



# **PARKS AND RECREATION ADVISORY BOARD AGENDA**

**October 13, 2022 at 6:00 PM**

**Wilsonville City Hall & Remote Video Conferencing**

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## **PARTICIPANTS MAY ATTEND THE MEETING AT:**

*Wilsonville City Hall - Council Chambers, 29799 SW Town Center Loop E, Wilsonville, Oregon*

## **TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with Laura Ruggles at [parksandrec@ci.wilsonville.or.us](mailto:parksandrec@ci.wilsonville.or.us) or 503-783-7529  
Individuals may submit comments by 12:00 PM on the day before the meeting date  
via email to the address above, or may mail written comments to:

Laura Ruggles - Wilsonville City Hall  
29799 SW Town Center Loop East, Wilsonville, OR 97070

## **CALL TO ORDER [6:00 PM]**

1. Roll Call

## **CONSENT AGENDA [6:02 PM]**

2. Approval of Minutes: 5.12.2022

## **CITIZEN INPUT [6:05 PM]**

## **COMMUNITY OPPORTUNITY GRANT REVIEW [6:10 PM]**

3. Wilsonville Choral Arts Society - Music Library Support (\$3,600)
4. Wilsonville DEI Committee - Lecture Series (\$3,000)
5. Wilsonville Robotics - Student Team Scholarships (\$1,000)
6. Wilsonville Stage - Purchase of Theatrical Blacks (Pipe and Drapes) (\$2,608.48)

## **PARKS AND RECREATION DEPARTMENT UPDATES [6:40 PM]**

7. Director's Report
8. Parks Report
9. Recreation Report
10. Community Center Report

## **BOARD COMMENTS [6:55 PM]**

**Parks and Recreation Advisory Board  
October 13, 2022**

**ADJOURN [7:00 PM]**

**NEXT MEETING** Thursday, January 12, 2023 at 4:00 PM

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Laura Ruggles, Program Coordinator at 503-783-7529 or [ParksandRec@ci.wilsonville.or.us](mailto:ParksandRec@ci.wilsonville.or.us): assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

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## PARKS AND RECREATION ADVISORY BOARD MINUTES

May 12, 2022 at 4:00 PM

Parks & Recreation Admin Building (29600 SW Park Place)

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### CALL TO ORDER

The meeting was called to order at 4:07 PM.

1. Roll Call

PRESENT

Chair James Barnes

Member Amanda Aird

Member Amanda Harmon

Member Steve Werts

ABSENT (EXCUSED)

Vice-Chair Daniel Christensen

Member Dahe Chen

Member Jennifer Link Raschko

EX OFFICIO MEMBER/CITY STAFF PRESENT

Kris Ammerman, Parks and Recreation Director

Brian Stevenson, Program Manager

Dustin Schull, Parks Supervisor

Erica Behler, Recreation Coordinator

Laura Ruggles, Program Coordinator

2. Approval of Minutes: 4.14.2022

Motion made by Member Werts, Seconded by Member Harmon.

Voting Yea: Chair Barnes, Member Aird, Member Harmon, Member Werts

### CITIZEN INPUT

There was no citizen input.

### BOARD GOALS

Chair Barnes gave a recap on the four board goals and action items that the Board had agreed on at the January meeting. These goals are: (1) Come up with an idea for a new course or offering; (2) Volunteer at a department event; (3) Attend a class or recreation activity; (4) Recommend a class or recreation activity. Barnes shared about the April 2020 Parks Bond Task Force Summary Report. Member Werts asked about the Charbonneau multi-use path repair/replacement item. Member Aird mentioned that the intent was to bring projects forward that would benefit the most community members, not just youth.

## **PROJECTS IN THE 2022/2023 PROPOSED BUDGET**

Parks Supervisor Schull gave an overview of the process and timeline for budget approval, touching on operational increases as well as personnel services. Schull mentioned that a Parks System Development Charge (SDC) Methodology hasn't been done since 2006, so a study would be done in the future. Schull continued with a list of capital improvement projects that are anticipated: climber replacement in Murase Plaza; Boones Ferry Master Plan implementation; interpretive panel updates; Memorial Park upgrades, including safety netting and court resurfacing after ice storm damage and high usage; Park at Merryfield Trail updates; parks and greenspace ADA implementation; Frog Pond Regional trailhead park; and Villebois Regional Park 7 & 8.

## **DIRECTOR REPORT**

Parks and Recreation Director Ammerman said it could be possible to do a parks tour during the summer in the months when there were no regularly scheduled meetings. Members Harmon and Werts and Chair Barnes said they would like to attend this.

## **PARKS REPORT**

Parks Supervisor Schull reported that the water features are scheduled to turn on for the season on June 1.

