



VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Monday, June 10, 2024 at 6:00 PM

108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

1. RECORDING OF THE MEETING

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MEETING GUIDELINES

Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.

6. ESTABLISHMENT OF A QUORUM

7. DISCLOSURE OF ANY CONFLICT OF INTEREST

8. CHANGES TO AGENDA

9. APPROVAL OF CHANGES TO AGENDA

10. PUBLIC COMMENT

A written request to address the Village Board by non-members must be submitted via mail, hand delivery, or telefax such that the request arrives at the Village of Winnebago Office located at 108 West Main Street, Winnebago, Illinois, 61088, by 12:00 Noon the last business day before the day of the meeting scheduled by the Village authorities in which you would like to participate. Max of 3 min per speaker and 18 minutes total, except for Public Hearing where 30 minutes is allowed.

11. CONSENT AGENDA

Items included in the consent agenda will be denoted with an asterisk (). All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and placed on the active agenda to be discussed and approved separately.*

12. APPROVAL OF MINUTES

*[*a. Approval](#) of Minutes of May 13, 2024*

*[*b. Approval](#) of Committee of the Whole Meeting Minutes of May 13, 2024*

13. APPROVAL OF BILLS

*[*a. Approval](#) of Invoices Presented for Payment \$ 267,946.40*

Invoices over \$5,000 - \$245,560.10 (included in the above total)

*[*b.](#) Post-Board Packet bills for approval within 30 days of receipt, per Local Government Prompt Payment Act (50 ILCS 5051)*

*[*i.](#) Approval of Invoice and payment to Illinois Municipal League for \$122.00 -
Purchase of Handbooks/Publications*

14. PRESIDENT

a. Appointment of Andrew T. Smith as Trustee to fill Current Vacancy

b. Appointment of John Kim as Trustee to fill Current Vacancy

15. CLERK'S REPORT

a. Swearing In of Trustees

16. TREASURER'S REPORT

*[*a. June](#) Treasurer's Report*

17. ADMINISTRATIVE REPORTS

[a.](#) Chief of Police Monthly Statistics Report - No report provided

b. Fehr-Graham – Engineering Report

c. Code Enforcement & Building Officer Monthly Report

d. Public Works Monthly Water Usage and Production Reports - Not included in packet

e. Village Administrator Monthly Report

18. QUESTIONS FROM TRUSTEES/STAFF

19. PUBLIC WORKS COMMITTEE/REPORTS/REQUESTS

[a. Easement](#) for Water Main Looping

20. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS

21. POLICE COMMITTEE/REPORTS/REQUESTS

*[*a. Firecracker](#) 5k Road Closure*

*[*b. 4th](#) of July Parade Road Closure*

[c. An](#) Ordinance Providing for the Use and Operation of Pedal Buses Within the Corporate Limits of the Village of Winnebago, Illinois

22. FINANCE COMMITTEE/REPORTS/REQUESTS

[a. Approval](#) of Engagement Letter with Benning Group to Complete 2023 Audit

[b. Ordinance](#) to Update the Compensation of Elected Officials

[c. LOCiS](#) Software Agreement

23. LIQUOR COMMITTEE/REPORTS/REQUESTS

24. ADMINISTRATIVE TEAM/REPORTS/REQUESTS

25. ZONING COMMISSION/REPORTS/REQUESTS

26. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

27. NEW BUSINESS

a. Grocery Tax

28. TABLED/DEFERRED ITEMS

29. ADJOURNMENT

Posted: June 4, 2024, at 4:45 p.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491

/s/ Kellie Symonds, Deputy Clerk

The Board of Trustees of the Village of Winnebago met in person May 13, 2024, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN – LEFEVRE - MCKINNON – O’ROURKE -PITNEY -present

Guests in person: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Sergeant Nick Haff, Public Works Director Chad Insko, Treasurer Dana Novinson, Deputy Clerk Kellie Symonds, , Bill Hoyt, Duane Springer, Daniel Nichols, Danielle Nichols, Ianna Nichols, Ivie Nichols, Diana Dickerman, Keith Dickerman, Hadan Dickerman, Jesse McGee, Daniel Riley, Stephanie King, Bill Emmert, attending remotely Fehr Graham Engineer Luke Ziegler

A quorum was established.

No conflict of interest was noted.

CONSENT AGENDA

A motion was made by MR. LEFEVRE, seconded by MRS. O’ROURKE to approve the consent agenda as presented. The motion carried on a unanimous roll call vote.

- a. Approval of Board Trustees Meeting Minutes from April 8, 2024
- b. Approval of the Committee of the Whole Minutes of April 08, 2024
- c. Approval of Line Items Transfers - NONE NEEDED
- d. Approval of Bills:
 - i. \$228,188.23 (5,000 and over - \$35,480.76 included in total)
 - ii. Approval of IML Risk Management Invoice for \$100.00 - Fireworks Liability (not included in above)
- e. Treasurer's Report - To Be Placed on File for Audit
- f. 2024-12R RESOLUTION CORRECTING DUPLICATE RESOLUTION NUMBERS 2024-07R AND 2024-08R ASSIGNED ON APRIL 08, 2024
- g. Administrative Reports
 - i. President’s Monthly Report
 - ii. Chief of Police Monthly Statistics Report
 - iii. Fehr-Graham – Engineering Report
 - iv. Code Enforcement & Building Officer Monthly Report
 - v. Public Works Monthly Water Usage and Production Reports
 - vi. Village Administrator Monthly Board

PUBLIC COMMENT

Those that requested to speak were unavailable at this time.

There were no questions from Trustees or Staff.

14. PUBLIC WORKS

- a. The Committee recommended adopting Resolution 2024-13R A RESOLUTION TO APPROVE THE PURCHASE OF A 2024 POLARIS RANGER XP1000 NS UTV FROM MONROE POWERSPORTS TO BE USED BY THE PUBLIC WORKS AND THE POLICE DEPARTMENT. Motion carried on a roll call vote.

- b. The Committee recommended accepting the low bid by Rock Road Companies for the 2024 Roadway Resurfacing Project. The bid is for \$317,323.20. In discussion there was a question of quality work by this company in the past. Mr. Insko stated he felt they have worked through their issues. Motion carried on a unanimous roll call vote.
- c. Attorney Gaziano noted that easement issues are being worked through for the water main looping project.

15. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/PLANNING & ZONING/4TH OF JULY

16. POLICE COMMITTEE

- a. A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to adopt Ordinance 2024-04 AN ORDINANCE DECREASING SPEED LIMIT ON MCNAIR ROAD BETWEEN WESTFIELD AND FALCONER ROADS WITHIN CORPORATE LIMITS OF VILLAGE OF WINNEBAGO, ILLINOIS. Based on public input a motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to layover Ordinance 2024-04 indefinitely. Motion carried on a voice vote.

17. FINANCE COMMITTEE

MRS. O'ROURKE thanked Treasurer Dana Novinson for all the work she is doing to work through discrepancies to prepare for the audit.

18. ADMINISTRATION TEAM/CLERK

- a. A motion was made by MR. LEFEVRE, seconded by MR. PITNEY to adopt Ordinance 2024-05 option 3 as presented. ORDINANCE AMENDING PERSONNEL POLICY REGARDING EMPLOYEE COMPENSATION. Motion carried on a unanimous roll call vote.
- b. The Clerk swore in Police Officer Daniel L. Nichols. His mother-in-law pinned his badge on.
- c. The Clerk then swore in Treasurer Dana Novinson.
- d. Employee job duties recognition will be discussed in Closed Session.

19. LIQUOR COMMISSION

20. ZONING BOARD

21. PRESIDENT

- a. The President read the following:

PROCLAMATION RECOGNIZING OFFICER ROBERT MCNEELY JR FOR LIFESAVING AWARD

WHEREAS Officer Robert McNeely Jr., a dedicated member of the Village of Winnebago Police Department, has demonstrated exceptional quick thinking and action in a critical moment, thereby earning the Lifesaving Award from the American Heart Association;

WHEREAS, on the 10th of March 2024, Officer McNeely responded promptly to a distress call at U.S. Route 20 and Falconer Road, in cooperation with the Illinois State Police, to aid an unresponsive individual suspected of having consumed an unknown substance;

WHEREAS, confronted with a life-threatening situation, Officer McNeely administered NARCAN and performed chest compressions on the victim, persisting in his efforts until the arrival of emergency medical services;

WHEREAS, through his quick intervention, Officer McNeely contributed significantly to the successful resuscitation of the victim, who regained consciousness and responsiveness prior to transport to further medical care;

WHEREAS, the actions of Officer McNeely exemplify the highest standards of professionalism, compassion, and selflessness in the face of adversity, embodying the principles of public service and community protection;

NOW, THEREFORE, I Franklin J. Eubank Jr, President of the Board of Trustees of the Village of Winnebago, Illinois, do hereby proclaim our profound gratitude and admiration for Officer Robert McNeely Jr., We commend Officer McNeely for his outstanding dedication to preserving life and ensuring the safety and well-being of our residents; We encourage all citizens to follow Officer McNeely's commendable example by learning lifesaving skills such as CPR and remaining vigilant in times of crisis.

- b. No one has shown interest yet in the open Trustee position.
- c. The President appointed the following Committee chairs.
Finance – MRS. O'ROURKE
Police – MR. LEFEVRE
Public Works – MR. MCKINNON
- d. A motion was made by MR. LEFEVRE, seconded by MRS. O'ROURKE to adopt Resolution 2024-14R RESOLUTION AFFIRMING THE VILLAGE PRESIDENT TO SIGN THE BANKING SERVICES AGREEMENT WITH FIRST NATIONAL BANK AND TRUST COMPANY FOR ONE YEAR MAY 1, 2024 THROUGH APRIL 30, 2025. Motion carried on a unanimous roll call vote.

23. NEW BUSINESS

- a. and b. The Trustees suggested changing the process of First and Second readings of Ordinances and change Public Comment signup to be extended to the meeting.
- c. A letter was received from Senator Andrew Chesney regarding the repeal of the one percent tax on groceries.

Attorney Gaziano noted if a license is suspended for no insurance the Department of Motor Vehicles (DMV) must receive notification from the insurance agent when insurance has been purchased.

A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to recess the meeting at 7:05 p.m. to go into the Committee of the Whole. Motion carried on a unanimous roll call vote.

The Board returned to Regular Session at 8:08 p.m.

A motion was made by MR. LEFEVRE, seconded by MR. PITNEY to go into Closed Session at 8:09 p.m. to discuss Employee Job Duties and Recognition. Motion carried on a unanimous roll call vote.

The Board returned to Regular Session at 8:27 p.m.

A motion was made by MR. LEFEVRE, seconded by MR. PITNEY to adjourn at 8:28 p.m. Motion carried a voice vote.

UNAPPROVED

Sally J. Huggins, Village Clerk

The Committee of the Whole of the Village of Winnebago met on May 13, 2024, at 7:05 p.m. while taking a break from the Board Meeting with President Eubank presiding.

ROLL CALL

ACKERMAN – LEFEVRE - MCKINNON – O’ROURKE – PITNEY -present

Guests: Attorney Gaziano, Village Administrator Joseph Dienberg, Deputy Clerk Kellie Symonds, Public Works Director Chad Insko, Chief Jeff White, Sergeant Nick Haff, Jesse McKee, Bill Hoyt, Duane Springer, Robb Firch, Michelle McDonald, Stephanie King, Treasurer Dana Novinson.

A quorum was established.

No one stated a conflict of interest.

Public Comment: Michelle McDonald, owner of The Post, stated she is in favor of the Pedal Bus proposed by Robb Firch. She noted that it is a small business bringing something new to the Village.

Robb Firch said others interested in bringing this to the Village are Carrie Woolbright from The Scoop, Aaron Booker, County Board Member and Amber Mangiaracina from Bago Lounge. He noted only canned refreshments (no hard liquors) would be allowed. The trips would be about two hours and would be during daylight hours. Most Board Members were in favor of drafting an ordinance to work through all needed details.

Golf Carts: There was a great deal of discussion about the safety of golf carts. Golf Carts will have the same requirements as the U.T.V’s.

Bill Hoyt suggested putting a notice in the paper that golf carts and U.T.V’s are legal in the Village.

3. Elected Official Compensation: Mr. Dienberg provided suggested increases for the elected officials after the next election. The Trustees concurred with the suggested increases. Mr. Dienberg will draft an Ordinance and present it at the June meeting.

A motion was made by MR. LEFEVRE, seconded by MRS. O’ROURKE to adjourn the Committee of the Whole at 8:07 p.m. to return to Regular Session. Motion carried on a voice vote.

UNAPPROVED

Sally J. Huggins, Village Clerk

SECTION 3:

WARRANT LIST

Invoices Presented
For Board Approval

Total Invoices: **\$267,946.40**

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
016055	AIRGAS USA, LLC D/B/A ENCOMPAS							
I-5507368836	CYLINDER RENTAL	R	6/10/2024	24.38		025895		24.38
000075	AUTUMN SUPPLY							
I-016534	HARD HATS X2	R	6/10/2024	93.09		025896		
I-016591	HARD HAT X2	R	6/10/2024	104.99		025896		198.08
000666	BACKWOODS TREE REMOVAL LLC							
I-202405292445	TREE REMOVAL FOR MEMORIAL PARK	R	6/10/2024	4,675.00		025897		
I-202405292446	REMOVAL OF OLD PARK EQUIP	R	6/10/2024	7,975.00		025897		12,650.00
000108	BADGER METER INC							
I-80158111	ORION CELLULAR LTE SERV UNIT	R	6/10/2024	929.10		025898		929.10
000609	CHERRY VALLEY LANDSCAPE CENTER							
I-119024	TIRE FOR FERRIS MOWER	R	6/10/2024	264.99		025899		264.99
000367	CITY OF ROCKFORD							
I-75003625	WATER ANALYSIS	R	6/10/2024	160.00		025900		160.00
000100	CONSERV FS							
I-108023824	FUEL	R	6/10/2024	605.46		025901		
I-108023992	FUEL	R	6/10/2024	1,478.64		025901		
I-108023993	FUEL	R	6/10/2024	407.60		025901		
I-108023994	FUEL	R	6/10/2024	270.44		025901		2,762.14
000460	CORE & MAIN LP							
I-U638145	ADAPTERS, NO LEAD	R	6/10/2024	51.83		025902		
I-U747811	SWXSW ANCH CPLG 3'	R	6/10/2024	808.00		025902		
I-U773620	BALL CORP, INSERTS, EPOXY	R	6/10/2024	1,607.43		025902		
I-U774185	ADAPTERS, BUSHING, BALL CURB	R	6/10/2024	4,591.81		025902		
I-U774517	HYMAX GRIP END CAP	R	6/10/2024	327.47		025902		
I-U795780	ADAPTERS	R	6/10/2024	154.60		025902		
I-U844671	STEM O-RING, MAIN VLV REP KIT	R	6/10/2024	1,594.62		025902		9,135.76
000024	FEHR-GRAHAM & ASSOCIATES							
I-121037 PRJ:23-1378	CLAYTON CRT WATER LOOPING	R	6/10/2024	9,575.00		025903		
I-121038 PRJ:24-271	24 MFT ROADWAY DESIGN	R	6/10/2024	4,662.11		025903		
I-122636 PRJ: 24-125	24 GENERAL ENGINEERING	R	6/10/2024	1,187.75		025903		
I-122637 PRJ: 24-271	24 MFT DESIGN-ROAD MAINTAINANC	R	6/10/2024	2,331.05		025903		17,755.91
000434	FIVE STAR PLUMBING							
I-40027	ANNUAL RPZ TESTING	R	6/10/2024	130.00		025904		130.00

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000083	FOUR RIVERS SANITATION AUTHORI							
I-100 PYMT: 12/40	FULLER PHASE C: PYMT 12/40	R	6/10/2024	139,392.82		025905		
I-99 PYMT: 6/40	FULLER CREEK PYMT: 6/40	R	6/10/2024	30,495.44		025905		169,888.26
000068	FRINKS SEWER SERVICE INC							
I-112049	TRAILER JETTING STORM DRAIN	R	6/10/2024	308.00		025906		308.00
000546	FURST STAFFING							
I-2000076478	WEEK ENDING 5/5/24: BABLER	R	6/10/2024	592.88		025907		
I-2000076522	WEEK ENDING 5/12/24: BABLER	R	6/10/2024	790.50		025907		
I-2000076575	BABLER: WEEK ENDING 5/19/24	R	6/10/2024	764.15		025907		
I-2000076674	BABLER: WEEK ENDING 5/23/24	R	6/10/2024	592.88		025907		2,740.41
000044	GAZIANO, ATTORNEY MARY							
I-202405302450	INVOICES 4/1/24-4/30/24	R	6/10/2024	10,316.00		025908		10,316.00
000536	GILL'S FREEPORT DISPOSAL							
I-2294635T087	MAY SERVICE INVOICE	R	6/10/2024	18,559.17		025909		18,559.17
000147	HAWKINS, INC.							
I-6766158	CHEMICALS	R	6/10/2024	2,824.05		025910		2,824.05
000009	ILLINOIS MUNICIPAL LEAGUE							
I-202405222433	IML ANNUAL SUBSCRIPTION	R	6/10/2024	30.00		025911		30.00
000525	J & R SUPPLY INC.							
I-2404651-IN	COUPLINGS AND INSERTS	R	6/10/2024	560.00		025912		
I-2404667-IN	SHOVELS, SLINGS, BALL VALVE	R	6/10/2024	798.00		025912		1,358.00
000412	LEXISNEXIS RISK DATA MANAGEMEN							
I-1351314-20240430	APRIL CONTRACT FEE	R	6/10/2024	89.50		025913		89.50
000358	LINCOLN RENTAL & SALES							
I-493706	STIHL RECOIL REPAIR	R	6/10/2024	267.88		025914		267.88
000639	LRS, LLC							
I-PS596567	MEMORIAL PARK RENTAL: MAY	R	6/10/2024	137.50		025915		137.50
000307	MANHEIM, CASPER							
I-24-06	JUNE CODE ENFORCEMENT	R	6/10/2024	960.00		025916		
I-24-06B	JUNE BUILDING INSPECTOR	R	6/10/2024	1,000.00		025916		1,960.00
000023	NITE							
I-65831	PARTS	R	6/10/2024	22.00		025917		22.00

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000298	PACE ANALYTICAL SERVICES, LLC							
I-247203281	FLUORIDE BY PROBE	R	6/10/2024	114.00		025918		114.00
000647	PHYSICIANS IMMEDIATE CARE MACH							
I-4392305	PRE-EMPLOYMENT PHYS: OFFILL	R	6/10/2024	170.00		025919		170.00
000527	PITNEY CONSTRUCTION							
I-202405282441	401 HEEREN DR CURB/GUTTER	R	6/10/2024	1,400.00		025920		
I-202405282442	217 BENTON ST SIDEWALKS	R	6/10/2024	3,645.00		025920		
I-202405282443	213 BENTON ST SIDEWALKS	R	6/10/2024	2,210.00		025920		7,255.00
000051	POSTMASTER							
I-202405222434	POSTAGE FOR WATER BILLS	R	6/10/2024	675.00		025921		675.00
000428	R K DIXON							
I-IN5192558	METERED PRINTING FEB, MAR, APR	R	6/10/2024	198.37		025922		198.37
016045	RAY O'HERRON CO., INC.							
I-2342507	HOLSTER	R	6/10/2024	132.71		025923		132.71
000384	REGION 1 PLANNING COUNCIL (WIN							
I-FY24-0059-2	MEMBERSHIP Q2 WINGIS/COUNCIL	R	6/10/2024	1,431.98		025924		
I-FY24-0059-3	MEMBERSHIP Q3 WINGIS/COUNCIL	R	6/10/2024	1,431.98		025924		
I-FY24-0059-4	MEMBERSHIP Q4 WINGIS/COUNCIL	R	6/10/2024	1,431.98		025924		4,295.94
001523	ROCK RIVER SERVICE CO							
I-301000006-1	AUDIO ACCESSORY-REMOTE SPEAKER	R	6/10/2024	420.00		025925		420.00
000291	ROCK VALLEY CULLIGAN							
I-0661853	COOLER RENTAL MAY	R	6/10/2024	43.45		025926		43.45
000422	ROCKFORD INFORMATION TECHNOLOG							
I-38323	MAY DATTO CLOUD BACKUP	R	6/10/2024	140.00		025927		
I-38325	MAY REMOTE MONITOR/ANTIVIRUS	R	6/10/2024	127.00		025927		
I-38344	RECOVER DATA FROM HDD	R	6/10/2024	190.00		025927		457.00
000142	ROCKFORD LITHO CENTER							
I-18186	WATER BILL ENVELOPES	R	6/10/2024	289.00		025928		289.00
000661	SAFE LIFE DEFENSE							
I-32361732	TACTICAL BELT	R	6/10/2024	138.96		025929		138.96
000418	SECURITY ALARM							
I-142867	MONITORING W/ LEASED RF	R	6/10/2024	120.00		025930		120.00

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE			NO	STATUS	AMOUNT
SHARE	SHARE CORPORATION							
I-269404	MED FINISHING DISC WHEEL	R	6/10/2024	303.08		025931		303.08
000825	SULLIVAN'S FOODS							
I-202405282444	APRIL STATEMENT	R	6/10/2024	97.21		025932		97.21
000484	THE POLICE AND SHERIFFS PRESS							
I-192823	ID CARD: NICHOLS	R	6/10/2024	32.60		025933		32.60
000282	TITLE UNDERWRITERS							
I-WW323232COM	LAST DEED SEARCH	R	6/10/2024	100.00		025934		100.00
000411	UNIFORM DEN EAST INC							
I-91892	BELT, PANTS, EMBLEM- NICHOLS	R	6/10/2024	421.65		025935		421.65
000662	V TWIN CYCLE M.D.							
I-635	CHANGE LAWN MOWER TIRE	R	6/10/2024	30.00		025936		30.00
001004	VILLAGE OF WINNEBAGO							
I-03-4204-01 MAY 24	600 W SOPER ST	R	6/10/2024	39.35		025937		
I-03-5350-00 MAY 24	104 W MAIN ST	R	6/10/2024	15.68		025937		
I-03-5380-00 MAY 24	108 W MAIN ST	R	6/10/2024	19.15		025937		
I-07-1467-00 MAY 24	400 E MCNAIR RD WELL #3	R	6/10/2024	17.12		025937		91.30
000623	WANLESS BROTHERS MOVING & STOR							
I-7428	MAY MONTHLY STORAGE	R	6/10/2024	50.00		025938		50.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	44	267,946.40	0.00	267,946.40
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	44	267,946.40	0.00	267,946.40
BANK: AP TOTALS:	44	267,946.40	0.00	267,946.40
REPORT TOTALS:	44	267,946.40	0.00	267,946.40

SECTION 4:

WARRANT LIST

Invoices Over \$5,000

\$245,560.10

These invoices are included in the
Section 3 Warrant List

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000666	BACKWOODS TREE REMOVAL LLC							
I-202405292445	TREE REMOVAL FOR MEMORIAL PARK	R	6/10/2024	4,675.00		025897		
I-202405292446	REMOVAL OF OLD PARK EQUIP	R	6/10/2024	7,975.00		025897		12,650.00
000460	CORE & MAIN LP							
I-U638145	ADAPTERS, NO LEAD	R	6/10/2024	51.83		025902		
I-U747811	SWXSW ANCH CPLG 3'	R	6/10/2024	808.00		025902		
I-U773620	BALL CORP, INSERTS, EPOXY	R	6/10/2024	1,607.43		025902		
I-U774185	ADAPTERS, BUSHING, BALL CURB	R	6/10/2024	4,591.81		025902		
I-U774517	HYMAX GRIP END CAP	R	6/10/2024	327.47		025902		
I-U795780	ADAPTERS	R	6/10/2024	154.60		025902		
I-U844671	STEM O-RING, MAIN VLV REP KIT	R	6/10/2024	1,594.62		025902		9,135.76
000024	FEHR-GRAHAM & ASSOCIATES							
I-121037 PRJ:23-1378	CLAYTON CRT WATER LOOPING	R	6/10/2024	9,575.00		025903		
I-121038 PRJ:24-271	24 MFT ROADWAY DESIGN	R	6/10/2024	4,662.11		025903		
I-122636 PRJ: 24-125	24 GENERAL ENGINEERING	R	6/10/2024	1,187.75		025903		
I-122637 PRJ: 24-271	24 MFT DESIGN-ROAD MAINTAINANC	R	6/10/2024	2,331.05		025903		17,755.91
000083	FOUR RIVERS SANITATION AUTHORI							
I-100 PYMT: 12/40	FULLER PHASE C: PYMT 12/40	R	6/10/2024	139,392.82		025905		
I-99 PYMT: 6/40	FULLER CREEK PYMT: 6/40	R	6/10/2024	30,495.44		025905		169,888.26
000044	GAZIANO,ATTORNEY MARY							
I-202405302450	INVOICES 4/1/24-4/30/24	R	6/10/2024	10,316.00		025908		10,316.00
000536	GILL'S FREEPORT DISPOSAL							
I-2294635T087	MAY SERVICE INVOICE	R	6/10/2024	18,559.17		025909		18,559.17
000527	PITNEY CONSTRUCTION							
I-202405282441	401 HEEREN DR CURB/GUTTER	R	6/10/2024	1,400.00		025920		
I-202405282442	217 BENTON ST SIDEWALKS	R	6/10/2024	3,645.00		025920		
I-202405282443	213 BENTON ST SIDEWALKS	R	6/10/2024	2,210.00		025920		7,255.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	7	245,560.10	0.00	245,560.10
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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			NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	7	245,560.10	0.00	245,560.10
BANK: AP	TOTALS:		7	245,560.10	0.00	245,560.10
REPORT TOTALS:			7	245,560.10	0.00	245,560.10

Rachel Windgassen

From: Joseph Dienberg
Sent: Monday, June 3, 2024 11:03 AM
To: Rachel Windgassen
Subject: FW: Thank you for your IML Store purchase.

