



# ARTS, CULTURE, AND HERITAGE COMMISSION AGENDA

October 18, 2023 at 5:00 PM

Wilsonville City Hall

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## **PARTICIPANTS MAY ATTEND THE MEETING AT:**

Wilsonville City Hall, 29799 Town Center Loop E, Wilsonville, OR

You can watch the meeting here: <https://us02web.zoom.us/j/84477254668>

## **TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with Erika Valentine:

EValentine@ci.wilsonville.or.us or 503-570-1629

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Erika Valentine - Wilsonville City Hall

29799 SW Town Center Loop East, Wilsonville, OR 97070

## **CALL TO ORDER [5:00 PM]**

1. Roll Call

## **CONSENT AGENDA [5:02 PM]**

2. Approval of Minutes: 9.20.23

## **CITIZEN INPUT [5:05 PM]**

## **ARTS & CULTURE PROGRAM COORDINATOR UPDATE [5:10 PM]**

3. Attachments

## **COMMISSION BUSINESS**

4. Boones Ferry Park Project Overview (Valentine) [5:15 PM]
5. Public Art Program Research and Discussion (Flood) [5:30 PM]
6. Performing Arts Booking Discussion for HS Theater (Valentine) [6:10 PM]

## **ADJOURN**

**NEXT MEETING**

Wed, November 15, 2023

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Laura Ruggles, Program Coordinator at 503-783-7529 or [ParksandRec@ci.wilsonville.or.us](mailto:ParksandRec@ci.wilsonville.or.us): assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-783-7529.*



## ARTS, CULTURE, AND HERITAGE COMMISSION MINUTES

September 20, 2023 at 4:30 PM

Wilsonville City Hall

### CALL TO ORDER [4:30 PM]

A regular meeting of the Arts, Culture, and Heritage Commission (ACHC) was held at City Hall beginning at 4:30pm on Wed September 20, 2023. Vice Chair Sims called the meeting to order at 4:40pm followed by roll call.

### PRESENT

Member Angela Sims, Member Joan Carlson, Member Benjamin Mefford, Member Sageera Oravil Abdulla Koya, Member Susan Schenk, Member David Altman

### ABSENT

Member Chair Deborah Zundel, Member Jason Jones

### EX OFFICIO/ CITY STAFF / GUEST ATTENDEES:

Kris Ammerman, Parks and Recreation Director  
 Erika Valentine, Arts and Culture Program Coordinator  
 Bill Flood, Consultant  
 Shasta Sasser, Library Director  
 Ethan Picman, Library Manager

Megan Oldenstadt, Guest

### CONSENT AGENDA

Member Altman made a motion to approve the July 19, 2023 ACHC Minutes. Member Carlson seconded the motion. Motion passed.

### CITIZEN INPUT

Megan Oldenstadt provided information about History Club she is in the process of forming.

### COMMISSION BUSINESS

#### 1. Arts & Culture Program Coordinator Update (Valentine)

Valentine provided updates on: ACHC having one vacant seat, the Artist Exhibition Program accepting applications, Harvest Festival Updates, local events update that previously took place and upcoming events, CCEP Grant accepting applications, school theater update.

**2. ACHC Five Year Action Plan and annual One-Year Implementation Plan (Valentine)**

Valentine gave an overview of the background and purpose of the plan and explained the plan needs to go to Council annually. The ACHC reviewed the plan as presented and provided edits to the plan.

Member Schenk made a motion approving staff bringing the ACHC Five Year Action Plan and annual One-Year Implementation Plan to City Council for final approval with the amendments made by the ACHC. Member Carlson Seconded. Motion Passed.

**3. Public Art Program Policy and Guidelines (Valentine)**

Valentine reminded the ACHC that they previously reviewed this at their July meeting. Then the document went to the City Council work session in August where it received minimal changes. The ACHC reviewed the Policy and Guidelines and provided amendments.

Member Altman made a motion approving staff to bring the Public Art Program Policy and Guidelines to City Council for final approval with the amendments made by the ACHC. Member Schenk Seconded. Motion Passed.

**ADJOURN**

Meeting adjourned at 5:46pm

**NEXT MEETING**

Wed, Nov 15, 2023 5:00 PM



# HARVEST FESTIVAL

**WILSONVILLE  
PARKS & RECREATION**

## SATURDAY, OCTOBER 21 10AM-1PM | STEIN-BOOZIER BARN

Event parking located at Wilsonville Public Library & City Hall (.3 mile walk)  
ADA parking (must have placard) and event drop off located at Murase Plaza roundabout

**FREE** pumpkins, 20+ craft vendors, face painting,  
horse and carriage rides, coffee and donuts,  
a story time with the Wilsonville Public Library and more!

