

The Committee of the Whole Village of Winnebago was scheduled for September 25, 2024, at 6:00 p.m. A gathering was held at 6:15 p.m. as the only Trustees in attendance were ACKERMAN - MCKINNON – PITNEY present (KIM- LEFEVRE– SMITH absent).

Guests in attendance: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Sergeant Nick Haff, Treasurer Dana Novinson, Deputy Clerk Kellie Symonds

A quorum was not established.

The Intergovernmental Agreement with Winnebago Community School District 323 that was scheduled to be discussed at the Special Meeting prior to the Committee of the Whole as there was no quorum for the Special Meeting this matter remains open. If approved the IGA will not require an escrow to be set up for fees which is required by the Unified Development Ordinance. The Village would invoice the school district rather than using the escrow.

#### #8 DISCUSSION

- a. Attorney Gaziano, Chief Loria and Charlie Cunningham are working on the Sprinkler Ordinance. This ordinance can be adopted after the 2021 International Fire Code is adopted.
- b. The 2024 International Building Codes are being reviewed to compare with the present requirements. It was suggested the Village get a copy of the 2024 codes.
- c. Updating the Business Registration Ordinance was discussed. The cost to food trucks versus brick-and-mortar businesses was discussed.
- d. The Purchasing Policy updating to an ordinance was discussed.
- e. Change to the office structure was discussed. It was suggested that the Deputy Clerk become a part-time position. There will be an Assistant Deputy Clerk, a full-time position, who is a present part-time employee. This position will continue their present workload and take over some of the present duties of the Deputy Clerk.
- f. Changing the schedule of meetings in 2025, Board Meeting and Committee of the Whole, was discussed. It is possible that there will be a Board Meeting followed by a Committee of the Whole twice a month, maybe the first and third Wednesday. With this type of schedule, action could be taken twice a month and invoices paid twice per month.
- g. It was found that one invoice had not been received and paid for the Memorial Park update therefore there was not as much excess left to cover additional work. It will probably be possible to seal the basketball court. It noted that the Historical Society has received a \$2,500 grant for landscaping at the park.

Attorney Gaziano noted the Village must follow the Illinois Juvenile Court Act when communicating with the school district.

The next Committee of the Whole will be October 23, 2024.

The Village will soon have a new email address, with moving to the new domain name [www.winnebagoil.gov](http://www.winnebagoil.gov).

The gathering was closed at 7:24 p.m.

APPROVED: OCTOBER 23, 2024

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Sally Jo Huggins, Village Clerk