



# ARTS, CULTURE, AND HERITAGE COMMISSION AGENDA

March 19, 2025 at 5:00 PM

Wilsonville City Hall

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**PARTICIPANTS MAY ATTEND THE MEETING AT:**

City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon

Zoom: <https://us02web.zoom.us/j/84477254668>

**TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with Wilsonville Parks and Recreation:

[ACHC@ci.wilsonville.or.us](mailto:ACHC@ci.wilsonville.or.us) or 503-783-7529

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Wilsonville Parks and Recreation Department  
29799 SW Town Center Loop East, Wilsonville, OR 97070

**CALL TO ORDER [5:00 PM]**

1. Roll Call

**CONSENT AGENDA [5:02 PM]**

2. Approval of Minutes: 2.19.2025

**CITIZEN INPUT [5:05 PM]**

**COMMISSION BUSINESS**

3. Heritage Tree Program Updates and “Holiday Leyland Cypress” Nomination - Georgia McAlister, Associate Planner [5:10 PM]
4. Boones Ferry Park Public Art ‘Essence of the River’ Project Update and Call for Entry information [5:45 PM]
5. Multicultural Dance Celebration Event Planning/Update [6:00 PM]

**ARTS & CULTURE PROGRAM COORDINATOR UPDATE [6:20 PM]**

6. HeARTs of Wilsonville: Many Cultures, One Heart

**ADJOURN**

**NEXT MEETING**

Wed, April 16, 2025 5:00 PM

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting the Parks and Recreation Department at 503-783-7529 or [ACHC@ci.wilsonville.or.us](mailto:ACHC@ci.wilsonville.or.us): assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-783-7529.*



## ARTS, CULTURE, AND HERITAGE COMMISSION MINUTES

February 19, 2025 at 5:00 PM

Wilsonville City Hall

### CALL TO ORDER

A regular meeting for the Arts, Culture, and Heritage Commission (ACHC) was held at City Hall and called to order at 5:02 PM.

### ACHC PRESENT

Vice Chair Nadine Elbitar, Susan Shenk, Jason Jones, David Altman, Benjamin Mefford, Sageera Oravil Abdulla Koya, Aaron Harris

### ACHC ABSENT

Chair Deb Zundel, Joan Carlson

### EX OFFICIO/ CITY STAFF/ GUESTS

Kris Ammerman, Parks and Rec Director,  
 Erika Valentine, Arts and Culture Program Coordinator  
 Shasta Sasser, Library Director  
 Councilor Katie Dunwell, City Council  
 Carolina Wilde, DEI Committee Member  
 Diane Imel, DEI Committee Member  
 Ariella-Sophie Sternberg, Clackamas County Arts Alliance, Guest

### CONSENT AGENDA – APPROVAL OF THE MINUTES

Member Schenk made a motion to approve the December 4, 2024 minutes. Member Jones seconded the motion. Vice Chair Nadine Elbitar, David Altman, Benjamin Mefford, Sageera Oravil Abdulla Koya, Aaron Harris voted yes. Motion Passed.

### COMMISSION BUSINESS

#### **We Are All Bound Up Together: Art and Stories From Behind the Walls Art Class and Exhibit: Coffee Creek Correctional Facility, Deb Arthur**

The ACHC received a presentation from Deb Arthur regarding the project and corresponding art gallery exhibit which has been created by students at the Coffee Creek Correctional Facility college program. The exhibit will be at the Wilsonville Library in April.

#### **Temporary Pride Month Mural Artist Selection**

The selection panel ranked the three artist options ahead of time. They then discussed the muralist options. Member Mefford made a motion to invite Paola De La Cruz and Daren Todd to create a design for the Pride Month Mural, for their consideration at a later meeting. Member Harris seconded the

Motion. Vice Chair Nadine Elbitar, David Altman, Jason Jones, Sageera Oravil Abdulla Koya, Carolina Wilde, and Diane Imel, voted yes. Motion Passed.

A finalist will be selected and awarded the project at the April ACHC meeting, after the selection panel reviews both design options.

**Multicultural Dance Celebration Event Update**

The ACHC discussed the upcoming Multicultural Dance Celebration Event taking place on April 3, 6:30 – 8:30 at McMenamin’s Old Church.

**ARTS & CULTURE PROGRAM COORDINATOR UPDATE**

Erika Valentine provided a verbal update on the public art projects: HeARTs of Wilsonville: Many Cultures, One Heart and the Boones Ferry Park Public Art Project.  
The HeARTs Reception will take place on April 30 at 5pm.

**ADJOURN** – Meeting Adjourned at 5:52pm.

## RESOLUTION NO. 1

### **A RESOLUTION OF THE CITY OF WILSONVILLE ARTS CULTURE AND HERITAGE COMMISSION UPDATING THE HERITAGE TREE PROGRAM NOMINATION PROCESS, ACKNOWLEDGING THE PREVIOUSLY DESIGNATED HERITAGE TREES IN THE CITY, AND DESIGNATING ONE ADDITIONAL HERITAGE TREE.**

WHEREAS, the City of Wilsonville takes great pride in its urban forest and recognizes the benefits that trees provide to quality of life, economic development and livability; and

WHEREAS, trees are a long-lasting part of our built and natural environment and larger and older trees have lived through a variety of history and are an intricate part of the City's heritage; and

WHEREAS, the City of Wilsonville has been recognized as a Tree City USA for the past twenty-seven years, and has been granted several Growth Awards by the National Arbor Day Foundation for outstanding accomplishments in urban forestry; and

