

The Board of Trustees of the Village of Winnebago met in person July 8, 2024, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL: ACKERMAN - LEFEVRE - PITNEY - SMITH -present

KIM – absent; MCKINNON arrived at 6:44 p.m. away on personal matters and attended remotely

Guests in person: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, Chief Jeff White, Sergeant Nick Haff, Public Works Director Chad Insko, Treasurer Dana Novinson, Deputy Clerk Kellie Symonds, Fehr Graham Engineer Luke Ziegler, Julia Scott-Valdez, William (Randy) Smith, Bea Smith, Todd Stockburger, Kathy Stockburger.

A quorum was established.

No conflict of interest was noted.

PUBLIC COMMENT

No one requested the opportunity to address the Board.

11. CONSENT AGENDA

A motion was made by MR. ACKERMAN, seconded by MR. PITNEY to approve the Consent Agenda items. Motion carried on a unanimous roll call vote of those present.

12. APPROVAL OF MINUTES:

- a. Approval of Board of Trustees Meeting Minutes from June 10, 2024

13. APPROVAL OF BILLS

- a. Approval of Invoices Presented for Payment - \$142,792.17
invoices over \$5,000 - \$120,106.70
- b. Post-Board Packet bills for approval within 30 days of receipt, per Local Government Prompt Payment Act (50 ILCS 5051) – NONE

16. TREASURER'S REPORT

- a. Approval of Line-Item Transfers - NONE

14. PRESIDENT

- a. The President read the following proclamation in honor of William "Randy" Smith. The President presented Mr. Smith a certificate from Illinois Senator Chesney, a plaque and a copy of the proclamation.

- b. A motion was made by MR. LEFEVRE, seconded by MR. PITNEY to update the signors at the First National Bank and Trust to include the Treasurer Dana Novinson and Village Administrator Joseph Dienberg and to remove Trustees Julie O'Rourke and Jeremy Graham, and to update the signors at Illinois Funds to include Treasurer Dana Novinson and to remove former Treasurer Sally Bennett, subject to a written resolution. Motion carried on a unanimous roll call vote.

15. CLERK'S REPORT

- a. Request to Approve for Release for Public Inspection the Closed Session Minutes as specified in the Resolution. (to be discussed in closed session).

16. TREASURER'S REPORT

- b. The July Treasurer's Report was noted.

18. QUESTIONS FROM TRUSTEES/STAFF - There were no questions from Trustees or Staff

19. PUBLIC WORKS COMMITTEE/REPORTS/REQUESTS

- a. Julie Scott-Valdez on behalf of Four Rivers Sanitation Authority explained to the Board their plan to begin billing monthly rather than quarterly. Winnebago has 1200 of the 77,000 billings they send out.

- b. A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to adopt Resolution 2024-17R A RESOLUTION APPROVING THE EXPENSE FOR CUNNINGHAM ROAD WATER MAIN REPLACEMENT. Motion carried on a unanimous roll call vote of those present.

- c. A motion was made by MR. LEFEVRE, seconded by MR. PITNEY to adopt Ordinance 2024-08 AN ORDINANCE ACCEPTING A GRANT OF EASEMENT ON 624 S CHURCH STREET, WINNEBAGO, ILLINOIS, PROPERTY. Motion carried on a unanimous roll call vote of those present.

A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to adopt Ordinance 2024-09 AN ORDINANCE ACCEPTING A GRANT OF EASEMENT ON 621 S GOODLING STREET, WINNEBAGO, ILLINOIS, PROPERTY. Motion carried on a unanimous roll call vote of those present.

20. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/PLANNING & ZONING/4TH OF JULY

- a. A motion was made by MR. ACKERMAN, seconded by MR. SMITH to adopt Ordinance 2024-10 AN ORDINANCE ADOPTING DEMOLITION PERMIT REQUIREMENT AND DEMOLITION RULES AND CONDITIONS. Motion carried on a unanimous roll call vote of those present.

