	2	37,060.10	0.00	37,060.10
REPORT TOTALS:	2	37,060.10	0.00	37,060.10

PACKET: 03023 IEPA LOAN

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP AP BANK

Section 12. Item #a.

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
000552	ILLINOIS ENVIROMENTAL PROTECTION AGENCY							
	I-21 PRJ: L17-1468	DRINKING WATER PMT 21/40	D	7/16/2025		48,969.92CR	002087	48,969.92

* * T O T A L S * *

	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	48,969.92	48,969.92
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	48,969.92	48,969.92

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 03023 IEPA LOAN
VENDOR SET: 01
BANK : AP AP BANK

*** DRAFT/OTHER LISTING ***

Section 12. Item #a.

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
51	7/2025	48,969.92CR
=====		
ALL		48,969.92CR

Warrant List

July 16, 2025
Board Meeting

Warrant List

Section 1: Invoices Presented for Approval - **\$101,338.02**

Section 2: Invoices over \$5,000 - **\$86,030.02**

** Invoices are available for inspection and review**

SECTION 1:

WARRANT LIST

July 16, 2025

Invoices Presented

For Board Approval

Total Invoices: **\$101,338.02**

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

Section 12. Item #a.

DATE RANGE: 7/16/2025 THRU 7/16/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000108	BADGER METER INC							
I-80200505	ORION CELLULAR JUNE 2025	R	7/16/2025	1,178.95		026598		1,178.95
000100	CONSERV FS							
I-108027111	AKROGOLD UNL GAS	R	7/16/2025	774.33		026599		774.33
000460	CORE & MAIN LP							
I-X179158	CLAYTON CT: PVC ULT BLUE PIPE	R	7/16/2025	6,360.00		026600		
I-X182931	CLAYTON CT: ALPHA XL CPLG	R	7/16/2025	645.00		026600		
I-X183139	VALVE BOX, ANCH TEE, BUSHING	R	7/16/2025	6,738.42		026600		
I-X184401	CLAYTON CT: 8" DIPS PEXMJ ADPT	R	7/16/2025	1,307.78		026600		
I-X184683	CLAYTON CT: GASKET, GLAND	R	7/16/2025	232.47		026600		
I-X188672	8 MJ ANCH TEE C153	R	7/16/2025	559.94		026600		
I-X190524	CLAYTON CT: GASKETS, STARBOND	R	7/16/2025	476.00		026600		
I-X194622	COPPERHEAD CLAD TRACER WIRE	R	7/16/2025	1,474.44		026600		17,794.05
000038	DIAMOND PROPERTY MAINTENANCE,							
I-25145	CLEANING SERVICES JUNE 25	R	7/16/2025	160.00		026601		160.00
016040	FERGUSON WATER WORKS SUPPLY							
I-0524951	DUCTILE MATERIALS	R	7/16/2025	4,704.06		026602		4,704.06
000536	GILL'S FREEPORT DISPOSAL							
I-23934895T087	GILL'S: JULY STATEMENT	R	7/16/2025	19,266.05		026603		19,266.05
000639	LRS, LLC							
I-PS661629	MEMORIAL PARK RENTAL 6/27-7/24	R	7/16/2025	137.50		026604		137.50
000307	MANHEIM, CASPER							
I-25-07	JULY CODE ENFORCEMENT	R	7/16/2025	960.00		026605		
I 25-07B	JULY BUILDING INSPECTOR	R	7/16/2025	1,000.00		026605		1,960.00
000010	MERIDIAN IMPLEMENT COMPANY							
I-01-216117	61" DECKBELT	R	7/16/2025	89.99		026606		89.99
000415	MERIDIAN NURSERY INC							
I-202507032658	DOWNTOWN PARKING LOT LANDSCAPE	R	7/16/2025	159.96		026607		159.96
000709	PARALLEL AG							
I-ID40862	TUBE FOR 29 TUBE BIN	R	7/16/2025	43.13		026608		43.13
000007	PETTY CASH							
I-202507032659	POSTAGE UB	R	7/16/2025	68.72		026609		68.72

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 7/16/2025 THRU 7/16/2025

Section 12. Item #a.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000527	PITNEY CONSTRUCTION							
I-202507032657	306 PECATONICA SIDEWALKS	R	7/16/2025	4,710.00		026610		4,710.00
000291	ROCK VALLEY CULLIGAN							
I-0690608	COOLER RENTAL: 7/1-7/31	R	7/16/2025	44.45		026611		44.45
000017	ROCK VALLEY PUBLISHING							
I-473675	ANNUAL TREASURER REPORT	R	7/16/2025	320.63		026612		320.63
000422	ROCKFORD INFORMATION TECHNOLOG							
I-41493	TRUSTEE ACCOUNT CHANGES	R	7/16/2025	50.00		026613		
I-41699	WHITE: H DRIVE ACCESS ISSUE	R	7/16/2025	25.00		026613		
I-41700	SERVER UPDATE	R	7/16/2025	142.50		026613		
I-41888	RESET FORTIGATE TO FACTORY	R	7/16/2025	50.00		026613		
I-41962	DIENBERG: EMAIL ACCESS	R	7/16/2025	25.00		026613		
I-42009	SECURITY QUESTION FROM AUDITOR	R	7/16/2025	50.00		026613		
I-42014	RECOVER INCODE FOLDER	R	7/16/2025	142.50		026613		485.00
000830	STATE CHEMICAL SOLUTIONS							
I-903827836	AEROSOL TIER PROGRAM TIER 1	R	7/16/2025	176.49		026614		176.49
000411	UNIFORM DEN EAST INC							
I-97176	ALTAMIRANO:CARGO PANTS	R	7/16/2025	93.95		026615		93.95
000222	WEST SIDE TRACTOR SALES							
I-234702	FILTER ELEMENTS	R	7/16/2025	200.84		026616		200.84

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	19	52,368.10	0.00	52,368.10
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	19	52,368.10	0.00	52,368.10
BANK: AP TOTALS:	19	52,368.10	0.00	52,368.10
REPORT TOTALS:	19	52,368.10	0.00	52,368.10

7/10/2025 1:16 PM
PACKET: 03023 IEPA LOAN
VENDOR SET: 01
BANK : AP AP BANK

A / P CHECK REGISTER
*** DRAFT/OTHER LISTING ***

PAGE: 1

Section 12. Item #a.

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
000552	ILLINOIS ENVIROMENTAL PROTECTION AGENCY							
	I-21 PRJ: L17-1468	DRINKING WATER PMT 21/40	D	7/16/2025		48,969.92CR	002087	48,969.92

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	48,969.92	48,969.92
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	1	0.00	48,969.92	48,969.92

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

7/10/2025 1:16 PM
PACKET: 03023 IEPA LOAN
VENDOR SET: 01
BANK : AP AP BANK

A / P CHECK REGISTER

PAGE: 2

Section 12. Item #a.

*** DRAFT/OTHER LISTING ***

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
51	7/2025	48,969.92CR
ALL		48,969.92CR

Treasurer's Report

July 16, 2025
Board Meeting

Cash Reports

Section 1: Cash Balances as of June 2025
 Monthly Cash Flow Report June 2025
 Credit Card April 2025 Recap
 Credit Card May 2025 Recap
 Bank Reconciliations May 2025
 Bank Reconciliations June 2025

Budget Details

Section 2: Revenue & Expenditures Report – June 2025

Construction in Progress & other Tracking

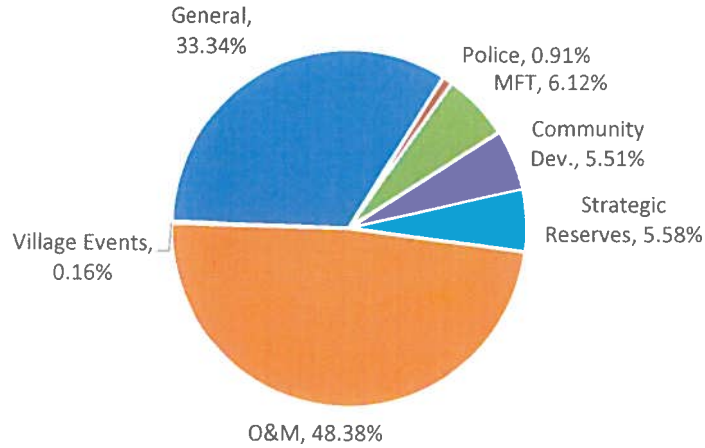
Section 3: Large Purchase Tracking
 Grant Tracking
 Village Debt
 Village Revenue

CASH REPORTS

Cash Balances as of June 30, 2025
Monthly Cash Flow Report as of June 30, 2025
Bank Reconciliations May 31, 2025
Bank Reconciliations June 30, 2025
Credit Card Statement Recap April 2025
Credit Card Statement Recap May 2025

Cash Balances June 2025

Section 15. Item #a.



General Fund		Ending Balance
First National Bank	\$	364,860.79
Illinois National Bank	\$	900.64
Illinois Funds - General	\$	1,728,841.11
General subtotal	\$	2,094,602.54
Police		
Illinois Funds-Police	\$	56,312.63
Illinois National Bank	\$	772.11
General subtotal	\$	57,084.74
Motor Fuel Tax Fund		
First National Bank	\$	17,251.26
Illinois Funds	\$	367,404.41
General subtotal	\$	384,655.67
Community Development Fund		
First National Bank	\$	346,434.79
Strategic Reserves		
Illinois Funds	\$	349,524.23
First National	\$	1,000.00
General subtotal	\$	350,524.23
Operations and Maintenance		
First National Bank	\$	324,561.42
First National Holding	\$	250,000.00
Illinois National Bank	\$	1,000.00
Illinois Funds	\$	2,463,917.81
General subtotal	\$	3,039,479.23
Village Events (4th of July)		
First National Bank	\$	9,797.29
Cash subtotals		\$ 6,282,578.49
Grand Total		\$ 6,282,578.49

VILLAGE OF WINNEBAGO
CASH FLOW REPORT
June 2025

Fund #	Fund Name	Total Beginning Fund Balance	MTD Cash Revenue	MTD Cash Expenses	Total June 30	Monthly Net Change Due to Accrual Dates	Ending Balance	Board Approved/ Obligated	Available Funds
01	General	\$2,055,672.69	319,501.57	(120,805.84)	2,254,368.42	(102,152.11)	2,152,216.31		2,152,216.31
15	MFT	\$372,587.01	12,068.66	-	384,655.67	-	384,655.67		384,655.67
17	Community Development	\$348,939.43	12,626.52	(8,276.35)	353,289.60	(6,841.63)	346,447.97		346,447.97
24	Strategic Reserves	\$350,756.45	1,267.78	-	352,024.23	-	352,024.23		349,752.01
51	RRWRD Escrow	\$250,000.00	-	-	250,000.00	-	250,000.00		250,000.00
51	Operations & Maint	\$2,955,313.74	186,539.06	(89,215.74)	3,052,637.06	(12,225.55)	3,040,411.51	-	3,040,411.51
90	Village Events (4th of July)	\$5,081.42	4,765.87	(9,125.00)	722.29	9,125.00	9,847.29		9,847.29
		\$6,338,350.74	536,769.46	(227,422.93)	6,647,697.27	(112,094.29)	6,535,602.98	-	6,533,330.76

BANK RECONCILIATION									
May 2025									
	Fund 99	Fund 01	Fund 01	Fund 01	Fund 15	Fund 17	Fund 24	incl acct 1165	Fund 90
	Disbursing	General	Police	MFT	Comm Dev	Strategic Reserve	O & M		4th of July
Bank Balances:									
First National Bank	66,771.47	161,133.39		17,198.54	348,939.43	2,500.00	205,053.75		5,081.42
Illinois Funds		1,826,404.96	55,656.57	355,388.47		348,256.45	2,509,448.49		
EPAY (INB)		910.51	782.10				1,000.00		
O & M Holding Account -							250,000.00		
Subtotals	66,771.47	1,988,448.86	56,438.67	372,587.01	348,939.43	350,756.45	2,965,502.24		5,081.42
Bank Adjustments:									
Disbursing Interest - May Interest	(203.07)	203.07							
Transfer in Transit Reclass Inv JE 7339		10,000.00					(10,000.00)		
Deposit in Transit Rock 39		582.09					(582.09)		
IMRF Outstanding	(6,720.58)								
IMRF Outstanding	(6,453.43)								
4 Rivers Outstanding	(34.75)								
4 Rivers Outstanding	(21.21)								
Outstanding Checks Mar #26386 NILEA	(50.00)								
Outstanding Checks May	(54,350.72)								
Comcast Deposit in Transit May Inv Processed in June	1,062.29								
Cash Payment - Deposit in Transit							32.00		
IVR Payment - Deposit in Transit							110.14		
Mars Payments - Deposits in Transit							251.45		
Web Payments - Deposits in Transit									
General Ledger Beginning Balance	(0.00)	1,999,234.02	56,438.67	372,587.01	348,939.43	350,756.45	2,955,313.74		5,081.42
G/L Adjustments:									
General Ledger Beginning Balance	-	1,999,234.02	56,438.67	372,587.01	348,939.43	350,756.45	2,955,313.74		5,081.42
G/L Final Adjusted Balance	-	1,999,234.02	56,438.67	372,587.01	348,939.43	350,756.45	2,955,313.74		5,081.42
Discrepancies	(0.00)	-	-	-	-	-	-		-

BANK RECONCILIATION

June 2025

incl acct 1165

	Fund 99	Fund 01	Fund 01	Fund 01	Fund 15	Fund 17	Fund 24	Fund 51	Fund 90
	Disbursing	General	Police	MFT	Comm Dev	Strategic Reserve	O & M	4th of July	
Bank Balances:									
First National Bank	64,758.77	364,860.79	17,251.26	346,434.79	2,500.00	324,561.42	9,797.29		
Illinois Funds		1,728,841.12	56,312.63	367,404.41	349,524.23	2,463,917.81			
EPAY (INB)		900.64	772.11			1,000.00			
O & M Holding Account -						250,000.00			
Subtotals	64,758.77	2,094,602.55	57,084.74	384,655.67	346,434.79	352,024.23	3,039,479.23	9,797.29	
Bank Adjustments:									
Disbursing Interest - June Interest	(404.69)	404.69							
Deposit in Transit Rock 39									
IDES Posted in July G/L Transfer in June Bank	(182.28)	81.24			13.18		87.86		
IMRF Outstanding	(6,530.15)								
IMRF Outstanding	(6,567.28)								
4 Rivers Outstanding									
4 Rivers Outstanding									
Outstanding Checks Mar #26386 NILEA	(50.00)								
Outstanding Checks May	(2,046.00)								
Outstanding Checks June	(48,978.37)								
IVR Payment - Deposit in Transit									
Mars Payments - Deposits in Transit									
CC Payment - Deposit in Transit									
Web Payments - Deposits in Transit									
NCR Deposit in Transit - J Holland									
									50.00
	-	2,095,088.48	57,084.74	384,655.67	346,447.97	352,024.23	3,040,411.55	9,847.29	
General Ledger Beginning Balance									
G/L Adjustments:									
	-	2,095,088.48	57,084.74	384,655.67	346,447.97	352,024.23	3,040,411.55	9,847.29	
G/L Final Adjusted Balance									
	-	2,095,088.48	57,084.74	384,655.67	346,447.97	352,024.23	3,040,411.55	9,847.29	
Discrepancies									

Section 15. Item #a.

CARDMEMBER SERVICES COMMUNITY CARD

Monthly Activity

Acct: **7296
4/02/2025-5/01/2025

Rewards Balance: \$ -

Date	Invoice	Account	Description	Total Invoice	RECEIPT & Signature
Kellie Symonds					
4/2/2025	USPS	17-47-658	VACANT PROPERTY NOTICE (SECOND NOTICE)	\$ 9.00	X
4/2/2025	AMAZON	01-41-659	3 HOLE PUNCH	\$ 41.33	X
4/6/2025	AMAZON	01-41-659	ENVELOPES, POST-ITS, PENCILS	\$ 95.65	X
4/6/2025	ADOBE	01-41-593	ACROBAT PRO	\$ 101.96	X
4/8/2025	SULLIVAN'S	17-47-800	SENIOR WORK DAY REFRESHMENTS	\$ 25.17	X
4/8/2025	SCRIBE HOW	01-43-593	SCRIBE MEMBERSHIP APR 8, 2025-APR 8, 2026	\$ 141.60	X
		51-44-593		\$ 269.04	X
		01-41-593		\$ 297.36	X
4/12/2025	GOTOMEETING	01-41-593	MONTHLY CHARGE	\$ 74.03	X
4/14/2025	AMAZON	01-41-659	TRASH BAGS, RULERS, KLEENEX	\$ 59.36	X
		01-43-830	TACTICAL BAG, METAL DETECTOR WAND	\$ 86.30	X
4/14/2025	AMAZON	51-44-512	KEYBOARD AND MOUSE X2 FRONT OFFICE	\$ 45.98	X
		01-41-512	KEYBOARD AND MOUSE	\$ 22.99	X
		01 41 659	BINDERS	\$ 11.34	X
4/16/2025	MICROSOFT	01-41-593	AZURE INFO PROTECT	\$ 20.00	X
4/16/2025	MICROSOFT	01-41-593	EXCHANGE ONLINE	\$ 36.00	X
4/17/2025	MICROSOFT	01-41-593	MICROSOFT 365	\$ 26.92	X
4/17/2025	MICROSOFT	01-41-593	OFFICE 365	\$ 75.04	X
4/17/2025	MICROSOFT	01-41-593	ONLINE SERVICES	\$ 6.00	X
4/17/2025	MICROSOFT	01-41-593	SUBSCRIPTION CHARGE	\$ 339.85	X
4/23/2025	USPS	17-47-658	CERTIFIED MAIL: VACANT PROPERTY FINAL NOTICE	\$ 58.76	X
4/29/2025	AMAZON	01-41-659	FILE FOLDER ORGANIZER	\$ 15.37	X
		01-43-470	DRESS SHOES	\$ 45.99	X
		01-43-830	RADIO ANTENNA (4PK)	\$ 43.99	X
		01-43-520	KEYLESS ENTRY REMOTES, KEY FOB DIY	\$ 75.18	X
4/29/2025	AMAZON	01-41-659	FILE FOLDER ORGANIZER	\$ 102.94	X
4/29/2025	GOVERNMENT FINANCE OFFICE	01-41-561	NEW MEMBERSHIP	\$ 160.00	X
4/29/2025	GOVERNMENT FINANCE OFFICE	01-41-563	TRAINING MANUAL: GAAFR 2024 EDITION	\$ 219.40	X
Total				\$ 2,506.55	
Joseph Dienberg					
4/23/2025	RAISING CANES	01-41-560	ADMIN PROF. DAY APPRECIATION LUNCH	\$ 95.70	X
4/26/2025	OPENAI CHATGPT SUBSCRIPT	01-41-593	MONTHLY SUBSCRIPTION	\$ 20.00	X
Total				\$ 115.70	