WHEREAS, the City Council adopted a Tree Preservation and Protection Ordinance (No. 464) in October of 1996; and

WHEREAS, it was a City Council Goal at the time of the Heritage Tree Program Founding to "Provide quality parks, trails, bike and pedestrian paths and protect significant open spaces and natural areas"; and

WHEREAS, on April 4, 2005, the City Council created the "Heritage Tree Program" with the adoption of Resolution No. 1928; and

WHEREAS, the established intent of the "Heritage Tree Program" is to "recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community"; and

WHEREAS, heritage tree recognition will promote "awareness of our history as a community, and provides important links to the past" as well as "celebrate the intrinsic value of trees for the community and the many benefits of preserving and protecting trees today and in the future"; and

WHEREAS; the Heritage Tree Committee is the body tasked with dedicating new Heritage Trees for the City of Wilsonville; and

WHEREAS, the City Council, via Resolution No. 2857, adopted the Arts, Culture, and Heritage Strategy ("ACHS") on November 20, 2020; and

WHEREAS the City Council established the Arts, Culture, and Heritage Commission (ACHC) on December 20, 2021, with the adoption of Resolution No. 2941, wherein it dissolved the Heritage Tree Committee created by Resolution No. 1928, and made the Heritage Tree Committee a subcommittee of the ACHC to be populated by members of the ACHC; and

WHEREAS, the ACHC “may modify the name, purpose, and other components of the Heritage Tree Committee”; and

WHEREAS, the nomination and designation process requires clarification to resolve discrepancies between Resolution No. 1928 and Resolution No. 2941; and

WHEREAS, the City desires to formally update the Heritage Tree Inventory by acknowledging existing Heritage Trees not yet recognized by Resolution; and

WHEREAS, the existing Heritage Tree plaques are to be reviewed and possibly updated for consistent wayfinding moving forward; and

WHEREAS, the Planning Division received a heritage tree nomination form for the “Holiday Leyland Cypress” attached hereto and marked as Exhibit C1; and

WHEREAS, Heritage Trees as specified in Resolution 1928, are recognized, “due to their involvement or inclusion in the development of landscape architecture, forestry, city planning, and culture” and “due to their species, unique features, age, size, setting, design placement, link to important events or activities, location, or persons associated with them.”; and

WHEREAS, the “Holiday Leyland Cypress” meets the criteria to be recognized as a Heritage Tree due the tree’s unique feature, design placement, cultural significance, and associated persons as described in the staff recommendation attached hereto and marked as Exhibit C2; and

WHEREAS, the City departments responsible for the care and ownership of the tree, Public Works and Engineering, reviewed and support the nomination; and

WHEREAS, Planning Staff has presented evidence in support of a Heritage Tree designation for the “Holiday Leyland Cypress” in a public meeting held by the ACHC on March 19, 2025, which was advertised in the Boones Ferry Messenger and on the City website, and all parties were afforded the opportunity to comment.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. FINDINGS.

**RESOLUTION NO. 1**

**Page 2 of 4**

The above-recited findings are adopted and incorporated by reference herein.

Section 2. DETERMINATION.

The Planning Division shall continue to oversee the Heritage Tree Program and advise the Heritage Tree Committee, a subcommittee of the ACHC, in accordance with the amended Heritage Tree Program nomination process attached hereto and marked as Exhibit B1.

Plaques for all Heritage Trees in the City's Heritage Tree inventory, attached hereto and marked as Exhibit B2, shall be verified and installed.

The nominated "Holiday Leyland Cypress" is designated a City of Wilsonville Heritage Tree, shall be included in the City's inventory of Heritage Trees, and shall have a plaque installed to commemorate the designation.

Section 3. EFFECTIVE DATE.

This Resolution is effective upon adoption.

ADOPTED by the Art's Culture and Heritage Commission at a regular meeting thereof this 19<sup>th</sup> day of March, 2025, and filed with Parks and Recreation Staff this date.

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Deborah Zundel, Arts and Culture Heritage  
Commission Chair

ATTEST:

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Kris Ammerman, Parks and Recreation Director

SUMMARY OF VOTES:

Benjamin Mefford

Susane Schenk

Deborah Zundel

Sageera Oravil Abdulla Koya

David Altman

Aaron Harris

Nadine Elbitar

Joan Carlson

Jason Jones

EXHIBITS:

- A. Staff Report
- B1. Updated Heritage Tree Program
- B2. Heritage Tree Map
- B3. Plaque Inventory
- B4. Resolution No. 1928
- B5. Resolution No. 2941
- C1. "Holiday Leyland Cypress" Heritage Tree Nomination Form
- C2. Staff Heritage Tree Recommendation





## **Arts, Culture & Heritage Commission Staff Report (Exhibit A)**

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**Date: March 13, 2025**

**From: Georgia McAlister, Associate Planner**

**Subject: Heritage Tree Program Updates and “Holiday Leyland Cypress” Nomination.**

### **Recommended Action:**

Pass a Resolution that to resolve discrepancies between Resolution No. 1928 and Resolution No. 2941, updates the Heritage Tree Program and nomination process to fit with the new structure and goals of the City, acknowledges all Heritage Trees not recognized by Resolution, to recognize the “Holiday Leyland Cypress” as a Heritage Tree, confirms the Planning Division roles in the Heritage Tree Program, and confirm the intent to review existing Heritage Tree plaques/signs and possibly update the Heritage Tree Program plaques for consistency.