21. POLICE COMMITTEE/REPORTS/REQUESTS – No items for discussion

22. FINANCE COMMITTEE/REPORTS/REQUESTS – No items for discussion.

23. LIQUOR COMMITTEE/REPORTS/REQUESTS –

- a. A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to adopt Ordinance 2024-11 AN ORDINANCE AMENDING ORDINANCE NO. 97-11 ENTITLED "AN ORDINANCE ESTABLISHING A LIQUOR CONTROL COMMISSION AND PROVIDING FOR THE CONTROL AND REGULATION OF THE SALE AND CONSUMPTION OF ALCOHOLIC LIQUORS IN THE VILLAGE OF WINNEBAGO, ILLINOIS" TO AMEND DEFINITIONS AND ARTICLE IX SECTION 9 TO ALLOW CONSUMPTION OF ALCOHOL LIQUOR ON PEDAL BUS. Motion carried on a unanimous roll call vote of those present.

MR. MCKINNON joined the meeting virtually.

24. ADMINISTRATIVE TEAM/REPORTS/REQUESTS – No items for Discussion

25. ZONING COMMISSION/REPORTS/REQUESTS – No items for Discussion.

26. ATTORNEY

- a. A motion was made by MR. LEFEVRE, seconded by MR. PITNEY to adopt Ordinance 2024-12 AN ORDINANCE ESTABLISHING FIRST READING PROCEDURES OF THE VILLAGE OF WINNEBAGO. Motion carried on a roll call vote of those present.
- b. A motion was made by MR. LEFEVRE, seconded by MR. SMITH to adopt Ordinance 2024-13 AN ORDINANCE AMENDING ORDINANCE 00-07, AN ORDINANCE ADOPTING GUIDELINES AND

ESTABLISHING PROCEDURE FOR PUBLIC COMMENT AT VILLAGE OF WINNEBAGO MEETINGS.
Motion carried on a unanimous roll call vote of those present.

28. NEW BUSINESS

MR. ACKERMAN asked about the demolition of the property at 114 S Benton Street which was included in the report of the Code Enforcement Officer. Mr. Dienberg explained the Land Bank contacted him about the matter.

MR. ACKERMAN questioned the need for helmets on the pedal bus versus on UTV's and golf carts.

The President noted the next election in April 2025 will include petitions available to circulate August 20, 2024, the first date to file the petitions is November 12, 2024, and the last date to file is November 18, 2024.

President Eubank noted that he received a call from the audit firm, Benning Group, noting they were very impressed with the new Treasurer and how prepared she was for the audit. The President thanked Ms. Novinson for the great job.

27. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to go into closed session at 6:59 p.m. In attendance will be the Trustees, President Eubank, Village Clerk, Deputy Clerk and Attorney Mary Gaziano. Motion carried on a unanimous roll call vote of those present.

The same group returned to Regular Session at 7:21 p.m.

15. CLERK'S REPORT

a. A motion was made by MR. LEFEVRE, seconded by MR. SMITH to adopt Resolution 2024-18R RESOLUTION FOR APPROVAL TO RELEASE FOR PUBLIC INSPECTION THE CLOSED SESSION MINUTES FOR MAY 11, 2020, JULY 13, 2020, NOVEMBER 9, 2020, DECEMBER 14, 2020, JANUARY 11, 2021, FEBRUARY 08, 2021, OCTOBER 27, 2021, JANUARY 10, 2022, MARCH 14, 2022, SPECIAL MEETINGS AUGUST 15, 2022, SEPTEMBER 12, 2022, OCTOBER 10, 2022, NOVEMBER 14, 2022, DECEMBER 12, 2022, AND THE DESTRUCTION OF THE VERBATIM RECORDINGS FOR THE SAME AFTER THE EIGHTEEN MONTH REQUIRED RETENTION PERIOD. Motion carried on a unanimous roll call vote of those present.

A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to adjourn at 7:23 p.m. Motion carried on a voice vote.

APPROVED: AUGUST 12, 2024

Sally J Huggins, Village Clerk