

PARKS AND RECREATION ADVISORY BOARD AGENDA

May 12, 2022 at 4:00 PM

Parks & Recreation Admin Building (29600 SW Park Place)

CALL TO ORDER [4:00 PM]

- 1. Roll Call
- 2. Approval of Minutes: 4.14.2022

CITIZEN INPUT [4:05 PM]

BOARD GOALS [4:10 PM]

PROJECTS IN THE 2022/2023 PROPOSED BUDGET [4:20 PM]

DIRECTOR REPORT [4:30 PM]

PARKS REPORT [4:35 PM]

RECREATION REPORT [4:40 PM]

COMMUNITY CENTER REPORT [4:45 PM]

BOARD COMMENTS [4:50 PM]

ADJOURN [5:00 PM]

NEXT MEETING Thursday, October 13, 2022 at 6:00 PM at the Parks & Recreation Admin Building

To submit public comments, email **parksandrec@ci.wilsonville.or.us** by 12:00 PM on the day before the meeting date or mail comments to Parks and Recreation Advisory Board, C/O Laura Ruggles, Wilsonville City Hall 29799 SW Town Center Loop East, Wilsonville, OR 97070.

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Laura Ruggles, Program Coordinator at **parksandrec@ci.wilsonville.or.us** or 503-783-7529: assistive listening devices (ALD), sign language interpreter, bilingual interpreter. Those who need accessibility assistance can contact the city by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habrá intérpretes disponibles para aquéllas personas que no hablan Inglés, previo acuerdo. Comuníquese al 503-783-7529.



PARKS AND RECREATION ADVISORY BOARD MINUTES

April 14, 2022 at 6:00 PM

Virtual - Zoom at https://us02web.zoom.us/j/89791269437

CALL TO ORDER [6:00 PM]

Meeting was called to order at 6:03 pm.

1. Roll Call

PRESENT Chair James Barnes Vice-Chair Daniel Christensen Member Amanda Harmon Member Steve Werts

ABSENT Member Amanda Aird Member Dahe Chen Member Jennifer Link Raschko

2. Approval of Minutes: 10.14.2021 and 1.13.2022

Motion made by Member Werts, Seconded by Member Harmon. Voting Yea: Chair Barnes, Vice-Chair Christensen, Member Harmon, Member Werts

CITIZEN INPUT [6:05 PM]

There was no citizen input.

COMMUNITY OPPORTUNITY GRANT REVIEW [6:10 PM]

3. Juneteenth Celebration (\$5,000)

Jay Edwards (DEI Committee Vice-Chair/Juneteenth Subcommittee Chair) and Zoe Mombert (Assistant to the City Manager) presented about the planned Juneteenth Celebration and their grant request of \$5,000.

Board Member Harmon motioned to approve the DEI Committee's request for \$5,000 plus add an additional \$2,000 for food and \$500 for educational giveaways for a total of \$7,500.

Motion made by Member Harmon, Seconded by Member Werts. Voting Yea: Chair Barnes, Vice-Chair Christensen, Member Harmon, Member Werts

4. Senior Trip to the Beach (\$2,200)

Donna Atkinson (Wilsonville Community Senior's Incorporated Community Outreach Office) presented on the planned Senior Trip to the Beach and their grant request for \$2,200.

Board Member Harmon motioned to approve WCSI's request for \$2,200 plus add an additional \$800 for lunch for the seniors for a total of \$3,000.

Motion made by Member Harmon, Seconded by Member Werts. Voting Yea: Chair Barnes, Vice-Chair Christensen, Member Harmon, Member Werts

PARKS & RECREATION DEPARTMENT REPORT [6:40 PM]

Director Ammerman introduced the Parks and Recreation team. Program Manager Stevenson gave Community Center updates, including that in-person lunch will return to the center on May 18, that the virtual reality fitness program begins on May 10, and that a monthly Alzheimer's Support Group will be meeting monthly in Charbonneau. Recreation Coordinator Behler shared about the Egg Hunt, Spring Fling programing, volunteer opportunities, and the Family Fairy Dance. Behler added that summer registration opens on April 18 and that the Activity Guide would be in mailboxes this week. Parks Supervisor Schull shared about the Memorial Park central restroom project, Memorial Park Skate Park rehabilitation project, the River Fox Playground, the Boones Ferry Master Plan, Regional Park 5 (Trocadero), Regional Park 6 (Cavallo), Regional Park 7 (Oulanka), and Regional Park 8 (Tivoli). Program Coordinator Ruggles shared that rental season has opened and that shelters, fields, and facilities can be rented.

