



VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Wednesday, November 19, 2025 at 6:00 PM

108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

This meeting is being recorded

1. RECORDING OF THE MEETING

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL & ESTABLISHMENT OF A QUORUM

5. MEETING GUIDELINES

Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.

6. DISCLOSURE OF ANY CONFLICT OF INTEREST

7. CHANGES TO AGENDA

8. PUBLIC COMMENT: *Each speaker is limited to three (3) minutes. A maximum of thirty (30) minutes shall be generally allowed for public comment at each meeting.*

9. CONSENT AGENDA: *All items on the Consent Agenda denoted with an asterisk (*) are routine in nature and will be enacted in one motion. The Consent Agenda for this meeting includes:*

[a.](#) *Approval of Board Trustees Meeting Minutes from November 5, 2025

[b.](#) *Approval of Invoices Presented for Payment \$87,474.47

10. PRESIDENT'S REPORT

a. 126 S. Benton Potential Liquor License

11. TREASURER'S REPORT

[a.](#) October Treasurer's Report

12. DEPARTMENT HEAD REPORTS

[a.](#) Administrator Report (*Written reports generally presented at the second meeting of each month*)

- b.** Police Chief Report (*Written reports generally presented at the second meeting of each month*)
- c.** Public Works Director Report (*Written reports generally presented at the second meeting of each month*)

13. ACTION ITEMS

- a.** Ordinance Adopting Compensation Ranges for Village Employees
- b.** Ordinance for Water Access Easement & Sanitary Sewer Access Easement for 309 W. Main St
- c.** Resolution for Executive Session Minutes for Release

14. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

15. NEW BUSINESS

16. UPCOMING MEETINGS

17. ADJOURNMENT

**Posted: November 13, 2025 at 1:30 p.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491**



Agenda Item Executive Summary

Item Name Consent Agenda Items Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The consent agenda is a streamlined process for addressing routine, non-controversial items that require the board's approval. By consolidating these items into one agenda item, the board can focus on more substantive discussions and decision-making. The items typically included in the consent agenda are those that have been thoroughly reviewed and require minimal discussion, such as approval of meeting minutes, routine contracts, policy updates, approval of invoices to be paid, and administrative matters.

Board members are provided the opportunity to review these items in advance, and any member can request to have an item removed for further discussion. Upon approval, these items are adopted collectively without separate debate.

The consent agenda is designed to enhance board efficiency while ensuring that all necessary approvals are granted in a timely manner.

ATTACHMENTS (PLEASE LIST)

N/A

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE THE ITEMS ON THE CONSENT AGENDA, INCLUDING APPROVAL OF BOARD MINUTES FROM NOVEMBER 5, 2025, AND APPROVAL OF INVOICES PRESENTED FOR PAYMENT

Staff: Rachel Windgassen, Administrative Assistant Date: 11/19/25

The Board of Trustees of the Village of Winnebago met in person November 5, 2025 at 6:00 p.m. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN –GRAHAM – LEFEVRE - MCKINNON – SPRINGER - present
KIM - absent

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Public Works Director Chad Insko, Treasurer Dana Novinson, Chief Jeff White, Lieutenant Nick Haff, Assistant Deputy Clerk Rachel Windgassen, Intern Kyle Okubo, Mike Mudge of Rock River Energy, and attending remotely Luke Ziegler of Fehr Graham.

4. ROLL CALL & ESTABLISHMENT OF A QUORUM - A quorum was established.
5. MEETING GUIDELINES
6. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
7. CHANGES TO THE AGENDA – None
8. PUBLIC COMMENT – No one from the public requested the opportunity to address the board.
9. CONSENT AGENDA

A motion was made by MR. GRAHAM, seconded by MR. ACKERMAN to approve the Consent Agenda items. The motion carried on a unanimous roll call vote of those present.

- 9a. Approval of Board Trustees Meeting Minutes of October 15, 2025
- 9b. Approval of Invoices Presented for Payment November 5, 2025, \$108,889.77
- 9c. Schedule of Meetings 2026
- 9d. Winnebago Sno-Glider's Use of Village Property

10. PRESIDENT'S REPORT – No items to report
11. TREASURER'S REPORT – No items to report
12. DEPARTMENT HEAD REPORTS – No items to report
13. ACTION ITEMS

a. A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to lay over the discussion of the Community Solar Savings Program Participation until the next meeting.

Motion carried on a voice vote.

b. A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to follow the staff recommendation for electrical supply; Dynegy Energy to be the supplier for Village accounts for 48 months and Constellation to be the supplier for streets for 60 months.

Motion carried on a unanimous roll call vote of those present.

c. A motion was made by MR. LEFEVRE, seconded by MR. GRAHAM to adopt Ordinance No. 2025-21, An Ordinance Authorizing Sale of Surplus Personal Property (2013 Ford Taurus Police Vehicle)

Motion carried on a unanimous roll call vote of those present.

d. A motion was made by MR. MCKINNON, seconded by MR. LEFEVRE to adopt Resolution No. 2025-32R, A Resolution Approving Additional Services with Fehr Graham for the Resh Farm Drainage Study Environmental Survey Request.

Motion carried on a unanimous roll call vote of those present.

e. An Ordinance for Easement for 309 West Main Street remains open for more information. A motion was made by MR. LEFEVRE, seconded by MR. SPRINGER to lay over the decision on this to the next meeting.

Motion carried on a voice vote.

14. EXECUTIVE SESSION (CLOSED SESSION) – pursuant to 5ILCS 120/2(c) – None needed.

15. NEW BUSINESS – None.

16. UPCOMING MEETINGS

The next Board meeting will be on November 19, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.

17. ADJOURNMENT

A motion was made by MR. LEFEVRE, seconded by MR. SPRINGER, to adjourn at 6:27 p.m. The motion carried on a voice vote.

UNAPPROVED

Sally Jo Huggins, Village Clerk

Warrant List

November 19, 2025
Board Meeting

Warrant List

Section 1: Invoices Presented for Approval - **\$87,474.47**

Section 2: Invoices over \$5,000 - **\$68,617.32**

** Invoices are available for inspection and review**

SECTION 1:

WARRANT LIST

November 19, 2025

Invoices Presented

For Board Approval

Total Invoices: **\$87,474.47**

IDOR SET: 01 Village of Winnebago, IL
IK: AP AP BANK
E RANGE:11/19/2025 THRU 11/19/2025

Section 9. Item #b.

IDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1108	BADGER METER INC							
I-80216011	ORION CELLULAR SERVICE OCT 25	R	11/19/2025	1,178.00		026842		1,178.00
1716	BALSLEY PRINTING							
I-159823	FALL/WINTER 2025 NEWSLETTER	R	11/19/2025	1,855.49		026843		1,855.49
1720	BATTERIES PLUS BULBS							
I-P84899582	12V BATTERIES-SCADA BACKUP	R	11/19/2025	285.45		026844		285.45
1610	CDW-G							
I-AG5Q41G	LVO TB 16 G8 LAPTOP	R	11/19/2025	957.09		026845		957.09
1100	CONSERV FS							
I 108027396	AKROGOLD UNL GAS	R	11/19/2025	849.96		026846		
I-108027572	AKROGOLD UNL GAS	R	11/19/2025	896.17		026846		
I-122015927	AKROGOLD UNL GAS	R	11/19/2025	1,090.22		026846		
I-122015928	DIESELEX GOLD ULTRA	R	11/19/2025	332.02		026846		
I-122015929	DIESELEX GOLD ULTRA	R	11/19/2025	546.11		026846		3,714.48
1038	DIAMOND PROPERTY MAINTENANCE,							
I-12583	CLEANING SERVICES OCT 25	R	11/19/2025	160.00		026847		160.00
1667	DIENBERG, JOEY							
I-202511062723	MILEAGE REIMBURSE AUG-SEPT 25	R	11/19/2025	135.10		026848		135.10
1438	ENTRE COMPUTER SOLUTIONS							
I-00180409	DOCKING STATIONS X2	R	11/19/2025	393.22		026849		393.22
1024	FEHR-GRAHAM & ASSOCIATES							
I-135019 PRJ:25-1071	PH02 DESIGN W MAIN ST WIDENING	R	11/19/2025	2,167.50		026850		
I-135020 PRJ:25-125	2025 GEN ENGINEERING	R	11/19/2025	757.75		026850		
I-135021 PRJ:25-1394	SAFE ROUTE TO SCHOOL GRANT	R	11/19/2025	3,650.00		026850		
I-135022PRJ:25-1162B	25 MFT CONSTRUCT- GOODLING ST	R	11/19/2025	669.75		026850		7,245.00
1536	GILL'S FREEPORT DISPOSAL							
I-24227105T087	GILL'S NOV STATEMENT	R	11/19/2025	19,302.31		026851		19,302.31
1525	J & R SUPPLY INC.							
I-2511060-IN	STIHL 8" BLADE	R	11/19/2025	60.00		026852		60.00
1037	KELSEY EXCAVATING INC.							
I-2025-51	BORE 6" PIPE CLAYTON CT W.M.	R	11/19/2025	18,000.00		026853		
I-2025-52	BORE 8" PIPE CLAYTON CT W.M.	R	11/19/2025	19,000.00		026853		37,000.00

IDOR SET: 01 Village of Winnebago, IL
 IK: AP AP BANK
 DATE RANGE: 11/19/2025 THRU 11/19/2025

Section 9. Item #b.

IDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0148	LAWSON PRODUCTS INC							
I-9312944985	HAIR PIN COTTER STEEL ZINC	R	11/19/2025	39.36		026854		
I-9312949203	WEJ-1T ANCHORS	R	11/19/2025	206.23		026854		245.59
0211	LEXIPOL LLC							
I-INVLEX11260409	ANNUAL POLICY & DAILY BULLETIN	R	11/19/2025	5,070.01		026855		5,070.01
0668	LOCIS							
I-50353	MEETING FOR DISBURSING	R	11/19/2025	100.00		026856		100.00
0721	MAIN STREET DESIGNS INC							
I-38197	STREET LIGHT HOLIDAY FIXTURES	R	11/19/2025	2,699.58		026857		2,699.58
0307	MANHEIM, CASPER							
I-25-11	NOV CODE ENFORCEMENT	R	11/19/2025	960.00		026858		
I-25-11B	NOV BUILDING INSPECTOR	R	11/19/2025	1,000.00		026858		1,960.00
0731	MENARDS - CHERRY VALLEY							
I-94729	MULTI-USE CLEANERS, PAPER TOWEL	R	11/19/2025	240.52		026859		
I-95274	FEBREEZE, MICROFIBER MOP	R	11/19/2025	49.86		026859		
I-95601	CONCAVE, CORNER BRACES	R	11/19/2025	128.64		026859		
I-95686	50L CONCAVE	R	11/19/2025	39.95		026859		466.97
0416	PHILS POWER PLUS							
I-70561	14 INT & 19 INT	R	11/19/2025	80.00		026860		80.00
0584	RITTERTECH A DIVISION OF MCE							
I-F85780-001	CRIMP HOSE ASSY, COUPLING	R	11/19/2025	259.93		026861		259.93
0538	ROCK ROAD COMPANIES INC							
I-327770	N50 SURF HMA NON-MOD	R	11/19/2025	234.00		026862		234.00
0418	SECURITY ALARM							
I-154889	MONITORING W/ LEASED RF	R	11/19/2025	129.00		026863		129.00
0696	TRANSUNION RISK AND ALTERNATIV							
I-6789125-202510-1	OCT 2025 TRULOOKUP	R	11/19/2025	120.00		026864		120.00
0332	TYLER TECHNOLOGIES							
I-025-532851	QTR BILL 12/1/2025 2/28/2026	R	11/19/2025	3,470.71		026865		3,470.71
0616	XEROX FINANCIAL SERVICES							
I-41138716	XEROX: DEC CONTRACT PAYMENT	R	11/19/2025	352.54		026866		352.54

Section 9. Item #b.

IDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
-----------	------	--------	---------------	-------------------	----------	-------------	-----------------	-----------------

* T O T A L S * *	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
REGULAR CHECKS:	25			87,474.47		0.00		87,474.47
HAND CHECKS:	0			0.00		0.00		0.00
DRAFTS:	0			0.00		0.00		0.00
EFT:	0			0.00		0.00		0.00
NON CHECKS:	0			0.00		0.00		0.00
VOID CHECKS:	0	VOID DEBITS	0.00					
		VOID CREDITS	0.00	0.00		0.00		

AL ERRORS: 0

	NO			INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	25			87,474.47		0.00		87,474.47
BANK: AP TOTALS:	25			87,474.47		0.00		87,474.47
REPORT TOTALS:	25			87,474.47		0.00		87,474.47

SECTION 2:

WARRANT LIST

November 19, 2025

Invoices Over \$5,000

\$ 68,617.32

These invoices are included in the
Section 1 Warrant List

VENDOR SET: 01 Village of Winnebago, IL
BANK: AP AP BANK
DATE RANGE: 0/00/0000 THRU 99/99/9999

Section 9. Item #b.

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000024	FFHR-GRAHAM & ASSOCIATES							
I-135019	PRJ:25-1071 PH02 DESIGN W MAIN ST WIDENING	R	11/19/2025	2,167.50		026850		
I-135020	PRJ:25-125 2025 GEN ENGINEERING	R	11/19/2025	757.75		026850		
I-135021	PRJ:25-1394 SAFE ROUTE TO SCHOOL GRANT	R	11/19/2025	3,650.00		026850		
I-135022	PRJ:25-1162B 25 MFT CONSTRUCT- GOODLING ST	R	11/19/2025	669.75		026850		7,245.00
000536	GILL'S FREEPORT DISPOSAL							
I-24227105T087	GILL'S NOV STATEMENT	R	11/19/2025	19,302.31		026851		19,302.31
016037	KELSEY EXCAVATING INC.							
I-2025-51	BORE 6" PIPE CLAYTON CT W.M.	R	11/19/2025	10,000.00		026853		
I-2025-52	BORE 8" PIPE CLAYTON CT W.M.	R	11/19/2025	19,000.00		026853		37,000.00
000211	LEXIPOL LLC							
I-INVLEX11260409	ANNUAL POLICY & DAILY BULLETIN	R	11/19/2025	5,070.01		026855		5,070.01

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	4	68,617.32	0.00	68,617.32
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	4	68,617.32	0.00	68,617.32
BANK: AP TOTALS:	4	68,617.32	0.00	68,617.32
REPORT TOTALS:	4	68,617.32	0.00	68,617.32

Treasurer's Report

November 19, 2025

Board Meeting

Cash Reports

Section 1: Cash Balances as of October 2025
 Monthly Cash Flow Report October 2025
 Credit Card September 2025 Recap
 Bank Reconciliations October 2025

Budget Details

Section 2: Revenue & Expenditures Report – October 2025

Construction in Progress & other Tracking

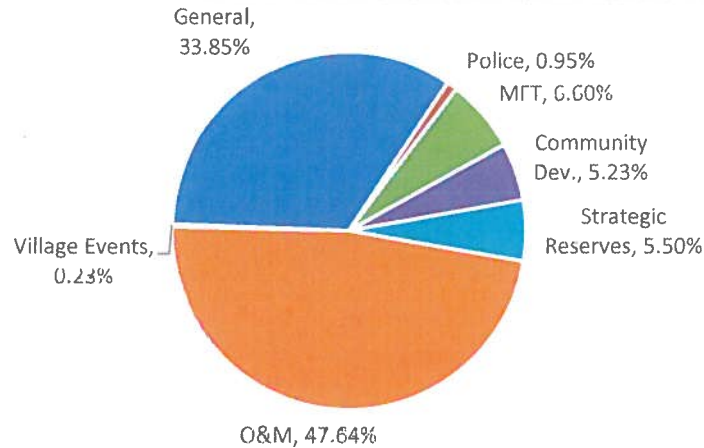
Section 3: Large Purchase Tracking
 Grant Tracking
 Village Debt
 Village Revenue

CASH REPORTS

Cash Balances as of October 31, 2025
Monthly Cash Flow Report as of October 31, 2025
Bank Reconciliations October 31, 2025
Credit Card Statement Recap September 2025

Cash Balances October 2025

Section 11. Item #a.



General Fund		Ending Balance
First National Bank	\$	164,811.99
Illinois National Bank	\$	861.15
Illinois Funds - General	\$	2,033,347.64
General subtotal	\$	2,199,020.78
Police		
Illinois Funds-Police	\$	60,908.47
Illinois National Bank	\$	732.54
General subtotal	\$	61,641.01
Motor Fuel Tax Fund		
First National Bank	\$	59,617.43
Illinois Funds	\$	369,029.96
General subtotal	\$	428,647.39
Community Development Fund		
First National Bank	\$	339,517.15
Strategic Reserves		
Illinois Funds	\$	354,703.76
First National	\$	2,500.00
General subtotal	\$	357,203.76
Operations and Maintenance		
First National Bank	\$	241,340.81
First National Holding	\$	250,000.00
Illinois National Bank	\$	967.34
Illinois Funds	\$	2,602,337.63
General subtotal	\$	3,094,645.78
Village Events (4th of July)		
First National Bank	\$	14,735.93
Cash subtotals		\$ 6,495,411.80
Grand Total		\$ 6,495,411.80

VILLAGE OF WINNEBAGO
CASH FLOW REPORT
October 2025

Fund #	Fund Name	Total Beginning Fund Balance	MTD Cash Revenue	MTD Cash Expenses	Total Sep 30	Monthly Net Change Due to Accrual Dates	Ending Balance	Board Approved/Obligated	Available Funds
01	General	\$2,240,935.14	174,888.53	(201,450.09)	2,214,373.58	47,584.87	2,261,958.45		2,261,958.45
15	MFT	\$415,392.64	13,254.75	(669.75)	427,977.64	669.75	428,647.39		427,977.64
17	Community Development	\$337,160.01	12,249.32	(13,003.88)	336,405.45	3,204.19	339,609.64		339,609.64
24	Strategic Reserves	\$355,929.37	1,274.39	-	357,203.76	-	357,203.76		357,203.76
51	RRWRD Escrow	\$250,000.00	-	-	250,000.00	-	250,000.00		250,000.00
51	Operations & Maint	\$2,749,535.33	168,062.15	(75,819.08)	2,841,778.40	3,290.02	2,845,068.42	-	2,845,068.42
90	Village Events (4th of July)	\$14,592.69	143.24	-	14,735.93		14,735.93		14,735.93
		\$6,363,545.18	369,872.38	(290,942.80)	6,442,474.76	54,748.83	6,497,223.59	-	6,496,563.84

CARDMEMBER SERVICES COMMUNITY CARD

Monthly Activity

Acct: **7296 September Purchases
 PAYMENT DUE ON: 10/28/2025

09/03/25 to 10/02/25

BALANCE DUE:

