



VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Monday, December 11, 2023 at 6:00 PM

108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

1. RECORDING OF THE MEETING

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MEETING GUIDELINES

Discussion and Vote to Allow an Absent Trustee to Vote By Phone or Other Allowable Means.

6. ESTABLISHMENT OF A QUORUM

7. DISCLOSURE OF ANY CONFLICT OF INTEREST

8. CHANGES TO AGENDA

9. APPROVAL OF CHANGES TO AGENDA

10. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and placed on the active agenda to be discussed and approved separately.

a. Approval of Board Trustees Meeting Minutes from November 13, 2023

b. Approval of Minutes - Special Board Meeting November 20, 2023

c. Approval of Minutes - Special Board Meeting December 5, 2023

d. Approval of Line Items Transfers

e. Approval of Bills

i. \$5,000 and over \$ 125,347.11

ii. Under \$5,000 \$ 27,280.61

iii. Credit Card Reconciliation – October

- iv. Bank Reconciliation – N/A
- v. Treasurer’s Report placed on file for audit
- f. Administrative Reports
 - i. President’s Monthly Report
 - ii. Chief of Police Monthly Statistics Report
 - iii. Fehr-Graham – Engineering Report
 - iv. Code Enforcement & Building Officer Monthly Report
 - v. Public Works Monthly Water Usage and Production Reports
 - vi. Deputy Clerk Monthly Report
 - vii. Treasurer Monthly Report

11. DRAFT OF RECENT COMMITTEE MEETING MINUTES AND REPORTS

- a. Draft Community Development Meeting Minutes - November 30, 2023
- b. Draft Finance Committee Meeting Minutes of - N/A
- c. Draft Police Committee Meeting Minutes of November 29, 2023
- d. Draft of Public Works Committee Meeting Minutes of November 29, 2023

12. PUBLIC COMMENT

A written request to address the Village Board by non-members must be submitted via mail, hand delivery, or telefax such that the request arrives at the Village of Winnebago Office located at 108 West Main Street, Winnebago, Illinois, 61088, by 12:00 Noon the last business day before the day of the meeting scheduled by the Village authorities in which you would like to participate. Max of 3 min per speaker and 18 minutes total, except for Public Hearing where 30 minutes is allowed.

13. COMMITTEE/REPORTS/REQUESTS

- a. Public Works Committee
 - i. 2024 Winnebago Street Project - IDOT Documents (Meadows)
 - ii. Resolution to Approve the State of Illinois, Central Management Service Contract for JPMC Rock Salt Bulk, Contract No. 23-416-BOSS4-P-56959.
 - iii. Ordinance to Sell Surplus Equipment - Dump Truck
 - iv. Ordinance to Sell Surplus Equipment - Generator
- b. Community Development Committee/Planning and Zoning Board/4th of July/Events
 - i. Recommendation by the Committee to accept the proposal in the amount of \$18,000 for the 2024 Fireworks Display to be held on July 3, 2024 submitted by Pyrotecnico.

ii. Request Board Approval of payment in the amount of \$9,000 (50% of the cost at the time of acceptance) to Pyrotecnico for the Fireworks Display from Village Events line #90-48-916.

ii. Discussion of Cannabis Dispensary in the Village of Winnebago.

c. Police Committee

d. Finance Committee

i. Ordinance Levying Taxes for FY January 1, 2023 - December 31, 2023

e. Administration Team/Clerk

i. Discussion Step Pay for all departments

f. Liquor Commission

14. PRESIDENT

a. 2024 Fehr Graham General Engineering Agreement

15. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

a. 5ILCS 120/2 (C)(1) - For the Specific Purpose as Referenced in Item 16.b.

16. NEW BUSINESS

a. Selection of Temporary Chair in absence of Village President (Village President is candidate for Village Administrator Position)

b. Interview follow up of candidates for Village Administrator and the discussion of the Village Administrator position.

17. TABLED/DEFERRED ITEMS

a. Finance Committee

i. O & M Capital Plan

18. ADJOURNMENT

**Posted: Friday, December 8, 2023 at 9:45 a.m. at 108 W. Main Street, Winnebago, IL
and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491**

/s/ Kellie Symonds, Deputy Clerk