



VILLAGE OF WINNEBAGO

REGULAR BOARD MEETING AGENDA

Monday, November 13, 2023 at 6:00 PM

108 West Main Street and Virtually

To access meeting from any device: <https://global.gotomeeting.com/join/671034949>

Or by (Toll Free): 1 866 899 4679 | Access Code: 671-034-949

1. RECORDING OF THE MEETING
2. CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. ESTABLISHMENT OF A QUORUM
6. DISCUSSION TO ALLOW AN ABSENT TRUSTEE TO ATTEND AND VOTE REMOTELY BY PHONE OR ELECTRONIC DEVICE
7. DISCLOSURE OF ANY CONFLICT OF INTEREST
8. CHANGES TO AGENDA
9. APPROVAL OF CHANGES TO AGENDA
10. CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda and placed on the active agenda to be discussed and approved separately.

- a. Approval of Board Trustees Meeting Minutes from October 09, 2023
- b. Approval of Line Items Transfers
- c. Approval of Bills
 - i. \$5,000 and over \$ 154,518.03
 - ii. Under \$5,000 \$ 36,091.54
 - iii. Credit Card Reconciliation – September
 - iv. Bank Reconciliation – September Not Available
 - v. Treasurer's Report placed on file for audit
- d. Administrative Reports

- i. President's Monthly Report
- ii. Chief of Police Monthly Statistics Report
- iii. Fehr-Graham – Engineering Report
- iv. Code Enforcement & Building Officer Monthly Report - Not Available
- v. Public Works Monthly Water Usage and Production Reports
- vi. Deputy Clerk Monthly Report
- vii. Treasurer's Monthly Reports

11. DRAFT OF RECENT COMMITTEE MEETING MINUTES AND REPORTS

- a. Finance Committee Draft Minutes - October 18, 2023
- b. Police Committee Draft Minutes - October 30, 2023
- c. Community Development - October meeting canceled
- d. Public Works Draft Minutes - October 30, 2023

12. PUBLIC COMMENT

A written request to address the Village Board by non-members must be submitted via mail, hand delivery, or telefax such that the request arrives at the Village of Winnebago Office located at 108 West Main Street, Winnebago, Illinois, 61088, by 12:00 Noon the last business day before the day of the meeting scheduled by the Village authorities in which you would like to participate. Max of 3 min per speaker and 18 minutes total, except for Public Hearing where 30 minutes is allowed.

- a. Jerry Langley - Discuss Car Wash Sale

13. COMMITTEE/REPORTS/REQUESTS

- a. Public Works Committee
 - i. Approval of the Final Pay Request to Rock Road Companies, Inc. in the amount of \$10,339.43.
 - ii. Verizon Tower-From Committee
 - iii. Recommendation from Committee for the Replacement of Tractor not to exceed \$ 53,000 from line number 51-44-951,
 - iv. Fire Hydrant Purchase
 - v. Sale of Excess equipment to FRSA
 - vi. Bulk Purchase of 240 Water Meter End Points From 51-44-541
- b. Community Development Committee/Planning and Zoning Board/4th of July/Events
- c. Police Committee
 - i. Camera Grant Update

- d. Finance Committee
- e. Administration Team/Clerk
 - i. 2024 Health/Dental/Vision Premium Renewals (Open Enrollment begins 11/15)
 - ii. 2024 Board of Trustees Meeting Dates
 - iii. Recommendation to hire Stephanie King for the position of part-time Utility Billing Clerk
 - iv. Stipend for Stephanie King for the position of Village Social Media moderator/monitor
 - v. Discuss Step Pay - Police Department
 - ix. Adopt Ordinance Regarding the Illinois Paid Leave for All Workers Act for the Village of Winnebago.
- f. Liquor Commission

14. PRESIDENT

- a. IMRF 2023 Executive Trustee Election
- b. Information on Snowmobile Trail on Village owned property
- c. Budget for Village Hall, Police Garage/Department, and Public Works Garage/Facility

15. EXECUTIVE SESSION (CLOSED SESSION) Pursuant to 5ILCS 120/2(c)

16. NEW BUSINESS

- a. Discussion - Village Administrator

17. TABLED/DEFERRED ITEMS

- a. Finance Committee
 - i. O & M Capital Plan

18. ADJOURNMENT

Posted: Thursday, November 09, 2023 at 3:00 p.m. at 108 W. Main Street, Winnebago, IL and online at www.villageofwinnebago.com Tel 815.335.2020 | Fax 815.415-8491

/s/ Kellie Symonds, Deputy Clerk