



VILLAGE OF WINNEBAGO

COMMUNITY DEVELOPMENT COMMITTEE MINUTES

Thursday, May 30, 2024 at 5:30 PM

108 West Main Street and Virtually

To access meeting from any device: <https://app.goto.com/meetings/meeting/363230653>

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1. CALL TO ORDER

Chairman Ackerman called the meeting to order at 5:30 p.m.

2. RECORDING OF THE MEETING AND GUIDELINES

3. ROLL CALL

PRESENT: Chairman Jason Ackerman, Mike McKinnon, Riley Pitney

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg

4. CONFLICT OF INTEREST DISCLOSURE

No conflict noted.

5. PUBLIC COMMENT

No public comment was requested.

6. APPROVAL OF MINUTES

a. Approval of Minutes from April 18, 2024

Motion made by McKinnon, Seconded by Pitney to approve the minutes. After discussion and corrections noted, Trustee McKinnon made a motion to amend the approval with the corrections. Voting Yea: Chairman Ackerman, McKinnon, Pitney

7. DISCUSSION

a. Demolition Permit

Village Administrator Dienberg stated that at the last department head meeting Public Works suggested a minimum bond of \$25,000 would be included in the requirement to cover any issues that arise during the demolition. The language would be to state that the amount would be based on assessing the risk of the project. The Building Official and Village Engineer would have input on the bond assessment. Trustee McKinnon suggested clarity if, in some cases, the homeowner is not using a contractor.

The discussion included various grammatical suggestions. Attorney Gaziano stated that there is a comment regarding complying with state or federal rules. Trustee McKinnon suggested reviewing for consistency throughout. Trustee Pitney asked if the project was removing a structure but not the foundation. Village Administrator Dienberg stated that the application process would identify the overall scope of the demolition, whether it is total or to the foundation, etc. Attorney Gaziano clarified using the terms of 'rules and conditions' vs the term 'requirements' in order to eliminate reliance on that being all that needs to be met this was per former Village Engineer Todd Weegans suggestion.

b. Amendment of Unified Development Ordinance - Fire Suppression

Village of Administrator stated that an ordinance has not yet been prepared, and would like to meet with the Fire District for their input. The point is that this is a matter to be addressed in the future.

c. Business Assistance Grant Opportunity (BAGO) Program Discussion

Village Administrator Dienberg presented the suggestion of a Business Grant Opportunity, this would be a matching grant opportunity to businesses wanting to improve their properties, etc. The suggestion was a matching grant with a max of \$50,000. Village Administrator Dienberg provided various scenarios where this could be utilized. This is an opportunity for investment in the Village of Winnebago. This could inspire potential new business interest, or encourage current business development. Trustee McKinnon pointed out corrections to the proposal.

8. NEW BUSINESS

Chairman Ackerman addressed the improvement of the basketball court area in Memorial Park. Director Insko has acquired two donated backboards, they would paint the poles and discretionary funds could be used for the blacktop for the courts, as this was not initially covered in the project. It was suggested to see if there is funds available in this year's budget, or include it in next year's budget.

9. ITEMS FOR REGULAR BOARD MEETING

No items were to be included in the Board meeting but three items discussed will be part of the next Committee of the Whole meeting.

10. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

No Closed Session needed.

11. NEXT MEETING DATE

No date set.

12. ADJOURNMENT

Motion made by McKinnon, Seconded by Pitney. Motion carried on a voice vote. The meeting adjourned at 6:36 p.m.

Draft/Unapproved

Kellie Symonds,
Prepared from Recording