### **Background:**

On April 4, 2005, Wilsonville City Council created the “Heritage Tree Program” with the adoption of Resolution No. 1928 (Exhibit B4.). This resolution also created the Heritage Tree Committee for the purpose of accepting nominations and making recommendations to City Council about the inclusion of trees or tree groves into the Heritage Tree Program. In 2022, Resolution No. 2941 (Exhibit B5.) designated the Heritage Tree Committee to be a subcommittee of the Arts, Culture, and Heritage Committee. Resolution No. 2941 states, “The original purpose of the Heritage Tree Committee continues to oversee a “heritage tree program [that] will recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community” and advocate that “heritage tree recognition will promote awareness of our history as a community and provides important links to the past.” The Commission, however, may modify the name, purpose and other components of the Heritage Tree Committee as the Commission sees fit.” In response to the changes outlined in Resolution No. 2941 as well as the need to modernize the program, the Planning Department has undergone an overhaul of the program to update the nomination process under the ACHC and ensure the program is in line with City goals. The details of the program updates are outlined in the included attachments as Exhibit B1. Updates have been made to the Nomination Process, Heritage Tree Committee description, Designation process, Recognition process, Removal of Heritage Designation process, and Staff Role.

### **Nomination:**

The Planning Department is recommending the approval of the “Holiday Leyland Cypress” Heritage Tree nomination, details of which are included in the attachments as Exhibits C1 and C2. If dedicated, this will be the first Heritage Tree dedicated since 2009. The tree was nominated on January 6, 2025, by resident Odessa Akervall. The tree is located within the City Right-of-Way at the intersection of Wilsonville Road and Boones Ferry Road.



Holiday Leyland Cypress Location.

Staff Recommends dedicating the Holiday Leyland Cypress Tree based on the following criteria:

- **Unique features** – Leyland cypress are not common trees within the City’s ROW. The well-manicured tree has a unique, nearly perfect, “Christmas tree” like shape.
- **Design placement** – The tree is incorporated within one of the most trafficked intersections of Wilsonville. The prominent location draws attention of those passing by and leaves a lasting impression. Surrounded by streets on all sides, the trees continued health and growth is a symbol of successful landscape design and represents Wilsonville commitment to integrating trees within our community. The tree represents how creative landscape design can enhance community spaces. The intersection could have been left barren but Wilsonville recognized both the aesthetic and green infrastructure benefits of integrating trees within development.
- **Culture** – Every holiday season the tree is adorned with lights and tinsel. It has become a staple feature of Wilsonville’s holiday display in the heart of the City. The tree is also a nod to the many nurseries that used to operate within Wilsonville as well as the long running status as a Tree City USA.
- **Associated persons** – The nomination of this tree is tied to the admiration of Wilsonville’s Public Works Department. This heritage tree is a monument to all Public Works employees, past and present, who work to keep the City functioning and beautiful.

**Fiscal Impact:** The cost of updating plaques will continue to be funded by the City Tree Fund managed by the Planning Division.

**Next Steps:** Review existing Heritage Tree Signs/Plaques and consider updated designs for consistency.

**EXHIBITS:**

Planning Staff Materials

- A1.** Staff Report (this document)

Heritage Tree Program Updates and Background

- B1.** Updated Heritage Tree Program
- B2.** Heritage Tree Map
- B3.** Plaque Inventory
- B4.** Resolution No. 1928
- B5.** Resolution No. 2941

Heritage Tree Nomination Materials

- C1.** "Holiday Leyland Cypress" Heritage Tree Nomination Form
- C2.** Staff Heritage Tree Recommendation

## **Wilsonville Heritage Tree Program 2025**

### **Purpose:**

The purpose of the Heritage Tree Program is to recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community.

### **Goal:**

The goal of the Heritage Tree Program is to annually designate individual trees or groves of trees within the city limits that have some significance to the community, link to history, heritage or uniqueness. The Heritage Tree Program's aim is to educate community members about the importance of trees through recognition and information about trees, and their role in our cultural and community history. The Heritage Tree Program celebrates the intrinsic value of trees for the community and the many benefits of preserving and protecting trees today and in the future.

### **Definition of Heritage Tree(s):**

Heritage Trees shall be recognized due to their involvement or inclusion in the development of landscape architecture, forestry, city planning, and culture. They are recognized due to their species, unique features, age, size, setting, design placement, link to important events or activities, location, or persons associated with them.

### **Heritage Tree Committee:**

In accordance with Resolution 2941, which created the Arts, Culture, and Heritage Commission (ACHC), the Heritage Tree Committee shall be a subcommittee of the ACHC comprised of at least three ACHC members with an interest or expertise in trees. The entire ACHC may serve as the Heritage Tree Committee. Community members with relevant arboricultural, historical, or cultural experience may also be selected as advisors to the Heritage Tree Committee to provide historical, cultural, and other tree related knowledge to guide decision making. Advisors may contribute to the recommendation but will not be a part of the voting process.

Staff Advisors will support the work of the Heritage Tree Committee and shall be comprised of City staff from the Planning Division and Parks and Recreation Department.

### **Nomination:**

This program is voluntary and carries no regulatory component. Nominations shall be submitted to the Planning Division and will be accepted throughout the year. Planning staff will review nominations at the time of submittal to determine if criteria can be met and shall be referred to the ACHC within two months of submittal. Recognized Heritage Trees will be celebrated and plaques placed as part of the annual Arbor Day celebration. As such,

nominations made after January 15<sup>th</sup> of any given year, and designated as a Heritage Tree, will be celebrated during the following year's celebration.

