VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Wednesday, November 18, 2026 at 6:00 PM

108 West Main Street and Virtually

To access meeting from any device: https://global.gotomeeting.com/join/671034949

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

This meeting is being recorded

1. **RECORDING OF THE MEETING**
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL & ESTABLISHMENT OF A QUORUM**
5. **MEETING GUIDELINES**

   Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.
6. **DISCLOSURE OF ANY CONFLICT OF INTEREST**
7. **CHANGES TO AGENDA**
8. **PUBLIC COMMENT:** *Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be generally allowed for public comment at each meeting.*
9. **CONSENT AGENDA:** *All items on the Consent Agenda denoted with an asterisk (*) are routine in nature and will be enacted in one motion. The Consent Agenda for this meeting includes:*
   - **a.** ***Approval of Board Trustees Meeting Minutes from October 21, 2026
   - **b.** *Approval of Board of Trustees Meeting Minutes of November 4, 2026
   - **c.** *Approval of Invoices Presented for Payment $47,852.76
10. **PRESIDENT'S REPORT**
11. **TREASURER'S REPORT**
    - **a.** Monthly Treasurer's Report (Presented at the second meeting of each month)
12. **DEPARTMENT HEAD REPORTS**
    - **a.** Administrator Report *(Written reports generally presented at the second meeting of each month)*

b. Police Chief Report *(Written reports generally presented at the second meeting of each month)*

c. Public Works Director Report *(Written reports generally presented at the second meeting of each month)*

13. ACTION ITEMS

a. Swearing In of Police Officer Lawrence Airdo

b. Wage Adjustment for Public Works Employee Bryan Zimmerman

c. A Resolution Approving a Task Order with Fehr Graham for Phase I Engineering Services for the 2026 Safe Routes to School Improvements

d. A Resolution Approving Pay Application No. 2 for the Swift Street Project

e. Resolution Approving a Professional Services Agreement with PGAV Planners, LLC

14. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

15. NEW BUSINESS

16. UPCOMING MEETINGS

a. Board of Trustees Meeting: December 2nd, 2026

b. Committee of the Whole Meeting: December 2nd, 2026

17. ADJOURNMENT

Posted: November 13, 2026 at 5:00 p.m. at 108 W. Main Street, Winnebago, IL and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491

/s/ Joseph Dienberg, Village Administrator

The Board of Trustees Meeting of the Village of Winnebago, October 21, 2026.

The online meeting link to GoToMeeting was made available to employees and the public to attend remotely.

1. **RECORDING OF THE MEETING**

   The meeting was recorded.

2. **CALL TO ORDER**

   The Board of Trustees of the Village of Winnebago met in person on October 21, 2026, at 6:00 p.m. with Franklin J. Eubank, Jr. presiding.

3. **PLEDGE OF ALLEGIANCE**

   The Board of Trustees and guests stood and recited the Pledge of Allegiance.

4. **ROLL CALL & ESTABLISHMENT OF A QUORUM**

   PRESENT: Trustee Jason Ackerman, Trustee Jeremy Graham, Trustee Adam LeFevre, and Trustee Mike McKinnon. ABSENT: Trustee John Kim, and Trustee Duane Springer

   GUESTS: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Treasurer Dana Novinson, Public Works Director Chad Insko, Chief Jeff White, Lieutenant Nick Haff, and attending remotely Tessa A.

5. **MEETING GUIDELINES**

   Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.

   A motion was made by Trustee McKinnon, seconded by Trustee Graham to allow Trustee LeFevre to participate fully while away at work. Motion carried on a voice vote.

6. **DISCLOSURE OF ANY CONFLICT OF INTEREST**

   None noted.

7. **CHANGES TO AGENDA**

   No changes to the agenda.

8. **PUBLIC COMMENT:** *Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be generally allowed for public comment at each meeting.*

   No one requested an opportunity to address the Board.

9. **CONSENT AGENDA:** *All items on the Consent Agenda denoted with an asterisk (*) are routine in nature and will be enacted in one motion. The Consent Agenda for this meeting includes:*

   a. *****Approval of Board Trustees Meeting Minutes from October 7, 2026
   b. *Approval of Invoices Presented for Payment $127,740.02
   c. *IML Risk Management Renewal 2027 $72,581.30 (Invoice included in Warrant List Total)

Motion made by Trustee Graham, seconded by Trustee Ackerman to approve the Consent Agenda. Motion carried on a unanimous roll call vote of those present.

10. PRESIDENT'S REPORT

11. TREASURER'S REPORT

a. Monthly Treasurer's Report *(Presented at the second meeting of each month and provided in the packet)*

12. DEPARTMENT HEAD REPORTS

a. Administrator Report *(Presented at the second meeting of each month and provided in the packet)*

b. Police Chief Report *(Written reports generally presented at the second meeting of each month)*

c. Public Works Director Report *(Written reports generally presented at the second meeting of each month)*

13. ACTION ITEMS

None noted.

14. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

None needed.

15. NEW BUSINESS

The information on the Illinois Municipal Retirement Fund candidates will be provided to the Board members to decide at the next meeting whether they want to vote on the position.

16. UPCOMING MEETINGS

a. Board of Trustees Meeting: November 04, 2026

b. Committee of the Whole Meeting: November 4, 2026

17. ADJOURNMENT

Motion made by Trustee McKinnon, seconded by Trustee Graham to adjourn at 6:05 p.m. Motion carried on a voice vote.

UNAPPROVED

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Sally Jo Huggins, Village Clerk

The Board of Trustees of the Village of Winnebago, November 4, 2026

The online meeting link to GoToMeeting was made available to employees and the public to attend remotely.

1. **RECORDING OF THE MEETING**

   The meeting was recorded.

2. **CALL TO ORDER**

   The Board of Trustees of the Village of Winnebago met in person on November 4, 2026, at 6:00 p.m. with Franklin J. Eubank, Jr. presiding.

3. **PLEDGE OF ALLEGIANCE**

   The Board of Trustees and guests stood and recited the Pledge of Allegiance.

4. **ROLL CALL & ESTABLISHMENT OF A QUORUM**

   PRESENT: Trustee Jason Ackerman, Trustee Jeremy Graham, Trustee Adam LeFevre, and Trustee Mike McKinnon.

   ABSENT: Trustee John Kim and Trustee Duane Springer

   GUESTS: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Treasurer Dana Novinson, Public Works Director Chad Insko, Chief Jeff White, and Lieutenant Nick Haff, Attorney Gino Galluzzo and Ron Gibson.

5. **MEETING GUIDELINES**

   Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.

   None needed.

6. **DISCLOSURE OF ANY CONFLICT OF INTEREST**

   None noted.

7. **CHANGES TO AGENDA**

   No changes to the agenda.

8. **PUBLIC COMMENT:** *Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be generally allowed for public comment at each meeting.*

   Ron Gibson who lives at 604 David Drive, complemented the Board, staff and employees for the excellent job they do for the Village. He noted he has been in politics since 1962. He was thanked for his appreciation.

9. **CONSENT AGENDA:** *All items on the Consent Agenda denoted with an asterisk (*) are routine in nature and will be enacted in one motion. The Consent Agenda for this meeting includes:*
   Motion made by Trustee LeFevre, seconded by Trustee Graham to approve the consent agenda. Motion carried on a unanimous roll call vote of those present.
   a. *****Approval of Board Trustees Meeting Minutes from October 21, 2026 (following the meeting it was discovered that the minutes were inadvertently not included in the packet. They will be added to the next meeting agenda for approval).
   b. *Approval of Invoices Presented for Payment $15,830.97 (following the meeting it was discovered that the minutes were inadvertently not included in the packet. They will be added to the next meeting agenda to be affirmed).
10. **PRESIDENT'S REPORT**
11. **TREASURER'S REPORT**
    a. Monthly Treasurer's Report (Presented at the second meeting of each month)
12. **DEPARTMENT HEAD REPORTS**
    a. Administrator Report *(Presented at the second meeting of each month)*
    b. Police Chief Report*(Presented at the second meeting of each month)*
    c. Public Works Director Report *(Presented at the second meeting of each month)*
13. **ACTION ITEMS**
    a. Approval of Board of Trustees Meeting Dates for 2027
       A motion made by Trustee LeFevre, seconded by Trustee Graham to approve the 2027 meeting dates as presented. Motion carried on a voice vote.
    b. IMRF Board of Trustees Election
       A motion made by Trustee LeFevre, seconded by Trustee McKinnon to take no action on the IMRF Board of Trustees election. Motion carried on a voice vote.
    c. A Resolution Approving an Engagement Letter With Allen Galluzzo Hevrin Leake, LLC For Legal Services
       A motion made by Trustee Graham, seconded by Trustee LeFevre to adopt Resolution 2026-32R A RESOLUTION APPROVING AN ENGAGEMENT LETTER WITH ALLEN GULLUZZO HEVRIN LEAKE, LLC FOR LEGAL SERVICES. Motion carried on a unanimous roll call vote of those present.

14. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

Not needed.

15. NEW BUSINESS

President Eubank mentioned the North COG Luncheon will be December 15, 2026, if Board members wish to attend. It was noted President Eubank is the Chair of North COG completing the term of Mayor McNamara until July 2027.

16. UPCOMING MEETINGS

a. Board of Trustees Meeting: November 18, 2026

b. Committee of the Whole Meeting: November 18, 2026

17. ADJOURNMENT

A motion made by Trustee LeFevre, seconded by Trustee Ackerman to adjourn at 6:14 p.m. Motion carried on a voice vote.

UNAPPROVED

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Sally Jo Huggins, Village Clerk

Warrant List

November 18, 2026
Board Meeting

Warrant List

Section 1: Invoices Presented for Approval - $47,852.76
Section 2: Invoices over $5,000 - $32,228.17

** Invoices are available for inspection and review**

SECTION 1:

WARRANT LIST

November 18, 2026

Invoices Presented

For Board Approval

Total Invoices: $47,852.76

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000108		BADGER METER INC							
	I-80255949	OCTOBER METERS (1241)	R	11/18/2026	1,191.36		027544		1,191.36
000631		BONES TIRE SERVICE							
	I-11348	15" TUBE	R	11/18/2026	35.00		027545		35.00
000460		CORE & MAIN LP							
	I-Z922014	17X13 GALV ARCH / PARTS	R	11/18/2026	3,750.00		027546		3,750.00
000038		DIAMOND PROPERTY MAINTENANCE,							
	I-1	OFFICE CLEANING OCT 26	R	11/18/2026	160.00		027547		160.00
DYNEGY		DYNEGY ENERGY SERVICES							
	I 035280003351	O SOPER 10/02 TO 11/01/26	R	11/18/2026	315.38		027548		315.38
000151		ECONO SIGNS, LLC.							
	I-10-1005765	9 STREET SIGNS	R	11/18/2026	470.39		027549		470.39
000536		GILL'S FREEPORT DISPOSAL							
	I-25041117T087	SERVICE NOV 26	R	11/18/2026	20,043.58		027550		20,043.58
000310		GLENWOOD TESTING CENTER							
	I-8660	PRE-EMPL. EVALUATION - AIRDO	R	11/18/2026	450.00		027551		450.00
000730		HAMBLOCK FORD							
	I-6177001	2022 FORD EXPLORE FILTER & OIL	R	11/18/2026	89.17		027552		
	I-6177002	2025 FORD EXPLOR FILTER & OIL	R	11/18/2026	89.17		027552		178.34
000225		ILLINOIS ASSOCIATION OF CHIEFS							
	I-22965	MANUALS (2) & TESTS (8)	R	11/18/2026	237.00		027553		237.00
000211		LEXIPOL LLC							
	I-INVLEX11278238	ANNUAL POLICY MANUAL & DAY BUL	R	11/18/2026	5,399.59		027554		5,399.59
000307		MANHEIM, CASPER							
	I-INV085	BUILDING INS FEES NOV 26	R	11/18/2026	1,000.00		027555		
	I-INV086	CODE ENFORCEMENT FEES NOV 26	R	11/18/2026	960.00		027555		1,960.00
000731		MENARDS - CHERRY VALLEY							
	I-20334	32 W T8 UTUBE 4100 K BULBS 2	R	11/18/2026	21.96		027556		
	I-20354	LUMBER PICNIC TABLE REPAIR	R	11/18/2026	382.33		027556		404.29
000010		MERIDIAN IMPLEMENT COMPANY							
	I-01--224978	CARBURETOR BOX COVER	R	11/18/2026	40.98		027557		
	I-01-224905	BBM-TURNBUCKLE	R	11/18/2026	74.99		027557		115.97

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000835		MONROE TRUCK EQUIPMENT							
	I-5525094	FENDER FULL ROUND	R	11/18/2026	1,097.07		027558		
	I-70951	CUTTING EDGES (5)	R	11/18/2026	2,790.76		027558		3,887.83
000744		ON TIME SPORTS							
	I-173441	WINNEBAGO HS T SHIRT LOGO	R	11/18/2026	299.00		027559		299.00
000527		PITNEY CONSTRUCTION							
	I-202611132836	209 S SEWARD REPLACE LOST CK	R	11/18/2026	6,785.00		027560		6,785.00
000357		R.J. BOWERS DISTRIBUTORS, INC.							
	I-0310554	ANNUAL INSP PUMP OIL	R	11/18/2026	184.00		027561		184.00
000584		RITTERTECH A DIVISION OF MCE							
	I-9467945	3 WAY BALL VALVE - HURCO	R	11/18/2026	123.30		027562		123.30
000422		ROCKFORD INFORMATION TECHNOLOG							
	I-47279	MIOVE MEDIA FILES & OLD USER F	R	11/18/2026	300.00		027563		
	I-47282	SERVER DISK SPACE LOW	R	11/18/2026	100.00		027563		
	I-47357	MINI PC HP PRODESK 600 G6	R	11/18/2026	412.00		027563		812.00
000696		TRANSUNION RISK AND ALTERNATIV							
	I-6789125-202610-1	SERVICE 10/01 - 10/31/26	R	11/18/2026	145.00		027564		145.00
000623		WANLESS BROTHERS MOVING & STOR							
	I-9489	MONTHLY DATA STORAGE NOV	R	11/18/2026	100.00		027565		100.00
000753		WINZER FRANCHISE COMPANY							
	I-4789910	MISC HARDWARE/ DRILL BITS	R	11/18/2026	805.73		027566		805.73

* * TOTALS * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	23		47,852.76	0.00	47,852.76
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00		
		VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	23	47,852.76	0.00	47,852.76
BANK: AP TOTALS:	23	47,852.76	0.00	47,852.76
REPORT TOTALS:	23	47,852.76	0.00	47,852.76

SECTION 2:

WARRANT LIST

November 18, 2026

Invoices Over $5,000

$ 32,228.17

These invoices are included in the

Section 1 Warrant List

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000536	GILL'S FREEPORT DISPOSAL							
I-250411177087	SERVICE NOV 26	R	11/18/2026	20,043.58		027550		20,043.58
000211	LEXIPOL LLC							
I-INVLEX11278238	ANNUAL POLICY MANUAL & DAY BUL	R	11/18/2026	5,399.59		027554		5,399.59
000527	PITNEY CONSTRUCTION							
I-202611132836	209 S SEWARD REPLACE LOST CK	R	11/18/2026	6,785.00		027560		6,785.00

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3			32,228.17	0.00	32,228.17
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	3	32,228.17	0.00	32,228.17
BANK: AP TOTALS:	3	32,228.17	0.00	32,228.17
REPORT TOTALS:	3	32,228.17	0.00	32,228.17

Treasurer's Report

November 18, 2026
Board Meeting

Cash Reports

Section 1: Cash Balances as of October 2026
Bank Reconciliations October 2026
Credit Card Not Available

Budget Details

Section 2: Revenue & Expenditures Report –
As of October2026

Construction in Progress & Other Tracking

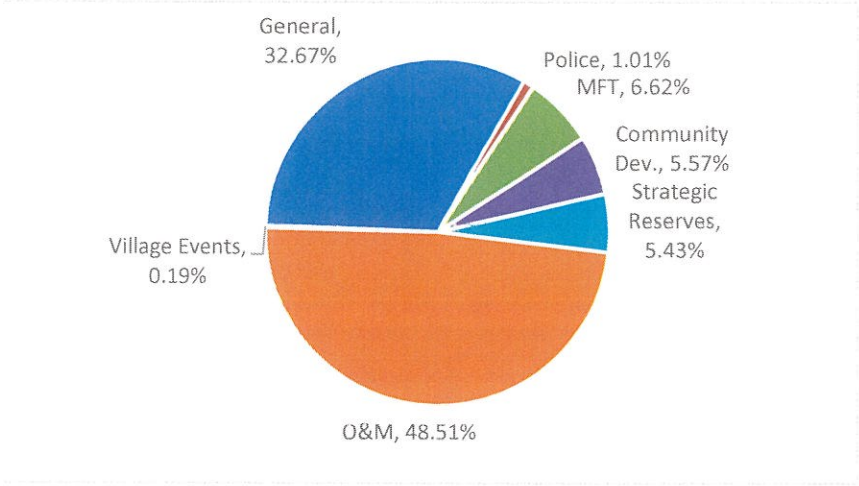
Section 3: Large Purchase Tracking
Grant Tracking
Village Debt
Village Revenue

SECTION 1:

CASH REPORTS

Cash Balances as of October2026
Bank Reconciliations October 2026
Credit Card Not Available

Cash Balances
October 2026



		Ending Balance
General Fund		
Bank First	$	210,983.54
Illinois National Bank	$	-
Illinois Funds - General	$	2,020,750.33
General subtotal	$	2,231,733.87
Police		
Illinois Funds-Police	$	68,233.90
Illinois National Bank	$	893.43
Subtotal	$	69,127.33
Motor Fuel Tax Fund		
Bank First	$	60,335.68
Illinois Funds	$	392,081.28
Subtotal	$	452,416.96
Community Development Fund		
Bank First	$	380,375.91
Strategic Reserves		
Illinois Funds	$	368,526.71
Bank First	$	2,500.00
Subtotal	$	371,026.71
Operations and Maintenance		
Bank First	$	295,911.46
Bank First Holding	$	250,000.00
Illinois National Bank	$	1,000.00
Illinois Funds	$	2,767,015.44
Subtotal	$	3,313,926.90
Village Events (4th of July)		
Bank First	$	12,849.00
Grand Total	**$**	**6,831,456.68**