\$ 2,138.92

Date	Invoice	Account	Description	Total Invoice	RECEIPT & Signature
Kellie Symonds					
09/04/25	USPS	51-44-551	FIRST CLASS MAIL	\$ 4.34	X
09/06/25	Adobe Inc	01-41-593	MONTHLY SUBSCRIPTION	\$ 95.96	X
09/08/25	USPS	17-47-658	FIRST CLASS MAIL	\$ 10.48	X
09/10/25	FEDEX	01-41-551	GROCERY TAX OVERNIGHTED	\$ 49.50	X
09/12/25	GoToMeeting	01-41-593	MONTHLY SUBSCRIPTION	\$ 74.28	X
09/17/25	MICROSOFT	01-41-593	EXCHANGE ONLINE	\$ 30.45	X
09/17/25	MICROSOFT	01-41-593	AZURE	\$ 10.91	X
09/17/25	MICROSOFT	01-41-593	OFFICE 365E	\$ 75.04	X
09/17/25	MICROSOFT	01-41-593	ONLINE SERVICES	\$ 38.51	X
09/17/25	MICROSOFT	01-41-593	MICROSOFT 365 APPS BUSINESS STANDARD	\$ 242.93	X
09/17/25	MICROSOFT	01-41-593	MICROSOFT 365 APPS FOR BUSINESS	\$ 24.75	X
09/19/25	AMAZON MKTPL	01-41-659	COMPOSITION NOTEBOOK, TONER CARTRIDGE	\$ 54.19	X
		01-41-512	USB SPEAKER DELL MONITOR	\$ 114.98	X
		01-43-069	BRIGHT WHITE CARDSTOCK	\$ 11.79	X
		01-41-512	SHIPPING & HANDLING	\$ 6.00	X
		01-41-512	PROMOTIONS APPLIED	\$ (8.59)	X
09/19/25	SAMSCLUB.COM	01-41-659	COPY PAPER	\$ 81.92	X
		51-44-659	COPY PAPER	\$ 81.92	X
Total				\$ 1,000.35	
Jeff White					
09/02/25	BAX T'S & GIFTS	01-43-470	SPELMAN: EMBROIDERED POLOS	\$ 70.00	X
09/09/25	BOVES AUTO & TRUCK	01-43-520	2022 EXPLORER OIL AND WIPER CHANGE FLEET #222	\$ 119.30	X
09/16/25	BOVES AUTO & TRUCK	01-43-520	2022 EXPLORER OIL CHANGE FLEET #122	\$ 58.42	X
09/24/25	USPS	01-43-551	FIRST CLASS MAIL	\$ 6.08	X
Total				\$ 253.80	
Chad Insko					
09/10/25	Trex Mart	01-42-655	FUEL	\$ 37.50	X
		51-44-655		\$ 37.50	X
09/10/25	CASEYS	01-42-655	FUEL	\$ 31.49	X
		51-44-655		\$ 31.50	X
09/10/25	CASEYS	01-42-655	FUEL	\$ 38.07	X
		51-44-655		\$ 38.08	X
Total				\$ 214.14	
Joseph Dienberg					
09/09/25	IL MUNICIPAL LEAGUE	01-41-563	OKUBO: IML CONFERENCE	\$ 125.00	X
09/09/25	IL MUNICIPAL LEAGUE	01-41-563	DIENBERG/NOVINSON: IML CONFERENCE	\$ 275.00	X
09/18/25	HOMEDEPOT.COM	01-41-659	WATER COOLER	\$ 232.63	X
09/19/25	LAZ PARKING	01-41-564	IML PARKING	\$ 18.00	X
09/26/25	OPENAI CHATGPT SUBSCRIPT	01-41-593	MONTHLY SUBSCRIPTION	\$ 20.00	X
Total				\$ 670.63	

STATEMENT BALANCE \$ 2,138.92

BANK RECONCILIATION									
October 2025									
	Fund 99	Fund 01	Fund 01	Fund 01	Fund 15	Fund 17	Fund 24	incl acct 1165	Fund 90
	Disbursing	General	Police	MFT	Com'r Dev	Strategic Reserve	O & M		4th of July
Bank Balances:									
First National Bank	2,413.76	164,811.99	59,617.43	339,517.15	2,500.00	241,340.81	14,735.93		
Illinois Funds		2,033,347.64	60,908.47	369,029.96	354,703.76	2,602,337.63			
EPAY (INB)		861.15	732.54			967.34			
O & M Holding Account -						250,000.00			
Subtotals	2,413.76	2,199,020.78	61,641.01	428,647.39	339,517.15	357,203.76	3,094,645.78		14,735.93
Bank Adjustments:									
Disbursing interest - Oct Interest	(113.03)	113.03							
Deposit in Transit Permit 25-72					75.00				
Standard Ins Nov Pmt made in Oct	(740.58)	569.71			17.49		153.38		
Standard Deposit made in Oct S/B Nov	740.58								
Delta Dental Nov deposit Made in Oct	(661.86)	613.85					48.01		
Outstanding Comcast									
Outstanding Checks June Ck #26597 Eduardo Rid'iguez	(660.38)								
Outstanding Checks Oct	(68.49)								
Outstanding Checks Oct	(910.00)								
Mars Payments - Deposits in Transit							221.29		
	-	2,200,317.37	61,641.01	428,647.39	339,517.15	357,203.76	3,095,068.46		14,735.93
General Ledger Beginning Balance	-	2,200,317.37	61,641.01	428,647.39	339,517.15	357,203.76	3,095,068.46		14,735.93
G/L Adjustments:									
Standard Deposit and Pmt 10/31/25 bank \$740.58									
it is in Nov G/L	-	2,200,317.37	61,641.01	428,647.39	339,609.64	357,203.76	3,095,068.46		14,735.93
G/L Final Adjusted Balance	-	2,200,317.37	61,641.01	428,647.39	339,609.64	357,203.76	3,095,068.46		14,735.93
Discrepancies	-	-	-	-	-	-	-		-
Section 11. Item #a.									

BUDGET DETAILS

Revenue & Expenditures Report
as of October 31, 2025

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 01 -GENERAL FUND					
=====					
REVENUES					
=====					
01-300 CORPORATE TAX W/C	232,986.00	1,978.24	227,030.58	97.44	5,955.42
01-303 AUDIT TAX W/C	300.00	2.98	342.56	114.19 (	42.56)
01-304 POLICE TAX W/C	298,654.00	2,536.10	291,014.11	97.44	7,639.89
01-305 IMRF W/C TAX	300.00	2.98	342.56	114.19 (	42.56)
01-306 REVENUE RECAPTURE	1,587.00	13.74	1,575.92	99.30	11.08
01-308 TORT JUDGEMENT-LIAB INS W/C	300.00	2.98	342.56	114.19 (	42.56)
01-309 ROAD BRIDGE TRANSFER IN W/C	13,500.00	180.10	14,055.39	104.11 (	555.39)
01-315 COM ED UTILITY TAX	105,575.00	9,994.46	84,715.11	80.24	20,859.89
01-328 HEAVY LOAD PERMITS	470.00	25.00	815.00	173.40 (	345.00)
01-341 INCOME TAX/LGDF	499,000.00	56,393.04	468,077.39	93.80	30,922.61
01-342 PPRT - REPLACEMENT TAX	32,000.00	5,244.39	26,677.77	83.37	5,322.23
01-343 IGA WHS RESOURCE OFFICER	97,000.00	24,442.33	97,769.32	100.79 (	769.32)
01-344 POLICE GRANTS	15,686.00	0.00	16,639.50	106.08 (	953.50)
01-345 SALES & RELATED TAX /MT	570,000.00	57,628.46	545,559.28	95.71	24,440.72
01-346 CANNABIS	4,800.00	354.38	3,816.08	79.50	983.92
01-347 POLICE TRAINING/CONF REIMBURS	0.00	0.00	0.00	0.00	0.00
01-348 POLICE SALARY REIMBURSMNT ILEAS	0.00	0.00	0.00	0.00	0.00
01-349 LOCAL USE TAX	110,000.00	2,416.43	41,748.79	37.95	68,251.21
01-350 POLICE ADMIN. TOWING FINES	6,500.00	1,000.00	2,500.00	38.46	4,000.00
01-351 POLICE FINES	9,300.00	389.50	8,063.58	86.71	1,236.42
01-353 DUI FINES/SPEC VEHICLE	2,200.00	10.00	126.00	5.73	2,074.00
01-370 OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
01-371 GRANTS	0.00	0.00	0.00	0.00	0.00
01-375 ROCK 39 ADMIN	6,800.00	582.09	5,784.80	85.07	1,015.20
01-381 INTEREST	86,000.00	8,107.44	77,207.73	89.78	8,792.27
01-382 VERIZON WATER TOWER RENT	4,950.00	412.50	4,125.00	83.33	825.00
01-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	0.00	0.00	0.00
01-388 MISC INCOME	100.00	1,068.67	1,613.35	1,613.35 (	1,513.35)
01-389 EXCISE TAX	27,000.00	2,102.72	21,142.00	78.30	5,858.00
01-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES					
	2,125,008.00	174,888.53	1,941,085.04	91.34	183,922.96
=====					

EXPENDITURES

=====

GENERAL ADMINISTRATIVE

01-41-421 OFFICE SALARIES	36,500.00	3,253.33	25,970.88	71.15	10,529.12
01-41-426 DEPUTY CLERK	41,000.00	3,120.81	33,529.61	81.78	7,470.39
01 41 427 TREASURER	54,600.00	4,200.00	44,000.00	80.59	10,600.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-41-429 VILLAGE ADMINISTRATOR	31,563.00	2,365.84	26,479.48	83.89	5,083.52
01-41-431 ELECTED OFFICIALS	33,600.00	2,000.00	25,033.32	74.50	8,566.68
01-41-451 HEALTH INSURANCE	9,391.85	783.39	7,811.16	83.17	1,580.69
01-41-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
01-41-453 IDES/UNEMPLOYMENT INSURANCE	400.00	0.00	285.24	71.31	114.76
01-41-461 ADM SOCIAL SECURITY	12,500.00	975.86	9,750.15	78.07	2,741.85
01-41-463 ADM MEDICARE	3,000.00	228.25	2,282.38	76.08	717.62
01-41-465 IMRF BENEFITS	14,000.00	1,083.15	10,819.71	77.71	3,120.29
01-41-512 OFFICE & COMPUTER EQUIPMENT	7,500.00	113.38	700.30	9.34	6,799.70
01-41-521 GEOGRAPHIC INFO SYSTEM	900.00	199.73	195.16	88.42	104.24
01-41-529 IT SERVICES	14,100.00	369.00	4,614.25	32.73	9,485.75
01-41-530 PROFESSIONAL SERVICES	14,000.00	0.00	10,532.67	75.23	3,467.33
01-41-531 AUDIT	28,700.00	0.00	27,300.00	95.12	1,400.00
01-41-532 ENGINEERING	6,200.00	2,365.25	4,870.00	78.55	1,330.00
01-41-533 LEGAL	27,500.00	0.00	2,605.99	9.48	24,894.01
01-41-551 POSTAGE	875.00	49.50	854.97	97.71	20.03
01-41-552 TELEPHONE & INTERNET	4,100.00	370.46	3,603.32	87.89	496.68
01-41-554 PUBLISHING/ADVERTISEMENTS	1,100.00	0.00	429.88	39.08	670.12
01-41-560 EMPLOYEE WELFARE	750.00	0.00	330.96	44.13	419.04
01-41-561 PROFESSIONAL ASSOC/MEMBERSHIP	2,285.00	570.00	1,914.55	83.79	370.45
01-41-562 TRAVEL EXPENSES	1,000.00	46.97	687.86	68.79	312.14
01-41-563 TRAINING/TUITION	2,610.00	650.99	1,420.39	54.42	1,189.61
01-41-564 CONFERENCES	9,460.00	506.13	2,505.57	26.49	6,954.43
01-41-565 VILLAGE WEBSITE	8,400.00	0.00	8,365.78	99.59	34.22
01-41-566 CODIFICATION OF ORDINANCES	25,000.00	0.00	3,168.55	12.67	21,831.45
01-41-593 EQUIP/SOFTWARE MAINT/LEASE	29,000.00	1,040.18	17,509.35	60.38	11,490.65
01-41-594 RISK MANAGEMENT DUES/FEES	9,900.00	9,573.19	9,573.19	96.70	326.81
01-41-595 IML RISK MNG CLAIMS HAIL 2020	0.00	0.00	0.00	0.00	0.00
01-41-653 BUILDING WATER USAGE	400.00	35.14	264.26	66.07	135.74
01-41-658 MISC. EXPENSES	300.00	0.00	211.66	70.55	88.34
01-41-659 OFFICE EXPENSE	8,000.00	510.74	3,930.74	49.13	4,069.26
01-41-660 PRINTING	1,000.00	0.00	994.36	99.44	5.64
01-41-661 OFFICE MAINTENANCE	6,000.00	160.00	2,105.99	35.10	3,894.01
01-41-702 PROPERTY TAX REFUNDS	950.00	0.00	267.95	28.21	682.05
01-41-831 LARGE EQUIP. PURCHASE-FIXED AS	0.00	0.00	0.00	0.00	0.00
01-41-832 CONTINGENCY	11,050.51	0.00	0.00	0.00	11,050.51
01-41-833 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-41-950 BANK FEES/CHARGES	300.00	9.87	133.20	44.40	166.80
01-41-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL ADMINISTRATIVE	459,935.36	35,381.16	295,121.43	64.30	164,213.93

STREET DEPARTMENT

01-42-422 PUBLIC WORKS ASSISTANT	0.00	0.00	0.00	0.00	0.00
01-42-423 PART-TIME WAGES	3,500.00	113.69	2,239.67	63.99	1,260.33
01-42-424 SUPERVISOR STREETS/FLEETS	69,498.91	5,346.08	58,091.52	83.59	11,407.39
01-42-428 PUBLIC WORKS WAGES	104,500.00	7,917.57	76,174.45	72.89	28,325.55
01-42-451 HEALTH INSURANCE	20,836.92	1,788.85	17,316.55	83.11	3,520.37
01-42-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
01-42-453 IDES/UNEMPLOYMENT INSURANCE	375.00	0.00	293.34	78.22	81.66
01-42-461 ADM SOCIAL SECURITY	11,225.00	829.40	8,463.47	75.40	2,761.53

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

PAGE: 2

Section 11. Item #a.

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-42-463 ADM MEDICARE	2,700.00	193.98	1,979.45	73.31	720.55
01-42-465 IMRF BENEFITS	14,750.00	1,110.17	11,238.13	76.19	3,511.87
01-42-470 UNIFORMS	1,500.00	450.00	740.00	49.33	760.00
01-42-511 MAINT. SERVICE-BUILDING	20,000.00	946.43	2,310.39	11.55	17,689.61
01-42-512 OFFICE & COMPUTER EQUIPMENT	2,250.00	0.00	0.00	0.00	2,250.00
01-42-513 MAINT. SERVICE-VEHICLES	15,000.00	779.00	6,095.69	40.64	8,904.31
01-42-514 MAINT. SERVICE-STREET	100,500.00	7,685.07	32,381.10	32.22	68,118.90
01-42-515 MAINT. SERVICE-SIDEWALKS	50,000.00	4,646.48	51,536.89	103.07 (	1,536.89)
01-42-518 MAINT. SERVICE -EQUIPMENT	20,000.00	1,919.11	14,221.97	71.11	5,778.03
01-42-520 STREET PROJECT	240,000.00	0.00	0.00	0.00	240,000.00
01-42-521 GEOGRAPHIC INF SYS	1,000.00	199.73	795.76	79.58	204.24
01-42-529 IT SERVICES	500.00	0.00	0.00	0.00	500.00
01-42-530 PROFESSIONAL SERVICES	1,000.00	0.00	454.05	45.41	545.95
01-42-532 ENGINEERING	24,000.00	5,817.50	30,857.25	128.57 (	6,857.25)
01-42-535 TREE REMOVAL/TRIMMING	8,000.00	0.00	7,000.00	87.50	1,000.00
01-42-552 TELEPHONE & INTERNET	4,500.00	387.52	3,732.09	82.94	767.91
01-42-576 COM ED / STREET LIGHTS	42,000.00	3,754.50	30,026.03	90.54	3,973.97
01-42-593 EQUIP/SOFTWARE MAINT/LEASE	0.00	0.00	0.00	0.00	0.00
01-42-594 RISK MANAGEMENT DUES FEES	13,200.00	12,526.21	12,526.21	94.90	673.79
01-42-599 STORM WATER MAINTENANCE	9,500.00	0.00	1,862.50	19.61	7,637.50
01-42-651 OPERATING SUPPLIES/MISC. EXPEN	5,000.00	1,095.00	5,980.51	119.61 (	980.51)
01-42-655 FUEL/GREASE/OIL	17,000.00	107.06	7,612.56	44.78	9,387.44
01-42-659 OFFICE EXPENSE	350.00	298.38	525.58	150.17 (	175.58)
01-42-830 SMALL EQUIP. PURCHASE OR RENT	5,000.00	0.00	5,894.22	117.88 (	894.22)
01-42-831 LARGE EQUIP. PURCHASE-FIXED AS	80,000.00	0.00	74,682.95	93.35	5,317.05
01-42-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-833 STREET SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-42-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STREET DEPARTMENT	890,685.83	57,911.73	473,032.33	53.11	417,653.50

POLICE

01-43-421 OFFICE SALARIES	0.00	0.00	0.00	0.00	0.00
01-43-422 POLICE CHIEF	109,000.00	8,382.40	87,815.58	80.56	21,184.42
01-43-423 PART-TIME OFFICERS	12,600.00	945.00	6,524.50	51.78	6,075.50
01-43-424 FULL TIME OFFICERS	353,948.05	33,210.47	318,289.45	89.93	35,658.60
01-43-425 POLICE OVERTIME	18,000.00	705.30	9,688.66	53.83	8,311.34
01-43-427 SCHOOL RESOURCE OFFICER	81,158.00	0.00	39,852.04	49.10	41,305.96
01-43-451 HEALTH INSURANCE	117,315.76	10,600.62	99,520.33	84.83	17,795.43
01-43-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
01-43-453 IDES/UNEMPLOYMENT INSURANCE	850.00	0.00	772.44	90.88	77.56
01-43-461 ADM SOCIAL SECURITY	35,600.00	2,681.06	28,654.51	80.49	6,945.49
01-43-463 ADM MEDICARE	8,200.00	627.02	6,701.36	81.72	1,498.64
01-43-465 IMRF BENEFITS	47,000.00	3,540.35	45,582.01	96.98	1,417.99
01-43-470 QUARTERMASTER/UNIFORMS	6,500.00	344.92	3,361.63	51.72	3,138.37
01-43-471 VESTS	1,000.00	0.00	925.00	92.50	75.00
01-43-512 OFFICE & COMPUTER EQUIPMENT	11,600.00	1,350.31	6,953.57	59.94	4,646.43
01-43-513 IGA-RECORDS MANAGEMENT SFTWRE	5,434.00	0.00	0.00	0.00	5,434.00
01-43-514 A/V COMMUNICATIONS	22,800.00	0.00	22,723.99	99.67	76.01
01-43-516 POLICE GARAGE MAINTENANCE	2,000.00	0.00	624.14	31.21	1,375.86
01-43-520 SQUAD CAR MAINTENANCE (ALL)	10,000.00	177.72	6,666.36	66.66	3,333.64

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

PAGE 4

Section 11. Item #a.