## **RECREATION REPORT**

Recreation Coordinator Behler discussed upcoming activities and events that were published in the most recent edition of the Activity Guide. These include: the Family Fairy Dance, which volunteers were welcome to sign-up for; the Skate Park grand opening event; Movies in the Park; the Rotary concert series; the Block Party; summer camp registration open; and the community garden is open for the season. Program Manager Stevenson added that Nate Botsford would be performing at the Block Party, and that there would be a shaved ice truck at the Skate Park grand opening event. Additionally, Stevenson noted that local skaters have been working hard to source giveaway items for attendees of this event.

## **COMMUNITY CENTER REPORT**

Program Manager Stevenson noted that the congregate lunch program would return to two days a week beginning on May 18. They will wait to make sure the demand is still there and to build the volunteer pool back up before they add additional days back in. Member Aird asked if the lunch program was only for seniors and Stevenson confirmed that anyone can come and that it is more of a

socialization program. Stevenson added that they're still looking for more instructors, especially for a senior sneakers or gentle yoga class. Stevenson noted that the Korean War Memorial Interpretive Center is continuing on, is nearing 100% design, and is slated for completion before the end of the year.

## **BOARD COMMENTS**

Member Harmon asked about the timeline for the River Fox Playground completion. Parks Supervisor Schull said there have been some grading challenges and it should be done by early June. Member Aird asked about the upcoming City board retreat on Saturday, May 14. Chair Barnes offered to be the representative for the Parks and Recreation Advisory Board. Aird asked if this retreat would be an appropriate time to bring up revisiting the parks bond.

## **ADJOURN**

The meeting was adjourned at 5:11 PM.

**NEXT MEETING** *Thursday, October 13, 2022 at 6:00 PM at the Parks & Recreation Admin Building*

*To submit public comments, email [parksandrec@ci.wilsonville.or.us](mailto:parksandrec@ci.wilsonville.or.us) by 12:00 PM on the day before the meeting date or mail comments to Parks and Recreation Advisory Board, C/O Laura Ruggles, Wilsonville City Hall 29799 SW Town Center Loop East, Wilsonville, OR 97070.*

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# Parks and Recreation Budget Requests

Thursday May 12th



## Process and Timeline

- ❖ May 18<sup>th</sup> & 19<sup>th</sup>
  - ❖ Budget Committee
- ❖ May 24<sup>th</sup>
  - ❖ Budget Committee (If Needed)
- ❖ June 6<sup>th</sup>
  - ❖ Budget to Council for Approval



City of Wilsonville, Oregon  
Proposed Budget FY 2022-23



## Operational Increases

- ❖ 10% Total Requested Increase - Recreation and Administration
- ❖ 15% Total Requested Increase - Parks



## Personnel Services

- ❖ Arts and Culture Program Coordinator
- ❖ Recreation Intern



## Fees and Studies

- ❖ Recreation Programing Analysis
- ❖ Parks System Development Charges (SDC) Methodology



## Climber Replacement Murase Plaza

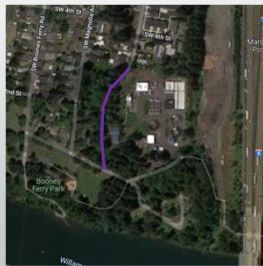
- ❖ Aging Product
- ❖ Challenge to Source
- ❖ Increase Accessibility
- ❖ Minimize Long-term Maintenance Costs
- ❖ Budget Request of \$136,200





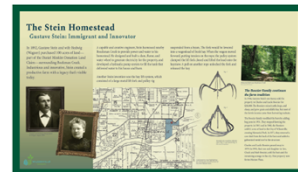
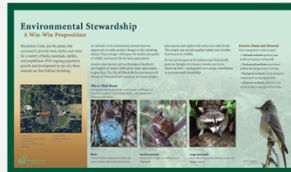
# Boones Ferry Master Plan Implementation

- ❖ Archeological Inventory
  - ❖ \$50,000
- ❖ Inclusive Playground
  - ❖ \$470,000
- ❖ North Trail Alignment
  - ❖ \$35,000 Budget
  - ❖ \$40,000 Grant



# Interpretative Panel(s) Update

- ❖ Yearly Improvements
- ❖ 80 Signs Currently
- ❖ 15 Year Schedule
- ❖ \$20,000 Budget Request



## Memorial Park Upgrades

- ❖ Safety Netting
  - ❖ \$200,000
- ❖ Court Resurface
  - ❖ \$50,000
- ❖ Ice Storm & High Use



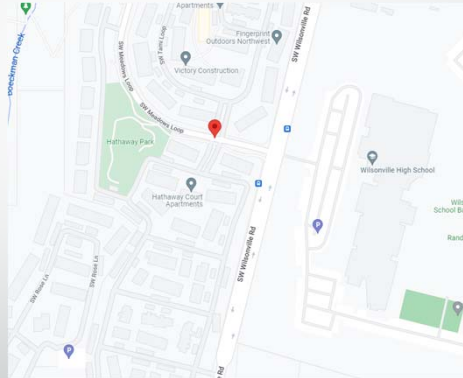
## Merryfield Park Trail Update

- ❖ Seeking Grant Funding
  - ❖ \$75,000 Grant Funding Request
  - ❖ \$170,000 Total Project
- ❖ High Rate of Travel
- ❖ Aging Trail Network
- ❖ 65,000 Pedestrians in 8 Months