Combined Total \$ 2,622.25

CARDMEMBER SERVICES COMMUNITY CARD

Monthly Activity

Acct: **7296
5/02/2025-6/02/2025

Rewards Balance: \$ -

Date	Invoice	Account	Description	Total Invoice	RECEIPT & Signature
Kellie Symonds					
5/20/2025	AMAZON	01-41-659	RETURN: FILE FOLDER ORGANIZER	\$ (47.48)	X
5/20/2025	AMAZON	01-41-659	RETURN: FILE FOLDER ORGANIZER	\$ (47.48)	X
5/6/2025	USPS	51-44-551	IEPA CCR REPORT	\$ 2.59	X
5/6/2025	ADOBE	01-41-593	ACROBAT PRO	\$ 101.96	X
5/7/2025	AMAZON	01-41-659	HANGING FILE FOLDERS, LETTER FILE FOLDERS	\$ 39.57	X
5/8/2025	AMAZON	01-41-659	FILE FOLDER ORGANIZER	\$ 94.96	X
5/12/2025	GOTOMEETING	01-41-593	MONTHLY CHARGE	\$ 74.03	X
5/13/2025	ON TIME SPORTS	17-47-561	WINNEBAGO HIGH SCHOOL POSTER	\$ 199.00	X
5/15/2025	SAMSCLUB	01-41-659	COPY PAPER	\$ 77.24	X
		51-44-659		\$ 77.24	X
5/17/2025	MICROSOFT	01-41-593	AZURE INFO PROTECT	\$ 20.00	X
5/17/2025	MICROSOFT	01-41-593	EXCHANGE ONLINE	\$ 36.00	X
5/17/2025	MICROSOFT	01-41-593	MICROSOFT 365	\$ 26.92	X
5/17/2025	MICROSOFT	01-41-593	OFFICE 365	\$ 75.04	X
5/17/2025	MICROSOFT	01-41-593	ONLINE SERVICES	\$ 6.00	X
5/17/2025	MICROSOFT	01-41-593	SUBSCRIPTION CHARGE	\$ 339.85	X
5/25/2025	NORTON	01-41-593	NORTON SCREENCARE SUBSCRIPTION	\$ 148.74	X
5/28/2025	AMAZON	01-41-659	3 DRAWER VERTICAL FILE CABINET	\$ 109.88	X
5/28/2025	SAMSCLUB	01-41-561	CLUB MEMBERSHIP	\$ 110.00	X
5/29/2025	AMAZON	51-44-659	STACKABLE LETTER TRAY ORGANIZER	\$ 51.99	X
		01-41-659		\$ 51.99	X
5/30/2025	USPS	01-43-551	CERTIFIED MAIL	\$ 9.68	X
Total				\$ 1,557.72	
Jeff White					
5/7/2025	EISEMAN-LUDMAR CO INC	01-43-470	POLICE EPAULETTES, CHIN STRAP	\$ 50.69	X
5/15/2025	ULTIMATE CAR WASH	01-43-520	DETAILING FOR POLICE WEEK DISPLAY	\$ 60.00	X
5/25/2025	GODADDY.COM	01-43-593	RENEWAL OF SUBSCRIPTION	\$ 382.80	X
5/27/2025	BOVES AUTO & TRUCK	01-43-520	TIRE MOUNTING AND BALANCING	\$ 1,475.27	X
Total				\$ 1,968.76	
Joseph Dienberg					
5/9/2025	ICMA ONLINE	01-41-561	FULL MEMBERSHIP	\$ 505.60	X
5/15/2025	INIU OUTREACH	01-41-564	ILCMA 2025 SUMMER CONFERENCE	\$ 250.00	X
5/15/2025	CASEYS #1412	01-41-560	PUBLIC WORKS APPRECIATION BREAKFAST	\$ 38.59	X
5/21/2025	CASEYS #1412	01-41-560	POLICE WEEK APPRECIATION BREAKFAST	\$ 52.73	X
5/26/2025	OPENAI CHATGPT SUBSCRIPT	01-41-593	MONTHLY SUBSCRIPTION	\$ 20.00	X
Total				\$ 866.92	

Combined Total \$ 4,393.40

BUDGET DETAILS

Revenue & Expenditures Report as of June 30, 2025

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 01 -GENERAL FUND					
=====					
REVENUES					
=====					
01-300 CORPORATE TAX W/C	232,986.00	87,497.06	125,697.68	53.95	107,288.32
01-303 AUDIT TAX W/C	300.00	132.05	189.64	63.21	110.36
01-304 POLICE TAX W/C	298,654.00	112,171.37	161,105.88	53.94	137,548.12
01-305 IMRF W/C TAX	300.00	132.05	189.64	63.21	110.36
01-306 REVENUE RECAPTURE	1,587.00	607.64	872.19	54.96	714.81
01-308 TORT JUDGEMENT-LIAB INS W/C	300.00	132.05	189.64	63.21	110.36
01-309 ROAD BRIDGE TRANSFER IN W/C	13,500.00	5,639.25	8,018.95	59.40	5,481.05
01-315 COM ED UTILITY TAX	105,575.00	7,276.00	44,701.03	42.34	60,873.97
01-328 HEAVY LOAD PERMITS	470.00	25.00	365.00	77.66	105.00
01-341 INCOME TAX/LGDF	499,000.00	31,906.43	301,251.33	60.37	197,748.67
01-342 PPRT - REPLACEMENT TAX	32,000.00	0.00	15,497.57	48.43	16,502.43
01-343 IGA WHS RESOURCE OFFICER	97,000.00	0.00	48,884.66	50.40	48,115.34
01-344 POLICE GRANTS	15,686.00	0.00	16,177.00	103.13 (	491.00)
01-345 SALES & RELATED TAX /MT	570,000.00	59,273.64	315,643.58	55.38	254,356.42
01-346 CANNABIS	4,800.00	431.05	2,358.60	49.14	2,441.40
01-347 POLICE TRAINING/CONF REIMBURS	0.00	0.00	0.00	0.00	0.00
01-348 POLICE SALARY REIMBRSMNT ILEAS	0.00	0.00	0.00	0.00	0.00
01-349 LOCAL USE TAX	110,000.00	1,910.38	31,650.66	28.77	78,349.34
01-350 POLICE ADMIN. TOWING FINES	6,500.00	0.00	1,000.00	15.38	5,500.00
01-351 POLICE FINES	9,300.00	837.38	5,042.76	54.22	4,257.24
01-353 DUI FINES/SPEC VEHICLE	2,200.00	22.00	76.00	3.45	2,124.00
01-370 OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
01-371 GRANTS	0.00	0.00	0.00	0.00	0.00
01-375 ROCK 39 ADMIN	6,800.00	1,164.18	4,038.53	59.39	2,761.47
01-381 INTEREST	86,000.00	7,662.67	44,283.59	51.49	41,716.41
01-382 VERIZON WATER TOWER RENT	4,950.00	412.50	2,475.00	50.00	2,475.00
01-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	0.00	0.00	0.00
01-388 MISC INCOME	100.00	0.00	34.68	34.68	65.32
01-389 EXCISE TAX	27,000.00	2,268.87	12,607.59	46.69	14,392.41
01-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,125,008.00	319,501.57	1,142,351.20	53.76	982,656.80
=====	=====	=====	=====	=====	=====

EXPENDITURES

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GENERAL ADMINISTRATIVE

01-41-421 OFFICE SALARIES	36,500.00	3,268.49	18,420.20	50.47	18,079.80
01-41-426 DEPUTY CLERK	41,000.00	3,109.09	19,487.37	47.53	21,512.63
01-41-427 TREASURER	54,600.00	4,200.00	25,100.00	45.97	29,500.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-41-429 VILLAGE ADMINISTRATOR	31,563.00	2,365.84	15,833.20	50.16	15,729.80
01-41-431 ELECTED OFFICIALS	33,600.00	2,300.00	13,833.32	41.17	19,766.68
01-41-451 HEALTH INSURANCE	9,391.85	783.39	4,677.60	49.80	4,714.25
01-41-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
01-41-453 IDES/UNEMPLOYMENT INSURANCE	400.00	42.10	285.24	71.31	114.76
01-41-461 ADM SOCIAL SECURITY	12,500.00	945.08	5,745.80	45.97	6,754.20
01-41-463 ADM MEDICARE	3,000.00	221.05	1,343.91	44.80	1,656.09
01-41-465 IMRF BENEFITS	14,000.00	1,083.40	6,599.02	47.14	7,400.98
01-41-512 OFFICE & COMPUTER EQUIPMENT	8,000.00	368.96	391.95	4.90	7,608.05
01-41-521 GEOGRAPHIC INFO SYSTEM	900.00	0.00	396.30	44.03	503.70
01-41-529 IT SERVICES	14,100.00	636.50	2,726.50	19.34	11,373.50
01-41-530 PROFESSIONAL SERVICES	14,000.00	2,975.00	2,975.00	21.25	11,025.00
01-41-531 AUDIT	28,700.00	0.00	13,650.00	47.56	15,050.00
01-41-532 ENGINEERING	6,200.00	0.00	1,094.25	17.65	5,105.75
01-41-533 LEGAL	27,500.00	0.00	1,372.34	4.99	26,127.66
01-41-551 POSTAGE	875.00	0.00	789.62	90.24	85.38
01-41-552 TELEPHONE & INTERNET	4,100.00	311.25	1,973.14	48.13	2,126.86
01-41-554 PUBLISHING/ADVERTISEMENTS	1,100.00	320.63	429.88	39.08	670.12
01-41-560 EMPLOYEE WELFARE	750.00	235.26	330.96	44.13	419.04
01-41-561 PROFESSIONAL ASSOC/MEMBERSHIP	2,285.00	615.60	1,063.55	46.54	1,221.45
01-41-562 TRAVEL EXPENSES	1,000.00	0.00	131.62	13.16	868.38
01-41-563 TRAINING/TUITION	2,610.00	0.00	219.40	8.41	2,390.60
01-41-564 CONFERENCES	9,460.00	250.00	577.50	6.10	8,882.50
01-41-565 VILLAGE WEBSITE	8,400.00	0.00	8,365.78	99.59	34.22
01-41-566 CODIFICATION OF ORDINANCES	25,000.00	0.00	23.80	0.10	24,976.20
01-41-593 EQUIP/SOFTWARE MAINT/LEASE	29,000.00	1,134.58	11,096.41	38.26	17,903.59
01-41-594 RISK MANAGEMENT DUES/FEES	9,900.00	0.00	0.00	0.00	9,900.00
01-41-595 IML RISK MNG CLAIMS HAIL 2020	0.00	0.00	0.00	0.00	0.00
01-41-653 BUILDING WATER USAGE	400.00	20.94	172.93	43.23	227.07
01-41-658 MISC. EXPENSES	300.00	0.00	99.66	33.22	200.34
01-41-659 OFFICE EXPENSE	8,000.00	350.12	1,908.72	23.86	6,091.28
01-41-660 PRINTING	500.00	147.00	994.36	198.87	494.36
01-41-661 OFFICE MAINTENANCE	6,000.00	260.00	1,667.95	27.80	4,332.05
01-41-702 PROPERTY TAX REFUNDS	950.00	0.00	0.00	0.00	950.00
01-41-831 LARGE EQUIP. PURCHASE-FIXED AS	0.00	0.00	0.00	0.00	0.00
01-41-832 CONTINGENCY	11,050.51	0.00	0.00	0.00	11,050.51
01-41-833 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-41-950 BANK FEES/CHARGES	300.00	9.87	93.71	31.24	206.29
01-41-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL ADMINISTRATIVE	459,935.36	25,331.65	163,870.99	35.63	296,064.37

STREET DEPARTMENT

01-42-422 PUBLIC WORKS ASSISTANT	0.00	0.00	0.00	0.00	0.00
01-42-423 PART-TIME WAGES	3,500.00	338.70	610.61	17.45	2,889.39
01-42-424 SUPERVISOR STREETS/FLEETS	69,498.91	5,346.08	31,949.19	45.97	37,549.72
01-42-428 PUBLIC WORKS WAGES	104,500.00	6,105.43	43,673.10	41.79	60,826.90
01-42-451 HEALTH INSURANCE	20,836.92	1,745.42	10,394.76	49.89	10,442.16
01-42-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
01-42-453 IDES/UNEMPLOYMENT INSURANCE	375.00	28.45	261.95	69.85	113.05
01-42-461 ADM SOCIAL SECURITY	11,225.00	731.00	4,726.52	42.11	6,498.48

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-42-463 ADM MEDICARE	2,700.00	170.97	1,105.46	40.94	1,594.54
01-42-465 IMRF BENEFITS	14,750.00	958.49	6,329.65	42.91	8,420.35
01-42-470 UNIFORMS	1,500.00	0.00	290.00	19.33	1,210.00
01-42-511 MAINT. SERVICE-BUILDING	20,000.00	0.00	1,363.96	6.82	18,636.04
01-42-512 OFFICE & COMPUTER EQUIPMENT	2,250.00	0.00	0.00	0.00	2,250.00
01-42-513 MAINT. SERVICE-VEHICLES	15,000.00	944.75	2,962.68	19.75	12,037.32
01-42-514 MAINT. SERVICE-STREET	100,500.00	1,626.32	13,693.67	13.63	86,806.33
01-42-515 MAINT. SERVICE-SIDEWALKS	50,000.00	4,710.00	28,647.87	57.30	21,352.13
01-42-518 MAINT. SERVICE -EQUIPMENT	20,000.00	134.96	6,509.21	32.55	13,490.79
01-42-520 STREET PROJECT	240,000.00	0.00	0.00	0.00	240,000.00
01-42-521 GEOGRAPHIC INF SYS	1,000.00	0.00	396.30	39.63	603.70
01-42-529 IT SERVICES	500.00	0.00	0.00	0.00	500.00
01-42-530 PROFESSIONAL SERVICES	1,000.00	0.00	454.05	45.41	545.95
01-42-532 ENGINEERING	24,000.00	0.00	1,337.25	5.57	22,662.75
01-42-535 TREE REMOVAL/TRIMMING	8,000.00	0.00	4,800.00	60.00	3,200.00
01-42-552 TELEPHONE & INTERNET	4,500.00	583.96	2,145.78	47.68	2,354.22
01-42-576 COM ED / STREET LIGHTS	42,000.00	3,666.14	22,926.70	54.59	19,073.30
01-42-593 EQUIP/SOFTWARE MAINT/LEASE	0.00	0.00	0.00	0.00	0.00
01-42-594 RISK MANAGMENT DUES FEES	13,200.00	0.00	0.00	0.00	13,200.00
01-42-599 STORM WATER MAINTENANCE	9,500.00	0.00	0.00	0.00	9,500.00
01-42-651 OPERATING SUPPLIES/MISC. EXPEN	5,000.00	251.71	3,018.52	60.37	1,981.48
01-42-655 FUEL/GREASE/OIL	17,000.00	961.20	5,648.25	33.23	11,351.75
01-42-659 OFFICE EXPENSE	350.00	0.00	227.20	64.91	122.80
01-42-830 SMALL EQUIP. PURCHASE OR RENTA	5,000.00	131.66	3,126.66	62.53	1,873.34
01-42-831 LARGE EQUIP. PURCHASE-FIXED AS	80,000.00	0.00	6,319.50	7.90	73,680.50
01-42-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-833 STREET SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STREET DEPARTMENT	890,685.83	27,267.32	202,918.84	22.78	687,766.99

POLICE

01-43-421 OFFICE SALARIES	0.00	0.00	0.00	0.00	0.00
01-43-422 POLICE CHIEF	109,000.00	8,382.40	50,094.78	45.96	58,905.22
01-43-423 PART-TIME OFFICERS	12,600.00	540.00	2,524.50	20.04	10,075.50
01-43-424 FULL-TIME OFFICERS	353,948.05	28,333.84	167,201.24	47.24	186,746.81
01-43-425 POLICE OVERTIME	18,000.00	2,837.97	7,159.26	39.77	10,840.74
01-43-427 SCHOOL RESOURCE OFFICER	81,158.00	6,086.10	36,811.24	45.36	44,346.76
01-43-451 HEALTH INSURANCE	117,315.76	9,827.48	58,514.34	49.88	58,801.42
01-43-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
01-43-453 IDES/UNEMPLOYMENT INSURANCE	850.00	10.69	749.53	88.18	100.47
01-43-461 ADM SOCIAL SECURITY	35,600.00	2,863.18	16,355.05	45.94	19,244.95
01-43-463 ADM MEDICARE	8,200.00	669.61	3,824.92	46.65	4,375.08
01-43-465 IMRF BENEFITS	47,000.00	3,820.08	21,867.96	46.53	25,132.04
01-43-470 QUARTERMASTER/UNIFORMS	6,500.00	315.09	2,096.17	32.25	4,403.83
01-43-471 VESTS	1,000.00	0.00	925.00	92.50	75.00
01-43-512 OFFICE & COMPUTER EQUIPMENT	11,600.00	0.00	0.00	0.00	11,600.00
01-43-513 IGA-RECORDS MANAGEMENT SFTWRE	5,434.00	0.00	0.00	0.00	5,434.00
01-43-514 A/V COMMUNICATIONS	22,800.00	0.00	5,904.00	25.89	16,896.00
01-43-516 POLICE GARAGE MAINTENANCE	2,000.00	0.00	345.14	17.26	1,654.86
01-43-520 SQUAD CAR MAINTENANCE (ALL)	10,000.00	1,659.52	5,298.87	52.99	4,701.13

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-43-521 GEOGRAPHIC INFO SYSTEM	400.00	0.00	198.16	49.54	201.84
01-43-523 SQD 120 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-525 SQD 117 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-529 IT SERVICES	750.00	0.00	75.00	10.00	675.00
01-43-530 PROFESSIONAL SERVICES	1,700.00	0.00	225.00	13.24	1,475.00
01-43-531 911 DISPATCH SERVICES	20,250.00	0.00	9,999.86	49.38	10,250.14
01-43-533 LEGAL	12,000.00	0.00	1,411.35	11.76	10,588.65
01-43-534 LEXIPOL	5,200.00	0.00	0.00	0.00	5,200.00
01-43-540 NEW HIRE PHYSICAL/PSYCH EXAMS	1,300.00	0.00	0.00	0.00	1,300.00
01-43-551 POSTAGE	250.00	9.68	19.36	7.74	230.64
01-43-552 TELEPHONE & INTERNET	3,625.00	332.43	1,830.31	50.49	1,794.69
01-43-553 CELL PHONES	4,200.00	333.60	2,033.01	48.41	2,166.99
01-43-561 PROFESSIONAL ASSOC/MEMBERSHIP	550.00	0.00	50.00	9.09	500.00
01-43-562 TRAVEL EXPENSES	350.00	0.00	0.00	0.00	350.00
01-43-563 TRAINING/TUITION	8,000.00	665.00	1,741.31	21.77	6,258.69
01-43-593 EQUIP/SOFTWARE MAINT/LEASE	7,100.00	430.28	1,675.75	23.60	5,424.25
01-43-594 RISK MANAGEMENT DUES/FEES	31,000.00	0.00	0.00	0.00	31,000.00
01-43-653 POLICE GARAGE WATER USAGE	400.00	21.86	64.44	16.11	335.56
01-43-655 FUEL/GREASE/OIL	18,000.00	1,722.93	8,792.82	48.85	9,207.18
01-43-658 MISC. EXPENSES	2,000.00	0.00	85.20	4.26	1,914.80
01-43-659 OFFICE EXPENSE	300.00	0.00	86.30	28.77	386.30
01-43-660 PRINTING	300.00	0.00	32.60	10.87	267.40
01-43-830 SMALL EQUIP. PURCH OR RENTAL	30,586.00	0.00	16,708.23	54.63	13,877.77
01-43-831 LARGE EQUIP. PURCH-FIXED ASSET	65,000.00	0.00	45,545.00	70.07	19,455.00
01-43-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-43-950 BANK FEES/CHARGES	120.00	9.99	59.65	49.71	60.35
01-43-953 GRANTS	0.00	0.00	0.00	0.00	0.00
01-43-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,059,386.81	68,206.87	470,132.75	44.38	589,254.06
TOTAL EXPENDITURES	2,410,008.00	120,805.84	836,922.58	34.73	1,573,085.42
REVENUES OVER/(UNDER) EXPENDITURES	(285,000.00)	198,695.73	305,428.62	(590,428.62)	
FUND- 15 -MFT FUND					
REVENUES					
15-343 MOTOR FUEL TAX	66,238.20	4,924.91	31,170.60	47.06	35,067.60
15-346 TRANSPORTATION RENEWAL FUND	61,945.80	5,762.27	33,194.56	53.59	28,751.24
15-350 REBUILD IL BOND FUND GRANT	0.00	0.00	0.00	0.00	0.00
15-381 INTEREST	16,000.00	1,381.48	7,611.34	48.82	8,188.66
15-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	144,184.00	12,068.66	72,176.50	50.06	72,007.50