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-43-521 GEOGRAPHIC INFO SYSTEM	400.00	99.86	397.88	99.47	2.12
01-43-523 SQD 120 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-525 SQD 117 MAINTENANCE	0.00	0.00	0.00	0.00	0.00
01-43-529 IT SERVICES	750.00	0.00	1,215.00	162.00 (	465.00)
01-43-530 PROFESSIONAL SERVICES	1,700.00	0.00	861.50	50.68	838.50
01-43-531 911 DISPATCH SERVICES	20,250.00	5,249.93	20,249.72	100.00	0.28
01-43-533 LEGAL	12,000.00	11.25	2,328.00	19.40	9,672.00
01-43-534 LEXIPOL	5,200.00	0.00	0.00	0.00	5,200.00
01-43-540 NEW HIRE PHYSICAL/PSYCH EXAMS	1,300.00	0.00	0.00	0.00	1,300.00
01-43-551 POSTAGE	250.00	6.08	35.12	14.05	214.88
01-43-552 TELEPHONE & INTERNET	3,625.00	331.06	3,310.85	91.33	314.15
01-43-553 CELL PHONES	4,200.00	237.64	2,994.81	71.31	1,205.19
01-43-561 PROFESSIONAL ASSOC/MEMBERSHIP	550.00	130.00	240.00	43.64	310.00
01-43-562 TRAVEL EXPENSES	350.00	0.00	0.00	0.00	350.00
01-43-563 TRAINING/TUITION	8,000.00	0.00	3,241.31	40.52	4,758.69
01-43-563 EQUIP/SOFTWARE MAINT/LEASE	7,100.00	176.19	3,997.70	56.31	3,102.30
01-43-594 RISK MANAGEMENT DUES/FEES	31,000.00	29,901.60	29,901.60	96.46	1,098.40
01-43-653 POLICE GARAGE WATER USAGE	400.00	19.43	127.23	31.81	272.77
01-43-655 FUEL/GREASE/OIL	18,000.00	1,508.06	15,415.67	85.64	2,584.33
01-43-658 MISC. EXPENSES	2,000.00	0.00	468.66	23.43	1,531.34
01-43-659 OFFICE EXPENSE	300.00	11.79	11.79	3.93	288.21
01-43-660 PRINTING	300.00	0.00	32.60	10.87	267.40
01-43-830 SMALL EQUIP. PURCH OR RENTAL	30,586.00	0.00	16,708.23	54.63	13,877.77
01-43-831 LARGE EQUIP. PURCH-FIXED ASSET	65,000.00	7,751.25	55,613.97	85.56	9,386.03
01-43-832 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
01-43-950 BANK FEES/CHARGES	120.00	9.89	99.22	82.68	20.78
01-43-953 GRANTS	0.00	0.00	0.00	0.00	0.00
01-43-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL POLICE	1,059,386.81	108,157.20	841,906.43	79.47	217,480.38
TOTAL EXPENDITURES	2,410,008.00	201,450.09	1,610,660.19	66.83	799,347.81
REVENUES OVER/(UNDER) EXPENDITURES	(285,000.00)	(26,561.56)	330,424.85	(	615,424.85)
FUND- 15 -MFT FUND					
REVENUES					
15-343 MOTOR FUEL TAX	66,238.20	5,681.96	53,675.57	81.03	12,562.63
15-346 TRANSPORTATION RENEWAL FUND	61,945.80	6,077.81	57,025.47	92.06	4,920.33
15-350 REBUILD IL BOND FUND GRANT	0.00	0.00	0.00	0.00	0.00
15-381 INTEREST	16,000.00	1,494.98	13,693.12	85.58	2,306.88
15-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	144,184.00	13,254.75	124,394.16	86.27	19,789.84

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
MFT					
15-46-501 MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
15-46-502 ENGINEERING - MFT	66,605.78	669.75	16,092.13	24.16	50,513.65
15-46-576 COM ED **	0.00	0.00	0.00	0.00	0.00
15-46-850 MFT ROAD PROJECT	383,394.22	0.00	0.00	0.00	383,394.22
15-46-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
TOTAL MFT	450,000.00	669.75	16,092.13	3.58	433,907.87
TOTAL EXPENDITURES	450,000.00	669.75	16,092.13	3.58	433,907.87
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(305,816.00)	12,585.00	108,302.03		(414,118.03)
FUND- 17 -COMMUNITY DEV FUND					
=====					
REVENUES					
=====					
17-307 DEVELOPMENT ESCROW	40,000.00	0.00	5,000.00	12.50	35,000.00
17-329 PERMITS/INSPECTION FEES	20,000.00	270.00	20,292.92	101.46 (	292.92)
17-330 CODE ENFORCEMENT FINES	0.00	0.00	0.00	0.00	0.00
17-371 GRANTS	0.00	0.00	0.00	0.00	0.00
17-381 INTEREST	13,000.00	989.02	10,293.39	79.18	2,706.61
17-382 VERIZON WATER TOWER RENT	9,900.00	825.00	8,250.00	83.33	1,650.00
17-385 LIGHTED DIAMOND FEES	0.00	0.00	0.00	0.00	0.00
17-386 UTV REGISTRATION FEES	0.00	0.00	0.00	0.00	0.00
17-387 FRANCHISE FEES	16,000.00	2,842.71	12,986.40	81.17	3,013.60
17-388 MISC INCOME	1,800.00	0.00	6,378.00	354.33 (	4,578.00)
17-389 EXCISE TAX	4,800.00	420.55	4,228.39	88.09	571.61
17-390 LIQUOR LICENSE FEES	14,250.00	0.00	14,250.00	100.00	0.00
17-391 GAMING LICENSE FEE	0.00	0.00	8,530.00	2,650.00 (	8,530.00)
17-392 VIDEO GAMING	90,000.00	6,902.04	73,267.64	81.41	16,732.36
17-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	209,770.00	12,249.32	163,476.74	77.93	46,293.26
	=====	=====	=====	=====	=====

EXPENDITURES
=====

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

PAGE

Section 11. Item #a.

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COMMUNITY DEVELOPMENT</u>					
17-47-421 OFFICE SALARIES	16,329.62	1,734.42	10,228.96	62.64	6,100.66
17-47-422 CODE ENFORCEMENT OFFICER	12,480.00	960.00	8,640.00	69.23	3,840.00
17-47-423 BUILDING INSPECTOR	13,000.00	1,000.00	9,000.00	69.23	4,000.00
17-47-424 ELECTRICAL INSPECTOR	4,500.00	375.00	3,750.00	83.33	750.00
17-47-429 VILLAGE ADMINISTRATOR	31,500.00	2,365.16	26,471.83	84.04	5,028.17
17-47-450 CODE ENFORCEMENT FINE COSTS	1,500.00	0.00	0.00	0.00	1,500.00
17-47-451 HEALTH INSURANCE	300.00	17.49	169.52	56.51	130.48
17-47-452 HEALTH INS. DEDUCTIBLE REIMBUR	2,000.00	0.00	0.00	0.00	2,000.00
17-47-453 IDES/UNEMPLOYMENT INSURANCE	200.00	0.00	107.12	53.56	92.88
17-47-461 ADM SOCIAL SECURITY	3,300.00	277.43	2,409.86	73.03	890.14
17-47-463 ADM MEDICARE	775.00	64.89	563.68	72.73	211.32
17-47-465 IMRF BENEFITS	3,300.00	227.13	2,430.94	73.66	869.06
17-47-512 OFFICE & COMPUTER EQUIPMENT	500.00	0.00	779.60	155.92 (	279.60)
17-47-529 IT SERVICES	150.00	0.00	190.00	54.29	160.00
17-47-530 PROFESSIONAL SERVICES	7,000.00	0.00	5,684.50	81.21	1,315.50
17-47-532 ENGINEERING	11,089.75	0.00	9,835.50	88.69	1,254.25
17-47-533 LEGAL	13,000.00	0.00	5,101.00	39.24	7,899.00
17-47-561 PROFESSIONAL ASSOC/MEMBERSHIPS	4,000.00	625.00	2,895.00	72.38	1,105.00
17-47-576 COM ED **	900.00	482.16	1,183.56	131.51 (	283.56)
17-47-593 EQUIP/SOFTWARE MAINT/LEASE	3,800.00	0.00	1,605.47	42.25	2,194.53
17-47-658 MISC. EXPENSES	2,200.00	10.48	391.79	17.81	1,808.21
17-47-659 OFFICE SUPPLIES	300.00	0.00	0.00	0.00	300.00
17-47-660 PRINTING	3,800.00	1,855.49	3,691.52	97.15	108.48
17-47-701 COMMUNITY DEVELOPMENT	2,400.00	0.00	0.00	0.00	2,400.00
17-47-800 MAINTENANCE SERVICE PARKS	3,425.00	0.00	3,320.14	96.94	104.86
17-47-832 PARK EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
17-47-900 PRESIDENTIAL CONTINGENCY	1,200.00	0.00	0.00	0.00	1,200.00
17-47-911 COMMUNITY EXPENSES	5,000.00	2,837.08	5,186.81	103.74 (	186.81)
17-47-912 COMMUNITY PROJECTS	4,000.00	0.00	388.92	9.72	3,611.08
17-47-950 BANK FEES/CHARGES	3,100.00	172.15	2,387.50	77.02	712.50
17-47-953 GRANTS	0.00	0.00	0.00	0.00	0.00
17-47-959 TRANSFER OUT	14,300.00	0.00	12,000.00	83.92	2,300.00
17-47-998 DEVELOPMENT ESCROW REFUND	37,910.25	0.00	0.00	0.00	37,910.25
TOTAL COMMUNITY DEVELOPMENT	207,459.62	13,003.88	118,413.22	57.08	89,046.40
TOTAL EXPENDITURES	207,459.62	13,003.88	118,413.22	57.08	89,046.40
REVENUES OVER/(UNDER) EXPENDITURES	2,310.30 (	754.56)	45,063.52	(	42,753.14)

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 19 -MFT WINNEBAGO RD PROJ					
=====					
EXPENDITURES					
=====					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00
FUND- 24 -STRATEGIC RESERVE CAPITAL					
=====					
REVENUES					
=====					
24-381 INTEREST	17,750.00	1,274.39	13,040.64	73.47	4,709.36
24-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	17,750.00	1,274.39	13,040.64	73.47	4,709.36
=====					
EXPENDITURES					
=====					
STRATEGIC RESERVES					
24-45-530 PROFESSIONAL FEES	30,000.00	0.00	19,500.00	65.00	10,500.00
24-45-950 BANK FEES/CHARGES	0.00	0.00	0.00	0.00	0.00
24-45-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL STRATEGIC RESERVES	30,000.00	0.00	19,500.00	65.00	10,500.00
TOTAL EXPENDITURES	30,000.00	0.00	19,500.00	65.00	10,500.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(12,250.00)	1,274.39	(6,459.36)		(5,790.64)

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

PAGE

Section 11. Item #a.

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND- 41 -SWEEP (FORMER GO BOND)					
=====					
REVENUES					
=====					
41-305 GO BOND TAX W/C	0.00	0.00	0.00	0.00	0.00
41-301 INTEREST	0.00	0.00	0.00	0.00	0.00
41-385 AMERICAN RESCUE PLAN	0.00	0.00	0.00	0.00	0.00
41-388 MISC INCOME	0.00	0.00	0.00	0.00	0.00
41-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
BOND - O & M					
41-44-658 MISC. EXPENSES	0.00	0.00	0.00	0.00	0.00
41-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL BOND - O & M	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00		0.00

FUND- 51 -OPERATION & MAINTENANCE

=====

REVENUES					
=====					
51-344 GRANTS	0.00	0.00	0.00	0.00	0.00
51-345 SALES TAX (1%)	425,000.00	42,432.47	398,459.11	93.76	26,540.89
51-361 WATER SALES	323,000.00	29,598.02	204,732.06	88.15	38,267.94
51-362 CAPITAL CHARGES	475,000.00	41,647.52	412,246.20	86.79	62,753.72
51-363 GARBAGE CHARGES	235,069.20	20,373.70	198,256.67	84.34	36,812.53
51-364 PRE-PAID WATER/SEWER	700.00	1,084.06	196.16	20.02	896.16
51-365 WATER FIXED ADMIN CHARGES	195,208.00	16,823.72	164,378.11	84.21	30,829.89
51-367 WATER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-368 SEWER HOOK-UP FEE	0.00	0.00	0.00	0.00	0.00
51-373 ROCK 39 EQUIPMENT	5,000.00	5,529.85	7,550.22	151.00	(2,550.22)
51-374 ROCK 39 SALARY REIMBURSEMENT	64,300.56	0.00	49,425.71	76.87	14,874.85
51-375 ROCK 39 FUEL/MILEAGE REIMB.	13,536.96	1,164.18	11,569.60	85.47	1,967.36

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

PAGE

Section 11. Item #a.

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-376 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00
51-381 INTEREST	90,000.00	9,906.19	95,649.54	106.28 (	5,649.54)
51-382 VERIZON WATER TOWER RENT	4,950.00	412.50	4,125.00	83.33	825.00
51-385 VEHICLE/EQUIPMENT SALES	0.00	0.00	12,500.00	0.00 (	12,500.00)
51-388 MISC INCOME	0.00	0.00	600.00	0.00 (	600.00)
51-390 LOSS ON DISPOSAL OF ASSETS	0.00	0.00	0.00	0.00	0.00
51-393 METER SALES	0.00	0.00	0.00	0.00	0.00
51-395 UTIL INCOME/SHUT OFF NOTICE	1,500.00	1,258.06	3,769.59	251.31 (	2,269.59)
51-399 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,851,264.72	168,062.15	1,643,065.73	88.75	208,198.99

EXPENDITURES

O & M

51-44-421 OFFICE SALARIES	96,000.00	5,004.96	57,496.70	59.89	38,503.30
51-44-422 ROCK 39 SALARY	0.00	0.00	0.00	0.00	0.00
51-44-423 PART-TIME WAGES	7,200.00	265.27	5,225.85	72.58	1,974.15
51-44-425 METER READER/LAB ASSISTANT	0.00	0.00	0.00	0.00	0.00
51-44-426 DIRECTOR PUBLIC WORKS	81,727.61	6,286.80	65,861.68	80.59	15,865.93
51-44-428 PUBLIC WORKS WAGES	101,000.00	7,604.00	73,584.38	72.86	27,415.62
51-44-429 VILLAGE ADMINISTRATOR	31,468.50	2,365.16	26,471.83	84.12	4,996.67
51-44-451 HEALTH INSURANCE	13,852.48	1,181.73	11,319.00	81.71	2,533.48
51-44-452 HEALTH INS. DEDUCTIBLE REIMBUR	3,000.00	0.00	0.00	0.00	3,000.00
51-44-453 IDES/UNEMPLOYMENT INSURANCE	700.00	0.00	519.13	74.16	180.87
51-44-461 ADM SOCIAL SECURITY	20,000.00	1,334.59	13,329.53	66.65	6,670.47
51-44-463 ADM MEDICARE	4,650.00	312.13	3,117.31	67.04	1,532.69
51-44-465 IMRF BENEFITS	26,000.00	1,779.50	17,507.76	67.34	8,492.24
51-44-466 PENSION EXPENSE-GASB 68	0.00	0.00	0.00	0.00	0.00
51-44-470 UNIFORMS	1,500.00	0.00	227.33	15.16	1,272.67
51-44-512 OFFICE & COMPUTER EQUIPMENT	5,000.00	0.00	2,384.42	47.69	2,615.58
51-44-519 MAINTENANCE SERVICE - EQUIPMENT	35,000.00	0.00	10,625.41	30.36	24,374.59
51-44-521 GEOGRAPHIC INFO SYSTEMS	2,000.00	499.32	1,989.38	99.47	10.62
51-44-524 IT SERVICES	1,000.00	0.00	558.74	55.87	441.26
51-44-530 PROFESSIONAL SERVICES	750.00	0.00	261.50	34.67	488.50
51-44-531 SPECIAL AUDIT	0.00	0.00	0.00	0.00	0.00
51-44-532 ENGINEERING	128,000.00	70.50	17,560.50	13.72	110,439.50
51-44-533 CELLULAR METER MONTHLY FEES	14,500.00	1,178.00	12,675.25	87.42	1,824.75
51-44-534 LEGAL	2,000.00	0.00	264.60	13.23	1,735.40
51-44-540 PRE-EMPLOYMENT PHYSICAL	340.00	0.00	79.00	23.24	261.00
51-44-541 METER UPGRADE	10,000.00	0.00	5,767.74	57.68	4,232.26
51-44-542 WATER UPGRADE	750,000.00	0.00	133,986.65	17.86	616,013.35
51-44-543 ALARM SYS./TELEPHONE/INTERNET	7,500.00	689.68	6,875.92	91.68	624.08
51-44-544 IEPA LOAN -WATER TOWER	97,940.00	0.00	97,939.84	100.00	0.16
51-44-551 POSTAGE	11,000.00	754.34	10,503.52	95.49	496.48
51-44-552 CELL PHONES	2,400.00	118.82	1,571.69	65.49	828.31

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
51-44-554 PUBLISHING/ADVERTISEMENTS	1,200.00	0.00	0.00	0.00	1,200.00
51-44-561 PROFESSIONAL ASSOC/MEMBERSHIPS	900.00	0.00	858.50	95.39	41.50
51-44-562 TRAVEL EXPENSES	300.00	0.00	0.00	0.00	300.00
51-44-563 TRAINING/TUITION	2,625.00	0.00	570.00	21.71	2,055.00
51-44-571 NI GAS / WELLS	2,400.00	0.00	1,909.46	79.56	490.54
51-44-573 GARRAGE	235,000.00	19,283.68	192,771.70	82.03	42,228.30
51-44-576 COM ED **	25,000.00	1,927.13	20,183.12	80.73	4,816.88
51-44-579 WATER ANALYSIS	4,250.00	485.84	4,520.54	106.37 (	270.54)
51-44-580 EPA PERMIT FEES	2,000.00	0.00	0.00	0.00	2,000.00
51-44-593 EQUIP/SOFTWARE MAINT/LEASE	10,200.00	100.00	15,241.09	50.47	14,950.91
51-44-594 RISK MANAGEMENT DUES/FEES	19,132.00	17,956.36	17,956.36	93.86	1,175.64
51-44-651 OPERATING SUPPLIES/MISC. EXPEN	52,000.00	1,544.20	23,563.42	45.31	28,436.58
51-44-653 BUILDING WATER USAGE	1,250.00	74.82	703.66	56.29	546.34
51-44-654 WATER DEPOSIT REFUND EXPENSE	0.00	0.00	0.00	0.00	0.00
51-44-655 FUEL/GREASE/OIL	17,000.00	107.08	7,629.48	44.88	9,370.52
51-44-656 CHEMICALS	8,250.00	819.64	5,147.66	62.40	3,102.34
51-44-658 MISC EXPENSE	200.00	0.00	0.00	0.00	200.00
51-44-659 OFFICE EXPENSE	3,000.00	81.92	1,062.74	35.42	1,937.26
51-44-660 PRINTING	1,500.00	0.00	2,283.00	152.20 (	783.00)
51-44-702 FOUR RIVERS SAN. AUTH. IGA	421,606.70	0.00	391,111.26	92.77	30,495.44
51-44-703 RECAPTURE FEES	18,000.00	0.00	0.00	0.00	18,000.00
51-44-829 ROCK 39 EQUIPMENT PURCHASES	5,000.00 (	1,032.74)	987.63	19.75	4,012.37
51-44-830 SMALL EQUIP. PURCHASE OR RENTA	11,000.00	836.10	11,786.13	107.15 (	786.13)
51-44-831 LARGE EQUIP. PURCHASE-FIXED AS	78,500.00	0.00	72,887.25	92.85	5,612.75
51-44-832 ASSETS CAPITALIZED	0.00	0.00	0.00	0.00	0.00
51-44-833 CONTINGENCY	1,647.43	0.00	0.00	0.00	1,647.43
51-44-834 EQUIPMENT SINKING FUND	0.00	0.00	0.00	0.00	0.00
51-44-950 BANK FEES/CHARGES	25,600.00	4,190.25	39,875.22	155.76 (	14,275.22)
51-44-951 DEPRECIATION EXPENSE	260,000.00	0.00	0.00	0.00	260,000.00
51-44-953 GRANTS	0.00	0.00	0.00	0.00	0.00
51-44-959 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
51-44-999 SPECIAL ITEM EXPENSE	0.00	0.00	0.00	0.00	0.00
TOTAL O & M	2,682,089.72	75,819.08	1,388,752.88	51.78	1,293,336.84

TOTAL, EXPENDITURES	2,682,089.72	75,819.08	1,388,752.88	51.78	1,293,336.84
---------------------	--------------	-----------	--------------	-------	--------------

REVENUES OVER/(UNDER) EXPENDITURES	(830,825.00)	92,243.07	254,312.85	(1,085,137.85)	
------------------------------------	---------------	-----------	------------	-----------------	--

FUND- 90 -VILLAGE EVENTS

REVENUES					
=====					
90-350 DONATIONS	2,500.00	0.00	6,627.33	265.09 (	4,127.33)
90-351 FUNDRAISERS	0.00	0.00	0.00	0.00	0.00
90-352 MERCHANDISE SALES	0.00	0.00	0.00	0.00	0.00
90-353 FESTIVAL SALES	0.00	0.00	0.00	0.00	0.00