## Parks and Green Space ADA Implementation

- ❖ Yearly Improvements
  - ❖ \$90,000
- ❖ Hathaway Park
- ❖ Trail and Amenity Updates



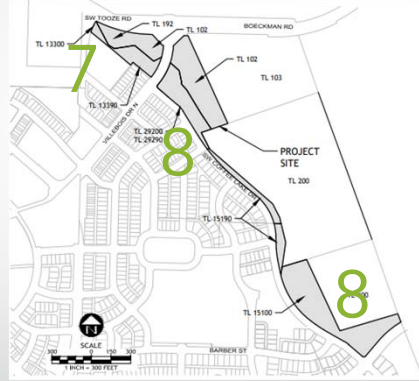
## Frog Pond Regional Trailhead Park

- ❖ Public Private Partnership
- ❖ .34 Acre park and .37 Miles of Trail
  - ❖ \$90,000
- ❖ Simple Trail Head Park
- ❖ \$815,556 Total Budget



# Villebois Regional Park 7 and 8

- ❖ Final Park Work In Villebois
- ❖ Natural Elements
- ❖ Developer Led Construction
- ❖ \$693,469 Requested Budget
- ❖ Expected Completion Fall 2022



# Questions?



**Wilsonville Community Opportunity Grant  
October 2022 Application/Award Log**

Organization/Business	Description	\$ Request	\$ Award
Wilsonville Choral Arts Society	Music Library Support	\$3,600	
Wilsonville DEI Committee	DEI Committee Lecture Series	\$3,000	
Wilsonville Robotics	Student Team Scholarships	\$1,000	
Wilsonville Stage	Purchase of Theatrical Blacks	\$2,608.48	

<b>\$10,208.48</b>	<b>\$</b>
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**Project Title**

Music Library Support

**Applicant Name**

Wilsonville Choral Arts Society

**Contact (Name)**

John Hillan-Payne

**Title**

President

**Project Duration: Start Date**

October 2022

**Estimated Completion Date**

May 2023

Project Budget

**Total Project Budget**

\$ 4,100.00

**Applicant Cash Match (a)**

\$ 500.00

**In-Kind Resources (b)**

\$ 0.00

**Total Applicant Match (a+b)**

\$ 500.00

**Grant Request**

\$ 3,600.00

**Provide a project description**

The Wilsonville Choral Arts Society is a non-profit organization that was founded in July of 2019. We are a community choral group that serves children and adults in their respective choirs within the greater Wilsonville Area. We consist of choral members and an executive board that is made up of music teachers, parents, and community members at large. We are requesting funding for the Wilsonville Choral Arts Society, which would allow us to enrich our local community of Wilsonville with the gift of song, friendship, and civic engagement. In order to better support our organization, our goals with this project are to build a diverse music library, purchase equipment to offer storage for our music library, and to provide scholarships to choral members in need.

**How does your project promote education, diversity, arts, civic engagement and/or provide entertainment and strengthen the community?**

We provide a music education experience for all primary school children and adults in the City of Wilsonville. We are open to anyone who would like to learn more about music through singing, which includes people of all genders, races, religions, sexual orientations, abilities, educational backgrounds, and socio-economic status. Our children's choir provides opportunities for music education and relationship building for home-schooled children, as well as children from all local primary schools. Our adult choir is an inclusive organization to adults who work inside or outside of the home. A significant priority for us as a choral organization is to engage our community through local performances. In 2019, our children's choir performed at the Wilsonville Community Tree Lighting and at a local retirement home. Our adult choir performed holiday music for a local neighborhood. In the future, both of our choirs will perform at the Festival of the Arts and Fun in the Park. If we are awarded a grant, this will allow us to purchase more diverse music for our library, obtain choral storage equipment, and to offer scholarships to desiring choir members who need assistance, all of which will facilitate our ability to schedule more community performances and involvement within Wilsonville.

**What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measureable amounts whenever possible, consider the question: How will you know that you succeeded in your goals?**

The goal of funding our music library is to represent the diverse population of Wilsonville. We aim to expand our music library selection to include music from a variety of genres, cultures, languages, and religions. Another goal for this project is to perform music that represents everyone in the population. We seek to reach as many people in Wilsonville as possible. We aim to serve everyone in the population, from youth to seniors, all abilities, backgrounds, and income levels. Our policy is to never turn anyone away from participating in our choirs despite the ability to pay. Therefore, we are seeking tuition money to start our scholarship fund.

We will know that we have succeeded in our goals when the our music library reflects the population of our community and includes music enjoyed by a variety of people. Further, we will know we have succeeded if there are no financial barriers to prevent any adult or child who desires to join our choirs.