BANK RECONCILIATION

October 2026

	Fund 99	Fund 01	Fund 01	Fund 15	Fund 17	Fund 24	incl acct 1165 Fund 51	Fund 90	
	Disbursing	**General**	**Police**	**MFT**	**Comm Dev**	**Stategic Reserve**	**O & M**	**4th of July**	
Bank Balances:									
Bank First	39,904.02	210,983.54		60,335.68	380,375.91	2,500.00	295,911.46	12,849.00	
Illinois Funds		2,020,750.33	68,233.90	392,081.28		368,526.71	2,767,015.44		
INB - Epay GEN FUND CLOSED 08/25/26		-	893.43				1,000.00		
O & M Holding Account -							250,000.00		
Subtotals	39,904.02	2,231,733.87	69,127.33	452,416.96	380,375.91	371,026.71	3,313,926.90	12,849.00	
Bank Adjustments:									
Disbursing Interest -Oct	(240.21)	240.21							Cash Trans 10/6/26
IMRF 10/07/26	**(6,133.41)**								
IMRF 10/21/26	**(6,287.45)**								
Outstanding Ck 26921 Dec 17 2025	(29.50)								
Outstanding Ck 26986 Jan 07 2026	(68.49)								
Outstanding Ck 27329 Jul 15 2026	(6,785.00)								
Outstanding Ck 27399 Aug 19 2026	(67.50)								
Outstanding Ck 27429 Sept 16 2026	(1,110.78)								
Outstanding Cks October 2026	(19,181.72)								
Web Payments - Deposits in Transit							87.33		
Web Payments - Deposits in Transit							335.58		
Mars Payments							177.42		
IMRF Difference **September**	0.04	(0.04)							Cash Trans 11/11/26
Clerk of Circuit Court Transfer in Transit		(10.00)	10.00						Cash Trans 11/02/26
UB Deposit in Wrong Account					(6,454.70)		6,454.70		Cash Trans 11/09/26
`	(0.00)	2,231,964.04	69,137.33	452,416.96	373,921.21	371,026.71	3,320,981.93	12,849.00	
General Ledger Beginning Balance	-	2,231,964.04	69,137.33	452,416.96	373,921.21	371,026.71	3,320,981.93	12,849.00	
G/L Adjustments:									
Perry									
Case									
G/L Final Adjusted Balance	-	**2,231,964.04**	**69,137.33**	**452,416.96**	**373,921.21**	**371,026.71**	**3,320,981.93**	**12,849.00**	
Discrepencies	(0.00)	-	-	-	-	-	-	-	

BUDGET DETAILS

Revenue & Expenditures Report
October 2026

83.33% OF FISCAL YEAR

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 01 -GENERAL FUND						
REVENUES						
01-300	CORPORATE TAX W/C	341,622.00	7,259.31	331,591.58	97.06	10,030.42
01-303	AUDIT TAX W/C	300.00	6.68	305.08	101.69	(5.08)
01-304	POLICE TAX W/C	202,981.00	4,379.63	200,053.02	98.56	2,927.98
01-305	IMRF W/C TAX	300.00	6.68	305.08	101.69	(5.08)
01-306	REVENUE RECAPTURE	1,645.60	58.40	2,667.56	162.10	(1,021.96)
01-308	TORT JUDGEMENT-LIAB INS W/C	300.00	6.68	305.08	101.69	(5.08)
01-309	ROAD BRIDGE TRANSFER IN W/C	14,924.73	266.86	14,315.68	95.92	609.05
01-315	COM ED UTILITY TAX	100,000.00	10,916.42	92,240.40	92.24	7,759.60
01-328	HEAVY LOAD PERMITS	470.00	0.00	170.00	36.17	300.00
01-341	INCOME TAX/LGDF	529,788.00	63,064.20	491,376.42	92.75	38,411.58
01-342	PPRT - REPLACEMENT TAX	30,000.00	8,890.75	32,571.33	108.57	(2,571.33)
01-343	IGA WHS RESOURCE OFFICER	97,000.00	25,664.45	101,435.68	104.57	(4,435.68)
01-344	POLICE GRANTS	0.00	0.00	462.50	0.00	(462.50)
01-345	SALES & RELATED TAX /MT	682,392.17	57,672.19	581,815.07	85.26	100,577.10
01-346	CANNABIS	4,733.40	367.76	4,100.53	86.63	632.87
01-347	POLICE TRAINING/CONF REIMBURS	0.00	0.00	0.00	0.00	0.00
01-348	POLICE SALARY REIMBRSMNT ILEAS	0.00	0.00	0.00	0.00	0.00
01-349	LOCAL USE TAX	12,730.20	1,137.38	18,576.98	145.93	(5,846.78)
01-350	POLICE ADMIN. TOWING FINES	2,000.00	0.00	4,000.00	200.00	(2,000.00)
01-351	POLICE FINES	10,000.00	947.00	9,209.54	92.10	790.46
01-353	DUI FINES/SPEC VEHICLE	2,200.00	10.00	141.00	6.41	2,059.00
01-370	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
01-371	GRANTS	0.00	0.00	0.00	0.00	0.00
01-375	ROCK 39 ADMIN	0.00	0.00	582.09	0.00	(582.09)
01-381	INTEREST	80,000.00	7,983.76	69,023.61	86.28	10,976.39
01-382	VERIZON WATER TOWER RENT	4,950.00	412.50	4,125.00	83.33	825.00
01-385	VEHICLE/EQUIPMENT SALES	0.00	0.00	0.00	0.00	0.00
01-388	MISC INCOME	100.00	0.00	10.00	10.00	90.00
01-389	EXCISE TAX	25,000.00	2,037.85	21,576.97	86.31	3,423.03
01-399	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,143,437.10	191,088.50	1,980,960.20	92.42	162,476.90
EXPENDITURES						
GENERAL ADMINISTRATIVE						
01-41-421	OFFICE SALARIES	0.00	0.00	916.31	0.00	(916.31)
01-41-426	DEPUTY CLERK	52,070.03	3,250.91	35,213.24	67.63	16,856.79
01-41-427	TREASURER	57,330.00	4,389.00	45,990.00	80.22	11,340.00

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-41-429 VILLAGE ADMINISTRATOR	33,999.97	2,564.62	26,619.63	78.29	7,380.34
01-41-431 ELECTED OFFICIALS	33,600.00	2,800.00	28,000.00	83.33	5,600.00
01-41-451 HEALTH INSURANCE	20,000.00	1,616.98	16,195.29	80.98	3,804.71
01-41-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
01-41-453 IDES/UNEMPLOYMENT INSURANCE	475.00	0.00	213.46	44.94	261.54
01-41-461 ADM SOCIAL SECURITY	10,974.00	806.28	8,477.87	77.25	2,496.13
01-41-463 ADM MEDICARE	2,566.50	188.59	1,982.97	77.26	583.53
01-41-465 IMRF BENEFITS	13,575.90	782.73	8,341.03	61.44	5,234.87
01-41-512 OFFICE & COMPUTER EQUIPMENT	5,000.00	0.00	4,632.74	92.65	367.26
01-41-521 GEOGRAPHIC INFO SYSTEM	2,000.00	539.42	2,576.80	128.84 (	576.80)
01-41-529 IT SERVICES	16,100.00	1,068.00	12,015.75	74.63	4,084.25
01-41-530 PROFESSIONAL SERVICES	11,000.00	0.00	9,590.00	87.18	1,410.00
01-41-531 AUDIT	28,700.00	0.00	28,700.00	100.00	0.00
01-41-532 ENGINEERING	6,200.00	0.00	4,580.75	73.88	1,619.25
01-41-533 LEGAL	27,500.00	0.00	0.00	0.00	27,500.00
01-41-534 LEXIPOL	9,000.00	0.00	0.00	0.00	9,000.00
01-41-551 POSTAGE	1,000.00	0.00	54.33	5.43	945.67
01-41-552 TELEPHONE & INTERNET	5,500.00	0.00	4,352.91	79.14	1,147.09
01-41-554 PUBLISHING/ADVERTISMENTS	750.00	0.00	647.50	86.33	102.50
01-41-560 EMPLOYEE WELFARE	750.00	0.00	435.01	58.00	314.99
01-41-561 PROFESSIONAL ASSOC/MEMBERSHIP	1,950.00	350.00	1,764.80	90.50	185.20
01-41-562 TRAVEL EXPENSES	1,300.00	0.00	95.85	7.37	1,204.15
01-41-563 TRAINING/TUITION	3,210.00	0.00	557.17	17.36	2,652.83
01-41-564 CONFERENCES	6,410.00	346.80	2,475.09	38.61	3,934.91
01-41-565 VILLAGE WEBSITE	8,800.00	0.00	8,784.07	99.82	15.93
01-41-566 CODIFICATION OF ORDINANCES	25,000.00	0.00	43.44	0.17	24,956.56
01-41-593 EQUIP/SOFTWARE MAINT/LEASE	28,000.00	956.52	15,860.96	56.65	12,139.04
01-41-594 RISK MANAGMENT DUES/FEES	10,600.00	8,196.80	8,196.80	77.33	2,403.20
01-41-595 IML RISK MNG CLAIMS HAIL 2020	0.00	0.00	0.00	0.00	0.00
01-41-653 BUILDING WATER USAGE	400.00	39.33	262.13	65.53	137.87
01-41-658 MISC. EXPENSES	300.00	0.00	188.37	62.79	111.63
01-41-659 OFFICE EXPENSE	6,500.00	0.00	4,456.82	68.57	2,043.18
01-41-660 PRINTING	500.00	0.00	133.29	26.66	366.71
01-41-661 OFFICE MAINTENANCE	4,000.00	1,083.20	10,018.84	250.47 (	6,018.84)
01-41-702 PROPERTY TAX REFUNDS	950.00	0.00	283.68	29.86	666.32
01-41-831 LARGE EQUIP. PURCHASE-FIXED AS	0.00	0.00	0.00	0.00	0.00
01-41-832 CONTINGENCY	42,781.80	0.00	0.00	0.00	42,781.80
01-41-833 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-41-950 BANK FEES/CHARGES	300.00	0.00	122.65	40.88	177.35
01-41-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL ADMINISTRATIVE	481,093.20	28,979.18	292,779.55	60.86	188,313.65
STREET DEPARTMENT					
01-42-422 PUBLIC WORKS ASSISTANT	0.00	0.00	0.00	0.00	0.00
01-42-423 PART-TIME WAGES	3,984.31	347.99	2,286.93	76.63	697.38
01-42-424 SUPERVISOR STREETS/FLEETS	75,058.82	5,781.78	60,490.84	80.59	14,567.98
01-42-428 PUBLIC WORKS WAGES	111,956.87	9,081.62	84,923.53	75.85	27,033.34
01-42-451 HEALTH INSURANCE	24,000.00	2,789.55	19,206.08	80.03	4,793.92
01-42-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
01-42-453 IDES/UNEMPLOYMENT INSURANCE	330.00	15.07	288.03	87.28	41.97

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-42-461 ADM SOCIAL SECURITY	11,780.00	943.13	9,157.69	77.74	2,622.31
01-42-463 ADM MEDICARE	2,755.00	220.58	2,141.78	77.74	613.22
01-42-465 IMRF BENEFITS	14,573.00	1,140.04	11,153.51	76.54	3,419.49
01-42-470 UNIFORMS	1,500.00	0.00	167.00	11.13	1,333.00
01-42-510 MAINT. SERVICE - GROUNDS	4,000.00	382.33	4,744.00	118.60	(744.00)
01-42-511 MAINT. SERVICE-BUILDING	20,000.00	21.96	2,571.60	12.86	17,428.40
01-42-512 OFFICE & COMPUTER EQUIPMENT	2,500.00	0.00	0.00	0.00	2,500.00
01-42-513 MAINT. SERVICE-VEHICLES	15,000.00	3,770.21	8,520.34	56.80	6,479.66
01-42-514 MAINT. SERVICE-STREET	95,000.00	4,525.23	39,192.62	41.26	55,807.38
01-42-515 MAINT. SERVICE-SIDEWALKS	50,000.00	(112.50)	40,853.50	81.71	9,146.50
01-42-518 MAINT. SERVICE -EQUIPMENT	20,000.00	1,927.17	14,005.46	70.03	5,994.54
01-42-520 STREET PROJECT	300,000.00	0.00	255,073.49	85.02	44,926.51
01-42-521 GEOGRAPHIC INF SYS	0.00	0.00	0.00	0.00	0.00
01-42-529 IT SERVICES	500.00	0.00	0.00	0.00	500.00
01-42-530 PROFESSIONAL SERVICES	1,200.00	0.00	965.25	80.44	234.75
01-42-532 ENGINEERING	10,000.00	550.00	4,226.25	42.26	5,773.75
01-42-535 TREE REMOVAL/TRIMMING	10,000.00	0.00	8,775.00	87.75	1,225.00
01-42-537 ENGINEERING - STREET PROJECTS	30,000.00	0.00	4,000.00	13.33	26,000.00
01-42-552 TELEPHONE & INTERNET	4,000.00	0.00	4,197.99	104.95	(197.99)
01-42-561 DUES/MEMBERSHIPS/SUBSCRIP	0.00	0.00	0.00	0.00	0.00
01-42-576 COM ED / STREET LIGHTS	46,000.00	4,385.22	38,067.13	82.75	7,932.87
01-42-593 EQUIP/SOFTWARE MAINT/LEASE	0.00	0.00	0.00	0.00	0.00
01-42-594 RISK MANAGMENT DUES FEES	13,800.00	14,394.01	14,394.01	104.30	(594.01)
01-42-599 STORM WATER MAINTENANCE	2,500.00	0.00	2,684.39	107.38	(184.39)
01-42-651 OPERATING SUPPLIES	8,000.00	215.07	3,784.69	47.31	4,215.31
01-42-655 FUEL/GREASE/OIL	16,000.00	1,833.13	14,457.64	90.36	1,542.36
01-42-658 MISC.EXPENSES	300.00	0.00	0.00	0.00	300.00
01-42-659 OFFICE EXPENSE	500.00	0.00	272.86	54.57	227.14
01-42-830 SMALL EQUIP. PURCHASE OR RENTA	7,500.00	0.00	7,190.96	95.88	309.04
01-42-831 LARGE EQUIP. PURCHASE-FIXED AS	20,000.00	0.00	7,300.00	36.50	12,700.00
01-42-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-833 STREET SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STREET DEPARTMENT	924,738.00	52,211.59	665,092.57	71.92	259,645.43
POLICE					
01-43-421 OFFICE SALARIES	0.00	0.00	0.00	0.00	0.00
01-43-422 POLICE CHIEF	114,419.76	8,759.60	91,787.20	80.22	22,632.56
01-43-423 PART-TIME OFFICERS	11,663.40	351.00	9,221.51	79.06	2,441.89
01-43-424 FULL-TIME OFFICERS	366,902.70	18,409.32	303,480.93	82.71	63,421.77
01-43-425 POLICE OVERTIME	15,000.00	2,251.76	20,036.13	133.57	(5,036.13)
01-43-427 SCHOOL RESOURCE OFFICER	83,013.84	6,398.68	51,468.54	62.00	31,545.30
01-43-451 HEALTH INSURANCE	142,000.00	6,248.36	104,135.38	73.33	37,864.62
01-43-452 HEALTH INS. DEDUCTIBLE REIMBUR	4,000.00	0.00	0.00	0.00	4,000.00
01-43-453 IDES/UNEMPLOYMENT INSURANCE	1,055.00	31.39	814.66	77.22	240.34
01-43-461 ADM SOCIAL SECURITY	36,642.00	2,242.59	29,511.85	80.54	7,130.15
01-43-463 ADM MEDICARE	8,569.50	524.49	6,902.03	80.54	1,667.47
01-43-465 IMRF BENEFITS	45,329.70	2,747.34	35,801.39	78.98	9,528.31
01-43-470 QUARTERMASTER/UNIFORMS	6,500.00	0.00	2,330.32	35.85	4,169.68
01-43-471 VESTS	1,300.00	0.00	1,252.75	96.37	47.25

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-43-512 OFFICE & COMPUTER EQUIPMENT	5,000.00	412.00	4,252.43	85.05	747.57
01-43-513 IGA-RECORDS MANAGEMENT SFTWRE	5,630.00	0.00	5,434.00	96.52	196.00
01-43-514 A/V COMMUNICATIONS	24,000.00	0.00	23,443.00	97.68	557.00
01-43-516 POLICE GARAGE MAINTENANCE	2,000.00	0.00	1,303.36	65.17	696.64
01-43-520 SQUAD CAR MAINTENANCE (ALL)	10,000.00	224.59	7,173.19	71.73	2,826.81
01-43-521 GEOGRAPHIC INFO SYSTEM	0.00	0.00	0.00	0.00	0.00
01-43-523 SQD 120 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-525 SQD 117 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-529 IT SERVICES	2,200.00	0.00	700.00	31.82	1,500.00
01-43-530 PROFESSIONAL SERVICES	600.00	0.00	205.00	34.17	395.00
01-43-531 911 DISPATCH SERVICES	21,500.00	5,512.43	21,262.22	98.89	237.78
01-43-533 LEGAL	12,000.00	346.00	3,194.21	26.62	8,805.79
01-43-534 LEXIPOL	5,400.00	0.00	0.00	0.00	5,400.00
01-43-540 NEW HIRE PHYSICAL/PSYCH EXAMS	1,500.00	0.00	0.00	0.00	1,500.00
01-43-551 POSTAGE	250.00	0.00	42.12	16.85	207.88
01-43-552 TELEPHONE & INTERNET	3,800.00	0.00	3,538.69	93.12	261.31
01-43-553 CELL PHONES	4,400.00	0.00	2,138.60	48.60	2,261.40
01-43-561 PROFESSIONAL ASSOC/MEMBERSHIP	560.00	130.00	290.00	51.79	270.00
01-43-562 TRAVEL EXPENSES	350.00	0.00	102.95	29.41	247.05
01-43-563 TRAINING/TUITION	8,000.00	0.00	3,816.25	47.70	4,183.75
01-43-593 EQUIP/SOFTWARE MAINT/LEASE	5,400.00	195.19	4,599.02	85.17	800.98
01-43-594 RISK MANAGEMENT DUES/FEES	33,000.00	35,526.74	35,526.74	107.66	(2,526.74)
01-43-653 POLICE GARAGE WATER USAGE	250.00	22.60	183.09	73.24	66.91
01-43-655 FUEL/GREASE/OIL	18,000.00	1,566.24	16,178.05	89.88	1,821.95
01-43-658 MISC. EXPENSES	1,500.00	0.00	683.28	45.55	816.72
01-43-659 OFFICE EXPENSE	300.00	0.00	77.06	25.69	222.94
01-43-660 PRINTING	300.00	0.00	47.98	15.99	252.02
01-43-830 SMALL EQUIP. PURCH OR RENTAL	10,150.00	0.00	8,015.45	78.97	2,134.55
01-43-831 LARGE EQUIP. PURCH-FIXED ASSET	0.00	0.00	0.00	0.00	0.00
01-43-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-43-950 BANK FEES/CHARGES	120.00	11.81	118.86	99.05	1.14
01-43-953 GRANTS	0.00	0.00	0.00	0.00	0.00
01-43-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,012,605.90	91,912.13	799,068.24	78.91	213,537.66
TOTAL EXPENDITURES	2,418,437.10	173,102.90	1,756,940.36	72.65	661,496.74
REVENUES OVER/(UNDER) EXPENDITURES	(275,000.00)	17,985.60	224,019.84		(499,019.84)