BOARD COMMENTS [6:55 PM]

Board Chair Barnes said that the Skate Park project was really well managed. Board discussed returning to in-person meetings starting with the May 12 meeting; all present board members agreed to this option.

ADJOURN [7:00 PM]

Meeting adjourned at 7:17 pm.

NEXT MEETING Thursday, May 12, 2022 at 4:00 PM

Meeting will be held in the Parks & Recreation Admin Building (29600 SW Park Place).

Wilsonville Community Opportunity Grant April 2022 Application/Award Log

Organization/Business	Description	\$ Request	\$ Award
City of Wilsonville – Diversity, Equity and Inclusion Committee	Juneteenth Celebration	\$5,000	
Wilsonville Community Seniors Inc.	Senior Trip to the Beach	\$2,200	

\$7,200

Project Title Juneteenth Community Celebration

Applicant Name Zoe Mombert and Jay Edwards representing the City of Wilsonville DEI Committee

Contact (Name) Zoe Mombert and Jay Edwards

Title Wilsonville Assistant to the City Manager and DEI Committee Vice Chair/ Juneteenth Subcommittee Chair

Project Duration: Start Date June 18, 2022 at 10am

Estimated Completion Date June 18, 2022 at 12pm

Project Budget

Total Project Budget \$ 5,000.00

Applicant Cash Match (a) \$ 0.00

In-Kind Resources (b) \$ 856.20

Total Applicant Match (a+b) \$ 856.20

Grant Request

\$ 5,000.00

Provide a project description

The Wilsonville Diversity Equity and Inclusion Committee (DEI) was appointed by the Mayor and City Council in June 2021 and since then has started work on their strategic plan. This summer, the DEI committee will organize a Juneteenth Event sponsored fully by the committee. (The City hosted their first event last year but the committee has taken this on as their contribution to the community.) The event will bring community members together to celebrate and learn about Juneteeth (commemorating the emancipation of African American slaves). As a City Committee, there is not a budget or funds set aside for their work outside of staff support and a consultant to assist the City with establishing a DEI Strategy.

The DEI Committee Juneteenth Committee has reserved Town Center Park on June 18 for the celebration which will have a health theme in 2022. The committee hopes to provide education and fun in this community event. The hope is to attract a speaker, share an educational video, fun family activities, information about health focused on issues that people of color are susceptible to, and hopefully food. This will be an inclusive event for all!

How does your project promote education, diversity, arts, civic engagement and/or provide entertainment and strengthen the community? The Juneteenth event is focused on bringing the Wilsonville community together for a few hours of celebration and education!

Education- the event will provide opportunities for community members to learn more about the importance and significance of Juneteenth as well as health issues facing our community – especially people of color.

Family Friendly Fun- the event hopes to offer activities including family friendly games and activities (chalk, games, etc). There will be activities for adults and kids alike and the committee is aiming to be inclusive of people of all ability levels.

Diversity – the event is open to all and will provide information about Juneteenth (commemorating the emancipation of African American slaves). The event is being organized by the Wilsonville Diversity, Equity and Inclusion Committee.

What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measureable amounts whenever possible, consider the question: How will you know that you succeeded in your goals?

The Diversity, Equity and Inclusion Committee's Mission is "to connect Wilsonville to the diverse perspectives and lived experiences of its people. We advocate for equitable access and opportunity for every community member. We identify barriers to participation and inclusion, and pursue programs, policies, partnerships and ideas that remove those barriers"

The event has three goals; provide education about the importance of Juneteeth, health fair education focused on health issues that people of color are susceptible to, as well as a community-gathering event. Consistent with the DEI committee mission above, are focused on creating a welcoming and inclusive community for all, this event will have the same focus making it a successful event. All are welcome. The committee thinking about how the event is designed to be welcoming and inclusive for all community members.

How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.)

City Staff Liaison to the Committee and the DEI Committee Chair put on a similar event in 2021 on a much smaller scale (speaker, food and small gathering). The City Staff liaison also plans and executes City programs including the pre-pandemic annual Volunteer Appreciation Event, Tree Dedication events, Civics Academy Program as well as administering and completing projects associated with the Wilsonville – Metro Community Enhancement grant.

The Committee will work with staff to ensure that this is a successful event including receiving any possible donations, organizing vendors/ information tables and making sure that there are adequate numbers of people to manage the day of event.

