



VILLAGE OF WINNEBAGO

COMMUNITY DEVELOPMENT COMMITTEE MINUTES

Thursday, January 25, 2024 at 5:30 PM

108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

1. CALL TO ORDER

2. RECORDING OF THE MEETING AND GUIDELINES

The meeting was recorded.

3. ROLL CALL

4. CONFLICT OF INTEREST DISCLOSURE

5. PUBLIC COMMENT

6. APPROVAL OF MINUTES

a. Approval of Minutes from December 28, 2023

Motion made by Chairman Ackerman, Seconded by McKinnon. Voting Yea:

Chairman Ackerman, McKinnon. Motion carried.

7. DISCUSSION

a. Pamela Osborn was scheduled to attend and discuss Village hosting drives other than Medication Collection. The trustees discussed other possible drives, such as electronics instead of the medication drive.

b. Attorney Gaziano was contacted by Kevin Gadzala of NICOR regarding the Gas Franchise Agreement. Trustee McKinnon questioned the letter mentioned regarding the terms and conditions. Attorney Gaziano reviewed the 1973 agreement, which is essentially the same, except for the number of terms and the current agreement does not include a \$5,000 bond as the earlier ordinance (agreement) did. Attorney Gaziano will request previous letters, and Trustee McKinnon wanted to speak with Public Works Director Insko about any issues with NICOR.

- c. Trustee Ackerman made the suggestion that the 1957 Zoning Ordinance make the requirements for landscaping exempt for lots smaller than, for example one acre, or three-quarter acres. Attorney Gaziano suggested the idea to have one ordinance have a section that would apply to smaller lots sizes. Trustee McKinnon commented that the Unified Development Ordinance did have conflicts with 1957 Zoning Ordinance and suggested that a review of the ordinance be done section-by-section to identify inconsistencies. Attorney Gaziano made the suggestion of a bullet point summary of the UDO.
- d. Trustee Ackerman questioned the requirements for all commercial builds to have the required sprinkler system as stated in the UDO 17.08.02 Section 903.2 and the impact on the overall cost of the project to include. Attorney Gaziano stated that it not only what is good for the business but what is best for public safety, and what requirements are reasonable and what is not reasonable. Trustee Ackerman confirmed that the UDO was amended to remove the requirement for residential construction.

8. NEW BUSINESS

Trustee Ackerman discussed the various permit fees as noted in the Unified Development Ordinance, such as for Food Trucks and Farmer's Markets. He also addressed the permit for Demolition of Property. Attorney Gaziano noted that the minimal fees are for administrative costs for staff and inspectors. Permit Fees will be addressed at the next meeting.

9. ITEMS FOR REGULAR BOARD MEETING

10. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

No Closed Session needed.

11. NEXT MEETING DATE

12. ADJOURNMENT

A motion to adjourn was made by: McKinnon, Seconded by Chairman Ackerman. Voting Yea: Chairman Ackerman, McKinnon. Meeting adjourned at 6:58 p.m.

APPROVED: FEBRUARY 29, 2024

Jason Ackerman, Chairman

Prepared by:
Kellie Symonds