From: store@iml.org <store@iml.org>
Sent: Wednesday, March 27, 2024 8:58 AM
To: Joseph Dienberg <JDienberg@VillageofWinnebago.com>
Subject: Thank you for your IML Store purchase.

Thank you for your IML Store purchase.

Please print a copy of this order confirmation and mail it in with payment.

Once payment is received, the order will be shipped. Please allow 7-10 business days for delivery.

Payment should be mailed to: Illinois Municipal League
PO Box 5180
Springfield, IL 62705

Invoice Items			
Item Name	Count	Unit Price	Total
Financing Municipal Improvements - 2016 Edition	1	\$12.00	\$12.00
Handbook for Newly Elected Officials - 2023 Edition	2	\$20.00	\$40.00
Illinois Municipal Handbook - Volume 19 2021	1	\$40.00	\$40.00
Municipal Licensing and Regulation - 2023 Edition (Volume 1)	1	\$15.00	\$15.00
Sub Total			\$107.00
Sales Tax			Exempt
Shipping & Handling			\$15.00
Grand Total			\$122.00

Payment Information	
Payment Type:	Send Invoice
Reference #:	GWSB9I-KU37RW-USFUUA

Charge to Account 01-41-530

Amount \$ 122.00

Authorized By: [Signature]

Date: 6/3/2024

FINANCE STATEMENT REPORT

June 10, 2024
Board Meeting

Section 1: Cash Balances as of April 30,2024
Monthly Cash Flow Report

Budget Details

Section 2: Revenue & Expenditures Report as of May 31, 2024

Warrant List

Section 3: Invoices Presented for Approval - \$ 267,946.40

- Not included in the report - one additional check to IML for \$122.00

Section 4: Invoices over \$5,000 - \$ 245,560.10

- Included in Above Total

** Invoices are available for inspection and review**

Line-Item Transfers

Section 5: Proposed Line-Item Transfers - 0

Construction in Progress & other Tracking

Section 6: Monthly Payments for Construction Projects

ComEd Utility Tax Tracking

Sullivan's Tax Rebate Tracking

Large Purchase Tracking

Grant Tracking

Village Debt

THIS REPORT IS SUBJECT TO CHANGE UPON COMPLETION OF ALL RECONCILIATIONS

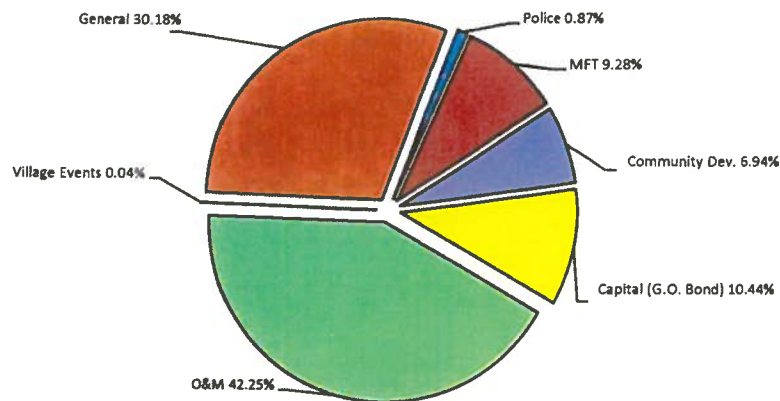
VILLAGE OF WINNEBAGO

CASH FLOW REPORT

April 2024

Fund #	Fund Name	Total Beginning Fund Balance	MTD Cash Revenue	MTD Cash Expenses	Total	April 30	Liabilities/ Bills Due	Ending Balance	Fund Bal.	Board Approved/ Obligated	Available Funds
01	General	1,726,400.45	162,114.68	(93,258.45)	1,795,256.68	1,795,256.68	(36,569.64)	1,758,687.04	77%	(124,047.12)	1,634,640.69
15	MFT	489,060.48	9,607.87	-	498,668.35	498,668.35		498,668.35	111%	(17,097.74)	481,571.72
17	Community Development	366,274.68	40,951.62	(65,414.75)	341,811.55	341,811.55	59,456.24	401,267.79	116%	(16,500.00)	384,768.95
51	Operations & Maint	1,942,753.63	138,469.87	(65,524.85)	2,015,698.65	2,015,698.65	4,114.82	2,019,813.47		-	2,019,813.47
41	RRWRD Escrow	200,000.00			200,000.00	200,000.00		200,000.00	8%	(129,545.00)	70,455.08
90	Village Events (4th of July)	2,340.75	1,500.00		3,840.75	3,840.75		3,840.75	19%		3,840.94
24	Strategic Reserves	349,752.01			349,752.01	349,752.01		349,752.01			
		5,076,582.00	352,644.04	(224,198.05)	5,205,027.99	5,205,027.99	27,001.42	5,232,029.41	3.30	(287,189.86)	4,595,090.84

Cash Balances & Sinking Funds April 2024



General Fund	Ending Balance		Sinking Funds	
	First National Bank	\$ 132,243.79	Admin	\$ 21,450.00
	Illinois National Bank	\$ 1,000.00	Streets Equipment	\$ 75,000.50
	Illinois Funds - General	\$ 1,454,656.75	Street Project Fund	\$ 100,000.00
	General subtotal	\$ 1,587,900.54		\$ 196,450.50
Police	Illinois Funds-Police	\$ 46,778.54	Sinking Funds	
	Illinois National Bank	\$ 736.02	Police Cannabis	\$ 25,000.00
	General subtotal	\$ 47,514.56		
Motor Fuel Tax Fund			Sinking Funds	
	First National Bank	\$ 57,133.95	MFT	\$ 37,339.79
	Illinois Funds	\$ 443,733.19		
	General subtotal	\$ 500,867.14		
Community Development Fund			Sinking Funds	
	First National Bank	\$ 402,132.96	Park Equipment	\$ 2,000.00
Capital Fund/Strategic Reserves				
	Illinois Funds	\$ 351,310.47		
	First National Sweep	\$ 200,000.00		
	General subtotal	\$ 551,310.47		
Operations and Maintenance			Sinking Funds	
	First National Bank	\$ 432,446.11	O&M Equipment	\$ 21,765.08
	Illinois National Bank	\$ 1,000.00		
	Illinois Funds	\$ 1,918,340.58		
	General subtotal	\$ 2,351,786.69		
Village Events (4th of July)				
	First National Bank	\$ 3,354.12		
Cash subtotals		\$ 5,444,866.48		
Sinking Funds (committed)		\$ (282,555.37)		
Grand Total		\$ 5,162,311.11		

CARDMEMBER SERVICES COMMUNITY CARD

Monthly Activity

(New Card)

Acct: **7296

Rewards Balance: \$ -

04/2/2024-5/2/2024

Due Date 5/28/24

Invoice	Date	Account	Description	Total Invoice	RECEIPT & Signature
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Chad Insko

ILLINOIS AWWA	4/16/2024	51-44-563	TRAINING	\$ 225.00	X
PEORIA CIVIC CENTER	4/16/2024	51-44-563	PARKING FOR AWWA CONFERENCE	\$ 8.00	X

Total \$ 233.00

Kellie Symonds

ADOBE	4/2/2024	01-41-561	MONTHLY SUBSCRIPTION	\$ 21.24	X
ADOBE	4/6/2024	01-41-561	MONTHLY SUBSCRIPTION	\$ 50.98	X
SCRIBEHOW.COM	4/8/2024	01-41-593	TRAINING GUIDE SOFTWARE	\$ 297.36	X
		01-43-530	TRAINING GUIDE SOFTWARE	\$ 141.60	X
		51-44-530	TRAINING GUIDE SOFTWARE	\$ 269.04	X
AMAZON	4/10/2024	01-41-659	PRINTER INK CARTRIDGE	\$ 66.69	X
MICROSOFT	4/16/2024	01-41-593	AZURE INFO PROTECT	\$ 18.00	X
MICROSOFT	4/16/2024	01-41-593	EXCHANGE ONLINE	\$ 40.00	X
MICROSOFT	4/16/2024	01-41-593	MICROSOFT 365	\$ 26.92	X
MICROSOFT	4/16/2024	01-41-593	OFFICE 365	\$ 100.05	X
MICROSOFT	4/16/2024	01-41-593	SUBSCRIPTION CHARGE	\$ 324.37	X
NIU OUTREACH	4/20/2024	01-41-564	ILCMA SUMMER CONFERENCE	\$ 250.00	X
ICMA ONLINE	4/24/2024	01-41-563	ICMA LEARNING LAB	\$ 395.00	X
GOTOMEETING	4/29/2024	01-41-530	ARPIL STATEMENT	\$ 123.38	X
AMAZON	4/29/2024	01-41-512	OFFICE CHAIR	\$ 95.53	X
AMAZON	4/29/2024	01-41-512	OFFICE CHAIR	\$ 159.99	X
		01-41-659	HI-POLYMER LEADS	\$ 7.12	
AMAZON	4/29/2024	01-41-512	DUAL MONITOR STAND, EXPANDING FILES	\$ 285.80	X

Total \$ 2,673.07

Jeff White

LA POLICE GEAR	4/12/2024	01-43-470	TACTICAL BOOTS	\$ 99.49	X
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Total \$ 99.49

Combined Total \$ 3,005.56

SECTION 2:

BUDGET DETAILS

Revenue & Expenditures Report

As of May 31, 2024

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 01 -GENERAL FUND					
=====					
REVENUES					
=====					
01-300 CORPORATE TAX W/C	230,920.00	0.00	0.00	0.00	230,920.00
01-303 AUDIT TAX W/C	270.00	0.00	0.00	0.00	270.00
01-304 POLICE TAX W/C	275,430.00	0.00	0.00	0.00	275,430.00
01-305 IMRF W/C TAX	270.00	0.00	0.00	0.00	270.00
01-306 REVENUE RECAPTURE	2,500.00	0.00	0.00	0.00	2,500.00
01-308 TORT JUDGEMENT-LIAB INS W/C	270.00	0.00	0.00	0.00	270.00
01-309 ROAD BRIDGE TRANSFER IN W/C	12,100.00	0.00	0.00	0.00	12,100.00
01-315 COM ED UTILITY TAX	110,000.00	0.00	31,422.05	28.57	78,577.95
01-328 HEAVY LOAD PERMITS	500.00	0.00	220.00	44.00	280.00
01-341 INCOME TAX/LGDF	493,920.00	78,677.60	244,307.67	49.46	249,612.33
01-342 PPRT - REPLACEMENT TAX	50,000.00	8,291.77	22,087.55	44.18	27,912.45
01-343 IGA WHS RESOURCE OFFICER	98,813.00	0.00	47,500.00	48.07	51,313.00
01-344 POLICE GRANTS	30,000.00	0.00	0.00	0.00	30,000.00
01-345 SALES & RELATED TAX /MT	580,000.00	40,708.99	232,893.32	40.15	347,106.68
01-346 CANNABIS	4,822.00	422.60	2,061.77	42.76	2,760.23
01-347 POLICE TRAINING/CONF REIMBURS	0.00	0.00	0.00	0.00	0.00
01-348 POLICE SALARY REIMBRSMNT ILEAS	0.00	0.00	0.00	0.00	0.00
01-349 LOCAL USE TAX	125,244.00	8,201.84	48,242.23	38.52	77,001.77
01-350 POLICE ADMIN. TOWING FINES	10,000.00	1,000.00	3,000.00	30.00	7,000.00
01-351 POLICE FINES	14,000.00	1,432.00	3,353.76	23.96	10,646.24
01-353 DUI FINES/SPEC VEHICLE	1,200.00	737.69	1,693.53	141.13 (	493.53)
01-370 OTHER REVENUE	1,500.00	0.00	0.00	0.00	1,500.00
01-371 GRANTS	0.00	0.00	0.00	0.00	0.00
01-375 ROCK 39 ADMIN	6,756.00	564.04	3,829.67	56.69	2,926.33
01-381 INTEREST	84,000.00	7,989.77	39,233.45	46.71	44,766.55
01-382 VERIZON WATER TOWER RENT	4,950.00	412.50	2,062.50	41.67	2,887.50
01-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	8,250.50	0.00 (	8,250.50)
01-388 MISC INCOME	3,000.00	5.00	30.00	1.00	2,970.00
01-389 EXCISE TAX	29,000.00	2,219.32	12,146.68	41.89	16,853.32
01-399 TRANSFER IN	128,000.00	0.00	0.00	0.00	128,000.00
TOTAL REVENUES					
	2,297,465.00	150,663.12	702,334.68	30.57	1,595,130.32
=====					

EXPENDITURES

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GENERAL ADMINISTRATIVE

01-41-421 OFFICE SALARIES	24,353.00	3,641.90	18,008.78	73.95	6,344.22
01-41-426 DEPUTY CLERK	48,401.00	3,634.48	19,901.00	41.12	28,500.00
01-41-427 TREASURER	53,760.00	4,000.00	15,099.16	28.09	38,660.84

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-41-429 VILLAGE ADMINISTRATOR	36,632.00	2,312.32	7,515.03	20.51	29,116.97
01-41-431 ELECTED OFFICIALS	27,000.00	2,233.33	11,016.65	40.80	15,983.35
01-41-451 HEALTH INSURANCE	28,834.00	1,218.71	3,773.14	13.09	25,060.86
01-41-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
01-41-453 IDES/UNEMPLOYMENT INSURANCE	347.00	0.00	267.43	77.07	79.57
01-41-461 ADM SOCIAL SECURITY	11,789.00	980.97	4,320.48	36.65	7,468.52
01-41-463 ADM MEDICARE	2,757.00	229.43	1,010.50	36.65	1,746.50
01-41-465 IMRF BENEFITS	13,541.00	1,127.86	4,947.90	36.54	8,593.10
01-41-512 OFFICE & COMPUTER EQUIPMENT	16,180.00	838.31	4,511.57	27.88	11,668.43
01-41-521 WINGIS	625.00	0.00	484.20	77.47	140.80
01-41-530 PROFESSIONAL FEES/MISC	21,500.00	399.58	1,666.56	7.75	19,833.44
01-41-531 AUDIT	16,761.00	0.00	0.00	0.00	16,761.00
01-41-532 ENGINEERING	5,000.00	0.00	1,472.25	29.45	3,527.75
01-41-533 LEGAL	27,500.00	4,987.00	4,987.00	18.13	22,513.00
01-41-551 POSTAGE	1,400.00	0.00	205.63	14.69	1,194.37
01-41-552 TELEPHONE & INTERNET	3,050.00	0.00	1,040.25	34.11	2,009.75
01-41-554 PUBLISHING/ADVERTISEMENTS	1,100.00	0.00	111.63	10.15	988.37
01-41-560 EMPLOYEE WELFARE	600.00	0.00	0.00	0.00	600.00
01-41-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,700.00	72.22	938.68	55.22	761.32
01-41-562 TRAVEL EXPENSES	1,950.00	0.00	0.00	0.00	1,950.00
01-41-563 TRAINING/TUITION	2,000.00	395.00	875.00	43.75	1,125.00
01-41-564 CONFERENCES	7,000.00	250.00	250.00	3.57	6,750.00
01-41-565 CIVIC WEBSITE	8,200.00	0.00	7,967.40	97.16	232.60
01-41-566 CODIFICATION OF ORDINANCES	25,000.00	0.00	0.00	0.00	25,000.00
01-41-593 EQUIP/SOFTWARE MAINT/LEASE	11,949.00	926.70	2,247.17	18.81	9,701.83
01-41-594 IML/RENEWAL CONTRIBUTION	6,500.00	0.00	0.00	0.00	6,500.00
01-41-595 IML RISK MNG CLAIMS HAIL 2020	0.00	0.00	0.00	0.00	0.00
01-41-653 BUILDING WATER USAGE	350.00	72.89	134.44	38.41	215.56
01-41-658 MISC. EXPENSES	350.00	107.17	219.49	62.71	130.51
01-41-659 OFFICE SUPPLIES	3,500.00	73.81	1,366.40	39.04	2,133.60
01-41-660 PRINTING	4,000.00	0.00	77.00	1.93	3,923.00
01-41-661 OFFICE MAINTENANCE	8,700.00	65.39	1,629.72	18.73	7,070.28
01-41-701 SULLIVAN'S PAYBACK AGREEMENT	20,840.00	0.00	12,106.69	58.09	8,733.31
01-41-702 PROPERTY TAX REFUNDS	950.00	0.00	0.00	0.00	950.00
01-41-831 LARGE EQUIP. PURCHASE-FIXED AS	0.00	0.00	0.00	0.00	0.00
01-41-832 CONTINGENCY	16,450.00	0.00	0.00	0.00	16,450.00
01-41-833 EQUIPMENT SINKING FUND	5,000.00	0.00	0.00	0.00	5,000.00
01-41-953 CURES ACT 2020	0.00	0.00	0.00	0.00	0.00
01-41-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL ADMINISTRATIVE	467,569.00	27,567.07	128,151.15	27.41	339,417.85

STREET DEPARTMENT

01-42-422 PUBLIC WORKS ASSISTANT	0.00	2,508.07	13,949.00	0.00	13,949.00
01-42-423 PART-TIME WAGES	4,200.00	383.70	405.02	9.64	3,794.98
01-42-424 SUPERVISOR STREETS/FLEETS	66,150.00	4,967.30	27,949.01	42.25	38,200.99
01-42-428 PUBLIC WORKS WAGES	93,100.00	1,971.16	10,725.99	11.52	82,374.01
01-42-451 HEALTH INSURANCE	29,450.00	1,154.39	5,770.87	19.60	23,679.13
01-42-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
01-42-453 IDES/UNEMPLOYMENT INSURANCE	231.00	0.00	226.74	98.16	4.26
01-42-461 ADM SOCIAL SECURITY	10,020.00	609.50	3,241.38	32.35	6,778.62

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-42-463 ADM MEDICARE	2,344.00	142.56	758.13	32.34	1,585.87
01-42-465 IMRF BENEFITS	13,214.00	784.07	4,227.19	31.99	8,986.81
01-42-511 MAINT. SERVICE-BUILDING	17,500.00	0.00	221.21	1.26	17,278.79
01-42-512 OFFICE & COMPUTER EQUIPMENT	1,500.00	0.00	255.87	17.06	1,244.13
01-42-513 MAINT. SERVICE-VEHICLES	12,000.00	0.00	8,371.87	69.77	3,628.13
01-42-514 MAINT. SERVICE-STREET	112,000.00	1,708.00	26,654.97	23.80	85,345.03
01-42-515 MAINT. SERVICE-SIDEWALKS	50,000.00	5,855.00	5,855.00	11.71	44,145.00
01-42-518 MAINT. SERVICE -EQUIPMENT	14,000.00	532.87	746.11	5.33	13,253.89
01-42-520 STREET PROJECT	100,000.00	0.00	0.00	0.00	100,000.00
01-42-521 WINGIS	750.00	0.00	484.20	64.56	265.80
01-42-530 PROFESSIONAL FEES/MISC	750.00	0.00	566.16	75.49	183.84
01-42-532 ENGINEERING	24,000.00	0.00	0.00	0.00	24,000.00
01-42-535 TREE REMOVAL/TRIMMING	8,000.00	0.00	0.00	0.00	8,000.00
01-42-552 TELEPHONE & INTERNET	5,000.00	0.00	1,285.31	25.71	3,714.69
01-42-576 COM ED / STREET LIGHTS	40,000.00	156.69	13,432.28	33.58	26,567.72
01-42-594 IML/RENEWAL CONTRIBUTION	12,000.00	0.00	0.00	0.00	12,000.00
01-42-651 OPERATING SUPPLIES/MISC. EXPEN	8,000.00	463.98	4,932.16	61.65	3,067.84
01-42-655 FUEL/GREASE/OIL	20,000.00	1,381.07	6,281.99	31.41	13,718.01
01-42-831 LARGE EQUIP. PURCHASE-FIXED AS	0.00	10,150.00	64,850.50	0.00	64,850.50
01-42-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-833 STREET SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-959 TRANSFER OUT	97,000.00	0.00	97,000.00	100.00	0.00
TOTAL STREET DEPARTMENT	743,209.00	32,454.98	168,489.96	22.67	574,719.04

POLICE

01-43-421 OFFICE SALARIES	7,500.00	0.00	0.00	0.00	7,500.00
01-43-422 POLICE CHIEF	105,000.00	7,884.60	43,173.00	41.12	61,827.00
01-43-423 PART-TIME OFFICERS	5,000.00	4,212.00	13,122.00	262.44	8,122.00
01-43-424 FULL-TIME OFFICERS	409,300.00	21,968.16	114,609.68	28.00	294,690.32
01-43-425 POLICE OVERTIME	18,000.00	41.11	1,968.41	10.94	16,031.59
01-43-427 SCHOOL RESOURCE OFFICER	75,676.00	5,873.51	32,312.13	42.70	43,363.87
01-43-451 HEALTH INSURANCE	113,000.00	7,367.51	35,192.01	31.14	77,807.99
01-43-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
01-43-453 IDES/UNEMPLOYMENT INSURANCE	966.00	0.00	717.75	74.30	248.25
01-43-461 ADM SOCIAL SECURITY	38,780.00	2,478.71	12,721.44	32.80	26,058.56
01-43-463 ADM MEDICARE	9,069.00	579.66	2,975.13	32.81	6,093.87
01-43-465 IMRF BENEFITS	51,085.00	2,968.68	15,914.40	31.15	35,170.60
01-43-470 QUARTERMASTER/UNIFORMS	6,500.00	792.81	2,803.56	43.13	3,696.44
01-43-471 VESTS	2,000.00	0.00	0.00	0.00	2,000.00
01-43-512 OFFICE & COMPUTER EQUIPMENT	13,500.00	0.00	266.95	1.98	13,233.05
01-43-513 IGA-RECORDS MANAGEMENT SFTWRE	5,247.00	0.00	0.00	0.00	5,247.00
01-43-514 A/V COMMUNICATIONS	22,152.00	0.00	5,058.00	22.83	17,094.00
01-43-516 POLICE GARAGE MAINTENANCE	2,000.00	0.00	0.00	0.00	2,000.00
01-43-520 SQUAD CAR MAINTENANCE (ALL)	11,000.00	0.00	1,367.06	12.43	9,632.94
01-43-521 WINGIS	310.00	0.00	242.10	78.10	67.90
01-43-523 SQD 120 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-525 SQD 117 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-530 PROFESSIONAL FEES/MISC.	11,135.00	167.56	457.06	4.10	10,677.94
01-43-531 911 DISPATCH SERVICES	19,286.00	0.00	9,523.68	49.38	9,762.32
01-43-533 LEGAL	12,000.00	984.30	984.30	8.20	11,015.70