**Live music from Redwood Revue**



Free pumpkins (while supplies last)  
provided by our title sponsor  
Nichols Family Agency

# Oregon Old-Time Jamboree

*Experience the Joy of Old Time Fiddle Music!*



**Date:** October 21, 2023

**Time:** 9:00am-4:30pm

**Location:** Wilsonville Community Center  
7956 SW Wilsonville Rd  
Wilsonville, Oregon

***OLD TIME FIDDLERS Performance: 3pm***



## Workshops:

**9:00 am - 11:00 am**

CAROL ANN WHEELER, Fiddle Workshop  
Low to High Intermediate Fiddle

JODI VAUGHN, Bass Workshop  
All ages & skill levels

**11:00 AM - 1:00 PM**

EILEEN WALTER, Fiddle Workshop  
All ages & skill levels

DEAN BORING, Guitar Workshop  
The Chord-Pattern Approach

**1:00 PM - 3:00 PM**

AARUN CARTER, Fiddle Workshop  
All level Fiddle Masterclass

DAVID ALTMAN, MANDOLIN WORKSHOP  
Improvisation and Chord Syncopation

Made possible by a grant from the City of Wilsonville

For Tickets and More Info, Visit: [ootfa.org](http://ootfa.org) or  
<https://www.eventbrite.com/e/oregon-old-time-jamboree-tickets-718280274637>



## Arts, Culture & Heritage Commission Staff Report

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**Date:** October 18, 2023

**From:** Erika Valentine, Arts & Culture Program Coordinator

**Subject:** Boones Ferry Park Project Overview

### **Recommended Action:**

Receive the information about the Boones Ferry Park Project and discuss.

### **Background:**

In August 2017, the City Council approved an amendment of the contract for the Parks and Recreation Comprehensive Master Plan with GreenPlay, LLC. Parks and Recreation staff recommended expanding the scope of the contract to include developing a master plan for [Boones Ferry Park](#) that incorporates the adjacent 5-acre, Willamette River frontage property formerly owned by the Duckworth family and acquired by the City in 2015.

The purpose of the [Boones Ferry Park Master Plan](#) (adopted in 2018) project was to advise the City Council, Parks and Recreation Advisory Board, and City Staff on how the park is currently functioning and to set the course for future use. Currently, the park is utilized for drop-in uses of the playground, open lawn area and basketball court. The park is home to the [Tauchman House](#), a popular location for City-sponsored programs and private rentals.

To help develop the plan, the City hired GreenPlay, LLC, a national firm based in Colorado with extensive experience across the U.S. facilitating, researching and developing similar parks and recreation master plans. Design Concepts, a landscape architecture and planning firm based in Colorado, is the sub-contractor for the project.

A key point of the masterplan is that “the theme of the playground will evoke the history of travelling on the river.” While the current playground design does feature elements relating to the river, options were both limited and expensive when working within the confines and goals of playground equipment design.

The current playground design will be a universal design, which will give community members, of all abilities, from across Wilsonville and the region a place to play, explore, and grow.

The current Boones Ferry Playground is 26 years old lacks the inclusive play amenities and universal design that is desired within Wilsonville’s regional parks. The new playgrounds focus on universal design, brings play for all to the community.

Universal design can be thought of as the intersection of inclusivity, accessibility and usability for community members regardless of age, disability or other factors. The new Boones Ferry playground brings this vision of universal design to Boones Ferry Park.

Inclusive items include a wheel chair accessible spinner (inclusive orbit) that can directly utilized for those in mobility devices. A companion swing (Konnection Swing) where caregivers and park enthusiast can enjoy the movement of swinging together. The playground also includes a sensory play element

(Movement Inclusive) where kids can learn cognitive skills through cooperative play. The Boones Ferry playground will also be the first in the city to feature site fencing. The fencing makes it possible for community members to have a fun and safe play space without the worry of kids wandering off.

The Boones Ferry playground features unitary turf surfacing, which allows accessibility to the entirety of the playground. The turf surfacing ensures that all members of the community regardless of physical ability can interact and play within the entirety of the playground area. A unique style of slide called a roller slide does not generate static electricity; this allows users with cochlear implants to experience the thrill of sliding.

The final element of universal design, usability, is achieved through bringing forward elements of play and community building for all. A climbing spinner (Rev8) allows twenty-five users to play together as they spin and climb on this incredible play item. A thoughtful layout of playground components and seating ensures that when the playground is a hub of community building there is space to enjoy for all users.

In addition to the completely redone and relocated playground, there will be new parking, new walking path, new restrooms, new landscaping, etc.