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
MFT					
15-46-501 MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
15-46-502 ENGINEERING - MFT	66,605.78	0.00	6,349.50	9.53	60,256.28
15-46-576 COM ED **	0.00	0.00	0.00	0.00	0.00
15-46-850 MFT ROAD PROJECT	383,394.22	0.00	0.00	0.00	383,394.22
15-46-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
TOTAL MFT	450,000.00	0.00	6,349.50	1.41	443,650.50
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TOTAL EXPENDITURES	450,000.00	0.00	6,349.50	1.41	443,650.50
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(305,816.00)	12,068.66	65,827.00		(371,643.00)
FUND- 17 -COMMUNITY DEV FUND					
=====					
REVENUES					
=====					
17-307 DEVELOPMENT ESCROW	40,000.00	0.00	5,000.00	12.50	35,000.00
17-329 PERMITS/INSPECTION FEES	20,000.00	1,625.00	16,222.92	81.11	3,777.08
17-330 CODE ENFORCEMENT FINES	0.00	0.00	0.00	0.00	0.00
17-371 GRANTS	0.00	0.00	0.00	0.00	0.00
17-381 INTEREST	13,000.00	1,055.51	6,083.78	46.80	6,916.22
17-382 VERIZON WATER TOWER RENT	9,900.00	825.00	4,950.00	50.00	4,950.00
17-385 LIGHTED DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
17-386 UTV REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
17-387 FRANCHISE FEES	16,000.00	0.00	6,928.47	43.30	9,071.53
17-388 MISC INCOME	1,800.00	300.00	6,378.00	354.33	(4,578.00)
17-389 EXCISE TAX	4,800.00	453.77	2,521.51	52.53	2,278.49
17-390 LIQUOR LICENSE FEES	14,250.00	0.00	14,250.00	100.00	0.00
17-391 GAMING LICENSE FEE	20.00	0.00	8,530.00	2,650.00	(8,510.00)
17-392 VIDEO GAMING	90,000.00	8,367.24	44,303.55	49.23	45,696.45
17-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
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TOTAL REVENUES	209,770.00	12,626.52	115,168.23	54.90	94,601.77
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EXPENDITURES

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VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COMMUNITY DEVELOPMENT</u>					
17-47-421 OFFICE SALARIES	16,329.62	456.88	2,538.33	15.54	13,791.29
17-47-422 CODE ENFORCEMENT OFFICER	12,480.00	960.00	5,760.00	46.15	6,720.00
17-47-423 BUILDING INSPECTOR	13,000.00	1,000.00	6,000.00	46.15	7,000.00
17-47-424 ELECTRICAL INSPECTOR	4,500.00	375.00	2,250.00	50.00	2,250.00
17-47-429 VILLAGE ADMINISTRATOR	31,500.00	2,365.16	15,828.61	50.25	15,671.39
17-47-450 CODE ENFORCEMENT FINE COSTS	1,500.00	0.00	0.00	0.00	1,500.00
17-47-451 HEALTH INSURANCE	300.00	17.49	99.56	33.19	200.44
17-47-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
17-47-453 IDES/UNEMPLOYMENT INSURANCE	200.00	13.18	61.12	30.56	138.88
17 47 461 ADM SOCIAL SECURITY	3,300.00	181.89	1,199.38	36.34	2,100.62
17-47-463 ADM MEDICARE	775.00	42.55	280.54	36.20	494.46
17-47-465 IMRF BENEFITS	3,300.00	214.17	1,430.86	43.36	1,869.14
17-47-512 OFFICE & COMPUTER EQUIPMENT	500.00	500.00	500.00	100.00	0.00
17-47-529 IT SERVICES	350.00	190.00	190.00	54.29	160.00
17-47-530 PROFESSIONAL SERVICES	3,000.00	0.00	1,516.12	50.54	1,483.88
17-47-532 ENGINEERING	7,089.75	0.00	8,498.50	119.87	(1,408.75)
17-47-533 LEGAL	13,000.00	0.00	3,168.50	24.37	9,831.50
17-47-561 PROFESSIONAL ASSOC/MEMBERSHIPS	4,000.00	199.00	1,645.00	41.13	2,355.00
17-47-576 COM ED **	900.00	0.00	366.74	40.75	533.26
17-47-593 EQUIP/SOFTWARE MAINT/LEASE	3,800.00	0.00	1,125.00	29.61	2,675.00
17-47-658 MISC. EXPENSES	2,200.00	0.00	98.21	4.46	2,101.79
17-47-659 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
17-47-660 PRINTING	1,200.00	0.00	1,836.03	153.00	(636.03)
17-47-701 COMMUNITY DEVELOPMENT	13,000.00	0.00	0.00	0.00	13,000.00
17-47-800 MAINTENANCE SERVICE PARKS	3,425.00	0.00	2,905.17	84.82	519.83
17-47-832 PARK EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
17-47-900 PRESIDENTIAL CONTINGENCY	1,200.00	0.00	0.00	0.00	1,200.00
17-47-911 COMMUNITY EXPENSES	5,000.00	1,499.88	1,937.23	38.74	3,062.77
17-47-912 COMMUNITY PROJECTS	4,000.00	0.00	363.92	9.10	3,636.08
17-47-950 BANK FEES/CHARGES	2,400.00	261.15	1,609.90	67.08	790.10
17-47-953 GRANTS	0.00	0.00	0.00	0.00	0.00
17-47-959 TRANSFER OUT	15,000.00	0.00	0.00	0.00	15,000.00
17-47-998 DEVELOPMENT ESCROW REFUND	<u>37,910.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,910.25</u>
TOTAL COMMUNITY DEVELOPMENT	207,459.62	8,276.35	61,208.72	29.50	146,250.90
TOTAL EXPENDITURES	207,459.62	8,276.35	61,208.72	29.50	146,250.90
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	2,310.38	4,350.17	53,959.51	(	51,649.13)

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 19 -MFT WINNEBAGO RD PROJ					
=====					
EXPENDITURES					
=====					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00
FUND- 24 -STRATEGIC RESERVE CAPITAL					
=====					
REVENUES					
=====					
24-381 INTEREST	17,750.00	1,267.78	7,861.11	44.29	9,888.89
24-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	17,750.00	1,267.78	7,861.11	44.29	9,888.89
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
STRATEGIC RESERVES					
24-45-530 PROFESSIONAL FEES	30,000.00	0.00	19,500.00	65.00	10,500.00
24-45-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
24-45-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STRATEGIC RESERVES	30,000.00	0.00	19,500.00	65.00	10,500.00
TOTAL EXPENDITURES	30,000.00	0.00	19,500.00	65.00	10,500.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(12,250.00)	1,267.78 (	11,638.89)	(	611.11)

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 41 -SWEEP (FORMER GO BOND)					
=====					
REVENUES					
=====					
41-305 GO BOND TAX W/C	0.00	0.00	0.00	0.00	0.00
41-381 INTEREST	0.00	0.00	0.00	0.00	0.00
41-385 AMERICAN RESCUE PLAN	0.00	0.00	0.00	0.00	0.00
41-388 MISC INCOME	0.00	0.00	0.00	0.00	0.00
41-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
BOND - O & M					
41-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL BOND - O & M	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00
FUND- 51 -OPERATION & MAINTENANCE					
=====					
REVENUES					
=====					
51-344 GRANTS	0.00	0.00	0.00	0.00	0.00
51-345 SALES TAX (1%)	425,000.00	42,269.58	230,838.30	54.31	194,161.70
51-361 WATER SALES	323,000.00	33,969.83	162,797.79	50.40	160,202.21
51-362 CAPITAL CHARGES	475,000.00	48,554.95	239,996.68	50.53	235,003.32
51-363 GARBAGE CHARGES	235,069.20	19,796.48	118,022.44	50.21	117,046.76
51-364 PRE-PAID WATER/SEWER	700.00 (	850.60) (	28.01)	4.00-	728.01
51-365 WATER FIXED ADMIN CHARGES	195,208.00	16,906.39	97,871.03	50.14	97,336.97
51-367 WATER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-368 SEWER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-373 ROCK 39 EQUIPMENT	5,000.00	2,020.37	2,020.37	40.41	2,979.63
51-374 ROCK 39 SALARY REIMBURSEMENT	64,300.56	11,059.70	38,366.01	59.67	25,934.55
51-375 ROCK 39 FUEL/MILEAGE REIMB.	13,536.96	2,328.36	8,077.06	59.67	5,459.90
51-376 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-381 INTEREST	90,000.00	9,742.75	56,475.16	62.75	33,524.84
51-382 VERIZON WATER TOWER RENT	4,950.00	412.50	2,475.00	50.00	2,475.00
51-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	12,500.00	0.00 (	12,500.00)
51-388 MISC INCOME	0.00	0.00	600.00	0.00 (	600.00)
51-390 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
51-393 METER SALES	0.00	0.00	0.00	0.00	0.00
51-395 UTIL INCOME/SHUT OFF NOTICE	1,500.00	328.75	1,186.53	79.10	313.47
51-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
 TOTAL REVENUES	 1,851,264.72	 186,539.06	 971,198.36	 52.46	 880,066.36
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EXPENDITURES

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O & M

51-44-421 OFFICE SALARIES	96,000.00	5,973.85	34,251.24	35.68	61,748.76
51-44-422 ROCK 39 SALARY	0.00	0.00	0.00	0.00	0.00
51-44-423 PART-TIME WAGES	7,200.00	790.28	1,424.72	19.79	5,775.28
51-44-425 METER READER/LAB ASSISTANT	0.00	0.00	0.00	0.00	0.00
51-44-426 DIRECTOR PUBLIC WORKS	81,727.61	6,286.80	37,571.08	45.97	44,156.53
51-44-428 PUBLIC WORKS WAGES	101,000.00	5,791.87	41,799.08	41.39	59,200.92
51-44-429 VILLAGE ADMINISTRATOR	31,468.50	2,365.16	15,828.61	50.30	15,639.89
51-44-451 HEALTH INSURANCE	13,852.48	1,138.30	6,825.70	49.27	7,026.78
51-44-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
51-44-453 IDES/UNEMPLOYMENT INSURANCE	700.00	87.86	451.00	64.43	249.00
51-44-461 ADM SOCIAL SECURITY	20,000.00	1,168.00	7,404.46	37.02	12,595.54
51-44-463 ADM MEDICARE	4,650.00	273.14	1,731.64	37.24	2,918.36
51-44-465 IMRF BENEFITS	26,000.00	1,510.65	9,876.72	37.99	16,123.28
51-44-470 UNIFORMS	1,500.00	0.00	0.00	0.00	1,500.00
51-44-512 OFFICE & COMPUTER EQUIPMENT	5,000.00	0.00	2,384.42	47.69	2,615.58
51-44-519 MAINTENANCE SERVICE - EQUIPTME	35,000.00	50.77	4,200.12	12.00	30,799.88
51-44-521 GEOGRAPHIC INFO SYSTEMS	2,000.00	0.00	990.74	49.54	1,009.26
51-44-529 IT SERVICES	1,000.00	0.00	558.74	55.87	441.26
51-44-530 PROFESSIONAL SERVICES	750.00	0.00	0.00	0.00	750.00
51-44-531 SPECIAL AUDIT	0.00	0.00	0.00	0.00	0.00
51-44-532 ENGINEERING	128,000.00	0.00	17,490.00	13.66	110,510.00
51-44-533 CELLULAR METER MONTHLY FEES	14,500.00	1,178.95	7,063.25	48.71	7,436.75
51-44-534 LEGAL	2,000.00	0.00	103.60	5.18	1,896.40
51-44-540 PRE-EMPLOYMENT PHYSICAL	340.00	0.00	0.00	0.00	340.00
51-44-541 METER UPGRADE	10,000.00	0.00	3,953.19	39.53	6,046.81
51-44-542 WATER UPGRADE	750,000.00	35,758.09	89,701.35	11.96	660,298.65
51-44-543 ALARM SYS./TELEPHONE/INTERNET	7,500.00 (	875.73)	3,879.30	51.72	3,620.70
51-44-544 IEPA LOAN -WATER TOWER	97,940.00	0.00	97,939.84	100.00	0.16
51-44-551 POSTAGE	11,000.00	752.59	6,680.46	60.73	4,319.54
51-44-552 CELL PHONES	2,400.00	177.89	1,088.34	45.35	1,311.66
51-44-554 PUBLISHING/ADVERTISEMENTS	1,200.00	0.00	0.00	0.00	1,200.00
51-44-561 PROFESSIONAL ASSOC/MEMBERSHIPS	900.00	526.50	1,428.50	158.72 (	528.50)

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-44-562 TRAVEL EXPENSES	300.00	0.00	0.00	0.00	300.00
51-44-563 TRAINING/TUITION	2,625.00	0.00	0.00	0.00	2,625.00
51-44-571 NI GAS / WELLS	2,400.00	0.00	1,204.94	50.21	1,195.06
51-44-573 GARBAGE	235,000.00	19,285.06	115,619.49	49.20	119,380.51
51-44-576 COM ED **	25,000.00	616.86	10,689.65	42.76	14,310.35
51-44-579 WATER ANALYSIS	4,250.00	255.00	2,601.70	61.22	1,648.30
51-44-580 EPA PERMIT FEES	2,000.00	0.00	0.00	0.00	2,000.00
51-44-593 EQUIP/SOFTWARE MAINT/LEASE	30,200.00	0.00	10,271.81	34.01	19,928.19
51-44-594 RISK MANAGEMENT DUES/FEES	19,132.00	0.00	0.00	0.00	19,132.00
51-44-651 OPERATING SUPPLIES/MISC. EXPEN	52,000.00	0.00	12,281.96	23.62	39,718.04
51-44-653 BUILDING WATER USAGE	1,250.00	67.81	446.57	35.73	803.43
51-44-654 WATER DEPOSIT REFUND EXPENSE	0.00	0.00	0.00	0.00	0.00
51-44-655 FUEL/GREASE/OIL	17,000.00	961.17	5,665.17	33.32	11,334.83
51-44-656 CHEMICALS	8,250.00	782.48	3,206.54	38.87	5,043.46
51-44-658 MISC EXPENSE	200.00	0.00	0.00	0.00	200.00
51-44-659 OFFICE EXPENSE	3,000.00	129.23	481.37	16.05	2,518.63
51-44-660 PRINTING	1,500.00	0.00	1,703.00	113.53 (	203.00)
51-44-702 FOUR RIVERS SAN. AUTH. IGA	421,606.70	0.00	350,196.17	83.06	71,410.53
51-44-703 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00
51-44-829 ROCK 39 EQUIPMENT PURCHASES	5,000.00	0.00	2,020.37	40.41	2,979.63
51-44-830 SMALL EQUIP. PURCHASE OR RENTA	11,000.00	0.00	3,544.34	32.22	7,455.66
51-44-831 LARGE EQUIP. PURCHASE-FIXED AS	78,500.00	0.00	6,319.50	8.05	72,180.50
51-44-832 ASSETS CAPITALIZED	0.00	0.00	0.00	0.00	0.00
51-44-833 CONTINGENCY	1,647.43	0.00	0.00	0.00	1,647.43
51-44-834 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
51-44-950 BANK FEES/CHARGES	25,600.00	4,163.16	21,060.32	82.27	4,539.68
51-44-951 DEPRECIATION EXPENSE	260,000.00	0.00	0.00	0.00	260,000.00
51-44-953 GRANTS	0.00	0.00	0.00	0.00	0.00
51-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
51-44-999 SPECIAL ITEM EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL O & M	2,682,089.72	89,215.74	941,939.00	35.12	1,740,150.72

TOTAL EXPENDITURES	2,682,089.72	89,215.74	941,939.00	35.12	1,740,150.72
	=====	=====	=====	=====	=====

REVENUES OVER/(UNDER) EXPENDITURES	(830,825.00)	97,323.32	29,259.36	(	860,084.36)
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FUND- 90 -VILLAGE EVENTS

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REVENUES

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90-350 DONATIONS	2,500.00	4,740.89	4,890.89	195.64 (	2,390.89)
90-351 FUNDRAISERS	0.00	0.00	0.00	0.00	0.00
90-352 MERCHANDISE SALES	0.00	0.00	0.00	0.00	0.00
90-353 FESTIVAL SALES	0.00	0.00	0.00	0.00	0.00
90-381 INTEREST	225.00	24.98	141.41	62.85	83.59
90-382 VENDOR FEES	0.00	0.00	0.00	0.00	0.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2025

Section 15. Item #a.

50.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
90-386 UTV REGISTRATION FEES	1,350.00	0.00	1,050.00	77.78	300.00
90-387 SPONSOR ADS	0.00	0.00	0.00	0.00	0.00
90-388 MISC. INCOME	0.00	0.00	0.00	0.00	0.00
90-399 TRANSFER IN	15,000.00	0.00	0.00	0.00	15,000.00
TOTAL REVENUES	19,075.00	4,765.87	6,082.30	31.89	12,992.70
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
FOURTH OF JULY					
90-48-423 FESTIVAL LABOR	0.00	0.00	0.00	0.00	0.00
90-48-530 SECURITY	0.00	0.00	0.00	0.00	0.00
90-48-554 PUBLISHING/ADVERTISING	0.00	0.00	0.00	0.00	0.00
90-48-560 ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
90-48-572 MERCHANDISE	0.00	0.00	0.00	0.00	0.00
90-48-651 OPERATIONS/ MISC SUPPLIES	0.00	0.00	0.00	0.00	0.00
90-48-655 CONCESSIONS	0.00	0.00	0.00	0.00	0.00
90-48-658 MISC EXPENSES	150.00	0.00	0.00	0.00	150.00
90-48-915 VENDOR TICKET SALES	0.00	0.00	0.00	0.00	0.00
90-48-916 FIREWORKS	18,100.00	9,125.00	18,350.00	101.38 (	250.00)
TOTAL FOURTH OF JULY	18,250.00	9,125.00	18,350.00	100.55 (	100.00)
TOTAL EXPENDITURES	18,250.00	9,125.00	18,350.00	100.55 (	100.00)
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	825.00 (	4,359.13) (	12,267.70)		13,092.70

CONSTRUCTION IN PROGRESS

Large Purchase Tracking
Grant Tracking
Village Debt
Village Revenue

Section 15. Item #a.