Any person may nominate a tree or trees as a Heritage Tree using a form prepared by the City and submitting it to the Planning Division. If the nominated tree is located on private property, the nomination form shall be submitted by the property owner or accompanied by the property owner's written consent, and the tree should be clearly visible from the public way. If the proposed Heritage Tree is on public property, the nomination shall be forwarded to the department responsible for use and/or maintenance of the property for review and recommendation prior to consideration.

Once the Planning Division and other relevant City Departments have reviewed the nomination and confirm it meets the Heritage Tree criteria, staff will prepare a Staff Report and Resolution of the recommendation to the Heritage Tree Committee. Staff will present any recommended Heritage Tree nominations to the Heritage Tree Committee in a public meeting and the person who nominated the tree(s) will have an opportunity to provide comments to the Committee.

#### **Designation:**

The Heritage Tree Committee shall meet in a public meeting, typically as part of or directly following an ACHC meeting, to review nominations as recommended by Staff Advisors and designate qualified trees as Heritage Trees.

#### **Recognition:**

Upon designation by the Heritage Tree Committee a small Heritage Tree plaque identifying the species and significance shall be furnished by the City to the property owner of a designated Heritage Tree. When possible, the Heritage Tree plaque shall be presented or unveiled at the City's Arbor Day Celebration. The plaque shall be posted at a location at or near the tree in public view.

The City Planning Staff shall maintain an inventory of the Heritage Trees in Wilsonville, including a map of Heritage Tree locations, photos, background information and updated condition and health information of the trees. The map of designated Heritage Trees shall be available on the City website. Other informational materials may also be provided such as a Heritage Tree brochure.

#### **Removal of Heritage Tree Designation:**

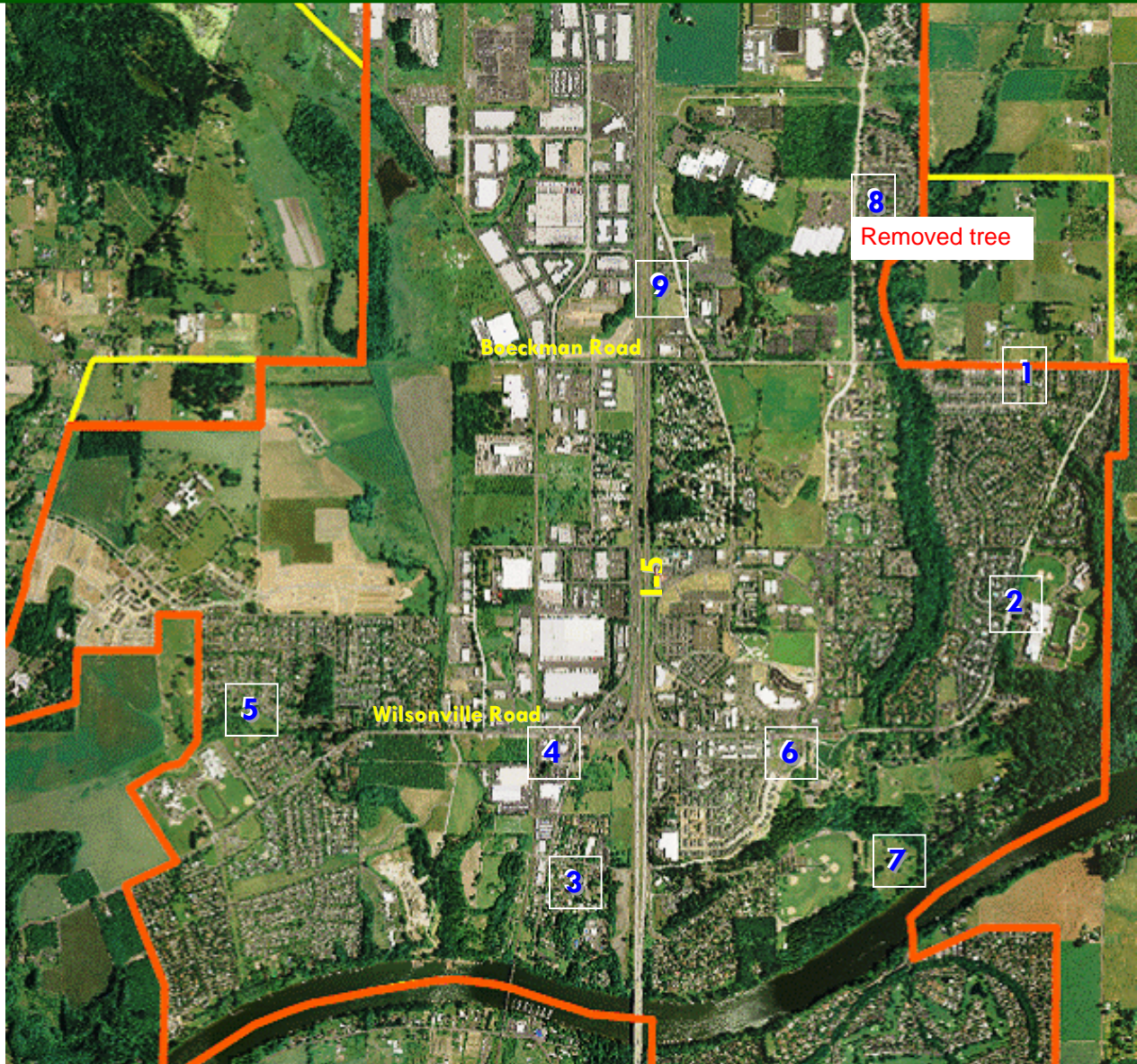
A Heritage Tree shall be removed from designation if it dies or is removed, however, the history of the tree, including the location and why it was previously designated a Heritage Tree, will be retained as a City record. Planning staff shall update the Heritage Tree Map to reflect the removal. The property owner of a Heritage Tree is asked to notify the Planning Division if the designated tree has died, falls or otherwise needs to be removed.

