VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Wednesday, August 19, 2026 at 6:00 PM

108 West Main Street and Virtually

©

To access meeting from any device: https://global.gotomeeting.com/join/671034949

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

This meeting is being recorded

1. **RECORDING OF THE MEETING**
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL & ESTABLISHMENT OF A QUORUM**
5. **MEETING GUIDELINES**

   Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.
6. **DISCLOSURE OF ANY CONFLICT OF INTEREST**
7. **CHANGES TO AGENDA**
8. **PUBLIC COMMENT:** *Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be generally allowed for public comment at each meeting.*
9. **CONSENT AGENDA:** *All items on the Consent Agenda denoted with an asterisk (*) are routine in nature and will be enacted in one motion. The Consent Agenda for this meeting includes:*
   - a. ***Approval of Board Trustees Meeting Minutes from August 5, 2026
   - b. *Approval of Invoices Presented for Payment $89,730.27
10. **PRESIDENT'S REPORT**
11. **TREASURER'S REPORT**
    - **a.** Monthly Treasurer's Report (Presented at the second meeting of each month)
12. **DEPARTMENT HEAD REPORTS**
    - a. Administrator Report *(Written reports generally presented at the second meeting of each month)*

b. Police Chief Report *(Written reports generally presented at the second meeting of each month)*

c. Public Works Director Report *(Written reports generally presented at the second meeting of each month)*

13. ACTION ITEMS

a. Resolution Authorizing the Release of Certain Closed Session Minutes

b. A Resolution Approving the Civicplus Website, Agenda Management, and Accessibility Platform Migration

14. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

15. NEW BUSINESS

16. UPCOMING MEETINGS

a. Board of Trustees Meeting: September 2, 2026

b. Committee of the Whole Meeting: September 2, 2026

17. ADJOURNMENT

Posted: August 14, 2026 at 3:30 p.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491
/s/ Joseph Dienberg, Village Administrator

The Board of Trustees of the Village of Winnebago, August 5, 2026.

The online meeting link to GoToMeeting was made available to employees and the public to attend remotely.

1. **RECORDING OF THE MEETING**

   The meeting was recorded.

2. **CALL TO ORDER**

   The Board of Trustees of the Village of Winnebago met in person on August 5, 2026, at 6:00 p.m. with President Franklin J. Eubank Jr. presiding.

3. **PLEDGE OF ALLEGIANCE**

   The Board of Trustees and guests stood and recited the Pledge of Allegiance.

4. **ROLL CALL & ESTABLISHMENT OF A QUORUM**

   PRESENT: Trustee Jason Ackerman, Trustee John Kim, Trustee Adam LeFevre and Trustee Mike McKinnon.

   ABSENT: Trustee Jeremy Graham, and Trustee Duane Springer.

   A quorum was established.

   Guests present: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Treasurer Dana Novinson, Public Works Director Chad Insko, Chief Jeff White, Lieutenant Nick Haff, Deputy Clerk Kellie Symonds, Erin Chmiewlowski, Everett Butzine, Lily Zahn, Kyle Okubo, and Bob Underwood.

5. **MEETING GUIDELINES**

   Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means. No absent Trustee attended remotely.

6. **DISCLOSURE OF ANY CONFLICT OF INTEREST**

   No disclosure of conflict of interest.

7. **CHANGES TO AGENDA**

   No changes to the agenda.

8. **PUBLIC COMMENT:** *Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be generally allowed for public comment at each meeting.*

   Bob Underwood, 516 West McDamyn, questioned the legality of parking a camper for three days partially in front of Mr. Underwood's property. The matter will be discussed at a future Committee of the Whole meeting. Mr. Underwood was thanked for bringing the question to the Board.

9. CONSENT AGENDA: *All items on the Consent Agenda denoted with an asterisk (*) are routine in nature and will be enacted in one motion. The Consent Agenda for this meeting includes:*

Motion made by Trustee Ackerman, seconded by Trustee LeFevre. Motion carried on a unanimous roll call vote of those present.

a. ***Approval of Board Trustees Meeting Minutes from July 15, 2026

b. *Approval of Invoices Presented for Payment $80,895.63

10. PRESIDENT'S REPORT

11. TREASURER'S REPORT

Monthly Treasurer's Report (Presented at the second meeting of each month)

12. DEPARTMENT HEAD REPORTS

a. Administrator Report *(Written reports generally presented at the second meeting of each month)*

b. Police Chief Report (Written reports generally presented at the second meeting of each month)

c. Public Works Director Report (Written reports generally presented at the second meeting of *each month)*

13. ACTION ITEMS

No items for discussion.

14. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

None needed.

15. NEW BUSINESS

President Eubank suggested that Trustees and employees let Mrs. Symonds know if they are interested in polo shirts and what size they need.

16. UPCOMING MEETINGS

a. Board of Trustees Meeting: August 19, 2026

b. Committee of the Whole Meeting: August 19, 2026

14. ADJOURNMENT

Motion made by Trustee LeFevre, seconded by Trustee Kim to adjourn at 6:08 p.m. Motion carried on a voice vote.

