The Board of Trustees of the Village of Winnebago met in person October 14, 2024, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN – MCKINNON – PITNEY - SMITH -present
KIM –LEFEVRE - absent

Guests in person: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Sergeant Nick Haff, Public Works Director Chad Insko, Treasurer Dana Novinson, Brody Falnes, Zach Wendler, Jenny Blocker, and attending remotely Engineer Luke Ziegler of Fehr Graham

A quorum was established.

No conflict of interest was noted.

9. PUBLIC COMMENT
No one requested the opportunity to address the Board.

10. CONSENT AGENDA
A motion was made by MR. ACKERMAN, seconded by MR. SMITH to approve the Consent Agenda items. Motion carried on a unanimous roll call vote of those present.

11. APPROVAL OF MINUTES:
    a. Approval of Board of Trustees Meeting Minutes from August 12, 2024
    b. Approval of Special Board Meeting Minutes of September 30, 2024
12. APPROVAL OF BILLS
    a. Approval of Invoices Presented for Payment - $121,340.14
    b. Post-Board Packet bills for approval within 30 days of receipt, per Local Government Prompt Payment Act (50 ILCS 5051) – NONE
19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS
    a. Road Closure Monster Mash Dash – Park District
21. FINANCE COMMITTEE/REPORTS/REQUESTS
    b. Resolution 2024-26R A RESOLUTION TO AMEND THE PREVIOUS RESOLUTION 2024-13R, A RESOLUTION APPROVING THE PURCHASE OF A 2024 POLARIS RANGER XP 1000 NS UTV FROM MONROE POWERSPORTS FOR USE BY PUBLIC WORKS AND POLICE DEPARTMENT.
    d. Approval of 2025 IML Risk Management Invoice

It was noted that the projected income in the packet was updated and provided to each Board member.

13. PRESIDENT
    a. The President's Report was included in the packet.

14. CLERK'S REPORT – none presented

15. TREASURER'S REPORT
    b. The October Treasurer's Report was included in the packet.

16. ADMINISTRATIVE REPORTS were included in the packet.

17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff

18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS

a. Attorney Gaziano explained the process for Silo Communications to obtain a utility permit. To get a franchise agreement a public hearing will be required.

b. A motion was made by MR. MCKINNON, seconded by MR. SMITH to adopt Resolution 2024-27R as amended, A RESOLUTION TO APPROVE THE STATE OF ILLINOIS, CENTRAL MANAGEMENT SERVICE CONTRACT FOR JPMC ROCK SALT BULK, FY25, CONTRACT NO. 24-416CMS-BOSS4-42993. Motion carried on a unanimous roll call vote of those present.

19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS

a. Sale of Village property will be discussed in Executive (Closed) Session.

20. POLICE COMMITTEE/REPORTS/REQUEST – No items for discussion

21. FINANCE COMMITTEE/REPORTS/REQUESTS

a. Ms. Blocker, a partner with Benning Group, talked about the audit report for 2023. She explained that the year-end cash balance was up from the end of 2022. She also noted that as with most small municipalities the segregation of duties would be better with more staff. Thank you to Ms. Blocker and from her.

c. A motion was made by MR. MCKINNON, seconded by MR. ACKERMAN to adopt Resolution 2024-28R. A RESOLUTION AUTHORIZING FINAL SALES TAX REBATE PAYMENT TO FUND 601, L.L.C. (KNOWN AS SULLIVAN'S FUND 601). Motion carried on a unanimous roll call vote of those present.

22. LIQUOR COMMITTEE/REPORTS/REQUESTS – No items for discussion

23. ADMINISTRATIVE TEAM/REPORTS/REQUESTS

a. A motion was made by MR. ACKERMAN, seconded by MR. SMITH to approve the medical insurance as quoted for 2025. This will be affirmed by resolution at the November meeting. Motion carried on a unanimous roll call vote of those present.

24. ZONING COMMISSION/REPORTS/REQUESTS – No items for discussion

26. NEW BUSINESS

The November Committee of the Whole Meeting will be Tuesday, November 26, 2024, at 6:00 p.m.

An amendment to the Unified Development Ordinance with regard to sprinklers will be discussed at the October 23, 2024, meeting.

The Codification of Ordinances is still an open issue. Attorney Gaziano has been in contact with CivicPlus (Municode).

25. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120(c) And (6) –

A motion was made by MR. MCKINNON, seconded by MR. SMITH to go into closed session at 6:54 p.m. to discuss employee compensation and the sale of Village Property. Motion carried on a unanimous roll call vote of those present.

The Board returned to Regular Session at 7:11 p.m.

In attendance the same four Trustees, Chad Insko, Joseph Dienberg and Attorney Mary Gaziano.

19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS

b. Sale of Village Property – Winnebago Highlands: A motion was made by MR. SMITH, seconded by MR. PITNEY to authorize President Eubank to attend the closing for the sale of two properties on Thomas Avenue and sign the contract with Christopher Murdakes for the sale at $18,000 for each property. Motion carried on a unanimous roll call vote of those present.

27. TABLED/DEFERRED ITEMS – none

28. ADJOURNMENT

A motion was made by MR. MCKINNON, seconded by MR. SMITH to adjourn 7:13 p.m. Motion carried on a voice vote.

APPROVED: NOVEMBER 11, 2024

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Sally Jo Huggins, Village Clerk