



DIVERSITY, EQUITY AND INCLUSION LAS POSADAS SUBCOMMITTEE AGENDA

October 06, 2025 at 12:00 PM

Remote Video Conferencing (Zoom <https://us02web.zoom.us/j/87650476113>)

PARTICIPANTS MAY ATTEND THE MEETING AT:

Zoom: <https://us02web.zoom.us/j/87650476113>

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Administration:

Individuals may submit comments by 12:00 PM on the day before the meeting date
via email to the address above, or may mail written comments to:

Administration – Wilsonville City Hall

29799 SW Town Center Loop East, Wilsonville, OR 97070

CALL TO ORDER

1. Roll Call

CONSENT AGENDA

2. [September 4, 2025 Minutes](#)
3. [September 22, 2025 Minutes](#)

COMMITTEE DISCUSSION & RECOMMENDATION

4. Las Posadas Event Planning (All aspects of event)

ADJOURN

NEXT MEETING

Monday, October 20, 2025 12:00 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Zoe Mombert, Assistant to the City Manager at 503-570-1503

Diversity, Equity and Inclusion Las Posadas Subcommittee

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or DEI@wilsonvilleoregon.gov: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habr   int  rpretes disponibles para aqu  llas personas que no hablan Ingl  s, previo acuerdo.

Comun  quese al 503-570-1503.



DIVERSITY, EQUITY AND INCLUSION LAS POSADAS SUBCOMMITTEE MINUTES

September 04, 2025 at 11:00 AM

Zoom Remote Video Conferencing (<https://us02web.zoom.us/j/84374032044>)

CALL TO ORDER – The meeting was called to order at 11:02 am.

1. Roll Call

IN ATTENDANCE

Karla Brashear
Rick Wallace
Elisabeth Garcia Davidson

ABSENT

Justin Brown
Diane Imel

STAFF

Zoe Mombert

GUEST

Laurie Roe, Oregon State Credit Union
Ana Lucia Fonseca, Oregon State Credit Union
Daniel Olvera, Oregon State Credit Union

PUBLIC INPUT AND COMMUNITY ANNOUNCEMENTS – There was no public input or community announcements given.

COMMITTEE DISCUSSION & RECOMMENDATION

2. Las Posadas Event Planning (All aspects of event)

Three guests from Oregon State Credit Union, event sponsor, joined the Diversity, Equity, and Inclusion Las Posadas Subcommittee to discuss ideas for crafts, music, and food. There was expressed interest in having the children's folklorico group perform again this year and a mariachi performance. Some additional ideas include papel picado art displayed, Loteria offered as a game, and mailers sent out advertising the event in both Spanish and English.

The Las Posadas subcommittee expressed interest in having a variety of tables or stations that could be decorated as doors, to represent the nine nights, for people to go door to door and knock on.

The subcommittee directed staff to reach out to the Woodburn High School Mariachi program to see if they are available and contact local nurseries for the cost of purchasing a bulk order of poinsettias for decoration and giveaway.

ADJOURN – Meeting was adjourned at 11:49 am.

NEXT MEETING

Monday, September 22, 2025 11:00 AM



DIVERSITY, EQUITY AND INCLUSION LAS POSADAS SUBCOMMITTEE MINUTES

September 22, 2025 at 11:00 AM

Zoom Remote Video Conferencing (<https://us02web.zoom.us/j/88306211139>)

CALL TO ORDER – The meeting was called to order at 11:03 AM.

1. Roll Call

IN ATTENDANCE

Karla Brashear
Elisabeth Garcia Davidson

ABSENT

Justin Brown
Diane Imel
Rick Wallace

STAFF

Zoe Mombert
Kaylee Edwards

GUEST

Laurie Roe, Oregon State Credit Union
Ana Lucia Fonseca, Oregon State Credit Union
Daniel Olvera, Oregon State Credit Union

CONSENT AGENDA

2. September 4, 2025 Minutes – The minutes will be held until the October 6, 2025, subcommittee meeting.

COMMITTEE DISCUSSION & RECOMMENDATION

2. Las Posadas Event Planning (All aspects of event)

Three guests from Oregon State Credit Union, the event sponsor, joined the Diversity, Equity, and Inclusion Las Posadas Subcommittee to discuss ideas for crafts, music, and food. The group discussed the estimated costs in relation to the budget associated with proposed entertainment and activities, including mariachi and folklórico performances, poinsettias for a giveaway, and food offerings such as Mexican hot chocolate, tamales, and pan dulce.

No decisions were made because the subcommittee did not meet quorum.

ADJOURN – The meeting was adjourned at 11:32 AM.

NEXT MEETING – Monday, October 6, 2025 12:00 PM.

Diversity, Equity and Inclusion Las Posadas Subcommittee

September 22, 2025