UNAPPROVED

Sally Jo Huggins, Village Clerk

Warrant List

August 19, 2026
Board Meeting

Warrant List

Section 1: Invoices Presented for Approval - $89,370.27
Section 2: Invoices over $5,000 - $68,576.90

** Invoices are available for inspection and review**

SECTION 1:

WARRANT LIST

August 19, 2026

Invoices Presented

For Board Approval

Total Invoices: $89,370.27

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 8/19/2026 THRU 8/19/2026

Section 9. Item #b.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
016055	AIRGAS USA, LLC D/B/A ENCOMPAS							
I-5526154229	ACET/CAR DIOX TANK RENTAL JUL	R	8/19/2026	51.15		027371		51.15
000108	BADGER METER INC							
I-80245626	METER CELL TOP SERV JUL (1239)	R	8/19/2026	1,189.44		027372		1,189.44
000609	CHERRY VALLEY LANDSCAPE CENTER							
I-184718	MISC REPAIR PARTS / TOP SOIL	R	8/19/2026	1,236.66		027373		1,236.66
000367	CITY OF ROCKFORD							
I-75004738	WATER SAMPLES JULY 2026	R	8/19/2026	264.00		027374		264.00
000100	CONSERV FS							
I-108030078	AKROGOLD 10% ETH 266.9 GAL	R	8/19/2026	987.19		027375		
I-108030079	DIESELEX ULTRA CLEAR 139.6 GAL	R	8/19/2026	667.07		027375		
I-108030080	DIESELEX ULTRA DYED 189 GAL	R	8/19/2026	799.02		027375		
I-227014	50 LB GREENSKPR SUNNY MIX	R	8/19/2026	112.50		027375		2,565.78
000460	CORE & MAIN LP							
I-Z419283	8 ANCH CPLG 2' - JOINT COUP	R	8/19/2026	400.00		027376		
I-Z429389	8 MJ CAP C153 -SWFT STREET	R	8/19/2026	187.88		027376		
I-Z452104	PIPE /SUPPLIES SWIFT ST PRJ	R	8/19/2026	6,185.09		027376		
I-Z469798	PIPE/SUPPLIES SWIFT ST PRJ	R	8/19/2026	3,278.83		027376		
I-Z482916	HYDRANT - SWIFT ST WATER PRJ	R	8/19/2026	4,373.34		027376		
I-Z507893	TUBE/INSERT SWIFT ST PRJ	R	8/19/2026	163.52		027376		14,588.66
000373	CUNNINGHAM, MICHAEL C							
I-202608122811	FALCONER TOWER AGREE 2013	R	8/19/2026	283.68		027377		283.68
DYNEGY	DYNEGY ENERGY SERVICES							
I-040160002139	SOPER/SWIFT 07/01 - 07/30/26	R	8/19/2026	115.24		027378		
I-040160002140	920 FALCONER 07/01 - 07/30/26	R	8/19/2026	146.25		027378		261.49
000024	FEHR-GRAHAM & ASSOCIATES							
I-142080	PRJ 26-320 SWIFT ST WATER MAIN	R	8/19/2026	1,125.00		027379		
I-142081	PRJ: 24-1570 WESTFIELD - ESR	R	8/19/2026	2,397.50		027379		
I-142082	PRJ 26-907 WATER RATE STUDY	R	8/19/2026	7,516.50		027379		11,039.00
000536	GILL'S FREEPORT DISPOSAL							
I-24837375T087	SERVICE 08/01 - 08/31/26	R	8/19/2026	20,099.24		027380		20,099.24
000617	HESLOP EXCAVATING							
I-84	3/4" CHIPS 94.96T SWIFT ST PRJ	R	8/19/2026	1,163.26		027381		1,163.26

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 8/19/2026 THRU 8/19/2026

Section 9. Item #b.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000525	J & R SUPPLY INC.							
I-2607864-IN	SUPPLIES - SWIFT ST PRJ	R	8/19/2026	585.00		027382		
I-2607938-IN	12 STOP VALVES SWIFT ST PRJ	R	8/19/2026	1,762.13		027382		
I-2608058-IN	GREEN MARKING PAINT - STOCK	R	8/19/2026	132.00		027382		
I-2608145-IN	6' CURB BOX (6) - STOCK	R	8/19/2026	480.00		027382		2,959.13
000639	LRS, LLC							
I-PS712431	PORTA POT - JUL / 4TH RENTAL	R	8/19/2026	632.50		027383		632.50
000307	MANHEIM, CASPER							
I-INV064	MO CODE OFFICIAL FEE AUG 2026	R	8/19/2026	960.00		027384		
I INV065	MO BUILDING INSPECT FEE AUG	R	8/19/2026	1,240.00		027384		2,200.00
000731	MENARDS - CHERRY VALLEY							
I-14733	MISC OFFICE SUPPLIES	R	8/19/2026	200.35		027385		
I-14734	2 1/2" TRIBALL MOUNT	R	8/19/2026	23.00		027385		223.35
000010	MERIDIAN IMPLEMENT COMPANY							
I-01-222825	HIGH LIFT BLADE 61" BAD BOY MO	R	8/19/2026	65.97		027386		65.97
000606	NEXT LEVEL AG							
I-1279	(10) ROUND UP POWERMAX 3	R	8/19/2026	487.50		027387		487.50
000298	PACE ANALYTICAL SERVICES, LLC							
I-267223409	NITRATE TEST 8/6/26	R	8/19/2026	141.00		027388		141.00
000733	PEPPER CREEK							
I-044235	OKUBO - BEREAVE ARRANGEMENT	R	8/19/2026	67.50		027389		67.50
000527	PITNEY CONSTRUCTION							
I-202608122812	31' W/ADA APPRCH 203 W RUNYARD	R	8/19/2026	1,275.00		027390		1,275.00
000737	PLACE FOUNDRY PLLC							
I-0393.02	PRJ 2026-0393 PH 1 PLACE BLPRN	R	8/19/2026	8,500.00		027391		8,500.00
000193	ROCKFORD CEMENT PRODUCTS							
I 163071	BRICK/STONES SWIFT ST PRJ	R	8/19/2026	420.30		027392		420.30
000422	ROCKFORD INFORMATION TECHNOLOG							
I-46481	CLOUD BACKUP INCODE AUG 26	R	8/19/2026	250.00		027393		
I-46504	REMOTE SERVER MGMT AUG 26	R	8/19/2026	285.00		027393		
I-46546	DUO MFA SOFTWARE SUB AUG 26	R	8/19/2026	36.00		027393		571.00

