

The Board of Trustees of the Village of Winnebago met in person February 19, 2025, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN – KIM - PITNEY, SMITH-present
Attended Remotely: MCKINNON
LEFEVRE (joined the meeting at 7:06 p.m. until end of meeting)

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Lieutenant Nick Haff, Public Works Director Chad Insko, Treasurer Dana Novinson, and Deputy Clerk Kellie Symonds. Luke Ziegler of Fehr Graham attended online 6:00 to 6:06 p.m.

5. ESTABLISHMENT OF A QUORUM - A quorum was established. A motion was made by MR. ACKERMAN and seconded by MR. KIM to allow MR. MCKINNON to participate fully in the meeting as he is out of town on business. Motion carried on a voice vote.

7. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.

8. CHANGES TO THE AGENDA – No changes were requested

9. PUBLIC COMMENT - No one requested the opportunity to address the Board.

10. CONSENT AGENDA

A motion was made by MR. KIM, seconded by MR. SMITH to approve the Consent Agenda items. Motion carried on a unanimous roll call vote of those present.

11. a. Approval of Board Trustees Meeting Minutes from February 05, 2025

12. a. Approval of Invoices Present for Payment \$64,741.33

21. a. Line Item Transfer(s)

13. PRESIDENT

a. The President's Report – Included in the packet

b. Village Administrator Performance Review and Compensation Adjustment – Discussed after Closed Session.

14. CLERK'S REPORT – No items for discussion.

15. TREASURER'S REPORT – Report was included in the packet.

16. ADMINISTRATIVE REPORTS – Included in the packet.

17. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff

18. PUBLIC WORKS COMMITTEE/REPORT/REQUESTS

a. Motor Fuel Tax Westfield Road Project remains open.

b. Clayton Court Main Looping Bid Acceptance remains open.

c. Goodling and Church Streets Water Main Looping Bid Acceptance remains open.

d. 2025 Water Project IEPA SRLF (Swift/ Winnebago/ Cunningham/Soper) awaiting affirmative information on state revolving fund award.

19. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS – No items for discussion

20. POLICE COMMITTEE/REPORTS/REQUESTS – No items for discussion

21. FINANCE COMMITTEE/REPORTS/REQUESTS

- a. A motion was made by MR. SMITH, seconded by MR. ACKERMAN to adopt the 2025 budget (as stated on the appropriation ordinance) as provided. Motion carried on a unanimous roll call vote of those present.

A motion was made by MR. KIM, seconded by MR. PITNEY to adopt Ordinance 2025-03 AN ORDINANCE APPROPRIATING FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF WINNEBAGO, WINNEBAGO COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025, AND ENDING ON DECEMBER 31, 2025. Motion carried on a unanimous roll call vote of those present.

- b. A motion was made by MR. ACKERMAN, seconded by MR. KIM to adopt Resolution 2025-06R A RESOLUTION AUTHORIZING EXPENDITURES AND AUTHORIZING THE VILLAGE ADMINISTRATOR, TREASURER, OR THEIR DESIGNEES TO EXECUTE ANY AGREEMENTS NECESSARY FOR THE AUDIT. Motion carried on a unanimous roll call vote of those present. As the agreement was not to exceed 27,300 it was suggested the provider be contacted and ask if the price could be reduced based on improvements mentioned during the audit review of 2023.

22. LIQUOR COMMITTEE/REPORTS/REQUESTS - No items for discussion.

23. ADMINISTRATIVE TEAM/REPORTS/REQUEST - No items for discussion.

24. ZONING COMMISSION/REPORTS/REQUESTS - No items for discussion.

26. NEW BUSINESS – The Goal Setting Meeting will be held March 1, 2025; lunch and snacks will be provided.

25. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

A motion was made by MR. ACKERMAN, seconded by MR. KIM to go into Executive (Closed) Session at 6:20 p.m. pursuant to 5ILCS120/2(c)1. Motion carried on a unanimous roll call vote of those present.

The Board returned to Regular Session at 7:10 p.m. Trustees were the same five as earlier as well as MR. LEFEVRE. The guests were the same except Chief White and Lieutenant Haff were not in attendance. A motion was made by MR. SMITH, seconded by MR. KIM to allow MR. LEFEVRE to participate fully while at work. Motion carried on a voice vote.

13. PRESIDENT

- b. A motion was made by MR. KIM, seconded by MR. ACKERMAN to accept the Annual Evaluation of Mr. Dienberg completed by President Eubank and the self-evaluation by Mr. Dienberg. Motion carried on a voice vote.

A motion was made by MR. ACKERMAN, seconded by MR. KIM to provide Mr. Dienberg with a bonus of \$5,000 in the next pay cycle based on the successful first year of employment. During the discussion Mr. Dienberg requested the bonus be no more than \$2,500 to be in line with other employees' raises. The Board appreciated his willingness to accept a lesser amount. The motion carried on the following roll call vote: ACKERMAN – KIM – MCKINNON – PITNEY – SMITH- yes; LEFEVRE abstained as he was unavailable during the discussion.

27. TABLED/DEFERRED ITEMS – none

28. UPCOMING MEETINGS

The next Board meeting will be March 05, 2025, at 6:00 p.m., followed by the Committee of the Whole Meeting.

29. ADJOURNMENT

A motion was made by MR. KIM, seconded by MR. SMITH to adjourn at 7:20 p.m. Motion carried on a voice vote.

APPROVED MARCH 5, 2025

Sally Jo Huggins, Village Clerk