#### **Staff Role:**

The Planning Division shall continue to manage the Heritage Tree Program including, but not limited to, advertising for nominations in the Boones Ferry Messenger and other public outreach platforms, reviewing nominations to determine if Heritage Tree Criteria is met, recommending nominations to the ACHC which includes preparing Staff Reports, Resolutions and a presentation, procuring plaques, yearly goal setting, and maintaining the Heritage Tree inventory. Advertisements will be placed in the Boones Ferry Messenger as well as other media outlets.

# Wilsonville Heritage Tree Locations

Item 3.



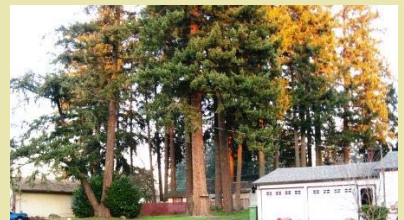
### 1. Bob Wiedemann Japanese Maple

Planted in 1973 at Frog Pond Church in tribute to Bob Wiedemann. (2008)



### 2. Cumberland Oregon White Oak

Located at the Wilsonville High School. Formerly part of the Cumberland family farm. (2008)



### 3. Sue Guyton Heritage Tree Grove

Located on 4th Street in Old Town. The Grove was named in honor of Sue Guyton, a lifelong Wilsonville resident in 2009. (2007)



### 4. Lowries Marketplace Grove

These trees were planted by children from Wilsonville's first school which was located at this site (1870 - 1911). (2007)



### 5. R.V. Short Douglas Fir

Standing in a neighborhood park at Park at Merryfield, this fir is taller than anything else in the area. (2006)



### 6. Frank Lockyear Grove

Located at the Wilsonville Library, this grove was planted by Boy Scouts under the guidance of Frank Lockyear in the 1970s. (2005)



### 7. Ernest Kolbe Giant Sequoia

Planted by Wilsonville resident & forestry expert, Ernest Kolbe, adjacent to his former homestead on the east side of Memorial Park. (2004)

Removed tree



### 8. Fred Barnes Black Walnut

Located in the Canyon Creek Meadows neighborhood, the tree was part of the Adolph Failmezger home site in the early 1930s. (2009)



### 9. Gotfried & Elizabeth Failmezger Oregon White Oak

Located between Parkway Ave. & I-5, just north of Boeckman Road, the tree is over 100 years old. (2009)

# Heritage Tree Sign Inventory, 2025

## Heritage Trees with Signs/Plaques:

- Frank Lockyear Grove



Sign honors Frank Lockyear and includes background on the planting of the grove. No City of Wilsonville branding.

- Wiedemann Japanese Maple



Sign honors Bob Wiedemann, includes background on tree planting, and old Heritage Tree logo.



- Sue Guyton Grove



The grove has two signs located at both entrances of the grove. The signs do not include information on Sue Guyton or the grove's history. No City of Wilsonville branding.

- R.V. Short Douglas Fir



The R.V. Short Fir is both a City and State recognized Heritage Tree. The sign is an Oregon Heritage Tree sign and includes the history of Robert Valentine Short who preserved the tree on his Donation Land Claim. There is not a City of Wilsonville sign.

**Heritage Trees without Signs/Plaques:**

- Cumberland Oregon White Oak
- Kolbe Giant Sequoia
- Lowries Marketplace Grove
- Failmezger Oregon White Oak

**RESOLUTION NO. 1928****A RESOLUTION OF THE CITY OF WILSONVILLE DESIGNATING A HERITAGE TREE PROGRAM AND AUTHORIZING ADMINISTRATIVE ACTS CONSISTENT WITH THAT DESIGNATION.**

WHEREAS, the City of Wilsonville takes great pride in its urban forest and recognizes the benefits that trees provide to quality of life, economic development and livability; and

WHEREAS, the City of Wilsonville has been recognized as a Tree City USA for the past seven years, and has been granted several Growth Awards by the National Arbor Day Foundation for outstanding accomplishments in urban forestry; and

WHEREAS, the City Council adopted a Tree Preservation and Protection Ordinance (No. 464) in October of 1996; and

WHEREAS, it is a City Council Goal to "Provide quality parks, trails, bike and pedestrian paths and protect significant open spaces and natural areas"; and

WHEREAS, to specifically accomplish this goal the Council identified the creation of a heritage tree program; and

WHEREAS, the creation of a heritage tree program will recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community; and

WHEREAS, heritage tree recognition will promote awareness of our history as a community, and provides important links to the past; and

WHEREAS, for Arbor Day 2003 the City recognized the first community Heritage Tree, the Ernest L. Kolbe Giant Sequoia in Memorial Park; and

WHEREAS, at the Arbor Day celebration for 2005, the City will dedicate the Frank Lockyear Douglas-fir Grove, a grove planted by Boy Scouts, near the Library as the second community Heritage Tree designation.

**NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:**

1. A Heritage Tree Program (Exhibit A) is hereby established for the City of Wilsonville.
2. The Ernest L. Kolbe Giant Sequoia and the Frank Lockyear Douglas-fir Grove are hereby designated as Heritage Trees in the City of Wilsonville.