Approved Expenses																
Tracking items or services that were approved in the fiscal year.																
Task #	BOARD DATE	Project	ITEM	VENDOR	APPROVED AMT	2022	2023	2024	Jan	Feb	Mar	Apr	May	June	TOTAL PAID	BALANCE
06/18/25	05-1071	6/18/2025	2025-20R	West Main Street Widening	Engineering	Fehr Graham	\$	21,550.00								

Grant Applications/Progress Tracking

June 2025

Grant Title	Approved	Restricted Use	Total	Received	Notes
FY25 Less Letahl Alternatives for Law Enforcement	Approved	Five (5), TASER 10 Packages	\$ 15,686.00	5/13/2025	This grant and all equipment have been received - GRANT CLOSED

Village of Winnebago Debt Tracking

2025	IL EPA	Four Rivers Sanitation Authority			YTD
Month	Water Tower	Fuller Creek Phase C	Fuller Creek Phase D&F	Future Costs	Total All Debt
Jan	\$ 883,911.76	\$ 3,339,149.40	\$ 1,043,209.51	\$ 870,107.56	\$ 6,136,378.23
Feb	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 870,107.56	\$ 6,104,643.38
Mar	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 870,107.56	\$ 6,104,643.38
Apr	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 870,107.56	\$ 6,104,643.38
May	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 870,107.56	\$ 6,104,643.38
Jun	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 847,269.06	\$ 6,081,804.88
Jul					\$ -
Aug					\$ -
Sep					\$ -
Oct					\$ -
Nov					\$ -
Dec					\$ -

VILLAGE REVENUE

INCOME TAX/LGDF

	2025	2024	2023	2022	2021	2020
Dec		25,748	26,963	26,945	22,499	20,637
Nov		32,985	34,318	30,031	25,372	23,310
Oct		54,947	50,948	47,425	44,259	34,497
Sept		25,732	26,357	25,904	24,355	23,823
Aug		32,777	29,038	23,836	23,062	42,044
July		49,056	44,182	46,279	41,072	30,752
Jun	31,906	33,720	33,162	27,414	45,783	19,365
May	92,001	78,678	70,722	93,322	52,181	31,264
Apr	51,567	45,531	41,240	46,252	38,199	31,932
Mar	28,161	28,839	25,624	21,650	23,957	21,741
Feb	43,889	44,370	43,264	49,949	34,761	29,237
Jan	53,726	46,891	43,756	40,058	32,879	28,378
Actual	301,251	499,272	469,574	479,064	408,380	336,982
Projected	602,503	NOTES: Projected Amount LGDF Calculated based on IML Projections for CY25				
Budgeted	499,000					
Bdgt vs Act.	60.37%					

PPRT

	2025	2024	2023	2022	2021	2020
Dec		1,770	2,949	5,034	2,084	799
Nov						
Oct		5,658	9,502	15,372	10,042	3,089
Sept						
Aug		1,384	1,848	1,303	766	2,436
July		7,419	11,463	11,413	6,027	3,297
Jun	0					
May	7,026	8,292	14,179	15,851	8,271	3,173
Apr	1,837	3,430	8,739	11,839	6,418	4,964
Mar	1,936	3,845	5,501	10,015	1,374	719
Feb	0					
Jan	4,698	6,521	11,104	7,647	3,802	3,616
Actual	15,498	38,319	65,286	78,474	38,784	22,093
Projected	30,995					
Budgeted	32,000					
Bdgt vs Act.	48.43%					

LOCAL USE TAX

	2025	2024	2023	2022	2021	2020
Dec		9,544	9,908	10,543	9,631	11,708
Nov		8,233	8,927	9,376	9,660	11,223
Oct		8,477	9,412	9,027	9,152	11,786
Sept		8,249	6,679	10,343	9,827	11,655
Aug		8,550	8,897	9,169	8,622	11,545
July		8,860	8,996	8,042	9,367	10,381
Jun	1,910	9,964	10,751	10,042	10,310	9,806
May	1,447	8,202	8,692	8,561	8,065	7,708
Apr	1,458	7,295	9,433	8,868	9,045	8,870
Mar	11,913	12,190	13,474	13,373	18,448	12,810
Feb	9,476	10,502	11,139	10,550	13,073	9,336
Jan	5,447	10,053	10,567	8,980	12,268	9,965
Actual	31,651	110,119	116,875	116,874	127,468	126,792
Projected	63,301					
Budgeted	110,000					
Bdgt vs Act.	28.77%					

SALES TAX

	2025	2024	2023	2022	2021	2020
Dec		48,992	52,253	52,369	42,096	64,055
Nov		52,595	50,731	56,826	44,401	35,474
Oct		43,860	54,558	56,100	47,725	32,441
Sept		48,760	53,731	62,622	44,810	32,535
Aug		50,622	52,807	58,635	44,877	34,269
July		45,868	49,785	53,719	40,868	28,114
Jun	59,274	44,850	45,726	53,690	41,314	28,136
May	46,573	40,709	39,074	40,789	29,964	25,369
Apr	46,398	41,373	39,869	39,130	34,610	25,550
Mar	52,291	51,478	53,237	49,512	31,926	30,185
Feb	55,907	48,093	48,626	44,321	29,689	27,757
Jan	55,201	51,239	51,786	46,372	33,941	29,424
Actual	315,644	568,439	592,182	614,085	466,222	393,309
Projected	631,287					
Budgeted	570,000					
Bdgt vs Act.	55.38%					

PROPERTY TAX

	2025	2024	2023	2022	2021	2020
Dec		0	6,002	216	39	1,554
Nov		5,823		2,130	8,432	3,895
Oct		7,803	7,886	7,155	4,483	6,878
Sept		204,860	182,135	176,432	152,573	142,006
Aug		23,012	28,878	25,134	38,013	52,505
July		3,723	8,878	6,945	15,588	45,178
Jun	206,311	238,482	202,307	230,268	206,348	175,634
May	88,940	36,617	61,703	22,662	37,575	24,654
Apr	0	0				
Mar	0	0				
Feb	0	0				
Jan	1,012	0				
Actual	296,264	520,319	497,789	470,942	463,051	452,303
Projected	592,527	Tax prmt for Nov w/b rec in Dec				
Budgeted	547,627					
Bdgt vs Act.	54.10%					

SALES TAX 1%

	2025	2024	2023	2022	2021	2020
Dec		35,762	38,046	38,493	30,409	46,970
Nov		39,951	39,292	43,052	32,348	23,012
Oct		32,493	39,007	43,183	32,546	18,501
Sept		38,038	40,358	49,674	32,263	18,908
Aug		38,710	40,872	45,368	31,665	20,999
July		34,058	36,614	40,358	27,624	14,158
Jun	42,270	33,720	33,874	39,561	28,890	15,172
May	32,726	29,507	28,165	30,033	20,584	15,397
Apr	33,417	29,388	30,116	26,274	22,599	14,385
Mar	39,316	38,180	38,095	37,605	20,761	18,122
Feb	40,395	36,761	37,025	34,000	19,183	17,605
Jan	42,715	37,989	38,685	32,282	21,192	18,659
Actual	230,838	424,556	440,149	459,883	320,065	241,887
Projected	461,677					
Budgeted	425,000					
Bdgt vs Act.	54.31%					

VILLAGE REVENUE

COMED UTILITY TAX

	2025	2024	2023	2022	2021	2020
Dec		4,614	7,888	8,321	8,068	8,185
Nov		10,156	7,682	7,703	8,546	8,628
Oct		10,944	9,534	15,151	11,009	9,585
Sept		10,709	11,258	5,852	11,263	10,731
Aug		18,914	11,139	11,194	11,259	13,017
July		3,438	9,753	11,387	11,330	9,715
Jun	7,276	12,270	6,882	8,411	8,048	7,605
May	7,363	6,866	7,067	7,970	7,565	7,512
Apr	8,879	9,780	8,027	8,467	8,380	8,398
Mar	2,758	2,910	8,684	9,106	9,570	8,724
Feb	9,092	10,087	9,313	9,999	9,436	9,067
Jan	9,333	8,645	21,950	9,827	10,254	10,554
Actual	44,701	109,334	119,176	113,390	114,728	111,721
Projected	89,402					
Budgeted	105,575					
Bdgt vs Act.	42.34%					

VIDEO GAMING

	2025	2024	2023	2022	2021	2020
Dec		6,913	6,697	5,464	5,319	
Nov		7,452	6,875	5,647	4,736	
Oct		8,090	7,134	5,008	5,114	
Sept		7,579	6,587	6,092	4,673	
Aug		8,229	6,329	5,574	5,442	
July		8,102	5,180	5,158	4,528	
Jun	8,367	7,514	7,258	5,436	4,791	
May	7,670	6,915	9,098	5,390	4,397	
Apr	6,555	6,569	4,933	4,422	3,552	
Mar	5,678	6,719	6,196	4,983	2,061	
Feb	8,246	5,954	4,669	5,224	1,775	
Jan	7,787	6,963	4,533	4,377	0	
Actual	44,304	86,999	75,487	62,776	46,388	0
Projected	88,607					
Budgeted	90,000					
Bdgt vs Act.	49.23%					

EXCISE TAX (TELECOMMUNICATIONS)

	2025	2024	2023	2022	2021	2020
Dec		2,648	2,939	3,979	2,965	3,101
Nov		2,571	3,242	3,112	2,848	3,430
Oct		2,441	2,778	2,954	2,803	4,064
Sept		2,727	3,038	2,841	3,033	4,419
Aug		2,510	3,044	2,682	2,929	3,649
July		2,457	2,818	2,713	2,837	4,079
Jun	2,723	3,032	3,210	2,946	2,891	4,419
May	2,405	2,663	2,894	2,452	2,806	3,943
Apr	2,512	2,899	2,965	2,783	2,518	4,199
Mar	2,578	3,270	3,155	2,932	2,715	4,474
Feb	2,463	2,948	2,997	2,806	2,915	4,787
Jan	2,448	2,796	2,978	2,887	3,015	4,317
Actual	15,129	32,963	36,059	35,086	34,275	48,879
Projected	30,258		Police	Com Dev		
Budgeted	31,800		12607.583	2,522		
Bdgt vs Act.	47.58%					

HEAVY LOAD PERMITS

	2025	2024	2023	2022	2021	2020
Dec		0			300	175
Nov		75				
Oct		0	125	300		75
Sept		75		225		435
Aug		175		175	125	225
July		0		280	200	185
Jun	25	0		235	75	470
May	170	0		75	375	590
Apr	170	195				75
Mar	0	25	50	150		
Feb	0		180			125
Jan	0		25	125	125	485
Actual	365	545	380	1,565	1,200	2,840
Projected	470					
Budgeted	470	day permits for heavy vehicles				
Bdgt vs Act.	77.66%					

MFT (MOTOR FUEL TAX)

	2025	2024	2023	2022	2021	2020
Dec		5,922	6,292	5,674	6,366	5,767
Nov		5,608	5,340	5,675	5,743	5,786
Oct		5,695	5,984	6,014	6,169	5,771
Sept		5,914	5,511	5,620	6,570	6,340
Aug		5,670	5,766	6,027	5,992	5,332
July		5,779	5,874	6,301	6,101	4,284
Jun	4,925	5,119	5,656	6,084	5,888	4,324
May	5,066	5,207	5,538	6,021	5,989	5,509
Apr	5,036	4,770	4,751	6,026	5,074	5,974
Mar	5,462	5,261	4,655	3,784	4,675	5,387
Feb	5,191	4,891	4,905	6,202	4,987	5,403
Jan	5,492	6,173	6,755	6,863	6,309	9,228
Actual	31,171	66,008	67,028	70,291	69,861	69,104
Projected	62,341					
Budgeted	66,238					
Bdgt vs Act.	47.06%					

TRF (TRANSPORTATION RENEWAL FUND)

	2025	2024	2023	2022	2021	2020
Dec		5,953	5,901	4,358	4,517	4,140
Nov		5,679	5,045	4,305	4,133	4,019
Oct		5,765	5,589	4,492	4,552	4,167
Sept		5,955	5,411	4,540	4,619	4,359
Aug		5,488	4,726	4,554	4,327	3,837
July		5,505	5,154	4,505	4,308	3,208
Jun	5,762	5,155	4,962	4,354	4,245	2,958
May	5,561	5,367	4,907	4,384	4,226	3,689
Apr	5,044	4,838	4,393	4,297	3,706	3,905
Mar	5,700	5,194	4,765	3,498	3,799	4,155
Feb	5,579	4,910	4,294	4,346	3,987	4,243
Jan	5,548	5,302	4,720	4,669	3,985	4,385
Actual	33,195	65,111	59,867	52,303	50,404	47,064
Projected	66,389					
Budgeted	61,946					
Bdgt vs Act.	53.59%					

VILLAGE REVENUE

POLICE FINES - Winnebago Co

	2025	2024	2023	2022	2021	2020
Dec		931	164	926	1,817	200
Nov		814	1,568	1,065	1,738	305
Oct		907	2,966	649	885	1,313
Sept		907	1,363	458	1,111	1,503
Aug		756	1,507	649	449	650
July		1,061	2,535	846	1,412	2,610
Jun	859	1,190	1,743	261	412	1,578
May	351	2,150	572	1,553	128	2,966
Apr	1,447	1,109	106	1,246	1,505	2,429
Mar	1,050	982	836	460	169	1,677
Feb	637	518	334	365	253	2,358
Jan	774	245	1,696	469	1,324	1,141
Actual	5,119	11,569	15,390	8,946	11,202	18,729
Projected	10,238					
Budgeted	9,300					
Bdgt vs Act.	55.04%					

CANNABIS

	2025	2024	2023	2022	2021	2020
Dec		369	360	353	339	149
Nov		361	366	385	401	173
Oct		375	360	349	459	153
Sept		362	350	380	386	234
Aug		389	397	474	324	173
July		391	373	339	363	151
Jun	431	384	362	409	412	113
May	362	423	355	409	355	146
Apr	367	441	420	453	351	290
Mar	397	415	364	432	272	218
Feb	388	412	372	403	276	
Jan	414	371	373	415	343	
Actual	2,359	4,694	4,452	4,811	4,283	
Projected	4,717					
Budgeted	4,800					
Bdgt vs Act	49.14%					

GENERAL FUND MONTHLY TOTALS

	2025	2024	2023	2022	2021	2020
Dec	0	93,686	103,260	107,549	87,982	108,809
Nov	0	106,976	105,265	107,433	91,228	82,238
Oct	0	126,702	137,217	146,677	125,449	95,689
Sept	0	96,614	101,412	108,167	93,674	83,832
Aug	0	115,322	107,171	107,468	91,966	107,357
July	0	117,489	127,370	134,172	112,064	86,673
Jun	103,545	104,219	100,092	103,145	108,834	69,915
May	157,348	145,832	142,984	169,428	109,582	79,705
Apr	113,187	110,943	110,693	117,793	99,522	84,277
Mar	101,084	102,973	110,089	107,170	88,262	78,870
Feb	121,853	116,437	115,891	118,034	90,151	80,308
Jan	133,053	126,516	142,540	113,893	96,626	86,740
	730,071	1,363,709	1,403,985	1,440,930	1,195,339	1,044,415

	WATER SALES		ADMIN		CAPITAL	
	2025	2024	2025	2024	2025	2024
Dec		19,961		17,415		30,043
Nov		30,050		15,628		45,339
Oct		27,108		15,608		39,726
Sept		31,444		16,416		46,981
Aug		27,429		15,757		40,511
Jul		33,252		16,775		49,584
Jun	33,970	25,812	16,906	15,183	48,555	38,670
May	25,250	22,795	16,942	16,641	36,902	34,753
Apr	24,097	21,686	16,088	15,970	35,181	33,707
Mar	23,846	25,823	16,371	19,232	34,925	40,559
Feb	33,186	27,186	16,022	15,721	49,333	42,719
Jan	22,474	18,697	15,553	15,512	35,134	30,834
Actual	162,823	311,243	97,882	195,858	240,030	473,426
Projected						
Budgeted	323,000	290,080	195,208	181,552	475,000	495,800
Bdgt vs Act.	50.41%	1.072954	0.5014231	1.0787997	0.5053268	0.9548732

GENERAL FISCAL PROJECTIONS

	2020	2021	2022	2023	2024	2025
Actual	1,044,415	1,195,339	1,440,930	1,403,985	1,363,709	730,071
Projected						
Budgeted						1,907,972
Bdgt vs Act						38.26%

O&M FISCAL PROJECTIONS

	2020	2021	2022	2023	2024	2025
Actual	1,127,464	1,245,270	1,393,570	1,421,986	1,405,083	731,574
Projected						0
Budgeted						1,418,208
Bdgt vs Act						51.58%

Village Administrator Monthly Report – June 2025

General Updates

- Attended the ILCMA Summer Conference, with sessions on resiliency, AI in government, infrastructure planning, and ethics. Valuable connections were made with regional managers, administrators, and vendors.
- Led coordination and planning efforts for both Village Board and Committee of the Whole meetings. This included preparing agenda items and materials for:
 - Adoption of the 2025–2028 Strategic Plan.
 - Repeal of the Errant Water Policy.
 - Updates to the Personnel Policy.
 - West Main Street Widening Project agreement with Fehr Graham.
- Gave an interview to WREX regarding the Village’s newly adopted Strategic Plan, helping communicate long-term goals and priorities to the broader public.
- Participated in this month’s NorthCOG meeting.
- Coordinated with Clerk and Deputy Clerk to explore an intergovernmental insurance cooperative for more cost-effective employee benefits.
- Attended zoning, board, and committee meetings, supporting planning and documentation with Clerk staff.

Economic Development/Community Development/Zoning

- Continued ongoing coordination with developers of the Table Talk Supper Club, including legal and next-step meetings.
- Worked with a homebuilder interested in village lots for new residential development.
- Responded to a local entrepreneur's inquiry into opening a coffee shop; began compiling a list of suitable village sites.
- Facilitated discussions regarding the sale of Village-owned property in Winnebago Highlands, including discussions with special legal counsel and coordination with Village Engineer.
- Coordinated a proposed text amendment to the Unified Development Ordinance regarding fence requirements.
- Participated in meetings with the Greater Rockford Area Chamber of Commerce regarding regional economic development initiatives.
- Hosted and facilitated a Development Team Meeting with internal and external stakeholders to assess ongoing developments and discuss strategies for addressing blighted properties in the Village. A follow-up meeting with R1 and the Land Bank is scheduled for July.