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-43-534 LEXIPOL	4,851.00	0.00	0.00	0.00	4,851.00
01-43-540 NEW HIRE PHYSICAL/PSYCH EXAMS	2,500.00	0.00	1,070.00	42.80	1,430.00
01-43-551 POSTAGE	250.00	0.00	31.04	12.42	218.96
01-43-552 TELEPHONE & INTERNET	3,150.00	0.00	943.30	29.95	2,206.70
01-43-553 CELL PHONES	3,780.00	0.00	1,364.44	36.10	2,415.56
01-43-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	700.00	0.00	0.00	0.00	700.00
01-43-562 TRAVEL EXPENSES	1,000.00	0.00	0.00	0.00	1,000.00
01-43-563 TRAINING/TUITION	10,000.00	0.00	1,565.00	15.65	8,435.00
01-43-594 IML/RENEWAL CONTRIBUTION	31,000.00	0.00	0.00	0.00	31,000.00
01-43-653 POLICE GARAGE WATER USAGE	150.00	38.74	77.61	51.74	72.39
01-43-655 FUEL/GREASE/OIL	18,000.00	0.00	5,237.73	29.10	12,762.27
01-43-658 MISC. EXPENSES	4,000.00	462.49	955.19	23.88	3,044.81
01-43-660 PRINTING	500.00	0.00	333.24	66.65	166.76
01-43-830 SMALL EQUIP. PURCH OR RENTAL	20,300.00	0.00	8,250.00	40.64	12,050.00
01-43-831 LARGE EQUIP. PURCH-FIXED ASSET	21,000.00	8,700.00	8,700.00	41.43	12,300.00
01-43-832 EQUIPMENT SINKING FUND	25,000.00	0.00	0.00	0.00	25,000.00
01-43-953 GRANTS	0.00	0.00	0.00	0.00	0.00
01-43-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,086,687.00	64,519.84	321,936.21	29.63	764,750.79
TOTAL EXPENDITURES	2,297,465.00	124,541.89	618,577.32	26.92	1,678,887.68
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	26,121.23	83,757.36	(	83,757.36)
FUND- 15 -MFT FUND					
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REVENUES					
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15-343 MOTOR FUEL TAX	68,385.00	5,206.75	26,300.89	38.46	42,084.11
15-346 TRANSPORTATION RENEWAL FUND	55,860.00	5,367.14	25,611.33	45.85	30,248.67
15-350 REBUILD IL BOND FUND GRANT	0.00	0.00	0.00	0.00	0.00
15-381 INTEREST	13,200.00	2,289.36	10,845.60	82.16	2,354.40
15-399 TRANSFER IN	311,055.00	0.00	0.00	0.00	311,055.00
TOTAL REVENUES	448,500.00	12,863.25	62,757.82	13.99	385,742.18
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EXPENDITURES					
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MFT					
15-46-501 MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
15-46-502 ENGINEERING - MFT	48,000.00	0.00	17,653.37	36.78	30,346.63
15-46-576 COM ED **	0.00	0.00	0.00	0.00	0.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
15-46-850 MFT ROAD PROJECT	400,500.00	0.00	0.00	0.00	400,500.00
TOTAL MFT	448,500.00	0.00	17,653.37	3.94	430,846.63

TOTAL EXPENDITURES	448,500.00	0.00	17,653.37	3.94	430,846.63
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	12,863.25	45,104.45	(	45,104.45)
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FUND- 17 -COMMUNITY DEV FUND

REVENUES					
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17-307 DEVELOPMENT ESCROW	20,000.00	0.00	0.00	0.00	20,000.00
17-329 PERMITS/INSPECTION FEES	15,500.00	8,236.25	16,125.25	104.03 (	625.25)
17-330 CODE ENFORCEMENT FINES	1,500.00	0.00	0.00	0.00	1,500.00
17-371 GRANTS	0.00	0.00	0.00	0.00	0.00
17-381 INTEREST	6,900.00	1,313.72	7,334.00	106.29 (	434.00)
17-382 VERIZON WATER TOWER RENT	9,900.00	825.00	4,125.00	41.67	5,775.00
17-385 LIGHTED DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
17-386 UTV REGISTRATION FEES	5,000.00	0.00	2,000.00	40.00	3,000.00
17-387 FRANCHISE FEES	23,000.00	0.00	8,890.07	38.65	14,109.93
17-388 MISC INCOME	500.00	225.00	1,625.00	325.00 (	1,125.00)
17-389 EXCISE TAX	5,800.00	443.86	2,429.33	41.89	3,370.67
17-390 LIQUOR LICENSE FEES	20,250.00	0.00	21,500.00	106.17 (	1,250.00)
17-391 GAMING LICENSE FEE	30.00	0.00	20.00	66.67	10.00
17-392 VIDEO GAMING	83,500.00	6,915.02	33,119.21	39.66	50,380.79
17-399 TRANSFER IN	182,150.00	0.00	0.00	0.00	182,150.00
TOTAL REVENUES	374,030.00	17,958.85	97,167.86	25.98	276,862.14
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EXPENDITURES

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COMMUNITY DEVELOPMENT

17-47-421 OFFICE SALARIES	5,614.00	557.89	2,459.90	43.82	3,154.10
17-47-422 CODE ENFORCEMENT OFFICER	12,000.00	960.00	5,760.00	48.00	6,240.00
17-47-423 BUILDING INSPECTOR	12,000.00	1,000.00	6,000.00	50.00	6,000.00
17-47-424 ELECTRICAL INSPECTOR	8,650.00	375.00	1,884.75	21.79	6,765.25
17-47-429 VILLAGE ADMINISTRATOR	36,632.00	2,305.38	7,492.49	20.45	29,139.51
17-47-450 CODE ENFORCEMENT FINE COSTS	1,500.00	0.00	0.00	0.00	1,500.00
17-47-451 HEALTH INSURANCE	8,175.00	0.00	0.00	0.00	8,175.00
17-47-452 HEALTH INS. DEDUCTIBLE REIMBUR	334.00	0.00	0.00	0.00	334.00
17-47-453 IDES/UNEMPLOYMENT INSURANCE	231.00	0.00	44.60	19.31	186.40
17-47-461 ADM SOCIAL SECURITY	2,898.00	178.89	703.22	24.27	2,194.78

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
17-47-463 ADM MEDICARE	678.00	41.83	164.45	24.26	513.55
17-47-465 IMRF BENEFITS	3,880.00	208.34	784.90	20.23	3,095.10
17-47-530 PROFESSIONAL FEES	2,000.00	0.00	1,064.00	53.20	936.00
17-47-532 ENGINEERING	3,500.00	0.00	0.00	0.00	3,500.00
17-47-533 LEGAL	20,000.00	3,224.20	3,224.20	16.12	16,775.80
17-47-561 DUES/MEMBERSHIPS/SUBSCRIPTIONS	4,500.00	0.00	1,875.00	41.67	2,625.00
17-47-576 COM ED **	865.00	39.98	112.87	13.05	752.13
17-47-658 MISC. EXPENSES	5,123.00	147.15	1,009.01	19.70	4,113.99
17-47-701 COMMUNITY DEVELOPMENT	50,000.00	0.00	0.00	0.00	50,000.00
17-47-832 PARK EQUIPMENT SINKING FUND	2,000.00	0.00	0.00	0.00	2,000.00
17-47-900 PRESIDENTIAL CONTINGENCY	1,200.00	0.00	0.00	0.00	1,200.00
17-47-911 COMMUNITY EXPENSES	4,250.00	1,432.16	1,763.16	41.49	2,486.84
17-47-912 COMMUNITY PROJECTS	170,000.00	12,787.50	136,805.23	80.47	33,194.77
17-47-953 GRANTS	0.00	0.00	0.00	0.00	0.00
17-47-959 TRANSFER OUT	18,000.00	0.00	3,000.00	16.67	15,000.00
TOTAL COMMUNITY DEVELOPMENT	374,030.00	23,178.36	174,147.78	46.56	199,882.22
TOTAL EXPENDITURES	374,030.00	23,178.36	174,147.78	46.56	199,882.22
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,219.51	76,979.92		76,979.92
FUND- 24 -STRATEGIC RESERVE CAPITAL					
REVENUES					
24-381 INTEREST	12,500.00	1,617.72	6,928.19	55.43	5,571.81
24-399 TRANSFER IN	346,000.00	0.00	0.00	0.00	346,000.00
TOTAL REVENUES	358,500.00	1,617.72	6,928.19	1.93	351,571.81
EXPENDITURES					
STRATEGIC RESERVES					
24-45-959 TRANSFER OUT	346,000.00	0.00	0.00	0.00	346,000.00
TOTAL STRATEGIC RESERVES	346,000.00	0.00	0.00	0.00	346,000.00
TOTAL EXPENDITURES	346,000.00	0.00	0.00	0.00	346,000.00
REVENUES OVER/(UNDER) EXPENDITURES	12,500.00	1,617.72	6,928.19		5,571.81

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 41 -SWEEP (FORMER GO BOND)					
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REVENUES					
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41-305 GO BOND TAX W/C	0.00	0.00	0.00	0.00	0.00
41-381 INTEREST	1,000.00	0.00	1,431.46	143.15 (	431.46)
41-385 AMERICAN RESCUE PLAN	0.00	0.00	0.00	0.00	0.00
41-388 MISC INCOME	0.00	0.00	0.00	0.00	0.00
41-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES					
	1,000.00	0.00	1,431.46	143.15 (	431.46)
	=====	=====	=====	=====	=====
EXPENDITURES					
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BOND - O & M					
41-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL BOND - O & M	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,000.00	0.00	1,431.46	(	431.46)

FUND- 51 -OPERATION & MAINTENANCE

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REVENUES					
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51-344 GRANTS	265,000.00	0.00	0.00	0.00	265,000.00
51-345 SALES TAX (1%)	430,000.00	29,507.29	171,825.23	39.96	258,174.77
51-361 WATER SALES	313,020.00	22,795.17	116,195.09	37.12	196,824.91
51-362 CAPITAL CHARGES	495,800.00	34,752.79	182,583.23	36.83	313,216.77
51-363 GARBAGE CHARGES	223,392.00	19,365.75	93,219.10	41.73	130,172.90
51-364 PRE-PAID WATER/SEWER	2,000.00	132.06 (	218.94)	10.95-	2,218.94
51-365 WATER FIXED ADMIN CHARGES	172,670.00	16,641.40	79,519.15	46.05	93,150.85
51-367 WATER HOOK-UP FEE	11,000.00	0.00	0.00	0.00	11,000.00
51-368 SEWER HOOK-UP FEE	12,000.00	0.00	0.00	0.00	12,000.00
51-373 ROCK 39 EQUIPMENT	15,000.00	0.00	0.00	0.00	15,000.00
51-374 ROCK 39 SALARY REIMBURSEMENT	65,740.00	5,358.38	36,381.85	55.34	29,358.15
51-375 ROCK 39 FUEL/MILEAGE REIMB.	13,840.00	1,128.08	7,659.34	55.34	6,180.66
51-376 RECAPTURE FEES	10,000.00	0.00	0.00	0.00	10,000.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-381 INTEREST	78,750.00	10,350.44	47,404.06	60.20	31,345.94
51-382 VERIZON WATER TOWER RENT	4,950.00	412.50	2,062.50	41.67	2,887.50
51-385 VEHICLE/EQUIPMENT SALES	15,000.00	0.00	8,250.51	55.00	6,749.49
51-388 MISC INCOME	1,000.00	0.00	15,650.00	1,565.00 (	14,650.00)
51-390 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
51-393 METER SALES	3,000.00	0.00	0.00	0.00	3,000.00
51-395 UTIL INCOME/SHUT OFF NOTICE	2,000.00	272.47	1,333.39	66.67	666.61
51-399 TRANSFER IN	519,642.00	0.00	0.00	0.00	519,642.00
TOTAL REVENUES	2,653,804.00	140,716.33	761,864.51	28.71	1,891,939.49
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EXPENDITURES

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O & M

51-44-421 OFFICE SALARIES	82,160.00	6,929.68	28,798.86	35.05	53,361.14
51-44-422 ROCK 39 SALARY	0.00	0.00	0.00	0.00	0.00
51-44-423 PART-TIME WAGES	5,600.00	895.29	945.03	16.88	4,654.97
51-44-425 METER READER/LAB ASSISTANT	0.00	3,397.89	17,167.66	0.00 (	17,167.66)
51-44-426 DIRECTOR PUBLIC WORKS	80,587.00	5,913.44	32,447.01	40.26	48,139.99
51-44-428 PUBLIC WORKS WAGES	90,682.00	3,754.78	20,988.60	23.15	69,693.40
51-44-429 VILLAGE ADMINISTRATOR	36,632.00	2,305.38	7,492.49	20.45	29,139.51
51-44-451 HEALTH INSURANCE	34,180.00	1,489.48	6,829.29	19.98	27,350.71
51-44-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
51-44-453 IDES/UNEMPLOYMENT INSURANCE	733.00	0.00	406.45	55.45	326.55
51-44-461 ADM SOCIAL SECURITY	18,331.00	1,241.15	6,365.35	34.72	11,965.65
51-44-463 ADM MEDICARE	4,288.00	290.27	1,488.66	34.72	2,799.34
51-44-465 IMRF BENEFITS	24,075.00	1,587.25	8,442.92	35.07	15,632.08
51-44-512 OFFICE & COMPUTER EQUIPMENT	13,000.00	0.00	1,728.28	13.29	11,271.72
51-44-519 MAINTENANCE SERVICE - EQUIPTME	17,500.00	1,794.74	9,602.34	54.87	7,897.66
51-44-521 WINGIS	2,000.00	0.00	1,210.44	60.52	789.56
51-44-530 PROFESSIONAL FEES/MISC	2,500.00	355.25	792.50	31.70	1,707.50
51-44-531 SPECIAL AUDIT	0.00	0.00	0.00	0.00	0.00
51-44-532 ENGINEERING	180,000.00	0.00	20,439.00	11.36	159,561.00
51-44-533 CELLULAR METER MONTHLY FEES	12,000.00	2,049.60	5,118.65	42.66	6,881.35
51-44-534 LEGAL	2,000.00	0.00	100.00	5.00	1,900.00
51-44-540 PRE-EMPLOYMENT PHYSICAL	500.00	170.00	170.00	34.00	330.00
51-44-541 METER UPGRADE	55,000.00	0.00	0.00	0.00	55,000.00
51-44-542 WATER UPGRADE	750,000.00	0.00	21,245.11	2.83	728,754.89
51-44-543 ALARM SYS./TELEPHONE/INTERNET	7,000.00	0.00	2,154.84	30.78	4,845.16
51-44-544 IEPA LOAN -WATER TOWER	97,940.00	0.00	48,969.92	50.00	48,970.08
51-44-551 POSTAGE	15,000.00	675.00	4,594.00	30.63	10,406.00
51-44-552 CELL PHONES	2,500.00	0.00	941.26	37.65	1,558.74
51-44-554 PUBLISHING/ADVERTISEMENTS	1,500.00	0.00	143.00	9.53	1,357.00
51-44-562 TRAVEL EXPENSES	1,000.00	0.00	0.00	0.00	1,000.00
51-44-563 TRAINING/TUITION	2,500.00	318.93	318.93	12.76	2,181.07
51-44-571 NI GAS / WELLS	4,500.00	0.00	867.61	19.28	3,632.39

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-44-573 GARBAGE	220,596.00	18,559.17	92,317.89	41.85	128,278.11
51-44-576 COM ED **	20,000.00 (	2,145.77)	7,359.24	36.80	12,640.76
51-44-579 WATER ANALYSIS	7,500.00	274.00	2,217.40	29.57	5,282.60
51-44-580 EPA PERMIT FEES	2,500.00	0.00	0.00	0.00	2,500.00
51-44-593 EQUIP/SOFTWARE MAINT/LEASE	7,500.00	0.00	0.00	0.00	7,500.00
51-44-594 IML/RENEWAL CONTRIBUTION	18,000.00	0.00	0.00	0.00	18,000.00
51-44-651 OPERATING SUPPLIES/MISC. EXPEN	55,000.00	3,093.89	40,962.18	74.48	14,037.82
51-44-653 BUILDING WATER USAGE	750.00	63.69	298.54	39.81	451.46
51-44-654 WATER DEPOSIT REFUND EXPENSE	0.00	0.00	0.00	0.00	0.00
51-44-655 FUEL/GREASE/OIL	20,000.00	1,381.07	6,221.43	31.11	13,778.57
51-44-656 CHEMICALS	7,500.00	1,051.31	1,950.97	26.01	5,549.03
51-44-659 OFFICE SUPPLIES	0.00	0.00	15.61	0.00 (	15.61)
51-44-660 PRINTING	4,800.00	289.00	1,142.95	23.81	3,657.05
51-44-701 SULLIVAN'S PAYBACK AGREEMNT	6,950.00	0.00	3,997.51	57.52	2,952.49
51-44-702 FOUR RIVERS SAN. AUTH. IGA	422,000.00	169,888.26	350,196.17	82.98	71,803.83
51-44-703 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00
51-44-829 ROCK 39 EQUIPMENT PURCHASES	15,000.00	0.00	1,032.74	6.88	13,967.26
51-44-830 SMALL EQUIP. PURCHASE OR RENTA	10,000.00	891.09	2,665.56	26.66	7,334.44
51-44-831 LARGE EQUIP. PURCHASE-FIXED AS	12,000.00	0.00	0.00	0.00	12,000.00
51-44-832 ASSETS CAPITALIZED	0.00	0.00	162.88	0.00 (	162.88)
51-44-833 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
51-44-834 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
51-44-951 DEPRECIATION EXPENSE	260,000.00	10,150.00	32,149.50	12.37	227,850.50
51-44-953 GRANTS	0.00	0.00	0.00	0.00	0.00
51-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
51-44-999 SPECIAL ITEM EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL O & M	2,653,804.00	236,663.84	792,458.77	29.86	1,861,345.23

TOTAL EXPENDITURES	2,653,804.00	236,663.84	792,458.77	29.86	1,861,345.23
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REVENUES OVER/(UNDER) EXPENDITURES	0.00 (	95,947.51) (	30,594.26)		30,594.26
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FUND- 90 -VILLAGE EVENTS

REVENUES					
90-350 DONATIONS	2,000.00	0.00	1,100.00	55.00	900.00
90-351 FUNDRAISERS	0.00	0.00	0.00	0.00	0.00
90-352 MERCHANDISE SALES	0.00	0.00	0.00	0.00	0.00
90-353 FESTIVAL SALES	0.00	0.00	0.00	0.00	0.00
90-381 INTEREST	280.00	15.09	90.34	32.26	189.66
90-382 VENDOR FEES	0.00	0.00	0.00	0.00	0.00
90-387 SPONSOR ADS	0.00	0.00	0.00	0.00	0.00
90-388 MISC. INCOME	0.00	0.00	0.00	0.00	0.00
90-399 TRANSFER IN	18,000.00	0.00	3,000.00	16.67	15,000.00

TOTAL REVENUES	20,280.00	15.09	4,190.34	20.66	16,089.66
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VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2024

41.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
FOURTH OF JULY					
90-48-423 FESTIVAL LABOR	0.00	0.00	0.00	0.00	0.00
90-48-530 SECURITY	0.00	0.00	0.00	0.00	0.00
90-48-554 PUBLISHING/ADVERTISING	0.00	0.00	0.00	0.00	0.00
90-48-560 ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
90-48-572 MERCHANDISE	0.00	0.00	0.00	0.00	0.00
90-48-651 OPERATIONS/ MISC SUPPLIES	0.00	0.00	0.00	0.00	0.00
90-48-655 CONCESSIONS	0.00	0.00	0.00	0.00	0.00
90-48-658 MISC EXPENSES	150.00	0.00	0.00	0.00	150.00
90-48-915 VENDOR TICKET SALES	0.00	0.00	0.00	0.00	0.00
90-48-916 FIREWORKS	18,100.00	100.00	9,100.00	50.28	9,000.00
TOTAL FOURTH OF JULY	18,250.00	100.00	9,100.00	49.86	9,150.00
	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	18,250.00	100.00	9,100.00	49.86	9,150.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	2,030.00 (	84.91) (	4,909.66)		6,939.66

SECTION 3:

WARRANT LIST

Invoices Presented

For Board Approval

Total Invoices: **\$267,946.40**

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
016055	AIRGAS USA, LLC D/B/A ENCOMPAS							
I-5507368836	CYLINDER RENTAL	R	6/10/2024	24.38		025895		24.38
000075	AUTUMN SUPPLY							
I-016534	HARD HATS X2	R	6/10/2024	93.09		025896		
I-016591	HARD HAT X2	R	6/10/2024	104.99		025896		198.08
000666	BACKWOODS TREE REMOVAL LLC							
I-202405292445	TREE REMOVAL FOR MEMORIAL PARK	R	6/10/2024	4,675.00		025897		
I-202405292446	REMOVAL OF OLD PARK EQUIP	R	6/10/2024	7,975.00		025897		12,650.00
000108	BADGER METER INC							
I-80158111	ORION CELLULAR LTE SERV UNIT	R	6/10/2024	929.10		025898		929.10
000609	CHERRY VALLEY LANDSCAPE CENTER							
I-119024	TIRE FOR FERRIS MOWER	R	6/10/2024	264.99		025899		264.99
000367	CITY OF ROCKFORD							
I-75003625	WATER ANALYSIS	R	6/10/2024	160.00		025900		160.00
000100	CONSERV FS							
I-108023824	FUEL	R	6/10/2024	605.46		025901		
I-108023992	FUEL	R	6/10/2024	1,478.64		025901		
I-108023993	FUEL	R	6/10/2024	407.60		025901		
I-108023994	FUEL	R	6/10/2024	270.44		025901		2,762.14
000460	CORE & MAIN LP							
I-U638145	ADAPTERS, NO LEAD	R	6/10/2024	51.83		025902		
I-U747811	SWXSW ANCH CPLG 3'	R	6/10/2024	808.00		025902		
I-U773620	BALL CORP, INSERTS, EPOXY	R	6/10/2024	1,607.43		025902		
I-U774185	ADAPTERS, BUSHING, BALL CURB	R	6/10/2024	4,591.81		025902		
I-U774517	HYMAX GRIP END CAP	R	6/10/2024	327.47		025902		
I-U795780	ADAPTERS	R	6/10/2024	154.60		025902		
I-U844671	STEM O-RING, MAIN VLV REP KIT	R	6/10/2024	1,594.62		025902		9,135.76
000024	FEHR-GRAHAM & ASSOCIATES							
I-121037 PRJ:23-1378	CLAYTON CRT WATER LOOPING	R	6/10/2024	9,575.00		025903		
I-121038 PRJ:24-271	24 MFT ROADWAY DESIGN	R	6/10/2024	4,662.11		025903		
I-122636 PRJ: 24-125	24 GENERAL ENGINEERING	R	6/10/2024	1,187.75		025903		
I-122637 PRJ: 24-271	24 MFT DESIGN-ROAD MAINTAINANC	R	6/10/2024	2,331.05		025903		17,755.91
000434	FIVE STAR PLUMBING							
I-40027	ANNUAL RPZ TESTING	R	6/10/2024	130.00		025904		130.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000083	FOUR RIVERS SANITATION AUTHORI							
I-100 PYMT: 12/40	FULLER PHASE C: PYMT 12/40	R	6/10/2024	139,392.82		025905		
I-99 PYMT: 6/40	FULLER CREEK PYMT: 6/40	R	6/10/2024	30,495.44		025905		169,888.26
000068	FRINKS SEWER SERVICE INC							
I-112049	TRAILER JETTING STORM DRAIN	R	6/10/2024	308.00		025906		308.00
000546	FURST STAFFING							
I-2000076478	WEEK ENDING 5/5/24: BABLER	R	6/10/2024	592.88		025907		
I-2000076522	WEEK ENDING 5/12/24: BABLER	R	6/10/2024	790.50		025907		
I-2000076575	BABLER: WEEK ENDING 5/19/24	R	6/10/2024	764.15		025907		
I-2000076674	BABLER: WEEK ENDING 5/23/24	R	6/10/2024	592.88		025907		2,740.41
000044	GAZIANO,ATTORNEY MARY							
I-202405302450	INVOICES 4/1/24-4/30/24	R	6/10/2024	10,316.00		025908		10,316.00
000536	GILL'S FREEPORT DISPOSAL							
I-2294635T087	MAY SERVICE INVOICE	R	6/10/2024	18,559.17		025909		18,559.17
000147	HAWKINS, INC.							
I-6766158	CHEMICALS	R	6/10/2024	2,824.05		025910		2,824.05
000009	ILLINOIS MUNICIPAL LEAGUE							
I-202405222433	IML ANNUAL SUBSCRIPTION	R	6/10/2024	30.00		025911		30.00
000525	J & R SUPPLY INC.							
I-2404651-IN	COUPLINGS AND INSERTS	R	6/10/2024	560.00		025912		
I-2404667-IN	SHOVELS, SLINGS, BALL VALVE	R	6/10/2024	798.00		025912		1,358.00
000412	LEXISNEXIS RISK DATA MANAGEMEN							
I-1351314-20240430	APRIL CONTRACT FEE	R	6/10/2024	89.50		025913		89.50
000358	LINCOLN RENTAL & SALES							
I-493706	STIHL RECOIL REPAIR	R	6/10/2024	267.88		025914		267.88
000639	LRS, LLC							
I-PS596567	MEMORIAL PARK RENTAL: MAY	R	6/10/2024	137.50		025915		137.50
000307	MANHEIM, CASPER							
I-24-06	JUNE CODE ENFORCEMENT	R	6/10/2024	960.00		025916		
I-24-06B	JUNE BUILDING INSPECTOR	R	6/10/2024	1,000.00		025916		1,960.00
000023	NITE							
I-65831	PARTS	R	6/10/2024	22.00		025917		22.00

