



VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Monday, May 13, 2024 at 6:00 PM
108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

- 1. RECORDING OF THE MEETING**
- 2. CALL TO ORDER**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. MEETING GUIDELINES**

Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means. The Executive Order issued by Governor Pritzker included changes to the Open Meetings Act that allowed public bodies to conduct remote meetings under certain conditions when a disaster declaration has been issued. The remote meeting requirements are: During the meeting, participating members of the public body must be verified and must be able to hear one another, and to hear all discussion and votes of the members. At least one member of the public body, chief counsel or chief administrative officer must be physically present at the location. All votes will be by roll call. A verbatim audio or video recording of all meetings held under these provisions must be made available to the public. Each member of the public body participating by audio or video is considered present for the meeting under these provisions.

- 6. ESTABLISHMENT OF A QUORUM**
- 7. DISCLOSURE OF ANY CONFLICT OF INTEREST**
- 8. CHANGES TO AGENDA**
- 9. APPROVAL OF CHANGES TO AGENDA**
- 10. CONSENT AGENDA**

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member

so requests, in which event, the item will be removed from the Consent Agenda and placed on the active agenda to be discussed and approved separately.

- a. Approval of Board Trustees Meeting Minutes from April 8, 2024
- b. Approval of the Committee of the Whole Minutes of April 08, 2024
- c. Approval of Line Items Transfers - NONE NEEDED
- d. Approval of Bills:
 - i. \$228,188.23 (5,000 and over - \$35,480.76 included in total)
 - ii. Approval of IML Risk Management Invoice for \$100.00 - Fireworks Liability (not included in above)
- e. Treasurer's Report - To Be Placed on File for Audit
- f. 2024-12R Resolution Correcting Duplicate Resolution Numbers 2024-07R and 2024-08R Assigned on April 08, 2024
- g. Administrative Reports
 - i. President's Monthly Report
 - ii. Chief of Police Monthly Statistics Report
 - iii. Fehr-Graham – Engineering Report
 - iv. Code Enforcement & Building Officer Monthly Report
 - v. Public Works Monthly Water Usage and Production Reports
 - vi. Village Administrator Monthly Board

11. DRAFT OF RECENT COMMITTEE MEETING MINUTES AND REPORTS

- a. Community Development Meeting - April 18, 2024
- b. Finance Committee Meeting - April 17, 2024
- c. Police Committee Meeting - April 24, 2024
- d. Public Works Committee Meeting - April 15, 2024

12. PUBLIC COMMENT

A written request to address the Village Board by non-members must be submitted via mail, hand delivery, or telefax such that the request arrives at the Village of Winnebago Office located at 108 West Main Street, Winnebago, Illinois, 61088, by 12:00 Noon the last business day before the day of the meeting scheduled by the Village authorities in which you would like to participate. Max of 3 min per speaker and 18 minutes total, except for Public Hearing where 30 minutes is allowed.

- a. Public Comment Request Received from Robb Firch
- b. Public Comment Request Received from Michele McDonald

13. QUESTIONS FROM TRUSTEES/STAFF

14. PUBLIC WORKS COMMITTEE/REPORTS/REQUESTS

- a. Purchase of a 2024 Polaris Ranger XP 1000 NS UTV from Monroe Powersports to be used by Public Works and the Police Department
- b. Recommendation to Accept 2024 MFT Project Bids
- c. Easement for Water Main Looping

15. COMMUNITY DEVELOPMENT COMMITTEE/REPORTS/REQUESTS

16. POLICE COMMITTEE/REPORTS/REQUESTS

- a. McNair Road Speed Limit Change (Proposed Ordinance #2024-04)

17. FINANCE COMMITTEE/REPORTS/REQUESTS

18. ADMINISTRATION/CLERK/REPORTS/REQUESTS

- a. Ordinance Amending Personnel Policy Regarding Employee Compensation
- b. Swearing in of Police Officer
- c. Swearing in of Village Treasurer
- d. Employee Job Duties Recognition

19. LIQUOR COMMISSION/REPORTS/REQUESTS

20. ZONING BOARD/REPORTS/REQUESTS

21. PRESIDENT

- a. Proclamation Recognizing Officer McNeely for Lifesaving Award
- b. Appointment of Trustee for Vacant Position
- c. Assignments for Committee Chairperson due to vacancy in Finance and Public Works
- d. Resolution Affirming the Village President to Sign the Banking Services Agreement with First National Bank for One Year Period May 1, 2024 Through April 30, 2025

22. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

23. NEW BUSINESS

- a. First and Second Reading of Ordinances/Resolutions
- b. Discussion about changes of Public Comment Rules/Timing
- c. Letter from Representative Chesney regarding the elimination of grocery tax bill

24. TABLED/DEFERRED ITEMS

25. ADJOURNMENT

**Posted: May 7, 2024 at 1:15 p.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491
/s/ Kellie Symonds, Deputy Clerk**