Since the Diversity, Equity and Inclusion committee is new, there is not a funding source for events. There will be staff assistance for event permitting, communications, day of event coordination and grant management.

Project Budget

This budget provides the detail of the project that the grant funds will be applied to. This should include how the funds from this grant will be spent. Expenses must be explicitly defined. Please include in-kind and cash match.

Income Sources	Amount		
Opportunity Grant		\$5,000.00	
In kind volunteer hours (event planning and day of event)		\$856.20	
4 committee members at least 5 -hour long - planning meetings (20 hours)			
Day of event at least 5 volunteers for 2 hours (10 hours)			
Do Good Institute 2021 value of a volunteer hour is \$28.54			
Total Project Income		\$5,856.20	

Expenses - Must be specifically itemized	Amount
Speaker	\$2,000.00
Food/ Beverage for 100 people (\$15 x 100 people)	\$1,500.00
Book giveaway (\$25 x 50 books)	\$1,250.00
Youth activities (chalk, games, etc)	\$250.00
Total Project Expense	\$5,000.00

Organization Budget

This budget shows how this project fits into your organization. The project should be shown as a line in this budget.

Fiscal Year: 2021 to 2022

Income Sources	Amount
Opportunity Grant	\$5,000.00
In Kind Juneteenth Volunteer time	\$856.20
Total Organization Income	\$5,856.20

Expenses	Amount
Juneteenth Evnet	\$5,000.00
Total Organization Expense	\$5,000.00

Project Title Senior Citizen Annual Beach Field Trip

Applicant Name Wilsonville Community Senior's Incorporated

Contact (Name) Donna Atkinson

Title Community Outreach Officer

Project Duration: Start Date August 2022

Estimated Completion Date September 2022

Project Budget

Total Project Budget \$ 2,750.00

Applicant Cash Match (a) \$ 100.00

In-Kind Resources (b) \$ 450.00

Total Applicant Match (a+b) \$ 550.00

Grant Request \$ 2,200.00

Provide a project description

Wilsonville Community Senior's Inc. will be organizing a trip for 40 seniors (age 55+), to Seaside, Oregon and Fort Clatsop in Astoria, Oregon. The trip will take place in August of 2022. The trip requires the rental of a tour bus to transport all participants to each location. The bus will depart from Wilsonville City Hall at approximately at 8:30 AM to travel to Fort Clatsop as the first destination. The participants will have the opportunity to learn about the Lewis and Clark Expedition and other pertinent Oregon History. After visiting the Fort the bus will take the participants to Seaside Oregon where they will have lunch, spend time on the beach, and have access to other tourist attractions. The bus will depart at approximately 3:00 PM to return to Wilsonville around 5:00 PM.

How does your project promote education, diversity, arts, civic engagement and/or provide entertainment and strengthen the community?

This trip is designed to create interactive educational experience, to learn how the differing communities came together to support each other in trying times. The history of Oregon and our nation is vital to understanding how our systems and history are developed to bring us to modern times. The lunch is a chance for the participants to come together, share a meal, build community connection though conversation. For many seniors this trip is the only opportunity to visit the coast.

What are your organization's goals for this project? And, what population are you aiming to serve? (youth, seniors, families, underprivileged, persons with disabilities, etc..) Using measureable amounts whenever possible, consider the question: How will you know that you succeeded in your goals?

WCSI's goal is to help the senior citizens of Wilsonville experience a fun, social, and educational outdoor experience. WCSI will know we succeed our goal through feedback from the participants on the return trip. Additionally, this will be measured by having a full bus.

How are you/your organization suited to produce this project/program? Provide the community resources that will be used if applicable (volunteers, local vendors, local contributions, etc.)

WCSI has previously planned similar to trips of this magnitude in the past successfully. Board members have volunteered to donate their own time to chaperone, organize event, and assist as needed.

Project Budget

This budget provides the detail of the project that the grant funds will be applied to. This should include how the funds from this grant will be spent. Expenses must be explicitly defined. Please include in-kind and cash match.