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000298	PACE ANALYTICAL SERVICES, LLC							
I-247203281	FLUORIDE BY PROBE	R	6/10/2024	114.00		025918		114.00
000647	PHYSICIANS IMMEDIATE CARE MACH							
I-4392305	PRE-EMPLOYMENT PHYS: OFFILL	R	6/10/2024	170.00		025919		170.00
000527	PITNEY CONSTRUCTION							
I-202405282441	401 HEEREN DR CURB/GUTTER	R	6/10/2024	1,400.00		025920		
I-202405282442	217 BENTON ST SIDEWALKS	R	6/10/2024	3,645.00		025920		
I-202405282443	213 BENTON ST SIDEWALKS	R	6/10/2024	2,210.00		025920		7,255.00
000051	POSTMASTER							
I-202405222434	POSTAGE FOR WATER BILLS	R	6/10/2024	675.00		025921		675.00
000428	R K DIXON							
I-IN5192558	METERED PRINTING FEB, MAR, APR	R	6/10/2024	198.37		025922		198.37
016045	RAY O'HERRON CO., INC.							
I-2342507	HOLSTER	R	6/10/2024	132.71		025923		132.71
000384	REGION 1 PLANNING COUNCIL (WIN							
I-FY24-0059-2	MEMBERSHIP Q2 WINGIS/COUNCIL	R	6/10/2024	1,431.98		025924		
I-FY24-0059-3	MEMBERSHIP Q3 WINGIS/COUNCIL	R	6/10/2024	1,431.98		025924		
I-FY24-0059-4	MEMBERSHIP Q4 WINGIS/COUNCIL	R	6/10/2024	1,431.98		025924		4,295.94
001523	ROCK RIVER SERVICE CO							
I-301000006-1	AUDIO ACCESSORY-REMOTE SPEAKER	R	6/10/2024	420.00		025925		420.00
000291	ROCK VALLEY CULLIGAN							
I-0661853	COOLER RENTAL MAY	R	6/10/2024	43.45		025926		43.45
000422	ROCKFORD INFORMATION TECHNOLOG							
I-38323	MAY DATTO CLOUD BACKUP	R	6/10/2024	140.00		025927		
I-38325	MAY REMOTE MONITOR/ANTIVIRUS	R	6/10/2024	127.00		025927		
I-38344	RECOVER DATA FROM HDD	R	6/10/2024	190.00		025927		457.00
000142	ROCKFORD LITHO CENTER							
I-18186	WATER BILL ENVELOPES	R	6/10/2024	289.00		025928		289.00
000661	SAFE LIFE DEFENSE							
I-32361732	TACTICAL BELT	R	6/10/2024	138.96		025929		138.96
000418	SECURITY ALARM							
I-142867	MONITORING W/ LEASED RF	R	6/10/2024	120.00		025930		120.00

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
SHARE	SHARE CORPORATION							
I-269404	MED FINISHING DISC WHEEL	R	6/10/2024	303.08		025931		303.08
000825	SULLIVAN'S FOODS							
I-202405282444	APRIL STATEMENT	R	6/10/2024	97.21		025932		97.21
000484	THE POLICE AND SHERIFFS PRESS							
I-192823	ID CARD: NICHOLS	R	6/10/2024	32.60		025933		32.60
000282	TITLE UNDERWRITERS							
I-WW323232COM	LAST DEED SEARCH	R	6/10/2024	100.00		025934		100.00
000411	UNIFORM DEN EAST INC							
I-91892	BELT, PANTS, EMBLEM- NICHOLS	R	6/10/2024	421.65		025935		421.65
000662	V TWIN CYCLE M.D.							
I-635	CHANGE LAWN MOWER TIRE	R	6/10/2024	30.00		025936		30.00
001004	VILLAGE OF WINNEBAGO							
I-03-4204-01 MAY 24	600 W SOPER ST	R	6/10/2024	39.35		025937		
I-03-5350-00 MAY 24	104 W MAIN ST	R	6/10/2024	15.68		025937		
I-03-5380-00 MAY 24	108 W MAIN ST	R	6/10/2024	19.15		025937		
I-07-1467-00 MAY 24	400 E MCNAIR RD WELL #3	R	6/10/2024	17.12		025937		91.30
000623	WANLESS BROTHERS MOVING & STOR							
I-7428	MAY MONTHLY STORAGE	R	6/10/2024	50.00		025938		50.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	44	267,946.40	0.00	267,946.40
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	44	267,946.40	0.00	267,946.40
BANK: AP TOTALS:	44	267,946.40	0.00	267,946.40
REPORT TOTALS:	44	267,946.40	0.00	267,946.40

SECTION 4:

WARRANT LIST

Invoices Over \$5,000

\$245,560.10

These invoices are included in the
Section 3 Warrant List

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000666	BACKWOODS TREE REMOVAL LLC							
I-202405292445	TREE REMOVAL FOR MEMORIAL PARK	R	6/10/2024	4,675.00		025897		
I-202405292446	REMOVAL OF OLD PARK EQUIP	R	6/10/2024	7,975.00		025897		12,650.00
000460	CORE & MAIN LP							
I-U638145	ADAPTERS, NO LEAD	R	6/10/2024	51.83		025902		
I-U747811	SWXSW ANCH CPLG 3'	R	6/10/2024	808.00		025902		
I-U773620	BALL CORP, INSERTS, EPOXY	R	6/10/2024	1,607.43		025902		
I-U774185	ADAPTERS, BUSHING, BALL CURB	R	6/10/2024	4,591.81		025902		
I-U774517	HYMAX GRIP END CAP	R	6/10/2024	327.47		025902		
I-U795780	ADAPTERS	R	6/10/2024	154.60		025902		
I-U844671	STEM O-RING, MAIN VLV REP KIT	R	6/10/2024	1,594.62		025902		9,135.76
000024	FEHR-GRAHAM & ASSOCIATES							
I-121037 PRJ:23-1378	CLAYTON CRT WATER LOOPING	R	6/10/2024	9,575.00		025903		
I-121038 PRJ:24-271	24 MFT ROADWAY DESIGN	R	6/10/2024	4,662.11		025903		
I-122636 PRJ: 24-125	24 GENERAL ENGINEERING	R	6/10/2024	1,187.75		025903		
I-122637 PRJ: 24-271	24 MFT DESIGN-ROAD MAINTAINANC	R	6/10/2024	2,331.05		025903		17,755.91
000083	FOUR RIVERS SANITATION AUTHORI							
I-100 PYMT: 12/40	FULLER PHASE C: PYMT 12/40	R	6/10/2024	139,392.82		025905		
I-99 PYMT: 6/40	FULLER CREEK PYMT: 6/40	R	6/10/2024	30,495.44		025905		169,888.26
000044	GAZIANO,ATTORNEY MARY							
I-202405302450	INVOICES 4/1/24-4/30/24	R	6/10/2024	10,316.00		025908		10,316.00
000536	GILL'S FREEPORT DISPOSAL							
I-2294635T087	MAY SERVICE INVOICE	R	6/10/2024	18,559.17		025909		18,559.17
000527	PITNEY CONSTRUCTION							
I-202405282441	401 HEEREN DR CURB/GUTTER	R	6/10/2024	1,400.00		025920		
I-202405282442	217 BENTON ST SIDEWALKS	R	6/10/2024	3,645.00		025920		
I-202405282443	213 BENTON ST SIDEWALKS	R	6/10/2024	2,210.00		025920		7,255.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	7	245,560.10	0.00	245,560.10
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 6/10/2024 THRU 6/10/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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			NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	7	245,560.10	0.00	245,560.10
BANK: AP	TOTALS:		7	245,560.10	0.00	245,560.10
REPORT TOTALS:			7	245,560.10	0.00	245,560.10

SECTION 5:

LINE-ITEM TRANSFERS

NONE

SECTION 6:

CONSTRUCTION IN PROGRESS

Current Projects

Sullivan's Tax Rebate Agreement

Large Purchase Tracking

Grant Tracking

Village Debt

Month Ending: 5/31/24
Last Updated: 5/16/24

Tracking construction and engineering payments for range projects in the fiscal year.																
DATE	TASK ORDER	PROJECT	AMOUNT	ENGINEERING	2022	2023	JAN-JUL	AUG	SEP	OCT	NOV	DEC	TOTAL PAID	ADJ	BALANCE	
6/13/22		Water Main Project-ENG.		\$ 19,500.00	\$ 9,040.00								\$ 9,040.00	\$ -	\$ 10,460.00	
1/1/4/22	PRJ. 22-1342	IEPA Project Plan-ENG.		\$ 25,000.00	\$ 4,375.00	\$ 13,125.00	\$ 7,300.00						\$ 24,800.00	\$ -	\$ 200.00	
	PRJ. 23-135/23-19R					\$ 6,000.00							\$ 6,000.00	\$ -	\$ -	
9/11/2023	PRJ. 23-1378	Safe Route to Schools-ENG.	\$ 6,000.00	\$ 48,500.00		\$ 24,525.00	\$ 17,825.00						\$ 42,350.00	\$ -	\$ 6,150.00	
10/9/2023		Clayton Ct w/ Main Loop- Constr.											\$ -	\$ -	\$ -	
		Clayton Ct w/ Main Loop-Inhouse											\$ -	\$ -	\$ -	
3/11/2024	pliny conatir?	Sidewalk Program-ENG	\$ 10,000.00				\$ 7,255.00						\$ 7,255.00	\$ -	\$ 2,745.00	
4/8/2024	RES 24-10	Sidewalk Program- Inhouse	\$ 40,000.00										\$ -	\$ -	\$ 40,000.00	
			\$ 56,000.00	\$ 93,000.00	\$ 13,415.00	\$ 43,850.00	\$ 32,380.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,445.00	\$ -	\$ 59,555.00	

[illegible][illegible][illegible]

DATE		TASK ORDER	PROJECT	AMOUNT	ENGINEERING	2022	Completed with Outstanding Balances											
							JAN - JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL PAID	ADJ	BALANCE		
2/13/2023			2023 Road Project-Contr	\$ 226,936.29			\$ 160,554.86					\$ 10,339.43		\$ 170,894.29	\$ -	\$ 56,042.00		
2/13/2023			2023 Road Pl - Engrin Des	\$	\$ 18,812.75		\$ 18,137.25		\$ 964.50		\$ 303.00	\$ 1,367.50		\$ 18,772.25	\$ -	\$ 40.50		
2/13/2023			2023 Road Pl - Engrin Con	\$	\$ 10,688.97		\$ 8,694.00	\$ 1,554.00	\$ 354.50				\$ 77.75	\$ 10,679.75	\$ -	\$ 9.22		

Grant Applications/Progress Tracking

Grant Title	Approved	Restricted Use	Total	Received	Notes
Axis Geospatial Grant to Winn. Col	Open	Mapping w/levels	\$ 20,000.00	In process	4/10/24- Chad reported that the second round of funding came up, and the Village was approved for \$20,000. RES approved on 4/8/24
ILEAS CAMERA GRANT	Pending	For Police body cameras	\$ 26,858.00	In Process	Cameras received 8/15/23. The PD received notification that the grant application was approved by ILEAS. The awarded amount is \$19,559 but has not been received as of 06/04/24

IL Department of Commerce and Economic Opportunity <https://www2.illinois.gov/dceo/AboutDCEO/GrantOpportunities/Pages/default.aspx>

Former Grant Funds Tracking

Grant Title	Received	Restricted Use	Total	Remaining Balance	Tracking
DCEO Cure Grant (Cares Act)	Yes	COVID Relief	\$ 127,926.00	\$ 10,174.32	In 2020 spent \$5,071.96 (front office changes for COVID) and \$10,705.72 in electronics for remote Board Meetings. In 2022 we spent \$1,974 for video "owls". * \$100,000 in 2024 Community Development budget for Park upgrade. * More electronics will be purchased for Board Room with remaining funds
DCEO Rebuild IL (Bond Funds) Public Infrastructure	Closed	Water Infrastructure	\$ 641,062.50	\$ -	We did not receive any information back and will not be including it in the 2024 budget.
Rebuild IL (Bond Funds) Grant	Yes	MFT Projects	\$ 204,368.10	\$ 68,123.10	Used \$136,245 for Elida Street Project in 2021. This project is complete
Rebuild IL (Bond Funds) Grant This is the remaining balance of the original Grant	Yes	MFT Projects	\$ 68,123.10	\$ 42,056.57	\$26,066.53 used in road project, leaving \$42,056.57 in MFT Fund. This will be used for road projects in 2024
American Rescue Plan Act (ARPA) Grant	Yes	Anything that falls under "government service" is allowable, unless it's on the list of items not allowed.	\$ 407,029.18	\$ 203,514.59	\$203,514.59 committed in O&M for water infrastructure projects. \$203,514.59 is unrestricted and available for planning.

Village Debt 2024

IL EPA

	January	February	March	April	May	June	July	August	September	October	November	December
Water Tower	\$ 963,031.77	\$ 963,031.77	\$ 963,031.77	\$ 963,031.77	\$ 963,031.77	\$ -	Change in \$ due	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 963,031.77	\$ 963,031.77	\$ 963,031.77	\$ 963,031.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Jan/July

Four Rivers Sanitary Auth.

Fuller Creek Phase C	\$ 3,556,641.20	\$ 3,556,641.20	\$ 3,556,641.20	\$ 3,556,641.20	\$ 3,556,641.20	\$ 3,556,641.20	next payment	next payment				
Fuller Creek Phase D&F	\$ 1,105,851.13	\$ 1,074,667.53	\$ 1,074,667.53	\$ 1,074,667.53	\$ 1,074,667.53	\$ 1,074,667.53		next payment				
Future Costs	\$ 915,188.62	\$ 915,188.62	\$ 915,188.62	\$ 915,188.62	\$ 915,188.62	\$ 915,188.62	next payment					
Total	\$ 5,577,680.95	\$ 5,546,497.35	\$ 5,546,497.35	\$ 5,546,497.35	\$ 5,546,497.35	\$ 4,631,308.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Jan/July
Feb/Aug
Jun/Dec

Total All Debt	\$ 6,540,712.72	\$ 6,509,529.12	\$ 6,509,529.12	\$ 6,509,529.12	\$ 6,509,529.12	\$ 4,631,308.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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VILLAGE REVENUE

INCOME TAX

	2024	2023	2022	2021	2020	2019
Dec		26,963	26,945	22,499	20,637	20,303
Nov		34,318	30,031	25,372	23,310	21,486
Oct		50,948	47,425	44,259	34,497	32,920
Sept		26,357	25,904	24,355	23,823	18,451
Aug		29,038	23,836	23,062	42,044	20,848
July		44,182	46,279	41,072	30,752	29,083
Jun		33,162	27,414	45,783	19,365	19,447
May		70,722	93,322	52,181	31,264	62,272
Apr	45,531	41,240	46,252	38,199	31,932	29,937
Mar	28,839	25,624	21,650	23,957	21,741	18,638
Feb	44,370	43,264	49,949	34,761	29,237	30,954
Jan	46,891	43,756	40,058	32,879	28,378	25,729
Actual	165,630	469,574	479,064	408,380	336,982	330,067
Projected	496,890					
Budgeted	493,920					
Bdgt vs Act.	33.53%					

LOCAL USE TAX

	2024	2023	2022	2021	2020	2019
Dec		9,908	10,543	9,631	11,708	9,076
Nov		8,927	9,376	9,660	11,223	8,104
Oct		9,412	9,027	9,152	11,786	8,459
Sept		6,679	10,343	9,827	11,655	8,228
Aug		8,897	9,169	8,622	11,545	8,093
July		8,996	8,042	9,367	10,381	8,059
Jun		10,751	10,042	10,310	9,806	8,514
May		8,692	8,561	8,065	7,708	7,489
Apr	7,295	9,433	8,868	9,045	8,870	6,501
Mar	12,190	13,474	13,373	18,448	12,810	11,207
Feb	10,502	11,139	10,550	13,073	9,336	9,268
Jan	10,053	10,567	8,980	12,268	9,965	8,376
Actual	40,040	116,875	116,874	127,468	126,792	101,372
Projected	120,121					
Budgeted	125,244					
Bdgt vs Act.	31.97%					

PROPERTY TAX

	2024	2023	2022	2021	2020	2019
Dec		6,002	216	39	1,554	6,270
Nov			2,130	8,432	3,895	5,314
Oct		7,886	7,155	4,483	6,878	75,704
Sept		182,135	176,432	152,573	142,006	103,806
Aug		28,878	25,134	38,013	52,505	16,177
July		8,878	6,945	15,588	45,178	164,241
Jun		202,307	230,268	206,348	175,634	70,755
May		61,703	22,662	37,575	24,654	
Apr	0					
Mar	0					
Feb	0					
Jan	0					
Actual	0	497,789	470,942	463,051	452,303	442,267
Projected	506,890	Per W/C - Property Tax pmt for Nov w/b rec in Dec				
Budgeted	506,890					
Bdgt vs Act.	0.00%					

COMED UTILITY TAX

	2024	2023	2022	2021	2020	2019
Dec		7,888	8,321	8,068	8,185	9,091
Nov		7,682	7,703	8,546	8,628	8,139
Oct		9,534	15,151	11,009	9,585	9,694
Sept		11,258	5,852	11,263	10,731	10,325
Aug		11,139	11,194	11,259	13,017	12,840
July		9,753	11,387	11,330	9,715	8,940
Jun		6,882	8,411	8,048	7,605	7,759
May		7,067	7,970	7,565	7,512	7,786
Apr	9,780	8,027	8,467	8,380	8,398	8,801
Mar	2,910	8,684	9,106	9,570	8,724	9,422
Feb	10,087	9,313	9,999	9,436	9,067	9,944
Jan	8,645	21,950	9,827	10,254	10,554	9,690
Actual	31,422	119,176	113,390	114,728	111,721	112,430
Projected	125,688					
Budgeted	110,000					
Bdgt vs Act.	28.57%					
Current Budget	50.00%					

PPRT

	2024	2023	2022	2021	2020	2019
Dec		2,949	5,034	2,084	799	989
Nov						
Oct		9,502	15,372	10,042	3,089	5,955
Sept						
Aug		1,848	1,303	766	2,436	410
July		11,463	11,413	6,027	3,297	3,421
Jun						
May		14,179	15,851	8,271	3,173	5,792
Apr	3,430	8,739	11,839	6,418	4,964	4,764
Mar	3,845	5,501	10,015	1,374	719	958
Feb						
Jan	6,521	11,104	7,647	3,802	3,616	2,429
Actual	13,796	65,286	78,474	38,784	22,093	24,719
Projected	41,387					
Budgeted	50,000					
Bdgt vs Act.	27.59%					

SALES TAX

	2024	2023	2022	2021	2020	2019
Dec		52,253	52,369	42,096	64,055	26,846
Nov		50,731	56,826	44,401	35,474	31,983
Oct		54,558	56,100	47,725	32,441	31,931
Sept		53,731	62,622	44,810	32,535	32,143
Aug		52,807	58,635	44,877	34,269	30,347
July		49,785	53,719	40,868	28,114	27,512
Jun		45,726	53,690	41,314	28,136	30,400
May		39,074	40,789	29,964	25,369	24,682
Apr	41,373	39,869	39,130	34,610	25,550	26,517
Mar	51,478	53,237	49,512	31,926	30,185	30,016
Feb	48,093	48,626	44,321	29,689	27,757	28,380
Jan	51,239	51,786	46,372	33,941	29,424	29,533
Actual	192,184	592,182	614,085	466,222	393,309	350,291
Projected	576,553					
Budgeted	580,000					
Bdgt vs Act.	33.14%					

SALES TAX 1%

	2024	2023	2022	2021	2020	2019
Dec		38,046	38,493	30,409	46,970	17,740
Nov		39,292	43,052	32,348	23,012	20,392
Oct		39,007	43,183	32,546	18,501	22,025
Sept		40,358	49,674	32,263	18,908	21,875
Aug		40,872	45,368	31,665	20,999	20,514
July		36,614	40,358	27,624	14,158	18,730
Jun		33,874	39,561	28,890	15,172	19,495
May		28,165	30,033	20,584	15,397	15,450
Apr	29,388	30,116	26,274	22,599	14,385	16,422
Mar	38,180	38,095	37,605	20,761	18,122	19,221
Feb	36,761	37,025	34,000	19,183	17,605	18,776
Jan	37,989	38,685	32,282	21,192	18,659	19,130
Actual	142,318	440,149	459,883	320,065	241,887	229,770
Projected	426,954					
Budgeted	430,000					
Bdgt vs Act.	33.10%					

VIDEO GAMING

	2024	2023	2022	2021	2020	2019
Dec		6,697	5,464	5,319	1,775	
Nov		6,875	5,647	4,736	4,868	
Oct		7,134	5,008	5,114	1,390	
Sept		6,587	6,092	4,673	1,299	
Aug		6,329	5,574	5,442	557	
July		5,180	5,158	4,528	0	
Jun		7,258	5,436	4,791	0	
May		9,098	5,390	4,397	804	
Apr	6,569	4,933	4,422	3,552	1,357	
Mar	6,719	6,196	4,983	2,061	735	
Feb	5,954	4,669	5,224	1,775	861	
Jan	6,963	4,533	4,377	0	769	
Actual	26,204	75,487	62,776	46,388	14,417	0
Projected	78,612					
Budgeted	83,500					
Bdgt vs Act.	31.38%					

VILLAGE REVENUE

EXCISE TAX (TELECOMMUNICATIONS)

	2024	2023	2022	2021	2020	2019
Dec		2,939	3,979	2,965	3,101	4,480
Nov		3,242	3,112	2,848	3,430	4,313
Oct		2,778	2,954	2,803	4,064	4,283
Sept		3,038	2,841	3,033	4,419	4,224
Aug		3,044	2,682	2,929	3,649	4,189
July		2,818	2,713	2,837	4,079	4,214
Jun		3,210	2,946	2,891	4,419	4,513
May		2,894	2,452	2,806	3,943	5,079
Apr	2,899	2,965	2,783	2,518	4,199	4,289
Mar	3,270	3,155	2,932	2,715	4,474	4,469
Feb	2,948	2,997	2,806	2,915	4,787	4,404
Jan	2,796	2,978	2,887	3,015	4,317	4,399
Actual	11,913	36,059	35,086	34,275	48,879	52,855
Projected	35,738		Police	Com Dev		
Budgeted	34,800		9927	1,985		
Bdgt vs Act.	34.23%					

MFT (MOTOR FUEL TAX)