Please see the attached Board Brief’s for a deeper view of the month’s activities for the Village.



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-23
WEEK OF JUNE 9

The Deputy Clerk completed payroll processing, Q3 federal and state reports, and the IMRF monthly report. They also completed all tasks from the past meetings (Zoning, Board, and C.O.W.) and prepared minutes for each. The Deputy Clerk is also preparing for the upcoming meetings on June 18th, including the Public Hearing notice for the July 1, 2025 Zoning Board. The Village Administrator hosted a technical staff/development team meeting with the Fire District, Village Engineer, Building Official, Public Works, and Deputy Clerk. They discussed next steps in all active developments, including strategies for the property commonly known as "Bud's Auto". A more in-depth discussion on this property is planned for the next meeting, and an invitation has been extended to R1 and the Land Bank to provide additional information on the Village's options. The Village Administrator also worked with the Village Attorney and President on a personnel matter and continued discussions with the downtown supper club and other development projects. The front office continued processing 4th of July donations, reaching over \$3,000! They also coordinated with door hangers and water shut-offs, but no shut-offs were necessary as all accounts were paid in full.

OFFICE STAFF

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. The team conducted quarterly required DBP and Lead and Copper sampling at Winnebago County Water District and completed the monthly IEPA and IDPH-required water operating reports. The team completed 2 full mowing circuits, 3 trash circuits, and performed routine wellhouse cleaning and maintenance. They worked with the office on water service turn-offs, hanging 8 door hangers for non-payment. Additional water main locates and re-marking were done with Silo fiber directional boring in the Village ROW. Public Works also worked with residents on driveway/sidewalk replacement and the associated permit process. They completed 12 Julie locates, including a large-scale outlay for the Silo fiber network and the ongoing Rock 39 project. The team replaced tires on the UTV and conducted a walk-through with Silo regarding phase 1 and the partial release of the surety bond for phase 1, and discussed the preliminary plans for phase 3. Public Works conducted extensive brush and tree clearing in the Clayton Court water main looping areas on the west side of Clayton Court. They also completed sidewalk removal and prep on N. Pecatonica St.. The team attended the Bonnel Truck Expo for training, performed dragging diamonds, cleaned the concession stand, and weed-sprayed the walking path and parade route. Public Works also enhanced landscaping at the downtown trailhead and other areas.

PUBLIC WORKS

The Police Department recorded 91 calls for service, wrote 13 incident/supplemental reports, issued 11 traffic citations and warnings, and made no arrests during this period. Officers attended training classes, including Active Shooter Response training and Taser 10 Operator Training, transitioning from Taser X26. The Taser 10 technology incorporates less-than-lethal alternatives, with an effective range of up to 48 feet and the ability to deploy up to 10 cartridges on one or multiple offenders without reloading. During this period, several sports camps were held at Winnebago School District facilities (basketball and volleyball). Officers were advised to show a presence during camp times. 1 squad car suffered a flat tire while traveling from training. The tire was replaced with a spare from the vehicle, and the damaged tire was replaced with one in stock. Central Square Mobil Client software was updated, which caused outages to NCIC and LEADS access, as well as issues with transferring data to DIGI Ticket for citations. This update has restricted the department's ability to check for wanted subjects and driver's license statuses, requiring officers to rely on the Communication Center for verification. Chief White attended an open house at the Northern Illinois Training Advisory Board to showcase the remodeled training facility, where ILETSB members and Mobile Training Unit directors were present. Additionally, National spotlights are focusing on potential protests and riots, which may coincide with President Trump's birthday. The department is monitoring these events to assess any impact in Winnebago.

POLICE



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-21
WEEK OF MAY 26

The Police Department recorded 49 calls for service, wrote 10 incident/supplemental reports, issued 12 traffic citations and warnings, and made 2 arrests. The department received 3 FOIAs, and responses were returned accordingly. 1 Notice to Appear was issued for non-compliance with a parking citation. The new squad car arrived on Friday, and while it's ready to serve, the vehicle is awaiting the installation of necessary equipment before it officially hits the streets. SRO Spelman brought a fun twist to the school district's Field Day event by donning an inflatable T-Rex costume and racing against teachers and administrators. Though he didn't win, the event brought smiles and laughs to students and staff. Officer McNeely was recognized with a Positive Action Report for his compassionate response to a stranded motorist on May 26, 2025, paying for a replacement tire out of his own pocket to ensure the motorist could continue their journey safely. The department continued reorganizing the police garage, relocating equipment to create more space in the office areas, greatly enhancing operational efficiency. Several officers were enrolled in an upcoming CPR certification class to meet state-mandated training requirements set to expire next month. Maintenance this week included new tires and brakes for one squad car, and another squad car received a battery replacement. SRO Spelman signed up for multiple training courses that directly support his role, ensuring he remains up-to-date with best practices in school safety and student engagement.

POLICE

The Treasurer, front office, and clerk staff worked through critical Incode failures, which resulted in a reset to Tuesday. They worked to resolve these issues, which involved reprocessing payroll, AP, and billing. Despite the setbacks, the team successfully completed the water billing process, including sending out bills, disconnect notices, and 4th of July donation letters to all water customers, as well as sending donation letters to past donors and other potential donors. The Deputy Clerk completed payroll and assisted in finalizing liquor and gaming licenses. The Deputy Clerk, Administrator, and Director of Public Works attended NIU MPA program intern interviews, where an offer was extended to a candidate. The Village Administrator communicated with a homebuilder interested in vacant lots for residential development in the village, worked with the Village Attorney on personnel issues. The Administrator also coordinated with various developers on ongoing projects and assisted the clerk staff in preparing for the June 4 Board Meeting. The administrator also coordinated with all relevant parties setting up a meeting for the sale of village owned property.

OFFICE STAFF

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. The team completed 2 full mowing circuits, 2 trash circuits, and roadside trash pickup. They hauled in 3 loads of stone for stockpiling, continued routine wellhouse cleaning and maintenance, and worked with Winnebago County on substantial walking path repairs. The team conducted additional water main locates and re-marking related to Silo Fiber directional boring in the Village ROW. Maintenance included repairing the quick tach loader bucket on the CAT skid loader and performing 16 Julie locates, including large-scale projects for the Silo fiber network and ongoing work at Amazon at Rock 39. The team completed the 2nd round of weed spraying and weed eating, including along the parade route and 7 miles of walking path and poles. They also continued heavy hauling of spoils and fill from the Village yards, performed yard clean-up, and conducted weed spraying. Inspections of driveway and sidewalk permits were completed, and heavy weed eating was done around fire hydrants and trees. Pet waste stations were installed at Falconer, donated by a local resident in memory of their pet. Public Works performed routine upkeep of the ball diamonds and concession stands, picked up tree limbs, and worked on a leaky air tank on the 2013 INT dump truck. They also oversaw and completed the Safe Step sidewalk program and installed flowers and mulch in downtown planters.

PUBLIC WORKS



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-22
WEEK OF JUNE 2

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. The team completed 2 full mowing circuits, 3 trash circuits, and routine wellhouse cleaning and maintenance. They worked with the office on water service turn-ons and conducted additional water main locates and re-marking related to Silo Fiber directional boring in the Village ROW. Public Works worked with residents on driveway/sidewalk replacements and the associated permit process. They completed 10 Julie locates, including a large-scale outlay for the Silo fiber network and the ongoing Rock 39 project. The team conducted repairs, including the replacement of sweeper bristles and sweeper repair, and performed an emergency water service shut-off and repair. Extensive vehicle maintenance was conducted on the Polaris UTV and 2021 Chevy 1500, including oil changes. Final grade and seeding were done in construction areas, and gravel was delivered to the road edge on S. Seward St.. The team also cleaned catch basins and storm drains in preparation for heavy rains, weed sprayed the walking path and parade route, and completed batwing mowing of rural roads.

PUBLIC WORKS

Lt. Haff is currently on a well-deserved vacation, so usual statistics are unavailable this week. Officers participated in Defensive Tactics Training at the Winnebago County Sheriff's Office. The department began planning for National Night Out events, which is an annual community-building initiative celebrated on the first Tuesday in August. National Night Out aims to promote police-community partnerships and neighborhood camaraderie to make neighborhoods safer and more caring places to live. Next week, officers will participate in Taser training at the Cherry Valley Police Department.

POLICE

The Deputy Clerk prepared for the board meeting, zoning meeting, and attended the zoning meeting while also completing post-meeting duties. The Assistant Deputy Clerk started preparing for her upcoming vacation next week, including running checks. The front office was one person down as Stephanie took a much-needed vacation, leaving Bonnie to take the lead on Utility Billing this week. Bonnie also worked with residents paying their water bills, encouraging them to donate to the 4th of July fireworks fund. So far, the office has raised \$1,500 in the first week, with a goal of \$9,000, which is half the cost of the fireworks show. The Village Administrator dealt with personnel issues and attended the ILCMA conference, where sessions focused on resiliency, AI use in local government, infrastructure improvements, strategies, and ethics. The conference also provided valuable networking opportunities, allowing the Administrator to share ideas and build connections with other managers and administrators. The Village Administrator also attended a meeting regarding the sale of Village Owned Property with the Village President, Public Works Director, Special Counsel Kurt Asprooth, and the Village Engineer. The village also coordinated with a property owner interested in annexing to the Village, and with the Downtown Supper Club Project.

OFFICE STAFF



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-24
WEEK OF JUNE 16

The Police Department recorded 63 calls for service, wrote 19 incident/supplemental reports, issued 18 traffic citations and warnings, and made 4 arrests during this period. Lt. Haff returned from vacation on 6/16/2025. Chief White attended the Quarterly Northern Illinois Training Advisory Board meeting, discussing the budget for fiscal year 2026. The 4th of July schedule for officers has been finalized and disseminated. Lt. Haff completed updates to in-house and mobile computer systems to ensure everything runs smoothly. The 2025 IML survey was completed, along with updates to the inland marine insurable items obtained by the police department in 2024-2025, including Taser 10 devices, new patrol rifles, and the new Police Interceptor. Deputy Clerk Symonds is working with IML to obtain a new assessment of the police garage, clarifying that it is not only used for storage but will also serve as a locker room for patrol officers and additional office space for equipment checkouts, including Body Worn Cameras and Tasers.

POLICE

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. The team conducted greasing on all heavy equipment and performed routine maintenance with West Side Tractor on the John Deere end loader/excavator. They completed 2 full mowing circuits, 3 trash circuits, and routine wellhouse cleaning and maintenance. The team continued working on the Clayton Court Water Main Looping Project, clearing 800 feet of vegetation and completing the creek crossing. Additional water main locates and re-marking were done with Silo fiber directional boring in the Village ROW. Public Works worked with residents on driveway/sidewalk replacement and the associated permit process. They conducted 32 Julie locates, including a large-scale outlay for the Silo fiber network and ongoing work at Rock 39. The team also installed a donated little library at Memorial Park, performed weed eating and weed spraying along the parade route, and excavated bore pits for the Clayton Court water main loop. They continued sidewalk installation and restoration on Pec Street, mowed the walking path with the Batwing, and completed dragging diamonds and cleaned the concession stand. Final dirt and seed were added to various areas, the pet waste station was repaired, and a broken water service was addressed.

OFFICE STAFF

The Treasurer completed the annual treasurer's report, with the next steps being publication and certification by the county. The Utility Billing department worked to prepare for billing next week, setting all appropriate dates for bills, shut-offs, and related tasks. This week also marked the first week for the new Community Development Intern, who spent his time reviewing the UDO, strategic plan, and current board packets to establish a baseline for current projects, in addition to receiving a village tour by the Administrator. Many office staff began general cross-training to ensure all positions are properly backed up. The Deputy Clerk completed minutes and other post-board meeting tasks, worked on IMLRMA renewals, and collaborated with other departments. The Village Administrator also participated in a meeting with PD and PW with Enterprise Fleet management, discussing the potentials to working with them to manage the Village's Fleet. The Village Administrator coordinated with various trustees, the Village President, the Building Official, and the Village Attorney on the current status of the Table Talk Supper Club development and next steps. The Administrator also continued discussions with a homebuilder interested in residential development within the village and communicated with a local entrepreneur interested in opening a coffee shop. Staff will prepare a list of applicable sites within the village that may suit his needs. The Administrator also attended this month's NorthCOG meeting on Friday.

PUBLIC WORKS



BOARD BRIEFS

Section 16. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-25
WEEK OF JUNE 23

Public Works completed daily rounds for IEPA compliance, including data recording and water treatment for 6 deep water wells. The team also greased heavy equipment, worked on the John Deere end loader/excavator, and completed 2 full mowing circuits and 3 trash circuits. They continued work on the Clayton Court Water Main Looping Project, completing 1000 feet of bore and 250 feet from Soper to Cunningham and then to the Clayton Court dead-end. Additional water main locates and re-marking with Silo fiber directional boring in the Village ROW were completed. The team worked with residents on driveway/sidewalk replacement and the associated permit process, completed 22 Julie locates, and continued work on the Silo fiber network and Rock 39 projects. Public Works also conducted park maintenance at Greenlee Park, additional weed spraying and weed eating along the parade route, and excavated bore pits for the Clayton Court water main loop. The team continued work on sidewalk installation and restoration on Pec Street and mowed walking paths with the Batwing. Other work included dragging diamonds, cleaning the concession stand, and completing final dirt and seed in various areas.

PUBLIC WORKS

The Police Department responded to 50 Calls for Service, wrote 3 incident/supplemental reports, made 2 arrests, and issued 9 traffic citations and warnings. 2 FOIAs were worked on, with one completed and the other still pending legal review. 3 ordinance violations were addressed, and 1 vehicle was impounded with no hearing requested. 1 vehicle crash was investigated. Officer Mund is on vacation this week. Chief White and Lt. Haff provided traffic control and route security for the Ironman event over the weekend. Lt. Haff and Officer McNeely worked on PW radios and the radios for the 4th of July event to ensure proper communication. SRO Spelman completed mandatory online training during the school break. New MDTs were ordered to replace aging units in patrol cars, and new cellphones were put into service at no cost to the department. Lt. Haff and Officer McNeely attended a retirement event for the long-serving head of the Police Week Memorial Committee. Chief White provided items for the police garage retrofit for secure storage. Tabletop discussions were held regarding 4th of July events to ensure the safety of residents and spectators.

POLICE

The Treasurer completed May reconciliations, finalized the Annual Treasurer's Report, and confirmed publication. The A/P and A/R cross-training continued, and the Warrant List for the Board meeting was completed. Utility Billing completed billing, sent out 1165 pieces, and handled 4th of July donation letters, with a total raised of \$4600.76. The Deputy Clerk completed payroll, attended the Zoning Board and Board meetings, and prepared minutes and documents. The Assistant Deputy Clerk prepared with meeting packet preparations. The Village Administrator met with the Clerk and Deputy Clerk to discuss a potential intergovernmental insurance cooperative, aimed at finding quality coverage for employees while reducing costs. The Administrator also met with the Village President and a potential annexation property owner to discuss annexation agreement processes. The Administrator also had a meeting with the owner of Table Talk Supper Club to discuss next steps for their project.

OFFICE STAFF

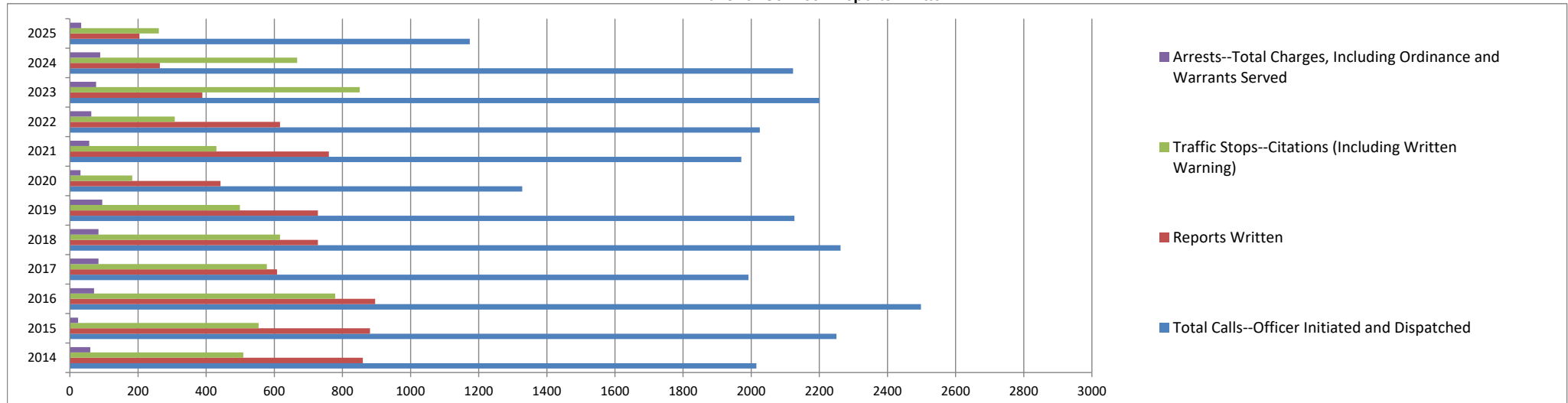
**Winnebago Police Department
2022/2023/2024/2025 Calls and Offenses**

Section 16. Item #b.

Offense Type	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total 2025	Total 2024	Total 2023	Total 2022
Aggravated Battery (including Agg. Domestic)	0	0	0	0	0	0							0	0	2	6
Armed Robbery	0	0	0	0	0	0							0	0	0	0
Assault (Includes Aggravated Offense)	0	0	0	0	0	0							0	2	2	5
Battery	0	0	1	1	1	0							3	2	7	8
Burglary/Burglary from Vehicle	0	0	0	0	0	0							0	0	0	3
Criminal Damage to Property	1	0	1	1	1	0							4	8	8	9
Criminal Damage to State Supported Property	0	0	0	0	0	0							0	1	0	0
DUI Alcohol / Drugs Includes Agg. DUI	0	0	0	0	0	0							0	1	7	11
Disorderly Conduct	0	2	2	2	2	1							9	14	14	15
Fleeing to Elude (Aggravated)	0	0	0	0	0	0							0	1	4	4
Domestic Trouble/Domestic Battery/OP Violation /Vio.Stalking Order	1	1	1	2	4	2							11	13	29	36
Hit and Run	0	0	0	0	1	0							1	4	2	4
ID Theft / Forgery / Decept. Prac.	1	0	0	5	0	0							6	9	11	9
Illegal Consumption / Minor in Possession of Alcohol	0	0	0	0	0	0							0	1	1	0
Possession of Cannabis (Manu./Deliver)	1	0	0	0	0	0							1	4	8	4
Possession of Controlled Substance	0	0	0	0	0	0							0	1	0	2
Possession of Drug Paraphernalia	0	0	0	0	0	0							0	0	2	1
Reckless Conduct	0	0	0	0	0	0							0	0	0	0
Reckless Discharge of a Firearm	0	0	0	0	0	0							0	0	0	0
Reckless / Negligent Driving	0	0	0	0	0	0							0	2	1	3
Residential Burglary	0	0	0	0	0	0							0	0	0	3
Resisting Obstructing Peace Officer	0	0	0	0	0	0							0	1	4	0
School Bus Arm Violation	0	0	0	0	0	0							0	0	2	3
Sexual Abuse/Assault	0	0	0	1	0	1							2	1	0	1
Suicide Attempt / Threat of Suicide / Mental Health Call	0	2	2	0	2	1							7	25	28	28
Suspended/Revoked Driver's License/Registration	7	1	4	3	5	4							24	94	29	8
No Valid Driver's License	0	0	1	0	0	1							2	2	4	4
Theft of Vehicle (Recover Stolen)	0	0	0	0	0	0							0	0	2	2
Theft Over \$500 / Retail Theft	0	1	0	1	0	0							2	1	1	4
Theft Under \$500.00 / Retail Theft	2	2	0	0	0	4							8	12	23	15
Unlawful Use of Weapon (Aggravated)	0	0	0	0	0	0							0	0	1	3
Violation of Bail Bond	0	0	0	0	0	0							0	1	0	0
Warrant Service	0	0	0	1	0	1							2	5	10	12

*Report does not reflect all calls, all reports written, or all arrests

Calls for Service / Reports Written



Winnebago Police Department

Traffic Speed Sign Data: June 2025

Location	Average Speed	Max Speed	Car Count
N. Elida Street	26.73	91	164697
W. McNair Road	29.97	78	21894
Winnebago High School	N/A	N/A	N/A
Cunningham Road	32.13	77	70360
E. McNair Road	73.26	79	15962

These numbers also include first responders responding to calls for service

These numbers also include radar interference between in-car and stationary radar units

Police radar systems are useful tools for monitoring vehicle speeds, but **they're not foolproof**—especially when multiple radar units are operating near each other. Interference between radar signals can cause **false or inaccurate readings**, such as speeds being recorded from the wrong vehicle or no vehicle at all.