Income Sources	Amount
Community Grant	\$2,200.00
WCSI In-Kind Funding	\$2,200.00 \$550.00
Total Project Income	\$2,750.00

Expenses - Must be specifically itemized	Amount
Blue Star Bus Line	\$1,800.00
Fort Clapsop	\$400.00
Snacks /Water	\$100.00
In-Kind Planning and Volunteer Time	\$450.00
Total Project Expense	\$2,750.00

WCSI 2021-2022 Budget			
INCOME		Amount	
Balance Forward 4/30/2021			\$ 9,275.00
Donations (Gazette)	\$	100.00	
Donations / Fund Raising	\$	5,000.00	
Fred Meyers Community Awards	\$	150.00	
TOTAL	\$	5,250.00	
			\$14,525.00
Expenses		Amount	
Bingo	\$	300.00	
Digital and Media Expansion	\$	300.00	
Gazette	\$	2,200.00	
Insurance / Bond	\$	3,300.00	
Memberships	\$	500.00	
New Programs	\$	1,000.00	
Office Supplies	\$	100.00	
Piecemakers	\$	500.00	
Secretary State / OR Dept. Justice	\$	100.00	
Trips Monthly, Summer to Coast	\$	3,000.00	
TOTAL	\$	11,300.00	
Savings Account	\$	3,225.00	
			\$ 14,525.00

WILSONVILLE COMMUNITY SENIORS, INC OPPORTUNITY GRAND OCT. 2020-SEPT. 2021 FINAL REPORT

WCSI received \$4,500 in an Opportunity Grant awarded in October 2020. \$2,500 went to the Piecemakers and \$2,000.00 went to the Wilsonville Community Seniors, Inc. towards the printing and mailing of the monthly Gazette.

Below is the break down of the expenses In the eleven months from October 2020 thru September 2021 for the Gazette. We distributed 4,020 copies over the eleven months with mailing, home delivered meals, emailing, copies in the Center and placed in an active senior living apartment building.

FUSIAGE	φ 415.54	
Postage	\$ 415.54	
Return Mail Fund	\$ 50.00	
Bulk Mail Fee	\$ 240.00	
Post Office.		\$ 705.54
mailing dots \$	5 15.00	
adress labels \$	40.99	
U .	5 1,247.06	
Office Depot		\$1,303.05

We printed 3,404 copies of the newsletter

Mailed	2,193	
Home Delivered meals	1,000	(100 each month 10 months)
Community Center	90	(30 each month / 3 months.)
WCSI Archived	11	(one each month)
Portera Apt.	110	(10 each month/ 11 months)

Emailed 616 copes for 11 months (56 copies each month)

Our contribution was a total of 140 volunteer hours for the eleven months: Creating, Editing, Updating Mailing List, Printing Labels, Picking up printed newsletter at Office Depot Folding, Addressing, Mailing Dots Taking copies to post office and Community Center

Nancy Combs, WCSI Chair

503-878-4125

Community Opportunity Grant History and Log of Awards

History:

Grant monies are funded by general fund tax dollars collected in Wilsonville. Known as the Community Opportunity Grant Program and handled by the Parks and Recreation Department. The Parks and Recreation Advisory Board serves as the review and award body for these funds.

The City Council established this fund in response to frequent requests for funds directly to the Council. The first funds were released for the 2009/10 fiscal year.

Purpose:

The amount of \$25,000 is designated to be used for events, programs or projects that benefit the community and enhance the quality of life/livability of the community.

Procedure:

- Funds are made available each fiscal year. Funds are separated into two 'opportunities'. All funds must be allocated by June 30 of each year.
 - i. Fall cycle \$12,500 available in October
 - ii. Spring cycle \$12,500 available in April
- Applications are competitive with all other applicants for each grant cycle.
- Applicants must be a local Wilsonville organization providing a program or project in the City of Wilsonville or an organization that is bringing a unique event or project to Wilsonville for the benefit of its residents or visitors.
- Applicants are not required to be a registered not-for-profit or tax exempt organization.
- Funds must be used for a specific project or a specific element of a project which is clearly identified in the application.
- Funds will not be awarded for general operating expenses of an organization.
- The written application is the primary means of communicating the project for review.