While Parks Maintenance staff are very excited and proud of the plan for universal design in regards to the playground, they do not want to lose sight of the goal to include a nod to the history of travelling on the river. Parks Maintenance Supervisor, Dustin Schull, approached Arts & Culture Program Coordinator, Erika Valentine, about Boones Ferry Park being a future site of Public Art to implement the theme of travelling on the river, as interpreted by an artist(s).

The City is already making a great investment in this park to completely redo it, so this would be a great location for public art. There will be multiple locations that are feasible for public art, giving an artist flexibility to conceptualize the space and create a site specific piece(s), as well as creatively interpret art that evokes the history of traveling on the river.

Additional reasons that staff feel this site and project will be a positive first permanent public art project to be undertaken by the ACHC include:

- The ACHC is housed within the Parks & Recreation Department, making collaboration and communication effective as the site location is a Park and managed by the Parks & Recreation Department.
- The site is of historic significance, so the project and theme touches on the heritage component of the ACHC
- The site does not currently have any public art.
- The Park will be brand new, so installation of a new piece of public art would align
- The proximity to the river will provide visual interest and inspiration to the artist(s)
- Park visitors include those for the river, trails, Tauchman house, playground, etc. so it will be highly used and the piece will be very visible.

#### **Timeline:**

Construction of the park is expected to begin in the spring of 2024. The Public Art component would begin with an RFQ process, starting around the fall of 2024, pending budget allocations for the 24/25 fiscal year.

#### **Attachments:**

1. Overhead Image
2. Playground Image





Blue box is the new restroom. Yellow rectangle is the new playground. Orange line is the new path.



PROPOSAL #:907-171726-2

# BOONES FERRY PARK

**Burke**  
PLAY THAT MOVES YOU.  
BCIBURKE.COM • 800.266.1250



**Buell Recreation**

3D Designer: Heidi

## Public Art Program Research for City of Wilsonville, Erika Valentine

Bill Flood

Oct 18, 2023

### **Milwaukie**

#### Number of staff involved with public art program management

About 5 hours a week of staff time is dedicated to the public art program and Milwaukie's Arts Committee. But not a consistent time allocation.

#### Funding model – ordinance, general fund allocation, both (hybrid) or other?

1.5% public art ordinance. There is an additional allocation each biennium to a public art fund that has historically been used to fund public murals.

#### If percent ordinance, what does the ordinance apply to (parks, streets, utilities, etc.) ?

1.5% ordinance on any public capital or development project over \$50,000 to construct, rehabilitate, remodel, or purchase for a public use any building, decorative or commemorative structure, park, parking facility. Does not include street, pathway or utility construction, emergency work, minor alterations, ordinary repair or maintenance necessary to preserve a facility, or service facilities not normally visited by the public (such as maintenance sheds or storage buildings, or any project financed by a publicly approved bond measure prior to July 1, 2016.) .5% of the 1.5% is used for costs associated with management, maintenance, etc.

#### If general fund allocation or hybrid, what is the annual amount allocated to public art?

The only other major source of dedicated funding the City of Milwaukie provides for public art is \$20,000 each biennium to a public art fund that has historically been used for public murals. The City's Arts Committee, however, is going to City Council next month to broaden that scope to be able to fund the purchase of sculptures.

On a smaller scale, the City Manager's Office pays the honorarium for sculptures that go on display in the sculpture garden. It budgets \$4,000 for the sculptures that rotate into the garden each year. The sculptures are on loan for a 2-year period.

### **Tigard**

#### Number of staff involved with public art program management

Both the Community Development Senior Planner and Redevelopment Project Manager (tax increment financing) spend some time with public art projects. But there is no actual point person.

#### Funding model – ordinance, general fund allocation, both (hybrid) or other?

Public art projects are "opportunity-based" and funded through tax increment financing (urban renewal), grants, transient lodging taxes, sometimes all three, or none. No dedicated source.

If percent ordinance, what does the ordinance apply to (parks, streets, utilities, etc.?)

If general fund allocation or hybrid, what is the annual amount allocated to public art?

### **West Linn**

Number of staff involved with public art program management

Arts and Culture Commission is doing some programming but no installation. We are estimating about 10% of 1.5 FTE toward staffing the Arts and Culture Commission.

Funding model – ordinance, general fund allocation, both (hybrid) or other?

1.5% of capital improvement projects are dedicated to public art.  
No general fund allocation.

If percent ordinance, what does the ordinance apply to (parks, streets, utilities, etc.?)

