

The Board of Trustees of the Village of Winnebago met in person March 11, 2024, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL

ACKERMAN - GRAHAM — MCKINNON – O’ROURKE – PITNEY – present
LEFEVRE attending virtually while at work

Guests in person: Attorney Mary Gaziano, Chief Jeff White, Deputy Clerk Kellie Symonds, Public Works Director Chad Insko, Village Administrator Joseph Dienberg, Sergeant Nick Haff. Phillip Sitton, Matthew Knudtson, Michael Knudtson, Anne Marie Knudtson, Helen Knudtson, Officer Sean Knudtson. Guests attending remotely: Luke Ziegler

A quorum was established. Trustee LEFEVRE was granted full ability to participate by the Board.

CONFLICT OF INTEREST: No one stated a conflict.

A motion was made by MR. GRAHAM, seconded by MR. GRAHAM to accept the agenda as presented. Motion carried on a voice vote.

CONSENT AGENDA

A motion was made by MR. GRAHAM, seconded by MR. MCKINNON to approve the consent agenda as presented.

- a. Approval of Board Trustees Meeting Minutes from February 12, 2024
- b. Approval of Line Items Transfers
- c. Approval of Bills
 - i. \$5,000 and over \$ 44,976.00
 - ii. Under \$5,000 \$ \$ 18,718.96
 - iii. Credit Card Reconciliation – February
 - iv. Bank Reconciliation – November and December in process not yet completed, to be reviewed by Temporary Treasurer
 - v. Treasurer’s Report placed on file for audit.

The motion carried on a unanimous roll call vote.

PUBLIC COMMENT

No one requested the opportunity to address the Board.

COMMITTEE DEPARTMENT REPORT/REQUESTS

- a. PUBLIC WORKS COMMITTEE
 - i. Based on Committee recommendation a motion was made by MR GRAHAM to purchase the sidewalk pilot maintenance program dated February 29, 2024. Motion carried on a unanimous roll call vote. Mr. Phillip Sitton answered questions on the program.
- c. POLICE COMMITTEE
 - iii. The Clerk swore in Police Officer Sean Knudtson. He started as a Village of Winnebago Officer on February 28, 2024.
- a. PUBLIC WORKS COMMITTEE continued

- ii. Based on Committee recommendation a motion was made by MR. GRAHAM to adopt Resolution 2024-05R A RESOLUTION AUTHORIZING THE VILLAGE OF WINNEBAGO TO REPLACE 2011 CASE SR 250 SKID LOADER WITH A 2024 259D3 TRACK SKID LOADER. MR. ACKERMAN questioned the need to replace this equipment at this time. He also questioned the cost and the trade-in value. Mr. Insko stated they had already extended the use of the equipment beyond the Village guide. MR. MCKINNON noted that the present guide should be followed for now. The motion carried on the following roll call vote: MCKINNON – O’ROURKE – PITNEY- GRAHAM – yes; LEFEVRE – ACKERMAN – no.
- b. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/PLANNING & ZONING/4TH OF JULY
 - i. Based on committee recommendation a motion was made by MR. ACKERMAN to have the Village Attorney draft an agreement with MR. HAPPCHE, the electrical inspector to be a contractor and not an employee retroactive to January 1, 2024. Motion carried on a unanimous roll call vote.
- c. POLICE COMMITTEE
 - i. The speed limit study of McNair Road east of Westfield has been completed. Presently the speed limit is 45 mph, and the study showed an average of that. It was noted that the county may change the limit to 35 mph on Cunningham Road east to Falconer Road. If that is confirmed changing the speed limit on McNair Road without a hearing seems acceptable.
 - ii. A motion was made by MRS. O’ROURKE, seconded by MR. GRAHAM to adopt Resolution 2024-06R A RESOLUTION AUTHORIZING THE VILLAGE OF WINNEBAGO TO PURCHASE RADAR SIGNS FROM ELAN CITY. The cost of the three signs is \$8,250. Motion carried on a unanimous roll call vote.
 - v. MRS. O’ROURKE showed the Agency Trilogly Award won by the Police Department.
- d. FINANCE COMMITTEE
 - i. A motion was made by MR. GRAHAM, seconded by MRS. O’ROURKE to adopt Ordinance 2024-03 AN ORDINANCE APPROPRIATING FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF WINNEBAGO, WINNEBAGO COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024. Motion carried on a unanimous roll call vote.
- d. ADMINISTRATION TEAM/CLERK
 - i. A motion was made by MR. GRAHAM, seconded by MR. PITNEY to adopt Resolution 2024-07R A RESOLUTION OF THE VILLAGE OF WINNEBAGO BOARD OF TRUSTEES CLARIFYING RESOLUTION 2021-15R IDENTIFYING SALARY RAISE RATES EFFECTIVE AT THE BEGINNING OF THE PAY PERIOD IMMEDIATELY FOLLOWING JANUARY 1. Motion carried on a roll call vote.
- e. LIQUOR COMMISSION

PRESIDENT

ATTORNEY

- a. A motion was made by MR. GRAHAM, seconded by MR. ACKERMAN to adopt Resolution 2024-08R RESOLUTION AUTHORIZING VILLAGE PRESIDENT TO SIGN EXTENSION TO ILLINOIS CASH FARM LEASE WITH STEVEN MITCHELL TO FEBRUARY 28, 2025 FOR VILLAGE-OWNED PROPERTY IN WINNEBAGO HIGHLANDS. Motion carried on a unanimous roll call vote.

NEW BUSINESS

MR. ACKERMAN noted he had been contacted by County Board member Aaron Booker about a dead animal on a man’s truck. Mr. Dienberg will look into how to handle this, possibly by an ordinance or resolution, and send the information to Community Development to handle.

A motion was made by MRS. O'ROURKE, seconded by MR. GRAHAM to go into Executive (Closed) Session at 7:21 p.m. with all Trustees, the Village Clerk, Village Attorney present to discuss Employee Compensation under Police Committee and property under Community Development per 5ILCS 120/X(c)(1). Motion carried on a unanimous roll call vote.

They returned to Regular Session at 8:02 p.m. with Trustees ACKERMAN, GRAHAM, MCKINNON, PITNEY, and O'ROURKE present, LEFEVRE was virtual. Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White and Sergeant Nick Haff.

c. POLICE COMMITTEE

- iii. A motion was made by MRS. O'ROURKE, seconded by MR. ACKERMAN to increase the hourly rate of Officer McNeely to \$27.50 per hour effective pay period beginning March 3, 2024, based on eight years of experience and exemplary performance for the Village of Winnebago Police Department. Motion carried on a unanimous roll call vote.

A motion was made by MRS. O'ROURKE, seconded by MR. ACKERMAN to increase the hourly rate of Officer Cotter to \$30.42 effective May 26, 2024 (provided he successfully completes his probationary period) based on twenty years of law enforcement experience and exemplary service to the Village of Winnebago Police Department. Motion carried on the following roll call vote: PITNEY- ACKERMAN- LEFEVRE – MCKINNON – O'ROURKE – yes; GRAHAM – abstain. MR. GRAHAM noted he will be gone when this increase takes place, so he felt it necessary to abstain.

A motion was made by MRS. O'ROURKE, seconded by MR. MCKINNON to adjourn at 8:06 p.m. Motion carried on a voice vote.

APPROVED: APRIL 08, 2024

Sally Jo Huggins, Village Clerk