This is exactly why **trained police officers are essential** when it comes to using radar for enforcement. A radar sign or unmanned unit simply displays or collects speed data—but it **cannot distinguish between vehicles**, identify the source of a speed reading, or confirm its accuracy.

A police radar unit can give false readings due to **interference from another radar unit**—this is commonly referred to as **co-channel interference** or **mutual interference**. Here's how that happens in simple terms:

1. Same or Similar Frequencies

Police radar units typically operate on specific frequency bands (like X, K, or Ka bands). If two radar units are operating on the same or close frequencies in the same area, their signals can mix. One radar might accidentally **receive the signal** from the other unit instead of its own reflected signal.

2. Signal Confusion

Radar units measure speed by sending out a signal and calculating the Doppler shift in the signal that bounces back from a moving vehicle. If the radar receives a signal **from another radar unit**, it might interpret that signal as a reflected signal—causing it to show a **false speed reading**, even if there's no vehicle moving at that speed.

3. "Shadowing" and "Ghosting" Effects

Interference might cause the radar to display:

Shadowing: Detecting a vehicle behind the target vehicle, which may not exist or may be moving at a different speed.

Ghosting: Showing a speed reading when no vehicle is present—just the result of the interfering signal.

4. Mobile vs. Stationary Radars

This is more common when **two radar-equipped vehicles are near each other**—say, two patrol cars parked near one another or passing each other with radars on. The moving radar might pick up the stationary radar's signal or vice versa. In some cases, this adds all the signals together resulting in a high number that is not accurate.

A trained officer, on the other hand:

Visually confirms which vehicle is speeding before acting.

Can **spot and disregard false readings** caused by interference or unusual conditions. Regularly tests the calibration of the radar to ensure it's working properly.

Documents their observations and provides credible, court-admissible evidence.

This is why tickets are not issued based on radar sign readings alone—those devices are for public awareness or traffic studies, not enforcement. Only a trained officer using a tested, calibrated and properly operated radar unit can issue a valid citation.

In short, the human element is what ensures speed enforcement is accurate, fair, and legally sound.

Section 16. Item #b.

Total from previous Years	\$ 109,500.00
Grand Total	\$110,500.00

**Village Engineer Report
for
Village of Winnebago**

**Village Board Meeting
July 2, 2025**

THE FOLLOWING REPORT OF ACTIVITIES IS PROVIDED TO THE VILLAGE BOARD FOR INFORMATIONAL PURPOSES:

Active Projects:

#23-1378 Winnebago Clayton Court WM Looping Design – A final alignment was decided between the Village and Fehr Graham, and the plan set has been updated. On March 20, 2025, Village Attorney Mary Gaziano provided Fehr Graham with the required easements for the project with property owner signatures. The Village elected to perform the construction of the water main internally. Fehr Graham submitted an IEPA Permit resubmittal on June 6, 2025, as the previously issued permit had lapsed due to the unexpected time necessary to acquire easements for the project.

Total Contract Value: \$49,500.00

Invoiced to Date: \$47,050.00

24-1255 Cunningham Road Water Main Replacement—The Village executed the agreement for the project on July 16, 2024. Revised plans and specifications are set to be submitted to the IEPA for their internal review on March 3, 2025. A Funding Nomination Form (FNF) was signed by Village President Eubank on March 26, 2025, and was submitted to the IEPA on March 27. Per the DRAFT IEPA Intended Funding List released on May 28, 2025, the project did not make the funding list.

Total Contract Value: \$47,100.00

Invoiced to Date: \$33,910.00

#24-1570 Resh Farm Stormwater – Agreement for the design of a new box culvert under Westfield Road was approved by the Village on September 9, 2024. On April 18, 2025, it was determined by IDOT that the submitted project does not qualify for the “General Maintenance” section, but rather the “Construction” section. Revised materials were provided to the City for signature, and then to IDOT for approval on April 23, 2025. On May 28, 2025, it was decided by the Village to forego utilizing 2025 MFT funds for this project, but rather pursue utilizing funds in 2026 once the required ESR has been completed.

Total Contract Value: \$35,200.00

Invoiced to Date: \$29,168.00

#25-125-PH01 Winnebago General – On March 21, 2025, Village Administrator Joey Dienberg requested a meeting with Fehr Graham to discuss a potential development within the Winnebago Highlands subdivision. A meeting between Joey, Chad Insko with the Village, and Seth Gronewold and Luke Ziegler with Fehr Graham was held on March 25, 2025, where the potential development was discussed. An additional meeting was held on May 20, 2025, where further discussion was held regarding the re-platting of the subdivision and the possible sale of the parcels. On June 5, 2025, a meeting between the potential buyer, Village Staff and Fehr Graham representatives was held to discuss the next step forward in the potential sale.

Total Contract Value: \$5,000.00

Invoiced to Date: \$4,705.75

#25-1071 West Main Street Widening – On June 18, 2025, Village staff approved the proposal for professional services in regards to a project to resurface and widen a portion of W. Main Street. Fehr Graham has completed the topographic survey and is advancing design.

Total Contract Value: \$21,550.00

Invoiced to Date: N/A

#25-1162A Village of Winnebago 2025 MFT – On June 5, 2025, Fehr Graham re-submitted revised BLR documents for the Village's 2025 MFT project to IDOT for their review and approval. Topographic survey of S. Goodling Street has been completed, and the design is advancing.

Total Contract Value: \$8,658.88

Invoiced to Date: N/A

Please note that the invoiced totals were provided at the time of completion of this report and may not reflect the most current billing cycle total(s). Those projects indicating an invoiced to date value of "N/A" have not yet had an invoice.

Respectfully Submitted,



Luke Ziegler
Staff Engineer

O:\Winnebago, Village of\25-125 - 2025 General Engineering Services\PA Final\PH05 - Village Board - General Items\Village Engineer Reports\25-125 - Winnebago 2025-07-02 July Engineer Report.doc

CODE ENFORCEMENT OFFICER AND BUILDING OFFICIAL REPORT

May 1, 2025 – June 3, 2025

CODE ENFORCEMENT:

- 101 Westfield - PROPERTY MAINTINENCE- ON GOING, a complaint was filed on February 11 for Rubbish in the driveway. Working with property owner and tenant. About half of the rubbish has been removed.
- 114 S BENTON - PROPERTY MAINTENANCE –in process of demolition
- 105 S BENTON –PROPERTY MAINTENANCE – Cimino’s Pizza –plans to install concrete pad in spring for the dumpster
- 402 S CHURCH – ONGOING CLEANUP – Rubbish in driveway/ letter sent/Winnebago County Health Department involved

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION
25-19	5/13/2025	GROSS, JOHN	216 S BENTON	OWNER	ROOF TOP SOLAR
25-25	5/06/2025	LANGHOLF, DALTON	202 E BLUFF ST	OWNER	DECK
25-26	5/06/2025	GANTENBEIN, ED	605 JARVIS DR	OWNER	ROOF TOP SOLAR
25-27	5/06/2025	BALLARD, CLAYTON	308 W SCHOOL	OWNER	DECK
25-28	5/07/2025	CUNNINGHAM, MICHAEL	928 FALCONER RD	OWNER	DECK
25-29	5/07/2025	RIVERDAHL, GREGG	314 BELLAIRE DRIVE	OWNER	RESIDENTIAL FENCE
25-30	5/07/2025	COSTELLO, MIKE	212 BELLAIRE	OWNER	POOL INGROUND
25-31	5/19/2025	COX, JOHN	913 JESSICA TRL	OWNER	FENCE/SHED
25-32	5/19/2025	WHITE, DEBRA	209 N ELIDA ST.	OWNER	RESIDENTIAL FENCE
25-33	5/20/2025	FENICK, GEORGE	412 W MCNAIR	OWNER	PERGOLA
25-34	5/21/2025	MCCRAY, PEYTON	104 W SCHOOL ST	OWNER	RES REMODEL
25-35	6/02/2025	ROMERO, FRANK	508 ZIERKE CT	OWNER	RES REMODEL
25-36	6/02/2025	EDGEVIEW PROPERTIES	18-72 CLAYTON CT	OWNER	CONCRETE SLAB X 5
25-37	6/02/2025	GAGLIANO, JOSEPH	413 WOODROW STREET	OWNER	CONCRETE OFF DECK
25-38	6/10/2025	SMALLWOOD, MICHAEL	617 DAVID DRIVE	OWNER	DECK
25-39	6/10/2025	OLDENBERG, NICK	102 S BENTON STREET #1	OWNER	COM SIGN
25-40	6/10/2025	WOOLERY, MICHAEL	815 GREENLEE AVENUE	OWNER	DECK
25-41	6/10/2025	ROETTGER, JACK	207 N PECATONICA STREET	OWNER	DECK
25-42	6/10/2025	FINLEY, JEREMY	306 S ELIDA STREET	OWNER	RESIDENTIAL FENCE
25-43	6/09/2025	BOHL, ROBERT	405 PRAIRIE HILL PKWY	OWNER	RESIDENTIAL FENCE
25-44	6/19/2025	SCHULTE, ERIC	214 HEEREN DR	OWNER	RESIDENTIAL FENCE
25-45	6/19/2025	SWARTZ, MICHAEL	212 S SEWARD STREET	OWNER	DECK
25-46	6/25/2025	MELIN, JONATHAN	616 DICKERSON DRIVE	OWNER	RESIDENTIAL FENCE
25-47	6/25/2025	JONES, DARRYL	205 PHILLIPS DR.	OWNER	RESIDENTIAL FENCE

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION
25-48	6/25/2025	MEYER, JONATHAN	306 SHELDEN DR	OWNER	RES REMODEL
PW 25-04	6/02/2025	EDGEVIEW PROPERTIES	82-88 CLAYTON CT	OWNER	CURB CUT
PW 25-09	6/26/2025	STOUT, CYNTHIA	917 INDIAN PARKWAY	OWNER	DRIVEWAY/SIDEWALK
PW25-02	5/01/2025	HERR, DANIEL	910 GREENLEE	OWNER	DRIVEWAY
PW25-03	0/00/0000	HERR, DANIEL	910 GREENLEE	OWNER	SIDEWALK
PW25-05	6/10/2025	DIMKE, LESLEE	606 DAVID DRIVE	OWNER	DRIVEWAY/SIDEWALK/APRON
PW25-06	6/10/2025	FURSETH, MITCHELL	308 BENTON	OWNER	DRIVEWAY/SIDEWALK/APRON
PW25-07	6/16/2025	BENNETT, MARK	603 DICKERSON DRIVE	OWNER	DRIVEWAY CC01
*** TOTALS *** NUMBER OF PROJECTS:			32	VALUATIONS:	229,143.00
				FEES:	3,145.00

Casper Manheim,
Building Official & Code Enforcement Officer



Agenda Item Executive Summary

Item Name Main Street Project Bid Acceptance Committee or Board Board

BUDGET IMPACT

Amount:	21,550	Budgeted:	N/A
List what fund:	General Fund		

EXECUTIVE SUMMARY

The Village Board approved a resolution at the June 18, 2025 meeting, authorizing a Professional Services Agreement with Fehr Graham for the West Main Street Widening Project.

Fehr Graham, as the Village Engineer, is currently in the process of designing the project. Once the design is finalized and the loan is awarded, the Board will be asked to approve the acceptance of construction bids and complete the next steps of the loan process.

This project represents a significant investment in the Village and is a necessary step in ensuring reliable infrastructure for the community.

ATTACHMENTS (PLEASE LIST)

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

MOTION: INFORMATION REGARDING BID ACCEPTANCES WILL BE PROVIDED UPON COMPLETION OF THE BIDDING PROCESS.

Staff: Joseph Dienberg, Village Administrator Date: 7/16/2025
Chad Insko, Director of Public Works



Agenda Item Executive Summary

Item Name Goodling Street Project Bid Acceptance Committee or Board Committee

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Village Board approved a resolution at the June 18, 2025 meeting, by the Village President to sign the Illinois Department of Transportation Local Public Agency General Maintenance Estimate of Maintenance Costs for the Goodling resurfacing project (MFT Section 25-00014-01-RS). This allowed for the Village to pivot MFT funds from the delayed Westfield Rd culver project to the resurfacing of Goodling Street.

Fehr Graham, as the Village Engineer, is currently in the process of designing the project. Once the design is finalized and the funds are awarded, the Board will be asked to approve the acceptance of construction bids and complete the next steps of the process.

This project marks a major investment in the Village and is a crucial step toward maintaining reliable infrastructure for the community, while also ensuring that scheduled projects can continue moving forward despite any setbacks.

ATTACHMENTS (PLEASE LIST)

ACTION REQUESTED

- ☒ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

MOTION: INFORMATION REGARDING BID ACCEPTANCES WILL BE PROVIDED UPON COMPLETION OF THE BIDDING PROCESS.

Staff: Chad Insko, Director of Public Works Date: 7/16/2025
Joseph Dienberg, Village Administrator



Agenda Item Executive Summary

Item Name 2025 WATER PROJECT - IEPA SRLF PROJECT Committee or Board Village Board
SWIFT/WINNEBAGO/CUNNINGHAM/SOPER

BUDGET IMPACT

Amount:	\$48,500	Budgeted:	Yes
List what fund:	51-44-534		

EXECUTIVE SUMMARY

The Village Board approved an ordinance at the December 9, 2024, meeting authorizing the Village of Winnebago to borrow funds from the Public Water Supply Loan Program. This ordinance allows the Village to proceed with securing financing for critical water infrastructure improvements.

Fehr Graham, as the Village Engineer, is currently in the process of designing the project. Once the design is finalized and the loan is awarded, the Board will be asked to approve the acceptance of construction bids and complete the next steps of the loan process.

This project represents a significant investment in the Village's water infrastructure and is a necessary step in ensuring a reliable and sustainable water supply for the community.

ATTACHMENTS (PLEASE LIST)

Fehr Graham Proposal

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

MOTION: INFORMATION REGARDING BID ACCEPTANCES WILL BE PROVIDED UPON COMPLETION OF THE BIDDING PROCESS.

Staff: Chad Insko Director of Public Works Date: 7/16/2025

June 27, 2024

Mr. Frank Eubank
Village President
Village of Winnebago
108 West Main Street
Winnebago, Illinois 61088

**RE: Cunningham Road Water Main Replacement
 Civil Engineering Design Services Proposal**

Dear President Eubank,

Fehr Graham is pleased to present you with the following proposal for professional services associated with the above-referenced project in the Village of Winnebago. In a previous project for the Village pertaining to water main replacement along Cunningham Road and connecting streets (Fehr Graham Project Number: 20-341), agreement signed on April 2, 2020, Fehr Graham's original Scope of Services included the necessary revisions/updates to a previously completed design plan set to reach permitting standards, preparation and submittal of Illinois Department of Commerce & Development (DCEO) funding documents, as well as permitting efforts through the Illinois Environmental Protection Agency (IEPA) and Winnebago County. The project currently has expired permits, out-of-date construction cost estimates, and was never advanced to a bid ready condition for plans and specifications. In addition, it is now the Village's intent to apply for IEPA Public Water Supply Loan Program funding to complete this project.

Fehr Graham will provide professional services pertaining to project funding, permitting and bidding as described in the below Scope of Services:

SCOPE OF SERVICES

IEPA Construction Permit Extension

Fehr Graham will coordinate with the IEPA to facilitate an extension to the previously approved Public Water Supply Construction Permit issued July 22, 2020, and was subsequently renewed one time after initial approval.

Winnebago County Highway Department Permitting

Fehr Graham will coordinate permitting efforts with the Winnebago County Highway Department regarding the water main replacement and associated repairs within the Cunningham Road Right-of-Way, facilitating the submittal of a utility permit application and all supporting documentation for County review and approval. An original submission was provided, but approval was not granted as it was originally discussed that the County would provide feedback if Rebuild Illinois grant funding were appropriated to this project.

IEPA Loan Application

A formal bypass funding loan application must also be prepared and submitted to the IEPA Financial Section and ultimately approved. This application includes various documentation that involves, but is not limited to, approved local resolutions/ordinances, financial data, environmental studies and reviews, and legal review and opinion. The end result of this loan application will be an approved loan

commitment from the IEPA for the subject project. At loan commitment, the Village has assurance that all eligible costs to construct the physical improvements as well as design and construction engineering fees associated with the project will be covered by loan disbursements on an as-needed basis, should the Village decide to proceed. All fees associated with the Loan Application will need to be paid upfront and reimbursed when the loan is approved. Because the Village was not placed on the FY2025 intended funding list, there is a chance that bypass funding will not be appropriated for FY2025.

Bidding Plan and Specification Revisions

Utilizing the permitting plans and specifications created in 2020 for the project, Fehr Graham will complete the necessary updates to meet current bidding and permitting requirements. Based on discussion with the Village, there is no desire for an updated survey, but a new Design JULIE will be completed to pick up any provided utility adjustment information that can be provided by the franchise utilities within the project limits. It is assumed that the Village is not anticipating adjustments to the most recent alignment for the proposed water main. Should adjustments be required, additional may be necessary. The following items will be completed as part of this scope item:

- » Design updates to comply with current IEPA and Winnebago County permitting requirements
- » Updated summary of quantities and pay items
- » Conversion of permit plans to bid/construction ready plans with associated details, notes and labeling.
- » Revised Engineer's opinion of probable cost
- » Updated contract documents for bidding
- » Project special provisions for bidding
- » Submission of plans to Four Rivers Sanitation Authority for project concurrence and coordination.