VENDOR SET: 01 Village of Winnebago, IL
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DATE RANGE: 8/19/2026 THRU 8/19/2026

Section 9. Item #b.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000418	SECURITY ALARM							
I-160842	SERV 08/01 TO 10/31/26	R	8/19/2026	129.00		027394		129.00
000696	TRANSUNION RISK AND ALTERNATIV							
I-6789125-202607-1	SERV 07/01 - 07/31/26	R	8/19/2026	145.00		027395		145.00
016032	TYLER TECHNOLOGIES							
I-CI100-00304044	SERVICE 09/01/26 - 11/30/26	R	8/19/2026	3,625.39		027396		3,625.39
001004	VILLAGE OF WINNEBAGO							
I-03-4204-01 JUL 26	600 W SOPER 06/30 - 07/30/26	R	8/19/2026	16.03		027397		
I-03-5350-00 JUL 26	104 W MAIN 06/30 - 07/30/26	R	8/19/2026	9.56		027397		
I-03-5380-00 JUL 26	108 W MAIN 06/30 - 07/30/26	R	8/19/2026	10.11		027397		
I-07-1467-00 JUL 26	400 E MC NAIR 3 06/30 - 07/30	R	8/19/2026	21.34		027397		57.04
000623	WANLESS BROTHERS MOVING & STOR							
I-9412	MO STORAGE AUG 26	R	8/19/2026	100.00		027398		100.00
000616	XEROX FINANCIAL SERVICES							
I-42475014	SERV 09/02 - 10/01/26	R	8/19/2026	364.04		027399		364.04
000717	ACE HARDWARE WINNEBAGO							
I-STATMENT JUL 2026	915 - AUTO CAR PRODUCTS	R	8/19/2026	81.91		027400		81.91
000229	BENNING GROUP, LLC							
I-69383	FINAL INVOICE FOR 2025 AUDIT	R	8/19/2026	14,350.00		027401		14,350.00
000536	GILL'S FREEPORT DISPOSAL							
I-24754764T087 CORR	07/01/26 - 07/31/26 CORRECTION	R	8/19/2026	60.00		027402		60.00
000825	SULLIVAN'S FOODS							
I-JUL 2026 STATMENT	JUL STATEMENT	R	8/19/2026	172.28		027403		172.28

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	33			89,370.27	0.00	89,370.27
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 8/19/2026 THRU 8/19/2026

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	33	89,370.27	0.00	89,370.27
BANK: AP TOTALS:	33	89,370.27	0.00	89,370.27
REPORT TOTALS:	33	89,370.27	0.00	89,370.27

SECTION 2:

WARRANT LIST

August 19, 2026

Invoices Over $5,000

$ 68,576.90

These invoices are included in the

Section 1 Warrant List

VENDOR SET: 01 Village of Winnebago, IL

BANK: AP AP BANK

DATE RANGE: 8/19/2026 THRU 8/19/2026

Section 9. Item #b.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000460	CORE & MAIN LP							
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I-Z429389	8 MJ CAP C153 -SWFT STREET	R	8/19/2026	187.88		027376		
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000024	FEHR-GRAHAM & ASSOCIATES							
I-142080	PRJ 26-320 SWIFT ST WATER MAIN	R	8/19/2026	1,125.00		027379		
I-142081	PRJ: 24-1570 WESTFIELD - ESR	R	8/19/2026	2,397.50		027379		
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000536	GILL'S FREEPORT DISPOSAL							
I-24837375T087	SERVICE 08/01 - 08/31/26	R	8/19/2026	20,099.24		027380		20,099.24
000737	PLACE FOUNDRY PLLC							
I-0393.02	PRJ 2026-0393 PH 1 PLACE BLPRN	R	8/19/2026	8,500.00		027391		8,500.00
000229	BENNING GROUP, LLC							
I-69383	FINAL INVOICE FOR 2025 AUDIT	R	8/19/2026	14,350.00		027401		14,350.00

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5			68,576.90	0.00	68,576.90
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	5	68,576.90	0.00	68,576.90
BANK: AP TOTALS:	5	68,576.90	0.00	68,576.90
REPORT TOTALS:	5	68,576.90	0.00	68,576.90