**How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.)**

Our board of directors is run by a group of volunteers, dedicated to furthering music education in Wilsonville. Our President, who is a local primary school music educator, is currently volunteering his time to plan and run the children's choir rehearsals. Our board currently consists of three members who are parents, teachers, and community members. Our overhead operating expenses are very low, and it is our goal to keep them at a minimum. We utilize Lowrie Primary School as a rehearsal space. We also use local vendors in Wilsonville, such as the UPS Store and Prographics contracted for the Wilsonville Activity Guide, for printing, advertng, and graphic and website design, as it is our goal to keep as much money local as possible.





### Organization Budget

This budget shows how this project fits into your organization. The project should be shown as a line in this budget.

Fiscal Year: 2022 to 2023

Income Sources	Amount
Donations	\$300.00
Registrations - Children's Choir	\$1,800.00
Registrations - Community Choir	\$1,350.00
City of Wilsonville Grant (Music Library Support)	\$3,600.00
<b>Total Organization Income</b>	<b>\$7,050.00</b>

Expenses	Amount
Administrative - Licensing Fees	\$120.00
Administrative - Insurance	\$370.00
Room Rental	\$150.00
Administrative - Advertising/Website	\$300.00
Sheet Music	\$500.00
Salaries/Payroll	\$2,000.00
<b>Total Organization Expense</b>	<b>\$3,440.00</b>

**Project Title**  
DEI Committee Lecture Series

**Applicant Name**  
Zoe Mombert representing the City of Wilsonville DEI Committee

**Contact (Name)**  
Zoe Mombert

**Title**  
Wilsonville Assistant to the City Manager

**Project Duration: Start Date**  
January 1, 2023

**Estimated Completion Date**  
June 30, 2023

Project Budget

**Total Project Budget**  
\$ 3,000.00

**Applicant Cash Match (a)**  
\$ 0.00

**In-Kind Resources (b)**  
\$ 0.00

**Total Applicant Match (a+b)**  
\$ 0.00

**Grant Request**  
\$ 3,000.00

**Provide a project description**

The Wilsonville Diversity Equity and Inclusion Committee (DEI) was appointed by the Mayor and City Council in June 2021 and City Council Adopted the Committee's Strategic Plan in July 2022. The DEI Committee prioritized their work on August 9 and promptly developed a lecture series subcommittee to start the work on one of their priority one actions. The committee will be developing a lecture series to provide to the community on various topics, which will be selected by the committee. At this time, the committee does not have a budget and would like to be able to implement a pilot program to provide expert speakers to the community while appropriately compensating the speaker and providing free and accessible information to all interested community members.

**How does your project promote education, diversity, arts, civic engagement and/or provide entertainment and strengthen the community?**

The DEI Committee is focused on making Wilsonville a more inclusive and welcoming community which is why they are developing a lecture series to educate the community about diverse populations and strengthen our communities understanding and tolerance of each other. The lecture series will provide a variety of speakers on various topics to educate interested community and bring people together.

**What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measurable amounts whenever possible, consider the question: How will you know that you succeeded in your goals?**

The DEI Committee's vision is to be a beacon of connectivity, empowered to take thoughtful action to ensure sustained community collaboration to foster a climate of inclusion and belonging for all residents in and visitors to Wilsonville.

This pilot program will aim to "foster a climate of inclusion and belonging for all residents and visitors" by providing an educational lecture series in 2023. The four – six lecture series events will provide an opportunity to learn from a speaker and discuss the lecture topic with other community members. The grant will allow the committee to cover speaker fees and food to provide refreshments or meals for participants. In order to make the event as inclusive as possible it will be held at the library, free, include food and, if possible, include a children's activity.

The format is anticipated to include information and a safe place for conversations. Since this is a new program, a successful event will include at least fifteen people per session. There may also be people who are positively impacted and feel more welcome or included in their community as a result of the program being offered. The series will also be updated based on surveys received after each session to determine how it can be better-advertised topics of interest, etc.

**How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.)**

The committee successfully executed the 2022 Juneteenth event and works closely with their staff liaison who will coordinate the speakers, advertising and event space. The lecture series will be free to community members and advertised on city social media, web and print media. The lecture series will also be advertised by word of mouth to reach community members who may not follow City social media, website and newsletter. DEI Committee members will share the information about the lecture series with their networks to broaden the advertising efforts.

### Project Budget

This budget provides the detail of the project that the grant funds will be applied to. This should include how the funds from this grant will be spent. Expenses must be explicitly defined. Please include in-kind and cash match.