Due to the fact that there is more than 1 acre of anticipated disturbance for this project, Fehr Graham will also create a stormwater pollution prevention plan (SWPPP) and submit to IEPA for NPDES stormwater construction permit approval.

The construction cost for this project is expected to be nearly \$1.0 million but will be confirmed once the plans reach a bidding condition.

Bidding Documents and Services

Utilizing the completed design drawings and project specifications, Fehr Graham will prepare a bid package of documents for the solicitation of bids. Prior to going out for bid a review of the complete bidding document package must be submitted and approved by IEPA.

As part of this process, Fehr Graham will address Contractor questions, manage the distribution of bidding documents, prepare and distribute addendums and clarifications, attend a pre-bid meeting, attend the bid opening, review and tabulate the bids, and provide a bid recommendation to the Village of Winnebago for consideration in compliance with IEPA Public Water Supply Loan Program requirements. Upon completion of bidding, Fehr Graham will complete a bid certification checklist and submit all necessary documentation to the IEPA to allow for the loan agreement to be written and provided to the Village for execution.

EXCLUSIONS

The following items are **not** included in the scope of services:

- » Topographic and Boundary surveys
- » Environmental or soil remediation services
- » Archaeological investigations
- » Ecological investigations
- » Preparation of permanent or temporary easements and/or right-of-way acquisition documents
- » Title Commitments
- » Construction engineering
- » Contract management
- » Construction staking
- » Geotechnical investigation
- » Funding applications or administration beyond IEPA public water supply loan program application.
- » Traffic control plans and/or staging plans. It is assumed this project will allow for road closures as necessary.
- » Water main design beyond the currently proposed alignment within the most recent permit plans.
- » Franchise utility relocation coordination.

**Any of the above services can be performed at an additional cost to the project upon request.*

FEES

Based on the information available at this time, Fehr Graham is prepared to provide the Scope of Services described as follows on a lump sum basis:

Engineering Design Fees

• IEPA Construction Permit Extension	\$750.00
• Winnebago Co. Hwy Dept. Permitting	\$3,100.00
• IEPA Loan Application	\$10,200.00
• Bidding Plan and Specification Revisions	\$23,650.00
• Bidding Documents and Services	\$9,400.00

Total \$47,100.00

June 27, 2024

Section 18. Item #c.

Mr. Chad Insko – Village of Winnebago

Village of Winnebago – Rebuild Illinois Public Infrastructure Grant Additional Services

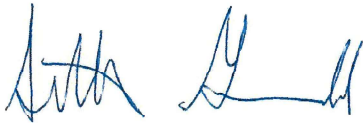
Page 2

AUTHORIZATION

I trust that the information we have provided is in line with your expectations. If you would like us to proceed with the above project, please sign the attached Agreement for Professional Services and return one (1) copy to my attention.

As always, Fehr Graham is willing to commit the necessary resources to this project and provide timely and competent solutions to assure that this project moves forward. We look forward to working with the Village on this project. If you should have any questions, please do not hesitate to contact me directly at (815) 394-4700.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Seth Gronewold', with a stylized flourish at the end.

Seth Gronewold, PE
Principal

SWG:adn

Enclosure –
Agreement for Professional Services

Client Frank Eubank
 Village of Winnebago
 108 West Main Street
 Winnebago, IL 61108

815.335.2020

Description of Services:

Village of Winnebago - Engineering Services for Cunningham Road Water Main Replacement in Winnebago, IL

Fehr Graham will provide professional services as related to the above-referenced project in the Village of Winnebago, as detailed in the proposal letter, dated on June 27, 2024.

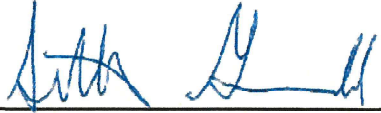
COST:

The fixed fee for performing the above services is \$47,100.00

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:

I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

CLIENT:	CONSULTANT:
Signature <u>Franklin J. Eubank Jr</u>	By <u></u>
Name <u>Franklin J. Eubank, Jr.</u>	Name <u>Seth W. Gronewold</u>
Title <u>Village President</u>	Title <u>Principal</u>
Date Accepted <u>July 16, 2024</u>	Date Proposed <u>June 27, 2024</u>
	24-1255

1. The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.
2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.
3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.
4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this agreement and to the partners, successor, executors, and assigns of such other party in respect to this agreement.
5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.
6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.
7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.
9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)' work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.
10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.
11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.
12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.
14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.
15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.
16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.
17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions. The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed \$50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. *IEPA Loan Project – The Owner intends to fund the design engineering services of the Engineer with a loan from the Illinois Environmental Protection Agency. In order to meet the rules of the IEPA Loan Program, the following provisions from Section 662.630 Contracts for Personal and Professional Services; Illinois Environmental Protection Agency, shall be followed:*

All Subagreements for personal and professional services for design or construction expected to exceed \$25,000 in the aggregate shall include the following subagreement provisions:

- a) *Subagreements for personal and professional construction services shall include:*

- 1) *Evidence, such as, but not limited to, a copy of the advertisement or advertisements and the record of negotiation in accordance with 40 CFR Part 33 that affirmative steps have been taken to assure that disadvantaged business enterprises are used when possible as sources of supplies, equipment, construction, and services consistent with the provisions of the Agency's Operating Agreement with USEPA.*

The ENGINEER agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the Public Water Supply Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with IEPA, the ENGINEER acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.

- 2) *An audit and access to records clause that provides as follows:*

- A) *Subsections (a)(2)(B) through (E) shall be included in all contracts and all subcontracts directly related to project services that are in excess of \$25,000.*
- B) *Books, records, documents and other evidence directly pertinent to performance of PWSLP loan work under this agreement shall be maintained consistent with generally accepted accounting standards in accordance with the American Institute of Certified Public Accountants Professional Standards. The Agency or any of its authorized representatives shall have access to the books, records, documents and other evidence for the purposes of inspection, audit and copying. Facilities shall be provided for access and inspection.*
- C) *Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.*
- D) *All information and reports resulting from access to records pursuant to subsection (a)(2)(B) shall be disclosed to the Agency. The auditing agency shall afford the engineer an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report shall include the written comments, if any, of the audited parties.*
- E) *Records under subsection (a)(2)(B) shall be maintained and made available during performance of project services under this agreement and for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to Section 369.650 (Disputes) of this Subpart, litigation, the settlement of claims arising out of project performance, costs or items to which an audit exception has been taken shall be maintained and made available for three years after the resolution of the appeal litigation, claim or exception.*

- 3) *A covenant against contingent fees clause as follows:*

"The professional services contractor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee."

- 4) A "Certification Regarding Debarment, Suspension, and Other Responsibility Matters" (EPA Form 5700-49) submitted with federal Executive Order 12549 (Appendix A, Exhibit A).

The Consultant certifies that the person or persons performing the services for the loan project have not been debarred or suspended in accordance with federal EO12549.

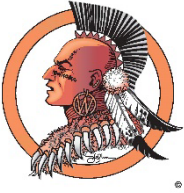
- 5) *A description of the scope and extent of the project work (See City's Work Order).*
- 6) *The schedule for performance and completion of the contract work including, where appropriate, dates for completion of significant project tasks (See City's Work Order).*
- 7) *A method of compensation (see City's Work Order).*
- 8) *The ENGINEER shall not discriminate on the basis of race, color, or national origin or sex in the performance of this contract. The ENGINEER shall carry out the applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the ENGINEER to carry out these requirements is a material breach of this contract which may result in termination of this contract or other legally available remedies.*
- b) *Subagreements for personal and professional design services shall include the subagreement provisions contained in subsections (a)(2) through (a)(4). In addition, the subagreements shall be accompanied by a statement regarding the use of disadvantaged business enterprises during the design service phase.*
- c) *If, at the time of contract execution, any of the elements required in this Section 662.630 cannot be defined adequately for later tasks, those tasks shall not be included in the contract at that time.*
- d) *Construction Engineering work will be completed by _____.*

19. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

20. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.
21. Assignment - Neither party to this Agreement shall, without the prior written consent of the other party, which shall not be unreasonably withheld, assign the benefit or in any way transfer its obligations under this Agreement or any part hereof; provided, however, either Party may freely assign this Agreement to a parent, subsidiary or affiliate without the other party's consent. This Agreement shall inure to the benefit of and be binding upon the parties hereto, and except as otherwise provided herein, upon their executors, administrators, successors, and assigns.
22. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.
23. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.
24. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Stephenson County, Illinois.



Agenda Item Executive Summary

Item Name

2025 Ford Explorer Emergency Equipment and Upfitting

Committee or Board

Board

BUDGET IMPACT			
Amount:	Not to exceed \$7,500.00	Budgeted:	Yes
List what fund:	01-43-831		

EXECUTIVE SUMMARY	
The approved 2025 Police Department budget includes the purchase of a 2025 Ford Explorer Police Interceptor Vehicle. The 2025 budget also allowed for the purchase and installation of emergency lights and siren to be installed on this vehicle to allow the vehicle to be utilized for its intended purpose, for emergency responses. Emergency lighting and siren installation allows this vehicle to respond to emergency calls for service and identifying this vehicle as an emergency response vehicle when responding to emergency calls for service. A quote obtained from Buss Boyz Customs for purchase of emergency lighting and sirens to be installed (upfitted) into this vehicle is included. NOTE: Some equipment for this vehicle is being purchased from a 3rd party vendor but is not included in this quote. The equipment being purchased from the 3rd party vendor was also included in the 2025 budget, but was purchased at discounted pricing and does not require board approval due to the expenditure amount not exceeding the Chief of Police’s spending limit.	

ATTACHMENTS (PLEASE LIST)
Buss Boyz Customs Quote #2406

ACTION REQUESTED
For Discussion Only
Resolution
Ordinance
Motion:

MOTION:

Staff:

Chief White

Date:

July 7, 2025

VILLAGE OF WINNEBAGO

RESOLUTION NO. 2025 - _____ R

**A RESOLUTION AUTHORIZING THE PURCHASE OF
EMERGENCY EQUIPMENT AND UPFITTING SERVICES
FOR A 2025 FORD EXPLORER “POLICE INTERCEPTOR”
VEHICLE FOR THE VILLAGE OF WINNEBAGO POLICE
DEPARTMENT**

ADOPTED BY THE BOARD OF TRUSTEES

VILLAGE OF WINNEBAGO

THIS _____ DAY OF _____, 2025

Published in pamphlet form by authority of the Village Board of Trustees of the
Village of Winnebago, Illinois, this _____ day of _____, 2025

STATE OF ILLINOIS)
)
 COUNTY OF WINNEBAGO) SS

PAMPHLET PUBLICATION CERTIFICATION FORM

I, Sally Jo Huggins, certify that I am the duly elected and acting Village Clerk of the Village of Winnebago, Winnebago County, Illinois.

I further certify that on _____, 2025 the Corporate Authorities of the above municipality passed and approved Resolution No. 2025-_____ R, entitled, “**A RESOLUTION AUTHORIZING THE PURCHASE OF EMERGENCY EQUIPMENT AND UPFITTING OF A 2025 FORD EXPLORER “POLICE INTERCEPTOR” VEHICLE FOR THE VILLAGE OF WINNEBAGO POLICE DEPARMENT**”, which provided by its terms that it should be published in pamphlet form.

The pamphlet form of resolution No. 2025-_____ R, including the resolution and a cover thereof, was prepared and a copy of the resolution was posted in the Village office located at 108 West Main Street, Winnebago, Illinois, commencing on _____, 2025, and continuing for a least (10) days thereafter. Copies of the resolution were also available for public inspection upon request in the office of the Village Clerk located at the above Village office address.

DATED at Winnebago, Illinois, this _____ day of _____, 2025.

(SEAL)

 Sally Jo Huggins, Village Clerk

RESOLUTION NO. 2025- ____ R**A RESOLUTION TO APPROVE THE PURCHASE OF EMERGENCY EQUIPMENT AND THE UPFITTING OF THE 2025 FORD EXPLORER POLICE INTERCEPTOR UTILITY VEHICLE**

WHEREAS, the Village of Winnebago operates a police department to ensure the safety and security of the community; and

WHEREAS, the police department requires reliable emergency response vehicles to support its daily operations; and

WHEREAS, these emergency response vehicles need to be equipped with flashing lights and sirens to respond emergently to calls for service that involve life and death situations which require an immediate response; and

WHEREAS, a 2025 Ford Explorer Police Interceptor was purchased to replace an aging emergency response vehicle. This new vehicle is currently not equipped to allow for emergency responses to calls for service; and

WHEREAS, by authorizing the purchase of emergency equipment and upfitting of the 2025 Ford Police Explorer Interceptor, this would allow the vehicle to be utilized for emergency responses to calls for service; and

WHEREAS, the Chief of Police recommends that the Village President and Board of Trustees approve the quoted cost from Buss Boyz Customs, Quote 2406 (Exhibit "A") for emergency equipment purchase and upfitting of said vehicle, at a cost not to exceed \$7,500.00 from funds allocated from the Police General fund – line item 01-43-831.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Winnebago, in the County of Winnebago, Illinois, as follows:

SECTION I

The recitals set forth above are incorporated herein and made a part of this Resolution.

SECTION II

The Chief of Police is hereby authorized to purchase emergency equipment and upfitting services from Buss Boyz Customs as quoted, not to exceed \$7,500.00 from the Police General Fund – Line Item 01-43-831.

SECTION III

This Resolution shall be effective immediately upon its passage and approval as provided by law.

APPROVED BY: _____

Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago, Illinois

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

**PUBLISHED IN
PAMPHLET FORM:** _____



BUSS BOYZ CUSTOMS, INC.

525 E Main St.
P.O. Box 750
Lena, IL. 61048

Phone # 815-369-2803
Fax # 815-369-5505

info@bussboyzcustoms.com
www.bussboyzcustoms.com

Section 20. Item #a.

ESTIMATE

DATE	ESTIMATE NO.
5/6/2025	2406

NAME / ADDRESS
Winnebago Police Dept Nicholas Haff

		P.O. NO.	TERMS	PROJECT
ITEM	DESCRIPTION	QTY/ SQ. FT.	COST	TOTAL
	2025 Ford Interceptor SUV (Admin Squad) Department Provided Equipment: Whelen Windshield Bar, Whelen Rear Window Bar, Whelen Micron Grille lights, Whelen IONT rear plate lights, Whelen 3" round dome light for rear gate, Preemption for grille, and Two-way radio.			
WH-Core	Whelen CenCom Core Switch/Siren	1	1,197.25	1,197.25
WH-Coreinterface	CenCom Core Vehicle Interface Cable	1	0.00	0.00
WH-CoreModul...	(CEM16) Whelen WeCanX Expansion Module	1	219.75	219.75
Wh-Sirenspeaker	Whelen 100 nylon composite speaker	2	216.00	432.00
WH-sirenbrkt	Whelen Siren Mounting Bracket	1	0.00	0.00
WH-Vertex	Whelen Hide-A-Way Super LED (headlights)	2	85.50	171.00
WH-U series	Whelen Under Mirror DUO Lights (side mirrors)	2	199.75	399.50
WH-U series mo...	Whelen U Series Mount Kit (side mirrors)	1	26.50	26.50
WH-IONT	Whelen IONT DUO LED (rear doors)	2	135.00	270.00
WH-IONT	Whelen IONT DUO LED (rear side windows)	2	135.00	270.00
WH-IONTbrkt	Whelen ION T "L" Bracket (rear side windows)	2	15.00	30.00
WH-IONT	Whelen IONT DUO LED (bottom of gate when open)	2	135.00	270.00
WH-Vertex	Whelen Hide-A-Way Super LED (taillights)	2	85.50	171.00
WH-Domered3	Whelen 3" red dome light (second row seats)	1	67.75	67.75
Havis-console	Havis Console	1	543.50	543.50
Havis-armrest	Havis armrest	1	93.25	93.25
Havis-12Voutlets	Havis plate with Three 12V outlets and USB	1	154.75	154.75
Havis-pocket	Havis Console Pocket 3" x 2.5"deep	1	44.75	44.75
MagMic	Magnetic Mic	1	39.00	39.00
MAX-cab	Maxrad 3/4" roof mount cable w/o connector	2	24.75	49.50
Con-mini-uhf	Mini UHF connector	2	8.50	17.00
MAX-antlowpro1...	VHF Low Pro Antenna	1	129.00	129.00
Max-antlowpro800	Maxrad low profile 800/1900	1	45.00	45.00
Estimate good for 45 days from above date. Please sign and date below if accepted.			TOTAL	

SIGNATURE/ DATE

**BUSS BOYZ CUSTOMS, INC.**

525 E Main St.
P.O. Box 750
Lena, IL. 61048

Phone # 815-369-2803
Fax # 815-369-5505

info@bussboyzcustoms.com
www.bussboyzcustoms.com

Section 20. Item #a.

ESTIMATE

DATE	ESTIMATE NO.
5/6/2025	2406

NAME / ADDRESS
Winnebago Police Dept Nicholas Haff

		P.O. NO.	TERMS	PROJECT
ITEM	DESCRIPTION	QTY/ SQ. FT.	COST	TOTAL
install-parts	installation supplies(wire, connectors,fuse holders, fuses, loom, tape, etc..)	1	325.00	325.00
Labor-squad	Labor squad/emergency vehicle	29	80.00	2,320.00
	Optional: Weathertech HP floor liners(front) \$132.00 Weathertech no-drill mud flaps(front & rear) \$152.00 Park Kill mode would shut off white flashing lights, preemption, and siren tones. Dome light at rear gate would be automatically controlled by hatch opening and closing. Second row seat dome light would be controlled by either rear door automatically. System can be programmed to have slower flash patterns on Slide 1, then get faster with Slide 2 and Slide 3. Ghost mode can also be set to have entire squad have a steady burn feature.			
Estimate good for 45 days from above date. Please sign and date below if accepted.			TOTAL	\$7,285.50

SIGNATURE/ DATE

Nicholas Haff

05/20/2025



Agenda Item Executive Summary

Item Name	AN ORDINANCE IMPLEMENTING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION TAX FOR THE VILLAGE OF WINNEBAGO	Committee or Board	Board
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BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

Beginning January 1, 2026, the State of Illinois will repeal its 1% grocery sales tax, resulting in a projected annual revenue shortfall of \$120,000-\$150,000 for the Village of Winnebago. These funds currently support core municipal services including police, public works, and general administration.

To address this impact, the Village Board has evaluated options over several months. After initial discussions at the February 19, 2025 Committee of the Whole meeting and continued analysis by Village staff and Committee of the Whole Discussions, the Board has determined that reinstating the tax locally is necessary to maintain existing service levels.

The attached ordinance authorizes a 1% Municipal Grocery Retailers' Occupation Tax pursuant to Illinois Municipal Code Section 8-11-24. The tax will be administered and collected by the Illinois Department of Revenue and will take effect no earlier than January 1, 2026.

In conjunction with the tax implementation, the Village will also conduct a community survey to assess resident priorities and determine whether current service levels align with community expectations.