	2024	2023	2022	2021	2020	2019
Dec		6,292	5,674	6,366	5,767	6,964
Nov		5,340	5,675	5,743	5,786	6,090
Oct		5,984	6,014	6,169	5,771	6,546
Sept		5,511	5,620	6,570	6,340	5,691
Aug		5,766	6,027	5,992	5,332	7,168
July		5,874	6,301	6,101	4,284	5,735
Jun		5,656	6,084	5,888	4,324	6,290
May		5,538	6,021	5,989	5,509	6,864
Apr	4,770	4,751	6,026	5,074	5,974	5,852
Mar	5,261	4,655	3,784	4,675	5,387	6,119
Feb	4,891	4,905	6,202	4,987	5,403	6,728
Jan	6,173	6,755	6,863	6,309	9,228	6,735
Actual	21,094	67,028	70,291	69,861	69,104	76,781
Projected	84,377					
Budgeted	68,385					
Bdgt vs Act.	30.85%					

POLICE FINES - Winnebago Co

	2024	2023	2022	2021	2020	2019
Dec		164	926	1,817	200	1,357
Nov		1,568	1,065	1,738	305	2,009
Oct		2,966	649	885	1,313	1,753
Sept		1,363	458	1,111	1,503	1,854
Aug		1,507	649	449	650	1,511
July		2,535	846	1,412	2,610	1,354
Jun		1,743	261	412	1,578	690
May		572	1,553	128	2,966	829
Apr	1,109	106	1,246	1,505	2,429	1,244
Mar	982	836	460	169	1,677	2,652
Feb	518	334	365	253	2,358	1,436
Jan	245	1,696	469	1,324	1,141	1,327
Actual	2,853	15,390	8,946	11,202	18,729	18,016
Projected	8,558					
Budgeted	14,000					
Bdgt vs Act.	20.38%					

GENERAL FUND MONTHLY TOTALS

	2024	2023	2022	2021	2020	2019
Dec	0	103,260	107,549	87,982	108,809	70,934
Nov	0	105,265	107,433	91,228	82,238	74,259
Oct	0	137,217	146,677	125,449	95,689	93,616
Sept	0	101,412	108,167	93,674	83,832	73,371
Aug	0	107,171	107,468	91,966	107,357	76,728
July	0	127,370	134,172	112,064	86,673	81,388
Jun	0	100,092	103,145	108,834	69,915	70,759
May	0	142,984	169,428	109,582	79,705	113,101
Apr	110,943	110,693	117,793	99,522	84,277	81,014
Mar	102,973	110,089	107,170	88,262	78,870	74,711
Feb	116,437	115,891	118,034	90,151	80,308	82,999
Jan	126,516	142,540	113,893	96,626	86,740	80,845
	456,870	1,403,985	1,440,930	1,195,339	1,044,415	973,725

Current Budget 50.00%

HEAVY LOAD PERMITS

	2024	2023	2022	2021	2020	2019
Dec				300	175	150
Nov						235
Oct		125	300		75	375
Sept			225		435	
Aug			175	125	225	
July			280	200	185	160
Jun			235	75	470	125
May			75	375	590	
Apr	195				75	205
Mar	25	50	150			
Feb		180			125	50
Jan		25	125	125	485	690
Actual	220	380	1,565	1,200	2,840	1,990
Projected	500					
Budgeted	500					
Bdgt vs Act.	44.00%					

Single trip or 120 day permits for heavy vehicles

TRF (TRANSPORTATION RENEWAL FUND)

	2024	2023	2022	2021	2020	2019
Dec		5,901	4,358	4,517	4,140	4,609
Nov		5,045	4,305	4,133	4,019	4,188
Oct		5,589	4,492	4,552	4,167	4,655
Sept		5,411	4,540	4,619	4,359	4,621
Aug		4,726	4,554	4,327	3,837	
July		5,154	4,505	4,308	3,208	
Jun		4,962	4,354	4,245	2,958	
May		4,907	4,384	4,226	3,689	
Apr	4,838	4,393	4,297	3,706	3,905	
Mar	5,194	4,765	3,498	3,799	4,155	
Feb	4,910	4,294	4,346	3,987	4,243	
Jan	5,302	4,720	4,669	3,985	4,385	
Actual	20,244	59,867	52,303	50,404	47,064	
Projected	80,977					
Budgeted	55,860					
Bdgt vs Act.	36.24%					

CANNABIS

	2024	2023	2022	2021	2020	2019
Dec		360	358	339	149	
Nov		366	385	401	173	
Oct		360	349	459	153	
Sept		350	380	386	234	
Aug		397	474	324	173	
July		373	339	363	151	
Jun		362	409	412	113	
May		355	409	355	146	
Apr	441	420	453	351	290	
Mar	415	364	432	272	218	
Feb	412	372	408	276		
Jan	371	373	415	343		
Actual	1,639	4,452	4,811	4,283	1,800	
Projected	4,918					
Budgeted	4,822					
Bdgt vs Act	92.33%					

WATER SALES

	2024	2023	2024	2023	2024	2023
Dec		25,511		15,929		42,322
Nov		22,129		15,354		38,067
Oct		26,892		15,917		43,795
Sept		31,095		14,574		50,826
Aug		23,988		14,106		37,072
Jul		39,786		16,279		63,060
Jun		26,379		15,137		40,962
May		20,458		15,103		33,609
Apr	21,686	22,476	15,970	15,734	33,707	37,683
Mar	25,823	21,441	19,232	16,350	40,559	36,067
Feb	27,186	21,060	15,721	15,008	42,719	35,680
Jan	18,697	19,955	15,512	14,805	30,834	37,229
Actual	93,392	301,168	66,435	184,297	147,819	496,371
Projected	373,569		265,740		591,276	
Budgeted	313,020	290,080	172,670	181,552	495,800	495,800
Bdgt vs Act.	29.84%	103.82%	38.48%	101.51%	29.81%	100.12%

GENERAL FISCAL PROJECTIONS						
	2019	2020	2021	2022	2023	2024
Actual	973,725	1,044,415	1,195,339	1,440,930	1,403,985	456,870
Projected						1,995,856
Budgeted						2,297,466
Bdgt vs Act						19.89%

O&M FISCAL PROJECTIONS						
	2019	2020	2021	2022	2023	2024
Actual	1,095,547	1,127,464	1,245,270	1,393,570	1,421,986	449,964
Projected						1,657,540
Budgeted						2,653,804
Bdgt vs Act						16.96%

**Village Engineer Report
for
Village of Winnebago**

**Village Board Meeting
June 10, 2024**

THE FOLLOWING REPORT OF ACTIVITIES IS PROVIDED TO THE VILLAGE BOARD FOR INFORMATIONAL PURPOSES:

Active Projects:

#22-837 S. Church Street and Goodling Street Water Main Looping Project – Easement exhibits sent to the Village for coordination with homeowners. Fehr Graham prepared to make permit submission when confirmation received that easements are acceptable to homeowners. A meeting was held at Fehr Graham’s office on March 26, 2024, to discuss progressing easement acquisition by Village. Per Chad Insko’s email dated April 19, 2024, both property owners are granting easement access within their properties. Fehr Graham provided legal easement descriptions in Luke Ziegler’s email dated May 6, 2024.

#22-1342 Winnebago IEPA Project Planning – The Project Planning Report has been submitted to IEPA for review. Funding nomination forms for water main replacement and Well No. 5 have been submitted to IEPA for inclusion in the intended funding list. IEPA is requesting an archaeological survey as part of its environmental clearance process. Midwest Archaeological Research Services, Fehr Graham’s subcontracted archaeological research team, is progressing with their survey work. Per email correspondence from the Osage Nation dated May 2, 2024, they have approved of the completed archaeological survey and provided a “No Properties” letter. Approval documentation was submitted to the IEPA.

#23-271 Winnebago 2023 MFT Street Design –Final close-out document submittal made to IDOT on December 18, 2023. Will provide approved documents as they become available.

#23-1356 Winnebago Safe Routes to School Grant – Grant submitted and met October 2, 2023, deadline. Per Bridgette Stocks’ email dated May 30, 2024, the Village’s SRTS project was not selected by IDOT for this round of funding.

#23-1378 Winnebago Clayton Court WM Looping Design – A final alignment was decided between the Village and Fehr Graham, and the plan set has been updated. An Application for Construction Permit was submitted to the IEPA on February 5, 2024. Final easement exhibits were prepared and submitted to the Village for coordination with property owners. A meeting between the Village and Fehr Graham regarding easement acquisition for the project was held on March 26, 2024. Letters have been sent to all affected property owners.

#24-125-PH04 Winnebago General – Colton Johnson, an NBIS certified bridge inspector, assisted Chad Insko with an inspection of a box culvert located on Westfield Road. Fehr Graham will provide the Village with a compiled report giving repair suggestions.

#24-271 Winnebago 2024 MFT Street Design – Project scope was discussed with the Village to confirm what the base bid and alternate bid will be. Bid opening was held on Monday, April 15, 2024. Four (4) bids were received with Rock Road being the low bid for the project. The Village Board approved the award of the project on Monday, May 13, 2024. Formal Contract and Contract Bond were executed by the Village and Rock Road. Fehr Graham will coordinate submittal of documents to IDOT. A pre-construction meeting was held on site Monday, June 3, 2024, where representatives from the Village, Rock Road and Fehr Graham were present and discussed the project's scope and construction needs/schedule.

Respectfully Submitted,



Luke Ziegler
Staff Engineer

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BOARD BRIEFS

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

2024 VOLUME 13
WEEK OF MAY 6

Friday, May 10th, marked Chief Jeff White's 25th anniversary with the Village of Winnebago Police Department, congratulations Chief! The Police Department recorded 44 Calls for Service and generated 7 Incident Reports. Additionally, the department made 4 arrests and issued 12 Traffic citations and warnings. In terms of personnel updates, Daniel Nichols completed his policy and procedure review and all required training mandates. Officer McNeely will be attending Patrol Rifle Instructor training in the next couple of weeks. After completion, this training can be conducted in-house. Officer McNeely has also volunteered to complete the Certified School Resource Officer training as a secondary SRO if needed. Officer Cotter will be attending training to become an instructor in simulator scenario-based training. Chief White attended the Northwest Illinois Law Enforcement Executive's Association meeting.

POLICE

On Friday, Office Staff attended a demo with The Local Government Computer and Information Service (LOCiS). They are a software company that offers services for all of the financial programs that the village uses, including general ledger, payroll, etc. Staff will meet next week to discuss the demo and evaluate the cost versus our current vendor (inCode). Staff continued work on their 2025 Budgets. Attorney Gaziano and Village Administrator Dienberg met with Zoning Board Chairman Bill Emmert to discuss any necessary steps for Olson's Funeral Home, in their discussions of building a crematorium behind their building (Former Genandts). The Deputy Clerk and additional staff completed the Village Board packet earlier this week, and also posted the packet to the website. Treasurer Novinson prepared all financial documents for the Village Board Packet for the first time, and also continued to prep for the annual Audit, which is looking to begin at the end of the month. The Village Administrator also conducted another interview with a Village Board Member regarding the strategic plan, with one more scheduled soon.

OFFICE STAFF

Public Works completed two full mowing circuits. Additionally, and also handled 12 Julie locate tickets and executed two meter topper changeouts. We've also prioritized equipment maintenance, such as rebuilding a damaged fire hydrant top end and repairing a ruptured radiator hose on one of our dump trucks. PW staff also sharpened all mower blades and attended water operator training sessions, including taking the IEPA water operator exam for all of our staff. We also took proactive measures to prepare for storms, including small equipment prep and working with contractors to jet storm sewers and manually clean inlets post-storm. Additionally, we engaged in collaborative efforts with organizations like the Illinois Rural Water Association to stay updated on regulatory standards and enhance our operational efficiency. Additionally, staff ensured the maintenance of our recreational facilities, including the lighted diamonds and bathrooms.

PUBLIC WORKS



BOARD BRIEFS

WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR

2024 VOLUME 14
WEEK OF MAY 13

Public Works continued with their regular schedule of two mowing circuits. Additionally, the team conducted weed spraying, covering 5 miles of prairie paths, bridges, and posts. Road edge maintenance was also completed. A new employee, Gage Offill, joined the team and started training. The entire team attended flagger training renewal through IML. Furthermore, they addressed 11 Julie requests and installed 2 meter toppers to enhance utility operations. Operations involving batwing equipment were carried out for road ditch and walking path maintenance. Sidewalk and curb removal projects were initiated on Benton St. and Heeren Dr. respectively. Additionally, the team conducted obnoxious weed grass removal work orders to ensure compliance with ordinances and completed mulch bed edging as part of the memorial park project.

PUBLIC WORKS

The Police Department responded to 67 Calls for Service and documented 6 Incident reports. They made 2 arrests and issued 19 Traffic citations and warnings. In 1962 President John F. Kennedy proclaimed May 15th of every year National Peace Officers Memorial Day to honor the ultimate sacrifice of those in law enforcement; The department took part in National Peace Officers Memorial Week, honoring the memory of those who made the ultimate sacrifice in the line of duty. Chief White and Sgt. Haff attended church services dedicated to local State, County, and Municipal Police Officers. Additionally, they participated in the annual Police Week Memorial breakfast, commemorating officers who lost their lives in the line of duty. SRO Spelman was nominated for the Chamber of Commerce's "Community Betterment Award," highlighting his commitment to community engagement and welfare. Similarly, Officer McNeely's nomination for the "One to Watch Award".

POLICE

Monday consisted of preparations for the Regular Monthly Village Board Meeting, and then regular items throughout the week following the board meeting. The front office handled daily receipting for all payment sources, managed permits and ordinance violations, processed service orders for real estate closings and additionally managed garage sale participants and resident complaints, and updated business registrations and issued certificates. The Village Treasurer continued working through reconciliations, and began working towards the annual audit. The Village Administrator on Wednesday met at the First Midwest Group offices to discuss future commercial and residential development on their properties within the Village of Winnebago. The Village Administrator additionally met with other individuals interested in developing properties in the village, sharing different programs and procedures the village currently has in place.

OFFICE STAFF



BOARD BRIEFS

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

2024 VOLUME 15
WEEK OF MAY 20

The front office successfully completed this month's billing cycle and is prepared to send the bills out early next week. The treasurer met with CPA Mark Olsen to begin preparing work papers for the 2023 Audit. Progress continues on the 2023 reconciliations, getting closer to completion. The Deputy Clerk and Administrative Assistant worked to prepare agendas and assisted staff in preparing packets for the upcoming Finance Committee and Community Development Committee Meetings. The Village Administrator met with Scott Olson from Olson Funeral Homes to discuss the operations of a crematory and their zoning process requirements. Additionally, the administrator attended an Admin Team meeting with the Village President, Clerk, and Deputy Clerk to discuss modifications to the Village Board Meeting Agenda Template structure, these changes will be introduced at the June Village Board Meeting.

OFFICE STAFF

This week, the Public Works department completed two full mowing circuits across the village. The team removed 140 feet of sidewalk in multiple locations within Resh Farms and completed meter readings and re-reads. Additionally, 18 Julie locate requests were handled, new basketball nets were installed at Greenlee Park, and a water service line was repaired. Memorial Park saw significant improvements with bed edging, grass seed installation, and mulch adjustments. The department also installed a new meter and toppler at a business on W Main St, turned on water service at the same location, and conducted a walkthrough for value engineering of the MFT project in the Meadows. A large chunk of the week consisted of clean-up from Tuesday evening's storms. This included brush pickup throughout the community for any limbs that came down at residences from the storm. Tuesday night after hours, the Public Works Director and Superintendent of Streets responded to storm-related power outages at wells and conducted clean-up of storm debris impacting roadways.

PUBLIC WORKS

The Police Department recorded 49 calls for service and wrote 6 incident reports. During this period, 3 arrests were made, and 17 traffic citations and warnings were issued. The department processed 4 Freedom of Information Act (FOIA) requests. Officer Cotter completed his instructor certification for the TI simulator, which will assist the department in keeping up to date with scenario-based mandated training. Officer McNeely will complete his police patrol rifle instructor certification on May 24, 2024, allowing the department to conduct this training in-house. The police department received notification from the Illinois Law Enforcement Training and Standards Board (ILETSB) that they have been awarded \$19,559 for the Camera Grant, which will reimburse some costs associated with implementing body-worn cameras and upgrading in-car video cameras. An application was submitted to the Illinois Law Enforcement Alarm System (ILEAS) for a less-lethal grant, which, if awarded, would cover costs for new Tasers. The State of Illinois has earmarked \$13,000,000 for this grant.

POLICE



BOARD BRIEFS

**WEEKLY UPDATE FROM THE
VILLAGE ADMINISTRATOR**

**2024 VOLUME 16
WEEK OF MAY 27**

During the week, the Police Department recorded 67 calls for service, wrote 2 incident reports, made 4 arrests, and issued 10 traffic citations and warnings. They also processed 2 Freedom of Information Act (FOIA) requests. Officer Spelman transitioned to patrol operations during the summer school break. Chief White assisted the Village Administrator in updating county emergency management records.

POLICE

The Village Administrator met with an entrepreneur interested in a downtown project. The front office completed May billing and saw an increase in permits (20 in May), while also following up on code enforcement letters regarding high weeds. The Deputy Clerk managed payroll, processed three FOIA responses, and assisted with reconciliations. The Treasurer made progress on completing the 2023 reconciliations, continued on preparation for the audit, and also planned to meet with Mark Olson early next week to prepare to send reports to the auditors in the coming week. Additionally, staff assisted in the Community Development and Finance Committee Meetings, while also preparing the packet for the June Village Board Meeting.

OFFICE STAFF

The Public Works Department completed two full mowing circuits, continued storm clean-up of brush, and poured replacement concrete in Resh Farms sidewalks and concrete pads at Memorial Park for garbage can receptacles. They located all water service lines in the MFT project area for QA/QC of upcoming pavement replacement, conducted cold patching of potholes, handled 12 Julie locates, and performed heavy equipment maintenance. Additionally, they repaired a valve at the bulk water station, removed concrete forms, restored dirt and grass seed, addressed a sinkhole in the Greenlee Subdivision stormwater easement area, and received the new UTV to be shared between Police and PW. Director Insko assisted the Village Administrator in updating county emergency management records.

PUBLIC WORKS



CODE ENFORCEMENT OFFICER AND BUILDING OFFICIAL REPORT

April 9, 2024 – MAY 13, 2024

CODE ENFORCEMENT:

- 114 S BENTON PROPERTY MAINTINENCE/IN PROCESS OF DEMO BUILDING – NO UPDATE
- 207 N BENTON ST – HIGH GRASS – letter sent
- 201 S ELIDA – HIGH GRASS – letter sent
- 311 N SWIFT ST – HIGH WEEDS – letter sent
- 409 MALLARD RD – HIGH WEEDS – letter sent
- 307 S GOODLING ST – HIGH GRASS - letter sent
- N. BENTON ST – EMPTY LOT – HIGH GRASS – letter sent

RESOLVED FROM LAST MONTH:

- 314 N BENTON ST – HIGH GRASS
- 207 N SEWARD ST – HIGH GRASS
- 207 E BLUFF ST – RUBBISH
- 508 N ELIDA – HIGH GRASS
- 219 S ELIDA ST – HIGH GRASS
- 106 S ELIDA ST – HIGH GRASS
- 110 S ELIDA ST – HIGH GRASS
- 913 INDIAN PARKWAY – RUBBISH
- 304 DAVID DRIVE – HIGH GRASS
- 207 N SEWARD – HIGH GRASS
- 303 E CUNNINGHAM – RUBBISH

BUILDING OFFICIAL:

PROJECT	ISSUE DATE	LOCATION	CONTRACTOR	DESCRIPTION	PROJ TYPE

24-15	5/01/2024	1007 JESSICA TRL	OWNER	POOL-ABOVE GROUND	PL01
24-17	5/02/2024	407 ZEARL CT.	OWNER	DRIVEWAY	
24-19	5/02/2024	410 SHELTON DR.	OWNER	DRIVEWAY	
24-26	5/01/2024	504 MALLARD	OWNER	RE ROOF	
24-27	5/01/2024	209 N ELIDA ST.	OWNER	ROOF TOP SOLAR	RES11
24-28	5/07/2024	121 S BENTON ST	OWNER	DECK	RES13
24-29	5/08/2024	51 CLAYTON CT	OWNER	RE ROOF	COMM08
24-30	5/08/2024	214 N PECATONICA	OWNER	RES ELECTRICAL	RES04
24-32	5/08/2024	301 DAVID DR	OWNER	RESIDENTIAL FENCE	RES06
24-33	5/30/2024	401 HEEREN	OWNER	DRIVEWAY	

CODE ENFORCEMENT OFFICER AND BUILDING OFFICIAL REPORT

April 9,2024 – MAY 13, 2024

Page 2 of 2

24-34	5/08/2024	307 HEEREN DR.	OWNER	EGRESS WINDOW	
24-35	5/16/2024	210 HEEREN DRIVE	OWNER	SHED	RES15
24-36	5/16/2024	812 GREENLEE AVENUE	OWNER	ROOF TOP SOLAR	RES11
24-37	5/21/2024	809 JESSICA TRAIL	OWNER	RES NEW BUILDING	RES09
24-38	5/20/2024	214 N PECATONICA STREET	STATELINE	INSTALLING 22-400W SOLAR PA	RES11
24-39	5/21/2024	904 MEADOW LANE	OWNER	ROOF TOP SOLAR	RES11
24-40	5/22/2024	1016 JESSICA TRAIL	IMAGE	DRIVEWAY	
24-41	5/22/2024	1011 JESSICA TRAIL	OWNER	DRIVEWAY	
24-42	5/22/2024	812 GREENLEE AVENUE	FCP	DRIVEWAY	RES16
24-43	5/22/2024	404 W MCDAYMN CIRCLE	OWNER	ROOF TOP SOLAR	RES11
24-44	5/22/2024	602 JARVIS DRIVE	TRUHOME	ROOF TOP SOLAR	RES11
24-45	5/24/2024	104 KASCH DRIVE	SIGNS NOW	INSTALL ALUMINUM SIGN 7'x20 CS	
24-46	5/30/2024	508 HAWKINS DRIVE	OWNER	DECK	RES13
24-47	5/31/2024	507 ZIERKE COURT	MILCHLING	ROOF TOP SOLAR	RES11



Casper Manheim,
Building Official & Code Enforcement Officer



Agenda Item Executive Summary

Item Name Clayton Court Water Main looping Committee or Board Village Board

BUDGET IMPACT			
Amount:	TBD	Budgeted:	Yes
List what fund:	51-44-534		

EXECUTIVE SUMMARY

Approved in the 2024 O/M Budget is the engineering and construction of the Clayton Court water main looping project, To date Fehr Graham has designed the project as well as the route for the project which will eliminate 3 dead end water mains, replace 2 Fire hydrants, add 2 new fire hydrants, and potentially triple the fire flows as well as maintain IEPA required minimum residual water pressure during fire flows. At this time Fehr Graham has identified that the existing utility easement is only 10’ wide and because the McRoberts Street R.O.W was previously vacated we will need to gain a more usable easement. Due to the Easement restriction, and the preference of a 15’ utility easement, Fehr Graham has drafted a proposed easement in the old R.O.W. and the Village attorney is drafting an easement request to the appropriate property owners.

ATTACHMENTS (PLEASE LIST)

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

MOTION:

Staff: Chad Insko Director of Public Works Date: 5/13/24



Agenda Item Executive Summary

Item Name Goodling and Church watermain looping Committee or Board Public works

BUDGET IMPACT

Amount:	TBD	Budgeted:	Yes
List what fund:	51-44-534		

EXECUTIVE SUMMARY

Approved in the 2024 O/M Budget is the engineering and construction of the Church Street and Goodling Street Water Main looping project,

To date Fehr Graham has designed the project that will eliminate 2 dead end water mains, replace 2 Fire hydrants, improve water quality, and potentially double the fire flows as well as maintain IEPA required minimum residual water pressure during fire flows. At this time last year Fehr Graham has identified that the existing utility easement is only 10' wide on the Church Street property and only 6' wide on the Goodling Street property and both existing easements are occupied by other conflicting utilities, we will need to gain a more usable easement. Due to the Easement restriction, and the preference of a 20' utility easement, Fehr Graham has drafted a proposed easement in parallel to the existing easements. The Village attorney has requested the legal descriptions from Fehr Graham to draft an easement for each.

ATTACHMENTS (PLEASE LIST)

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☐ Motion:

MOTION:

Staff: Chad Insko Director of Public Works Date: 5/13/24



Agenda Item Executive Summary

Item Name Firecracker 5K Road Closure Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Winnebago Park District is requesting a road closure for their Firecracker 5K race on Saturday, June 29, 2024. The 5k will begin at its traditional starting and finishing point at 103 N. Benton Street, near Memorial Park. The race will begin at 8:00 a.m. The route is attached.