Village Administrator Monthly Report – July 2026

General Administration

- Took a much needed vacation from July 18 - 26
- Prepared board materials and meeting packets for the Zoning Board, Village Board, and Committee of the Whole throughout the month.
- Participated in discussions regarding the transition from Comcast to Silo Communications for Village internet services.
- Hosted Bimonthly Operations team meeting- involving cross-department coordination and long-range Village Board/Committee of the Whole Agenda Planning
- Attended Various ILCMA Committee Meetings that I serve on, including the Summer Conference Planning Committee and the Committee for Professional Conduct
- Attended a meeting with Civic Plus, regarding possible required updates to the Village's Website.
- Oversight of Utility Billing Processes.
- Organized, Oversaw, and worked 4th of July Events, Including Fireworks and Parade. This included emergency coordination over July 3rd Storms
- Continued Coordination with PW and ComEd regarding the relocation of Street Lights for the Swift Street Water Main Replacement Project

Budget/Capital Improvement Plan

- Continued Water Rate Study Process with Fehr Graham, attended Meetings.
- Continued discussions with other taxing bodies, beginning early discussions of shared facilities.
- Department Heads continued work on updating existing Vehicle Replacement Schedules
- Continued preparation of Budget Figures and Projections for CY2026/27
- Hosted CY27 Budget Kickoff
- Held Quarterly Budget Review with Department Heads

Community Development

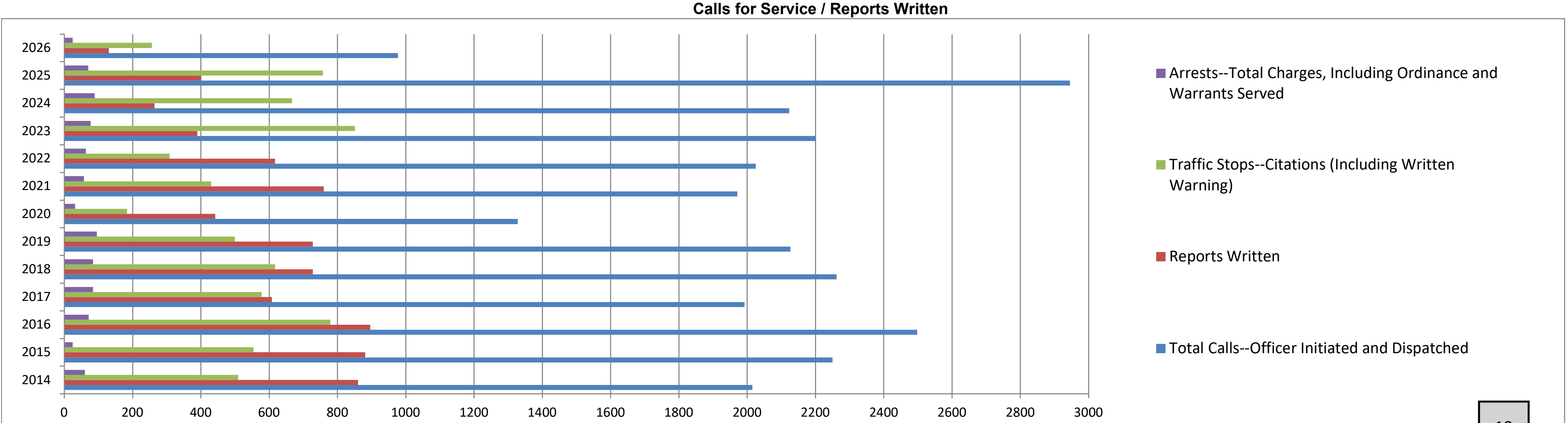
- Hosted Monthly Development Team meeting reviewing all active developments in the Village with the Village Building Official, Engineer, Director of Public Works, Deputy Clerk, FRSA, Win-Bur-Sew Chief.
- Participated in regional economic development and professional association meetings including collaboration with the Rockford Area Chamber on various development priorities.
- Gave a community tour of economic development sites to GRCC Staff, with President Eubank.
- Attended with Place Foundry a kickoff meeting for the update to the Village's Comprehensive Plan and Unified Development Ordinance
- Met/Spoke with:
    - A National Fast Food Franchisee interested in building a freestanding building in the Village.
    - A national homebuilder pursuing a large-scale residential development opportunities on vacant parcels.
    - Wake zone Roasting Co
    - A Worldwide Commercial Real Estate Broker for the Marketing of Village Owned Property.
    - Various owners of local properties on behalf of companies interested in said properties.
    - Contiguous Property Owners interested in annexing to the Village.
    - TotalEnergy Solar Developer
- Coordinated with the Village Attorney on next steps regarding the sale of Village Owned Property, including finalizing zoning petition for change in zoning.