Income Sources	Amount
Opportunity Grant	\$3,000.00
Advertising provided by the City of Wilsonville (Admin)	in kind
Meeting Space - provided by the City of Wilsonville Library	in kind
Staff support to organize the events - provided by Admin	in kind
Total Project Income	\$3,000.00

Expenses - Must be specifically itemized	Amount
Speaker budget	\$2,000.00
Food & Beverage	\$1,000.00
Advertising provided by the City of Wilsonville (Admin)	\$0.00
Meeting Space - provided by the City of Wilsonville Library	\$0.00
Staff support to organize the events - provided by Admin	\$0.00
Total Project Expense	\$3,000.00

**Organization Budget**

This budget shows how this project fits into your organization. The project should be shown as a line in this budget.

Fiscal Year:    22    to    23

Income Sources	Amount
Juneteenth Sponsorships (TBD)	\$10,000.00
Opportunity Grant - Lecture Series	\$3,000.00
<b>Total Organization Income</b>	<b>\$13,000.00</b>

Expenses	Amount
Juneteenth Event	\$10,000.00
Lecture Series	\$3,000.00
<b>Total Organization Expense</b>	<b>\$13,000.00</b>

**Project Title**

Student Team Scholarships

**Applicant Name**

Wilsonville Robotics

**Contact (Name)**

Tom Sommerville

**Title**

President

**Project Duration: Start Date**

9/1/2022

**Estimated Completion Date**

8/31/2023

Project Budget

**Total Project Budget**

\$ 2,000.00

**Applicant Cash Match (a)**

\$ 1,000.00

**In-Kind Resources (b)**

\$ 0.00

**Total Applicant Match (a+b)**

\$ 1,000.00

**Grant Request**

\$ 1,000.00

**Provide a project description**

The Wilsonville high school robotics FRC Team 1425 addresses the issue of our school lacking the opportunity to learn real-world STEM and business skills within classes. By building and programming a robot, developing a business plan, and fundraising, we offer hands-on and real-world experience. We strive to make sure that any student that wants to be able to be a member of the team can join the team no matter what their economic situation may be during the academic school year. As such we offer partial and full scholarships to students that may not be in a financial situation to afford the teams yearly student fees. The student fee per academic year is \$200 and this includes full membership to the team, its resources, and mentors. Also included is a team t-shirt, Saturday lunches with the rest of the team during build season and help with travel expenses when the team travels for competitions. Team 1425 recently has been experiencing an increase in requests for partial and/or full scholarship, as such we are requesting \$1,000 to cover the scholarships, for at a minimum, 5 students.

**How does your project promote education, diversity, arts, civic engagement and/or provide entertainment and strengthen the community?**

Our team promotes education by being structured much like a tech startup, with different departments (known as "sub-teams") sharing tasks and working together to create a well-rounded and collaborative final product. Working with mentors, our seven sub-teams include electrical, business, mechanical, scouting, software, strategy, and design. Some of the real-world experiences students are given are using computer systems to create the robot, developing budgets, writing grant requests, working within a defined deadline to create a final product, and working collaboratively with multiple sub-teams. Sub-team leads are similar to managers and serve as student mentors and guides for new team members. Some of our past students that have been given scholarships have also been sub-team leads. The six FIRST Core Values (discovery, innovation, impact, inclusion, teamwork, and fun) remain central to our entire team's efforts. On Team 1425, we are proud to be a student-led, mentor-driven team. Our student leadership and incredible mentor team prioritize hands-on and real-world experience throughout each season. By building robots, we are building the next generation of STEM innovators.

The FIRST Robotics Competition (FRC) season runs from January through April of each year. The competition kick off is during the first weekend of January, when the new game is announced. Kickoff is followed by a six-week design and robot build season, where the team meets at least 5 days per week. In March, the competition season begins where teams gather at district events to compete with their robot to score ranking points and win matches with randomly assigned alliance partners. The competition events include networking with other teams and speaking with judges to potentially win technical or attribute awards, including team spirit, entrepreneurship, industrial design, engineering innovation, gracious professionalism, creativity, and many others. All sub-teams play a vital part in the robot success at competitions and of accomplishing our greater mission of "Building Robots, Building People".

One of the ways Team 1425 works to contribute back to the community of Wilsonville is that we host an annual off-season event in the fall at the Wilsonville High School, called Girls Gen. This regional event keeps PNW team members engaged year-round and brings over 25 FRC high team into the Wilsonville area. Also, in March, our team hosts an annual PNW district event, called the Wilsonville District Competition. This two-day event brings in over 35 FRC teams and 1,500 visitors to the city of Wilsonville, which helps give the city more recognition and supports many local businesses, especially lodging and eating establishments.

**What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measureable amounts whenever possible, consider the question: How will you know that you succeeded in your goals?**

The goals of this project are two-fold. One is based on achieving Team 1425's mission of "Building Robots, Building People". Students on Team 1425 learn the importance of teamwork, communication, leadership, and other valuable life skills. The other is to be an inclusive team where students from every economic situation can be a welcomed, successful, and contributing member. While our short-term goal each FRC season is to build the most successful robot, our long-term goal is to enable students to develop interpersonal skills, leadership abilities, personal accountability and self-confidence. By building robots, we also build the next generation of Science, Technology, Engineering, Math (STEM) innovators.