VILLAGE OF WINNEBAGO
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

83.33% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
90-381 INTEREST	225.00	43.24	218.61	97.16	6.39
90-382 VENDOR FEES	0.00	0.00	0.00	0.00	0.00
90-386 UTV REGISTRATION FEES	1,350.00	100.00	1,250.00	92.59	100.00
90-387 SPONSOR ADS	0.00	0.00	0.00	0.00	0.00
90-388 MISC. INCOME	0.00	0.00	0.00	0.00	0.00
90-399 TRANSFER IN	15,000.00	0.00	12,000.00	80.00	3,000.00
TOTAL REVENUES	19,075.00	143.24	20,095.94	105.35 (	1,020.94)
=====					
EXPENDITURES					
=====					
<u>FOURTH OF JULY</u>					
90-48-423 FESTIVAL LABOR	0.00	0.00	0.00	0.00	0.00
90-48-530 SECURITY	0.00	0.00	0.00	0.00	0.00
90-48-554 PUBLISHING/ADVERTISING	0.00	0.00	0.00	0.00	0.00
90-48-560 ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00
90-48-572 MERCHANDISE	0.00	0.00	0.00	0.00	0.00
90-48-651 OPERATIONS/ MISC SUPPLIES	0.00	0.00	0.00	0.00	0.00
90-48-655 CONCESSIONS	0.00	0.00	0.00	0.00	0.00
90-48-658 MISC EXPENSES	150.00	0.00	0.00	0.00	150.00
90-48-915 VENDOR TICKET SALES	0.00	0.00	0.00	0.00	0.00
90-48-916 FIREWORKS	<u>18,100.00</u>	<u>0.00</u>	<u>18,350.00</u>	<u>101.38 (</u>	<u>250.00)</u>
TOTAL FOURTH OF JULY	18,250.00	0.00	18,350.00	100.55 (	100.00)
TOTAL EXPENDITURES	18,250.00	0.00	18,350.00	100.55 (	100.00)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	825.00	143.24	1,745.94	(	920.94)

SECTION 3:

CONSTRUCTION IN PROGRESS

Large Purchase Tracking
Grant Tracking
Village Debt
Village Revenue

Approved Expenses
Month Ending: 10/31/25

Approved Expenses																				
Tracking items or services that were approved in the fiscal year.																				
LINE-ITEM	DATE	TASK #	BOARD DATE	RES #	PROJECT	ITEM	VENDOR	APPROVED AMT	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	PAID TO DATE	BALANCE
15-46-502	06/19/25	25-1162a	06/19/25	2025-21R	Gooding Resurfacing MFT Project	Engineering Construction	FEHR GRAHAM	\$165,727.03						\$ 3,463.55	\$3,463.55	\$,298.84	\$ 846.94	\$ 669.75	\$ 9,742.63	\$155,984.40
51-44-532		25-1342	01/08/24		PHASE 1 ARCHAEOLOGICAL SURVEY- IEPA PROJ		FEHR GRAHAM	\$ 7,500.00			\$ 327.50								\$ 25,127.50	\$ (17,627.50)
					Water Main Repair - Well #5														\$	\$
51-44-532		25-1378	10/09/23		Clayton Court Water Looping 23-1378	Engineering	FEHR GRAHAM	\$ 48,500.00	\$ 3,505.00										\$ 45,855.00	\$ 2,645.00
51-44-542		25-1378	01/08/24		Clayton Court Water Looping 23-1378	Water/Main Supplies	CORE & MAIN	\$ 20,000.00											\$	\$ 20,000.00
		25-1378	02/07/24		Clayton Court Water Looping 23-1378	Engineering	FEHR GRAHAM	\$ 1,000.00											\$	\$ 1,000.00
		25-1378	02/05/25		Clayton Court Water Looping 23-1378	Secure Easement	FEHR GRAHAM					\$,195.00							\$ 1,195.00	\$ (1,195.00)
		25-1378	06/04/25	2025-17R	Clayton Court Water Main Loop-In-House	Construction	Ir House	\$ 80,000.00					\$ 0,000.00	\$ 74,401.35	\$ 521.71	\$ 6,429.22			\$ 111,666.28	\$ (31,666.28)
01-41-532		25-125	01/15/25	2025-01R	2025 General Engineering Agreement	Engineering	Fehr Graham	\$ 25,000.00	\$ 223.75	\$ 193.75	\$ 382.00	\$ 294.75			\$ 648.75			\$ 2,385.25	\$ 4,870.00	\$ 18,177.75
01-42-532		25-1255	07/08/24	2024-17R	Cunningham Water Main 24-1255	Engineering	Fehr Graham	\$ 47,100.00	\$ 223.75	\$ 327.50				\$ 786.00	\$ 615.00				\$ 1,952.25	\$ 33,910.00
51-44-532					04/02/20 Cunningham Original Project # 20-341				\$11,120.00										\$	\$
01-42-532		25-1570	09/09/24	2024-22R	Reish Farms Drainage Study	Engineering	Fehr Graham	\$ 35,200.00											\$ 23,050.00	\$ 12,150.00
15-46-502		25-1570	02/19/25	2025-03R	Westfield Box Culvert	Engineering	Fehr Graham	\$ 47,339.52				\$ 2,128.00	\$ 3,463.55						\$ 9,581.55	\$ 37,757.97
		25-1570	02/19/25	2025-03R	Westfield Box Culvert	Construction		\$249,664.77											\$	\$249,664.77
01-42-515		25-125 Projects	04/03/25	2025-12R	Sidewalk Program Safe Step-Curbs			\$ 10,000.00											\$	\$ 10,000.00
		25-125 Projects	04/03/25	2025-12R	Sidewalk Program			\$ 40,000.00						\$ 23,600.3	\$ 5,172.00	\$ 456.58	\$ 5,079.48	\$4,648.48	\$ 51,489.85	\$ (11,489.85)
			02/18/25	2024-25R	IEPA SRLP Project			TBC											\$	#VALUE!
					SwiftWinnipegCunninghamISoper														\$	
01-42-514			10/14/24	2024-27R	Bulk Salt Purchase	Road Salt	Compass	\$ 41,573.93		6417.22						3085.93			\$ 10,283.15	\$ 31,290.78
01-42-532			06/18/25	2025-20R	West Main Street Widening	Engineering	Fehr Graham	\$ 21,550.00							\$ 6,490.00	\$ 4,235.00	\$ 3,612.50	\$ 2,677.50	\$ 21,605.00	\$ (55.00)
01-42-532		25-1394		2025-24R	Safe Routes to School - Grant Application	Engineering	Fehr Graham	\$ 7,300.00								\$ 095.00	\$ 2,555.50	\$3,658.00	\$ 7,300.50	\$ (0.50)
51-44-532		25-125 PH04			PW Infrastructure	Engineering	Gehr Graham												\$ 78.50	0

Grant Applications/Progress Tracking

October

Grant Title	Status	Vendor	Total	Received	Notes
Safe Routes to School Grant Application Resolution 2025-24R Dated 08/13/25	In Progress	Fehr- Graham Grant Preparation	\$ 7,300.00		Grant Application Submitted by Fehr Graham

Fehr- Graham Invoices Received to Date \$7300.50

as of 10/31/25

Village of Winnebago Debt Tracking

2025	IL EPA	Four Rivers Sanitation Authority			YTD
Pmts Due :	Jan/Jul	Jan/Jul	Feb/Aug	Jun/Dec	
Month	Water Tower	Fuller Creek Phase C	Fuller Creek Phase D&F	Future Costs	Total All Debt
Jan	\$ 883,911.76	\$ 3,339,149.40	\$ 1,043,209.51	\$ 870,107.56	\$ 6,136,378.23
Feb	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 870,107.56	\$ 6,104,643.38
Mar	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 870,107.56	\$ 6,104,643.38
Apr	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 870,107.56	\$ 6,104,643.38
May	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 870,107.56	\$ 6,104,643.38
Jun	\$ 883,911.76	\$ 3,339,149.40	\$ 1,011,474.66	\$ 847,269.06	\$ 6,081,804.88
Jul	\$ 843,758.86	\$ 3,228,974.14	\$ 1,011,474.66	\$ 847,269.06	\$ 5,931,476.72
Aug	\$ 843,758.86	\$ 3,228,974.14	\$ 979,460.55	\$ 847,269.06	\$ 5,899,462.61
Sep	\$ 843,758.86	\$ 3,228,974.14	\$ 979,460.55	\$ 847,269.06	\$ 5,899,462.61
Oct	\$ 843,758.86	\$ 3,228,974.14	\$ 979,460.55	\$ 847,269.06	\$ 5,899,462.61
Nov					\$ -
Dec					\$ -

VILLAGE REVENUE

Please Note the Order of this report has changed since June 2025

PROPERTY TAX						
01-300 Through 01-309						
	2025	2024	2023	2022	2021	2020
Dec		0	6,002	216	39	1,554
Nov		5,823		2,130	8,432	3,895
Oct	4,717	7,003	7,080	7,155	4,403	6,870
Sept	201,327	204,860	182,135	176,432	152,573	142,006
Aug	27,226	23,012	28,878	25,134	38,013	52,505
July	5,171	3,723	8,978	6,046	15,588	45,178
Jun	206,311	238,482	202,307	230,268	208,348	175,834
May	88,040	36,617	61,703	22,662	37,575	24,654
Apr	0	0				
Mar	0	0				
Feb	0	0				
Jan	1,012	0				
Actual	534,704	520,319	497,789	470,942	463,051	452,303
Projected	641,645	NOTES: Per W/C - Property Tax pmt for Nov w/b rec in Dec				
Budgeted	547,627					
Bdgt vs Act.	97.64%					

COMED UTILITY TAX						
01-315						
	2025	2024	2023	2022	2021	2020
Dec		4,614	7,888	8,321	8,068	8,185
Nov		10,156	7,682	7,703	8,546	8,628
Oct	9,994	10,944	9,534	15,151	11,009	9,585
Sept	11,381	10,709	11,258	5,852	11,263	10,731
Aug	10,806	18,914	11,139	11,194	11,259	13,017
July	8,033	3,438	9,753	11,387	11,330	9,716
Jun	7,278	12,270	6,882	8,411	8,048	7,605
May	7,363	6,866	7,067	7,970	7,555	7,512
Apr	8,879	9,780	8,027	8,467	8,380	8,398
Mar	2,758	2,910	8,684	9,106	9,570	8,724
Feb	9,092	10,087	9,313	9,999	9,436	9,067
Jan	9,333	8,645	21,950	9,827	10,254	10,534
Actual	84,715	109,334	119,176	113,390	114,728	111,721
Projected	101,658	NOTES: Projected Calculated based on Monthly Average - Steady Year Over Year Decrease Attributed to Increased Solar Permits				
Budgeted	105,575					
Bdgt vs Act.	80.24%					

HEAVY LOAD PERMITS						
01-328						
	2025	2024	2023	2022	2021	2020
Dec		0			300	175
Nov		75				
Oct	0	0	125	300		75
Sept	375	75		225		435
Aug	0	175		175	125	225
July	0	0		280	200	185
Jun	25	0		235	75	470
May	170	0		75	375	590
Apr	170	195				75
Mar	0	25	50	150		
Feb	0		180			125
Jan	0		25	125	125	485
Actual	740	545	380	1,565	1,200	2,840
Projected	470	NOTES: Single trip or 120 day permits for heavy vehicles				
Budgeted	470					
Bdgt vs Act.	157.45%					

INCOME TAX/LGDF						
01-341						
	2025	2024	2023	2022	2021	2020
Dec		25,748	26,963	26,945	22,499	20,637
Nov		32,985	34,318	30,031	25,372	23,310
Oct	56,593	54,947	50,948	47,425	44,259	34,497
Sept	26,179	25,732	26,357	25,904	24,355	23,823
Aug	30,696	32,777	29,038	23,836	23,062	42,044
July	53,558	49,056	44,182	46,279	41,072	30,752
Jun	31,906	33,720	33,162	27,414	45,783	19,365
May	92,001	78,678	70,722	93,322	52,181	31,264
Apr	51,567	45,531	41,240	46,252	38,199	31,932
Mar	28,161	28,839	25,624	21,650	23,957	21,741
Feb	43,889	44,370	43,264	49,949	34,761	29,237
Jan	53,726	46,891	43,756	40,058	32,879	28,378
Actual	468,277	499,272	469,574	479,064	408,380	336,982
Projected	530,111	NOTES: Projected Amount Calculated based on IML Projections for CY25				
Budgeted	499,000					
Bdgt vs Act.	93.84%					

PPRT						
01-342						
	2025	2024	2023	2022	2021	2020
Dec		1,770	2,949	5,034	2,084	799
Nov						
Oct	6,244	5,668	9,502	16,372	10,042	3,080
Sept	0					
Aug	870	1,384	1,848	1,303	766	2,436
July	5,065	7,419	11,463	11,413	6,027	3,297
Jun	0					
May	7,026	8,292	14,179	15,851	8,271	3,173
Apr	1,837	3,430	8,739	11,839	6,418	4,964
Mar	1,936	3,845	5,501	10,015	1,374	719
Feb	0					
Jan	4,698	6,521	11,104	7,647	3,802	3,616
Actual	26,678	38,319	65,286	78,474	38,784	22,093
Projected	32,013	NOTES: Projected Amount Calculated based on IML Projections for CY25				
Budgeted	32,000					
Bdgt vs Act.	83.37%					

SALES TAX						
01-345						
	2025	2024	2023	2022	2021	2020
Dec		48,992	52,253	52,369	42,096	64,055
Nov		52,595	50,731	50,026	44,401	35,474
Oct	57,628	43,860	54,568	56,100	47,725	32,441
Sept	50,205	48,760	53,731	62,622	44,810	32,535
Aug	65,175	50,622	52,807	58,635	44,877	34,269
July	50,908	45,868	49,785	53,719	40,868	28,114
Jun	60,274	44,850	45,726	53,690	41,314	28,136
May	46,573	40,709	39,074	40,789	29,964	25,369
Apr	46,398	41,373	39,869	39,130	34,610	25,550
Mar	52,291	51,478	53,237	49,512	31,926	30,185
Feb	55,907	48,093	48,826	44,321	29,689	27,757
Jan	55,201	51,239	51,786	46,372	33,941	29,424
Actual	545,559	568,439	592,182	614,085	466,222	393,309
Projected	654,671	NOTES: Projected Calculated based on Monthly Average				
Budgeted	570,000					
Bdgt vs Act.	95.71%					

VILLAGE REVENUE

Page 2

CANNABIS						
01-346						
	2025	2024	2023	2022	2021	2020
Dec		360	360	360	339	149
Nov		361	366	385	401	173
Oct	354	375	360	349	459	153
Sept	370	362	350	380	386	234
Aug	348	389	397	474	324	173
July	385	391	373	339	363	151
Jun	431	384	362	409	412	113
May	362	423	355	409	355	146
Apr	367	441	420	453	351	290
Mar	397	415	364	432	272	210
Feb	388	412	372	408	276	
Jan	414	371	373	415	343	
Actual	3,816	4,694	4,452	4,811	4,283	
Projected	4,616	NOTES: Projected Amount Calculated based on IML				
Budgeted	4,800	Projections for CY25				
Bdgt vs Act	79.50%					

LOCAL USE TAX						
01-349						
	2025	2024	2023	2022	2021	2020
Dec		9,544	9,908	10,543	9,631	11,700
Nov		8,233	8,927	9,376	9,660	11,223
Oct	2,416	8,477	9,412	9,027	9,152	11,786
Sept	2,651	8,249	6,679	10,343	9,827	11,655
Aug	2,901	8,550	8,897	9,169	8,622	11,545
July	2,130	8,860	8,996	8,042	9,367	10,381
Jun	1,910	9,964	10,751	10,042	10,310	9,806
May	1,447	8,202	8,692	8,561	8,065	7,708
Apr	1,458	7,295	9,433	8,868	9,045	8,870
Mar	11,913	12,190	13,474	13,373	10,440	12,810
Feb	9,476	10,502	11,139	10,550	13,073	9,336
Jan	5,447	10,053	10,567	8,980	12,268	9,965
Actual	41,749	110,119	116,875	116,074	127,460	126,792
Projected	40,748	NOTES: Projected Amount Calculated based on IML				
Budgeted	110,000	Projections for CY25				
Bdgt vs Act.	37.95%					

POLICE FINES - Winnebago Co						
01-351 and 01-353						
	2025	2024	2023	2022	2021	2020
Dec		931	164	926	1,817	200
Nov		814	1,568	1,065	1,738	305
Oct	400	907	2,966	649	885	1,313
Sept	1,026	907	1,363	458	1,111	1,503
Aug	747	756	1,507	649	449	650
July	899	1,061	2,535	846	1,412	2,610
Jun	859	1,190	1,743	261	412	1,578
May	351	2,150	572	1,553	128	2,966
Apr	1,447	1,109	106	1,246	1,505	2,429
Mar	1,050	982	836	460	169	1,677
Feb	637	518	334	365	253	2,358
Jan	774	245	1,696	469	1,324	1,141
Actual	8,190	11,569	15,390	8,946	11,202	18,729
Projected	9,827	NOTES: Projected Calculated based on Monthly				
Budgeted	9,300	Average				
Bdgt vs Act.	88.06%					

EXCISE TAX (TELECOMMUNICATIONS)						
01-389 and 17-389						
	2025	2024	2023	2022	2021	2020
Dec		2,648	2,939	3,979	2,965	3,101
Nov		2,571	3,242	3,112	2,848	3,430
Oct	2,523	2,441	2,778	2,954	2,803	4,064
Sept	2,682	2,727	3,038	2,841	3,033	4,419
Aug	2,586	2,510	3,044	2,682	2,929	3,649
July	2,450	2,457	2,818	2,713	2,837	4,079
Jun	2,723	3,032	3,210	2,946	2,891	4,419
May	2,405	2,663	2,894	2,452	2,806	3,943
Apr	2,512	2,899	2,965	2,783	2,518	4,199
Mar	2,578	3,270	3,155	2,932	2,715	4,474
Feb	2,463	2,948	2,997	2,806	2,915	4,787
Jan	2,448	2,796	2,978	2,887	3,015	4,317
Actual	25,370	32,963	36,059	35,086	34,275	48,879
Projected	30,444		Police	Com Dev		
Budgeted	31,800		21141.992	4,228		
Bdgt vs Act.	79.78%					

MFT (MOTOR FUEL TAX)						
15-343						
	2025	2024	2023	2022	2021	2020
Dec		5,922	6,292	5,674	6,366	5,767
Nov		5,608	5,340	5,675	5,743	5,786
Oct	5,682	5,695	5,984	6,014	6,169	5,771
Sept	6,047	5,914	5,511	5,620	6,570	6,340
Aug	5,592	5,670	5,766	6,027	5,992	5,332
July	5,184	5,779	5,874	6,301	6,101	4,284
Jun	4,925	5,119	5,656	6,084	5,888	4,324
May	5,066	5,207	5,538	6,021	5,989	5,509
Apr	5,036	4,770	4,751	6,026	5,074	5,974
Mar	5,462	5,261	4,655	3,784	4,675	5,387
Feb	5,191	4,891	4,905	6,202	4,987	5,403
Jan	5,492	6,173	6,755	6,863	6,309	9,228
Actual	53,676	66,008	67,028	70,291	69,861	69,104
Projected	63,445	NOTES: Projected Amount Calculated based on IML				
Budgeted	66,238	Projections for CY25				
Bdgt vs Act.	81.03%					

TRF (TRANSPORTATION RENEWAL FUND)						
15-346						
	2025	2024	2023	2022	2021	2020
Dec		5,953	5,901	4,358	4,517	4,140
Nov		5,679	5,045	4,305	4,133	4,019
Oct	6,078	5,765	5,589	4,492	4,552	4,167
Sept	6,311	5,955	5,411	4,540	4,619	4,359
Aug	5,686	5,488	4,726	4,554	4,327	3,837
July	5,756	5,505	5,154	4,505	4,308	3,208
Jun	5,762	5,155	4,962	4,354	4,245	2,958
May	5,561	5,367	4,907	4,384	4,226	3,689
Apr	5,044	4,838	4,393	4,297	3,706	3,905
Mar	5,700	5,194	4,765	3,498	3,799	4,155
Feb	5,579	4,910	4,294	4,346	3,987	4,243
Jan	5,548	5,302	4,720	4,669	3,985	4,385
Actual	57,025	65,111	59,867	52,303	50,404	47,064
Projected	68,002	NOTES: Projected Amount Calculated based on IML				
Budgeted	61,946	Projections for CY25				
Bdgt vs Act.	92.06%					