Winnebago Police Department
2023/2024/2025/2026 Calls and Offenses

Offense Type	Jan-26	Feb-26	Mar-25	Apr-26	May-25	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total 2026	Tot		2023
Aggravated Battery (including Agg. Domestic)	0	0	1	0	0	0	0	0	0	0	0	0	1	**0**	**0**	**2**
Armed Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**0**
Assault (Includes Aggravated Offense)	0	0	0	1	0	0	0	0	0	0	0	0	1	**2**	**2**	**2**
Battery	0	0	11	0	0	1	1	0	0	0	0	0	13	**4**	**2**	**7**
Burglary/Burglary from Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0	**3**	**0**	**0**
Criminal Damage to Property	0	0	0	1	0	1	1	0	0	0	0	0	3	**9**	**8**	**8**
Criminal Damage to State Supported Property	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**0**
DUI Alcohol / Drugs Includes Agg. DUI	0	0	0	0	0	0	0	0	0	0	0	0	0	**3**	**1**	**7**
Disorderly Conduct	0	2	0	0	1	0	0	0	0	0	0	0	3	**14**	**14**	**14**
Fleeing to Elude (Aggravated)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**4**
Domestic Trouble/Domestic Battery/OP Violation /Vio.Stalking Order	3	4	5	4	3	2	4	0	0	0	0	0	25	**25**	**13**	**29**
Hit and Run	0	0	0	0	0	0	0	0	0	0	0	0	0	**1**	**4**	**2**
Home Invasion	0	0	0	0	0	0	0	0	0	0	0	0	0	**1**	**0**	**0**
ID Theft / Forgery / Decept. Prac.	4	0	0	0	0	0	0	0	0	0	0	0	4	**7**	**9**	**11**
Illegal Consumption / Minor in Possession of Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**1**
Possession of Cannabis (Manu./Deliver)	0	0	0	0	0	0	0	0	0	0	0	0	0	**1**	**4**	**8**
Possession of Controlled Substance	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**0**
Possession of Drug Paraphernalia	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**2**
Reckless Conduct	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**0**
Reckless Discharge of a Firearm	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**0**
Reckless / Negligent Driving	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**2**	**1**
Residential Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**0**
Resisting Obstructing Peace Officer	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**4**
School Bus Arm Violation	2	2	0	0	0	0	0	0	0	0	0	0	4	**0**	**0**	**2**
Sexual Abuse/Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	**2**	**1**	**0**
Suicide Attempt / Threat of Suicide / Mental Health Call	0	3	1	2	2	2	3	0	0	0	0	0	13	**13**	**25**	**28**
Suspended/Revoked Driver's License/Registration	1	5	3	3	5	1	3	0	0	0	0	0	21	**46**	**94**	**29**
No Valid Driver's License	0	0	0	0	0	0	0	0	0	0	0	0	0	**4**	**2**	**4**
Theft of Vehicle (Recover Stolen)	0	0	0	0	0	0	0	0	0	0	0	0	0	**1**	**0**	**2**
Theft Over $500 / Retail Theft	2	0	0	1	2	0	0	0	0	0	0	1	6	**3**	**1**	**1**
Theft Under $500.00 / Retail Theft	0	0	0	0	0	1	2	0	0	0	0	0	3	**11**	**12**	**23**
Unlawful Use of Weapon (Aggravated)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**1**
Violation of Bail Bond	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**0**
Warrant Service	0	1	1	0	0	0	2	0	0	0	0	0	4	**6**	**5**	**10**

Report does not reflect all calls, all reports written, or all arrests

Calls for Service / Reports Written



Winnebago Police Department
Traffic Speed Sign Data: July 2026

Location	Average Speed	Max Speed	Car Count
N. Elida Street	26.60	83	165150
W. McNair Road	26.93	78	21206
Winnebago High School	NEEDS	NEW	BATTERY
Cunningham Road	32.23	81	70335
E. McNair Road	42.99	93	14830

These numbers also include first responders responding to calls for service

These numbers also include radar interference between in-car and stationary radar units

Police radar systems are useful tools for monitoring vehicle speeds, but **they're not foolproof**—especially when multiple radar units are operating near each other. Interference between radar signals can cause **false or inaccurate readings**, such as speeds being recorded from the wrong vehicle or no vehicle at all.

This is exactly why **trained police officers are essential** when it comes to using radar for enforcement. A radar sign or unmanned unit simply displays or collects speed data—but it **cannot distinguish between vehicles**, identify the source of a speed reading, or confirm its accuracy.

A police radar unit can give false readings due to **interference from another radar unit**—this is commonly referred to as **co-channel interference** or **mutual interference**. Here's how that happens in simple terms:

1. **Same or Similar Frequencies**
Police radar units typically operate on specific frequency bands (like X, K, or Ka bands). If two radar units are operating on the same or close frequencies in the same area, their signals can mix. One radar might accidentally **receive the signal** from the other unit instead of its own reflected signal.

2. **Signal Confusion**
Radar units measure speed by sending out a signal and calculating the Doppler shift in the signal that bounces back from a moving vehicle. If the radar receives a signal **from another radar unit**, it might interpret that signal as a reflected signal—causing it to show a **false speed reading**, even if there's no vehicle moving at that speed.

3. **"Shadowing" and "Ghosting" Effects**
Interference might cause the radar to display:
Shadowing: Detecting a vehicle behind the target vehicle, which may not exist or may be moving at a different speed.
Ghosting: Showing a speed reading when no vehicle is present—just the result of the interfering signal.

4. **Mobile vs. Stationary Radars**
This is more common when **two radar-equipped vehicles are near each other**—say, two patrol cars parked near one another or passing each other with radars on. The moving radar might pick up the stationary radar's signal or vice versa. In some cases, this adds all the signals together resulting in a high number that is not accurate.
A trained officer, on the other hand:

Visually confirms which vehicle is speeding before acting.
Can **spot and disregard false readings** caused by interference or unusual conditions.
Regularly tests the calibration of the radar to ensure it's working properly.
Documents their observations and provides credible, court-admissible evidence.

This is why tickets are not issued based on radar sign readings alone—those devices are for public awareness or traffic studies, not enforcement. Only a trained officer using a tested, calibrated and properly operated radar unit can issue a valid citation.