FUND- 15 -MFT FUND

REVENUES

15-343 MOTOR FUEL TAX	63,327.60	5,854.94	53,782.03	84.93	9,545.57
15-346 TRANSPORTATION RENEWAL FUND	70,971.60	6,145.98	58,955.31	83.07	12,016.29
15-350 REBUILD IL BOND FUND GRANT	0.00	0.00	0.00	0.00	0.00

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
15-381 INTEREST	16,000.00	1,483.15	12,182.81	76.14	3,817.19
15-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	150,299.20	13,484.07	124,920.15	83.11	25,379.05
EXPENDITURES					
MFT					
15-46-501 MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
15-46-502 ENGINEERING - MFT	65,000.00	0.00	7,919.25	12.18	57,080.75
15-46-576 COM ED **	0.00	0.00	0.00	0.00	0.00
15-46-850 MFT ROAD PROJECT	425,000.00	0.00	0.00	0.00	425,000.00
15-46-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
TOTAL MFT	490,000.00	0.00	7,919.25	1.62	482,080.75
TOTAL EXPENDITURES	490,000.00	0.00	7,919.25	1.62	482,080.75
REVENUES OVER/(UNDER) EXPENDITURES	(339,700.80)	13,484.07	117,000.90		(456,701.70)
FUND- 17 -COMMUNITY DEV FUND					
REVENUES					
17-307 DEVELOPMENT ESCROW	40,000.00	0.00	0.00	0.00	40,000.00
17-329 PERMITS/INSPECTION FEES	20,000.00	875.00	9,397.70	46.99	10,602.30
17-330 CODE ENFORCEMENT FINES	0.00	0.00	0.00	0.00	0.00
17-331 ZONING FEES	2,500.00	0.00	0.00	0.00	2,500.00
17-332 PERMITS - SOLICITORS	0.00	0.00	1,300.00	0.00	(1,300.00)
17-371 GRANTS	0.00	0.00	0.00	0.00	0.00
17-381 INTEREST	9,000.00	996.54	9,322.45	103.58	(322.45)
17-382 VERIZON WATER TOWER RENT	9,900.00	825.00	8,250.00	83.33	1,650.00
17-385 LIGHTED DIAMOND FEES	500.00	480.00	1,500.00	300.00	(1,000.00)
17-386 UTV REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
17-387 FRANCHISE FEES	13,000.00	2,115.28	8,986.88	69.13	4,013.12
17-388 MISC INCOME	0.00	0.00	2,000.00	0.00	(2,000.00)
17-389 EXCISE TAX	5,000.00	407.57	4,315.42	86.31	684.58
17-390 LIQUOR LICENSE FEES	14,250.00	0.00	26,500.00	185.96	(12,250.00)
17-391 GAMING LICENSE FEE	8,500.00	1,500.00	9,750.00	114.71	(1,250.00)
17-392 VIDEO GAMING	90,000.00	10,420.73	78,084.47	86.76	11,915.53
17-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	212,650.00	17,620.12	159,406.92	74.96	53,243.08

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
COMMUNITY DEVELOPMENT					
17-47-421 OFFICE SALARIES	26,475.00	1,787.05	17,670.75	66.75	8,804.25
17-47-422 CODE ENFORCEMENT OFFICER	12,480.00	0.00	8,640.00	69.23	3,840.00
17 47 423 BUILDING INSPECTOR	13,000.00	0.00	9,480.00	72.92	3,520.00
17-47-424 ELECTRICAL INSPECTOR	4,725.00	375.00	3,750.00	79.37	975.00
17-47-429 VILLAGE ADMINISTRATOR	32,999.97	2,563.84	26,611.55	80.64	6,388.42
17-47-450 CODE ENFORCEMENT FINE COSTS	0.00	0.00	0.00	0.00	0.00
17-47-451 HEALTH INSURANCE	11,000.00	867.84	8,678.40	78.89	2,321.60
17-47-452 HEALTH INS. DEDUCTIBLE REIMBUR	750.00	0.00	0.00	0.00	750.00
17-47-453 IDES/UNEMPLOYMENT INSURANCE	225.00	46.12	174.15	77.40	50.85
17-47-461 ADM SOCIAL SECURITY	3,980.40	293.02	2,978.10	74.82	1,002.30
17-47-463 ADM MEDICARE	930.90	68.54	696.55	74.83	234.35
17-47-465 IMRF BENEFITS	3,400.00	218.84	2,341.97	68.88	1,058.03
17-47-512 OFFICE & COMPUTER EQUIPMENT	250.00	0.00	0.00	0.00	250.00
17-47-529 IT SERVICES	350.00	0.00	0.00	0.00	350.00
17-47-530 PROFESSIONAL SERVICES	5,000.00	0.00	465.88	9.32	4,534.12
17-47-532 ENGINEERING	8,000.00	0.00	3,539.50	44.24	4,460.50
17-47-533 LEGAL	13,000.00	0.00	2,657.50	20.44	10,342.50
17-47-536 ENGINEERING - ESCROW REIMBURS	0.00	0.00	0.00	0.00	0.00
17-47-551 POSTAGE	200.00	22.04	94.34	47.17	105.66
17-47-554 PUBLISHING/ADVERTISMENTS	2,000.00	0.00	662.63	33.13	1,337.37
17-47-561 PROFESSIONAL ASSOC/MEMBERSHIPS	3,000.00	625.00	2,500.00	83.33	500.00
17-47-576 COM ED **	2,200.00	0.00	208.38	9.47	1,991.62
17-47-593 EQUIP/SOFTWARE MAINT/LEASE	3,800.00	0.00	1,454.17	38.27	2,345.83
17-47-658 MISC. EXPENSES	500.00	0.00	478.33	95.67	21.67
17-47-659 OFFICE SUPPLIES	0.00	0.00	12.39	0.00	(12.39)
17-47-660 PRINTING	3,800.00	0.00	1,741.54	45.83	2,058.46
17-47-701 COMMUNITY DEVELOPMENT	100,000.00	0.00	25,250.00	25.25	74,750.00
17-47-706 PROPERTY TAX PAYABLE	1,400.00	0.00	1,340.52	95.75	59.48
17-47-800 MAINTENANCE SERVICE PARKS	3,500.00	349.00	486.50	13.90	3,013.50
17-47-832 PARK EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
17-47-900 PRESIDENTIAL CONTINGENCY	1,200.00	0.00	747.86	62.32	452.14
17-47-911 COMMUNITY EXPENSES	1,400.00	137.50	1,249.13	89.22	150.87
17-47-912 COMMUNITY PROJECTS	0.00	0.00	0.00	0.00	0.00
17-47-950 BANK FEES/CHARGES	3,000.30	0.00	1,555.20	51.83	1,445.10
17-47-953 GRANTS	0.00	0.00	0.00	0.00	0.00
17-47-959 TRANSFER OUT	10,000.00	0.00	0.00	0.00	10,000.00
17-47-998 DEVELOPMENT ESCROW REFUND	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL COMMUNITY DEVELOPMENT	312,566.57	7,353.79	125,465.34	40.14	187,101.23
TOTAL EXPENDITURES	312,566.57	7,353.79	125,465.34	40.14	187,101.23
REVENUES OVER/(UNDER) EXPENDITURES	(99,916.57)	10,266.33	33,941.58		(133,858.15)

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 24 -STRATEGIC RESERVE CAPITAL					
REVENUES					
24-381 INTEREST	12,000.00	1,241.90	11,435.97	95.30	564.03
24-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	12,000.00	1,241.90	11,435.97	95.30	564.03
EXPENDITURES					
STRATEGIC RESERVES					
24-45-530 PROFESSIONAL FEES	30,000.00	0.00	0.00	0.00	30,000.00
24-45-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
24-45-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STRATEGIC RESERVES	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL EXPENDITURES	30,000.00	0.00	0.00	0.00	30,000.00
REVENUES OVER/(UNDER) EXPENDITURES	(18,000.00)	1,241.90	11,435.97		(29,435.97)
FUND- 51 -OPERATION & MAINTENANCE					
REVENUES					
51-344 GRANTS	0.00	0.00	0.00	0.00	0.00
51-345 SALES TAX (1%)	500,103.29	43,301.62	427,430.57	85.47	72,672.72
51-361 WATER SALES	342,858.98	32,428.88	302,379.45	88.19	40,479.53
51-362 CAPITAL CHARGES	498,212.45	44,760.25	420,939.30	84.49	77,273.15
51-363 GARBAGE CHARGES	247,129.70	21,277.88	204,722.02	82.84	42,407.68
51-364 PRE-PAID WATER/SEWER	500.00	(299.37)	87.21	17.44	412.79
51-365 WATER FIXED ADMIN CHARGES	197,403.60	17,202.72	168,778.99	85.50	28,624.61
51-367 WATER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-368 SEWER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-373 ROCK 39 EQUIPMENT	5,000.00	3,800.00	8,037.92	160.76	(3,037.92)
51-374 ROCK 39 IGA	74,265.64	6,276.97	61,863.63	83.30	12,402.01
51-375 ROCK 39 FUEL/MILEAGE REIMB.	14,245.41	1,195.61	11,894.43	83.50	2,350.98
51-376 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00
51-381 INTEREST	100,000.00	10,000.96	92,445.80	92.45	7,554.20

83.33% OF FISCAL YEAR

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-382	VERIZON WATER TOWER RENT	4,950.00	412.50	4,125.00	83.33	825.00
51-385	VEHICLE/EQUIPMENT SALES	0.00	0.00	0.00	0.00	0.00
51-388	MISC INCOME	0.00	0.00	200.00	0.00	(200.00)
51-390	LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
51-393	METER SALES	0.00	0.00	945.50	0.00	(945.50)
51-395	UTIL INCOME/SHUT OFF NOTICE	2,000.00	1,290.03	8,668.33	433.42	(6,668.33)
51-399	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,004,669.07	181,648.05	1,712,518.15	85.43	292,150.92
EXPENDITURES						
O & M						
51-44-421	OFFICE SALARIES	80,273.06	4,515.12	55,838.27	69.56	24,434.79
51-44-422	ROCK 39 SALARY	0.00	0.00	0.00	0.00	0.00
51-44-423	PART-TIME WAGES	6,963.39	811.96	5,336.07	76.63	1,627.32
51-44-425	METER READER/LAB ASSISTANT	0.00	0.00	0.00	0.00	0.00
51-44-426	DIRECTOR PUBLIC WORKS	85,814.82	6,601.14	69,154.80	80.59	16,660.02
51-44-428	PUBLIC WORKS WAGES	107,948.73	8,808.50	82,035.64	76.00	25,913.09
51-44-429	VILLAGE ADMINISTRATOR	33,000.00	2,563.84	26,611.55	80.64	6,388.45
51-44-451	HEALTH INSURANCE	25,000.00	2,931.19	20,625.62	82.50	4,374.38
51-44-452	HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
51-44-453	IDES/UNEMPLOYMENT INSURANCE	650.00	55.70	579.97	89.23	70.03
51-44-461	ADM SOCIAL SECURITY	19,468.00	1,444.60	14,816.20	76.11	4,651.80
51-44-463	ADM MEDICARE	4,553.00	337.85	3,465.10	76.11	1,087.90
51-44-465	IMRF BENEFITS	24,083.80	1,724.86	17,920.01	74.41	6,163.79
51-44-466	PENSION EXPENSE-GASB 68	0.00	0.00	0.00	0.00	0.00
51-44-470	UNIFORMS	1,500.00	0.00	299.92	19.99	1,200.08
51-44-512	OFFICE & COMPUTER EQUIPMENT	7,000.00	0.00	7,119.76	101.71	(119.76)
51-44-519	MAINTENANCE SERVICE - EQUIPTME	35,000.00	0.00	5,450.36	15.57	29,549.64
51-44-521	GEOGRAPHIC INFO SYSTEMS	2,000.00	539.42	2,238.16	111.91	(238.16)
51-44-529	IT SERVICES	1,500.00	0.00	950.00	63.33	550.00
51-44-530	PROFESSIONAL SERVICES	1,500.00	20.00	20.00	1.33	1,480.00
51-44-531	SPECIAL AUDIT	0.00	0.00	2.17	0.00	(2.17)
51-44-532	ENGINEERING	35,000.00	685.75	25,787.00	73.68	9,213.00
51-44-533	CELLULAR METER MONTHLY FEES	17,000.00	1,191.36	11,841.08	69.65	5,158.92
51-44-534	LEGAL	2,000.00	0.00	0.00	0.00	2,000.00
51-44-539	WATER UPGRADE ENGINEERING	75,000.00	4,444.00	43,893.00	58.52	31,107.00
51-44-540	PRE-EMPLOYMENT PHYSICAL	340.00	0.00	406.00	119.41	(66.00)
51-44-541	METER UPGRADE	10,000.00	0.00	9,643.54	96.44	356.46
51-44-542	WATER UPGRADE	950,000.00	155,867.56	323,271.93	34.03	626,728.07
51-44-543	ALARM SYS./TELEPHONE/INTERNET	8,500.00	0.00	7,001.55	82.37	1,498.45
51-44-544	IEPA LOAN -WATER TOWER	98,000.00	0.00	97,939.84	99.94	60.16
51-44-551	POSTAGE	11,000.00	1,500.00	8,641.58	78.56	2,358.42
51-44-552	CELL PHONES	2,500.00	0.00	1,498.07	59.92	1,001.93
51-44-554	PUBLISHING/ADVERTISMENTS	1,200.00	0.00	0.00	0.00	1,200.00

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-44-561 PROFESSIONAL ASSOC/MEMBERSHIPS	900.00	0.00	876.50	97.39	23.50
51-44-562 TRAVEL EXPENSES	300.00	0.00	0.00	0.00	300.00
51-44-563 TRAINING/TUITION	3,500.00	0.00	1,377.00	39.34	2,123.00
51-44-571 NI GAS / WELLS	2,400.00	133.40	2,487.32	103.64	(87.32)
51-44-573 GARBAGE	240,577.55	20,043.58	200,469.00	83.33	40,108.55
51-44-576 COM ED **	30,000.00	1,700.57	16,933.55	56.45	13,066.45
51-44-579 WATER ANALYSIS	5,500.00	273.00	4,022.00	73.13	1,478.00
51-44-580 EPA PERMIT FEES	3,500.00	0.00	585.00	16.71	2,915.00
51-44-593 EQUIP/SOFTWARE MAINT/LEASE	25,000.00	137.05	10,844.22	43.38	14,155.78
51-44-594 RISK MANAGEMENT DUES/FEES	19,800.00	14,113.84	14,113.84	71.28	5,686.16
51-44-651 OPERATING SUPPLIES	49,000.00	5,813.41	24,398.81	49.79	24,601.19
51-44-653 BUILDING WATER USAGE	1,000.00	119.51	756.04	75.60	243.96
51-44-654 WATER DEPOSIT REFUND EXPENSE	0.00	0.00	0.00	0.00	0.00
51-44-655 FUEL/GREASE/OIL	17,000.00	1,832.15	15,245.90	89.68	1,754.10
51-44-656 CHEMICALS	7,000.00	819.90	6,675.13	95.36	324.87
51-44-658 MISC EXPENSE	1,000.00	0.00	19.99	2.00	980.01
51-44-659 OFFICE EXPENSE	10,000.00	0.00	1,250.40	12.50	8,749.60
51-44-660 PRINTING	1,500.00	0.00	1,803.00	120.20	(303.00)
51-44-702 FOUR RIVERS SAN. AUTH. IGA	421,700.00	0.00	391,111.26	92.75	30,588.74
51-44-703 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00
51-44-829 ROCK 39 EQUIPMENT PURCHASES	5,000.00	0.00	0.00	0.00	5,000.00
51-44-830 SMALL EQUIP. PURCHASE OR RENTA	17,000.00	0.00	2,268.83	13.35	14,731.17
51-44-831 LARGE EQUIP. PURCHASE-FIXED AS	0.00	0.00	0.00	0.00	0.00
51-44-832 ASSETS CAPITALIZED	0.00	0.00	0.00	0.00	0.00
51-44-833 CONTINGENCY	108,696.72	0.00	0.00	0.00	108,696.72
51-44-834 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
51-44-950 BANK FEES/CHARGES	45,000.00	3,834.54	47,767.18	106.15	(2,767.18)
51-44-951 DEPRECIATION EXPENSE	260,000.00	0.00	0.00	0.00	260,000.00
51-44-953 GRANTS	0.00	0.00	0.00	0.00	0.00
51-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
51-44-999 SPECIAL ITEM EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL O & M	2,943,169.07	242,863.80	1,585,392.16	53.87	1,357,776.91
TOTAL EXPENDITURES	2,943,169.07	242,863.80	1,585,392.16	53.87	1,357,776.91
REVENUES OVER/(UNDER) EXPENDITURES	(938,500.00)	(61,215.75)	127,125.99		(1,065,625.99)