VILLAGE REVENUE

Page 3

VIDEO GAMING						
	17-392					
	2025	2024	2023	2022	2021	2020
Dec		6,913	6,697	5,464	5,319	
Nov		7,452	6,875	5,647	4,736	
Oct	8,902	8,090	7,134	5,008	5,114	
Sept	6,585	7,579	6,587	6,092	4,673	
Aug	6,915	8,229	6,329	5,514	5,442	
July	8,562	8,102	6,180	5,158	4,528	
Jun	8,367	7,514	7,258	5,436	4,791	
May	7,670	6,915	9,098	5,390	4,397	
Apr	6,555	6,569	4,933	4,422	3,552	
Mar	5,678	6,719	6,196	4,983	2,061	
Feb	8,246	5,954	4,669	5,224	1,775	
Jan	1,181	6,963	4,533	4,311	0	
Actual	73,268	86,999	75,487	62,776	46,300	0
Projected	87,921	NOTES: Projected Calculated based on Monthly Average				
Budgeted	90,000					
Bdgt vs Act.	81.41%					

SALES TAX 1%						
	51-345					
	2025	2024	2023	2022	2021	2020
Dec		35,762	38,046	38,493	30,409	46,970
Nov		39,951	39,292	43,052	32,348	23,012
Oct	42,432	32,493	39,007	43,183	32,546	18,501
Sept	39,688	38,038	40,358	49,674	32,263	18,908
Aug	48,433	38,110	40,812	45,368	31,665	20,999
July	37,068	34,058	36,614	40,358	27,624	14,158
Jun	42,270	33,720	33,874	39,561	28,890	15,172
May	32,726	29,507	28,165	30,033	20,584	15,397
Apr	33,417	29,388	30,116	26,274	22,599	14,385
Mar	39,316	38,180	38,095	37,605	20,761	18,122
Feb	40,396	36,761	37,025	34,000	19,183	17,606
Jan	42,115	37,989	38,685	32,282	21,192	18,659
Actual	390,459	424,556	440,149	459,883	320,065	241,007
Projected	478,151	NOTES: Projected Calculated based on Monthly Average				
Budgeted	425,000					
Bdgt vs Act.	93.76%					

GENERAL FUND MONTHLY TOTALS						
	2025	2024	2023	2022	2021	2020
Dec	0	93,686	103,260	107,549	87,982	108,809
Nov	0	106,976	105,265	107,433	91,228	82,238
Oct	134,754	126,702	137,217	146,677	125,449	95,689
Sept	99,842	96,614	101,412	108,167	93,674	83,832
Aug	113,183	115,322	107,171	107,468	91,966	107,357
July	128,599	117,489	127,370	134,172	112,064	86,673
Jun	310,716	104,219	100,092	103,145	108,834	69,915
May	246,639	145,832	142,984	169,428	109,582	79,705
Apr	114,634	110,943	110,693	117,793	99,522	84,277
Mar	101,084	102,973	110,089	107,170	88,262	78,870
Feb	121,853	116,437	115,891	118,034	90,151	80,308
Jan	133,053	126,516	142,540	113,893	96,626	86,740
	1,504,357	1,363,709	1,403,985	1,440,930	1,195,339	1,044,415

	WATER SALES		ADMIN		CAPITAL	
	51-361		51-365		51-362	
	2025	2024	2025	2024	2025	2024
Dec		19,961		17,415		30,043
Nov		30,050		15,628		45,339
Oct	29,598	27,108	16,824	15,608	41,648	39,726
Sept	25,027	31,444	15,037	16,416	36,128	46,981
Aug	36,246	27,429	17,487	15,757	50,293	40,511
Jul	29,329	33,252	16,245	16,775	41,852	49,584
Jun	33,970	25,812	16,906	15,183	48,555	38,670
May	25,250	22,795	16,942	16,641	36,902	34,753
Apr	24,071	21,686	16,077	15,970	35,147	33,707
Mar	23,846	25,823	16,371	19,232	34,925	40,559
Feb	33,186	27,186	16,022	15,721	49,333	42,719
Jan	22,474	18,697	15,563	15,612	35,134	30,834
Actual	282,998	311,243	163,463	195,858	409,917	473,426
Projected						
Budgeted	323,000	290,080	195,208	181,552	475,000	495,800
Bdgt vs Act.	87.62%	1.072954	0.8373776	1.0787997	0.8629841	0.9548732

GENERAL FISCAL PROJECTIONS

	2020	2021	2022	2023	2024	2025
Actual	1,044,415	1,195,339	1,440,930	1,403,985	1,363,709	1,504,357
Projected						
Budgeted						1,907,972
Bdgt vs Act						18.85%

O&M FISCAL PROJECTIONS

	2020	2021	2022	2023	2024	2025
Actual	1,127,464	1,245,270	1,393,570	1,421,986	1,405,083	1,254,837
Projected						0
Budgeted						1,418,208
Bdgt vs Act						88.48%

Village Administrator Monthly Report – October 2025

General Administration

- Coordinated CY2026 budget development with the Treasurer and department heads, including analysis of revenues and integration of department-level salary planning.
- Prepared board materials and meeting packets for the Zoning Board, Village Board, and Committee of the Whole throughout the month.
- Attended the PSAP (Public Safety Answering Point) meeting in Loves Park and the Winnebago Intergovernmental Planning Committee (WIPC) meeting hosted by the School District.
- Participated in a Phase I site walk at 114 S. Benton and Bud's Auto with engineering staff as part of environmental assessment coordination. Region 1 Planning is expected to assist with funding and evaluation support.
- Led internal discussions on policy updates, including group insurance eligibility upon hire and retiree health benefit options, resulting in adoption of an amendment to the Personnel Policy.
- Attended the October 8 Liquor Commission meeting to present research and feedback on a proposed self-serve tap wall concept at the Table Talk Supper Club. Facilitated discussion of ordinance considerations, enforcement, and licensing structure for future review.
 - Reviewed liquor licensing options with legal counsel to accommodate future use of tap wall systems within the Village. Led presentation and discussion at the Liquor Commission meeting.
- Participated in discussions regarding the proposed transition from Comcast to Silo Communications for Village internet services, resulting in ordinance approval to proceed.
- Attended Regular NorthCOG meeting
- Continued Coordinating the Village's Software Transition to LOCiS by participating in multiple meetings.
- Worked with a local business on a Utility Billing Dispute.

Community Development

- Met/Spoke with:
 - A national homebuilder pursuing a large-scale residential development opportunities on vacant parcels.
 - A potential buyer for the former Benton Street preschool property.
 - A restaurant/bar operator evaluating downtown locations.
 - Sullivans, as part of a scheduled business retention visit.
 - German American Bank, as part of a scheduled business retention visit.
 - Dimensions Senior Living, as part of a scheduled business retention visit.
 - A local Coffee Truck Vendor looking to expand operations to a brick and mortar location at the vacant location next to Athletico
- Collaborated with the Village Engineer, Public Works, and Zoning staff on corrective UDO amendments, including fence requirements and limited agriculture use definitions. Both corrections were approved at the October 15 Board Meeting.
- Coordinated with the Village Attorney and special counsel to continue negotiations for the potential sale of Village-owned property, including infrastructure review and appraisal considerations.
- Coordinated with developers and Village staff on multiple commercial and redevelopment projects. Continued engagement with a prospective buyer for Village-owned property.

Please see the attached Board Brief's for a deeper view of the month's activities for the Village.



BOARD BRIEFS

Section 12. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-39
WEEK OF OCT 10

The Police Department responded to 59 Calls for Service and generated 4 incident or supplemental reports. One arrest was made, and 27 traffic citations or warnings were issued. Two FOIA requests were processed, one of which involved an officer's background and arrest statistics, indicating sustained public interest in transparency. Employee evaluations are nearing completion, with all personnel instructed to meet with the lieutenant by 10/13/2025. The department's assistance with the Pecatonica internal matter has formally concluded following a meeting between the Chief and Lieutenant with their counterpart. Squad 120 received routine maintenance including an oil change and a 60,000-mile service. Officer McNeely's recognition ceremony has been rescheduled for December 5 due to temporary ISP redeployments. A new employment application was received from a prospective candidate. The School Resource Officer handled minor issues during Homecoming week, with no major incidents reported; coordination efforts for next year's parade are already being considered. A quote for a new VHF repeater to support Public Works was received and forwarded to the Village Administrator. Officer photos for the department website are nearly complete and expected to wrap up by month's end.

POLICE

The Deputy Clerk attended the 2025 IIMC Municipal Clerks Institute hosted by the Illinois Municipal Clerks Association, participating in coursework focused on municipal law, ethics, records management, public meetings, and clerk-specific best practices. The Treasurer continued working with the Administrator on budget development, distributing initial documents to department heads. The Treasurer also worked with utility billing staff to resolve outstanding items, finalized the monthly Treasurer's Report, and completed bank reconciliations. Utility Billing prepared for next week's shutoffs by contacting past-due accounts prior to issuing door tags, and added a QR code to bills to facilitate online payments. The Assistant Deputy Clerk prepared agendas and packets for upcoming meetings. The Community Development Intern researched vacancies and properties within the Village and prepared documentation for the upcoming board meeting. The Administrator met with IDOT to discuss US 20 reconstruction and proposed traffic pattern changes at Conger and Hoisington, met with the Police Department regarding the budget process, held a meeting with a party interested in the Winnebago Highlands property, and conducted business retention meetings with Sullivans and German American State Bank.

ADMINISTRATION

Staff completed daily IEPA-mandated water system rounds, including in-person inspections of six deep water wells, water sampling, data logging, and SCADA supervision. Tree trimming was performed at multiple locations to maintain snowplow clearance and sightlines. One partial mowing circuit and three trash circuits were completed. Coordination continued with ComEd regarding streetlight issues. Routine maintenance and cleaning was carried out at wellhouses. Additional water main locates and remarking were completed in support of directional boring for Silo fiber installation. Public Works supported residents undergoing sidewalk and driveway replacements through permitting assistance. Fourteen JULIE locates were completed, including large-scale layouts for the Silo fiber project and other utility work with Nicor, Rock 39, and Amazon. Orientation and training for the new Public Works Assistant continued. Emergency JULIE locates were performed during and outside of regular hours. Ongoing project oversight and infrastructure protection was provided at Silo construction zones. Staff prepared the lighted ball diamond, cleaned the concession stand, and removed infield debris. Semi-annual hydrant flushing, flow testing, and maintenance was conducted on 250 fire hydrants. Cold patching and spoil removal from prior excavations were completed. Fall cleanup activities were continued at Public Works yards. Several snow route signs were replaced and additional street signage was straightened or maintained. Fall maintenance of equipment remained underway. The UTV was serviced. Public Works collaborated with ComEd on utility location issues and continued warranty repair efforts on the Kupferle auto flusher. Repairs were also made to the street sweeper and mower trailer. The DPW met with the administrator and potential builders and developers regarding Village-owned property.

PUBLIC WORKS



BOARD BRIEFS

Section 12. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-40
WEEK OF OCT 13

Public Works completed required IEPA rounds, including visits to six deep water wells with sampling, data collection, and SCADA oversight. Tree trimming was performed at multiple locations to ensure snowplow clearance and traffic visibility. Staff completed two partial mowing circuits and three trash circuits. Wellhouse cleaning and routine maintenance continued. Crews conducted additional water main locates and marking tied to Silo fiber installation and worked on 12 JULIE locate requests, including those related to Silo, Nicor, Rock 39, and Amazon projects. Staff assisted with three driveway/sidewalk permits and continued orientation for the new Public Works Assistant. Resident communication and contractor coordination continued for the Goodling Street MFT project, including two full culvert and driveway removals and ongoing critical infrastructure oversight. Fall equipment maintenance progressed, auto flushers were field-calibrated at Rock 39, and cold patching was performed. Concession and ball field prep was completed, and culvert inventory and yard work were conducted. Two water service disconnects were carried out for non-payment, and 36 door tags were delivered. Meetings were held with Winnebago County officials, and driveway tie-ins for MFT work were coordinated.

PUBLIC WORKS

The Police Department responded to 50 calls for service, completed 10 incident or supplemental reports, made 3 arrests, issued 5 traffic citations or warnings, impounded 1 vehicle, and served 2 warrants. The School Resource Officer conducted a successful fire drill at McNair Elementary in coordination with school staff and the WIN-BUR-SEW Fire Protection District. Officers provided mutual aid to the Winnebago County Sheriff's Office during multiple high-priority incidents over the weekend due to staffing shortages and high call volume. Patrol also supported Byron Police with a warrant service in the Village. A subject wanted on an Illinois Department of Corrections warrant was located and arrested during a welfare check. Another arrest occurred following a DUI incident reported by a local business, resulting in vehicle impoundment. The administrative squad vehicle was picked up after upfitting in Lena and is now in service. Squad 113 has been retired, and equipment removal is scheduled with a sale ordinance in progress. Work on the FY budget remains on schedule for end-of-month completion. Officer evaluations are finalized and due for submission by October 24, offering insight into departmental performance and development needs.

POLICE

The Treasurer worked on compiling 13 years of records for the MFT audit and met with LOCIS representatives to address financial software configuration issues. Plans are in place to review system adjustments with external auditors before scheduling training. The Deputy Clerk resumed duties after attending MCI, focusing on IPBC insurance implementation. The Assistant Deputy Clerk coordinated with the printer to ensure newsletter distribution. Utility Billing managed shutoffs for non-payment and began preparations for business registration outreach. The Administrator participated in IPBC meetings with the Deputy Clerk, attended the Rockford Chamber's economic development partner session, supported LOCIS meetings with the Treasurer, conducted zoning research, and prepared materials for the upcoming board meeting.

ADMINISTRATION



BOARD BRIEFS

Section 12. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-41
WEEK OF OCT 20

The Treasurer continued the MFT audit and coordinated a meeting with external auditors Benning and LOCiS, while finalizing year-end adjustments pending clarification from our auditors. Sales tax access documents were prepared. The Assistant Deputy Clerk completed meeting minutes and entered accounts payable, and the front office prepared for next week's billing cycle and conducted file audits. The Village Administrator held a negotiation meeting with the director of Public Works and special counsel regarding the sale of village-owned property and met with technical staff to review ongoing developments. The Administrator also attended a Phase I engineering site walk at 114 S Benton and Bud's Auto, the PSAP meeting in Loves Park, and the WIPC meeting at the school district offices. Department head evaluations were conducted, and two business retention meetings were held with Dimensions Senior Living and Sullivan's.

ADMINISTRATION

Public Works completed required daily rounds for IEPA compliance, including inspections of six deep wells, water sampling, and SCADA monitoring. Tree trimming and removal continued across multiple locations to ensure plow clearance and visibility. Two mowing circuits and three trash circuits were completed. Coordination with ComEd is ongoing regarding street light issues. Routine wellhouse maintenance was performed. Additional water main locates and re-marking were completed for Silo fiber boring. One driveway/sidewalk permit was processed with resident coordination. Ten JULIE locates were performed, supporting multiple projects including Silo fiber, Nicor, and Rock 39. Staff continued orientation and training of the new assistant and engaged residents regarding the Goodling Street project. Critical infrastructure oversight was maintained alongside Silo. Emergency response was provided for a downed tree on N Benton and a grass fire at Rock 39. Cold patching, sidewalk and curb replacements, and fall equipment maintenance continued. Staff attended ILRMA flagger training and received culvert inventory. Two water services were disconnected for non-payment. Recreation work included prepping the lighted diamond and cleaning facilities.

PUBLIC WORKS

The Police Department responded to 53 calls for service and produced 9 incident and supplemental reports. One arrest was made during this period, and 16 traffic citations and warnings were issued. A Walmart Business account was established with tax-exempt status to streamline local and online purchases. Squad 113 was decommissioned, with all emergency lighting removed. The department provided full coverage at Trunk or Treat without issue; remaining candy will be distributed on Halloween. All employee evaluations were completed and submitted to the Village Administrator. The Chief and SRO participated in a multi-agency school safety meeting focused on evacuation and reunification planning.

POLICE



BOARD BRIEFS

Section 12. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-42
WEEK OF OCT 31

The Police Department responded to 50 calls for service and generated 6 incident or supplemental reports. One arrest was made during the reporting period. Officers issued 10 traffic citations or warnings. One FOIA request was received and fulfilled. The Chief, School Resource Officer, and one patrol officer participated in Career Day at Winnebago High School, discussing the law enforcement profession and hiring process. Officers handled several minor traffic crashes and responded to a disorderly conduct call, resulting in an arrest. Officers assisted the Winnebago County Sheriff's Police with the recovery of a stolen vehicle and took one individual into custody on an outstanding warrant. Additional support was provided to the Sheriff's Police in several traffic accident investigations. A replacement laptop for the School Resource Officer arrived and is pending software installation by Rockford IT. Items for the police garage workstation project were received and setup is progressing.

POLICE

Public Works completed daily IEPA-required water rounds, including deep well site visits, sampling, and SCADA data collection. Tree trimming and removals continued to ensure clearance for snowplow operations and improve visibility. One partial mowing circuit and three trash circuits were completed. Coordination with ComEd continued on streetlight issues. Routine cleaning and maintenance were performed at the wellhouses. Additional water main locates and re-marking were conducted in coordination with Silo fiber boring in the Village right-of-way. Two residential curb and gutter removals were supported, with related street and driveway restorations completed. Ten JULIE locates were completed, including for large-scale utility projects. Training continued for the new Public Works Assistant. Oversight of the Silo project and protection of critical infrastructure was maintained. Sports field maintenance and prep were completed, including diamond drugging and concession stand cleaning. Five water service curb boxes were repaired. Cold and hot patching of roadway surfaces was completed. A walk-down kickoff was conducted with Martin & Company for the Goodling Street MFT Project. A staff member attended Illinois Rural Water Association operator training. Water meters were read and defective toppers returned to Badger under warranty. Fall equipment maintenance continued, including inspections of plows and truck lanes. Maintenance was also conducted on the water tower.

ADMINISTRATION

Utility billing was processed and mailed, with all reports completed and submitted. The Assistant Deputy Clerk prepared agendas and packets for the zoning, board, and committee of the whole meetings and processed accounts payable. The Deputy Clerk completed payroll and continued work on the open enrollment process, supporting the transition to IPBC. The Treasurer continued addressing MFT audit requirements and met with LOCiS and the Benning Group regarding disbursing fund setup. The Treasurer and Administrator also met with Comcast to review franchise fees. The Administrator toured the new Olson Crematory facility, attended the bi-monthly NorthCOG meeting, and spoke with a prospective business owner about opening a coffee shop in the vacant space near Athletico.

PUBLIC WORKS



BOARD BRIEFS

Section 12. Item #a.

WEEKLY UPDATE FROM THE VILLAGE ADMINISTRATOR

VOLUME 2025-43
WEEK OF NOV 3

Public Works completed required IEPA daily rounds including deep well monitoring, data logging, and sample collection. Monthly bacti samples were collected and delivered to the lab for both water systems. Crews completed one full mowing circuit and three trash circuits. The batwing mower was winterized and stored, and routine wellhouse cleaning was performed. Water main locates and re-markings continued in support of Silo's directional boring. Staff worked alongside contractors on the MFT Goodling Street overlay and continued training the new Public Works Assistant. Additional duties included diamond maintenance, concession stand cleaning, water service curb box repairs, hot and cold patching, zero-turn mower maintenance, and shoulder restoration along Goodling Street. Preventative maintenance was completed on the 2021 Chevy 1500. Staff participated in a ComEd emergency operations storm prep meeting and continued oversight of critical infrastructure related to the Silo project.

PUBLIC WORKS

The Police Department responded to 52 calls for service and documented six incident or supplemental reports. Two arrests were made during the reporting period. Officers issued 20 traffic citations and warnings. Halloween events proceeded without incident, with officers maintaining high visibility and engaging positively with the community. The pumpkin and costume collection drive concluded successfully and without issue. The School Resource Officer managed multiple student-related matters, conducting interviews and ensuring juvenile justice protocols were followed. With winterization of public restrooms completed, daily access duties ceased, but patrols of these locations continue. An ongoing communication issue with the Village's alarm monitoring service remains unresolved, though on-site systems were cleared of fault. Officers supported both Winnebago County and Pecatonica PD on various calls. The sale of Squad 113 was finalized, with ownership transfer steps underway. The workstation at the police garage is nearly operational pending cellular connectivity and camera installation by Public Works. Staff responded to an inquiry from a resident about unreturned property, ultimately confirming the arrest in question involved the Sheriff's Department, not village police.

