



VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Monday, April 08, 2024 at 6:00 PM

108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

1. RECORDING OF THE MEETING

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MEETING GUIDELINES

Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.

6. ESTABLISHMENT OF A QUORUM

7. DISCLOSURE OF ANY CONFLICT OF INTEREST

8. CHANGES TO AGENDA

9. APPROVAL OF CHANGES TO AGENDA

10. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and placed on the active agenda to be discussed and approved separately.

a. Approval of Board Trustees Meeting Minutes from March 11, 2024

b. Minutes for Public Hearing on March 20, 2024

c. Minutes for the Public Hearing on March 11, 2024

d. Approval of Line Items Transfers - Not needed

e. Approval of Bills

i. \$5,000 and over \$ 69,984.24 (Checks dated 3/31/2024 \$ 17,735.24; Checks dated 04/08/2024 \$52,249.00)

- ii. Under \$5,000 (Checks dated 3/31/2024 \$ 5,639.12; Checks dated 04/08/2024 \$ 28,553.92)
- iii. Credit Card Reconciliation – February 2024
- iv. Bank Reconciliation – In process
- v. Treasurer’s Report placed on file for audit
- f. Administrative Reports
 - i. President’s Monthly Report
 - ii. Chief of Police Monthly Statistics Report
 - iii. Fehr-Graham – Engineering Report
 - iv. Code Enforcement & Building Officer Monthly Report
 - v. Public Works Monthly Water Usage and Production Reports
 - vi Finance Monthly Report
 - vii Village Administrator Monthly Report

11. DRAFT OF RECENT COMMITTEE MEETING MINUTES AND REPORTS

- a. Community Development Meeting Minutes of March 28, 2024
- b. Finance Committee Meeting Minutes of March 20, 2024
- c. Police Committee Meeting Minutes of March 27, 2024
- d. Public Works Committee Meeting Minutes of March 27, 2024

12. PUBLIC COMMENT

A written request to address the Village Board by non-members must be submitted via mail, hand delivery, or telefax such that the request arrives at the Village of Winnebago Office located at 108 West Main Street, Winnebago, Illinois, 61088, by 12:00 Noon the last business day before the day of the meeting scheduled by the Village authorities in which you would like to participate. Max of 3 min per speaker and 18 minutes total, except for Public Hearing where 30 minutes is allowed.

13. QUESTIONS FROM TRUSTEES/STAFF

14. COMMITTEE/REPORTS/REQUESTS

- a. Public Works
 - i. Sidewalk Program Discretionary Spending
 - ii. Winnebago County - Axim Geospatial Grant Match
- b. Community Development Committee/Planning and Zoning Board/4th of July/Events
 - i. Electrical Inspector Agreement

- c. Police Committee
 - i. McNair Speed Update
- d. Vehicle Replacement Guideline Evaluation Form
- e. Administration Team/Clerk
 - i. Reminder to submit Statement of Economic Interest Forms to Winnebago County before May 1, 2024
 - ii. Employee Handbook Update (Section 8)
- f. Liquor Commission

15. PRESIDENT

- i. Recommendation for the Position of Village Treasurer

16. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

17. NEW BUSINESS

- i. IML Self Evaluation June 17, 2024 at 7:00 p.m.
- ii. Strategic Plan Implementation and Rollout

18. TABLED/DEFERRED ITEMS

- a. Finance Committee
 - i. O & M Capital Plan

19. ADJOURNMENT

**Posted: April 3, 2024 at 4:15 p.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491
/s/ Kellie Symonds, Deputy Clerk**