ATTACHMENTS (PLEASE LIST)

Staff Memo, Grocery Tax Ordinance

ACTION REQUESTED

- ☒ For Discussion Only
- ☐ Resolution
- ☒ Ordinance
- ☐ Motion:

MOTION: I MOVE TO APPROVE ORDINANCE 2025-__, AN ORDINANCE IMPLEMENTING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION TAX FOR THE VILLAGE OF WINNEBAGO

Staff: Joseph Dienberg, Village Administrator Date: 7/16/2025



VILLAGE OF WINNEBAGO

MEMORANDUM

Prepared By: Joey Dienberg, Village Administrator

To: President Eubank and the Village Board of Trustees

Date: May 7, 2025

Subject: Grocery Tax

Background

The Village of Winnebago began formal discussions on the repeal of the state-imposed 1% grocery sales tax at the February 19, 2025 Committee of the Whole meeting. This followed Governor Pritzker's 2024 proposal to permanently eliminate the tax, which had historically provided a dedicated revenue stream to municipalities without burdening property owners. Although the state previously reimbursed municipalities during a temporary suspension in 2022, the permanent repeal—codified in Public Act 103-0781 and effective January 1, 2026—does not include any replacement funding. Instead, it grants municipalities the authority to reimpose a local 1% grocery tax by ordinance, without a referendum. Failure to act by the October 1, 2025 filing deadline would result in a complete loss of this revenue. A follow-up memo dated March 5, 2025, outlined the structure of the Village's funds and identified the grocery tax as a major contributor to the General Fund, which supports essential services such as police, public works, and administration. Without reinstatement, the Village is projected to lose between \$120,000 and \$150,000 annually, amounting to nearly 6% of the General Fund budget.

In light of the significant financial impact, the Village continues to explore all possible alternatives to address the projected revenue loss. While statutory limitations prevent the Village from pursuing an additional non-home rule sales tax, other revenue options are still being evaluated. At this time, reinstating the grocery tax remains the most viable option to avoid service reductions, though the Board has expressed hesitation about imposing any new local tax. To help reduce the burden of acting alone, the Village has engaged in discussions with partner municipalities through NorthCOG. Several communities have signaled their intent to adopt a grocery tax ordinance around June 2025 and issue a coordinated press release, aiming to minimize public scrutiny and demonstrate a unified, regional approach. Recognizing the weight of this decision, the Village Board chose to pause further discussion until new trustees were seated, ensuring the full Board could evaluate the options with complete information. In the meantime, staff are finalizing projected service reductions and preparing additional financial data to support the Board's decision-making.

These items will be presented at an upcoming meeting in advance of the NorthCOG timeline, allowing the Board to determine whether to pursue reinstatement, implement service cuts, or explore public engagement before taking action.

While the options below are not the Village's only options, they illustrate a range of viable paths forward in response to the potential sunset of the locally imposed grocery tax. Based on statutory timelines, financial impacts, and long-term planning needs, Village staff recommends Option 1: authorizing the 1% grocery tax by ordinance prior to the October 1, 2025 deadline, while committing to public engagement through a structured survey or future referendum.

The remaining options—outlined below—represent alternative approaches should the Board desire additional community input prior to taking action. Each has tradeoffs, and staff has provided recommendations for how each could be implemented if selected. However, it is important to reiterate that only Option 1 ensures uninterrupted revenue collection and a proactive approach to maintaining service levels.

Option 1: Approve Locally Imposed Grocery Tax – Public Input from Survey or Referendum to Follow (Recommended by Staff)

Under this option, the Village would adopt the 1% grocery tax locally by ordinance prior to the October 1, 2025 filing deadline, preserving an estimated \$120,000–\$150,000 annually in General Fund revenue. This revenue directly supports essential operations such as police protection, public works, and administration.

This is the staff-recommended approach because it accomplishes two important goals. First, it secures ongoing funding without interruption—protecting the Village from sudden budget shortfalls or reactive service reductions. Second, it still honors the Board's interest in broader community involvement by committing to post-adoption engagement, either through a professionally conducted survey or a future referendum.

A referendum may appear to be a straightforward option, but it simplifies a complex fiscal issue into a binary choice—without the ability to explain tradeoffs or weigh service priorities. Residents may value certain services more than others, but a ballot question does not offer that context. Moreover, many residents may currently feel satisfied with Village services, and that absence of complaints could mask the risks of letting this funding lapse. If core services must be scaled back to fill the gap, the impacts may only become visible when they are harder—and more costly—to reverse.

For these reasons, staff does not recommend a referendum as the preferred tool for public input.

A statistically valid community survey offers a more constructive and informative path. Surveys allow residents to weigh in on which services matter most, assess their willingness to support modest revenue sources, and better understand the consequences of various options. They also offer the flexibility to present different scenarios, helping both residents and the Board engage in a clearer and more balanced discussion about the Village's fiscal future. By adopting the tax before the deadline and committing to a structured engagement process afterward, Option 1 avoids immediate disruptions, preserves service levels, and fosters a more thoughtful conversation about long-term policy choices. This combination of stability and transparency is why staff recommends this approach.

Option 2: Village Hosts Public Hearings

The Village Board may choose to host public hearings as a practical and timely means of engaging the community on whether to adopt a 1% grocery tax. With the statutory filing deadline of October 1, 2025, this approach allows for direct resident input while still meeting the timeline required to preserve uninterrupted revenue collection beginning January 1, 2026.

While public hearings are not as statistically robust as a referendum or scientifically valid survey, they offer a valuable opportunity for residents to ask questions, hear from staff, and understand the broader fiscal context. Importantly, this is not a simple “yes or no” question about taxation—it is a broader policy decision involving tradeoffs between a modest increase in consumer costs and the ability to maintain core services such as police protection, street maintenance, and administrative support.

However, it is important to recognize a potential drawback of the public hearing format. Such forums may not draw a representative cross-section of the community and often attract those who are most opposed to the proposed action. While critical voices are important to hear, this may result in a skewed perception of overall community sentiment if the broader, more satisfied public remains silent.

If the Board proceeds with public hearings, staff strongly recommends a clear and transparent presentation of what is at stake. This includes outlining the estimated \$120,000–\$150,000 annual General Fund revenue loss if the tax is not reinstated, and identifying what specific service reductions would be necessary to balance the budget. Staff would also request the opportunity to present a formal list of potential service cuts, enabling a realistic and informed discussion between the Board and residents.

Should the Board choose to proceed following the hearings, the Village can adopt the 1% grocery tax by ordinance ahead of the October 1 deadline. This action ensures continuity of funding for essential operations and reflects a balanced approach that values both community input and fiscal responsibility.

Option 3: Approve Locally Imposed Grocery Tax

Under this option, the Village Board would adopt the 1% grocery tax by ordinance prior to the October 1, 2025 deadline without conducting public hearings or seeking additional community input. This approach ensures uninterrupted revenue collection beginning January 1, 2026 and allows the Village to preserve approximately \$120,000–\$150,000 in annual General Fund revenue that directly supports essential services, including police, public works, and administration.

The primary advantage of this approach is its efficiency. It avoids the delays and administrative efforts involved in holding public hearings or conducting surveys and allows the Board to act quickly to protect the Village’s financial stability. It also reflects the role of elected trustees as decision-makers entrusted by voters to act in the best interest of the community. The public has placed its confidence in the Board to make informed, responsible choices on complex matters such as this.

However, the key drawback is the absence of formal public feedback. Residents may feel excluded from the process or perceive the decision as lacking transparency, particularly given the sensitivity around any new tax. Without a public-facing engagement effort, the Village also misses an opportunity to educate the community on the implications of losing this revenue source—and the potential for service reductions that could follow.

Nonetheless, this approach remains an option and operationally reasonable for a Board that feels confident in its fiscal responsibility and its understanding of the community's long-term needs.

Option 4: Select a New Revenue Source

If the Village Board does not wish to continue the 1% grocery tax but still seeks to maintain a dedicated revenue stream to support core services, this option represents the path forward. Rather than letting the tax lapse without a plan, the Village would actively select a new, sustainable revenue source to take its place.

It's important to note that the Village of Winnebago is a non-home rule municipality. In Illinois, communities with a population of 25,000 or more are automatically granted home rule authority, which allows them broad local control over taxation, regulation, and debt. Municipalities with fewer than 25,000 residents—like Winnebago—can only become home rule by a voter-approved referendum. Because Winnebago has not adopted home rule status, it has limited authority to raise or implement certain types of taxes and fees. Most of the revenue options available to us must be explicitly authorized by state statute and often come with restrictions or caps that limit flexibility. This constraint is central to understanding why few alternatives exist that can fully and reliably replace the grocery tax.

1. **Retain the Local Grocery Tax** The current 1% grocery tax is the most direct, efficient, and reliable source. It is already authorized under state law, requires no referendum, and is collected through the Illinois Department of Revenue with minimal administrative overhead. Importantly, this tax captures revenue from both residents and non-residents—particularly shoppers at Winnebago Corners along US 20. For a typical family spending \$1,000 per month on qualifying groceries, the tax amounts to \$10 monthly, or \$100 annually. While the tax is regressive in nature as it is uniform and may affect lower-income households proportionally more, it spreads the burden broadly and maintains current service levels.
2. **Implement a Vehicle Sticker Program:** A vehicle use tax, imposed via a mandatory annual sticker, would shift the burden entirely to Village residents. To generate approximately \$120,000 annually—the same amount raised by the grocery tax—stickers would need to be priced at \$100 per vehicle, based on an estimated 1,200 vehicles in town. This option ensures local control but comes with administrative and enforcement challenges and may be unpopular with residents. A lower sticker price, such as \$50, would only produce half the needed revenue. While this alternative is not as regressive as a flat consumption tax, it would disproportionately impact larger families or households with multiple vehicles, who would pay more regardless of income or driving habits. It also fails to capture any contribution from non-residents, even though they utilize Village streets and services.

3. **Property Tax Referendum** A property tax increase could provide a long-term, stable solution—but only if approved by voters in a referendum. While property taxes are a familiar mechanism, they place the full financial burden on local property owners, and the timeline for holding a referendum may not align with the October 1, 2025 deadline for replacing the grocery tax. There is also no guarantee that a referendum would succeed.
4. **Natural Gas Utility Tax (Nicor)** A tax on natural gas usage, collected through Nicor, is another available tool. However, it would only apply to residents and businesses inside the Village and would vary by season and usage patterns. High-usage households—especially in winter—would be impacted the most. This tax does not share the burden with non-residents and may result in more volatile revenue compared to the grocery tax.

Other Revenue Options (Minimal Impact)

Several other mechanisms have been reviewed but are unlikely to generate meaningful revenue or provide long-term stability:

- a) **Increased Permit or Development Fees:** These could bring in small amounts of additional revenue in active construction years, but they are highly unpredictable and increasing too far could discourage investment in the community. They are not a reliable or sustainable funding solution.
- b) **Excise or Telecommunications Tax Adjustments:** These taxes already exist at modest rates, and further increases would generate little new revenue. Additionally, the base for these taxes is shrinking due to the decline in landline use and changes in telecommunications billing structures.

While each of these alternatives offers some revenue potential, they all share a common drawback: the financial burden is placed squarely on Village residents and businesses. Unlike the grocery tax—which shares the load with non-residents making purchases in the community—these alternatives do not capture outside spending. Many also require new systems, public education, or enforcement mechanisms, adding to the Village’s administrative workload.

Option 5: Grocery Tax Sunsets / Service Reduction

Under this option, the Village would allow the 1% grocery tax to sunset on January 1, 2026, and absorb the resulting \$120,000–\$150,000 annual loss through General Fund service reductions. No replacement tax or alternative revenue source would be pursued.

This approach avoids imposing any new financial burden on residents or businesses and aligns with those opposed to local taxation. It also removes the administrative effort and political risk associated with adopting new taxes or fees. However, the tradeoff is direct and significant: the lost revenue supports essential services such as police protection, street maintenance, snow removal, and administrative operations. Reducing the General Fund means reducing the Village’s capacity to deliver those services.

Village staff have prepared preliminary data outlining potential cuts to close the funding gap. These scenarios are not final—any service reductions would be decided by the Board. Staff’s role is to provide options and present the implications. Should the Board wish to move forward with this path, staff would request time at a future meeting to formally present the proposed reductions and answer questions.

This option provides fiscal clarity but carries risk. Residents may not immediately feel the effects, but as service levels decline, the impact will become more visible—particularly in areas tied to public safety, infrastructure, and responsiveness. The Board will need to weigh whether this course aligns with the community’s service expectations and long-term sustainability.

Next Steps

Staff requests that the Village Board formally identify which of the outlined options it wishes to pursue. A draft ordinance to reimpose the grocery tax is prepared and can be brought forward at the Board’s direction. If the Board supports reinstating the tax, staff can also prepare supporting communication materials and a timeline for either public hearings or survey engagement, depending on the preferred level of community input. Clear direction is needed at this stage to ensure timely planning and action ahead of the October 1, 2025 implementation deadline.

Broader Fiscal Context

In light of the Board’s request to evaluate alternatives, it’s important to consider the broader fiscal landscape facing Illinois municipalities. While the Village of Winnebago continues to explore potential non–state shared revenue sources, much of our financial base remains tied to state-distributed revenues such as the Local Government Distributive Fund (LGDF), Motor Fuel Tax (MFT), and others.

For Calendar Year 2025, the Illinois Municipal League projects the following per capita shared revenues:

- | | |
|--|---|
| • LGDF: \$177.00 | With our population of 2,940, this equates to approximately \$728,140 in projected shared revenue for 2025. These estimates, updated in February 2025, have proven reliable for budgeting purposes. |
| • State Use Tax: \$24.00 | |
| • MFT: \$22.04 | |
| • Transportation Renewal Fund: \$22.98 | |
| • Cannabis Use Tax: \$1.65 | |
| Total: \$247.66 per capita | |

However, it is important to note that a portion of this revenue is restricted in use. MFT, TRF, and cannabis funds cannot be applied broadly to General Fund operations, limiting flexibility. Approximately 25% of the General Fund relies on unrestricted shared state revenues.

Potential for a Locally Imposed Non–Home Rule MFT

One other revenue concept that has circulated in recent years is the idea of allowing non–home rule municipalities to impose a local Motor Fuel Tax (MFT). While no legislation has been introduced during this session, similar proposals have been introduced in previous General Assembly sessions to extend this authority beyond home rule communities. Should such authority be granted in the future, it could provide an opportunity for municipalities like ours to generate additional revenue specifically for transportation-related needs.

The Board has expressed concern that, if enacted, this authority might eventually lead to a reduction in state-shared revenues—similar to what occurred with the grocery tax—shifting the financial burden back to local governments. While this concern is understandable given past experiences, there is currently no indication or active discussion in Springfield suggesting that such a shift is being considered in connection with a local MFT.

In addition, the Illinois Municipal League has raised ongoing concerns regarding:

- Continued Diversion of LGDF Funds: The Village receives only 6.47% of state income tax revenues through the Local Government Distributive Fund (LGDF), down from the original 10% allocation prior to 2011. **This reduction has resulted in a loss of approximately \$284,916 in revenue this year alone, based on our population and current per capita share.**
- The continued expansion of property tax exemptions, which reduce the Village’s assessed value and shift the tax burden.
- Diversions from the Personal Property Replacement Tax (PPRT) by the state—\$372 million is projected to be diverted in 2025, up from \$21 million in 2009.
- Potential iGaming expansion, which may negatively impact existing brick-and-mortar video gaming revenues.

While these are important trends to monitor, there are currently no active legislative proposals that would alter our shared revenue streams. These broader pressures are worth considering as part of our long-term fiscal strategy, but they should not be viewed as immediate threats. In truth, municipalities lack a crystal ball, and the Village remains focused on what can be known and addressed today.

ORDINANCE NO. 2025-_____

AN ORDINANCE IMPLEMENTING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION TAX FOR THE VILLAGE OF WINNEBAGO

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and,

WHEREAS, the Village of Winnebago is a non-home rule Illinois municipality pursuant to the Constitution of the State of Illinois of 1970, as amended; and,

WHEREAS, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) provides that, beginning on January 1, 2026, all Illinois municipalities may impose a tax “upon all persons engaged in the business of selling groceries at retail in the municipality” (the “Municipal Grocery Tax”) (65 ILCS 5/8-11-24); and,

WHEREAS, the Municipal Grocery Retailers' Occupation Tax may be imposed “at the rate of 1% of the gross receipts from these sales” (65 ILCS 5/8-11-24); and,

WHEREAS, any Municipal Grocery Retailers' Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue; and,

WHEREAS, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) requires any municipality imposing a Municipal Grocery Retailers' Occupation Tax under Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) to also impose a Service Occupation Tax at the same rate, “upon all persons engaged, in the municipality, in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries” as “an incident to a sale of service” (the “Municipal Grocery Service Occupation Tax”) (65 ILCS 5/8-11-24); and,

WHEREAS, any Municipal Grocery Service Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue; and,

WHEREAS, the President and Board of Trustees of the Village believe that it is appropriate, necessary and in the best interests of the Village and its residents, that the Village levy a Municipal Grocery Retailers' Occupation Tax as permitted by Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24); and,

WHEREAS, the President and Board of Trustees of the Village believe that it is appropriate, necessary and in the best interests of the Village and its residents, that the Village levy a Municipal Grocery Service Occupation Tax as permitted by Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24); and,

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Winnebago as follows:

SECTION I. INCORPORATION OF RECITALS.

The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**SECTION II. MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX
IMPOSED.**

A tax is hereby imposed upon all persons engaged in the business of selling groceries at retail in this municipality at the rate of 1% of the gross receipts from such sales made in the course of such business while this Ordinance is in effect. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

SECTION III. MUNICIPAL GROCERY SERVICE OCCUPATION TAX.

A tax is hereby imposed upon all persons engaged in this municipality in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries as an incident to a sale of service.

The rate of this tax shall be the same rate identified in Section 2, above. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

**SECTION IV. ILLINOIS DEPARTMENT OF REVENUE TO ADMINISTER
BOTH TAXES.**

The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Illinois Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

**SECTION V. CLERK TO FILE ORDINANCE WITH ILLINOIS DEPARTMENT
OF REVENUE.**

As required under Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24), the Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before (choose one: [April 1, 20] or [October 1, 20]).

SECTION VI. EFFECTIVE DATE.

The taxes imposed by this Ordinance shall take effect on the later of: (i) January 1, 2026; (ii) the first day of July next following the adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding April 1st; or, (iii) the first day of January next following the adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding October 1st.

SECTION VII. REPEAL OF CONFLICTING PROVISIONS.

All ordinances, resolutions and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

SECTION VIII. SEVERABILITY.

If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

SECTION IX. HEADINGS/CAPTIONS.

The headings/captions identifying the various sections and subsections of this Ordinance are for reference only and do not define, modify, expand or limit any of the terms or provisions of the Ordinance.

SECTION X. PUBLICATION.

The Clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

AYES: _____
NAYS: _____
ABSTENTIONS: _____
ABSENT: _____

APPROVED

Franklin J. Eubank, Jr., President of the Board of
Trustees of the Village of Winnebago, Illinois

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

PUBLISHED IN
PAMPHLET FORM: _____