FUND- 90 -VILLAGE EVENTS

REVENUES

90-350 DONATIONS	7,000.00	0.00	5,793.71	82.77	1,206.29
90-351 FUNDRAISERS	0.00	0.00	0.00	0.00	0.00
90-352 MERCHANDISE SALES	5,000.00	0.00	0.00	0.00	5,000.00
90-353 FESTIVAL SALES	0.00	0.00	0.00	0.00	0.00
90-381 INTEREST	250.00	34.65	200.42	80.17	49.58

83.33% OF FISCAL YEAR

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
90-382	VENDOR FEES	0.00	0.00	0.00	0.00	0.00
90-386	UTV REGISTRATION FEES	1,300.00	0.00	1,900.00	146.15	(600.00)
90-387	SPONSOR ADS	0.00	0.00	0.00	0.00	0.00
90-388	MISC. INCOME	0.00	0.00	0.00	0.00	0.00
90-399	TRANSFER IN	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL REVENUES		23,550.00	34.65	7,894.13	33.52	15,655.87
EXPENDITURES						
FOURTH OF JULY						
90-48-423	FESTIVAL LABOR	0.00	0.00	0.00	0.00	0.00
90-48-530	SECURITY	0.00	0.00	0.00	0.00	0.00
90-48-554	PUBLISHING/ADVERTISING	0.00	0.00	0.00	0.00	0.00
90-48-560	ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
90-48-572	MERCHANDISE	5,000.00	0.00	0.00	0.00	5,000.00
90-48-651	OPERATIONS/ MISC SUPPLIES	0.00	0.00	0.00	0.00	0.00
90-48-655	CONCESSIONS	0.00	0.00	0.00	0.00	0.00
90-48-658	MISC EXPENSES	0.00	0.00	0.00	0.00	0.00
90-48-915	VENDOR TICKET SALES	0.00	0.00	0.00	0.00	0.00
90-48-916	FIREWORKS	18,500.00	0.00	9,910.00	53.57	8,590.00
	TOTAL FOURTH OF JULY	23,500.00	0.00	9,910.00	42.17	13,590.00
TOTAL EXPENDITURES		23,500.00	0.00	9,910.00	42.17	13,590.00
REVENUES OVER/(UNDER) EXPENDITURES		50.00	34.65	(2,015.87)		2,065.87

CONSTRUCTION IN PROGRESS

Large Purchase Tracking – Unavailable this month

Grant Tracking

Village Debt

Village Revenue

Grant Applications/Progress Tracking

October 2026

Grant Title	Status	Vendor	Total	Rec'd	Notes
Safe Routes to School Grant Application Resolution 2025-24R Dated 08/13/25	In Progress	Fehr-Graham Grant Preparation	$ 7,300.00		**Grant Application Submitted by Fehr Graham**

Fehr- Graham Invoices Received to Date $7300.00 as of 12/31/25

NOTIFICATION OF GRANT APPROVAL RECEIVED 05/29/26 $250,000.00

VILLAGE REVENUE

PROPERTY TAX

01-300 Through 01-309

	2026	2025	2024	2023	2022	2021
Dec		3,283	0	6,002	216	39
Nov		4,576	5,823		2,130	8,432
Oct	11,984	4,717	7,803	7,886	7,155	4,483
Sept	215,196	201,327	204,860	182,135	176,432	152,573
Aug	16,277	27,226	23,012	28,878	25,134	38,013
July	7,000	5,171	3,723	8,878	6,945	15,588
Jun	299,086	206,311	238,482	202,307	230,268	206,348
May	0	88,940	36,617	61,703	22,662	37,575
Apr	0	0	0			
Mar	0	0	0			
Feb	0	0	0			
Jan	0	1,012	0			
Actual	549,543	542,563	520,319	497,789	470,942	463,051
Projected	659,452	NOTES: Per W/C - Property Tax pmt for Nov w/b rec in Dec Dec Distribution includes annual interest				
Budgeted	562,073					
Bdgt vs Act.	97.77%					

COMED UTILITY TAX

01-315

	2026	2025	2024	2023	2022	2021
Dec		2,683	4,614	7,888	8,321	8,068
Nov		13,809	10,156	7,682	7,703	8,546
Oct	10,916	9,994	10,944	9,534	15,151	11,009
Sept	2,816	11,381	10,709	11,258	5,852	11,263
Aug	19,276	10,606	18,914	11,139	11,194	11,259
July	8,651	8,033	3,438	9,753	11,387	11,330
Jun	7,347	7,276	12,270	6,882	8,411	8,048
May	7,787	7,363	6,866	7,067	7,970	7,565
Apr	8,548	8,879	9,780	8,027	8,467	8,380
Mar	8,893	2,758	2,910	8,684	9,106	9,570
Feb	9,703	9,092	10,087	9,313	9,999	9,436
Jan	8,304	9,333	8,645	21,950	9,827	10,254
Actual	92,240	101,207	109,334	119,176	113,390	114,728
Projected	110,688	NOTES: Projected Calculated based on Monthly Average - Steady Year Over Year Decrease Attributed to Increased Solar Permits				
Budgeted	100,000					
Bdgt vs Act.	92.24%					

HEAVY LOAD PERMITS

01-328

	2026	2025	2024	2023	2022	2021
Dec		0	0			300
Nov		0	75			
Oct	0	0	0	125	300	
Sept	0	375	75		225	
Aug	170	0	175		175	125
July	0	0	0		280	200
Jun	0	25	0		235	75
May	0	170	0		75	375
Apr	0	170	195			
Mar	0	0	25	50	150	
Feb	0	0		180		
Jan	0	0		25	125	125
Actual	170	740	545	380	1,565	1,200
Projected	470	NOTES: Single trip or 120 day permits for heavy vehicles				
Budgeted	470					
Bdgt vs Act.	36.17%					

INCOME TAX/LGDF

01-341

	2026	2025	2024	2023	2022	2021
Dec		29,695	25,748	26,963	26,945	22,499
Nov		32,441	32,985	34,318	30,031	25,372
Oct	63,064	56,593	54,947	50,948	47,425	44,259
Sept	28,897	26,179	25,732	26,357	25,904	24,355
Aug	32,456	30,696	32,777	29,038	23,836	23,062
July	57,840	53,558	49,056	44,182	46,279	41,072
Jun	31,962	31,906	33,720	33,162	27,414	45,783
May	90,955	92,001	78,678	70,722	93,322	52,181
Apr	55,553	51,567	45,531	41,240	46,252	38,199
Mar	29,870	28,161	28,839	25,624	21,650	23,957
Feb	44,821	43,889	44,370	43,264	49,949	34,761
Jan	55,957	53,726	46,891	43,756	40,058	32,879
Actual	491,376	530,413	499,272	469,574	479,064	408,380
Projected	529,788	NOTES: Projected Amount Calculated based on IML Projections for CY26				
Budgeted	529,788					
Bdgt vs Act.	92.75%					

PPRT

01-342

	2026	2025	2024	2023	2022	2021
Dec		4,155	1,770	2,949	5,034	2,084
Nov		0				
Oct	8,891	5,244	5,658	9,502	15,372	10,042
Sept	0	0				
Aug	1,614	870	1,384	1,848	1,303	766
July	6,366	5,065	7,419	11,463	11,413	6,027
Jun	0	0				
May	6,456	7,026	8,292	14,179	15,851	8,271
Apr	2,624	1,837	3,430	8,739	11,839	6,418
Mar	1,589	1,936	3,845	5,501	10,015	1,374
Feb	0	0				
Jan	5,031	4,698	6,521	11,104	7,647	3,802
Actual	32,571	30,833	38,319	65,286	78,474	38,784
Projected	39,086	NOTES: Projected Amount Calculated based on IML Projections for CY26				
Budgeted	30,000					
Bdgt vs Act.	108.57%					

SALES TAX

01-345

	2026	2025	2024	2023	2022	2021
Dec		51,374	48,992	52,253	52,369	42,096
Nov		59,213	52,595	50,731	56,826	44,401
Oct	57,672	57,628	43,860	54,558	56,100	47,725
Sept	59,061	56,205	48,760	53,731	62,622	44,810
Aug	70,445	65,175	50,622	52,807	58,635	44,877
July	59,422	50,908	45,868	49,785	53,719	40,868
Jun	58,088	59,274	44,850	45,726	53,690	41,314
May	47,819	46,573	40,709	39,074	40,789	29,964
Apr	49,062	46,398	41,373	39,869	39,130	34,610
Mar	60,330	52,291	51,478	53,237	49,512	31,926
Feb	58,341	55,907	48,093	48,626	44,321	29,689
Jan	61,573	55,201	51,239	51,786	46,372	33,941
Actual	581,815	656,146	568,439	592,182	614,085	466,222
Projected	698,178	NOTES: Projected Calculated based on Monthly Average				
Budgeted	682,392					
Bdgt vs Act.	85.26%					

VILLAGE REVENUE

CANNABIS

01-346

	2026	2025	2024	2023	2022	2021
Dec		263	369	360	358	339
Nov		342	361	366	385	401
Oct	368	354	375	360	349	459
Sept	410	370	362	350	380	386
Aug	475	348	389	397	474	324
July	423	385	391	373	339	363
Jun	387	431	384	362	409	412
May	474	362	423	355	409	355
Apr	406	367	441	420	453	351
Mar	340	397	415	364	432	272
Feb	355	388	412	372	408	276
Jan	463	414	371	373	415	343
Actual	4,101	4,421	4,694	4,452	4,811	
Projected	4,528	NOTES: Projected Amount Calculated based on IML Projections for CY26				
Budgeted	4,733					
Bdgt vs Act	86.63%					

LOCAL USE TAX

01-349

	2026	2025	2024	2023	2022	2021
Dec		2,149	9,544	9,908	10,543	9,631
Nov		2,503	8,233	8,927	9,376	9,660
Oct	1,137	2,416	8,477	9,412	9,027	9,152
Sept	1,036	2,651	8,249	6,679	10,343	9,827
Aug	1,111	2,901	8,550	8,897	9,169	8,622
July	2,436	2,130	8,860	8,996	8,042	9,367
Jun	2,340	1,910	9,964	10,751	10,042	10,310
May	1,623	1,447	8,202	8,692	8,561	8,065
Apr	2,083	1,458	7,295	9,433	8,868	9,045
Mar	2,744	11,913	12,190	13,474	13,373	18,448
Feb	1,731	9,476	10,502	11,139	10,550	13,073
Jan	2,335	5,447	10,053	10,567	8,980	12,268
Actual	18,577	46,401	110,119	116,875	116,874	127,468
Projected	13,201	NOTES: Projected Amount Calculated based on IML Projections for CY26				
Budgeted	12,730					
Bdgt vs Act.	145.93%					

POLICE FINES - Winnebago Co

01-351 and 01-353

	2026	2025	2024	2023	2022	2021
Dec		550	931	164	926	1,817
Nov		341	814	1,568	1,065	1,738
Oct	957	400	907	2,966	649	885
Sept	345	1,026	907	1,363	458	1,111
Aug	958	747	756	1,507	649	449
July	735	899	1,061	2,535	846	1,412
Jun	2,698	859	1,190	1,743	261	412
May	289	351	2,150	572	1,553	128
Apr	1,148	1,447	1,109	106	1,246	1,505
Mar	906	1,050	982	836	460	169
Feb	817	637	518	334	365	253
Jan	474	774	245	1,696	469	1,324
Actual	9,326	9,080	11,569	15,390	8,946	11,202
Projected	11,191	NOTES: Projected Calculated based on Monthly Average				
Budgeted	12,200					
Bdgt vs Act.	76.44%					

EXCISE TAX (TELECOMMUNICATIONS)

01-389 and 17-389

	2026	2025	2024	2023	2022	2021
Dec		2,649	2,648	2,939	3,979	2,965
Nov		2,530	2,571	3,242	3,112	2,848
Oct	2,445	2,523	2,441	2,778	2,954	2,803
Sept	2,519	2,682	2,727	3,038	2,841	3,033
Aug	2,591	2,586	2,510	3,044	2,682	2,929
July	2,558	2,450	2,457	2,818	2,713	2,837
Jun	2,499	2,723	3,032	3,210	2,946	2,891
May	2,777	2,405	2,663	2,894	2,452	2,806
Apr	2,609	2,512	2,899	2,965	2,783	2,518
Mar	2,655	2,578	3,270	3,155	2,932	2,715
Feb	2,573	2,463	2,948	2,997	2,806	2,915
Jan	2,666	2,448	2,796	2,978	2,887	3,015
Actual	25,892	30,549	32,963	36,059	35,086	34,275
Projected	31,071		Police	Com Dev		
Budgeted	30,000		21576.992	4,315		
Bdgt vs Act.	86.31%	Projected	25892.39	5,178		

MFT (MOTOR FUEL TAX)

15-343

	2026	2025	2024	2023	2022	2021
Dec		5,663	5,922	6,292	5,674	6,366
Nov		5,302	5,608	5,340	5,675	5,743
Oct	5,855	5,682	5,695	5,984	6,014	6,169
Sept	6,001	6,047	5,914	5,511	5,620	6,570
Aug	5,573	5,592	5,670	5,766	6,027	5,992
July	4,971	5,184	5,779	5,874	6,301	6,101
Jun	5,327	4,925	5,119	5,656	6,084	5,888
May	5,055	5,066	5,207	5,538	6,021	5,989
Apr	4,410	5,036	4,770	4,751	6,026	5,074
Mar	5,302	5,462	5,261	4,655	3,784	4,675
Feb	5,537	5,191	4,891	4,905	6,202	4,987
Jan	5,752	5,492	6,173	6,755	6,863	6,309
Actual	53,782	64,640	66,008	67,028	70,291	69,861
Projected	64,004	NOTES: Projected Amount Calculated based on IML Projections for CY26				
Budgeted	63,328					
Bdgt vs Act.	84.93%					

TRF (TRANSPORTATION RENEWAL FUND)

15-346

	2026	2025	2024	2023	2022	2021
Dec		5,811	5,953	5,901	4,358	4,517
Nov		5,881	5,679	5,045	4,305	4,133
Oct	6,146	6,078	5,765	5,589	4,492	4,552
Sept	6,254	6,311	5,955	5,411	4,540	4,619
Aug	5,852	5,686	5,488	4,726	4,554	4,327
July	5,703	5,756	5,505	5,154	4,505	4,308
Jun	5,880	5,762	5,155	4,962	4,354	4,245
May	5,798	5,561	5,367	4,907	4,384	4,226
Apr	5,218	5,044	4,838	4,393	4,297	3,706
Mar	5,936	5,700	5,194	4,765	3,498	3,799
Feb	6,018	5,579	4,910	4,294	4,346	3,987
Jan	6,150	5,548	5,302	4,720	4,669	3,985
Actual	58,955	68,718	65,111	59,867	52,303	50,404
Projected	71,560	NOTES: Projected Amount Calculated based on IML Projections for CY26				
Budgeted	70,972					
Bdgt vs Act.	83.07%					

VILLAGE REVENUE

VIDEO GAMING

17-392

	2026	2025	2024	2023	2022	2021
Dec		8,496	6,913	6,697	5,464	5,319
Nov		7,452	7,452	6,875	5,647	4,736
Oct	10,421	6,902	8,090	7,134	5,008	5,114
Sept	7,481	6,585	7,579	6,587	6,092	4,673
Aug	8,054	6,915	8,229	6,329	5,574	5,442
July	6,617	8,562	8,102	5,180	5,158	4,528
Jun	6,791	8,367	7,514	7,258	5,436	4,791
May	8,884	7,670	6,915	9,098	5,390	4,397
Apr	7,306	6,555	6,569	4,933	4,422	3,552
Mar	7,945	5,678	6,719	6,196	4,983	2,061
Feb	7,501	8,246	5,954	4,669	5,224	1,775
Jan	7,084	7,787	6,963	4,533	4,377	0
Actual	78,084	89,216	86,999	75,487	62,776	46,388
Projected	93,701	NOTES: Projected Calculated based on Monthly Average				
Budgeted	90,000					
Bdgt vs Act.	86.76%					

SALES TAX 1%

51-345

	2026	2025	2024	2023	2022	2021
Dec		38,922	35,762	38,046	38,493	30,409
Nov		43,487	39,951	39,292	43,052	32,348
Oct	43,302	42,432	32,493	39,007	43,183	32,546
Sept	46,449	39,688	38,038	40,358	49,674	32,263
Aug	54,015	48,433	38,710	40,872	45,368	31,665
July	44,145	37,068	34,058	36,614	40,358	27,624
Jun	42,981	42,270	33,720	33,874	39,561	28,890
May	33,174	32,726	29,507	28,165	30,033	20,584
Apr	34,225	33,417	29,388	30,116	26,274	22,599
Mar	43,815	39,316	38,180	38,095	37,605	20,761
Feb	41,971	40,395	36,761	37,025	34,000	19,183
Jan	43,354	42,715	37,989	38,685	32,282	21,192
Actual	427,431	480,869	424,556	440,149	459,883	320,065
Projected	512,917	NOTES: Projected Calculated based on Monthly Average				
Budgeted	500,103					
Bdgt vs Act.	85.47%					

GENERAL FUND MONTHLY TOTALS

	2026	2025	2024	2023	2022	2021
Dec	0	93,686	103,260	107,549	87,982	108,809
Nov	0	106,976	105,265	107,433	91,228	82,238
Oct	144,494	126,702	137,217	146,677	125,449	95,689
Sept	94,739	96,614	101,412	108,167	93,674	83,832
Aug	128,138	115,322	107,171	107,468	91,966	107,357
July	145,431	117,489	127,370	134,172	112,064	86,673
Jun	404,406	104,219	100,092	103,145	108,834	69,915
May	158,180	145,832	142,984	169,428	109,582	79,705
Apr	122,034	110,943	110,693	117,793	99,522	84,277
Mar	107,327	102,973	110,089	107,170	88,262	78,870
Feb	118,340	116,437	115,891	118,034	90,151	80,308
Jan	136,804	126,516	142,540	113,893	96,626	86,740
Actual	1,559,895	1,363,709	1,403,985	1,440,930	1,195,339	1,044,415
Projected	2,097,652					
Budgeted	1,964,387					
Bdgt vs Act.						