POLICE

Administrative staff addressed a utility billing concern for a local business involving a meter issue. The Assistant Deputy Clerk processed accounts payable, while the Deputy Clerk continued the IPBC transition and supported pre- and post-board meeting tasks. The Treasurer worked on the MFT audit and began bank reconciliations. The Village Administrator held departmental budget meetings, participated in a NorthCOG finance presentation, collaborated with office staff and software vendors to resolve utility billing issues, and coordinated and led presentations for the zoning board, village board, and committee of the whole.

ADMINISTRATION

Village of Winnebago: Building & Code Enforcement Report

Report Period: Months of September-October 2025

Submitted By: Aaron Moore, Building Inspector, on behalf of Casper Manheim Building Official / Code Enforcement Officer

Building Official Summary

- | | |
|--|---|
| • Total Number of Projects: 10 | Total Projects YTD: 94 |
| • Total Valuation: \$ 33,700 | Total Valuation YTD: \$ 1,203,982.07 |
| • Total Fees Collected in Sept/Oct : \$795.00 | Total Fees YTD: \$ 18,018.72 |

Narrative:

During this reporting period, the Building Department reviewed and processed a total of 7 building permits. The Public Works Department authorized 3 driveway/sidewalk permits.

The combined valuation of all projects amounts to \$33,700, generating permit fees in the amount of \$795.00.

All applications were reviewed for compliance with the Village of Winnebago's adopted codes and ordinances. Inspections were performed as required, and any deficiencies noted during inspections were communicated to contractors and property owners for correction.

Code Enforcement Summary

Narrative:

The Code Enforcement Officer/ Building Inspector attended the Development/Technical Staff meeting to discuss various ongoing development projects in the Village. Additionally, coordination was held with the Win-Bur-Sew Fire Chief, for Olson's Crematory and Park Hills Church which are nearing completion.

- **114 S. Benton Street:** Fehr Graham has begun the Phase I Site Assessment.
- Win-Bur-Sew Fire Chief completed the testing of the Life Safety Inspection for Olson's Crematory at **602 N Elida Street** on September 10, 2025.
- Win-Bur-Sew Fire Chief completed the Life Safety Inspection Park Hills Church **500 W Winnebago** on October 21, 2025. The final electrical inspection is scheduled.

**Village Engineer Report
for
Village of Winnebago**

**Village Board Meeting
November 5, 2025**

THE FOLLOWING REPORT OF ACTIVITIES IS PROVIDED TO THE VILLAGE BOARD FOR INFORMATIONAL PURPOSES:

Active Projects:

#24-1255 Cunningham Road Water Main Replacement—The Village executed the agreement for the project on July 16, 2024. Revised plans and specifications are set to be submitted to the IEPA for their internal review on March 3, 2025. A Funding Nomination Form (FNF) was signed by Village President Eubank on March 26, 2025, and was submitted to the IEPA on March 27. Per the FINAL IEPA Intended Funding List released on July 10, 2025, the project did not make the funding list.

Total Contract Value: \$47,100.00

Invoiced to Date: \$33,910.00

#24-1570 Resh Farm Stormwater – Agreement for the design of a new box culvert under Westfield Road was approved by the Village on September 9, 2024. On April 18, 2025, it was determined by IDOT that the submitted project does not qualify for the “General Maintenance” section but rather the “Construction” section. Revised materials were provided to the City for signature, and then to IDOT for approval on April 23, 2025. On May 28, 2025, it was decided by the Village to forego utilizing 2025 MFT funds for this project, but rather pursue utilizing funds in 2026 once the required ESR has been completed.

Total Contract Value: \$35,200.00

Invoiced to Date: \$29,168.00

#25-1071 West Main Street Widening – On June 18, 2025, Village staff approved the proposal for professional services in regards to a project to resurface and widen a portion of West Main Street. Design continues to advance for drainage improvements and the requested on-street parking, with the intent to bid in early 2026.

Total Contract Value: \$26,550.00

Invoiced to Date: \$21,605.00

#25-1162A Village of Winnebago 2025 MFT Design – On June 5, 2025, Fehr Graham resubmitted revised BLR documents for the Village’s 2025 MFT project to IDOT for their review and approval. Bids were opened on September 3, with Martin & Company Excavating being the low bid. Contractor-executed Contract documents were provided to the Village on September 24, 2024, for their review and signature.

Total Contract Value: \$8,658.88

Invoiced to Date: \$8,658.88

#25-1162B Village of Winnebago 2025 MFT Construction – On October 5, 2025, a pre-construction meeting was held with Village, FRSA, Martin & Company and Fehr Graham personnel all in attendance. Project scope and deadlines were discussed, as well as an anticipated schedule.

Total Contract Value: \$8,890.65

Invoiced to Date: \$1,083.75

Please note that the invoiced totals were provided at the time of completion of this report and may not reflect the most current billing cycle total(s). Those projects indicating an invoiced to date value of "N/A" have not yet had an invoice.

Respectfully Submitted,



Luke Ziegler
Staff Engineer

O:\Winnebago, Village of\25-125 - 2025 General Engineering Services\PA Final\PH05 - Village Board - General Items\Village Engineer Reports\25-125 - Winnebago 2025-11-05 November Engineer Report.doc

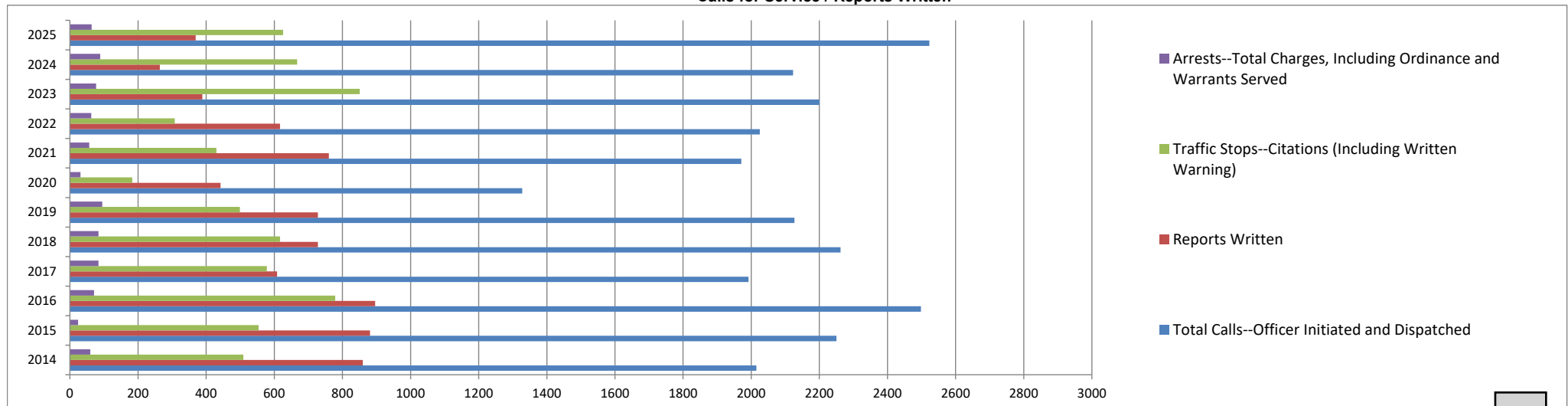
**Winnebago Police Department
2022/2023/2024/2025 Calls and Offenses**

Section 12. Item #b.

Offense Type	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total 2025	Total 2024	Total 2023	Total 2022
Aggravated Battery (including Agg. Domestic)	0	0	0	0	0	0	0	0	0	0			0	0	2	6
Armed Robbery	0	0	0	0	0	0	0	0	0	0			0	0	0	0
Assault (Includes Aggravated Offense)	0	0	0	0	0	0	0	0	0	0			0	2	2	5
Battery	0	0	1	1	1	0	0	0	1	0			4	2	7	8
Burglary/Burglary from Vehicle	0	0	0	0	0	0	2	0	0	0			2	0	0	3
Criminal Damage to Property	1	0	1	1	1	0	0	3	2	0			9	8	8	9
Criminal Damage to State Supported Property	0	0	0	0	0	0	0	0	0	0			0	1	0	0
DUI Alcohol / Drugs Includes Agg. DUI	0	0	0	0	0	0	0	0	0	2			2	1	7	11
Disorderly Conduct	0	2	2	2	2	1	0	0	0	2			11	14	14	15
Fleeing to Elude (Aggravated)	0	0	0	0	0	0	0	0	0	0			0	1	4	4
Domestic Trouble/Domestic Battery/OP Violation /Vio.Stalking Order	1	1	1	0	4	2	0	4	4	0			17	13	29	36
Hit and Run	0	0	0	5	1	0	0	0	0	0			6	4	2	4
Home Invasion	0	0	0	0	0	0	0	0	1	0			1	0	0	0
ID Theft / Forgery / Decept. Prac.	1	0	0	0	0	0	1	0	0	0			2	9	11	9
Illegal Consumption / Minor in Possession of Alcohol	0	0	0	0	0	0	0	0	0	0			0	1	1	0
Possession of Cannabis (Manu./Deliver)	1	0	0	0	0	0	0	0	0	0			1	4	8	4
Possession of Controlled Substance	0	0	0	0	0	0	0	0	0	0			0	1	0	2
Possession of Drug Paraphernalia	0	0	0	0	0	0	0	0	0	0			0	0	2	1
Reckless Conduct	0	0	0	0	0	0	0	0	0	0			0	0	0	0
Reckless Discharge of a Firearm	0	0	0	0	0	0	0	0	0	0			0	0	0	0
Reckless / Negligent Driving	0	0	0	0	0	0	0	0	0	0			0	2	1	3
Residential Burglary	0	0	0	0	0	0	0	0	0	0			0	0	0	3
Resisting Obstructing Peace Officer	0	0	0	0	0	0	0	0	0	0			0	1	4	0
School Bus Arm Violation	0	0	0	0	0	0	0	0	0	0			0	0	2	3
Sexual Abuse/Assault	0	0	0	1	0	1	0	0	0	0			2	1	0	1
Suicide Attempt / Threat of Suicide / Mental Health Call	0	2	2	0	2	1	1	2	0	2			12	25	28	28
Suspended/Revoked Driver's License/Registration	7	1	4	3	5	4	7	2	4	5			42	94	29	8
No Valid Driver's License	0	0	1	0	0	1	1	0	0	1			4	2	4	4
Theft of Vehicle (Recover Stolen)	0	0	0	0	0	0	1	0	0	0			1	0	2	2
Theft Over \$500 / Retail Theft	0	1	0	1	0	0	0	0	0	0			2	1	1	4
Theft Under \$500.00 / Retail Theft	2	2	0	0	0	4	1	0	2	0			11	12	23	15
Unlawful Use of Weapon (Aggravated)	0	0	0	0	0	0	0	0	0	0			0	0	1	3
Violation of Bail Bond	0	0	0	0	0	0	0	0	0	0			0	1	0	0
Warrant Service	0	0	0	1	0	1	0	1	1	2			6	5	10	12

*Report does not reflect all calls, all reports written, or all arrests

Calls for Service / Reports Written



Winnebago Police Department

Traffic Speed Sign Data: October 2025

Location	Average Speed	Max Speed	Car Count
N. Elida Street	26.25	73	181641
W. McNair Road	26.55	69	24536
Winnebago High School	17.85	27	1976
Cunningham Road	31.89	74	83975
E. McNair Road	43.41	112	20578

These numbers also include first responders responding to calls for service

These numbers also include radar interference between in-car and stationary radar units

Police radar systems are useful tools for monitoring vehicle speeds, but **they're not foolproof**—especially when multiple radar units are operating near each other. Interference between radar signals can cause **false or inaccurate readings**, such as speeds being recorded from the wrong vehicle or no vehicle at all.

This is exactly why **trained police officers are essential** when it comes to using radar for enforcement. A radar sign or unmanned unit simply displays or collects speed data—but it **cannot distinguish between vehicles**, identify the source of a speed reading, or confirm its accuracy.

A police radar unit can give false readings due to **interference from another radar unit**—this is commonly referred to as **co-channel interference** or **mutual interference**. Here's how that happens in simple terms:

1. Same or Similar Frequencies

Police radar units typically operate on specific frequency bands (like X, K, or Ka bands). If two radar units are operating on the same or close frequencies in the same area, their signals can mix. One radar might accidentally **receive the signal** from the other unit instead of its own reflected signal.

2. Signal Confusion

Radar units measure speed by sending out a signal and calculating the Doppler shift in the signal that bounces back from a moving vehicle. If the radar receives a signal **from another radar unit**, it might interpret that signal as a reflected signal—causing it to show a **false speed reading**, even if there's no vehicle moving at that speed.

3. "Shadowing" and "Ghosting" Effects

Interference might cause the radar to display:

Shadowing: Detecting a vehicle behind the target vehicle, which may not exist or may be moving at a different speed.

Ghosting: Showing a speed reading when no vehicle is present—just the result of the interfering signal.

4. Mobile vs. Stationary Radars

This is more common when **two radar-equipped vehicles are near each other**—say, two patrol cars parked near one another or passing each other with radars on. The moving radar might pick up the stationary radar's signal or vice versa. In some cases, this adds all the signals together resulting in a high number that is not accurate.

A trained officer, on the other hand:

Visually confirms which vehicle is speeding before acting.

Can **spot and disregard false readings** caused by interference or unusual conditions. Regularly tests the calibration of the radar to ensure it's working properly.

Documents their observations and provides credible, court-admissible evidence.

This is why tickets are not issued based on radar sign readings alone—those devices are for public awareness or traffic studies, not enforcement. Only a trained officer using a tested, calibrated and properly operated radar unit can issue a valid citation.

In short, the human element is what ensures speed enforcement is accurate, fair, and legally sound.

Section 12. Item #b.

Total from previous Years	\$ 109,500.00
Grand Total	\$111,500.00

MONTHLY REPORT ON PUMPAGE 2025

<u>CYCLE MONTH</u>	<u>GALLONS PUMPED WELL #2</u>	<u>GALLONS YTD WELL #2</u>	<u>GALLONS PUMPED WELL #3</u>	<u>GALLONS YTD WELL #3</u>	<u>GALLONS PUMPED WELL #4</u>	<u>GALLONS YTD WELL #4</u>	<u>GALLONS YTD</u>
December		18,933,000		20,302,000		25,747,000	64,982,000
November		18,933,000		20,302,000		25,747,000	64,982,000
October	1,990,000	18,933,000	1,714,000	20,302,000	3,058,000	25,747,000	64,982,000
September	1,580,000	16,943,000	2,324,000	18,588,000	2,984,000	22,689,000	58,220,000
August	1,917,000	15,363,000	1,870,000	16,264,000	2,858,000	19,705,000	51,332,000
July	1,957,000	13,446,000	2,097,000	14,394,000	2,784,000	16,847,000	44,687,000
June	1,832,000	11,489,000	2,516,000	12,297,000	3,072,000	14,063,000	37,849,000
May	2,069,000	9,657,000	3,524,000	9,781,000	1,733,000	10,991,000	30,429,000
April	1,810,000	7,588,000	2,057,000	6,257,000	2,107,000	9,258,000	23,103,000
March	1,900,000	5,778,000	1,299,000	4,200,000	2,556,000	7,151,000	17,129,000
February	1,827,000	3,878,000	1,330,000	2,901,000	2,191,000	4,595,000	11,374,000
January	2,051,000	2,051,000	1,571,000	1,571,000	2,404,000	2,404,000	6,026,000

(FROM MONTHLY REPORT ON PUMPAGE, CHEMICAL ADDITIONAL AND WATER LEVEL REPORT)

Z:\WATER DEPT\MONTHLY WATER REPORTS\2024 WELL HOUSE PRODUCTION TOTALS

MONTHLY WATER USAGE 2025

2025 READ CYCLE DATES	CYCLE DAYS	GALLONS PUMPED WELL # 2	GALLONS YTD WELL #2	GALLONS PUMPED WELL # 3	GALLONS YTD WELL #3	GALLONS PUMPED WELL # 4	GALLONS YTD WELL #4	TOTAL GALLONS PUMPED	GALLONS PUMPED YTD	TOTAL GALLONS BILLED FROM REGISTER	GALLONS LESS (PUMPAGE OF Well #2, #3, #4)	GALLONS YTD PER BILLING REGISTER	% FOR MONTH	% YTD	LEAKS & MAIN SERVICE BREAKS
			21,716,400		21,044,200		26,803,000	0	69,563,600		0	64,326,020	#DIV/0!	92%	
			21,716,400		21,044,200		26,803,000	0	69,563,600		0	64,326,020	#DIV/0!	92%	
9/23-10/27/25		2,440,600	21,716,400	2,244,500	21,044,200	3,502,500	26,803,000	8,187,600	69,563,600	16,055,362	7,867,762	64,326,020	96%	92%	
08/26/25-9/22/25		1,917,000	19,275,800	1,870,000	18,799,700	2,858,000	23,300,500	6,645,000	61,376,000	12,650,139	6,005,139	56,458,258	90%	92%	
7/29 -08/25/2025		1,913,300	17,358,800	1,686,100	16,929,700	2,536,100	20,442,500	6,135,500	54,731,000	12,024,758	5,889,258	50,453,119	96%	92%	
6/27-7/28/25		2,381,200	15,445,500	2,626,700	15,243,600	3,302,700	17,906,400	8,310,600	48,595,500	16,302,730	7,992,130	44,563,861	96%	92%	
5/27-6/23/25		1,832,000	13,064,300	2,516,000	12,616,900	3,072,000	14,603,700	7,420,000	40,284,900	13,240,210	5,820,210	36,571,731	78%	91%	
4/25/25-5/26/25		2,432,800	11,232,300	3,436,000	10,100,900	1,958,700	11,531,700	7,827,500	32,864,900	15,388,898	7,561,398	30,751,521	97%	94%	
3/26/25 - 4/24/25		2,085,500	8,799,500	1,977,000	6,664,900	2,179,000	9,573,000	6,241,500	25,037,400	11,844,174	5,602,674	23,190,123	90%	93%	
2/25/25 - 03/25/25		2,049,100	6,714,000	1,228,500	4,687,900	2,216,200	7,394,000	5,493,800	18,795,900	10,622,970	5,129,170	17,587,449	93%	94%	
01/29/25 - 02/24/25		1,850,600	4,664,900	1,323,200	3,459,400	2,141,900	5,177,800	5,315,700	13,302,100	10,316,645	5,000,945	12,458,279	94%	94%	
12/19/24 - 01/28/25		2,814,300	2,814,300	2,136,200	2,136,200	3,035,900	3,035,900	7,986,400	7,986,400	15,443,734	7,457,334	7,457,334	93%	93%	

* GALLONS PER BILLING LESS Well #2, Well #3, Well #4 GA. Pumped.

Z:\WATER DEPT\MONTHLY WATER REPORTS\WATER USAGE TABLES\Monthly Water Usage Table 2025

UTILITY BILLING MONTHLY REPORT



Agenda Item Executive Summary

Item Name AN ORDINANCE ADOPTING COMPENSATION RANGES FOR VILLAGE EMPLOYEES Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The attached ordinance establishes a formal compensation framework for all Village positions, setting consistent and sustainable salary ranges for use beginning January 1, 2026. While specific pay figures are still under review by department heads and will be finalized at a future meeting, the ordinance adopts the structural mechanisms that will guide compensation going forward. This item has been reviewed by the Committee of the Whole at their October 15 and November 5th Meetings

Key provisions include:

- Minimum and maximum salary ranges for each position (figures pending).
- Annual Cost-of-Living Adjustments (COLA) tied to CPI, capped at 2.5%.
- Additional compensation for critical professional designations such as ROINC, CPA, and PE, along with stipends for other professional certifications.
- Merit bonuses (up to \$2,000) for employees who reach the top of their range.
- A grandfathering provision ensuring no employee's salary is reduced due to implementation.

The ordinance is designed to control long-term personnel costs, incentivize professional development, and improve internal equity and transparency in compensation practices. It also positions the Village to remain competitive in recruiting and retaining qualified staff.