COMMUNITY

EGG HUNT

AMAZING PRIZES ARE AWAITING

APRIL MEMORIAL PARK FIELDS 16 10:00 AM

WilsonvilleParksandRec.com/EggHunt



TherapeuticAssociates PHYSICAL THERAPY





Spring Fling 2022

Monday, April 25 – Nature Photography Contest

Tuesday, April 26 – Introduction to Nature Journaling Workshop (pre-registration required)

Wednesday, April 27 – Documentary Film Screening '2040'

Thursday, April 28 – Free Plant Giveaway, Stonecrop

Friday, April 29 – Training and Pruning Fruit Trees Workshop (pre-registration required)

Saturday, April 30 –W.E.R.K. Day, Goat Petting Event & Healthy Kids Day

Learn more at WilsonvilleParksandRec.com/SpringFling

SPRING FLING 2022 PHOTO CONTEST

MON. APRIL 25 - SUN. MAY 1 | VIRTUAL

SHARE YOUR BEST WILSONVILLE NATURE PHOTOS AND BE ENTERED TO WIN AN ECO-FRIENDLY PRIZE BASKET VALUED AT \$50! ENTRIES MUST BE SUBMITTED BY MAY 1. THREE WINNERS WILL BE CHOSEN AT RANDOM AND ANNOUNCED ON MONDAY, MAY 2. SUBMIT YOUR PHOTOS VIA EMAIL TO RECREATION COORDINATOR, ERICA BEHLER AT BEHLER@CI.WILSONVILLE.OR.US OR USE THE HASHTAG #WILSONVILLESPRINGFLING TO BE ENTERED INTO THE CONTEST.



SPRING FLING 2022

WITH INSTRUCTOR AND ARTIST ELIZABETH HIGGINS TUES. APRIL 26 | 5:30 PM - 7:00 PM | WILSONVILLE COMMUNITY CENTER | COURSE #10282

NATURE JOURNALING IS THE PRACTICE OF DRAWING AND WRITING IN RESPONSE TO OBSERVATIONS OF NATURE. ENJOY A "CONVERSATION WITH NATURE" BY SLOWING DOWN TO FOCUS ON DRAWING FROM OBSERVATION AND RECORDING YOUR EXPERIENCE IN A JOURNAL OR SKETCHBOOK. USING PENCILS AND/OR PENS AND MARKERS, QUIET YOUR MIND AND RELAX INTO THE PRESENT MOMENT BY FOLLOWING GUIDED EXERCISES BASED ON THE VIEWING OF AN ITEM FROM NATURE. WE WILL SPEND THE FIRST THIRTY MINUTES OF THE WORKSHOP OUTSIDE, OBSERVING AND CONNECTING TO THE NATURAL OUTDOOR SETTING OF THE COMMUNITY CENTER. THE REMAINING HOUR OF THE WORKSHOP WILL BE SPENT INDOORS, FOLLOWING EASY INSTRUCTIONS FOR WAYS IN WHICH ONE CAN REFLECT ON NATURE IN A JOURNAL. ALL LEVELS ARE WELCOME.

SUPPLIES NEEDED: WRITING TOOLS (ANY PENCILS, PENS OR FINE TIP MARKERS YOU ENJOY USING); A JOURNAL OR DRAWING PAPER. WATERCOLORS OR COLORED PENCILS ARE OPTIONAL.

WHILE THIS CLASS IS FREE, PRE-REGISTRATION IS REQUIRED AS SPACES ARE LIMITED

SPRING FLING 2022 FILM SCREENING: '2040'

WED. APRIL 27 | 6:00 PM - 8:00 PM | WILSONVILLE COMMUNITY CENTER | COURSE #10287

FREE PLANT DRIVE-THRU

THURS. APRIL 28 | 4:00 PM - 6:00 PM | PARKS & REC ADMIN OFFICE

SEDUM OREGANUM

"SMALL BUT MIGHTY, THE SEDUM OREGANUM (OREGON STONECROP) CAN BRING MANY BENEFITS TO YOUR GARDEN. EASY TO CARE FOR? CHECK. YEAR-ROUND INTEREST? CHECK. HABITAT VALUE? CHECK. IF YOU'RE LOOKING FOR A VERSATILE GROUNDCOVER TO FILL SPACE IN LESS HOSPITABLE AREAS OF YOUR YARD WHERE OTHER PLANTS WON'T FIT OR HAVE STRUGGLED, OREGON STONECROP JUST MIGHT BE THE PLANT FOR YOU." (BACKYARDHABITATS.ORG)