	WATER SALES		ADMIN		CAPITAL	
	51-361		51-365		51-362	
	2026	2025	2026	2025	2026	2025
Dec		27,223		16,972		39,608
Nov		33,018		15,749		46,077
Oct	32,429	29,598	17,203	16,824	44,760	41,648
Sep	33,749	26,561	16,400	15,952	45,458	38,457
Aug	34,113	36,446	16,928	17,487	44,535	50,293
Jul	35,318	29,329	17,165	16,245	47,595	41,852
Jun	29,882	33,970	16,777	16,906	41,627	48,555
May	29,814	25,250	16,706	16,942	42,526	36,902
Apr	25,179	24,071	15,964	16,077	36,194	35,147
Mar	28,957	23,846	18,530	16,371	41,076	34,925
Feb	28,979	33,186	16,476	16,022	41,724	49,333
Jan	23,946	22,474	16,627	15,553	35,423	35,134
Actual	302,366	344,974	168,777	197,098	420,918	497,930
Projected	362,839	344,974	202,532	197,098	505,101	497,930
Budgeted	342,859	290,080	197,403	181,552	498,212	495,800
Bdgt vs Act.	88.19%	1.189237	0.8549873	1.0856308	0.844856	1.004297

GENERAL FISCAL PROJECTIONS

	2021	2022	2023	2024	2025	2026
Actual	1,044,415	1,195,339	1,440,930	1,403,985	1,363,709	1,559,895
Projected						
Budgeted						1,907,972
Bdgt vs Act						81.76%

O&M FISCAL PROJECTIONS

	2021	2022	2023	2024	2025	2026
Actual	1,245,270	1,393,570	1,421,986	1,405,083	1,520,871	1,319,491
Projected						0
Budgeted						1,538,578
Bdgt vs Act						85.76%

Village of Winnebago Debt Tracking

2026	IL EPA	Four Rivers Sanitation Authority			YTD
Pmt Due :	Jan/Jul	Jan/Jul	Feb/Aug	Jun/Dec	
Pmt Amt:	$ 48,969.92	$ 139,392.82	$ 40,915.09	$ 30,495.44	
Month	Water Tower	Fuller Creek Phase C	Fuller Creek Phase D&F	Future Costs	Total All Debt
Jan	$ 803,205.43	$ 3,117,834.84	$ 979,460.55	$ 824,229.58	$ 5,724,730.40
Feb	$ 803,205.43	$ 3,117,834.84	$ 947,164.71	$ 824,229.58	$ 5,692,434.56
Mar	$ 803,205.43	$ 3,117,834.84	$ 947,164.71	$ 824,229.58	$ 5,692,434.56
Apr	$ 803,205.43	$ 3,117,834.84	$ 947,164.71	$ 824,229.58	$ 5,692,434.56
May	$ 803,205.43	$ 3,117,834.84	$ 947,164.71	$ 824,229.58	$ 5,692,434.56
Jun	$ 803,205.43	$ 3,117,834.84	$ 947,164.71	$ 800,987.36	$ 5,669,192.34
Jul	$ 762,247.48	$ 3,005,723.08	$ 947,164.71	$ 800,987.36	$ 5,516,122.63
Aug	$ 762,247.48	$ 3,005,723.08	$ 914,584.67	$ 800,987.36	$ 5,483,542.59
Sep	$ 762,247.48	$ 3,005,723.08	$ 914,584.67	$ 800,987.36	$ 5,483,542.59
Oct	$ 762,247.48	$ 3,005,723.08	$ 914,584.67	$ 800,987.36	$ 5,483,542.59
Nov					$ 5,483,542.59
Dec					$ 5,460,095.83

	PRJ: L171468	GL 119100	GL 119110	GL 119120
Vendor #	000552	000083	000083	000083

Village Administrator Monthly Report – October 2026

General Administration

- Prepared board materials and meeting packets for the Zoning Board, Village Board, and Committee of the Whole throughout the month.
- Hosted Bimonthly Operations team meeting- involving cross-department coordination and long-range Village Board/Committee of the Whole Agenda Planning
- Responded to correspondence/Attended Various ILCMA Committee Meetings that I serve on, including the Summer Conference Planning Committee and the Committee for Professional Conduct
- Oversight of Utility Billing Processes.
- Managed a transition in the Administration Department through cross-training, candidate interviews, and shared front-office coverage following the departure of a Utility Billing Clerk..
- Met with the Village's Fireworks Vendor regarding the 2026 show, and additional options for 2027.
- Attended PSAP Board Meeting
- Attended NorthCOG Meeting

Budget/Capital Improvement Plan

- Continued Water Rate Study Process with Fehr Graham, attended Meetings.
- Department Heads continued work on updating existing Vehicle Replacement Schedules
- Continued preparation of Budget Figures and Projections for CY2026/27
- Refined departmental budgets as part of the CY2027 budget process.

Community Development

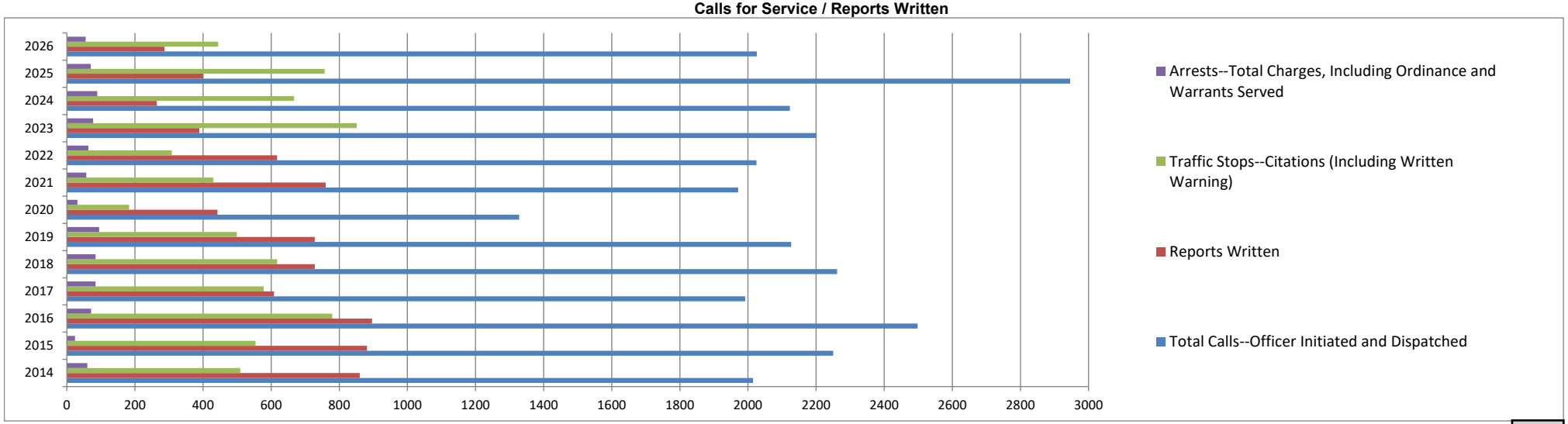
- Hosted Monthly Development Team meeting reviewing all active developments in the Village with the Village Building Official, Engineer, Director of Public Works, Deputy Clerk, FRSA, Win-Bur-Sew Chief.
- Participated in regional economic development and professional association meetings including collaboration with the Rockford Area Chamber on various development priorities.
- Met/Spoke with:
    - A National Fast Food Franchisee interested in building a freestanding building in the Village.
    - CBRE for the marketing of the Winnebago Highlands
    - Various owners of local properties on behalf of companies interested in said properties.
    - Contiguous Property Owners interested in annexing to the Village.
- Continued working with Place Foundry on the Village's Update to the Comprehensive Plan/Unified Development Ordinance, including attending and coordinating public outreach events.
- Met with Attorney Gino Galluzzo on TIF District Options in the Village.
- Continued housing outreach, including developer follow-up, regional economic development meetings, annexation discussions, and engagement with the Rockford Area Home Builders Association.
- Continued discussions related to the proposed TotalEnergies solar project and potential annexation into the Village.
- Worked with a resident interested in entering a pre-annexation agreement with the Village.

Winnebago Police Department
2023/2024/2025/2026 Calls and Offenses

Offense Type	Jan-26	Feb-26	Mar-25	Apr-26	May-25	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total 2026	Total 2025	Total 2024	Total 2023
Aggravated Battery (including Agg. Domestic)	0	0	1	0	0	0	0	1	1	0	0	0	3	**0**	**0**	**2**
Armed Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**0**
Assault (Includes Aggravated Offense)	0	0	0	1	0	0	0	0	0	0	0	0	1	**2**	**2**	**2**
Battery	0	0	11	0	0	1	1	0	0	0	0	0	13	**4**	**2**	**7**
Burglary/Burglary from Vehicle	0	0	0	0	0	0	0	1	1	0	0	0	2	**3**	**0**	**0**
Criminal Damage to Property	0	0	0	1	0	1	1	0	1	0	0	0	4	**9**	**8**	**8**
Criminal Damage to State Supported Property	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**0**
DUI Alcohol / Drugs Includes Agg. DUI	0	0	0	0	0	0	0	1	0	0	0	0	1	**3**	**1**	**7**
Disorderly Conduct	0	2	0	0	1	0	0	0	0	1	0	0	4	**14**	**14**	**14**
Fleeing to Elude (Aggravated)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**4**
Domestic Trouble/Domestic Battery/OP Violation /Vio.Stalking Order	3	4	5	4	3	2	4	3	1	1	0	0	30	**25**	**13**	**29**
Hit and Run	0	0	0	0	0	0	0	0	0	0	0	0	0	**1**	**4**	**2**
Home Invasion	0	0	0	0	0	0	0	0	0	0	0	0	0	**1**	**0**	**0**
ID Theft / Forgery / Decept. Prac.	4	0	0	0	0	0	0	0	1	1	0	0	6	**7**	**9**	**11**
Illegal Consumption / Minor in Possession of Alcohol	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**1**
Possession of Cannabis (Manu./Deliver)	0	0	0	0	0	0	0	0	0	0	0	0	0	**1**	**4**	**8**
Possession of Controlled Substance	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**1**	**0**
Possession of Drug Paraphernalia	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**2**
Reckless Conduct	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**0**
Reckless Discharge of a Firearm	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**0**
Reckless / Negligent Driving	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**2**	**1**
Residential Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**0**
Resisting Obstructing Peace Officer	0	0	0	0	0	0	0	0	0	1	0	0	1	**0**	**1**	**4**
School Bus Arm Violation	2	2	0	0	0	0	0	0	0	0	0	0	4	**0**	**0**	**2**
Sexual Abuse/Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	**2**	**1**	**0**
Suicide Attempt / Threat of Suicide / Mental Health Call	0	3	1	2	2	2	3	0	0	0	0	0	13	**13**	**25**	**28**
Suspended/Revoked Driver's License/Registration	1	5	3	3	5	1	3	4	0	0	0	0	25	**46**	**94**	**29**
No Valid Driver's License	0	0	0	0	0	0	0	0	1	1	0	0	2	**4**	**2**	**4**
Theft of Vehicle (Recover Stolen)	0	0	0	0	0	0	0	0	0	0	0	0	0	**1**	**0**	**2**
Theft Over $500 / Retail Theft	2	0	0	1	2	0	0	0	0	4	0	1	10	**3**	**1**	**1**
Theft Under $500.00 / Retail Theft	0	0	0	0	0	1	2	2	0	0	0	0	5	**11**	**12**	**23**
Unlawful Use of Weapon (Aggravated)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**	**0**	**1**
Violation of Bail Bond	0	0	0	0	0	0	0	0	0	1	0	0	1	**0**	**1**	**0**
Warrant Service	0	1	1	0	0	0	2	1	0	0	0	0	5	**6**	**5**	**10**

**Report does not reflect all calls, all reports written, or all arrests*

Calls for Service / Reports Written



Winnebago Police Department
Traffic Speed Sign Data: October 2026

Location	Average Speed	Max Speed	Car Count
N. Elida Street	26.13	75	170301
W. McNair Road	26.04	81	27513
Winnebago High School	NEEDS	NEW	BATTERY
Cunningham Road	31.38	110	95123
E. McNair Road	43.32	77	19382

These numbers also include first responders responding to calls for service
These numbers also include radar interference between in-car and stationary radar units

Police radar systems are useful tools for monitoring vehicle speeds, but **they're not foolproof**—especially when multiple radar units are operating near each other. Interference between radar signals can cause **false or inaccurate readings**, such as speeds being recorded from the wrong vehicle or no vehicle at all.

This is exactly why **trained police officers are essential** when it comes to using radar for enforcement. A radar sign or unmanned unit simply displays or collects speed data—but it **cannot distinguish between vehicles**, identify the source of a speed reading, or confirm its accuracy.

A police radar unit can give false readings due to **interference from another radar unit**—this is commonly referred to as **co-channel interference** or **mutual interference**. Here's how that happens in simple terms:

1. **Same or Similar Frequencies**
Police radar units typically operate on specific frequency bands (like X, K, or Ka bands). If two radar units are operating on the same or close frequencies in the same area, their signals can mix. One radar might accidentally **receive the signal** from the other unit instead of its own reflected signal.

2. **Signal Confusion**
Radar units measure speed by sending out a signal and calculating the Doppler shift in the signal that bounces back from a moving vehicle. If the radar receives a signal **from another radar unit**, it might interpret that signal as a reflected signal—causing it to show a **false speed reading**, even if there's no vehicle moving at that speed.

3. **"Shadowing" and "Ghosting" Effects**
Interference might cause the radar to display:
Shadowing: Detecting a vehicle behind the target vehicle, which may not exist or may be moving at a different speed.
Ghosting: Showing a speed reading when no vehicle is present—just the result of the interfering signal.

4. **Mobile vs. Stationary Radars**
This is more common when **two radar-equipped vehicles are near each other**—say, two patrol cars parked near one another or passing each other with radars on. The moving radar might pick up the stationary radar's signal or vice versa. In some cases, this adds all the signals together resulting in a high number that is not accurate.
A trained officer, on the other hand:

- **Visually confirms** which vehicle is speeding before acting.
- Can **spot and disregard false readings** caused by interference or unusual conditions.
- Regularly tests the calibration of the radar to ensure it's working properly.
- Documents their observations and provides credible, court-admissible evidence.

This is why tickets are not issued based on radar sign readings alone—those devices are for public awareness or traffic studies, not enforcement. Only a trained officer using a tested, calibrated and properly operated radar unit can issue a valid citation.

In short, the human element is what ensures speed enforcement is accurate, fair, and legally sound.

Administrative Tow - Ordinance No. 2013-12

Date	Case#	Offense	Administrative Hearing Requested/Due Process	Vehicle	Paid	Amount
		2026	2026	2026		
2/11/2026	WC26-000077	DWLS	N/A - No hearing requested	2010 Ford Escape	Yes	$500.00
2/15/2026	WC26-000088	DWLS	N/A - No hearing requested	2013 Kia Optima	Yes	$500.00
4/11/2026	WC26-000247	Susp. Reg. / OUMV	N/A - No hearing requested	2008 Dodge Ram	Yes	$500.00
4/28/2026	WC26-000283	Retail Theft	N/A - No hearing requested	2014 Honda CR-V		
5/7/2026	WC26-000303	DWLS	N/A - No hearing requested	2004 Dodge Durango		
5/23/2026	WC26-000332	No Insurance	07/08/2026 - Requested	2015 Jaguar Coupe	Yes	$500.00
8/3/2026	WC26-000455	DUI	09/09/2026 - Requested	2004 Ford Explorer		
8/6/2026	WC26-000448	Retail Theft	09/09/2026 - Requested	2004 Ford F250		
8/29/2026	WC26-000482	DWLR	N/A - No hearing requested	1999 Bentley Arnage		
11/2/2026	WC26-000570	DWLS	N/A - No hearing requested	2016 Jeep Grand Cherokee		
					2026	$2,000.00

Total from previous Years	**$ 109,500.00**
Grand Total	**$111,500.00**

Village Engineer Report
for
Village of Winnebago

Village Board Meeting
November 18, 2026

THE FOLLOWING REPORT OF ACTIVITIES IS PROVIDED TO THE VILLAGE BOARD FOR INFORMATIONAL PURPOSES:

Active Projects:

#24-1570 Resh Farm Stormwater – Agreement for the design of a new box culvert under Westfield Road was approved by the Village on September 9, 2024. On April 18, 2025, it was determined by IDOT that the submitted project does not qualify for the "General Maintenance" section but rather the "Construction" section. Revised materials were provided to the City for signature and then to IDOT for approval on April 23, 2025, with additional ESR materials being submitted in December 2025 and approved in February 2026. On August 10, following continued coordination with IDOT regarding revisions, the project was granted approval to let in early fall. Following discussions with the Village, it was decided to forgo bidding in 2026 and instead bid in early 2027.

Total Contract Value: $48,900.00 **Invoiced to Date: $39,672.00**

#26-125 Village of Winnebago 2026 General Engineering – Below is a breakdown of those phases which have been utilized to date for the Contract.

Total Contract Value: $25,000.00 **Invoiced to Date: $16,085.75**

#26-125 PH01 Village of Winnebago 2026 General Engineering (Development) - General coordination/meeting with Village Staff regarding development projects.

Total Phase Value: $5,000.00 Invoiced to Date: $4,162.50

#26-125 PH02 Village of Winnebago 2026 General Engineering (Site Plan Reviews) – Updating the estimate of cost for the Peak Storage irrevocable letter of credit at the request of Joey Dienberg.

Total Phase Value: $5,000 Invoiced to Date: $75.50

#26-125 PH03 Village of Winnebago 2026 General Engineering (Village Map Updates) – Updating Village water system map to indicate hydrant flows at the request of Chad Insko.

