

The Board of Trustees of the Village of Winnebago met in person and remotely via GoToMeeting online on June 14, 2023, at 6:00 P.M. with President Franklin J. Eubank, Jr. presiding.

ROLL CALL

ACKERMAN – GRAHAM – LEFEVRE - O’ROURKE – present
MCKINNON – absent

Guests in person: Attorney Gaziano, Chief Jeff White, Sergeant Nick Haff, Chad Insko, Jim Johnson, Kellie Symonds, Sally Bennett.

A quorum was established.

No one stated a conflict of interest.

CONSENT AGENDA: A motion was made by MR. GRAHAM, seconded by MR. ACKERMAN to approve the Consent Agenda as presented:

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and placed on the active agenda to be discussed and approved separately.

- a.** Approval of Board Trustees Meeting Minutes from May 08, 2023
- b.** Approval of Public Hearing Minutes May 08, 2023
- c.** Approval of Special Board Meeting Minutes May 15, 2023
- d.** Approval of Line Items Transfers
- e.** Approval of Bills
 - i. \$5,000 and over \$ 70,360.52
 - ii. Under \$5,000 \$ 23,221.88
 - iii. Credit Card Reconciliation – February/March
 - iv. Bank Reconciliation – February/March
 - v. Treasurer’s Report placed on file for audit
- f.** Administrative Reports
 - i. President’s Monthly Report
 - ii. Chief of Police Monthly Statistics Report
 - iii. Fehr-Graham – Engineering Report
 - iv. Code Enforcement & Building Officer Monthly Report
 - v. Public Works Monthly Water Usage and Production Reports
 - vi. Deputy Clerk Monthly Report
 - vii. Treasurer's Monthly Report

Motion carried on a unanimous roll call vote of those present.

PUBLIC COMMENT: No one requested the opportunity to address the Board.

The Clerk swore in Trustee LEFEVRE since he was not present at the May Regular Board meeting.

COMMITTEE DEPARTMENT REPORTS/REQUEST:

- a. PUBLIC WORKS
- b. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE/PLANNING & ZONING
Based on committee recommendation a motion was made by MR. ACKERMAN to make the 1973 Graduating Class of Winnebago High School the Grand Marshall at the July 4, 2023, parade. Motion carried on a voice vote.
- c. POLICE COMMITTEE
Based on the committee recommendation a motion was made by MRS. O'ROURKE to adopt Resolution 2023-17R. RESOLUTION AFFIRMING THE PURCHASE OF 4 MOTOROLA SOLUTIONS IN-CAR AUDIO/VIDEO RECORDING SYSTEMS AND 10 BODY-WORN AUDIO/VIDEO RECORDING CAMERAS. The cost of the cameras not to exceed \$92,000.00 from line 01-43-830. Motion carried on a unanimous roll call vote those present.
- d. FINANCE COMMITTEE
- e. ADMINISTRATIVE TEAM/CLERK
- f. LIQUOR COMMISSION

PRESIDENT

- a. Because of the resignation of Mr. Insko, the President recommended appointing Jim Johnson as the interim Public Works Director. A motion was made by MR. ACKERMAN, seconded by MR. LEFEVRE to appoint Jim Johnson the Public Works Interim Director. Motion carried on a voice vote.
- b. A motion was made by MR. GRAHAM, seconded MR. LEFEVRE to pay Mr. Johnson a stipend of \$100.00 per week retroactive to May 27, 2023, as Public Works Interim Director. Motion carried on a unanimous roll call vote of those present.
- c. The Public Works Director will be discussed in closed session.
- d. President Eubank will resign as a member of the Zoning Board effective after the June meeting. He questioned whether the Zoning Board could be reduced from seven to five members. The matter was referred to the Community Development Committee for review and recommendation. It was noted that the Village Board is still short one member – please send your recommendations to President Eubank.
- e. The Standard Meeting Dates were included in the packet. The Finance Committee will meet July 19, 2023, at 5:30 p.m. The Police and Public Works Committee meetings are to be determined.

NEW BUSINESS

MR. GRAHAM noted there are \$1,325 worth of reward points on the credit card which will be cancelled. It was suggested the money be used to purchase office supplies for all departments. A resolution will be drafted for approval at the July meeting.

MR. ACKERMAN stated he has been contacted by the people at Wood Fire Pizza regarding the need for a permit. MR. ACKERMAN feels the farmer's market needs to be reviewed. Community Development will review both matters and make recommendations.

MR. LEFEVRE suggested the Board needs to have a Village Administrator to handle day-to-day business. The President noted the Deputy Clerk handles as much as she can. It was decided to schedule a Special Board Meeting July 19, 2023, at 6:00 p.m. to discuss the matter. The agenda for this meeting will be drafted at the July 10, 2023, regular Board Meeting.

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The President noted the Village has received a letter from IEPA stating the Village has no deficiencies, however they did make some recommendations of improvements that should be made. Mr. Insko stated because of the population we have one year to make these improvements.

President Eubank stated that his workload in his practice is very busy and being the Village President requires many hours. He gave thought to resigning but reconsidered and will not step down, however for the next couple of months he will do bare-bones Village work: attend the 9-1-1 County Meeting, attend the June Zoning Board meeting, attend the Village Board meetings. He noted he would consider being the Village Administrator.

A motion was made by MR. GRAHAM, seconded by MR. LEFEVRE to go into closed session to discuss the Public Works Director position and the Utility Billing Clerk at 6:57 p.m. Motion carried on a unanimous roll call vote of those present.

The Board returned to Regular session at 8:07 p.m. In attendance are the same four trustees, Attorney Gaziano, Sally Bennett and Kellie Symonds.

The Public Works Director's position remains open.

MR. GRAHAM asked if it is still necessary to record the meeting since COVID meeting requirements have changed. The President said it is not required but would be beneficial to continue.

A motion was made by MR. GRAHAM, seconded by MR. LEFEVRE to adjourn at 8:09 p.m. Motion carried on a voice vote.

APPROVED: JULY 19, 2023

Sally Jo Huggins, Village Clerk