The Board of Trustees of the Village of Winnebago met in person September 03, 2025, at 6:09 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN – KIM - LEFEVRE – MCKINNON - SPRINGER

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Public Works Director Chad Insko, Treasurer Dana Novinson, Chief Jeff White, Lieutenant Nick Haff, Kyle Okubo, Deputy Clerk Kellie Symonds, and Jeremy Graham.

5. ESTABLISHMENT OF A QUORUM - A quorum was established.
6. MEETING GUIDELINES
7. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
8. CHANGES TO THE AGENDA – No changes to the agenda.
9. PUBLIC COMMENT – No one from the public requested the opportunity to address the board.
10. CONSENT AGENDA
    A motion was made by MR. LEFEVRE, seconded by MR. KIM to approve the Consent Agenda items. The motion carried on a unanimous roll call vote.
    - 11a. Approval of Board Trustees Meeting Minutes of August 13, 2025
    - 11b. Approval of the Board Trustees Meeting Minutes of August 20, 2025
    - 12a. Approval of Invoices Presented for Payment August 20, 2025 $ 55,567.69
    - 12b. Approval of Invoices Presented for Payment September 03, 2025 $ 8,218.13
    - 21a. Approval of Line-Item Transfers
13. PRESIDENT
    - a. President's Report – July 2025 not included in the packet.
    - b. President Eubank appointed Jeremy Graham to the open Trustee position. Mr. Graham was a previous Trustee who recently returned from an overseas deployment with the National Guard. The Board agreed with the appointment and Mr. Graham was sworn in and was seated. Trustee Kim noted that he had previously been asked by students if he was related to Mr. Graham. After seeing him tonight he understood the question.
14. CLERK – No items to report
15. TREASURER'S REPORT
    - a. Treasurer's Report - The July report was included in the packet.
16. ADMINISTRATIVE REPORTS – Included in the packet.
17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff
18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS
    - a. A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to adopt Ordinance 2025-15 AN ORDINANCE AMENDING ORDINANCE NO. 2004-21 PERTAINING TO THE REGULATION AND CONTROL OF PARKING OF VEHICLES IN AND UPON THE STREETS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF WINNEBAGO, ILLINOIS, DURING SNOW REMOVAL. Motion carried on a unanimous roll call vote.
    - b. Main Street Project Bid Acceptance – remains open.
    - c. A motion was made by MR. LEFEVRE, seconded by MR. KIM to adopt Resolution 2025-25R A RESOLUTION ACCEPTING THE BID FOR THE GOODLING STREET PROJECT AND AWARDING THE CONTRACT TO MARTIN & COMPANY EXCAVATING. Motion carried on a unanimous roll call vote.
    - d. Winnebago was not awarded the Local Funds aligning with Illinois Environmental Protection Agency SRLF (State Revolving Loan Fund) Project.

19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS
    a. A motion was made by MR. KIM, seconded by MR. ACKERMAN to adopt Resolution 2025-26R A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO A DEVELOPMENT AGREEMENT FOR SITE PLAN REVIEW AND PUBLIC IMPROVEMENTS AT 209 W. MAIN STREET. Motion carried on a unanimous roll call vote.
    b. A motion was made by MR. MCKINNON, seconded by MR. LEFEVRE to adopt Resolution 2025-27R A RESOLUTION AUTHORIZING THE EXTENSION OF THE LETTER OF CREDIT FOR PEAK STORAGE. Motion carried on a unanimous roll call vote.
20. POLICE COMMITTEE/REPORTS/REQUESTS – No items for discussion.
21. FINANCE COMMITTEE/REPORTS/REQUESTS
    b. Jenny Blocker of the Benning Group gave an overview of the audit report for 2024. Overall, the Village is operating in a good position.
22. LIQUOR COMMITTEE/REPORTS/REQUESTS - No items for discussion.
23. ADMINISTRATIVE TEAM/REPORTS/REQUEST – No items for discussion.
24. ZONING COMMISSION/REPORTS/REQUESTS - No items for discussion
25. EXECUTIVE SESSION (CLOSED SESSION) – pursuant to 5ILCS 120/2(c) – None needed.
26. NEW BUSINESS
    Mr. Dienberg noted Friday is the deadline for registration for the Illinois Municipal League annual conference.
27. TABLED/DEFERRED ITEMS – none
28. UPCOMING MEETINGS
    The next Board meeting will be on September 17, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.
29. ADJOURNMENT
    A motion was made by MR. KIM, seconded by MR. GRAHAM, to adjourn at 6:36 p.m. The motion carried on a voice vote.

APPROVED: SEPTEMBER 17, 2025

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Sally Jo Huggins, Village Clerk