Total Phase Value: $5,000 Invoiced to Date: $4,217.25

#26-125 PH04 Village of Winnebago 2026 General Engineering (Public Works/Infrastructure) – General coordination with Village Staff regarding current/future projects. Assembling the requested ESR pre-screening materials as requested by IDOT following the Safe Routes to School (SRTS) Kickoff Meeting held on October 13, 2026.

Total Phase Value: $5,000.00 Invoiced to Date: $4,416.50

#26-125 PH05 Village of Winnebago 2026 General Engineering (Village Board/General Items) – Prepping Engineering Reports and general assistance. Compiling IDOT-required formal ESR materials as part of the SRTS grant project.

Total Phase Value: $5,000.00 Invoiced to Date: $3,214.00

#26-320 Village of Winnebago Swift Street Construction Management – Below is a breakdown of those phases which have been utilized to date for this Contract.

Total Contract Value: $7,500 Invoiced to Date: $7,500.00

#26-320 Village of Winnebago Swift Street Improvements (Construction Management) –On June 26, Fehr Graham attended a meeting between ComEd and the Village to discuss pole relocations. On July 1, ComEd confirmed that the award of the relocation project was forthcoming, with dates to be provided later. The pre-construction meeting for the project was held on July 15 with Village, Fehr Graham and Contractor representatives all in attendance. All water main work has been completed, and the final operating permits have been obtained by the Village. Work continues for the sidewalk scope of the job.

Total Project Value: $7,500.00 Invoiced to Date: $7,500.00

#26-987 Village of Winnebago Water Rate Study – Following the Village's award of the project to Fehr Graham on June 3, staff has initiated coordination with the respective Village staff to begin obtaining the necessary materials for the rate study. Models have been prepared, and a Kickoff Meeting between the Village and Fehr Graham was held on July 17. Fehr Graham continues to update the models and prepare deliverables to be presented to the Village, with an anticipated presentation slated for December 2.

Total Contract Value: $27,555.00 Invoiced to Date: $22,083.50

Please note, at the request of Dana Novinson with the Village, all engineering reports now include a breakdown of all phases for projects to aid in billing review. It is also worth noting that the invoiced totals were provided at the time of completion of this report and may not reflect the most current billing cycle total(s). Those projects indicating an invoiced-to-date value of “N/A” have not yet had an invoice.

Respectfully submitted,

Luke Ziegler
Project Engineer

LZ:ss

F:\ProjectsAdmin\Winnebago, Village of\26-125 - 2026 General Engineering\PA Final\PH05 Village Board_General Items\Village Engineer Reports\26-125 - Winnebago 2026-11-18 November Engineer Report.doc

Agenda Item Executive Summary

Item Name	Swearing In of Police Officer Lawrence Airdo	Committee or Board	Board

BUDGET IMPACT			
Amount:	N/A	*Budgeted:*	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

Village Clerk Sally Jo Huggins will administer the oath of office to Lawrence Airdo, formally welcoming him as a sworn police officer with the Winnebago Police Department.

ATTACHMENTS (PLEASE LIST)

ACTION REQUESTED

☒For Discussion Only

☐Resolution

☐Ordinance

☐Motion:

MOTION:

Staff:	Joseph Dienberg, Village Administrator	Date:	11/18/2026

Agenda Item Executive Summary

Item Name	Wage Adjustment for Public Works Employee	Committee or Board	Board

BUDGET IMPACT			
Amount:	N/A	*Budgeted:*	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

Public Works Director Chad Insko recommends increasing Bryan Zimmerman's hourly rate from $22.53 to $26.00. Bryan has served the Village since January 2021, has been a team player, and has taken on full weekend work under the department's current schedule. The proposed increase would be effective retroactively to November 8, 2026.

ATTACHMENTS (PLEASE LIST)

None

ACTION REQUESTED

☒For Discussion Only

☐Resolution

☐Ordinance

☐Motion:

MOTION: I move approve Bryan Zimmerman's hourly rate increase to $26.00, effective November 8, 2026, as recommended by Public Works Director Chad Insko.

Staff:	Joseph Dienberg, Village Administrator	Date:	11/18/2026

Agenda Item Executive Summary

Item Name	Resolution Approving a Task Order with Fehr Graham for Phase I Engineering Services for the 2026 Safe Routes to School Improvements	Committee or Board	Committee

BUDGET IMPACT			
Amount:	51,325	*Budgeted:*	Yes
List what fund:	General		

EXECUTIVE SUMMARY

The project will extend sidewalk along the north side of School Street from Elida Street to Shelden Street, with related improvements to support pedestrian safety and ADA accessibility. Fehr Graham's scope includes preliminary environmental assessment, survey, preliminary engineering, traffic accident analysis, a public informational meeting, preliminary plans and cost estimates, and preparation and submission of a Project Development Report to IDOT.

Fehr Graham will submit the Project Development Report within six months of notice to proceed. Approval is assumed within 12 months, subject to IDOT review and timely environmental screening.

The agreement provides for a fixed fee of $51,325, plus reimbursable expenses subject to a markup not to exceed 15%. The Village's current budget approach is to fund Safe Routes to School engineering from available cash balances.

ATTACHMENTS (PLEASE LIST)

Resolution Approving a Task Order with Fehr Graham - Fehr Graham Phase I Engineering Proposal and Agreement, dated October 26, 2026

ACTION REQUESTED

☐For Discussion Only

☒Resolution

☐Ordinance

☒Motion:

MOTION: I move to approve Resolution No. 2026-___, approving the task order and agreement with Fehr Graham for Phase I engineering services for the 2026 Safe Routes to School Improvements, for a fixed fee of $51,325, plus reimbursable expenses as provided in the agreement.

Staff: Joseph Dienberg, Village Administrator Date: 11/18/2026

RESOLUTION NO. 2026- _____R

A RESOLUTION APPROVING A TASK ORDER WITH FEHR GRAHAM FOR PHASE I ENGINEERING SERVICES FOR THE 2026 SAFE ROUTES TO SCHOOL IMPROVEMENTS

WHEREAS, the Village of Winnebago received Safe Routes to School funding for improvements intended to improve pedestrian safety; and

WHEREAS, the project includes extending sidewalk along the north side of School Street from Elida Street to Shelden Street, together with related improvements; and

WHEREAS, Fehr Graham has submitted a proposal dated October 26, 2026, to provide Phase I engineering services for the project for a fixed fee of $51,325, with reimbursable expenses subject to a markup not to exceed 15%; and

WHEREAS, the Village Board has determined that approving the task order is in the best interests of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Winnebago, Winnebago County, Illinois, as follows:

SECTION I

The foregoing recitals are hereby incorporated into and made a part of this Resolution as if fully set forth herein.

SECTION II

The task order and agreement with Fehr Graham for Phase I engineering services for the 2026 Safe Routes to School Improvements, dated October 26, 2026, and attached hereto as Exhibit A, is hereby approved.

SECTION III

The approved scope includes preliminary environmental site assessment, topographic and right-of-way survey, preliminary engineering, traffic accident analysis, a public informational meeting, preliminary plans and cost estimates, and preparation and submission of a Project Development Report to the Illinois Department of Transportation. The fixed fee for these services is $51,325. Reimbursable expenses shall be invoiced as provided in the agreement and shall not include a markup greater than 15%. The Village President and Village Clerk are authorized to execute the agreement on behalf of the Village, and the Village Administrator and Director of Public Works are authorized to administer the agreement and coordinate the work.

SECTION IV

This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

APPROVED BY: _____

Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago, Illinois

ATTEST:

_____
Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

PUBLISHED IN PAMPHLET FORM: _____

October 26, 2026

Joey Dienberg
Village Administrator
Village of Winnebago
108 W Main Street
Winnebago, Illinois 61088

Re: Proposal for Professional Design Engineering – Phase I Engineering
2026 Winnebago Safe Routes to School Improvements, Winnebago, Illinois

Dear Joey,

Fehr Graham is pleased to provide the Village of Winnebago with Professional Design Engineering Services for the above-referenced project. The following details the scope of services for the 2026 Safe Routes to School Improvements scope that was awarded grant dollars by the Illinois Department of Transportation (IDOT).

The overall project goal is to extend sidewalk along the north side of School Street from Elida Street to Shelden Street using Safe Routes to School funding secured by the Village to improve safety. The project will also identify ancillary improvements required as part of the new sidewalk installation such as driveway replacements, roadway crossing impacts, drainage conveyance adjustments, restoration and traffic control. The following assumptions were used while developing the scope of services:

- Proposed sidewalk on the north side of the roadway.
- ADA compliance for sidewalk, curb ramps, and roadway crossings.
- Driveway removal and replacement.
- Traffic control for installation of sidewalk-related improvements. Assumed to be handled with IDOT Highway Standards.
- It is assumed that there will be no land acquisition impacts at this time.
- Phase I project delivery will follow the IDOT)/Federal Highway Administration (FHWA) roadway project format and include preparation of a Project Development Report. Federal funding will likely require FHWA coordination as identified in the FHWA coordination meeting held on October 13, 2026. The project scope may be adjusted during the study phase to align with the desired end product and available resources and should this occur, additional fee may be required. As part of the FHWA kickoff meeting, it was determined that Fehr Graham would complete the Environmental Survey Request (ESR) prescreening process under the general engineering agreement already in place with the Village to expedite the IDOT review timeframe. At this time, because it is not yet verified whether a formal ESR will be required, the scope of work is excluded from this proposal. Should the prescreening findings indicate the need for a formal ESR submission, it is expected that this effort will be handled under the general engineering agreement already in place with the Village.

SCOPE OF SERVICES

PHASE I - Preliminary Engineering

Preliminary Environmental Site Assessment (PESA)

- Local agency ROW only.
- Identify natural features.
- Define natural and manmade hazards.
- Characterize geologic characteristics.
- Describe site hydrogeology.
- Research federal records of adjoining sites.
- Examine municipal records.
- Identify and list recognized environmental condition findings.
- List de minimis conditions for sites.

Topographic & ROW Survey

- Collect survey data as needed for the proposed sidewalk improvements.
- Locate and identify all relevant topographical features.
- Complete necessary boundary fieldwork associated with confirming ROW lines.
- Perform JULIE Design Locates to determine the anticipated location of utility impacts.

Preliminary Engineering

- Typical sections.
- Preliminary sidewalk and curb ramp geometry and ADA-compliant grading.
- Redesign/relocation of drainage infrastructure near intersections where existing ditch lines will be impacted. It is assumed the drainage will be maintained within the existing ditches for areas outside the limits of the intersections.
- Utility impacts and conflicts. Coordination of relocation efforts is not included in Phase I.
- Potential land acquisition and easements identification. None are anticipated at this time.
- Preliminary maintenance of traffic considerations, which are anticipated to be handled via IDOT highway standards due to the proposed scope of this project.

Traffic Accident Analysis

- Review traffic accident data. Data to be provided by Winnebago Police Department.
- Determine accident causes.
- Identify engineering solutions to reduce accident frequency and severity.

Progress Meetings

- Monthly progress meetings with Village staff (virtual meetings, e.g., Teams or similar) as needed.
- Preparation of agendas, minutes, etc.

Preliminary Engineer's Opinion of Probable Cost (EOPC)

- Estimate preliminary quantities.
- Determine appropriate unit costs.
- Prepare EOPC for the Project Development Report.

Public Informational Meeting/Open House – Assumed one event

- Prepare visuals for meeting.
- Participate in meeting(s).
- Collect comments and feedback and prepare a summary.
- Debrief with the client to determine design impacts.
- It is assumed the Village of Winnebago will coordinate and host the meeting. The Village will be required to respond to any public comments provided.

Preliminary Plan Sheets

- Prepare preliminary plan sheets for sidewalk improvements along School Street indicating ADA-compliant spot grades.
- ADA curb ramp detail plan sheets with spot elevations indicated.

Project Development Report

- Prepare the Project Development Report document.
- Submit to Illinois DOT and address comments for approval.
- One round of detailed review comments is assumed (e.g., narrative, geometrics).
- One round of minor review comments is assumed (e.g., format, structure, verbiage).

QA/QC

- Internal quality checks per Fehr Graham QA/QC policy.

Administration and Project Management

- Project management and coordination.
- Documentation, invoicing, data management, etc.

EXCLUSIONS AND CLARIFICATIONS

The following notes include clarifications for included scope items and exclusions.

- Environmental Survey Request (ESR). The ESR prescreening efforts are being completed via the existing general engineering agreement already in place between Fehr Graham and the Village. Should a formal ESR be required per IDOT review, this effort will be completed under the same general engineering agreement already in place.
- Attendance at FHWA coordination meeting. This scope of work was already completed on October 13, 2026.
- An approved Illinois DOT Project Development Report (PDR) is considered the completion milestone for this project.
- Phase II Engineering.
- Title Commitments.
- Drainage engineering beyond matching into ditches and conveying existing drainage via culvert pipes under proposed sidewalks.
- Property acquisition efforts, including negotiation, appraisals and review of appraisals.
- Easement or ROW acquisition efforts. Assumed, if required, that this will be completed during Phase II Engineering.
- Design changes associated with land acquisition efforts.
- Detailed structural engineering is not anticipated and is not included in this scope of work.
- Potholing for utility locations is not included in the scope of work.

- A Preliminary Site Investigation (PSI) is not included but may be required depending on the results of the PESA. PSI (if necessary) will be included in Phase II engineering.
- Cross sections.
- Pavement cores and geotechnical investigation.
- Roadway drainage analysis – Assumed current infrastructure (ditches/pipes) is adequate.
- Traffic evaluations and modeling.

Any of the above services can be performed at an additional cost to the project upon request.

FEES

Based on the information available, we are prepared to complete the scope of work detailed above on a fixed fee basis in the amount of **$51,325**.

**Reimbursables are not to exceed a 15% markup. Payment for the services rendered will be requested via a monthly invoice. Fehr Graham does not accept credit and/or debit card payments.*

**All plan reproduction and distribution costs along with publication and permit fees will be paid direct by Client and are not included in the above fees.*

SCHEDULE

Fehr Graham will complete the PDR for submission to the Illinois DOT within six months of the notice to proceed. PDR approval is assumed within 12 months, subject to timely ESR prescreening approval and Illinois DOT reviews. Should a formal ESR be required by IDOT, additional time will be necessary to gain PDR approval.

AUTHORIZATION

I trust the information we provided aligns with your expectations. If you would like us to proceed with this project, please sign the attached Agreement for Engineering Services and return it to my attention.

Fehr Graham is willing to commit the resources necessary to deliver timely, competent solutions and keep the project moving forward. We look forward to working with you on this project.

Sincerely,

Seth W. Gronewold, PE
Principal

Enclosure

SWG:kcp

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FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

AGREEMENT
FOR PROFESSIONAL SERVICES

Client Joey Dienberg
Village Administrator
Village of Winnebago
108 W Main Street
Winnebago, Illinois 61088

Description of Services:

Professional Design Engineering – Phase I Engineering
2026 Winnebago Safe Routes to School Improvements, Winnebago, Illinois

Fehr Graham will complete the scope of services as outlined in the proposal dated October 26, 2026, included herein.

COST:

The fixed fee for performing the above services is $51,325.

**Reimbursables are not to exceed a 15% markup. Payment for the services rendered will be requested via a monthly invoice. Fehr Graham does not accept credit and/or debit card payments.*
**All plan reproduction and distribution costs along with publication and permit fees will be paid direct by Client and are not included in the above fees.*

The attached General Conditions are incorporated into and made a part of this Agreement.

ACCEPTED AND AGREED TO:
I/we, the undersigned, authorize Fehr Graham to provide services as outlined above, and also agree that I/we are familiar with and **ACCEPT THE TERMS OF THE ATTACHED GENERAL CONDITIONS.**

Signature:		Signature:	
Client:		Consultant:	Fehr Graham & Associates
Name:		Name:	Chris DeSilva, PE
Title:		Title:	Business Unit Leader - Central Region
Date Accepted:		Date Proposed:	October 26, 2026

405.2601018.000

GENERAL CONDITIONS TO AGREEMENT FOR PROFESSIONAL SERVICES

1 The Client requests the professional services of Fehr Graham hereinafter called "The Consultant" as described herein.

2. The Consultant agrees to furnish and perform the professional service described in this Agreement in accordance with accepted professional standards. Consultant agrees to provide said services in a timely manner, provided, however, that Consultant shall not be responsible for delays in completing said services that cannot reasonably be foreseen on date hereof or for delays which are caused by factors beyond his control or delays resulting from the actions or inaction of any governmental agency. Consultant makes no warranty, expressed or implied, as to his findings, recommendations, plans and specifications or professional advice except that they were made or prepared in accordance with the generally accepted engineering practices.

3. It is agreed that the professional services described in the Agreement shall be performed for Client's account and that Client will be billed monthly for said services. A 1½% per month service charge will be incurred by Client for any payment due herein and not paid within 30 days of such billing which is equal to an ANNUAL PERCENTAGE RATE OF 18%. Partial payments will be first credited to the accrued service charges and then to the principal.

4. The Client and the Consultant each binds himself, his partners, successors, executors, and assigns to the other party to this Agreement and to the partners, successor, executors, and assigns of such other party in respect to this Agreement.

5. The Client shall be responsible for payment of all costs and expenses incurred by the Consultant for his account, including any such monies that the Consultant may advance for Client's account for purposes consistent with this Agreement.

6. The Consultant reserves the right to withdraw this Agreement if not accepted within 30 days.

7. A claim for lien will be filed within 75 days of the date of an invoice for services (last day of services rendered) unless the account is paid in full or other prior arrangements have been made. All attorney fees incurred by the Consultant due to the filing of said lien or the foreclosure thereof shall be borne by the Client.

   In the event suit must be filed by Consultant for the collection of fees for services rendered, Client will pay all reasonable attorney's fees and court costs.

   If Client defaults in payment of fees or costs due under the terms of this Agreement and Consultant incurs legal expenses as a result of such failure, Client shall be responsible for payment for Consultant's reasonable attorney fees and costs so incurred.

8. The Consultant shall present, for the consideration of the Client, engineering and technical alternatives, based upon its knowledge and experience in accordance with accepted professional standards, with selection of alternatives and final decisions as requested by the client to be the sole responsibility of the Client.