In short, the human element is what ensures speed enforcement is accurate, fair, and legally sound.

Administrative Tow - Ordinance No. 2013-12

Date	Case#	Offense	Administrative Hearing Requested/Due Process	Vehicle	Paid	Amount
		2026	**2026**	**2026**		
2/11/2026	WC26-000077	DWLS	N/A - No hearing requested	2010 Ford Escape	Yes	$500.00
2/15/2026	WC26-000088	DWLS	N/A - No hearing requested	2013 Kia Optima	Yes	$500.00
4/11/2026	WC26-000247	Susp. Reg. / OUMV	N/A - No hearing requested	2008 Dodge Ram	Yes	$500.00
4/28/2026	WC26-000283	Retail Theft	N/A - No hearing requested	2014 Honda CR-V		
5/7/2026	WC26-000303	DWLS	N/A - No hearing requested	2004 Dodge Durango		
5/23/2026	WC26-000332	No Insurance	07/08/2026 - Requested	2015 Jaguar Coupe	Yes	$500.00
8/3/2026	WC26-000455	DUI	09/09/2026 - Requested	2004 Ford Explorer		
8/6/2026	WC26-000448	Retail Theft	09/09/2026 - Requested	2004 Ford F250		
					2026	$2,000.00

Total from previous Years	**$ 109,500.00**
Grand Total	**$111,500.00**

Village Engineer Report
for
Village of Winnebago

Village Board Meeting
August 19, 2026

THE FOLLOWING REPORT OF ACTIVITIES IS PROVIDED TO THE VILLAGE BOARD FOR INFORMATIONAL PURPOSES:

Active Projects:
#24-1570 Resh Farm Stormwater – Agreement for the design of a new box culvert under Westfield Road was approved by the Village on September 9, 2024. On April 18, 2025, it was determined by IDOT that the submitted project does not qualify for the "General Maintenance" section but rather the "Construction" section. Revised materials were provided to the City for signature and then to IDOT for approval on April 23, 2025, with additional ESR materials being submitted in December 2025 and approved in February 2026. On August 10, following continued coordination with IDOT regarding revisions, the project was granted approval to let in early fall. Following discussions with the Village, it was determined to forgo bidding in 2026 and rather bid in early 2027.

Total Contract Value: $48,900.00 Invoiced to Date: $39,122.00

#26-125 Village of Winnebago 2026 General Engineering – Below is a breakdown of those phases which have been utilized to date for the Contract.

Total Contract Value: $25,000.00 Invoiced to Date: $7,729.75

#26-125 PH01 Village of Winnebago 2026 General Engineering (Development) - General coordination with Village Staff regarding development projects.

Total Phase Value: $5,000.00 Invoiced to Date: $3,204.00

#26-125 PH03 Village of Winnebago 2026 General Engineering (Village Map Updates) – Updating Village water system map to reflect work completed in 2025 (Clayton Court Loop and Church/Goodling Loop) and forecasted improvements for 2026 (Kasch Drive and Swift Street).

Total Phase Value: $5,000 Invoiced to Date: $1,047.25

#26-125 PH04 Village of Winnebago 2026 General Engineering (Public Works/Infrastructure) – General coordination with Village Staff.

Total Phase Value: $5,000.00 Invoiced to Date: $929.25

#26-125 PH05 Village of Winnebago 2026 General Engineering (Village Board/General Items) – Prepping Engineering Reports and general assistance.

Total Phase Value: $5,000.00 Invoiced to Date: $2,549.25

#26-320 Village of Winnebago Swift Street Construction Management – Below is a breakdown of those phases which have been utilized to date for this Contract.

Total Contract Value: $7,500 **Invoiced to Date: $2,250.00**

#26-320 Village of Winnebago Swift Street Improvements (Construction Management) –On June 26, Fehr Graham attended a meeting between ComEd and the Village to discuss pole relocations. On July 1, ComEd confirmed that award of the relocation project was forthcoming, with dates to be provided later. The pre-construction meeting for the project was held on July 15 with Village, Fehr Graham and Contractor representatives all in attendance. Village work has been completed for the project, and they are coordinating with the IEPA to obtain partial operating permit approval. Fehr Graham and the Village continue to work with ComEd to coordinate the relocation of their utility poles.

Total Project Value: $7,500.00 Invoiced to Date: $2,250.00

#26-322 Village of Winnebago Kasch Drive Water Main – Below is a breakdown of those phases which have been utilized to date for this Contract.

Total Contract Value: $12,500.00 **Invoiced to Date: $12,500.00**

#26-322 PH01 Village of Winnebago Kasch Drive Water Main (Design Engineering) – On January 12, 2026, at the yearly project Kickoff Meeting between the Village and Fehr Graham, it was requested that Fehr Graham provide a proposal for water main design for the Winnebago Highlands (Kasch Drive) loop. The project was approved at the January 21 Village Board meeting, and Fehr Graham continues to advance design efforts, utilizing LiDAR elevations as requested by Village staff.

Total Phase Value: $7,950.00 Invoiced to Date: $7,950.00

#26-322 PH02 Village of Winnebago Kasch Drive Water Main (IEPA Permitting) – IEPA required permitting with the State Historic Preservation Office (SHPO) was submitted with the required site exhibits and documentation. Fehr Graham continues to work with the IEPA to obtain the approved construction permit.