- 3. The Planning Division is directed to place and maintain a "City of Wilsonville Heritage Tree" plaque in a visible location near each designated tree or stand of trees.
- 4. The City Council hereby appoints Planning Commissioners Mary Hinds and Sue Guyton and a member of the Planning Division as the initial members of the Committee to annually review Heritage Tree nominations. Members of the heritage Tree Committee shall serve at the pleasure of the City Council.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 4th day of April 2005, and filed with the Wilsonville City Recorder this date.

  
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 CHARLOTTE LEHAN, Mayor

ATTEST:

  
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 Sandra C. King, City Recorder, CMC

**SUMMARY OF VOTES:**

Mayor Lehan	Yes
Councilor Kirk	Yes
Councilor Holt	Yes
Councilor Scott-Tabb	Yes
Councilor Knapp	Yes

**Planning Division  
Staff Report**

**Date: March 28, 2005**

**To: Honorable Mayor Lehan and City Council**

**From: Chris Neamtzu AICP, Long-Range Planner**

**Subject: Wilsonville Heritage Tree Program**

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**Summary:**

Staff has been working with Planning Commissioner Mary Hinds to prepare a Heritage Tree Program (Exhibit A). This project has been on the back burner for some time, but due to the volunteer efforts of Commissioner Hinds it is now in a position to be adopted in time for Arbor Week. Completion of this project is a Goal of the City Council.

The purpose of this program is to recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community. Wilsonville is fortunate to have many unique and large trees that are worthy of interpretation and recognition. These trees are links to the community's past, and provide ties to the pioneer history of the area. It is a completely voluntary program that comes with no regulatory component. There would be some minor costs to the City associated with the manufacturing of small placards to identify the Heritage Trees. These costs could be absorbed by the City's Tree Fund. There have been previous discussions about creating a brochure in conjunction with the Historical Society to compliment the historic markers program that resulted in a walking or cycling tour around the community. A list and map could also be maintained on the City's website for the same purposes.

**Recommendation:**

Staff respectfully recommends that the City Council consider the enclosed Heritage Tree Program, provide any direction and adopt the attached Resolution.

**Background:**

This year, the City Council identified a Goal that was to "provide *quality parks, trails, bike and pedestrian paths and protect significant open spaces and natural areas.*" The preparation of a Heritage Tree Program was identified to be one measure that would help to accomplish this City Council Goal. A couple of years back, Mary Hinds and Staff prepared a draft of the program you have before you, and made presentations to the Parks and Recreation Advisory Board and the Historical Society. Due to other time critical and significant pressing issues, Staff put this project on the back burner. Subsequent discussions with Commissioner Hinds have resurrected this project in time for our annual Arbor Week celebration. To implement the program, a small committee would be formed. Annually they would review and recommend approval of

nominated trees to the City Council. This discussion would occur around Arbor Week. To date, Commissioners Hinds and Guyton have agreed to serve on the Committee.

Oregon Arbor Week is the first full week of April. This year, the City will be celebrating its 10<sup>th</sup> annual Arbor Day by planting trees and shrubs at the new picnic area at the Library along Memorial Drive. The celebration is planned for April 9, 2005 from 10 AM-1 PM. We will be having a BBQ, a shade tree giveaway and a ceremony designating the adjacent Douglas-fir trees as a heritage tree grove consistent with this program. The trees to be recognized were planted by Frank Lockyear and his Boy Scout Troop. Frank was a long-time Wilsonville resident who passed away a couple of years ago. Mr. Lockyear was the founder of Re-Tree International an organization dedicated to the reforestation of the world. He planted thousands of trees in dozens of countries all around the world and is the co-author of the book "Trees for Tomorrow- Frank Lockyear, the Most Passionate Tree Planter Since Johnny Appleseed Teaches Us All How We Can Green Up the World". There are trees all over Wilsonville that were planted by Frank and his Boy Scout Troop. Frank was a local legend who donated the seedlings to the City's first Arbor Day celebration 10 years ago. Today those 20' coast redwoods and incense cedar trees beautify the entry to Memorial Park thanks to Frank!

**Wilsonville Heritage Tree Program-****Exhibit A**

**Purpose:** The purpose of the Heritage Tree Program is to recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community.

**Goal:** The goal of the Heritage Tree Program is to annually designate individual trees or groves of trees within the city limits that have some significance to the community, link to history, heritage or uniqueness. The Heritage Tree Program's aim is to educate citizens about the importance of trees through recognition and information about trees, and their role in our cultural and community history.

**Definition of Heritage Tree(s):** Heritage Trees shall be recognized due to their involvement or inclusion in the development of landscape architecture, forestry, city planning, and culture. They are recognized due to their species, unique features, age, size, setting, design placement, link to important events or activities, location, or persons associated with them.

**Nomination:** This program is totally voluntary and carries no regulatory component. Annually, one-two months prior to Arbor Week (the first full week in April), the nomination process will begin. Advertisements will be placed in the Boones Ferry Messenger as well as other media outlets. Any person may nominate a tree or trees as a Heritage Tree using a form prepared by the City. If the nominated tree is located on private property, the nomination form shall be submitted by the property owner or accompanied by the property owner's written consent, and the tree should be clearly visible from the public way. If the proposed Heritage Tree is on public property, the nomination shall be forwarded to the department responsible for use and/or maintenance of the property for review and recommendation prior to consideration. Nomination is done by filling out a form and submitting it to the Heritage Tree Committee by the end of March.