SEDUM OREGANUM GENEROUSLY DONATED BY BEAVERLAKE NURSERY





SPRING FLING 2022 TRAINING & PRUNING YOUNG TREES

FRI. APRIL 29 | 10:00 AM | MEMORIAL PARK | MUST PRE-REGISTER



GOAT PETTING EVENT SAT. APRIL 30 | 10:00 AM - 12:00 PM | MEMORIAL PARK

JOIN WILSONVILLE PARKS AND REC STAFF AND THE WESTSIDE GOAT GIRL FOR A GOAT PETTING EVENT ON SATURDAY, APRIL 30 FROM 10AM - 12PM! GOATS WILL BE STATIONED IN MEMORIAL PARK BEHIND THE MAINTENANCE BARN. EACH GOAT WILL HAVE A HANDLER PRESENT, SO YOU CAN GET UP CLOSE AND PERSONAL. THE WEEK PRIOR, THE GOATS WILL BE JUST UP THE HILL FROM THE PARKS MAINTENANCE BARN IN MEMORIAL PARK, MUNCHING AWAY ON INVASIVE PLANTS SUCH AS BLACKBERRY AND IVY. MAKE SURE TO STOP BY AND SEE THE GOATS IN ACTION!





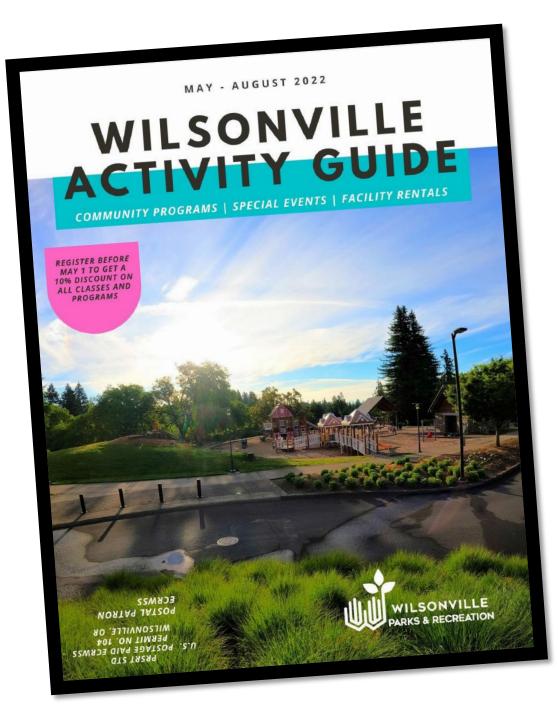
MEMORIAL PARK MEET AT TENNIS COURTS

SPRING FLING 2022 W.E.R.K. DAY EVENT

SAT. APRIL 30 | 8:00 AM - 11:30 AM | MEMORIAL PARK

W.E.R.K. (WILSONVILLE ENVIRONMENTAL RESOURCE KEEPERS) DAY IS ALL ABOUT VOLUNTEER SERVICE IN OUR LOCAL PARKS! JOIN THE PARKS CREW TO WORK ON PROJECTS LIKE BARK DUSTING, PLATING, PAINTING, AND MORE! REGISTER WITH FRIENDS AND FAMILY, OR COME SOLO AND WE'LL GET YOU PUT INTO A GROUP. ALL PARTICIPANTS WILL RECEIVE A COMPLIMENTARY 'DO WERK' HAT, AS WELL AS COFFEE AND A DONUT. PRE-REGISTRATION REQUIRED. CHECK-IN WILL BE HELD FROM 8AM - 9AM, AND WERK DAY PROJECTS WILL BE FROM 9AM - 11:30AM.





Summer Registration opens on Monday, April 18

- Movies in the Park
- Summer Concerts
- Block Party
- Family Fairy Dance
- Summer Camps
- Juneteenth
- Skate Events
- Laser Lights Show
- Fitness Classes
- And more!

WilsonvilleParksandRec.com



UILSORVILLE FAMILY FAIRY BARCE JURE 3 & 4 | 7PM - 9PM | \$20 PER PERSOR

Don your finest flower crown, toadstool beret, and fairy wings and join Wilsonville Parks and Recreation for an evening of dancing and fairy magic at the Stein-Boozier Barn in Murase Plaza. The evening will feature a live DJ, photo booth, prize giveaways and snacks! Tickets are \$20 per person, and pre-registration is required. Each night will have a capacity of 95 tickets. You may only buy tickets for one night.





Wilsonville Parks and Recreation Advisory Board 2022 Board Goals and Action Items

At the January 13, 2022 Parks and Recreation Advisory Board Meeting, the Board came up with a list of possible ways to support Parks and Recreation goals and programs. The Board decided on these four goals and action items as ways for board members to engage with the department in 2022:

- 1. Come up with an idea for a new course or offering.
- 2. Volunteer at a department event.
- 3. Attend a class or recreation activity.
- 4. Recommend a minor park improvement.