The appropriate certificate of insurance has been submitted by the Winnebago Park District, reviewed by staff, and will be submitted to the Village Attorney for review. If any changes are necessary, those will be communicated. A map of the route is also attached, and has been reviewed by the Police Department with no issues presented.

ATTACHMENTS (PLEASE LIST)

Certificate of Insurance, 5K Route

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: I move to approve the road closure for the Firecracker 5k on Saturday, June 29, 2024, conditional to the approval of insurance by the Village Attorney.

Staff: Joseph Dienberg, Village Administrator Date: 6/10/2024



Certificate No.: 2
Member Number: 0134

CERTIFICATE OF COVERAGE

This Certificate is issued as a matter of information only and confers no rights upon the Certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the coverage document(s) listed below.

NAME & ADDRESS OF MEMBER: Winnebago Park District
P. O. Box 516
Winnebago, IL 61088

This is to certify that the coverage document(s) listed below have been issued to the Member named above and are in force at this time. Notwithstanding any requirement, term or condition of any agreement or other document with respect to which this Certificate may be issued or may pertain, the coverage(s) afforded is subject to all the terms, exclusions and conditions of the Coverage Agreement(s).

TYPE OF COVERAGE	EFFECTIVE DATE	EXPIRATION DATE	LIMIT OF COVERAGE
General Liability	11/30/2023	11/30/2024	\$2,000,000

CANCELLATION: Should the above described coverage document(s) be cancelled, the Illinois Parks Association Risk Services will endeavor to mail 30 days written notice to the below named Certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the pool.

SPECIAL CONDITIONS/OTHER COVERAGES:

as respects your sponsored & controlled use of village property for your sponsored & controlled WPD Firecracker 5K event of 6/29/2024

NAME & ADDRESS OF CERTIFICATE HOLDER:
Village of Winnebago
108 West Main Street
Winnebago, IL 61088

DATE ISSUED: 6/3/2024

Authorized Representative





Agenda Item Executive Summary

Item Name 4th of July Road Closure Committee or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		
EXECUTIVE SUMMARY			
The Village of Winnebago 4th of July Committee is requesting a road closure for the annual Independence Day Parade on July 4, 2024. The Parade will begin at its traditional starting point at the school grounds, and will continue down McNair to Benton, then travel South to Winnebago Street, then taking Elida North returning to the school. The parade will step off at 10:00 a.m. The route is attached. The appropriate certificate of insurance will be submitted to the Village Attorney for review. If any changes are necessary, those will be communicated. A map of the route is also attached and has been reviewed by the Police Department with no issues presented.			
ATTACHMENTS (PLEASE LIST)			
Certificate of Insurance including Parade Route			

ACTION REQUESTED
☐ For Discussion Only
☐ Resolution
☐ Ordinance
☒ Motion:

MOTION: I move to approve the road closure for the Independence Day Parade on July 4, 2024, conditional to the approval of insurance by the Village Attorney.

Staff: Joseph Dienberg, Village Administrator Date: 6/10/2024

Municipality: Village of Winnebago		Date: 06/03/2024
Name of person submitting: Kellie Symonds		
Title: Deputy Clerk		
Phone number: 815-335-2020	Email: July 4, 2024	

Name of special event: July 4, 2024		
Date(s) of event: July 4, 2024		
What group or organization is responsible for managing/organizing this event?		
Village of Winnebago will oversee the Fourth of July Parade.		
If managed/organized by the municipality, was a committee appointed by the mayor and/or council?	Yes ☐	No ☒
Description of event:		
The parade line-up will begin at the school at 8a.m. on July 4, 2024. Parade will start at 10a.m. west on McNair Road, South on Benton Street to Winnebag Street, then east to Elida Street then north ending at the school. The Village of Winnebago Police Department will direct traffic at the various intersections.		

Location / property owner:

If another organization is holding an event on municipal property, we recommend that the municipality obtain proof of liability coverage from the organization naming the municipality as an additional insured and obtain a copy of the additional insured endorsement.

If the municipality is holding the event on someone else's property, do they require a certificate of coverage naming them an additional insured? Include name, address and phone number of individual or group.

The parade line-up will begin on the Winnebago School District property and end at the same. Please provide certificate of insurance. Winnebago Community School District #323 304 E McNair, Winnebago, IL 61088

Carnival:	Yes ☐	No ☒	Did you obtain a certificate from the carnival naming the municipality as an additional insured including additional insured endorsement:	Yes ☐	No ☐
Liquor:	Yes ☐	No ☒	Sold ☐	Given Away ☐	

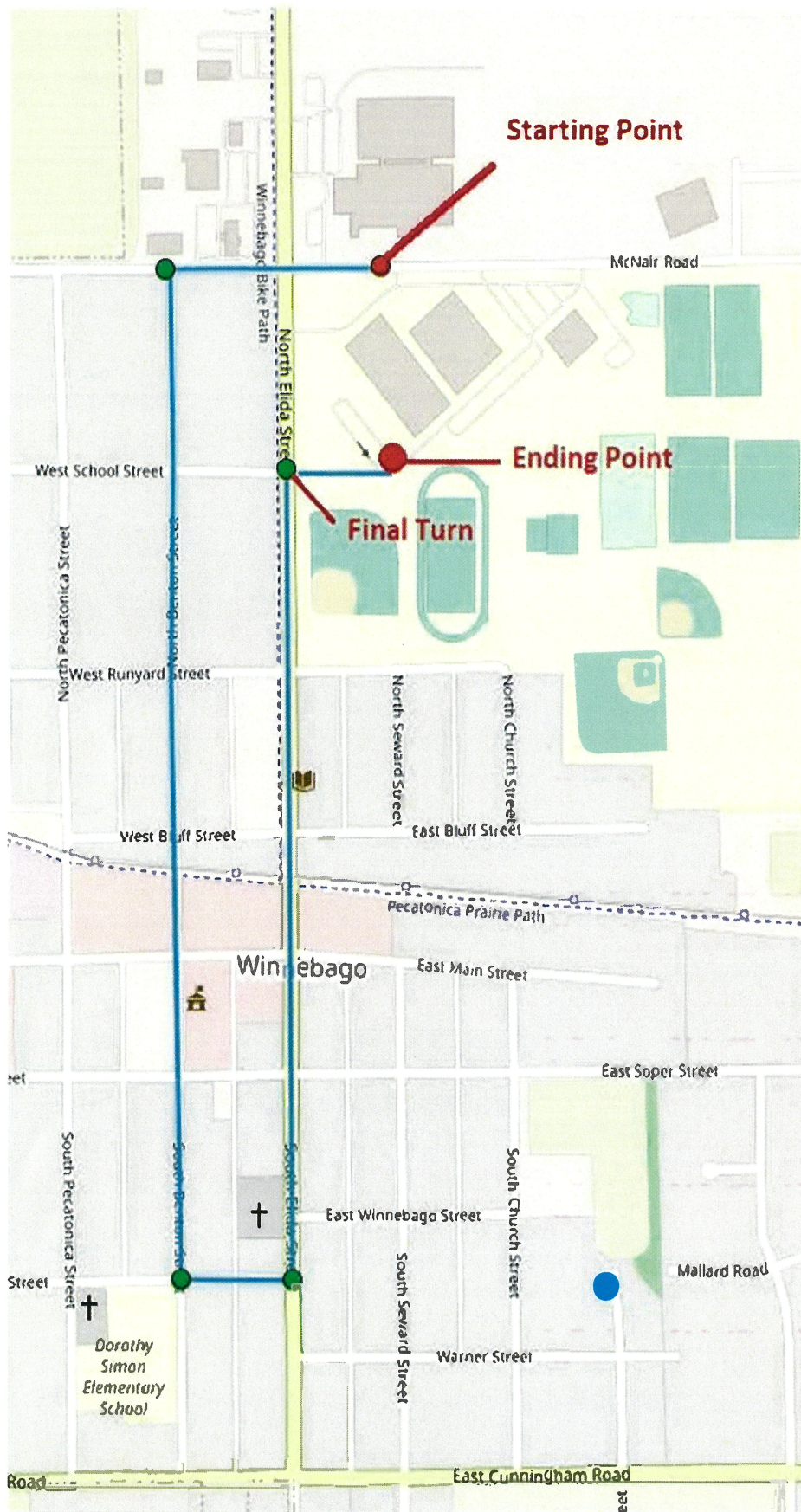
What kind of liquor?

Who is selling/giving away liquor?

Details on how the liquor will be served and how minors will be checked:

Return this form by email to jreynolds@ccmsi.com or by fax to (217) 443-0927.

Print Form



2023 Parade Route

Step-off is at 10:00am

Route will be:

McNair Road west to Benton St.,
 Benton St. south to Winnebago St.
 Winnebago St. east to Elida St.
 Elida St. north to Ferguson Ln.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/3/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Illinois Municipal League Risk Management Association c/o Cannon Cochran Management Services, Inc. Towne Centre Building 2 East Main Street Danville, IL 61832	CONTACT NAME: Julia Reynolds PHONE (A/C, No, Ext): (217) 444-1199 FAX (A/C, No): (217) 477-6799 E-MAIL: jreynolds@ccmsi.com ADDRESS: jreynolds@ccmsi.com
INSURED VILLAGE OF WINNEBAGO ATTN: KELLIE SYMONDS 108 WEST MAIN STREET WINNEBAGO IL 61088-8579	INSURER(S) AFFORDING COVERAGE INSURER A : Illinois Municipal League Risk Management Association INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			0395B0643	1/1/2024	1/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			0395B0643	1/1/2024	1/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☐ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			0395B0643	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 7,000,000 AGGREGATE \$ 16,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	0395B0643	1/1/2024	1/1/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
A	PROP / IM / APD			0395B0643	1/1/2024	1/1/2025	per occurrence 250,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
WINNEBAGO COMMUNITY UNIT SCHOOL DISTRICT 323 IS ADDITIONAL INSURED AS RESPECTS FOR USE OF SCHOOL GROUNDS ON JULY 4, 2024. COVERAGE DOES NOT APPLY TO BI/PD RESULTING FROM SOLE NEGLIGENCE OF ADDITIONAL INSURED.

CERTIFICATE HOLDER WINNEBAGO COMMUNITY UNIT SCHOOL DISTRICT 323 304 E MCNAIR ROAD WINNEBAGO IL 61088	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED RE <i>Julia Reynolds</i>
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ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION

**ENDORSEMENT #65
GENERAL PURPOSE ENDORSEMENT
ADDITIONAL COVERED PARTIES USE OF PREMISES BY MEMBER
COVERAGE ENDORSEMENT**

Member: **VILLAGE OF WINNEBAGO**

Agreement No. **0395B0643**

Effective Date: **01/01/2024 - 01/01/2025**

Named Additional Protected Party or Entity: **WINNEBAGO COMMUNITY UNIT SCHOOL DISTRICT 323**

Premises and Event: **USE OF SCHOOL GROUNDS ON JULY 4, 2024**

With Respect to Contract or Agreement Titled (if applicable): *N/A*

Protection extends to the additional protected party or entity, and its employees, and agents.

COVERAGE EXTENSION. The coverages afforded by forms RMA L, RMA 1, RMA 2, RMA 4, RMA 5, and RMA 6, including all terms, conditions, limitations, exclusions and provisions contained therein, are extended to include the coverage afforded hereunder subject to the following additional limitations:

A. The coverage provided to the additional protected party or entity applies only to “bodily injury” or “property damage”, but only with respect to liability for “bodily injury” or “property damage” caused, in whole or in part, by:

The acts or omissions of the Member or those acting on behalf of the Member:

- a. in the performance of the Member’s ongoing operations at the designated event; or
- b. in connection with the designated premises owned by or rented to the Member

Coverage does not apply to “bodily injury” or “property damage” if the acts or omissions of the Member or those acting on behalf of the Member did not directly cause the “occurrence”, “wrongful act” or other incident that results in a claim against the additional protected party or entity.

The coverage provided to the additional protected party or entity is subject to all other terms, conditions, and exclusions of the Association coverage grant(s).

B. However, regardless of the provisions of paragraph A above:

1. The Association will not extend any coverage to any additional protected party or entity:
 - a. That is not provided to the Member in the underlying coverage grant(s);
 - b. That is any broader coverage than the Member is required to provide to the additional protected party or entity in any written contract or written agreement; and
2. The Association will not provide limits of coverage to any additional protected party or entity that exceed the lower of:
 - a. \$1,000,000 per occurrence and \$1,000,000 annual aggregate; or
 - b. The limits of coverage the Member is required to provide in any written contract or written agreement.

All other terms, conditions, limitations, exclusions and provisions of forms RMA L, RMA 1, RMA 2, RMA 4, RMA 5, and RMA 6 remain unchanged.



Agenda Item Executive Summary

Item Name Pedal Bus Operation and Safety Ordinance Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Village of Winnebago is considering the adoption of an ordinance to regulate the use and operation of pedal buses within the village. The ordinance aims to enhance tourism while ensuring the safety of passengers and the general public. Pedal buses, propelled by human power, are not governed by the Illinois Motor Vehicle Code, necessitating local regulation.

The proposed ordinance outlines the requirements for pedal bus drivers, including a valid Illinois driver's license and a minimum age of 21. It also mandates a business license for operators, setting the fee at \$200 annually. Safety regulations cover the condition and equipment of the pedal buses, such as brakes, lights, and seating arrangements, as well as operational rules including insurance requirements, route restrictions, and prohibition of alcohol on board.

Violations of the ordinance will incur fines, and repeated offenses may lead to suspension or revocation of the operating permit. This ordinance intends to provide a framework that balances the novelty and potential economic benefits of pedal buses with necessary safety measures.

ATTACHMENTS (PLEASE LIST)

Draft of Pedal Bus Ordinance

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☒ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE ORDINANCE 2024-__, AN ORDINANCE PROVIDING FOR THE USE AND OPERATION OF PEDAL BUSES WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF WINNEBAGO, ILLINOIS

Staff: Joseph Dienberg, Village Administrator Date: 6/10/2024

ORDINANCE NO. _____

**AN ORDINANCE PROVIDING FOR THE USE AND
OPERATION OF PEDAL BUSES WITHIN THE CORPORATE
LIMITS OF THE VILLAGE OF WINNEBAGO, ILLINOIS**

WHEREAS, pursuant to 65 ILCS 5/11-80-1, subject to the provisions of the Illinois Motor Vehicle Code, the corporate authorities of each municipality may regulate the use of streets and other municipal roadways within its jurisdiction; and

WHEREAS, the Illinois Motor Vehicle Code does not currently govern pedal buses, as the same are not considered motorized vehicles; and

WHEREAS, at a Village Board meeting on April 8th, a business owner proposed the operation of a "Pedal Bus" in Winnebago, as hereafter defined, sparking discussions on safety and regulation; and

WHEREAS, the novelty of such a business venture in the Village, its potential to attract visitors to the Village, and safety concerns were raised, including the obstruction of traffic flow and risks posed to passengers amidst vehicular traffic; and

WHEREAS, the Village Board believes the allowance of pedal busses in the Village would be a positive addition to the Village, while recognizing the need to regulate the operation of pedal buses to ensure the safety of passengers and the general public; and

WHEREAS, the Village Board desires to allow the operation of pedal buses on Village streets, with appropriate restrictions to address these safety concerns, and to allow for the operation of this unique business model in an effort to enhance tourism in the area;

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Winnebago, Illinois as follows:

SECTION I: TITLE

This ordinance shall be known and may be cited as the "PEDAL BUS OPERATION AND SAFETY ORDINANCE."

SECTION II: DEFINITIONS

For the purposes of this ordinance, the following words and phrases shall have the meanings respectively ascribed to them unless the context otherwise requires:

- **Pedal Bus:** Any single-unit device upon which any person may ride propelled by human power through a belt, chain, or gears having four or more wheels and designed and constructed in such a manner as to engage in the business of carrying groups of passengers for hire as agreed by pre-arranged contract.
- **Pedal Bus Business:** The business of operating a Pedal Bus for the recreational or physical transportation of groups of the general public as agreed by pre-arranged contract for a fee.
- **Pedal Bus Driver:** The person in actual physical control of the Pedal Bus.
- **Pedal Bus Business License:** A license granted in accordance with this ordinance.
- **Operator:** The owner of a business that provides Pedal Bus services.
- **Village Streets:** Any public right of way, roadway, or street located within the corporate limits of the Village of Winnebago, and subject to the jurisdiction of the Village of Winnebago, Winnebago County IL.

SECTION III: APPLICABILITY

The provisions of this ordinance shall be applicable to all Pedal Buses and to the drivers and operators of such Pedal Buses within the corporate limits of the Village of Winnebago.

SECTION IV: PEDAL BUS DRIVER REQUIREMENTS

1. **State of Illinois Driver's License Required:** No person shall drive a Pedal Bus or be hired or permitted to do so unless they are a duly licensed valid driver by the State of Illinois.
2. **Qualifications of Pedal Bus Driver:** No person shall drive a pedal bus or be permitted to do so if they are not:
 - a) A duly licensed valid driver in the State of Illinois; and
 - b) Familiar with local traffic laws and ordinances; and
 - c) The age of twenty-one (21) years or older.

SECTION V: PEDAL BUS BUSINESS LICENSE

1. **License Required:** No person shall engage in the business of operating a Pedal Bus in the Village without first having secured a license as provided in this section. Licenses shall be issued for a period of one (1) year at a cost of two hundred dollars (\$200.00) and renewed annually thereafter at a cost of two hundred dollars (\$200.00) on a calendar year basis without proration. A decal or sticker shall be issued for each Pedal Bus certified to be operated upon the Village's streets upon the payment of the annual fee(s). The non-transferable decal or sticker must be prominently displayed on the rear of the Pedal Bus on the lower right-hand side. A replacement decal or sticker shall be twenty-five dollars (\$25.00).
2. **Application:** A verified application for a Pedal Bus business license shall be made in writing by the owner or manager of the Pedal Bus to the Village Administrator or their designee upon forms furnished by the Village. The application shall include the following information as applicable:
 - a) The full name of the applicant (if a firm or corporation, provide names, telephone numbers, and addresses of the president, secretary, and treasurer);
 - b) The applicant's residence (local and permanent) address;
 - c) The full name and intended place of business, the telephone number of the business, and the owner and/or manager;
 - d) The number of Pedal Buses to be operated, a complete description of each Pedal Bus to be used, pictures clearly depicting all four (4) sides of each unit to be operated, the seating capacity thereof according to its trade rating, the company assigned number, the body style, and the color;
 - e) Issuance and validity statement and insurance certificates;
 - f) Name of liability insurance carrier and a copy of the declaration of coverage/certificate of insurance issued by the carrier insuring the Pedal Bus, listing the Village of Winnebago as an additional insured;
 - g) Make, model, serial number, and description of Pedal Bus for which the license is sought;
 - h) An executed waiver of liability signed by the applicant releasing the Village of Winnebago from any liability for any claim and agreeing to hold the Village harmless and indemnify it for any claim resulting from the applicant's operation of the Pedal Bus on the Village streets;
 - i) A statement by the applicant that the Pedal Bus meets all applicable State and local laws with regards to required equipment;
 - j) A statement that the applicant agrees at all times to comply with all applicable State and local laws governing the operation of Pedal Buses;

- k) Signature of applicant; and
 - l) Such other information as may be requested by the Village.
3. **Issuance:**
- a) The Village Administrator or their designee is authorized to issue a license to any qualified applicant for the operation of a Pedal Bus business. The license shall contain a distinguishing number, full name of the person owning such Pedal Bus business, and their business address.
 - b) The Pedal Bus business license shall be non-assignable and nontransferable.
 - c) The Pedal Bus business shall carry a copy of said license aboard the Pedal Bus unit at all times and shall present it for inspection upon the request of any passenger or law enforcement officer.
4. **Duplicate Licenses:** Whenever an owner/manager of a Pedal Bus business has lost or destroyed their license, they shall submit an affidavit in writing to the Village Administrator or their designee stating that the license has been lost or destroyed. The Village Administrator or their designee shall issue a duplicate copy or substitute thereof, for a replacement fee of twenty-five (\$25) dollars.
5. **Suspension or Revocation:**
- a) The issuing authority may initiate suspension and/or revocation proceedings for a license issued under this ordinance for any of the following:
 - 1) Violation of any ordinance provisions regulating a license of a Pedal Bus business or any other provisions of Village ordinances;
 - 2) Knowingly allowing as a driver of a Pedal Bus a person with a driver's license that is suspended or revoked under the State Vehicle Code (625 ILCS 5/1-100 et seq.).
 - b) Any person whose business license has been revoked shall immediately return every such license to the Village Administrator.
6. **Changes in License Information:** Licensees shall report any change in information furnished in the application for a Pedal Bus business license pursuant to this section to the Village Administrator or their designee in writing within ten (10) days of the change. Failure to so report shall be cause for suspension or revocation of the license.

7. **Renewal of Business License:** If a business license holder wants to renew their business license to operate a Pedal Bus so that the renewal takes effect immediately upon the expiration of the prior annual license, such license holder must submit the renewal application prior to January 1. Applications for renewal submitted after January 1 shall incur a late fee. If the late fee is not paid prior to issuance of the renewed license, the existing license shall lapse as of 11:59 p.m. on December 31.

SECTION VI: RATES

1. **Calculating Rates and Fares:**
 - a) It shall be unlawful for the driver of a Pedal Bus to charge a passenger a fare that was not agreed upon with the passenger in advance through a pre-arranged contract.
 - b) A copy of said contract must be present with the Pedal Bus driver for the duration of each group's reservation.

SECTION VII: RULES AND REGULATIONS

1. **Proof of Insurance or Bond:** No Pedal Bus business shall provide Pedal Bus service unless such Pedal Bus is covered by a bond or an insurance policy or other proof of general liability insurance in the minimum amount of one million dollars (\$1,000,000.00) per person, two million dollars (\$2,000,000.00) per incident, and one hundred thousand (\$100,000.00) for property damage. Evidence of such coverage shall be filed with the Village Administrator prior to the issuance of any Pedal Bus business license. Such insurance or bond must list the Village of Winnebago as an additional insured.
2. **False Representation:** No driver or other employee of a Pedal Bus business shall imitate the name, colors, or emblems previously adopted and in use by any another Pedal Bus business or represent themselves as an employee of any other Pedal Bus business.
3. **Use of Pedal Bus for Crime:** No person shall knowingly permit any pedal bus to be used in the perpetration of a crime.
4. **Obedience of Traffic Rules:** Every driver of a Pedal Bus shall obey all traffic rules established by statute or ordinance.
5. **Number of Passengers; Seating Arrangement:**
 - a) No Pedal Bus driver shall exceed the rated seating capacity of the Pedal Bus.
 - b) No Pedal Bus driver shall operate a pedal bus until all passengers are seated in a seat designated for that purpose.
 - c) No passenger shall be allowed to ride the Pedal Bus except in the designated seating area.
6. **Sound Amplification Systems:** Pedal Buses licensed under this ordinance shall not operate or permit the operation of any sound amplification system in violation of any Village Ordinance.

7. Pedal Bus Operation:

- a) No Pedal Bus driver shall transport passengers while using a cell phone or other wireless device unless said Pedal Bus is not in motion.
- b) No Pedal Bus shall be driven in weather conditions that pose an unreasonable safety risk to the driver or passengers of the Pedal Bus or to motorists or pedestrians.
- c) For the purposes of immediately loading and unloading passengers, a Pedal Bus may remain standing upon a street if the Pedal Bus is in any legal parking stall, designated loading zone, or any other location that does not impede pedestrian or vehicular traffic.
- d) No Pedal Bus driver shall board passengers or allow passengers to exit a Pedal Bus from a traffic lane.
- e) No Pedal Bus shall be left unattended by the Pedal Bus driver unless legally parked in a legal parking stall.
- f) No Pedal Bus driver shall operate a Pedal Bus on a street with a posted speed limit of thirty-five (35) miles per hour or greater, except for the purpose of crossing that street.
- g) No Pedal Bus driver while driving a Pedal Bus shall stop on a street with a posted speed limit of thirty-five (35) miles per hour or greater in order to pick up or drop off passengers.
- h) No Pedal Bus driver shall drive a Pedal Bus on a sidewalk or a designated path constructed for use by pedestrians, (including, but not necessarily limited to, the Pecatonica Prairie Path).
- i) No Pedal Bus driver shall drive a Pedal Bus in a way that obstructs the flow of pedestrian traffic except for the time period necessary to pick up or drop off passengers.