ATTACHMENTS (PLEASE LIST)

Staff Memo, Draft Ordinance

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☒ Ordinance
- ☐ Motion:

MOTION: I MOVE TO APPROVE ORDINANCE 2025-__, AN ORDINANCE ADOPTING COMPENSATION RANGES FOR VILLAGE EMPLOYEES

Staff: Joey Dienberg, Village Administrator Date: 11/19/2025



VILLAGE OF WINNEBAGO

MEMORANDUM

Prepared By: Joseph Dienberg, Village Administrator

To: Village Board of Trustees

Date: October 1, 2025

Subject: An Ordinance Adopting Compensation Ranges for Village Employees

Background

In January 2024, after several months of study and discussion, the Finance, Public Works, and Police Committees each established compensation ranges for specific positions as part of the step pay proposal. These included the Maintenance I, Maintenance II, Foreman, and Patrol Officer positions. While the Village ultimately did not adopt a step pay system, a merit-based increase scale was put into place. However, the Village at that time still recognized that relying solely on merit increases results in compounding adjustments that are not financially sustainable.

To address this challenge, the attached ordinance adopts formal salary ranges for all Village positions. These ranges provide a framework that balances competitiveness with fiscal responsibility by setting maximum ceilings, incorporating automatic CPI adjustments capped at 2.5 percent annually, and establishing clear rules for professional stipends and recognition.

Methodology

The methodology used to develop the proposed ranges varied depending on whether the positions had previously been reviewed by committee. For the Maintenance I, Maintenance II, Foreman, and Patrol Officer positions, the ranges approved through the committee process in 2023 and early 2024 were carried forward into this ordinance without modification.

For all other positions, ranges were developed administratively using three guiding principles. First, the ranges were structured to progress logically upward from the frontline positions, reflecting the natural increases in responsibility, supervisory scope, and organizational impact associated with

each level. Second, existing compensation levels served as reference points to ensure the ranges align with the Village's current pay practices and maintain internal equity. Third, external comparables were reviewed to validate the ranges from a market perspective. Because of the Village's unique size, staffing model, and infrastructure profile, finding an exact match proved difficult; however, Byron was viewed as the closest comparable community given its similar population, traffic volumes, and public infrastructure responsibilities. While not identical, Byron provided a meaningful benchmark to help confirm that the Village's proposed ranges are both reasonable and competitive within the broader market.

These proposed ranges have now been shared with the respective department heads, and their feedback is pending. At this stage, the intent is to focus discussion on the framework and structure of the ordinance itself, with the specific range figures to be revisited after departmental input is received.

Key Provisions

The ordinance sets January 1, 2026, as the effective date for the adopted ranges. Beginning in 2027, the ranges will adjust annually by the CPI with a cap of 2.5 percent. Special compensation mechanisms are included to recognize critical professional designations such as Responsible Operator in Charge (ROINC), Certified Public Accountant (CPA), and Professional Engineer (PE). Additional recognition is also provided for other certifications and designations, such as Certified Municipal Treasurer, Certified Municipal Clerk, Certified Police Chief, etc., which reduce reliance on outside contractors or promote professional development.

There is also a provision for a Merit Bonus of 2.5 % (Max \$2,000) for employees that have exceeded the range.

Grandfathering Approach

All current employees will be grandfathered into their existing pay levels and any expected increases through January 1, 2027.

Starting in 2027, if an employee's base pay is above the maximum for their position's range, their base salary will be frozen until the range catches up. During that time, they would not receive

annual cost-of-living increases, or would receive a reduced adjustment, but could still earn merit bonuses.

This approach ensures no one's pay is reduced as a result of adopting the new ranges. Instead, it gradually brings any outliers back into alignment over time.

For example, if an employee is earning \$72,000 while their position's range tops out at \$70,000, they would keep their current pay. As the maximum range slowly increases each year, they would stay frozen at \$72,000 until the range surpasses that amount—at which point they'd re-enter the normal increase cycle. Merit bonuses would still be available while their base pay is frozen, so performance continues to be recognized even if base salary growth pauses temporarily.

This prevents salaries from compounding faster than revenues, which has created sustainability concerns under the current system of annual increases.

Year	Chart 7.1 Sample Employee							
	Min	Max	Base Salary	Base % Raise	Merit Bonus	Base Salary + Merit Bonus	Total % From Base	Current with 5% YoY
2025	\$ 50,000.00	\$ 70,000.00	\$ 72,000.00	5.0%	\$ -	\$ 72,000.00	5.0%	\$ 72,000.00
2026	\$ 51,250.00	\$ 71,750.00	\$ 75,600.00	5.0%	\$ -	\$ 75,600.00	5.0%	\$ 75,600.00
2027	\$ 52,531.25	\$ 73,543.75	\$ 75,600.00	0.0%	\$ 1,890.00	\$ 77,490.00	2.5%	\$ 79,380.00
2028	\$ 53,844.53	\$ 75,382.34	\$ 75,600.00	0.0%	\$ 1,890.00	\$ 77,490.00	2.5%	\$ 83,349.00
2029	\$ 55,190.64	\$ 77,266.90	\$ 77,266.90	2.2%	\$ 1,931.67	\$ 79,198.57	4.8%	\$ 87,516.45
2030	\$ 56,570.41	\$ 79,198.57	\$ 79,198.57	2.5%	\$ 1,979.96	\$ 81,178.54	5.1%	\$ 91,892.27
2031	\$ 57,984.67	\$ 81,178.54	\$ 81,178.54	2.5%	\$ 2,000.00	\$ 83,178.54	5.0%	\$ 96,486.89

Impact and Recommendation

The ordinance creates a balanced, sustainable framework for Village compensation. It ensures that pay remains competitive for attracting and retaining staff, but does so in a way that prevents unchecked growth and protects the Village's long-term fiscal health. By incentivizing employees to pursue professional certifications, the Village also reduces costs associated with outside contractors and strengthens its own internal capacity.

For these reasons, staff recommends approval of the Ordinance Adopting Compensation Ranges for Village Employees and Establishing Compensation Adjustment Mechanisms.

ORDINANCE NO. 2025-_____

AN ORDINANCE ADOPTING COMPENSATION RANGES FOR VILLAGE EMPLOYEES

WHEREAS, the Village of Winnebago is committed to maintaining fair, competitive, and fiscally responsible compensation practices that ensure equity for employees across all departments; and

WHEREAS, the establishment of formal salary ranges provides a transparent framework for compensation and prevents unchecked growth in the absence of fixed caps, while ensuring flexibility to remain competitive in attracting and retaining qualified employees; and

WHEREAS, the Village recognizes that certain designations such as Responsible Operator in Charge (ROINC), Certified Public Accountant (CPA), and Professional Engineer (PE) are essential to the Village's ability to meet regulatory, financial, and operational requirements, and in the absence of such designations among staff the Village would be required to engage outside firms at substantially higher cost; and

WHEREAS, other required professional licenses and certifications provide similar value in ensuring that the Village avoids reliance on outside contractors to fulfill legal or operational obligations; and

WHEREAS, additional designations including, but not limited to, a Certified Municipal Treasurer, Certified Municipal Clerk, IEPA Water License, Police Field Training Officer (FTO), FBI National Academy Graduate, Certified Chief of Police, and ICMA Credentialed Manager (ICMA-CM), while not legally required, represent best practices, provide professional recognition, and enhance the Village's internal capacity and leadership development; and

WHEREAS, the Village Board has determined that establishing specific compensation mechanisms for such designations will reduce the Village's reliance on outside contractors, promote internal capacity, and ensure sustainability of core Village services; and

WHEREAS, the Village maintains a Personnel Policy, as amended from time to time, which governs general employment practices and procedures, and nothing in this Ordinance is intended to replace or supersede the Personnel Policy; and

WHEREAS, the Village Board has reviewed and approved the following salary ranges for fiscal year 2026, to take effect January 1, 2026;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Winnebago, Winnebago County, Illinois, as follows:

SECTION I: ADOPTION OF 2026 SALARY RANGES

A. The following salary ranges for Village positions are hereby adopted effective January 1, 2026 :

POSITION	MINIMUM HOURLY RATE	MAXIMUM HOURLY RATE	MINIMUM ANNUAL SALARY	MAXIMUM ANNUAL SALARY
Seasonal PW	Min. Wage	\$19.44	\$16,389.75	\$20,214.03
Intern	Min. Wage	\$23.11	\$16,389.75	\$24,038.30
Utility Billing Clerk I	Min. Wage	\$22.06	\$16,389.75	\$22,945.65
Maintenance I	\$21.01	\$26.27	\$43,706.00	\$54,632.50
Administrative Assistant	Min. Wage	\$25.22	\$24,379.75	\$39,007.61
Utility Billing Clerk II	\$18.91	\$25.22	\$29,255.70	\$39,007.61
Assistant Deputy Clerk or Treasurer	\$22.59	\$28.37	\$46,983.95	\$59,003.10
Maintenance II	\$22.59	\$29.94	\$46,983.95	\$62,281.05
Police Officers	\$27.05	\$37.88	\$59,085.05	\$82,719.07
Deputy Clerk	\$27.78	\$32.83	\$57,784.38	\$68,290.63
Treasurer	\$30.31	\$40.41	\$63,037.50	\$84,050.00
Police Sergeant	\$34.72	\$41.66	\$75,825.81	\$90,990.98
Police Lieutenant	\$-	\$-	\$83,408.39	\$100,090.07
PW Division Foreman	\$25.22	\$32.57	\$54,968.70	\$71,001.24
Superintendent of Streets	\$-	\$-	\$79,847.50	\$100,860.00
Public Works Director	\$-	\$-	\$87,832.25	\$110,946.00
Police Chief	\$-	\$-	\$95,919.65	\$115,103.58
Village Administrator	\$-	\$-	\$94,556.25	\$120,821.88

B. For positions compensated on an hourly basis, the ranges set forth above shall be interpreted as the hourly rate range. The annual salary equivalents listed are based on the projected number of hours customarily worked for each position and are provided for reference only. These equivalents do not alter the hourly nature of such positions and shall not be construed as a cap on total annual compensation, consistent with Section V(A) of this Ordinance.

SECTION II: COST OF LIVING ADJUSTMENTS

Beginning January 1, 2027, and each January 1 thereafter, the above salary ranges shall automatically adjust by the annual change in the Consumer Price Index, not to exceed 2.5% in any given year.

SECTION III: SPECIAL COMPENSATION MECHANISMS

- A. Responsible Operator in Charge (ROINC), Certified Public Accountant (CPA), and Professional Engineer (PE): Employees who obtain and maintain designation as Responsible Operator in Charge (ROINC), Certified Public Accountant (CPA), or Professional Engineer (PE) shall be eligible for additional compensation as follows:
- B. Public Works employees designated as ROINC shall receive up to a \$30,000 increase to their base salary. In no case shall an employee's total salary, including stipend, exceed the established maximum salary range for the position plus \$15,000 (or 7.21/hour).
- C. Public Works employees serving as PE for the Village shall receive an increase of up to \$15,000 to their base salary. In no case shall an employee's total salary, including stipend, exceed the established maximum salary range for the position plus \$15,000 (or 7.21/hour).to be set by the Village Administrator and reported to the Village Board.
- D. A Treasurer serving as a CPA for the Village shall receive up to a \$20,000 increase to their base salary. In no case shall an employee's total salary, including stipend, exceed the established maximum salary range for the position plus \$10,000 (or 7.21/hour).
- E. Professional Licenses and Certifications:
 - 1. Employees who obtain and maintain other professional licenses or certifications required by law or necessary to avoid the Village's reliance on outside contractors may be recognized with additional compensation, subject to the following:
 - 2. The designation must be directly related to the employee's position.
 - 3. The additional compensation shall not exceed \$10,000 annually unless expressly approved by the Village Board.
 - 4. Any such adjustments must be reported to the Village Board in writing.
- F. Other Professional Designations (Not Required):
 - 1. Employees who obtain and maintain professional designations that are not legally required but provide added value to the Village shall be recognized with the following additional compensation:
 - 2. The Treasurer who obtains and maintains designation as a Certified Municipal Treasurer shall receive a one-time permanent increase of \$1,500 to their base salary.
 - 3. The Deputy Clerk who obtains and maintains designation as a Certified Municipal Clerk shall receive a one-time permanent increase of \$1,500 to their base salary.
 - 4. Public Works employees who obtain and maintain a valid Class A Commercial Driver's License (CDL), where not already required by their position description, shall receive an additional \$1.50 per hour.
 - 5. Public Works employees who obtain and maintain a Water Operator License but are not designated as the ROINC shall receive an additional \$3.00 per hour.
 - 6. Any supervising employee in the Public Works Department who successfully completes and maintains certification through the Illinois Public Service Institute

- (IPSI) shall receive an additional \$1,500 annually (or the hourly equivalent calculated at 2,080 hours per year).
7. Police Officers formally designated as Field Training Officers (FTO) shall receive an additional \$1.00 per hour while actively performing FTO duties.
 8. Police Command Staff who successfully graduate from the FBI National Academy shall receive an additional \$1,500 annually (or the hourly equivalent calculated at 2,184 hours per year).
 9. Any Police Chief who obtains and maintains the designation of Certified Chief of Police through the Illinois Association of Chiefs of Police shall receive an additional \$1,500 annually (or the hourly equivalent calculated at 2,184 hours per year).
 10. Any Village Administrator or other qualifying executive employee who obtains and maintains designation as an ICMA Credentialed Manager (ICMA-CM) shall receive an additional \$1,500 annually (or the hourly equivalent calculated at 2,184 hours per year).
 11. Other professional designations not specifically listed in this Section may be submitted to the Village Administrator for review and consideration of additional compensation, subject to budgetary limits and Village Board reporting requirements.

SECTION IV: MERIT BONUS

- A. **Eligibility.** An employee whose base salary is at the maximum of the range established for their position under this Ordinance and, therefore, ineligible for a within-range base salary increase as outlined in section 8-4 of the Personnel Policy, shall be eligible for an annual merit bonus based on the employee's performance evaluation.
- B. **Amount and Scale.** The merit bonus shall not exceed \$2,000 per year and shall be calculated by applying the following percentages to the employee's annual base salary at the time of evaluation, subject to a \$2,000 cap:
 - a. Unacceptable: 0%; Needs Improvement: 1%; Meets Expectations: 1.5%; Performs Commendably: 2%; Exceeds Expectations: 2.5%

These percentages align with the Village's Personnel Policy 8-4 schedule for annual increases (merit).

- C. **Nature of Payment.** Merit bonuses are not part of base salary, and shall not be used to calculate future salary ranges or benefits.
- D. **Employees Below Maximum.** Except for employees at range maximum, employees remain eligible for the annual increases (COLA and merit) provided in Personnel Policy 8-4, administered pursuant to that policy.

SECTION V: BASIS AND APPLICATION OF COMPENSATION RANGES

- A. The compensation ranges set forth in this Ordinance were established by the Village Administration Team in conjunction with input from the Police and Public Works Committees in 2023. Rates were subsequently adjusted for inflation and specifically evaluated to ensure that current employees fall within the adopted ranges.
- B. In addition, leadership and administrative roles were evaluated by the Village Administrator through a review of comparable communities, market standards, and the Village's historical approach to compensation for such positions. This evaluation ensured that pay ranges for supervisory, director-level, and administrative positions are competitive with peer municipalities while remaining consistent with the Village's budgetary capacity and past practices.
- C. Nothing in this Ordinance shall result in a reduction or adjustment to any employee's current pay, nor shall employees be retroactively credited with stipends or increases for certifications obtained prior to the passage of this Ordinance.
- D. For positions compensated on an hourly basis, overtime may occur in accordance with applicable state and federal law and the Village's Personnel Policy, as amended from time to time. Nothing in this Ordinance shall be construed to limit or prohibit the payment of overtime when authorized or required under those provisions, nor shall the annual salary equivalents listed for hourly positions be interpreted as a cap on total annual compensation.

SECTION VI: RELATIONSHIP TO PERSONNEL POLICY

This Ordinance is not intended to replace, supersede, or amend the Village's Personnel Policy. The Village maintains a Personnel Policy, as amended from time to time, which governs general employment practices, procedures, and benefits. Any matters not specifically addressed in this Ordinance shall be governed by the Personnel Policy.

SECTION VII: GRANDFATHERING PROVISION

- A. **Grandfathering Provision Established:** All current employees of the Village are hereby grandfathered into their existing compensation levels and all anticipated increases through January 1, 2027.
- B. **Limitation on Cost-of-Living Adjustments for Employees Above Range Maximum:** In the event that, as of January 1, 2027, any employee's base pay exceeds the maximum of

the range established for their position under this Ordinance, such employee shall not receive the annual CPI adjustment or shall receive a reduced CPI adjustment within the established range, until their compensation falls within the established range.

- C. **Preservation of Existing Base Pay:** No current employee's compensation will be lowered due to the adoption of this ordinance. This provision shall not be construed to reduce any current employee's base pay but shall serve to align compensation over time with the ranges adopted herein.
- D. **Illustrative Example of Grandfathering Application:** By way of example, assume that upon adoption of this ordinance in 2025 the maximum salary for a position is \$70,000, but John Doe is already earning \$72,000, which exceeds the maximum range. Under this Grandfathering Provision, John Doe is permitted to retain this higher base salary and any increases through January 1, 2027. The narrative below is illustrated in Chart 7.1 Titled Sample Employee.

On January 1, 2026, the range increases slightly to \$71,750, but John Doe's salary continues at \$75,600, which remains above the maximum

On January 1, 2027, the grandfathering provision takes effect. John Doe's base salary is frozen at \$75,600, and he does not receive the CPI adjustment because he is above the maximum for his position. Instead, he is eligible for a merit bonus of up to 2.5% of his base salary (e.g., \$1,890 in 2027), bringing his total compensation to \$77,490.

As the maximum range increases by up to 2.5% annually, the gap between John Doe's frozen base salary and the maximum narrows. By 2029, the maximum increases to \$77,266.90, which again exceeds his frozen salary of \$75,600. At this point, John Doe is brought back into alignment with the established range, and future CPI adjustments resume on his base salary. For example, in 2029 his base salary is adjusted to \$77,266.90, with merit bonuses available on top of that.

Throughout this period, John Doe remains eligible for annual merit bonuses under Section V, since such bonuses are not considered part of base salary. This ensures that while base pay may remain frozen until the adopted ranges catch up, performance recognition is still provided annually.

The final column in the chart, "Current with 5% YoY", illustrates what John Doe's salary would look like if the Village continued applying a straight 5% annual increase to base pay, without any ceiling or sustainability factor. By 2028, for example, that system would place John Doe at \$83,349, compared to the capped and bonus-adjusted total of \$77,490 under

this Ordinance. Over time, this compounding effect creates salaries that grow faster than revenues, placing a structural burden on the Village's budget. This column underscores why the current system of unchecked year-over-year increases is unsustainable, and why adopting ranges with ceilings is necessary for long-term financial stability.

Year	Chart 7.1 Sample Employee							
	Min	Max	Base Salary	Base % Raise	Merit Bonus	Base Salary + Merit Bonus	Total % From Base	Current with 5% YoY
2025	\$ 50,000.00	\$ 70,000.00	\$ 72,000.00	5.0%	\$ -	\$ 72,000.00	5.0%	\$ 72,000.00
2026	\$ 51,250.00	\$ 71,750.00	\$ 75,600.00	5.0%	\$ -	\$ 75,600.00	5.0%	\$ 75,600.00
2027	\$ 52,531.25	\$ 73,543.75	\$ 75,600.00	0.0%	\$ 1,890.00	\$ 77,490.00	2.5%	\$ 79,380.00
2028	\$ 53,844.53	\$ 75,382.34	\$ 75,600.00	0.0%	\$ 1,890.00	\$ 77,490.00	2.5%	\$ 83,349.00
2029	\$ 55,190.64	\$ 77,266.90	\$ 77,266.90	2.2%	\$ 1,931.67	\$ 79,198.57	4.8%	\$ 87,516.45
2030	\$ 56,570.41	\$ 79,198.57	\$ 79,198.57	2.5%	\$ 1,979.96	\$ 81,178.54	5.1%	\$ 91,892.27
2031	\$ 57,984.67	\$ 81,178.54	\$ 81,178.54	2.5%	\$ 2,000.00	\$ 83,178.54	5.0%	\$ 96,486.89

SECTION VIII: RANGE RESTORATION

In the event that annual Cost-of-Living Adjustments (COLA) or merit increases do not occur for any reason, including suspension or reduction of increases by the Village Administrator pursuant to Section 8-4 of the Personnel Policy due to budgetary constraints or emergency declarations, the Village shall ensure that any affected employee's base salary is restored to within the adopted salary range as soon as it is financially feasible to do so. Such restoration shall take priority once conditions permit, with the objective of maintaining alignment between employee compensation and the established ranges adopted by the Village Board. Nothing in this Section shall be construed to create a guarantee of immediate restoration during periods of fiscal hardship, but restoration shall be undertaken at the earliest practicable opportunity consistent with the Village's overall financial capacity.