Applicable to purchasing, constructing, rehabilitating, or remodeling any building, structure, decorative or commemorative structure, park, parking facility, street, public utility construction, or sidewalk, or any portion thereof within the limits of the City of West Linn. Projects do not include emergency work, minor alterations, ordinary maintenance or repair necessary to preserve a facility.

If general fund allocation or hybrid, what is the annual amount allocated to public art?

All funding comes from percentage for the arts.

### **Beaverton**

Number of staff involved with public art program management

Arts Program staff that work on public art include Arts Program Manager (duties across multiple programs) and .25 FTE of a program coordinator.

Funding model – ordinance, general fund allocation, both (hybrid) or other?

City has a 1% ordinance for public art...public capital construction projects over \$50,000. Funds go into a public art fund.

If percent ordinance, what does the ordinance apply to (parks, streets, utilities, etc.?)

Capital construction projects over \$50,000. No streets or utilities; hoping to include streets in a future amended version.

If general fund allocation or hybrid, what is the annual amount allocated to public art?

A small budget request for public art (for placemaking, maintenance and special projects) is made to City Council each year. \$30,000 was approved this year.

*Other notes from Arts Program Manager:*

I do not recommend an external organization run a city art's program or public art collection. It can be done that way but it is not ideal. It needs dedicated funding and staffing.

We don't have a minimum on our capital project square footage or budget in our ordinance. I would recommend that Finance included a budget analyst position for public art as well. I would also recommend pooling funds as opposed to tying them to a physical location which allows you to be selective about siting and also combine smaller appropriations to do one larger project. I would also include a 15% administrative fee and a 5% or more maintenance fee for each appropriation that can be used to cover program overhead and maintenance costs.

They are hoping to update their ordinance very soon.

### **Hillsboro**

#### Number of staff involved with public art program management

1.5 FTE are dedicated to Public Art -- full-time position and a half-time program support specialist. They are the only ones strictly dedicated to public art.

Following are other City staff involved with public art. The Cultural Arts Division Manager (manager of the Public Art Coordinator) oversees the program, budget and staff, and likely spends maybe 10% of their position in oversight. Also a Senior Manager in charge of Cultural Arts and Special Events Divisions likely spends less than 5% of their time on public art matters. A Cultural Arts District Manager operates as part of the Cultural Arts Division and spends less than 5% of their time on public art.

Other staff in Parks & Recreation Planning (planners and project managers for capital projects) will consult with the Public Art Program and provide some resource support for developing new projects. Parks & Recreation Maintenance staff provide some support for cleaning and annual maintenance of projects located in park locations. The Capital Improvement Projects Project Manager in Public Works will assist with project management and engineering for projects that accompany capital projects. The Urban Design Specialist with Community Development is a primary partner for all public art in private development projects. All of these positions spend probably less than 1% of their time on public art, but are hugely beneficial to the program.

#### Funding model – ordinance, general fund allocation, both (hybrid) or other?

Annual allocation of \$125,000 from the City's General Fund, through Parks & Recreation. Technically, the \$100,000 is for new projects and the \$25,000 is for maintenance.

As mentioned above, the Public Works team will selectively allocate project dollars for public art in new capital projects, but this is not in policy or consistently applied.

Likewise for Parks capital projects, if there are available funds, public art program staff will work on an integrated project during construction.

There is no private development ordinance, but offer design standard concessions for investments in public benefits; public art is included as an eligible benefit.

Staff are discussing using Transient Lodging Tax dollars that were envisioned to be used for implementing the Cultural Arts Action Plan, but have more recently been encumbered for the new Hops Stadium project. Finally, we do have some access to Tax Increment Financing dollars through BID and Office of Economic Development, but that is at the direction of Economic Development staff and not a regular stream.

The City of Hillsboro Planning Department is considering a private percent for art ordinance (actually a fee in lieu of public art).

If percent ordinance, what does the ordinance apply to (parks, streets, utilities, etc.?)

If general fund allocation or hybrid, what is the annual amount allocated to public art?  
\$125,000 each year from City general fund via Parks and Recreation Department.

### **Vancouver WA**

Number of staff involved with public art program management

Public art is managed by the 2 Cultural Services staff, but it is “a relatively small piece” of their overall work and program.

Funding model – ordinance, general fund allocation, both (hybrid) or other?

Art in the Public Right-of-Way Program allows individuals/organizations to paint/install artwork in City-owned property in the public right of way with certain stipulations.

Public art program is not currently funded aside from infrequent one-off requests from the City’s general fund.

The Culture, Art, and Heritage Commission has a grant program where public art is an allowable use of funding.

If percent ordinance, what does the ordinance apply to (parks, streets, utilities, etc.?)

If general fund allocation or hybrid, what is the annual amount allocated to public art?