We measure this by the level of engagement of the student during the build season. That can be gauged by the projects the student takes on as a member of a particular sub-team and by their attendance to meetings. The mentors are always available to guide, answer questions and be a resource for any students.

Other measures of success include the sustainability of the team year-to-year such that Team 1425 can continue to achieve its mission for as many students as possible. Team 1425 does annual outreach activities to recruit middle school students and incoming freshmen to join our robotics team at Wilsonville High School. Our team also welcomes home-schooled and other local high school students to be a part of Team 1425. Our team works hard to provide a welcoming environment to any student interested in joining, regardless of where they attend school.

**How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.)**

This is Team 1425's 20th anniversary. We always strive for full participation and engagement of every student and adult volunteer. We value the transfer of knowledge, both through on-hands learning and through teaching. This is provided through mentor demonstrations and student leadership. With the help of professionals who are our mentors and experienced student leads, students have someone for guidance as we progress through the year.

Almost all of our mentors have graduated college from science, technology, engineering, arts and mathematics (STEAM) fields, some receiving advanced degrees. They bring a variety of skills and expertise to students and volunteer countless hours of their time. Without the help of our mentors, the students would not have as many opportunities to learn the many technical and business skills needed to build a competitive robot. On Team 1425, we value the assistance of our mentors to teach our students valuable real-world skills and inspire students to go on to STEAM career paths.

Participation in Team 1425 instills a number of social and leadership skills in our members. When asked what their favorite part of being on the team was, common responses included "learning and working with other people", "showing the rookies how to use the machines at the shop", and "working together and collaborating with amazingly creative and genius minds!". Team 1425 strengthens more than just technical knowledge. We are also fostering management skills, problem-solving techniques, communication strength, working collaboratively, leadership ability, and personal and genuine Gracious Professionalism.





### Organization Budget

This budget shows how this project fits into your organization. The project should be shown as a line in this budget.

Fiscal Year: 2022 to 2023

Income Sources	Amount
Rippey Foundation Grant (applied)	\$15,000.00
DW Fritz Grant (approved)	\$1,500.00
Lam Research (applied)	\$3,000.00
Lam Research (mentor hours matching award)	\$5,000.00
Xerox (anticipated)	\$5,000.00
TE Connectivity	\$2,000.00
City of Wilsonville Grant (applied)	\$1,000.00
other (anticipated awards through FIRST, student fundraising, etc)	\$10,000.00
<b>Total Organization Income</b>	<b>\$42,500.00</b>

Expenses	Amount
Mechanical team (robot builds and other projects)	\$16,570.00
Electrical team	\$3,560.00
Software team	\$100.00
Scouting team	\$100.00
Design team	\$815.00
Business/Marketing team	\$1,680.00
Student Scholarships	\$2,000.00
Other (travel, FIRST registration, team meals, etc)	\$43,900.00
<b>Total Organization Expense</b>	<b>\$68,725.00</b>

**Project Title**

Purchase of Theatrical Blacks (Pipe and Drape)

**Applicant Name**

Wilsonville Stage

**Contact (Name)**

David Niklas

**Title**

President

**Project Duration: Start Date**

11/1/2022

**Estimated Completion Date**

12/31/2022

Project Budget

**Total Project Budget**

\$ 3,108.48

**Applicant Cash Match (a)**

\$ 500.00

**In-Kind Resources (b)**

\$ 0.00

**Total Applicant Match (a+b)**

\$ 500.00

**Grant Request**

\$ 2,608.48

**Provide a project description**

Providing the City of Wilsonville and the surrounding communities with a vibrant local community theater poses many challenges, but also provides many opportunities to come together as a community in the celebration of the dramatic arts.

Being a Community Theater that operates without a single dedicated venue, poses obstacles that are not always recognized by our patrons and supporters.

One of the primary obstacles we must overcome is the need to find plays that lend themselves to simple sets that are easily moved and reset due to our changing venues. One of the tools we can use to expand the shows available to us, is the use of theatrical black curtains. Also called pipe and drape these "blacks" allow us to use an extremely portable curtain system in place of heavy-set pieces. We can also use them to frame the stage and separate the playing areas from the back-stage areas.

Wilsonville stage has used some home-made "blacks" but these have serious safety concerns which have limited their use. Built from 1.25-inch PVC pipe the support base for these homemade "blacks" pose a significant tripping hazard especially when actors are making a hasty departure from the stage in a scene change "blackout".

Our request involves the purchase of commercial pipe and drape which totally alleviates the safety concerns of our home-made blacks.