**Designation:** The City Council shall appoint a 3-7 member Heritage Tree Committee, preferably including individuals representing the following:

- A member of the Wilsonville Historical Society or someone with knowledge of local history;
- A member of the Wilsonville Garden Club, Master Gardener program or someone with expertise in arboriculture or forestry;
- Member of the Parks and Recreation Advisory Board
- Interested citizens of the Wilsonville area
- City Staff

The Heritage Tree Committee shall elect its own chair and adopt such rules of procedure as it deems necessary to the conduct of its duties. The Heritage Tree Committee shall meet twice a year in a public meeting to review nominations and recommend trees to be approved by the Wilsonville City Council as Heritage Trees.

**Recognition:** The City Planning Staff shall maintain an inventory of the Heritage Trees in Wilsonville. Upon designation by the Wilsonville City Council, a small Heritage Tree plaque identifying the species shall be furnished by the City to the property owner of a designated Heritage Tree. The plaque shall be posted at a location at or near the tree in public view. The Planning Division shall also maintain a map of designated Heritage Trees, which will be available on the City website and shall work towards preparation of a brochure that could be available at among other places, the Clackamas County Tourist Information Center.

**Removal of Heritage Tree Designation:** A Heritage Tree shall be removed from designation if it dies or is removed. The property owner of a Heritage Tree is asked to notify the Planning Division if the designated tree has died, falls or otherwise needs to be removed. This instruction will be given to the property owner with the plaque describing the Heritage Tree. The plaque at the tree shall be returned to the City if the tree dies or is removed.

# Heritage Tree Program Nomination Form



**Name of tree(s):**

List the common and Latin name of the tree(s).

**Location of tree(s):**

1. The tree must be clearly visible from public view.
2. Please include a map and photo of the tree.
3. List the county, street or rural route address and direction to the tree.

Is the tree visible from public way? Y / N

Is the tree accessible to the public? Y / N

The tree is located on:

- Public property
- Public right-of-way
- Private land

**Physical description of the tree(s):**

Describe the tree's approximate age, size, health and condition:

- Approximate Age: \_\_\_\_\_
- Date Planted (if known): \_\_\_\_\_
- Circumference: \_\_\_\_\_
- Height: \_\_\_\_\_
- Crown spread: \_\_\_\_\_
- Health and condition: \_\_\_\_\_

**History and Significance of the Tree:**

Provide a brief factual account of the history of the tree or group of trees. Include all-important dates, people, events, and legends, activities associated with the tree(s). Please list who planted the tree(s) and when (if known). Explain the historical or other significance of the tree(s) to the region, state or nation. Describe any local recognition given to the trees by neighbors or others.

**Supporting Documentation:**

Please send photographs of the tree(s) and surrounding area. Copies of historic photographs are encouraged. Please date identify the location of tree(s) on the photograph. Attach a site map if possible.

**Notes/Comments:**



**RESOLUTION NO. 2941****A RESOLUTION OF THE CITY OF WILSONVILLE CITY COUNCIL  
CREATING THE ARTS, CULTURE, AND HERITAGE COMMISSION.**

WHEREAS, the City Council adopted the Arts, Culture, and Heritage Strategy (“ACHS”), November 2020, on Nov. 16, 2020, with adoption of Resolution No. 2857; and

WHEREAS, the ACHS was a product of considerable community engagement conducted over a two-year period with multiple public surveys and meetings that engaged a 42-member task force appointed by the City Manager composed of local-area residents and West Linn-Wilsonville School District education officials with a personal and/or professional interest and experience with arts, culture and heritage programs, events and facilities; and

WHEREAS, the ACHS provided a set of recommendations to improve arts, culture, and heritage activities, events, facilities and programs for the greater Wilsonville community, including a recommendation for the City to establish an Arts, Culture, and Heritage Commission (“Commission” or “ACHC”) to advance the ACHS and advise the City Council and other City boards, committees and commissions; and

WHEREAS, the City retained community cultural development consultant Bill Flood, who advised on the development of the ACHS, to conduct further research during the August through October 2021 timeframe on how 15 municipalities in the greater Portland region organize and produce their public art, culture and heritage activities, events, facilities and programs; and

WHEREAS, the data from research of area municipalities; the findings and recommendations of the ACHS; and feedback from an August 30, 2021, meeting with a dozen leaders of area cultural nonprofits assisted in forming the basis for initial ACHC recommendations; and

WHEREAS, additional public comments via an online survey conducted Oct. 26 through Nov. 8, 2021, and City Council preferences expressed during a Nov. 15, 2021, work session informed the final ACHC recommendations as memorialized in the Commission Bylaws attached herein as Exhibit 1; and

WHEREAS, the ACHS recommended that the oversight and administration of the Community Tourism Matching Grant Program that was transferred from the Parks and Recreation Advisory Board to the Tourism Promotion Committee on June 15, 2015, with Resolution No. 2541 should be transferred to the Commission; and

WHEREAS, the ACHS recommended that the Community Tourism Matching Grant Program be renamed as the Community Cultural Events and Programs Matching Grant Program and that the Commission advise the Council on potential improvements to the Program;

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. The Arts, Culture, and Heritage Commission is hereby created as a deliberative and recommending body of the Parks and Recreation Department with support from the Wilsonville Public Library and Administration Department subject to the provisions of the attached Bylaws as Exhibit 1; and
2. The oversight and administration of the Community Tourism Matching Grant Program that was transferred from the Parks and Recreation Advisory Board to the Tourism Promotion Committee on June 15, 2015, with Resolution No. 2541 is hereby transferred to the Commission with Council adoption of Resolution No. 2941 on Dec. 20, 2021, effective with the Fiscal Year 2022-23 budget on July 1, 2022; and
3. The Community Tourism Matching Grant Program is hereby renamed as the Community Cultural Events and Programs Matching Grant Program effective July 1, 2022, that is intended to aid organizations that produce projects, programs or events that promote local business and tourism, and for festivals and special events for the benefit of the Wilsonville community;
4. The Heritage Tree Committee created by Resolution No. 1928 of April 5, 2005, is made a subcommittee of the Commission to be populated by members of the Commission. Current staffing support from the Planning Division of the Community Development Department may continue or be modified at the City Manager's discretion.