SECTION VIII: SEVERABILITY

If any provision of this Ordinance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance.

SECTION IX: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

APPROVED this _____ day of _____, 2025

Franklin J. Eubank, Jr., President of the Board
of Trustees of the Village of Winnebago, Illinois

ATTEST:

Sally Jo Huggins, Village Clerk

PASSED:

APPROVED:

**PUBLISHED IN
PAMPHLET FORM:**



Agenda Item Executive Summary

Item Name WATER ACCESS EASEMENT & SANITARY SEWER ACCESS EASEMENT FOR 309 W. MAIN ST Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The attached ordinance authorizes the Village of Winnebago to grant a permanent water and sanitary sewer access easement across Village-owned property (PIN 14-08-426-024, located at 309 W. Main Street) to benefit the property at XXXX N. Pecatonica Road, which is owned by Gerald J. Smith, Lisa M. Smith, and Jason J. Smith. The benefitted parcel, currently landlocked and used by G&G Construction, lacks utility connections and requires the easement to access the Village water system and the Four Rivers Sanitation Authority (FRSA) sanitary sewer system.

This easement, located on the west side of Wellhouse #4, has been structured to avoid conflicts with future Village infrastructure expansion. It includes provisions for construction standards, site restoration, indemnification, and long-term maintenance access. FRSA has indicated that it will not permit a sewer connection unless the Village grants the necessary easement. The ordinance ensures compliance with legal requirements and supports utility expansion and economic development.

ATTACHMENTS (PLEASE LIST)

Ordinance, Proposed Access Easement Agreement, Submitted Easement Request

ACTION REQUESTED

- ☐ For Discussion Only
- ☐ Resolution
- ☒ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE ORDINANCE NO. 2025-____, AN ORDINANCE FOR THE EASEMENT REQUEST FOR 309 W. MAIN ST

Staff: Joseph Dienberg, Village Administrator Date: 11/19/2025
Chad Insko, Director of Public Works

This Space Reserved for Use by Recorder

PIN: Part of 14-08-426-024

**WATER
ACCESS EASEMENT
&
SANITARY SEWER
ACCESS EASEMENT**

THIS INDENTURE WITNESSETH, that:

WHEREAS, the **VILLAGE OF WINNEGAGO, an Illinois Municipal Corporation** (Village), located in the County of Winnebago and State of Illinois, is the owner of real estate located at 309 W. Main Street, Winnebago, IL, 61088, bearing P.I.N. 14-08-426-024, which is the site of its wellhouse #4, and also is the owner of vacant land real estate immediately to the east of 309 W. Main Street, Winnebago, IL, bearing an address of "Main Street", Winnebago, IL, bearing P.I.N. 14-08-426-027; and

WHEREAS, Gerald J. Smith and Gerard J. Smith were initially listed as the fee simple title holders as tenants in common to the parcel of land located at XXXX N. Pecatonica Road, Winnebago, IL 61088, via a Trustee's Deed dated October 30, 2014, and recorded on November 3, 2014, bearing P.I.N. 14-08-426-028, which is a totally landlocked property containing buildings thereon currently used for cold storage; and

WHEREAS, Gerard J. Smith passed away on November 24, 2020, in Winnebago County, IL, intestate, and his decedent's estate was administered in Winnebago County Probate Court Case No. 2021-P-185; and

WHEREAS, an Order Declaring Heirship was entered in 2021-P-185 on April 16, 2021, listing Lisa M. Smith, as the surviving spouse of Gerard J. Smith, and Jason J. Smith, the son of Gerard J. Smith as his heirs at law; and

WHEREAS, a search of the land records by the Village Attorney does not show that there has been any transfer of title since the aforesaid November 3, 2014 deed; and

WHEREAS, upon information and belief, upon the death of Gerard J. Smith and the resultant Order Declaring Heirship entered as referenced above, the current fee simple title holders to the subject property are Gerald J. Smith as to a 50% interest, Lisa M. Smith as to a 25% interest, and Jason J. Smith as to a 25% interest, as tenants in common (**OWNERS**); and

Page Two
Water Access and Sanitary Sewer Easement
PIN No: Part of 14-08-426-024

WHEREAS, the XXXX N. Pecatonica Road property is not currently served by water or sewer services, and the Owners desire such services in order to be able to utilize one or more of the buildings contained thereon for office space for the construction business one or more of the Owners currently operates known as G& G Construction; and

WHEREAS, water service is available in the area from the Village of Winnebago, as well as sewer service from the Rock River Water Reclamation District, but in order for owners to connect to such water and sewer, it would be necessary for said Owners to obtain a perpetual easement, privilege, right, and authority to facilitate the necessary construction in order to connect to Village's water system which is also already available in the area and the sewer service already available in the area through Four Rivers Sanitation Authority (FRSA), upon, under, and through the premises hereinafter described, as shown upon the Sanitary Sewer Easement plat marked Exhibit "A" hereto attached, which applies to the access needed for the connection to the sanitary sewer, but also applies to the access area necessary for the water connection; and

WHEREAS, the Grantor is the owner in fee simple of the premises through which said water access and sanitary sewer access are to be constructed, and is willing to grant a perpetual easement upon, under and through said real estate for the purposes herein specified; and

WHEREAS, the easement would be located on the west side of the Village's wellhouse #4, and provision of such easement will avoid interference with potential future expansion of critical Village infrastructure which is anticipated to occur to the east; and

WHEREAS, in granting said easement the Village would gain a water customer through the utilization of its services; and

WHEREAS, connection to sewer by the XXXX N. Pecatonica Street property would be consistent with surrounding properties which are served by the FRSA; and

WHEREAS, FRSA has expressed to Village personnel that FRSA will not allow the sewer connection for the XXXX N. Pecatonica St., property until and unless the Village grants an easement over its property to the owners of the XXXX N. Pecatonica St., property to allow the connection to such sewer to take place.

NOW, THEREFORE, in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, and of the mutual covenants, conditions and agreements herein contained, the **GRANTOR, VILLAGE OF WINNEBAGO, an Illinois Municipal Corporation**, does hereby, **GRANT and CONVEY** to Gerald J. Smith, Lisa M. Smith, and Jason J. Smith, the fee simple title owners as tenants in

Page Three
Water Access and Sanitary Sewer Easement
PIN No: Part of 14-08-426-024

common of the property located at XXXX N. Pecatonica Street, Winnebago, IL the perpetual easement, privilege, right, access and authority to such necessary construction upon, under and through the premises owned by the undersigned Grantor, in order to facilitate connection to the water system of the Village of Winnebago, and the sewer system of Four Rivers Sanitation Authority, which easement description is set forth and described in Exhibit "A" and is part of PIN No. 14-08-426-024.

The entire tract owned by Grantor is PIN No. 14-08-426-024, and legally described in Exhibit "B" attached.

In consideration of the grant of the easement herein contained, the Owners hereby agree with the Grantor herein, as follows:

1. For the period when said the construction is occurring to have the XXXX N. Pecatonica Street property access the water system of the Village of Winnebago and the sewer system of Four Rivers Sanitation Authority (FRSA) in order to connect to each of those respective systems, Owners, through their contractors, shall use only so much of the premises owned by said Grantor within the easement area as is reasonably necessary for the purpose of constructing said connections, consistent with sound and economical engineering and construction practices and customs, for the moving, installation and use of machinery and equipment and excavation and laying of any necessary piping and appurtenances, and backfilling and replacing the soil and material necessarily removed from such excavation in order to make such connections; that after the completion of such construction and the restoration of the surface of the ground to its original condition as may be practical, that said Owners through their contractors shall use or allow use of only so much of the Grantor's land as is necessary for the purposes of inspection service, maintenance, repair and replacement, and except as herein expressly granted, the Grantor shall retain all right to the use and occupation of said real estate, and such use and occupation shall not be interfered with unnecessarily by any work performed under this grant.
2. Said water and sanitary sewer connection construction shall be conducted using normal and customary grade and quality of materials used in the industry, as the Village and/or Four Rivers Sanitation Authority, may deem advisable.
3. Before commencement of any work of any kind on the Village's property, Owners shall post a surety bond in an amount as required by the Village's Unified Development Ordinance and any other applicable ordinance for any work to be conducted in the Village right-of-way area and/or area in which the Village is providing an easement to the Owners.

4. Said materials, machinery, and equipment used in the construction of said water and/or sewer connection, shall be transported to the site of the work only along the line where said respective water or sanitary sewer connection is taking place, and only for such distance as may be reasonably necessary for the purposes of such construction, and all other portions of the premises owned by the Grantor shall not be used except by permission of the owner.
5. All surface soil and debris excavated from the real estate, hereinbefore referred to in the construction of said work, may be disposed of by the Owners in the same manner as above specified for the transportation of material to the place of construction. The surface of the ground, all fences and other structures on said premises touched, or in any manner altered, by the construction of said water and/or sewer connection, shall be restored to the same condition as nearly as may be, as the same existed before the commencement of the work.
6. Grantor hereby agrees that for this easement granted to the Owners as to the sewer access easement, the Four Rivers Sanitation Authority (FRSA) as the provider of the sanitary sewer service shall have the right of access across said premises for the purpose of construction, reconstruction, inspection, repairing, maintaining, and operating said sanitary sewer.
7. The Owners shall indemnify and save harmless the Grantor from any injury to persons or loss or damage to personal or real property which said Grantor may suffer, incur, or sustain arising proximately from the actions of Owners, or their agents, during the performance of work under this grant. Such indemnity and hold harmless is intended to apply only to damages or injuries suffered by Grantor from actions by Owners, or their agents, as well as Grantor's liability for actions brought by third parties for damages or injuries arising from actions by District or their agents, and shall not apply to damages or injuries to third parties arising from Grantor's actions or failures to act.

This paragraph shall apply only to actual injuries or damages and not to consequential, remote, speculative, or punitive damages.
8. Said Grantor hereby agrees that all connections with said sewer made at any point in the line hereinabove described shall be made in such manner as may be prescribed by the FRSA and under its supervision, and such connections shall be used for the sole purpose of disposing of sewage by District, and not for the removal of storm, surface, or ground water.
9. Grantor hereby agrees that construction material, fill, ponds, permanent structures, or other encumbrances to construction or maintenance of said sewer shall not be placed on the easement premises or material cut away from the easement premises, either temporarily or permanently, without District permission, which permission shall not be unreasonably withheld.
10. It is agreed that said sewer shall become a part of the sanitary sewer system of the District, and that the District and the corporate authorities of any municipal corporation or authority lying within the District, shall have the right to make connection with said

sanitary sewer system at points which may be provided by the District for the reception of sewage.

11. Owners shall be responsible for hiring a duly qualified contractor to perform the work necessary in order to facilitate the above water and sewer connections.
12. Owners shall be responsible for paying all applicable fees, including, but not limited to, connection fees, and any and all other related fees pertaining to use of the respective water and sewer systems.
13. This indenture shall run with the land, and shall be binding upon the grantees, assigns, heirs, and successors of the parties hereto.

IN WITNESS WHEREOF said Grantor and Grantee have both cause their respective names to be hereto subscribed, and a corporate seal, where applicable, to be hereto affixed by their proper officer thereunto authorized, on the dates stated below.

ATTEST:

Grantor:

Village of Winnebago, an Illinois Municipal Corporation

Clerk

By: _____

Franklin J. Eubank, Jr. Village President

Grantee:

Gerald J. Smith

Lisa M. Smith

Jason J. Smith

This instrument was prepared by:

Attorney Mary J. Gaziano
One Court Place, Suite 200
Rockford, Illinois 61101
(815) 962-6800
Village Attorney

Return To:

**Rock River Water
Reclamation District**
c/o Mr. Eric Haglund
3501 Kishwaukee Street
Rockford, IL 61109

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO
HEREBY CERTIFY that Franklin J. Eubank, Jr., personally known to me to be the
President of the Village of Winnebago, an Illinois Municipal Corporation, and Sally Jo Huggins,
personally known to me to be the Village Clerk of said Municipal Corporation, whose name are
subscribed to the foregoing instrument, appeared before me this day in person and severally
acknowledged that as such President and Village Clerk, they signed and delivered the said
instrument of writing as President and Village Clerk of said Municipal Corporation, and caused
the seal of said Municipal Corporation to be affixed thereto, pursuant to authority given by the
Board of Trustees of said Municipal Corporation as their free and voluntary act, and as the free
and voluntary act and deed of said corporation for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day _____ of, 2025.

Notary Public

age Seven
Sanitary Sewer Easement
PIN No: Part of Part of 14-08-426-024

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO
HEREBY CERTIFY that **GERALD J. SMITH**, personally known to me to be the

person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered the said instrument of writing as his free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day _____ of, 2025.

Notary Public

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO
HEREBY CERTIFY that **LISA M. SMITH**, personally known to me to be the
person whose name is subscribed to the foregoing instrument, appeared before me this day in
person and acknowledged that she signed and delivered the said instrument of writing as her free
and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day _____ of, 2025.

Notary Public

Page Eight
Sanitary Sewer Easement
PIN No: Part of Part of 14-08-426-024

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO
HEREBY CERTIFY that **JASON J. SMITH**, personally known to me to be the

person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he signed and delivered the said instrument of writing as his free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day _____ of, 2025.

Notary Public

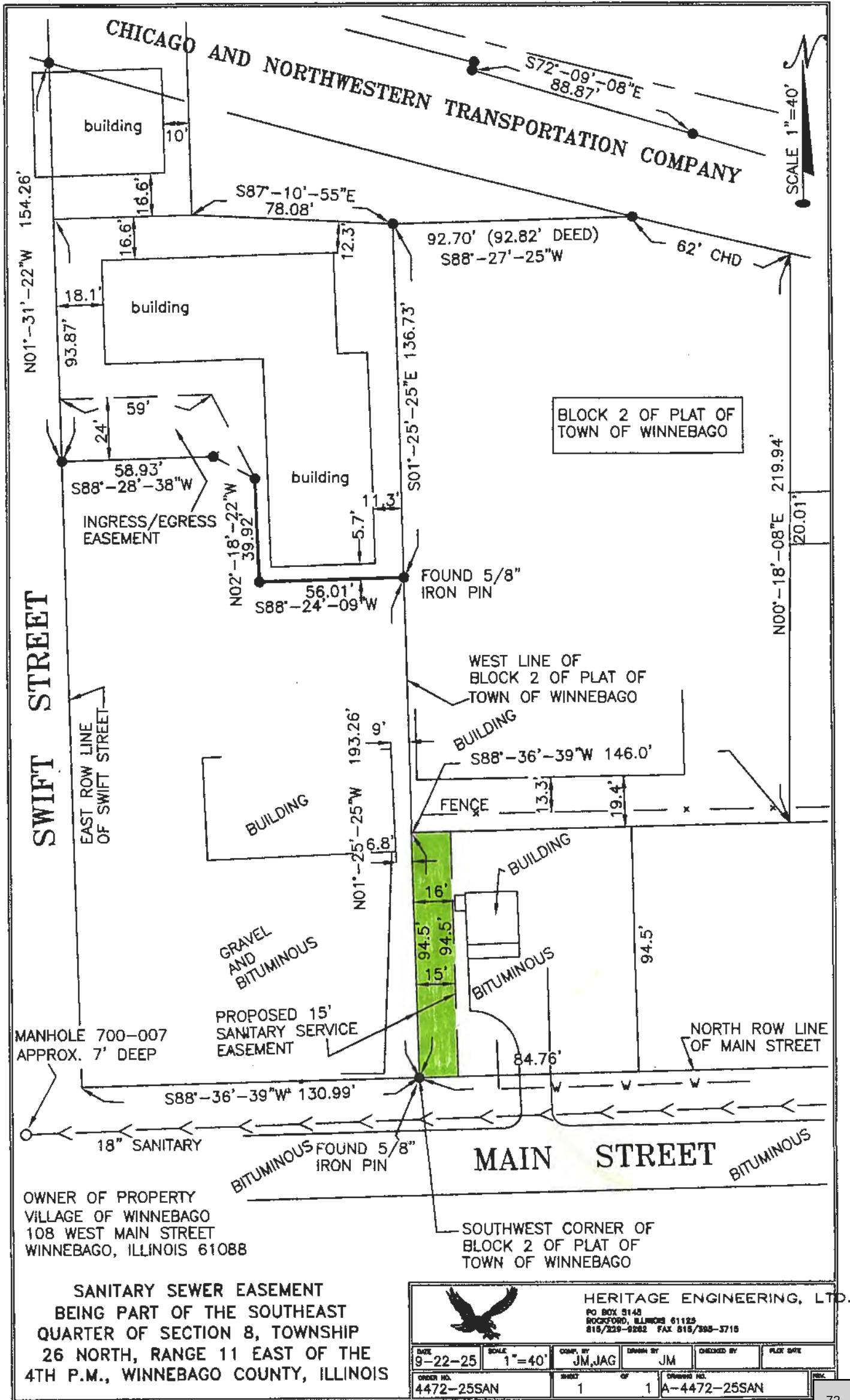


EXHIBIT A

The South 94.5 feet of the West 84.76 feet of Block 2 as designated upon the Plat of The Town of Winnebago, the Plat of which Subdivision being recorded in Book 30 of Deeds on Page 1 in the Recorder's Office of Winnebago County, Illinois.

EXHIBIT B

Part of Block 2 as designated upon the Plat of The Town of Winnebago, the Plat of which Subdivision being recorded in Book 30 of Deeds, on Page 1 in the Recorder's Office of Winnebago County, Illinois, bounded and described as follows to-wit: Beginning at the Southwest corner of said Block 2; thence North $01^{\circ}-25'-25''$ West, along the West line of said Block, 94.5 feet; thence North $88^{\circ}-36'-39''$ East, parallel with the South line of said Block, 15.00 feet; thence South $01^{\circ}-25'-25''$ East, parallel with the West line of said Block, 94.5 feet to the South line of said Block; thence South $88^{\circ}-36'-39''$ West, along said South line, 15.00 feet to the point of beginning. Situated in Winnebago County, Illinois.



Agenda Item Executive Summary

Resolution for Approval to Release for Public

Inspection the Closed Session Minutes as Specified in
the Resolution

Committee or
Board

Board

Item Name

BUDGET IMPACT

Amount:	N/A	Budgeted:	N/A
List what fund:	N/A		

EXECUTIVE SUMMARY

The Open Meetings Act requires that all public bodies keep minutes of all meetings open or closed. The minutes of Closed Session are only made available after the public body has determined that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. The verbatim record (recording) of all Closed Session must be maintained at least 18 months after the completion of the meeting. The verbatim record may be destroyed only after the public body has approved the content of the minutes and that the minutes meet the criteria of the Open Meetings Act for proper minutes.

The Public Body will be provided with copies of the minutes recommended for release for their review prior to discussion of the item. Should for any reason the meetings recommended for release and the recording for destruction be determined to remain closed those minutes will be collected following the meeting and continued to be held in confidence and the recordings maintained accordingly.

ATTACHMENTS (PLEASE LIST)

ACTION REQUESTED

- ☐ For Discussion Only
- ☒ Resolution
- ☐ Ordinance
- ☒ Motion:

MOTION: I MOVE TO APPROVE RESOLUTION 2025-__R, A RESOLUTION FOR APPROVAL TO RELEASE FOR PUBLIC INSPECTION THE CLOSED SESSION MINUTES AND THE DESTRUCTION OF THE VERBATIM RECORDINGS FOR THE SAME AFTER THE EIGHTEEN MONTH REQUIRED RETENTION PERIOD

Staff: Rachel Windgassen, Administrative Assistant Date: 11/19/25