8. Route Restrictions:

- a) No Pedal Bus shall operate on any street with a posted speed limit of greater than thirty-five (35) miles per hour, with the exception of crossing said street in a legal manner.
- b) No Pedal Bus may operate on any of the following streets unless crossing them in a legal manner: Elida Street North of Landmark Drive.

SECTION VIII: EQUIPMENT

1. Condition of Pedal Bus; Inspections:

- a) No license to engage in the business of driving a Pedal Bus shall be issued unless:
 - i. The Pedal Bus is equipped with seats for the driver and all passengers;
 - ii. The Pedal Bus provides a hood or cover to protect passengers from the elements;

- iii. The Pedal Bus is equipped with hydraulic or mechanical disc brakes, which are battery powered or generator operated, both front and rear turn signals, tires, and a bell or horn;
 - iv. The Pedal Bus is equipped with permanently affixed headlights. The headlights shall be capable of projecting a beam of white light five hundred (500) feet;
 - v. The Pedal Bus is equipped with permanently affixed taillights, which are battery powered or generator operated. These lights shall be affixed on the right and left sides of the exterior of the vehicle at the same level. These lights shall be red in color and visible from a distance of five hundred (500) feet;
 - vi. The Pedal Bus has been inspected and found by the Police Department or its designee to have all mandatory equipment required by this ordinance;
 - vii. A written certificate of the inspection required by this section is filed with the Deputy Clerk or their designee.
- b) Every Pedal Bus in operation shall be inspected at the beginning of the license year to determine if such Pedal Bus meets the requirements of this ordinance. The inspection required may be conducted by the Village or by such duly qualified persons as the Village Administrator may direct.
 - c) Additional inspections may be required as often as the apparent condition of the Pedal Bus warrants.
- 2. **Pedal Bus Markings; Similar Markings Prohibited:** All Pedal Buses shall have painted conspicuously upon the unit, the name of the Pedal Bus business as provided to the Village Administrator or their designee in visible lettering at least three (3) inches in height.
 - 3. **Pedal Bus Width:** It shall be unlawful to operate a Pedal Bus that is wider than seventy-eight (78) inches at its widest point.
 - 4. **Pedal Bus Condition:** It shall be unlawful for any person to drive or cause to be driven a Pedal Bus that is not in good working order. Also, the Pedal Bus shall be maintained in such a manner as to ensure the safety, reliability, and cleanliness of such vehicle.

SECTION IX: ALCOHOL

No Alcoholic beverages of any kind shall be allowed on the pedal bus at this time since the Village Does not currently have a liquor license category that would be applicable to the allowance of any type of alcoholic liquor on a pedal bus. Should the Village in the future adopt such a liquor license classification, this ordinance will be amended to reflect the rules, regulations, and conditions pertaining to the same.

SECTION X: VIOLATIONS

Any violation of this ordinance shall be punishable by a fine of not less than two hundred fifty dollars (\$250.00) for a first offense; five hundred dollars (\$500.00) for a second offense; and seven hundred and fifty dollars (\$750) for a third or each subsequent offense. The Village reserves the right to

suspend or revoke the violator's permit to operate a Pedal Bus upon the roads and streets of the Village at the sole discretion of the Village of Winnebago Chief of Police, for any violation of this ordinance, regardless of whether it is a first or subsequent offense.

APPROVED this _____ day of _____, 2024

Franklin J. Eubank, Jr.,
Village President

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED:

APPROVED:

**PUBLISHED IN
PAMPHLET FORM:**



Agenda Item Executive Summary

Item Name Authorization of Expenditures and Audit Agreement with Benning Group LLC Committee or Board Village Board

BUDGET IMPACT

Amount:	\$26,000 (2023), \$27,300 (2024), \$28,700 (2025)	Budgeted:	Yes
List what fund:	\$16,000: 01-41-531 (Audit) \$10,000: 01-41-832 (Contingencies)		

EXECUTIVE SUMMARY

The Village of Winnebago requires an audit of its financial statements for the fiscal year ending December 31, 2023, and subsequent years. The Benning Group LLC has been proposed to conduct the audits for the fiscal years 2023, 2024, and 2025 as outlined in their engagement letter dated April 26, 2024. The audit fees for these years are proposed at \$26,000, \$27,300, and \$28,700, respectively, with additional fees for services outside the scope of the audit.

ATTACHMENTS (PLEASE LIST)

Resolution, Engagement letter from Benning Group LLC, Audit proposal for 2023, 2024, and 2025

ACTION REQUESTED

- ☐ For Discussion Only
- ☒ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE RESOLUTION 2024-__R, A RESOLUTION AUTHORIZING THE EXPENDITURE FOR AUDIT SERVICES WITH BENNING GROUP LLC AND AUTHORIZING THE VILLAGE ADMINISTRATOR OR DESIGNEE TO EXECUTE ANY AGREEMENTS NECESSARY FOR THE AUDIT.

Staff: Joseph Dienberg, Village Administrator Date: 6/10/2024

VILLAGE OF WINNEBAGO

RESOLUTION NO. 2024 - _____ R

**A RESOLUTION AUTHORIZING EXPENDITURES AND AUTHORIZING THE
VILLAGE ADMINISTRATOR, TREASURER, OR THEIR DESIGNEES TO EXECUTE
ANY AGREEMENTS NECESSARY FOR THE AUDIT**

ADOPTED BY THE BOARD OF TRUSTEES

VILLAGE OF WINNEBAGO

THIS _____ DAY OF _____, 2024

Published in pamphlet form by authority of the Village Board of Trustees of the
Village of Winnebago, Illinois, this _____ day of _____, 2024

RESOLUTION NO. 2024- _____

A RESOLUTION AUTHORIZING EXPENDITURES AND AUTHORIZING THE VILLAGE ADMINISTRATOR, TREASURER, OR THEIR DESIGNEES TO EXECUTE ANY AGREEMENTS NECESSARY FOR THE AUDIT

WHEREAS, the Village of Winnebago (the "Village") requires an audit of its financial statements for the fiscal year ending December 31, 2023, and subsequent years; and

WHEREAS, the Benning Group, LLC has been proposed to conduct the audit as outlined in their engagement letter dated April 26, 2024 (see attached Exhibit "A"), and the accompanying audit proposal for the years 2023, 2024 and 2025 (see attached Exhibit "B"); and

WHEREAS, the audit fee for the fiscal year 2023 have been proposed at \$26,000, with fees for the fiscal years 2024 and 2025 proposed at \$27,300 and \$28,700, respectively, subject to conditions specified in the engagement documents; and

WHEREAS, additional fees may be incurred for services outside the scope of the audit, and for and for additional time required for the proper completion of the audit.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Winnebago, in the County of Winnebago, Illinois, as follows:

SECTION I – Authorization of Expenditures

The Village is hereby authorized to expend funds for the audit services as proposed by the Benning Group, LLC, including the audit fees of \$26,000 for the fiscal year 2023, \$27,300 for the fiscal year 2024, and \$28,700 for the fiscal year 2025, and any additional fees as necessary for supplementary audit services.

SECTION II - Execution of Agreements

The Village Administrator, Treasurer, or their designees are hereby authorized to execute any agreements, engagement letters, or necessary documents with Benning Group, LLC for the purpose of conducting the audit for the fiscal years 2023, 2024 and 2025.

SECTION III - Effective Date

This resolution shall be effective immediately from and after its passage and approval as provided by law.

APPROVED BY: _____

Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago, Illinois

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

**PUBLISHED IN
PAMPHLET FORM:** _____



BENNING GROUP, LLC

CERTIFIED PUBLIC ACCOUNTANTS

www.BenningGroup.com

April 26, 2024

Village of Winnebago
Franklin Eubank, Village President
108 W. Main Street
Winnebago, IL 61088

Dear Frank:

We are pleased to confirm our understanding of the services we are providing to the Village of Winnebago (Village) for the year ended December 31, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Village of Winnebago as of and for the year ended December 31, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A) to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). This information is the responsibility of management. These limited procedures will primarily consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison information (major funds).
- 3) Schedule of Changes in the Net Pension Liability and Related Ratios.

50 W. Douglas Street, Suite 300
Freeport, Illinois 61032
(815) 235-3157
Fax (815) 235-3158

6815 Weaver Road, Suite 300
Rockford, Illinois 61114
(815) 316-2375
Fax (815) 316-2389

1809 10th Street
Monroe, Wisconsin 53566
(608) 325-5035
Fax (608) 328-2843

- 4) Multiyear Schedule of Contributions for the Illinois Municipal Retirement Fund.
- 5) Notes to Schedule of Contributions for the Illinois Municipal Retirement Fund.
- 6) Notes to Required Supplementary Information.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining Statements for Nonmajor Governmental Funds.
- 2) Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual (for the non-major funds).
- 3) Illinois Grant Accountability and Transparency Act – Consolidated Year-End Financial Report

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

- 1) Schedule of Detailed Revenues and Expenditures – Budget and Actual – General Fund
- 2) Schedule of Revenues, Expenses and Changes in Net Position – Budget to Actual – Enterprise Fund – Water Fund
- 3) Schedule of Assessed Valuations, Tax Rates, Extensions and Collections.
- 4) Schedule of Legal Debt Margin.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As

part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional

omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Management override of controls
- Lack of segregation of duties

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Village of Winnebago's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of Village of Winnebago in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will also assist in preparation of the Illinois Comptroller's Annual Financial Report.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement and other services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statement preparation services and any other nonattest services we provide; oversee the nonattest services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation

of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a

means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare confirmations we request and will locate any documents selected by us for testing.

We understand that the Village will provide us with the basic information required for our audit, including information specified in the listing of *Items Needed for the Audit* and that the Village is responsible for the accuracy and completeness of that information.

The audit documentation for this engagement is the property of Benning Group, LLC, and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to state agencies or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Benning Group, LLC personnel. Furthermore, upon request, we may provide photocopies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. It is our policy to keep records related to this engagement for seven years. However, Benning Group, LLC does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by government or regulatory agencies.

Jenny L. Blocker is the engagement partner and is responsible for supervising the engagement and signing or authorizing another qualified firm representative to sign the audit report. We expect to begin our audit in May 2024, assuming the listing of items needed for the audit are prepared, and to issue our reports in preliminary form in June 2024. Final reports will be issued upon your approval of the preliminary drafts.

Our fees for these services are not expected to exceed \$26,000. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. **The fees for our services are contingent upon the records of the Village being properly reconciled as of December 31, 2023; at a minimum, we will require bank reconciliations completed by the Village, a detailed listing of all receipts and expenditures for the fiscal year, and a summarized trial balance as of December 31, 2023.** There are several items which can significantly increase the time required to perform the engagement – 1) adjustments recorded after we are provided a trial balance at the commencement of the audit 2) lack of consistency of your key personnel who are involved with the engagement 3) lack of ready availability of your key personnel to respond to our

questions and 4) not being ready with all requested items at the audit commencement which can lead to a temporary suspension of the audit. Should any of these situations be encountered, it will be necessary to increase our fees for the incremental time. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Services will be invoiced to you from time to time as work progresses. In accordance with Illinois Compiled Statutes, payments for all services are due within sixty days of receipt of an invoice. Invoices not paid within sixty days are subject to finance charges of 1% per month (12% annually).

If we elect to terminate our services for nonpayment, or other reasonable causes such as failure to provide the information or cooperation necessary for successful performance of our services, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Management may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with management regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

If any dispute, controversy or claim arises in connection with the performance or breach of this agreement, either party may, on written notice to the other party, request that the matter be mediated. Such mediation will be conducted by a mediator appointed by and pursuant to the Rules of the American Arbitration Association or such other neutral facilitator acceptable to both parties. Both parties will exert their best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute or controversy.

Each party may disclose any facts to the other party or the mediator which it, in good faith, considers necessary to resolve the matter. All such discussions, however, will be for the purpose of assisting in settlement efforts and will not be admissible in any subsequent litigation against the disclosing party. Except as agreed by both parties, the mediator will keep confidential all information disclosed during negotiations.

The mediation proceedings will conclude within sixty days from receipt of the written notice unless extended or terminated sooner by mutual consent. Each party will be responsible for its own expenses. The fees and expenses of the mediator, if any, will be borne equally by the parties.

You agree that our maximum liability to you for any negligent errors or omissions committed by us in the performance of the engagement will be limited to one times the amount of our fees for this engagement, except to the extent determined to result from our gross negligence or willful misconduct.

You acknowledge that as a condition of our agreement to perform an audit, you agree to the best of your knowledge and belief to be truthful, accurate, and complete in the representations you make to us during the course of the audit and in the representations provided to us at the completion of the audit.

Reporting

We will issue a written report upon completion of our audit of Village of Winnebago's financial statements. Our report will be addressed to the The Honorable President and Members of the Board of Trustees of the Village of Winnebago. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We appreciate the opportunity to be of service to the Village of Winnebago and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Very truly yours,



Jenny L. Blocker, CPA
Member

RESPONSE:

This letter correctly sets forth the understanding of the Village of Winnebago.

By: _____

Title: _____

Date: _____



BENNING GROUP, LLC

CERTIFIED PUBLIC ACCOUNTANTS

www.BenningGroup.com

April 26, 2024

Village of Winnebago
Frank Eubank, Village President
108 W. Main Street
Winnebago, IL 61088

Dear Frank:

Over the past several years, we have seen continual changes in the audit industry with the implementation of new procedural and reporting changes. We have continually allocated substantial firm resources into keeping up with regulatory changes both from an accounting perspective as well as an auditing perspective, and thus far have attempted to absorb the additional cost of doing so for the sake of our clients. In fact, our audit fees for our governmental clients have largely remained the same for the past ten years or more.

Beyond just the changes in standards, we have seen tremendous increases in staff costs and technology costs over the past year. As I've communicated to the Board in the past, the pipeline for accounting graduates has been drying up over the past 10 years or more; recruiting new staff to work in our area is extremely difficult since we're surrounded by the metropolitan markets of Madison, Milwaukee, and Chicago. We feel very strongly that we have a fantastic staff, and we've taken steps to increase pay and benefits commensurate with nationwide trends in the accounting industry in order to make sure that we keep them. We have taken on additional recruiting expenses as well, and we're hoping to see the results of these efforts pay off in the near future. Data security is also a primary concern in any accounting firm, and we have invested heavily in making sure we are exceeding best practices in our technology platform as well. All of the staffing and technology initiatives come at a price, of course. After considerable deliberation in the past year, we have concluded that we must raise our audit fees across the firm.

Breaking down your audit specifically, we have averaged approximately 200 hours per year for the audit over the past 7 years. According to our analysis, we need to average at least \$130 per hour for our audit fees in our current environment; as a result, our proposed fees for the 2023 audit have been set at \$26,000. We recognize, and very much appreciate, our long history with the Village, and do not make pricing changes of this magnitude lightly. We anticipate the increase to be a one-time adjustment, with future year increases to be inflationary in nature, assuming no significant changes in accounting or auditing standards. To that end, we would commit to the following three year fee proposal as follows:

FY2023 Audit fees – \$26,000

FY2024 Audit fees – \$27,300

FY2025 Audit fees – \$28,700

Our fees are based on the accounting, reporting, and auditing standards currently in effect as of December 31, 2023. If changes in any of these standards should arise during the term of this

50 W. Douglas Street, Suite 300
Freeport, Illinois 61032
(815) 235-3157
Fax (815) 235-3158

6815 Weaver Road, Suite 300
Rockford, Illinois 61114
(815) 316-2375
Fax (815) 316-2389

1809 10th Street
Monroe, Wisconsin 53566
(608) 325-5035
Fax (608) 328-2843

agreement which require significant additional audit resources, Benning Group will communicate to the Village the corresponding increase in fees due to those changes before formally engaging for each year.

Additional services outside of the audit services mentioned above will be billed separately. If the Village expends more than \$750,000 in federal funds and requires a Single Audit under the provisions of the Uniform Guidance, the fees for those procedures will be \$5,000.

The proposed fees are contingent on the Village's records being properly reconciled and balanced at the end of the fiscal year. If significant additional time is required to assist the Village, such as assistance in posting prior audit adjustments or reconciling adjustments made between funds, that time will be accumulated separately and billed in addition to the proposed fees above.

We have truly enjoyed working with you and your staff in the past. We look forward to continuing our relationship with the Village.

Very truly yours,

BENNING GROUP, LLC



Jenny L. Blocker, Partner

Proposal accepted by _____ Date _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING ELECTED OFFICIAL COMPENSATION FOR THE VILLAGE OF WINNEBAGO

WHEREAS, the Village of Winnebago, Illinois ("Village"), has determined the need to evaluate and adjust the compensation for its elected officials; and

WHEREAS, it has been over 15 years since the last adjustment in compensation for elected officials in the Village; and

WHEREAS, a review of compensation for elected officials in neighboring municipalities has been conducted; and

WHEREAS, the Village Board of Trustees has discussed the need to increase the compensation of elected officials to reflect their duties and to attract qualified candidates; and

WHEREAS, pursuant to 65 ILCS 5/3.1-50-5, municipal officers shall receive the salary or other compensation that is fixed by ordinance, such salary or other compensation shall not be increased or diminished during the time of elective office; and

WHEREAS, pursuant to 50 ILCS 145/2(a) the compensation of elected local government officials of units of local government to be fixed by such units of local government, shall be so fixed at least 180 days before the beginning of the terms of the office where compensation is to be fixed; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Winnebago, Illinois, as follows:

SECTION I

Compensation for Elected Officials The compensation for elected officials of the Village of Winnebago shall be as follows, effective from the start of the next term of office for each respective position:

1. Village President: \$12,000 Annually (\$1,000/month)
2. Village Clerk: \$6,000 Annually (\$500/month)
3. Village Trustee: \$3,000 Annually (\$250/month)
4. Committee Chairman: \$600 Annually (\$50/month)

SECTION II

Definition of Committee Chairman A Committee Chairman is defined as a Trustee who is chairing a committee that meets regularly (six times per year or more) outside of Village Board of Trustees and Committee of the Whole meetings.

SECTION III

Severability If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION IV

Repeal of Conflicting Ordinances All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

SECTION V

Effective Date This Ordinance shall be in full force and effect from and after its passage, approval, and publication as required by law.

APPROVED this _____ day of _____, 2024

Franklin J. Eubank, Jr.,
Village President

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED:

APPROVED:

PUBLISHED IN

PAMPHLET FORM:



Agenda Item Executive Summary

Item Name LOCiS Software Purchase Committee or Board Village Board

BUDGET IMPACT

Amount:	\$19,800	Budgeted:	No
List what fund:	01-41-593, 51-44-519, 17-47-530		

EXECUTIVE SUMMARY

The Village of Winnebago currently uses Tyler Technologies (InCode) for various administrative functions but is dissatisfied with its functionality and support. The average annual cost since 2014 has been \$9,234. If the Village was to renew in September, the cost of renewal would be \$13,293.35.

Staff have researched alternatives and are most impressed with the Local Government Computer and Information Service (LOCIS) for both functionality and cost.

Implementing LOCIS involves purchasing software modules for \$11,600 and introductory training estimated at \$8,200. The total initial cost, including training and migration from InCode, is about \$19,800. Annual support costs \$3,835 and includes software enhancements, support, and access to user groups. After speaking with LOCiS, they are willing to split the software purchase into two payments to accommodate the Village Budget timing. With the estimated training cost, the total for 2024 would be approximately \$14,000, then 2025 would be \$9,635, and every year after that would be \$3,835.

Positive feedback has been received from neighboring communities using LOCIS. At the May 28th Finance Committee Meeting, the Committee unanimously recommended the purchase of this software.

ATTACHMENTS (PLEASE LIST)

Resolution, Quote from LOCiS, Proforma from Tyler Technologies, LOCiS Cyber Security Certificate

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☒ Motion:
- ☒ Coming from Committee

MOTION: I MOVE TO APPROVE RESOLUTION 2024-__R, A RESOLUTION AUTHORIZING THE EXPENSE FOR LOCIS SOFTWARE AND AUTHORIZING THE VILLAGE ADMINISTRATOR OR DESIGNEE TO EXECUTE ANY AGREEMENTS

Staff: Joseph Dienberg, Village Administrator Date: 6/10/2024

RESOLUTION NO. 2024- _____

A RESOLUTION AUTHORIZING THE EXPENSE FOR LOCIS SOFTWARE AND AUTHORIZING THE VILLAGE ADMINISTRATOR OR DESIGNEE TO EXECUTE ANY AGREEMENTS

WHEREAS, the Village of Winnebago currently utilizes Tyler Technologies (InCode) for General Ledger, Accounts Payable, Utility Billing, Permitting, and Payroll functions; and

WHEREAS, the Village staff have expressed overall dissatisfaction with the functionality and support of the current software; and

WHEREAS, the Village staff have researched various solutions and have found the Local Government Computer and Information Service (LOCIS) to be the most impressive in terms of functionality and cost; and

WHEREAS, the cost of the LOCIS software is \$11,600.00, as detailed in the attached (See Exhibit “A”) LOCIS quote dated May 13, 2024; and

WHEREAS, the cost of training and implementation for the LOCIS software is estimated to be \$8,200.00, subject to adjustment based on actual training needs; and

WHEREAS, ongoing support and enhancements for the LOCIS software will be provided under an annual support agreement costing \$3,835.00.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Winnebago, in the County of Winnebago, Illinois, as follows:

SECTION I – Authorization of Expenditures

The Village Board hereby authorizes the expense of \$11,600.00 for the purchase of the LOCIS software and an estimated \$8,200.00 for training and implementation, recognizing that the training costs are estimates and may be adjusted as necessary based on actual training needs.

SECTION II - Execution of Agreements

The Village Administrator, Joseph Dienberg, or his designee, is hereby authorized to execute any agreements, contracts, or other documents necessary to complete the purchase and implementation of the LOCIS software, including any adjustments to the training costs as necessary.

SECTION III - Effective Date

This resolution shall be effective immediately from and after its passage and approval as provided by law.

APPROVED BY: _____

Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago, Illinois

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

**PUBLISHED IN
PAMPHLET FORM:** _____



4000 W. Jefferson St.
Joliet, Illinois 60431
(815) 744-0011
Fax (815) 744-8182

Village of Winnebago
Joey Dienberg
108 W Main St
Winnebago, IL 61088

Date: May 13, 2024
Phone: (815) 335-2020
e-Mail: jdienberg@villageofwinnebago.com.

Dear Mr. Dienberg,

I would like to take this opportunity to thank you for allowing LOCIS to present our solution in solving your utility billing and financial software requirements.

Per your request, the following are the figures based on the discussion of your requirements. Special Circumstance Payment Plans to accommodate your budget cycle are available upon request! Prices are valid for 30 days.

If you have any questions or if I may be of any further assistance, please, do not hesitate to call.

Sincerely,

Frank Zima

Frank Zima
System Consultant
LOCIS

SOFTWARE

Utility Billing	\$3,000.00
Third Party Automated Reading Interface- Beacon	\$1,500.00
General Ledger Module	\$1,000.00
Accounts Payable Module	\$1,000.00
Payroll Module	\$1,000.00
Cash Receipts (POS)	\$1,000.00
Permits & Licensing & Vehicle Stickers	\$850.00
Tasks/Work Orders/Projects	\$750.00
Time Entry	\$1,000.00
LOCIS License Node for the Cloud Software	\$500.00
TOTAL SOFTWARE:	\$11,600.00

TRAINING & IMPLEMENTATION

Training is billed at \$100.00 per hour, plus travel at \$60.00 per hour. You should budget approximately:

Prices below exclude travel charges

Utility Billing	24 hours	\$2,400.00
Third Party Automated Reading Interface- Beacon	2 hours	\$200.00
General Ledger	16 hours	\$1,600.00
Accounts Payable	8 hours	\$800.00
Payroll	16 hours	\$1,600.00
Cash Receipts (POS)	6 hours	\$600.00
Permits & Licensing & Vehicle Stickers	6 hours	\$600.00
Tasks/Work Orders/Projects	2 hours	\$200.00
Time Entry	2 hours	\$200.00

TOTAL TRAINING BUDGET: Approx. \$8,200.00

Additional training can be provided at \$100.00 per hour, plus travel at \$60.00 per hour

TOTALS

TOTAL SOFTWARE	\$11,600.00
APPROXIMATE TOTAL TRAINING & IMPLEMENTATION	\$8,200.00
<i>Billed as used</i>	
APPROXIMATE TOTAL	\$19,800.00



MEMBERSHIP / ANNUAL SUPPORT AGREEMENT

See membership brochure for a detailed description of the LOCIS support program.