9. Construction Phase Activities (When applicable) - In connection with observations of the work of the Contractor(s) while it is in progress the Consultant shall make visits to the site at intervals appropriate to the various stages of construction as the Consultant deems necessary in Agreement to observe as an experienced and qualified design professional the progress and quality of the various aspects of the Contractor(s)'s work. Based on information obtained during such visits and on such observation, the Consultant shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and the Consultant shall keep the Client informed of the progress of the work.

   The purpose of the Consultant's visits to the site will be to enable the Consultant to better carry out the duties and responsibilities assigned to and undertaken by the Consultant during the Construction Phase, and, in addition, by exercise of the Consultant's efforts as an experienced and qualified design professional, to provide for the Client a greater degree of confidence that the completed work of the Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by the Contractor(s). The Consultant shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall the Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes, or orders applicable to Contractors(s) furnishing and performing their work. Accordingly, the Consultant can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

10. Estimates of Fees – When fees are on a time and material basis the estimated costs required to complete the services to be performed are made on the basis of the Consultant's experience, qualifications, and professional judgment, but are not guaranteed. If the costs appear likely to exceed the estimate in excess of 20%, the Consultant will notify the Client before proceeding. If the Client does not object to the additional costs within seven (7) days of notification, the increased costs shall be deemed approved by the Client.

11. The Consultant is responsible for the safety on site of his own employees. This provision shall not be construed to relieve the Client or the Contractor(s) from their responsibility for maintaining a safe work site. Neither the professional services of the Consultant, nor the presence of his employees or subcontractors shall be construed to imply that the Consultant has any responsibility for any activities on site performed by personnel other than the Consultant's employees or subcontractors.

12. Original survey data, field notes, maps, computations, studies, reports, drawings, specifications and other documents generated by the Consultant are instruments of service and shall remain the property of the Consultant. The Consultant shall provide copies to the Client of all documents specified in the Description of Services.

    Any documents generated by the Consultant are for the exclusive use of the Client and any use by third parties or use beyond the intended purpose of the document shall be at the sole risk of the Client. To the fullest extent permitted by law, the Client shall indemnify, defend and hold harmless the Consultant for any loss or damage arising out of the unauthorized use of such documents.

13. No claim may be asserted by either party against the other party unless an action on the claim is commenced within two (2) years after the date of the Consultant's final invoice to the Client.

14. If a Client's Purchase Order form or acknowledgment or similar form is issued to identify the agreement, authorize work, open accounts for invoicing, provide notices, or document change orders, the preprinted terms and condition of said Purchase Order shall be superseded by the terms hereof.

15. Standard of Care – Services performed by Consultant under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee is included or intended in any report, opinion or document under this agreement.

16. Liability Insurance – Consultant will maintain such liability insurance as is appropriate for the professional services rendered as described in this Agreement. Consultant shall provide Certificates of Insurance to Client, upon Client's request, in writing.

17. Indemnification and Limitation of Liability – Client and Consultant each agree to indemnify and hold the other harmless, including their respective officers, employees, agents, members, and representatives, from and against liability for all claims, costs, losses, damages and expense, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's acts, errors or omissions.

    The Client understands that for the compensation herein provided Consultant cannot expose itself to liabilities disproportionate to the nature and scope hereunder. Therefore, the Client agrees to limit Consultant's liability to the Client arising from Consultant's professional acts, errors or omissions, such that the total aggregate liability of Consultant shall not exceed $50,000 or Consultant's total fee for services rendered on this Project, whichever is less.

18. Allocation of Risk – Consultant and Client acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic substance or other material found, identified, or as yet unknown at the Project premises. Consultant and Client further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances that may be undertaken as part of the Services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Consultant and Client further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public.

    Client acknowledges that the discovery of certain conditions and/or taking of preventative measures relative to these conditions may result in a reduction of the property's value. Accordingly, Client waives any claim against Consultant and agrees to indemnify, defend, and hold harmless Consultant and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss allegedly arising from procedures associated with environmental site assessment (ESA) activities or the discovery of actual or suspected hazardous materials or conditions. Client releases Consultant from any claim for damages resulting from or arising out of any pre-existing environmental conditions at the site where the work is being performed which was not directly or indirectly caused by and did not result from, in whole or in part, any act or omission of Consultant or subcontractor, their representatives, agents, employees, and invitees.

    If, while performing the Services set forth in any Scope of Services, pollutants are discovered that pose unanticipated or extraordinary risks, it is hereby agreed that the Scope of Services, schedule, and costs will be reconsidered and that this Agreement shall immediately become subject to renegotiation or termination. Client further agrees that such discovery of unanticipated hazardous risks may require Consultant to take immediate measures to protect health and safety or report such discovery as may be required by law or regulation. Consultant shall promptly notify Client upon discovery of such risks. Client, however, hereby authorizes Consultant to take all measures Consultant believes necessary to protect Consultant and Client personnel and the public. Furthermore, Client agrees to compensate Consultant for any additional costs associated with such measures.

19. In the event of legal action to construe or enforce the provisions of this agreement, the prevailing party shall be entitled to collect reasonable attorney fees, court costs and related expenses from the losing party and the court having jurisdiction of the dispute shall be authorized to determine the amount of such fees, costs and expenses and enter judgment thereof.

20. Assignment - Neither party to this Agreement shall, without the prior written consent of the other party, which shall not be unreasonably withheld, assign the benefit or in any way transfer its obligations under this Agreement or any part hereof; provided, however, either Party may freely assign this Agreement to a parent, subsidiary or affiliate without the other party's consent. This Agreement shall inure to the benefit of and be binding upon the parties hereto, and except as otherwise provided herein, upon their executors, administrators, successors, and assigns.

21. Termination – The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, Consultant will be paid for all services rendered to the date of receipt of written notice of termination, at Consultant's established chargeout rates, plus for all Reimbursable Expenses including a 15% markup.

22. Provision Severable – The unenforceability or invalidity of any provisions hereof shall not render any other provisions herein contained unenforceable or invalid.

23. Governing Law and Choice of Venue – Client and Consultant agree that this Agreement will be governed by, construed, and enforced in accordance with the laws of the State of Illinois. If there is a lawsuit, Client and Consultant agree that the dispute shall be submitted to the jurisdiction of the Illinois District Court in and for Winnebago County, Illinois.

Agenda Item Executive Summary

Item Name	Resolution Approving Pay Application No. 2 for the Swift Street Project	Committee or Board	Committee

BUDGET IMPACT			
Amount:	199,816.60	*Budgeted:*	Yes
List what fund:	Split O&M/General		

EXECUTIVE SUMMARY

Kelsey Excavating, Inc. submitted Pay Application No. 2, Invoice No. 2026-59, for work completed on the Swift Street Project. The application requests payment of $199,816.60, after accounting for the prior payment and retainage. Work billed includes pavement and sidewalk removal and replacement, asphalt binder course, water main installation, water service connections, and parkway restoration.

ATTACHMENTS (PLEASE LIST)

Resolution Approving Pay Application No. 2 for the Swift Street Project, Kelsey Excavating, Inc. Invoice No. 2026-59

ACTION REQUESTED

☐For Discussion Only

☒Resolution

☐Ordinance

☒Motion:

MOTION: I move to approve Resolution No. 2026-___R, approving Pay Application No. 2 for the Swift Street Project in the amount of $199,816.60 and authorizing payment in accordance with the allocation set forth in the resolution.

Staff:	Joseph Dienberg, Village Administrator	Date:	11/18/2026

RESOLUTION NO. 2026- _____R

A RESOLUTION APPROVING PAY APPLICATION NO. 2 FOR THE SWIFT STREET PROJECT

WHEREAS, Kelsey Excavating, Inc. has submitted Pay Application No. 2, Invoice No. 2026-59, for work performed on the Swift Street Project in the amount of One Hundred Ninety-Nine Thousand Eight Hundred Sixteen Dollars and Sixty Cents ($199,816.60); and

WHEREAS, the Village Board has reviewed the pay application and finds that its approval is in the best interests of the Village of Winnebago.

NOW, THEREFORE, BE IT RESOLVED, By the President and Board of Trustees of the Village of Winnebago, Winnebago County, Illinois, as follows:

SECTION I

The foregoing recitals are hereby incorporated into and made a part of this Resolution as if fully set forth herein.

SECTION II

Pay Application No. 2 submitted by Kelsey Excavating, Inc., in the amount of $199,816.60, attached hereto and incorporated herein by reference as Exhibit A, is hereby approved.

SECTION III

The payment shall be allocated as follows: $9,000.00 to Account 01-42-515, Maintenance of Sidewalks; $44,816.60 to Account 01-42-520, Street Projects; and $146,000.00 to Account 51-44-542, Water Upgrade.

SECTION IV

The Village Treasurer is authorized to issue payment in accordance with the allocation set forth above.

SECTION V

This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

APPROVED BY: _____

Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago, Illinois

ATTEST:

_____
Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

PUBLISHED IN PAMPHLET FORM: _____

INVOICE

Kelsey Excavating, Inc.
17855 W CAMPBELL RD
DAVIS, IL 610199207

kelseyexc@gmail.com
+1 (815) 239-2801

Village of Winnebago:Swift Street

Bill to
Village of Winnebago
Pay Application #2

Invoice details
Invoice no.: 2026-59
Invoice date: 11/11/2026
Due date: 11/11/2026

#	Product or service	Description	Qty	Rate	Amount
1.	**Contract**	MOBILIZATION - 1 LS	1	$60,000.00	$60,000.00
2.	**Contract**	CONSTRUCTION LAYOUT STAKING - 1 LS	0	$7,000.00	$0.00
3.	**Contract**	CONCRETE TRUCK WASHOUT - 1 LS	1	$700.00	$700.00
4.	**Contract**	PAVEMENT REMOVAL - 560 SY	560	$12.00	$6,720.00
5.	**Contract**	PAVEMENT SURFACE REMOVAL. MILLED, 2" - 2,200 SY	1636	$9.00	$14,724.00
6.	**Contract**	TREE REMOVAL - 1 LS	0	$18,000.00	$0.00
7.	**Contract**	APPROACH PAVEMENT REMOVAL - 550 SY	550	$12.00	$6,600.00
8.	**Contract**	SIDEWALK REMOVAL - 1550 SF	775	$5.00	$3,875.00
9.	**Contract**	REMOVE FIRE HYDRANT AND AUXILIARY VALVE, COMPLETE - 1 EA	1	$1,000.00	$1,000.00
10.	**Contract**	REMOVE VALVE AND VALVE BOX, COMPLETE - 4 EA	3	$600.00	$1,800.00
11.	**Contract**	AGGREGATE BASE COURSE, TYPE B, 12" (CA-6) - 560 SY	560	$18.00	$10,080.00
12.	**Contract**	PCC APPROACH PAVEMENT, 6" - 100 SY	119	$95.00	$11,305.00
13.	**Contract**	SANITARY MANHOLE ADJUSTMENT - 1 EA	1	$1,800.00	$1,800.0

14.	**Contract**	PCC SIDEWALK, 5" - 3,900 SF	3351	$11.50	$38,536.50
15.	**Contract**	HOT MIX ASPHALT BINDER COURSE, IL-19.0, N50, 4" - 160 TON	52	$154.0	
16.	**Contract**	HOT MIX ASPHALT BINDER COURSE, IL-19.0, N50, 2" - 350 TON	519.33	$115.00	$59,722.95
17.	**Contract**	HOT MIX ASPHALT APPROACH PAVEMENT, 3"	182	$32.00	$5,824.00
18.	**Contract**	FIRE HYDRANT WITH 6" VALVE AND VALVE BOX, COMPLETE - 1 EA	0	$10,000.00	$0.00
19.	**Contract**	C909 PVC WATER MAIN 6", COMPLETE - 20 LF	4	$200.00	$800.00
20.	**Contract**	C909 PVC WATER MAIN 8", COMPLETE - 800 LF	725	$105.00	$76,125.00
21.	**Contract**	GATE VALVE AND VALVE BOX COMPLETE, 8" - 4 EA	0	$4,000.00	$0.00
22.	**Contract**	WATER MAIN LINE STOP, 6" - 1 EA	0	$4,000.00	$0.00
23.	**Contract**	WATER MAIN LINE STOP, 8" - 1 EA	0	$6,000.00	$0.00
24.	**Contract**	INSERTION VALVE COMPLETE, 6" - 1 EA	0	$4,500.00	$0.00
25.	**Contract**	INSERTION VALVE COMPLETE, 8" - 1 EA	0	$4,700.00	$0.00
26.	**Contract**	CONNECT TO EXISTING WATER MAIN, 6", COMPLETE - 1 EA	1	$2,500.00	$2,500.00
27.	**Contract**	CONNECT TO EXISTING WATER MAIN, 8", COMPLETE - 1 EA	2	$3,000.00	$6,000.00
28.	**Contract**	PUBLIC WATER SERVICE (OPEN-CUT), COMPLETE, 1" - 84 LF	84	$142.00	$11,928.00
29.	**Contract**	PUBLIC WATER SERVICE (BORED), COMPLETE, 1" - 320 LF	370	$130.00	$48,100.00
30.	**Contract**	PARKWAY RESTORATION - 1 LS	1	$15,000.00	$15,000.00
31.	**Contract**	TRAFFIC CONTROL & PROTECTION SPECIAL - 1 LS	0.5	$4,500.00	$2,250.00
32.	**Retention**	Amount of Retainage Pay App #1	1	–$17,138.00	–$17,138.00
33.	**Contract**	Pay App #1	1	–$154,242.00	–$154,242.00
34.	**Retention**	Amount of Retainage Pay App #2	1	–$22,201.85	–$22,201.85

Total **$199,816.60**

Ways to pay

BANK

View and pay

Agenda Item Executive Summary

Item Name	Resolution Approving a Professional Services Agreement with PGAV Planners, LLC	Committee or Board	Board

BUDGET IMPACT			
Amount:	$41,000	*Budgeted:*	Yes
List what fund:	Community Development		

EXECUTIVE SUMMARY

The Village is considering establishing Tax Increment Financing (TIF) and Business Districts for the Downtown and North Elida Street area. The proposed agreement with PGAV Planners, LLC provides for an eligibility analysis and preparation of the required TIF Redevelopment Plan and Business District Plan, along with related approval process guidance and materials. The proposed district boundaries are intended to be coterminous, subject to the eligibility findings.

The agreement provides for a fixed fee of $41,500, plus reimbursable travel, meal, and printing expenses capped at $500 unless the Village approves a higher amount in writing. Additional services outside the agreement's scope would require a separate agreement or amendment.

ATTACHMENTS (PLEASE LIST)

Resolution, TIF & BD Contract, TIF Adoption Schedule, Village of Winnebago Potential TIF Business District Regions Map

ACTION REQUESTED

☐For Discussion Only

☒Resolution

☐Ordinance

☒Motion:

MOTION: Motion to approve Resolution No. 2026-___, approving the Professional Services Agreement with PGAV Planners, LLC for TIF and Business District planning services.

Staff:	Joseph Dienberg, Village Administrator	Date:	11/19/2026

RESOLUTION NO. 2026- _____R

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH PGAV PLANNERS, LLC FOR TIF AND BUSINESS DISTRICT PLANNING SERVICES

WHEREAS, the Village of Winnebago is considering the establishment of Tax Increment Financing and Business Districts for the Downtown and North Elida Street area; and

WHEREAS, the Village desires to retain PGAV Planners, LLC to conduct eligibility analyses and prepare the plans and related materials required to evaluate and establish the proposed districts; and

WHEREAS, PGAV Planners, LLC has submitted a Professional Services Agreement to provide these services for a fixed fee of $41,500, plus reimbursable expenses not to exceed $500 without the Village's prior written approval; and

WHEREAS, the Village Board has reviewed the proposed agreement and finds it to be in the best interests of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Winnebago, Winnebago County, Illinois, as follows:

SECTION I

The foregoing recitals are hereby incorporated into and made a part of this Resolution as if fully set forth herein.

SECTION II

The Professional Services Agreement between the Village of Winnebago and PGAV Planners, LLC, attached to this Resolution as Exhibit A, is hereby approved.

SECTION III

The Village President is hereby authorized and directed to execute the Engagement Letter on behalf of the Village of Winnebago and to take such further actions as may be reasonably necessary to carry out the intent and purpose of this Resolution.

SECTION IV

This Resolution shall be in full force and effect immediately upon its passage and approval as provided by law.

APPROVED BY: _____

Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago, Illinois

ATTEST:

_____
Sally Jo Huggins, Village Clerk

PASSED: _____

APPROVED: _____

PUBLISHED IN
PAMPHLET FORM: _____

CONTRACT FOR PROFESSIONAL SERVICES
BETWEEN
THE VILLAGE OF WINNEBAGO, ILLINOIS
AND
PGAV PLANNERS LLC

(Downtown and N Elida St TIF and Business District)

THIS AGREEMENT is entered into on the date and by execution shown hereafter, by and between the Village of Winnebago, Illinois, (the "Village") and PGAV Planners, LLC ("PGAV").

WITNESSETH:

Whereas, the Village is interested in the development and improvement of the area shown in Exhibit A (the "Study Area")**,** utilizing the Tax Increment Allocation Redevelopment Act, 65 ILCS, 5/11-74.4-1 et. seq., as amended (the "TIF Act") to facilitate development in the area; and

Whereas, the Village desires to explore the feasibility of establishing a tax increment finance (the "TIF") redevelopment project area in an area identified herein as the Downtown and N Elida St TIF Redevelopment Project Area (the "TIF District"); and

Whereas, the Village wishes to retain PGAV to undertake an eligibility study to determine if all or a portion of the TIF District is eligible under the applicable provisions of the TIF Act and then create a redevelopment plan that satisfies the provisions of the TIF Act for the properties that qualify; and

Whereas, the Village is considering the potential for creation of a Business District (or "Business District") under the provisions of the Illinois Business District Development and Redevelopment Business District Law (the "Business District Law"), as amended (65 ILCS 5/11-74.3-1 thru 3-7), that incorporates an area known as the Downtown and N Elida St Business District Development Area (the "Business District"), shown in Exhibit A; and

Whereas, in order to designate all or a portion of the Business District, the Village retained PGAV to conduct an investigation of the ability of the study area to qualify under the Business District Law, prepare a Business District Plan, and conduct other planning analyses in order to accomplish such designation and thereby provide the appropriate incentives necessary to induce the development within the Business District; and

Whereas, the Village desires to make the TIF District and Business District boundaries coterminous; and

Whereas, PGAV is duly experienced in providing the planning and economic analysis services required for establishing a Business District pursuant to the Business District Law and the services required for establishing a TIF District pursuant to the TIF Act.

