The Board of Trustees of the Village of Winnebago met in person on May 20, 2026, at 6:00 p.m. with President Franklin J. Eubank, Jr. presiding. The link for the employees and the public to attend remotely was made available through GoToMeeting.

ROLL CALL:
PRESENT: ACKERMAN – KIM– LEFEVRE; GRAHAM arrived at 6:01 p.m.
ABSENT: MCKINNON – SPRINGER

Guests: Attorney Mary Gaziano, Village Administrator Joseph Dienberg, , Treasurer Dana Novinson, Public Works Director Chad Insko, Deputy Clerk Kellie Symonds, Kyle Okubo, Leslie Dimke, Seth Gronewold, David Sidney, and Roxanne Sosnowski.

4. ROLL CALL & ESTABLISHMENT OF A QUORUM - A quorum was established.
5. MEETING GUIDELINES: No trustee attended remotely.
6. DISCLOSURE OF ANY CONFLICT OF INTEREST - No conflict of interest was noted.
7. CHANGES TO THE AGENDA – No changes to the agenda.
8. PUBLIC COMMENT – No one requested the opportunity to address the Board.
9. CONSENT AGENDA

   A motion was made by MR. KIM, seconded by MR. ACKERMAN to approve the Consent Agenda items. The motion carried on a unanimous roll call vote of those present.

   a. *Approval of Board of Trustees Meeting Minutes of May 06, 2026
   b. *Approval of Invoices Presented for Payment $ 59,348.43
   c. *Approval of the correction to the Minutes of Board of Trustees April 01, 2026
10. PRESIDENT'S REPORT
    a. President Eubank read the Proclamation proclaiming May 17-26, 2026, National Public Works Week in The Village of Winnebago
    b. Appointment of a new member to the Zoning Board remains open.
11. TREASURER'S REPORT – Not Included in the packet.
12. DEPARTMENT HEAD REPORTS
    a. Administrator Report –Included in the packet.
    b. Police Chief Report – Included in the packet
    c. Public Works Director – Included in the packet.
13. ACTION ITEMS
    a. David Sidney with input from Roxanne Sosnowski and Seth Gronewold gave a presentation of the Place Foundry proposal for the Comprehensive Plan and the Unified Development Ordinance (UDO). He noted the need for public input in the process. The Board thanked the group after asking a few questions. President Eubank noted he has worked previously with all three successfully.
    b. A motion was made by MR. LEFEVRE seconded by MR. GRAHAM to adopt Resolution 2026-15R A RESOLUTION ACCEPTING THE BID FOR THE SWIFT STREET WATER MAIN REPLACEMENT AND STREET IMPROVEMENTS PROJECT AND AWARDING THE CONTRACT TO KELSEY EXCAVATING INC. The bid submitted by Kelsey Excavating, Inc. was in the amount of $494,568.00. Motion carried on a unanimous roll call vote of those present.

c. A motion was made by MR. LEFEVRE, seconded by MR. KIM to adopt Resolution 2026-16R A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AN EXTENSION OF THE SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING WITH WINNEBAGO COMMUNITY UNIT SCHOOL DISTRICT NO. 323. Motion carried on a unanimous roll call vote of those present.
d. A motion was made by MR. KIM, seconded by MR. LEFEVRE to adopt Ordinance 2026-06 AN ORDINANCE PERTAINING TO LOCAL STATE OF EMERGENCY FOR THE VILLAGE OF WINNEBAGO. Motion carried on a unanimous roll call vote of those present.
e. A motion was made by MR. KIM, seconded by MR. GRAHAM to adopt Resolution 2026-17R A RESOLUTION APPROVING FINAL CHANGE ORDER NO. 1 FOR THE WEST MAIN STREET IMPROVEMENTS PROJECT. Motion carried on a unanimous roll call vote of those present.
f. A motion was made by MR. ACKERMAN, seconded by MR. KIM to adopt Resolution 2026-18R A RESOLUTION APPROVING THE FINAL PAY APPLICATION NO. 1 FOR THE WEST MAIN STREET IMPROVEMENTS PROJECT. Motion carried on a unanimous roll call vote of those present.
g. A motion was made by MR. LEFEVRE, seconded by MR. ACKERMAN to adopt Resolution 2026-19R A RESOLUTION APPROVING A PURCHASE AND SALE AGREEMENT FOR CERTAIN REAL PROPERTY LOCATED AT 106 KASCH DRIVE. Motion carried on a unanimous roll call vote of those present.
h. The surety bond for the village right-of-way property at 606 David Drive has been corrected.

14. EXECUTIVE SESSION – None needed.
15. NEW BUSINESS:

The auditors completed their field work today and noted all went well. Ms. Novinson noted the time frame to complete the audit could be an issue if Mark Olson doesn't complete his work in a timely manner.

16. UPCOMING MEETINGS

The next Board meeting will be held on June 3, 2026, at 6:00 pm, followed by the Committee of the Whole Meeting.

17. ADJOURNMENT

A motion was made by MR. LEFEVRE, seconded by MR. GRAHAM, to adjourn at 6:40 p.m. The motion carried on a voice vote.

APPROVED: JUNE 3, 2026

Sally Jo Huggins, Village Clerk