**Based on
Up to 4 User
Configuration:**

Base Membership	\$945.00
LOCiS Hosted Maintenance and Storage	\$1,071.00
Utility Billing Module	\$416.00
Third Party Automated Reading Interface- Beacon	\$202.00
General Ledger Module	\$215.00
Accounts Payable Module	\$215.00
Payroll Module	\$215.00
Cash Receipts (POS)	\$139.00
Permits & Licensing & Vehicle Stickers	\$114.00
Tasks/Work Orders/Projects	\$101.00
Time Entry	\$202.00
	\$3,835.00



*Rates as of contract date.
All rates subject to change.*
Appendix A

Current Rate Structure

BILLING RATES

Effective January 1, 2024

SERVICES

Technical Support – Training – On-Site Implementation	\$100.00
Onsite or remote training, implementation, assistance, or normal support of the use of the software.	Per Hour

IT/Network Administration	\$110.00
System Administration, set-up, support, and modification to existing network environment, support of network environment, support of network, administration for security/user levels, hardware additions. All services that involve network system integration including Anti-Virus/Spyware software/configuration or having to reconfigure any pre-existing software which prohibits LOCiS from operating correctly.	Per Hour

Accounting/Auditing Assistance	\$110.00
Provide assistance in audit preparation, bank reconciliation, balancing, generating, and verifying financial statements, ledgers, and appropriate corrections/adjustments. Providing the required assistance in designing (reorganizing or renumbering) the chart of accounts for detail analysis and board/audit review.	Per Hour

Consulting / System Design/Programming	\$175.00
Specific request for modification to existing program or data conversion from existing system to the LOCiS Modules. Programming and Import/Export to other 3 rd Party Application. The review of existing operations and the design and layout of future changes for both internal operation (Software) and external operation (Hardware / Networking). System Administration, set-up, support, and modification to existing network environment, support of network environment, support of network, administration for security/user levels, hardware additions. All services that involve network system integration.	Per Hour

Travel Time from Office*	\$ 60.00
Travel time from the LOCiS / technician office to your site will be charged	Per Hour

* All rates listed above are Monday through Friday 8 to 5 excluding holidays. Any hours of work which are provided outside of normal business hours are billed at 125 percent of the normal rate of work.



LOCIS UTILITY BILLING MODULE

- Provides the ability to generate utility bills, record payments and perform a variety of utility management functions.
- Implemented several ways:
 - ✓ As a stand-alone module implemented prior to other modules
 - ✓ Implemented along with the General Ledger module which would allow automatic journalization of Utility billing information
 - ✓ Implemented after the General Ledger module; at which time would report to the General Ledger for automatic journalization of utility information

PARTIAL LIST OF FEATURES INCLUDE:

- Multiple user defined service billing capability (water, sewer, gas, electric, refuse, etc.)
- User defined rate table(s)
- Multiple look-up ability for account inquiry
- Owner, renter, billing & service address capability
- Account history includes from/to meter reads, dates and estimate indicator, and detail billing history of payments, bills, or adjustments, and running A/R balance
- Meter reader routing control
- Estimated bill by account or grouping of accounts
- Consumption variance warning
- Local and state utility tax calculation and reporting
- Postcard billing forms– Laser, Inkjet, or Dot Matrix styles
- Letter style billing forms – Laser and Inkjet
- Ability to adjust a calculated bill prior to printing
- Manual/automatic application of cash by service
- Penalty charge processing
- Penalty, collection, estimate, letter, and work order generation
- Shut off notice generation
- Adjustment processing to issued bill
- Produce final bills
- Cash receipts lock-box entry
- Label printing
- Meter tracking
- Consumption reporting
- Geographic usage reporting
- Utility deposit tracking and refund processing
- Ability to interface to the following other modules
 - General Ledger module for automatic journalization
 - Cash Receipts module – Point of Sale/Cash Drawer
 - Lien module
 - Direct Debit module for direct debit banking
 - Portable data collection via LOCIS portable data collection or 3rd party device interface
 - Bar Coding for cash receipts collection
 - Credit card processing

LOCIS GENERAL LEDGER MODULE

- Forms the core to which all other modules provide financial information.
- Implemented several ways:
 - ✓ As a stand-alone module implemented prior to other modules, which allows journalization of financial information
 - ✓ Implemented along with other modules, which allows other modules to report to the General Ledger
 - ✓ Implemented after other modules, at which time would report to the General Ledger

PARTIAL LIST OF FEATURES INCLUDE:

- Ability to maintain and track in excess of 700 funds
- Establish up to 15-character account designation
- Complete audit trail
- Automatic journalization
- Produces information for Annual Treasurer's Cash Report
- Statement of cash and investments
- Revenue analysis
- Expense analysis
- Fund consolidation comparison
- Expense consolidation analysis
- Source and Purpose of Fund report
- Realization of revenue report
- On-demand detail/summary reporting
- Balance sheet
- Unlimited history
- Prior period adjustments
- End of period closing optional – no need to close a financial period
- Investment tracking and reporting
- Cash-based, semi-accrual, or full-accrual basis of reporting
- GASB 34 Financial reporting
- Budget upload and download of ASCII file data to Excel or Lotus.

LOCIS ACCOUNTS PAYABLE MODULE

- Provides the ability to record manual checks, issue checks, and manage all non-payroll expenditures.
- Implemented several ways:
 - ✓ As a stand-alone module implemented prior to other modules
 - ✓ Implemented along with the General Ledger module, which would then allow automatic journalization of warrant information
 - ✓ Implemented after the General Ledger module, at which time the Accounts Payable module would report to the General Ledger, allowing for automatic journalization of warrant information

PARTIAL LIST OF FEATURES INCLUDE:

- Invoice/expense distribution across multiple funds
- Cash requirements management
- Purchase discounts
- Due to – Due from processing
- Warrant/Claim list
- Board list – Fixed Expense entry – Meeting cycle or monthly
- Check printing (generic or pre-printed form) in Laser, Inkjet, or Dot matrix styles
- Issued check void process
- Manual check processing
- Annual Treasurer's Vendor Payment Report
- 1099 forms
- Purchase order encumbrance interface
- Vendor/General Ledger expenditure history
- Automatic journalization to General Ledger
- Project tracking
- Retains distribution entry
- Optional Welfare Payables interface
- Direct pay vendors using standard NACHA file submitted to bank (paperless checks)

LOCIS PAYROLL MODULE

- Provides the ability to record manual checks, issue checks, and manage all payroll expenditures.
- Implemented several ways:
 - ✓ As a stand-alone module implemented prior to other modules
 - ✓ Implemented along with the General Ledger module, which would then allow automatic journalization of payroll information
 - ✓ Implemented after the General Ledger module, at which time the Payroll module would report to the General Ledger, allowing for automatic journalization of payroll information

PARTIAL LIST OF FEATURES INCLUDE:

- Distribution of earning across multiple funds
- Automatic hours salary posting
- User specified earnings, deductions, and taxes
- Tracking of fringe benefits (i.e. vacation, sick and personal time) by employee
- Annuity, 401K, and Cafeteria plan deductions accommodated
- Check printing (generic or pre-printed form) laser, inkjet or dot matrix styles
- Manual void check processing
- Employee check history
- User-definable earnings and deductions
- Deduction checks printing ability after payroll run
- Monthly, quarterly and annual tax reporting (rollback feature to a prior period for reporting)
- W2 processing, paper or magnetic filings
- Illinois Municipal Retirement Fund accounting, both paper and magnetic filing
- Annual Treasurer's Employee Payments Report
- Police/Fire Pension reporting
- Due to – Due from processing
- Automatic journalization to General Ledger
- Savings bond deduction recordkeeping
- Project tracking
- FLSA Time Recording process
- Employer tax and deduction processing based on salary expense allocation

LOCIS DIRECT DEBIT MODULE

- Provides the ability to automatically debit a bank account for utility billing payment collection.
 - ✓ Implemented as an add-on module to the Utility Billing module

PARTIAL LIST OF FEATURES INCLUDE:

- Allows the entry of either bank data
- Provides a total of direct charge billings
- Automatically changes the set amount due and the past due amount to zero
- Automatically creates electronic transfer files
- Penalty calculation and Shut-off notice processes automatically bypasses active direct debit customers
- Final bill process automatically notifies operator of direct debit activity and prevents account from being closed
- Allows adjustments of bills that have not been submitted for collection to the bank.
- Applies adjustment amounts to current transfer files
- Generate letters and pre-notifications to the customer and to the bank to notify of enrollment in direct debit program
- Produce a list of customers participating in Direct Debit

Proudly serving Illinois Municipalities since 1987

MEMBERSHIP / ANNUAL SUPPORT AGREEMENT

Support agreement between LOCiS and Our Customers

Membership in LOCIS (the Local Government Computer and Information Service) provides a unique opportunity for ensuring continuing support and enhancement of your computer software investment. To facilitate that goal this brochure outlines and explains what benefits are available to all members. It also details the requirements for membership.

The benefits of membership fall within the following categories:

- Software Enhancements
- Support (Telephone #800 or Onsite)
- Remote Connectivity for Support
- User Groups
- New Development Policy

SOFTWARE ENHANCEMENT

LOCIS will provide enhancements for software proprietary to LOCIS and purchased through LOCIS and when enhancements are available, provide the member having such software, enhancements at no additional cost, except for costs relating to additional training, hardware, conversion of software, or travel at the members request, as may be applicable. Software enhancement may be available when:

- a) because of statewide legal requirements imposed on local government by either the state or federal government or agencies thereof, or
- b) because of problems, needs or desires identified by membership user groups considering statewide applicability.

In the event that software is purchased through LOCIS but is not proprietary to LOCIS, LOCIS will put forth its best effort to provide the same benefits of membership as if the software was proprietary to LOCIS. However, no assurances or representations are made herein that benefits of membership do or will extend to software not proprietary to LOCIS.

The membership is required, and agrees, to accept all enhancements provided so as to maintain statewide uniformity of the LOCIS system, thereby providing the membership with the benefits of reduced costs for local government computerization resulting from a uniform system.

SUPPORT

LOCIS provides software support for software proprietary to LOCIS and purchased through LOCIS, via telephone voice communication, or remote computer connection on an unlimited basis. This does not include remote training.



LOCIS will provide support at the member's site by charging the member at an hourly rate for each hour or portion (measured in 1/4-hour increments) thereof, including travel time from the LOCIS office.

In the event that software is purchased through LOCIS but is not proprietary to LOCIS, LOCIS will put forth its best effort to provide the same benefits of membership as if the software was proprietary to LOCIS. However, no assurances or representations are made herein that benefits of membership do or will extend to software not proprietary to LOCIS.

USER GROUPS

LOCIS when warranted will establish "user groups" to assist LOCIS and the membership of LOCIS in:

- a) fine tuning of software presently in use or available to the membership, so as to enhance such software to meet the needs of the membership in the best manner possible,
- b) definition of new applications and the resulting testing, refining, and debugging of such applications (see NEW DEVELOPMENT POLICY), and
- c) providing the opportunity whereby a network of member communication is available to individual users.

NEW DEVELOPMENT POLICY

It is the intent of LOCIS to provide to the membership of LOCIS a continuing source of new software applications that uniquely and specifically address local government needs. To this end and to the extent possible, new software applications will be generated as a result of "users" defining needs and participating in the development of the software to fulfill such needs.

It is also the intent of LOCIS to provide new software applications at the lowest cost possible, thereby encouraging the membership to use their computers to their fullest capability. Such usage will provide a better return on hardware investment and allow the member's personnel to function more efficiently.

Once a software application need has been verified and a commitment to proceed by the membership (or a portion thereof) with LOCIS has been established, development shall proceed in the following manner:

1. Following initial definition of development requirements, LOCIS shall establish a COST OF DEVELOPMENT (COD).
2. The COST OF DEVELOPMENT will be shared by those members participating in the development in a manner mutually agreed upon and as evidenced by a separate written agreement.
3. The participating members will assist in the development, will provide testing, and will have first use of the final software application.
4. Once the software application is developed and available for purchase, each of the member development participants will, as the software application is sold, receive a rebate until their final cost of development will be equal to the actual sale price of the final software

application. The amount of rebate to each participant per sale of the application will be reflective of their participation in the COD and as specified in the separate written agreement.

MEMBERSHIP FEES

Fees for membership in LOCIS are based upon three variables:

- 1) The network/user count of the LOCIS environment, and
- 2) The network operating system environment, and
- 3) The number of LOCIS software applications operational on the computer

The LOCIS MEMBERSHIP FEE SCHEDULE sets forth the fees applicable to the user count and software applications.

Eligibility of membership takes place on the 1st day of the month following installation of the software. When applicable, the PROJECT IMPLEMENTATION SCHEDULE shall be the basis for determining the date of installation or completion of training.

If membership is not exercised at the initial time of eligibility, LOCIS may require an amount to be paid, in addition to membership costs that is attributable to those costs and enhancements since the time of original installation.

A presumption is made at the time of purchasing LOCIS software that membership in the LOCIS MEMBERSHIP PROGRAM is desired. Therefore, a billing for LOCIS MEMBERSHIP will be forwarded when the eligibility date is reached following installation and adjusted accordingly as eligibility dates for software applications are reached. Nonpayment of such billings indicates membership has not been elected and requires LOCIS to charge standard rates for services, support, software enhancements and any other offerings beyond those contained in the original purchase agreements or contracts.

Since 1987



Local Government Computer and Information Service
4000 West Jefferson Street
Joliet, Illinois 60431
(815) 744-0011
1(866) LOCIS99

(December 2015)





Empowering people who serve the public®

Remittance
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Questions
Tyler Technologies - Local Government
Phone: 1-800-772-2260 Press 2, then 2
Fax: 1-866-673-3274
Email: ar@tylertech.com

THIS IS NOT AN INVOICE PROFORMA

Company	Order No.	Date	Page
025	197171	05/29/2024	1 of 2



To: VILLAGE OF WINNEBAGO
108 WEST MAIN
WINNEBAGO, IL 61088
United States

Ship To: VILLAGE OF WINNEBAGO
108 WEST MAIN
WINNEBAGO, IL 61088
United States

Customer Grp/No.	Customer PO#	Payment Terms	Currency Code	Ship Via	Salesperson Cd
1 45101		Net 30	USD	MISC	

No. Item/ Description/ Comments	Quantity	U/M	Unit Price	Total Cost
Contract No.: Winnebago, Village of				
1 Renewal: Core Financials Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	3,319.02	3,319.02
2 Renewal: Payroll/Personnel Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	1,513.22	1,513.22
3 Renewal: Utility CIS System Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	3,278.69	3,278.69
4 Renewal: System Software Non SQL Maintenance Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	817.12	817.12
5 Renewal: Accu ODBC Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	121.05	121.05
6 Renewal: Utility Handheld Meter-Reader Interface - Maintenance Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	681.27	681.27
7 Renewal: Incode Building Projects Online Component - Annual Fee Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	900.00	900.00
8 Renewal: Building Projects - Maintenance Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	973.23	973.23



Remittance
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

THIS IS NOT AN INVOICE PROFORMA

Empowering people who serve the public®

Questions

Tyler Technologies - Local Government
Phone: 1-800-772-2260 Press 2, then 2
Fax: 1-866-673-3274
Email: ar@tylertech.com

Company	Order No.	Date	Page
025	197171	05/29/2024	2 of 2

No.	Item/ Description/ Comments	Quantity	U/M	Unit Price	Total Cost
9	Renewal: Incode Utility Billing Online Component Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	608.00	608.00
10	Renewal: Cashiering Cycle Start: 09/01/2024, End: 08/31/2025; Term: 12 months	1	EA	1,081.93	1,081.93

Does not include any applicable taxes

Order Total: 13,293.53

Comments: Upon acceptance please email your purchase order to PO@tylertech.com

ACORD TM. CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 06/03/2024													
PRODUCER Phone: (815) 727-2611 Fax: (815) 727-2648 A FAZIO INC. 550 RUBY ST P O BOX 1248 JOLIET IL 60434-1248		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.													
INSURED LOCIS INC 4000 W JEFFERSON ST JOLIET IL 60431		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURERS AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: CFC Underwriting Limited</td> <td></td> </tr> <tr> <td>INSURER B: Owners Insurance Company</td> <td>32700</td> </tr> <tr> <td>INSURER C: Auto Owners Insurance Company</td> <td>18988</td> </tr> <tr> <td>INSURER D: Auto Owners Insurance Company</td> <td>18988</td> </tr> <tr> <td>INSURER E: Owners Insurance Company</td> <td>32700</td> </tr> </table>		INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: CFC Underwriting Limited		INSURER B: Owners Insurance Company	32700	INSURER C: Auto Owners Insurance Company	18988	INSURER D: Auto Owners Insurance Company	18988	INSURER E: Owners Insurance Company	32700
INSURERS AFFORDING COVERAGE	NAIC #														
INSURER A: CFC Underwriting Limited															
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INSURER D: Auto Owners Insurance Company	18988														
INSURER E: Owners Insurance Company	32700														

COVERAGES
 THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
B		GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC	07088751	06/25/23	06/25/25	EACH OCCURRENCE \$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000				
		MED. EXP (Any one person) \$ 10,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
		GENERAL AGGREGATE \$ 1,000,000				
		PRODUCTS-COMP/OP AGG. \$ Excluded				
C		AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS _____	4144888800	06/25/23	06/25/25	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
		BODILY INJURY (Per person) \$				
		BODILY INJURY (Per accident) \$				
		PROPERTY DAMAGE (Per accident) \$				
D		GARAGE LIABILITY ☐ ANY AUTO	4108875100	06/25/23	06/25/25	AUTO ONLY - EA ACCIDENT \$
		OTHER THAN EA ACC AGG \$				
A		EXCESS / UMBRELLA LIABILITY ☒ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☒ RETENTION \$ 10,000	A106594500	06/25/23	06/25/25	EACH OCCURRENCE \$ 5,000,000
		AGGREGATE \$ 5,000,000				
		\$				
		\$				
		\$				
		\$				
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	ESM0039774451	10/01/23	10/01/24	☒ WC STATU-TORY LIMITS ☐ OTHER
		E.L. EACH ACCIDENT \$ 500,000				
		E.L. DISEASE-EA EMPLOYEE \$ 500,000				
		E.L. DISEASE-POLICY LIMIT \$ 500,000				
A		OTHER: PROFESSIONAL LIABILITY	ESM0039774451	10/01/23	10/01/24	SEE ATTACHED

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/ SPECIAL PROVISIONS

CERTIFICATE HOLDER	CANCELLATION
VILLAGE OF WINNEBAGO 108 W MAIN ST WINNEBAGO IL 61088 Attention: JOEY DIENBERG	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, IT'S AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Michael Fazio

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

DECLARATIONS

INSURING CLAUSE 1: PROFESSIONAL LIABILITY

ALL SECTIONS COMBINED

Aggregate limit of liability: USD2,000,000 in the aggregate

SECTION A: PRODUCTS AND SERVICES LIABILITY

Limit of liability: USD1,000,000 each and every claim, including **costs and expenses**

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION B: BREACH OF CONTRACT

Limit of liability: USD1,000,000 each and every claim, including **costs and expenses**

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION C: SUB-CONTRACTOR VICARIOUS LIABILITY

Limit of liability: USD1,000,000 each and every claim, including **costs and expenses**

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION D: INTELLECTUAL PROPERTY RIGHTS INFRINGEMENT AND DEFAMATION

Limit of liability: USD1,000,000 each and every claim, including **costs and expenses**

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION E: REGULATORY COSTS AND FINES

Limit of liability: USD1,000,000 each and every claim, including **costs and expenses**

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION F: DISHONESTY OF EMPLOYEES

Limit of liability: USD1,000,000 each and every claim, including **costs and expenses**

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION G: PAYMENT OF WITHHELD FEES

Limit of liability: USD1,000,000 each and every claim, including **costs and expenses**

Deductible: USD5,000 each and every claim, including **costs and expenses**



INSURING CLAUSE 2: NETWORK SECURITY & PRIVACY LIABILITY

ALL SECTIONS COMBINED

Aggregate limit of liability: USD2,000,000 in the aggregate

SECTION A: NETWORK SECURITY LIABILITY

Limit of liability: USD1,000,000 each and every claim

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION B: PRIVACY LIABILITY

Limit of liability: USD1,000,000 each and every claim

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION C: MANAGEMENT LIABILITY

Limit of liability: USD1,000,000 each and every claim

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION D: REGULATORY INVESTIGATION COSTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD5,000 each and every claim, including **costs and expenses**

SECTION E: PCI FINES, PENALTIES AND ASSESSMENTS

Limit of liability: USD1,000,000 each and every claim

Deductible: USD5,000 each and every claim, including **costs and expenses**

INSURING CLAUSE 3: CYBER INCIDENT RESPONSE

ALL SECTIONS COMBINED

Aggregate limit of liability: USD2,000,000 in the aggregate

SECTION A: INCIDENT RESPONSE COSTS

Limit of liability: USD1,000,000 each and every claim, including **costs and expenses**

Deductible: USD0 each and every claim, including **costs and expenses**

SECTION B: LEGAL AND REGULATORY COSTS

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION C: IT SECURITY AND FORENSIC COSTS

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim

SECTION D: CRISIS COMMUNICATION COSTS

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim

SECTION E: PRIVACY BREACH MANAGEMENT COSTS

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION F: THIRD PARTY PRIVACY BREACH MANAGEMENT COSTS

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION G: POST BREACH REMEDIATION COSTS

Limit of liability:	USD50,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

INSURING CLAUSE 4: CYBER CRIME

SECTION A: ELECTRONIC THEFT OF YOUR FINANCIAL ASSETS

Limit of liability:	USD250,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim

SECTION B: ELECTRONIC THEFT OF THIRD PARTY FUNDS HELD IN ESCROW

Limit of liability:	USD250,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim

SECTION C: THEFT OF PERSONAL FINANCIAL ASSETS

Limit of liability:	USD250,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION D: EXTORTION

Aggregate limit of liability:	USD1,000,000	in the aggregate, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION E: TELEPHONE HACKING

Limit of liability:	USD250,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION F: PUSH PAYMENT FRAUD

Limit of liability:	USD50,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION G: UNAUTHORIZED USE OF COMPUTER RESOURCES

Limit of liability:	USD250,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

INSURING CLAUSE 5: SYSTEM DAMAGE AND BUSINESS INTERRUPTION

ALL SECTIONS COMBINED

Aggregate limit of liability:	USD2,000,000	in the aggregate
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SECTION A: SYSTEM DAMAGE AND RECTIFICATION COSTS

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION B: INCOME LOSS AND EXTRA EXPENSE

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION C: ADDITIONAL EXTRA EXPENSE

Limit of liability:	USD50,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim

SECTION D: DEPENDENT BUSINESS INTERRUPTION

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

SECTION E: CONSEQUENTIAL REPUTATIONAL HARM

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim

SECTION F: CLAIM PREPARATION COSTS

Limit of liability:	USD25,000	each and every claim, including costs and expenses
Deductible:	USD0	each and every claim

SECTION G: HARDWARE REPLACEMENT COSTS

Limit of liability:	USD1,000,000	each and every claim, including costs and expenses
Deductible:	USD5,000	each and every claim, including costs and expenses

INSURING CLAUSE 6: COMMERCIAL GENERAL LIABILITY

NO COVER GIVEN

INSURING CLAUSE 7: LOSS MITIGATION

Limit of liability:	USD1,000,000	each and every claim
Deductible:	USD5,000	each and every claim

INSURING CLAUSE 8: REPUTATION AND BRAND PROTECTION

Aggregate limit of liability:	USD100,000	in the aggregate
Deductible:	USD0	each and every claim



INSURING CLAUSE 9: COURT ATTENDANCE COSTS

Aggregate limit of liability: USD100,000 in the aggregate

Deductible: USD0 each and every claim