Total Phase Value: $1,950.00 Invoiced to Date: $1,950.00

#26-322 PH03 Village of Winnebago Kasch Drive Water Main (Water Main Construction Staking) – Fehr Graham teams were on-site and staked the project at the request of Chad Insko. The Village has completed installation of the water main and has obtained operating permit approval through the IEPA.

Total Phase Value: $2,600.00 Invoiced to Date: $2,600.00

#26-987 Village of Winnebago Water Rate Study – Following Village award of the project to Fehr Graham on June 3, staff has initiated coordination with respective Village staff to begin obtaining the necessary materials for the rate study. Models have been prepared, and a kickoff meeting between the Village and Fehr Graham has been scheduled for July 17. Fehr Graham continues to update the models as well as coordinate with the Village.

Total Contract Value: $25,055.00 **Invoiced to Date: $16,285.75**

Please note, at the request of Dana Novinson with the Village, all engineering reports now include a breakdown of all phases for projects to aid in billing review. It is also worth noting that the invoiced totals were provided at the time of completion of this report and may not reflect the most current billing cycle total(s). Those projects indicating an invoiced to date value of “N/A” have not yet had an invoice.

Respectfully Submitted,

Luke Ziegler
Project Engineer

LZ:ss

F:\ProjectsAdmin\Winnebago, Village of\26-125 - 2026 General Engineering\PA Final\PH05 Village Board_General Items\Village Engineer Reports\25-125 - Winnebago 2026-08-19 August Engineer Report.doc

Agenda Item Executive Summary

Item Name	A Resolution Approving the Civicplus Website, Agenda Management, and Accessibility Platform Migration	Committee or Board	Committee

BUDGET IMPACT

Amount:	$18,692 Annual; $2,000 One-Time	*Budgeted:*	N/A
List what fund:	General		

EXECUTIVE SUMMARY

The Committee of the Whole reviewed the proposed CivicPlus website, agenda management, and accessibility platform migration at its August 6, 2026 meeting. Following that discussion, CivicPlus simplified the proposal and provided updated pricing for the Village's 2027 renewal. Staff recommends proceeding with the website and agenda management platform migration along with DocAccess, AudioEye, and recurring redesign services. The proposed costs are summarized below:

Product	Current Annual Cost	2027 Proposed Cost	One-Time Fee
Website	$4,446.32	$5,300.00	–
Agenda Management	$4,776.97	$5,300.00	–
DocAccess	–	$3,575.00	$1,500.00
AudioEye	–	$3,200.00	$500.00
Recurring Redesign	–	$1,317.00	–
Total	**$9,223.29**	**$18,692.00**	**$2,000.00**

The recommended package increases the Village's annual cost from $9,223.29 to $18,692, an increase of $9,468.71, or approximately 103%. The proposal also includes $2,000 in one-time fees. The migration will transition the Village from its current CivicPlus Municipal Websites Open and Agenda and Meeting Management Essential platforms, which reach end-of-life on June 30, 2027, to supported systems. The accessibility services will assist the Village in meeting federal digital accessibility requirements while reducing the staff time required to manually remediate website content and documents.

ATTACHMENTS (PLEASE LIST)

Resolution

ACTION REQUESTED

☐For Discussion Only

☒Resolution

☐Ordinance

☒Motion:

MOTION: I MOVE TO APPROVE RESOLUTION 2026-__R, A RESOLUTION APPROVING THE CIVICPLUS WEBSITE, AGENDA MANAGEMENT, AND ACCESSIBILITY PLATFORM MIGRATION

Staff: Joseph Dienberg, Village Administrator Date: 8/6/2026

RESOLUTION NO. 2026-____R

A RESOLUTION APPROVING A STATEMENT OF WORK WITH CIVICPLUS FOR WEBSITE, AGENDA MANAGEMENT, AND ACCESSIBILITY SERVICES

WHEREAS, the Village of Winnebago (the "Village") currently utilizes CivicPlus for municipal website and agenda management services; and

WHEREAS, the Village's existing CivicPlus Municipal Websites Open and Agenda and Meeting Management Essential platforms are scheduled to reach end-of-life on June 30, 2027, requiring migration to supported systems; and

WHEREAS, CivicPlus has submitted Statement of Work Quote No. Q-149184-1, dated August 13, 2026 (the "SOW"), for Municipal Websites Central, AMM Select: Pro, DocAccess, AudioEye Managed, and recurring website redesign services, together with related implementation, migration, training, hosting, and security services; and

WHEREAS, the SOW provides for one-time fees of $2,000.00, an annual subscription of $17,315.26 for Year Two, annual recurring services of $17,834.72 beginning in Year Three, automatic one-year renewal terms unless notice of non-renewal is provided at least sixty (60) days before the renewal date, and a three percent (3%) annual uplift beginning in Year Three; and

WHEREAS, the Village Board acknowledges that the recommended services represent a material increase over the Village's prior annual CivicPlus cost and finds that the migration, accessibility, security, and support services are necessary and in the best interests of the Village; and

WHEREAS, the Village Board desires to approve the SOW and authorize continued renewals in accordance with its terms, subject to the annual appropriation of sufficient funds and the authority granted by this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Winnebago, Illinois, as follows:

SECTION 1. Approval of SOW. The Statement of Work with CivicPlus, Quote No. Q-149184-1, substantially in the form attached hereto as Exhibit A and incorporated herein, is hereby approved.