**How does your project promote education, diversity, arts, civic engagement and/or provide entertainment and strengthen the community?**

Our project promotes education, diversity, arts and community involvement on all levels. We have a variety of different aged people who work behind the scenes to advertise, speak to the community, run the shows and perform. The invitation to become involved is always extended at each show and at every community performance. There is always a great deal going on behind the scenes: community members are educated in technical aspects, marketing, props, lighting, set design and dressing, costumes, refreshments, etc. All are welcome. Actors from all over are encouraged to audition. We demonstrate diversity in our play selection. In the past our productions have ranged from the dramatic and immediate, "The Laramie Project" and "Beyond the Dark", to gentle comedies like "The Cemetery Club" and "Blythe Spirit", to farces like "Flaming Idiots" and "The Complete Works of William Shakespeare" (abridged), (revised).

**What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measureable amounts whenever possible, consider the question: How will you know that you succeeded in your goals?**

The purchase of these theatrical components will greatly expand the range and number of dramatic performances Wilsonville Stage can consider for the citizens of Wilsonville. This purchase will advance the stated goal of Wilsonville Stage to increase its season to five productions per year by adding a summer production geared to the youth of Wilsonville and an annual Christmas show.

In the immediate future being capable of considering a wider range of dramatic productions will give the citizens of Wilsonville and the neighboring areas greater access to the full range of dramatic presentations.

**How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.)**

Over the years the city as well as its citizens have been very supportive of Wilsonville Stage. We have received generous support from both individuals and businesses. We are actively seeking additional support from the Wilsonville business community. We are actively working for further sponsorships and support. We currently receive over \$2400.00 in individual support.

We have also received strong support from the city in the form of Opportunity Grants and rental subsidies. We fully realize and appreciate that without this support we could not bring live theater to Wilsonville. We will continue to seek additional donations and subsidies going forward and are asking for this grant from the city to give us additional tools to pursue our long-term plan to eventually have a season of 5 productions a year.

The City of Wilsonville and the local community deserve praise and thanks for their support of community theater and we thank you for your consideration of our request.



### Organization Budget

This budget shows how this project fits into your organization. The project should be shown as a line in this budget.

Fiscal Year: 22-Jul to #####

Income Sources	Amount
Ticket sales	\$9,500.00
Concession Sales	\$400.00
Patron Donations	\$2,500.00
In Kind Donations	\$1,000.00
Community Opportunity Grant Fall of 2022	\$3,108.48
<b>Total Organization Income</b>	<b>\$16,508.48</b>

Expenses	Amount
Rents	\$8,500.00
Concession Purchases	\$200.00
Printing and copying	\$800.00
Rights and Scripts	\$1,950.00
Supplies	\$100.00
Costums Props and Sets	\$900.00
Purchase of Theatricle Blacks as defined in Project Budget	\$3,108.48
<b>Total Organization Expense</b>	<b>\$15,558.48</b>

## **Community Opportunity Grant History and Log of Awards**

### **History:**

Grant monies are funded by general fund tax dollars collected in Wilsonville. Known as the Community Opportunity Grant Program and handled by the Parks and Recreation Department. The Parks and Recreation Advisory Board serves as the review and award body for these funds.

The City Council established this fund in response to frequent requests for funds directly to the Council. The first funds were released for the 2009/10 fiscal year.

### **Purpose:**

The amount of \$25,000 is designated to be used for events, programs or projects that benefit the community and enhance the quality of life/livability of the community.

### **Procedure:**

- Funds are made available each fiscal year. Funds are separated into two 'opportunities'. All funds must be allocated by June 30 of each year.
  - i. Fall cycle - \$12,500 available in October
  - ii. Spring cycle - \$12,500 available in April
- Applications are competitive with all other applicants for each grant cycle.
- Applicants must be a local Wilsonville organization providing a program or project in the City of Wilsonville or an organization that is bringing a unique event or project to Wilsonville for the benefit of its residents or visitors.
- Applicants are not required to be a registered not-for-profit or tax exempt organization.
- Funds must be used for a specific project or a specific element of a project which is clearly identified in the application.
- Funds will not be awarded for general operating expenses of an organization.
- The written application is the primary means of communicating the project for review.

## Community Opportunity Grant Award Summary

### FY 2009/10

#### December

- Wilsonville Chamber/'Four in Cooperation' \$ 7,880
  - Oregon Health Career Center \$ 2,120
- \$10,000**

#### February - Discretionary funds

- Sue Schreiner, H.S.a cappella Choir 'Soul'd Out' \$ 5,000

#### April

- Mick Scott, WVBFHS - Historic collection index \$ 2,925
  - Craig Faiman,Wv Robotics Stewardship Group \$ 1,000
- \$ 3,925**

### FY 2010/11

#### October

- Spencer Call - Scout project, CREST grape arbor \$ 550
  - Lyndi Tucker 'Willie Fit' ½ marathon training \$ 1,500
- \$ 2,050**

#### April

- Sue Schreiner - a cappella choir 'Soul'd Out' \$ 5,000
  - Mary Ann Creason, Wilsonville Theater Co. \$ 2,000
  - Wilsonville Robotics Stewardship Group \$ 2,000
- \$ 9,000**