Now, Therefore, the parties hereto do mutually agree as follows:

I. SCOPE OF SERVICES

PGAV will assist the Village with conducting an eligibility study pursuant to the TIF Act and the Business District Law and creating a TIF Redevelopment Plan and a Business District Plan to satisfy the requirements of state statute. PGAV will also provide examples for all necessary notices, letters, schedules, ordinances, resolutions, etc. Attendance at no more than three meetings is included in the scope of services including one trip to perform fieldwork, attendance at the Joint Review Board meeting pursuant to the TIF Act, and attendance at one public hearing.

A. Feasibility Study and Inducement Resolution:

PGAV will prepare, for use by the Village, a draft of a resolution indicating the Village's intent to establish a TIF District. It is understood that the Village will indicate its intent to certify that the TIF District will not result in the displacement of more than ten inhabited housing units. If a redevelopment project requires the displacement of more than ten inhabited housing units, the Village will hire PGAV to perform a Housing Impact Study pursuant to the TIF Act under a separate agreement and additional fee. PGAV will also take an account of the potential qualifying factors related to the establishment of the Business District.

B. Interested Parties Registry:

PGAV will assist the Village in complying with the requirements of the TIF Act regarding the "interested parties' registry." This assistance includes providing the Village with drafts of the following:

1. A newspaper notice of registration for the interested parties' registry regarding the proposed Plan.

2. Prepare an updated TIF interested parties registration form, if necessary.

C. Eligibility Analysis and Boundary Determination:

1. The boundaries may be adjusted based upon the findings regarding eligibility factors in the TIF Act and Business District Law.

2. The eligibility analysis will include on-site inspection of conditions of the area to determine the presence of eligibility factors per statutory requirements.

3. PGAV will meet with Village representatives to identify and discuss issues that need to be considered including any issues affecting the TIF District or Business District programs; projects desired for inclusion in the program; and any other ideas, thoughts, or suggestions the Village wants to transmit to PGAV at this stage of the process.

4. Based upon the findings of the field work, PGAV will recommend a final boundary for the TIF District and Business District. Upon concurrence by the Village's point of contact, PGAV will prepare findings on eligibility and incorporate said findings in a TIF Redevelopment Plan and Business District Plan as separate documents. If it is determined by PGAV and the Village that the area does not qualify for a TIF District and/or Business District, the Village may terminate the agreement

with PGAV and PGAV will issue a final invoice showing the amount of time spent on the project to date.

D. Tax Increment Finance Redevelopment Plan:

1. Redevelopment Plan/Statutory Requirements:

   PGAV will prepare a TIF Redevelopment Plan and it will contain the following components, as provided for in the TIF Act:

   a. Redevelopment plan objectives.

   b. Generalized land use.

   c. Description of private projects and necessary public actions.

   d. Implementation strategy.

   e. Estimated redevelopment project costs.

   f. Estimate of equalized assessed value of the Project Area after redevelopment.

   g. The eligibility findings for the area as documented in Task C of this scope of services.

   h. Include documentation that "but for TIF" the Plan will not be implemented, with respect to the TIF District.

   i. Include evidence that the TIF District has not been subject to growth and development by private enterprise as may be revealed from assessed value data and/or building permit records.

E. Business District Plan:

1. If the work conducted in Task C above indicates that the Business District can qualify under the terms of the Business District Law, PGAV will prepare a Business District Plan.

2. The proposed Plan will set forth in writing:

   a. A specific description of the proposed boundaries of the district, including a map illustrating the boundaries.

   b. A general description of each project proposed to be undertaken within the Business District, including a description of the approximate location of each project.

   c. The name of the proposed Business District.

   d. The estimated Business District project costs.

e. The anticipated source of funds to pay Business District project costs.

f. The anticipated type and terms of any obligations to be issued.

g. The rate of any tax to be imposed pursuant to subsection (12) or (13) of Section 11-74.3-3 of the Business District Law and the period of time for which the tax shall be imposed.

h. That the Business District qualifies under the provisions of the Business District Law.

i. A finding that the Business District, on the whole, has not been subject to growth and development through investment by private enterprises or would not reasonably be anticipated to be developed or redeveloped without the adoption of the business district development or redevelopment plan.

3. PGAV will submit a draft of the Business District Plan to the Village for review and comment. If necessary, PGAV will make changes to the Plan based upon comments received on the draft Plan.

4. Revenue Projections

PGAV will develop general estimates of tax revenue to be generated by the redevelopment of the Business District. Additional projections on major revisions or additions to the development plan will be considered outside the scope of this agreement.

F. Approval Process and Attendance at Meetings:

1. PGAV will prepare, for the Village's use, a schedule that documents the Redevelopment Plan and Business District review and approval process. Included on this schedule will be dates for publications and mailing of required notices pursuant to the requirements of the TIF Act and Business District Law.

2. PGAV will provide guidance to the Village in the formal approval process of the Redevelopment Plan and Business District Plan.

3. PGAV will present the TIF Redevelopment Plan to the Joint Review Board and listen to public comment at the required public hearing.

4. PGAV will listen to public comment at the required Public Hearing for the Business District.

II. INFORMATION TO BE PROVIDED OR TASKS TO BE UNDERTAKEN BY THE VILLAGE

The Village will provide (or cause to be provided by others) the following:

A. A person to serve as a point of contact with the Village, who will interact with PGAV staff, coordinate with other Village staff or consultants, as needed, and be responsible for tasks to be completed by the Village. In addition, the Village's point of contact or building inspector shall be made available to assist the PGAV staff in the conduct of the field inspections of property within the TIF District and Business District.

B. Provide, or cause to be provided, ArcGIS map files, and a database of all properties in area that should include parcel boundaries, street names, railroads, water features, parcel identification numbers (PINs), ownership information (including mailing addresses). In addition, provide high-resolution, digital aerial photography of the area.

C. Collect the most recent equalized assessed valuation (EAV) of each parcel in the area from the County Assessor, including name and address of property owners. While collecting this information, the Village will obtain the historical EAV for each parcel for the last 6 years.

D. Be responsible for the publication of the required public hearing notices in the local newspaper and mailing of various required notices to taxing districts, residential addresses, and property owners within the area. The Village will be responsible for ensuring that such publications and mailings take place in accordance with the schedule prepared by PGAV.

E. Accomplish amendments to the Village's Comprehensive Plan, if necessary, so that the proposed land uses contained in the amended TIF District and Business District are consistent with the Comprehensive Plan for the Village as a whole.

F. A legal description of the final TIF and Business District boundary.

III. TIMING OF PERFORMANCE

Upon the signing of this Agreement, PGAV will commence services as provided herein. PGAV shall complete the assignment in accordance with a work schedule to be mutually prepared by PGAV and the Village.

IV. FEE & METHOD OF COMPENSATION

A. Compensation for the services provided shall be on a lump sum, fixed-fee basis in the amount of $41,500, exclusive of reimbursables expenses. Reimbursable expenses related to travel, meals, and printing shall not exceed $500 without prior written approval from the Village.

B. Invoices for fees and expenses shall be submitted to the Village monthly based on the percentage of the work completed. Payment of invoices will be made by the Village within 30 days of receiving invoice. If no payment has been received within 60 days after receipt of our initial statement, PGAV will suspend services under this Agreement until PGAV has been paid in full the amounts due for services and expenses.

V. SERVICES OUTSIDE THE SCOPE OF THIS AGREEMENT

The scope of the work to be performed by PGAV shall be as provided for herein. The following work elements are hereby specifically noted as not included as tasks to be performed in conjunction with the terms of this Agreement:

A. Revisions to the eligibility analysis or TIF Redevelopment Plan or Business District Plan if the boundaries change after the completion of Section C of the scope of services.

B. Undertaking special studies such as market studies, economic impact studies, traffic impact studies and any other special studies that may be useful to the Village in making decisions on specific development proposals within the TIF District and Business District.

C. Preparation of the required annual TIF reports that are required to be submitted to the Illinois Comptroller's Office.

D. Preparation of and/or review of redevelopment agreements between the Village and private parties wishing to receive TIF or Business District assistance.

E. Preparation of a housing impact study, which would be required if the Village determined that it cannot certify in the TIF Redevelopment Plan will not result in the displacement of 10 or more inhabited residential units. A separate agreement will be signed to complete this work.

These services shall be considered additional work beyond the scope of this Agreement. The Village may acquire such services by PGAV at an additional cost to be negotiated and provided for in the form of an addendum to this or separate Agreement.

VI. PROJECT STAFFING & MANAGEMENT

A. PGAV hereby agrees to provide the qualified professional, technical, and clerical staff available within the firm to conduct the work in accordance with the tasks as outlined in Section I of this Agreement.

B. If, in the opinion of PGAV and the Village, a particular assignment (e.g., extra services) requiring specialized expertise not available within the PGAV staff, the accomplishment of such tasks may be achieved through subcontract with firms or individuals subject to prior approval of the Village.

VII. TERMINATION OF AGREEMENT

If, for any reason, the Village wishes to terminate this Agreement the Village shall notify PGAV in writing. The date of said termination shall occur upon receipt of the written notice of termination by PGAV via the U.S. Postal Service or facsimile (followed by receipt of an original signature copy). The Village will pay to PGAV an amount representing the percentage complete of the work performed to the date of termination, plus any reimbursable expenses that have been incurred by PGAV to that date.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed this _____ day of _____, 2026.

ATTEST:

_____
Sally Jo Huggins, Village Clerk

VILLAGE OF WINNEBAGO, ILLINOIS

_____
Frank Eubank, Village President (Mayor)

ATTEST:

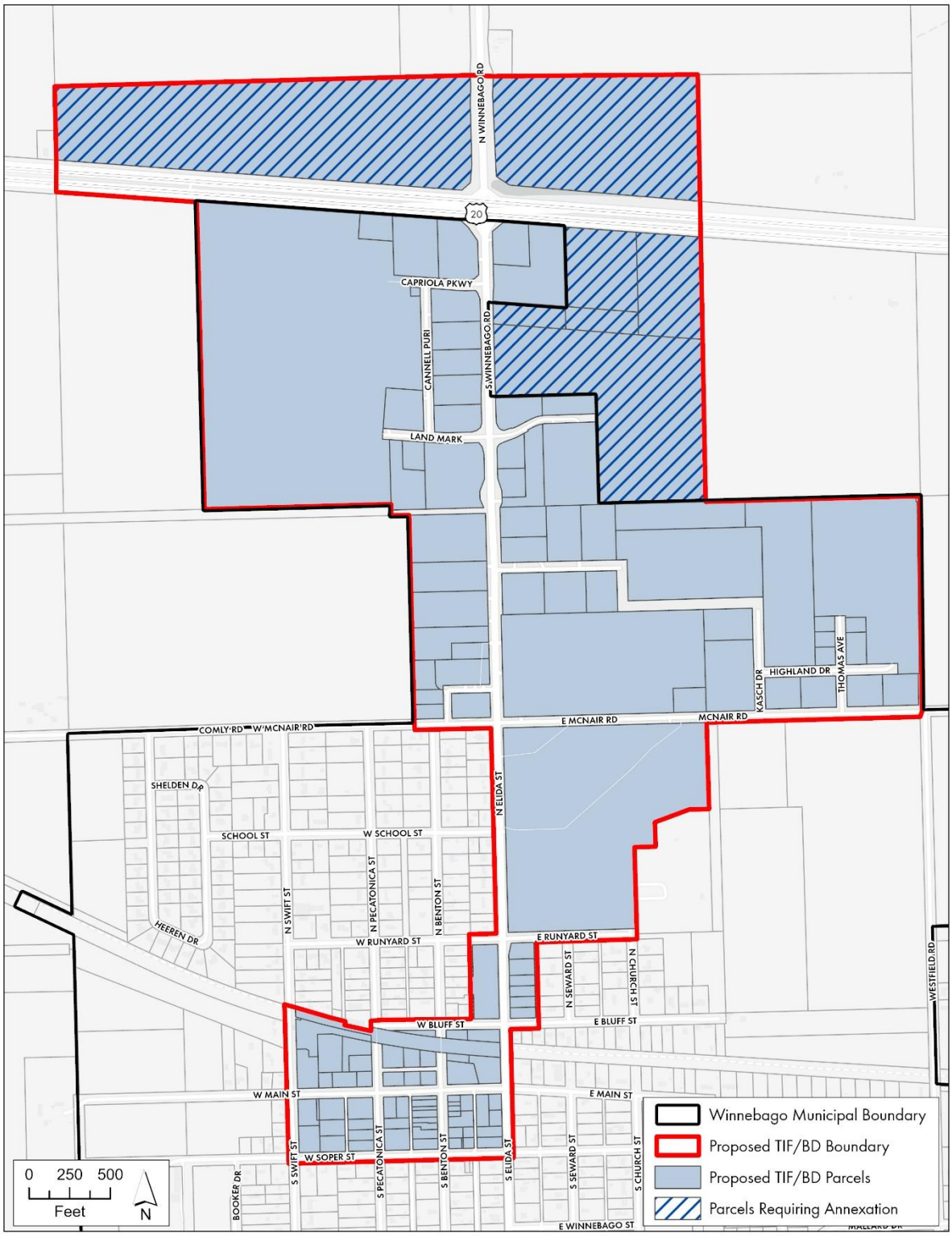
_____
Adam Stroud,
Associate Director

PGAV PLANNERS, LLC.

_____
Andy Struckhoff,
President

Exhibit A – Study Area

Exhibit A – Study Area



Proposed TIF & BD Combined Adoption Schedule

Winnebago, IL

Updated November 5, 2026

Action No.	Target Completion Date	Action Complete	Activity
1	11/4/2026		Committee of the Whole reviews PGAV contract and study area boundary.
2	**11/18/2026**		**Village Board adopts PGAV contract.**
3	11/18/2026		Committee of the Whole reviews ordinance establishing the TIF Interested Parties Registry and TIF Inducement Resolution.
4	**12/2/2026**		**Village Board adopts ordinance establishing the TIF Interested Parties Registry and TIF Inducement Resolution.**
5	After 12/2/2026		Village provides the Interested Parties Registry (IPR) form to the Clerk's office and publishes the IPR notice in the newspaper.
6	12/9/2026		PGAV submits draft TIF Redevelopment Plan & Business District Plan for Village review.
7	12/18/2026		Village returns comments on draft TIF Plan & Business District Plan to PGAV.
8	12/23/2026		Village suppies draft TIF Redevelopment Plan & Business District Plan to Clerk's office to keep available for public review *(at least 10 days prior to Action 12)* .
9	12/16/2026		Committee of the Whole reviews a resolution *proposing* the approval of the Business District Plan, designating the Business District, and fixing a time and place for a pubic hearing.
10	12/16/2026		Committee of the Whole reviews a resolution establishing TIF public hearing date & place.
11	**1/6/2027**		**Village Board adopts a resolution *proposing* the approval of the Business District Plan, designating the Business District, and fixing a time and place for a pubic hearing.**
12	**1/6/2027**		**Village Board approves resolution establishing TIF public hearing date & place.**
13	1/8/2027		Village sends notice of TIF public hearing to all affected taxing bodies and DCEO via certified mail *(include copy of Redevelopment Plan, resolution and notice of JRB meeting to JRB members… just notice of public hearing, copy of Plan and resolution to DCEO and non-JRB taxing districts).*
14	Weeks of 1/11/2027 and 1/18/2027		Newspaper publication of **notices of public hearing** on **Business District Plan** *(first notice to be published not more than 30 days before nor less than 10 days before BD public hearing; no timing requirement for second notice).*
15	**1/27/2027**		**Joint Review Board (JRB) meeting and review of TIF Redevelopment Plan and sample ordinances *(at least 14 days from Action No. 13 but not more than 28 days).***
16	NST 1/27/2027 NLT 2/26/2027		Report of Joint Review Board *(not more than 30 days from convening of the JRB).*
17	**2/3/2027**		**Public Hearing** on Business District Plan.
18	2/3/2027		Committee of the Whole reviews ordinances adopting Business District Plan, establishing the Business District, and establishing applicable tax rates.
19	Week of 2/8/2027		Village sends public hearing notice/notice of availability of Plan to all parties registered on the IPR and to all residential addresses within 750 feet of the boundaries of the proposed TIF district *(via regular mail)* .
20	Week of 2/8/2027		First newspaper publication on notice of TIF public hearing *(not more than 30 days before public hearing).*
21	Week of 2/15/2027		Second newspaper publication on notice of TIF public hearing *(not less than 10 days before public hearing).*
22	Week of 2/15/2027		Village sends notice of public hearing by certified mail to property owners in proposed TIF district *(not less than 10 days before public hearing).*
23	**2/17/2027**		**Village Board adopts ordinances adopting Business District Plan, establishing the Business District, and establishing applicable tax rates** *(within 90 days from the final adjournment of the public hearing).*
24	NST 2/18/2027 NLT 3/31/2027		PGAV files copy of certified ordinance establishing a business district tax with IDOR along with official USPS addresses. ***(Final step in Business District process)***
25	**3/3/2027**		**Public Hearing on TIF Plan (*not less than 45 days from Action No. 13*).**
26	3/3/2027		Committee of the Whole reviewsTIF approval ordinances.
27	NST 3/17/2027 NLT 6/1/2027		Village Board introduces TIF approval ordinances *(not less than 14 days or more than 90 days from the close of the TIF public hearing)* .
28	After TIF Adoption		Send letter to County Clerk requesting certification of base EAVs for all effected PINs

NOTE: Dates may be altered so long as statutory requirements are satisfied.
NST = No sooner than
NLT = No later than