SECTION 2. Acknowledgment of Pricing and Uplift. The Village Board expressly acknowledges and approves the pricing structure stated in the SOW, including the $2,000.00 in one-time fees, the annual subscription amount of $17,315.26 for Year Two, annual recurring services of $17,834.72 beginning in Year Three, and the three percent (3%) annual uplift beginning in Year Three.

SECTION 3. Continued Renewal Authority. The Village Administrator, or the Administrator's designee, is authorized to permit and approve continued annual renewals of the services identified in the SOW, including the stated three percent (3%) annual uplift, without further action of the Village Board, provided that sufficient funds have been appropriated for the applicable fiscal year and the services remain substantially consistent with the scope approved by this Resolution. Any material expansion of services, increase exceeding the stated uplift, or other material amendment shall require further Village Board approval unless otherwise authorized by law or Village policy.

SECTION 4. Execution and Administration. The Village President and Village Clerk are authorized to execute the SOW, and the Village Administrator and other appropriate Village officials are authorized to take all actions and execute any ancillary documents necessary to implement this Resolution, subject to review by the Village Attorney as to form and legal sufficiency.

SECTION 5. Conflict. All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

SECTION 6. Effective Date. This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

PASSED AND APPROVED this 19th day of August, 2026, pursuant to a roll call vote as follows:

AYES: **NAYS:**

ABSENT: **ABSTAIN:**

ATTEST: **VILLAGE OF WINNEBAGO**

______________________________________ ______________________________________

Sally Jo Huggins, Village Clerk Franklin J. Eubank, Jr., Village President

EXHIBIT A

CivicPlus Statement of Work
Quote No. Q-149184-1

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #: Q-149184-1
CivicPlus Pricing Approval Date: 8/13/2026 9:52 AM
Expires On: 10/9/2026

Client:
Village of Winnebago, IL

Bill To:
WINNEBAGO VILLAGE, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Erin Chmielowski		erin.chmielowski@civicplus.com		Net 30

Group1

QTY	PRODUCT NAME	DESCRIPTION
1.00	Municipal Websites Central: Starter Standard Annual Fee	Municipal Websites Central : Starter Standard Annual Fee
1.00	Municipal Websites Central: Starter Hosting and Security Annual Fee	Municipal Websites Central: Module Based Hosting and Security Annual Fee
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection
1.00	DNS and Domain Hosting Annual Fee	DNS and Domain Hosting Annual Fee: URL
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: URL
1.00	DNS and Domain Hosting Setup	DNS and Domain Hosting Setup (http://URL)
1.00	Municipal Websites Central: Migration Standard Implementation	Includes full setup and configuration of the approved website design
1.00	Municipal Websites Central: Meeting Migration	All publicly available word / pdf formatted meetings and agendas migrated
1.00	Municipal Websites Central: Content Migration	All publicly available non-time sensitive published content migrated while maintaining formatting. Spelling & Links check completed.

QTY	PRODUCT NAME	DESCRIPTION
1.00	Municipal Websites Central: Blended Training	Included blended system training, online learning paired with access to a trainer for a 1-hour for questions and learning reinforcement.

Group2

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee
1.00	AMM Select: AI Editing Assistant	AI Editing Assistant is an optional AMMS feature that enables authorized users to enhance agenda and meeting content using integrated AI tools to generate, summarize, rewrite, or polish text in fields like item descriptions, fiscal info, and minutes.
1.00	AMM Select: Conversion Pro Premium Implementation	Includes config. of up to 6 existing meeting types, up to 6 existing boards, 1 approval workflow per existing meeting type, 1 existing staff report, access to 4h of group training, 1h of consulting and recorded training resources

Group3

QTY	PRODUCT NAME	DESCRIPTION
1.00	DocAccess	DocAccess is a document accessibility platform that scans, converts, and monitors PDF documents on websites to support ADA and Section 508 compliance efforts for users with disabilities.
1.00	DocAccess Implementation	Implementation of DocAccess

Group4

QTY	PRODUCT NAME	DESCRIPTION
1.00	AudioEye Managed	AudioEye Managed: URL
1.00	AudioEye Managed Implementation	AudioEye Managed Implementation

Group5

QTY	PRODUCT NAME	DESCRIPTION
1.00	60 Month Redesign Standard Annual - Websites Central	60 Month Redesign Standard Annual - Websites Central

Initial Term		9/1/2026 - 1/17/2028, Renewal Term 1/18 each calendar year	
Initial Term Invoice Schedule		100% of Subtotal invoiced on 1/18/2027.	
	Annual Subscription	**One Time Fees**	**Annual Total**
Year One	USD 0.00	USD 2,000.00	USD 2,000.00
Year Two	USD 17,315.26		USD 17,315.26
Subtotal			USD 19,315.26
Annual Recurring Services Starting Year 3			USD 17,834.72
Renewal Procedure		Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date	
Annual Uplift		3% to be applied in year 3	

If the customer has subscribed to the DocAccess services, which is evidenced by the DocAccess line item shown above, the covered domains for the service shall be limited to:
https://www.villageofwinnebago.com/

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at https://www.civicplus.help/hc/en-us/p/legal-stuff (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-149184-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit https://www.civicplus.com/verify/

Authorized Client Signature	CivicPlus
By (please sign):	By (please sign):
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)