#### Discretionary

- Steven Engelfried - Wilsonville Library Found. \$ 1,380

### FY 2011/12

#### October

- No Applications Received

#### Discretionary

- Arts & Culture Alliance of Wilsonville \$680

#### April

- Coffee Creek Quilters \$ 900
  - Wilsonville Farmers Market \$ 4,100
  - Wilsonville Kiwanis - Imagination Library \$ 3,376.35
  - Wilsonville Rotary - Chess for Success \$ 3,000
  - Wilsonville Robotics Stewardship Group \$ 5,000
- \$16,376.35**

**FY 2012/13**

**October**

- Lowrie PTA \$ 600
  - Wilsonville High School - Willie Fit \$ 1,500
- \$2,100**

**April**

- Wilsonville Robotics Stewardship Group \$ 5,000
  - Wilsonville Theatre Company \$ 2,000
  - Rotary Chess for Success \$ 5,000
  - Lowrie PTA - Wheel a Thon \$ 1,000
  - Just Us Guys \$ 2,100
- \$ 15,100**

**FY 2013/14**

**October**

- Wilsonville High School - Willie Fit \$ 2,500
- \$2,500**

**April**

- Trillium Creek Rehabilitation \$2,300
  - Wilsonville Chamber of Commerce \$5,050
  - Wilsonville Robotics Stewardship Group \$5,000
  - Wilsonville High School Soul'd Out \$9,900
- \$22,250**

**FY 2014/15**

**October**

- Wilsonville High School - Willie Fit \$ 3,000
  - Wilsonville Piecemakers (Quilters) \$ 3,500
  - Wilsonville Theatre Company \$ 3,500
- \$10,000**

**April**

- Colton Holly Memorial Scholarship Fund\$ \$ 1,100
  - Jr. Scoop \$ 1,800
  - Korean War Memorial Foundation of Oregon \$ 2,300
  - Wilsonville Farmers Market \$ 2,800
  - Wilsonville Sister City Association \$ 4,200
- \$ 15,000**



**FY 2015/16**

**October**

- Wilsonville High School - Willie Fit \$ 3,000
  - Wilsonville Chess Club \$ 2,000
  - Wilsonville Harvest Market \$ 2,000
- \$7,000**

**April**

- Jr. Scoop \$ 5,000
  - Relay For Life \$ 5,000
  - Wilsonville Farmers Market \$ 5,000
- \$ 15,000**

**FY 2016/17**

**October**

- Wilsonville Harvest Market \$ 2,900

**April**

- Trillium Creek Training and Rehab \$2,630.54
  - Wilsonville Pickleball Club \$ 750
  - Wilsonville Stage \$7,000
  - WLWV School District - Robotics \$1,000
- \$ 11,380.54**

**FY 2017/18**

**October**

- I-5 Connection \$2,000
  - Wilsonville Community Seniors - Quilters \$7,355
  - Wilsonville HS - Auditorium Lighting \$3,000
- \$ 12,355**

**April**

- Charbonneau Arts Association \$1,974.25
  - West-Linn Wilsonville Music and Arts Partners \$2,224.25
  - Wood Middle School - "We the People Team" \$3,724.25
  - Wilsonville Little League \$2498
  - World of Speed \$2,224.25
- \$ 12,645**

**FY 2018/19**

**October**

- I-5 Connection \$3,000
  - Wilsonville Community Seniors \$7,500
  - The Gifted Gears - Robotics \$2,000
- \$12,500**

**April**

- Kohl Creek, Soccer and Events \$1,500 - Check Canceled
  - Meridian United Church of Christ \$2,500 - Returned
  - West-Linn Wilsonville Music and Arts Partners \$3,500 - Extended
  - Wilsonville Stage \$5,000 - Extended
- \$12,500**

**FY 2019/20**

**October**

- Charbonneau Arts Association \$4,610 -
  - I-5 Connection \$4,600 - Extended
- \$9,210**

**April**

- Total Development Center
- Trillium Creek Training & Rehabilitation Coalition
- Wilsonville Choral Arts Society
- Wilsonville Community Seniors, Inc
- Wilsonville Alliance for Inclusive Communities
- Wilsonville Little League
- Wilsonville STAGE
- Wood Middle School PTSA

**No funds awarded – COVID**

**FY 2020/21**

**October**

- Wilsonville Community Seniors Inc. \$4,500
  - We Are Wilsonville \$8,000
- \$12,500**

**April**

- Wilsonville Arts and Culture Council \$6,000
- \$6,000**

**FY 2021/22**

**October**

- Cameron Kastner \$1,500
  - Charbonneau Arts Association \$3,000
  - Korean War Memorial Foundation of Oregon \$8,000
- \$12,500**

**April**

- Diversity, Equity and Inclusion Committee \$7,500
  - Wilsonville Community Seniors Inc. \$3,000
- \$10,500**

**FY 2022/23**

**October**

- TBD