- 5. The original purpose of the Heritage Tree Committee continues to oversee a “heritage tree program [that] will recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community” and advocate that “heritage tree recognition will promote awareness of our history as a community, and provides important links to the past.” The Commission, however, may modify the name, purpose and other components of the Heritage Tree Committee as the Commission sees fit.
- 6. This Resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof on the 20<sup>th</sup> day of December 2021, and filed with the Wilsonville City Recorder this date.

DocuSigned by:  
  
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 \_\_\_\_\_  
 Julie Fitzgerald, Mayor

ATTEST:

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 \_\_\_\_\_  
 Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

EXHIBIT:

- 1. Arts, Culture, and Heritage Commission (ACHC) Bylaws, Dec. 20, 2021

# City of Wilsonville Arts, Culture, and Heritage Commission Bylaws

Ratified by the City Council with adoption of Resolution No. 2941 on December 20, 2021

The City of Wilsonville Arts, Culture, and Heritage Commission is hereby created by the City Council as a deliberative and recommending body of the Parks and Recreation Department with support from the Wilsonville Public Library and Administration Department subject to the following section provisions:

## Section 1. Name

Arts, Culture, and Heritage Commission (“ACHC” or “Commission”).

## Section 2. Purpose

The Commission is a volunteer municipal board that advises the City Council and other City boards, commissions and committees on promoting the advancement of arts, culture, and heritage activities, events, facilities and programs that benefit the community.

## Section 3. Duties

The Commission has three primary functions:

1. The Commission oversees implementation of the Arts, Culture, and Heritage Strategy (ACHS) and is charged specifically to develop annually for City Council approval fiscal-year plans for a long-term Five-Year Action Plan and annual One-Year Implementation Plan for prioritizing and fulfilling recommendations of the ACHS.
2. The Commission makes recommendations to the City Council and other City boards, commissions and committees as is appropriate to:
  - a. provide public-sector leadership and coordination to support arts, culture and heritage activities, events, facilities and programs;
  - b. improve inter-governmental collaboration and coordination to advance arts, culture and heritage;
  - c. work with partners to advance an arts and cultural center/facility;
  - d. develop a long-term, sustainable public-arts program;

- e. suggest ways to make cultural diversity, ethnic inclusivity and accessibility for all community members a priority for cultural programs;
  - f. provide strategic assistance with Wilsonville cultural non-profits in order to build organizational capacity; and
  - g. identify and recommend the use of sustainable funding mechanisms to support arts, culture and heritage.
3. The Commission makes recommendations to the City Council concerning the goals and objectives, and the selection and disbursement of funds of the former Community Tourism Matching Grant Program to a renamed Community Cultural Events and Programs Matching Grant Program that is intended to aid organizations that produce projects, programs or events that promote local business and tourism, and for festivals and special events for the benefit of the Wilsonville community.

#### **Section 4. Membership Qualifications**

Commissioners shall be community members with knowledge and experience in arts, culture or heritage activities, events, facilities and/or programs, and includes artists, business professionals, youth, community members of diverse ethnic backgrounds and those with proficiency relevant to the purpose of the Commission. Members are not appointed to represent specific constituencies, but to act on behalf of the entire community.

#### **Section 5. Number of Members**

The Commission shall consist of thirteen (13) members, composed of nine (9) voting members appointed by Mayor with Council confirmation and four (4) non-voting ex-officio members who provide advice to the Commission.

The four (4) ex-officio positions are a City Councilor who also acts as Council liaison for the Commission; the City's Parks and Recreation Director or his/her designee; the City Manager or his/her designee; and the Library Director or his/her designee.

#### **Section 6. Residency**

The City Council appreciates that many local-area community members view Wilsonville as their "hometown" for schooling, socializing, shopping, worshiping, recreating or conducting

business, and that they often serve as volunteers of leading cultural nonprofits focused on Wilsonville. While City of Wilsonville residency is not required to serve on the Commission, the Commission is to be composed of a minimum of five (5) residents of the City of Wilsonville.

### **Section 7. Appointment**

Appointment and confirmation to the Commission follows the standard City procedure in which the Mayor appoints and the City Council confirms Commission members, who serve at the pleasure of the Council. A member may be removed in a similar manner as appointment.

### **Section 8. Vacancy**

A vacancy on the Commission shall be deemed to exist in the case of death or disability, upon receipt of a letter of resignation or defacto resignation or upon removal of any commission as provided herein. Vacancies on the Commission shall be filled by appointment in the same manner in which members of the Commission are regularly appointed. Any person selected to fill a vacancy on the Commission shall serve the balance of the term of the commissioner being replaced.

### **Section 9. Terms of Appointment**

Members shall serve three (3)-year terms, with three (3) consecutive terms being the maximum number of terms that a commissioner may serve. A commissioner who has termed out cannot be appointed again until after a one (1)-year period has passed.

Staggered three (3)-year terms based on the fiscal year are scheduled so that three (3) members are appointed or reappointed each year. A vacancy in a position may be appointed to fulfill the remainder of the term. Terms of appointment for less than three years shall not count towards the maximum time of service.

At the outset of the Commission's initial appointment, term-lengths of voting positions are staggered as follows so as to not have the entire Commission membership turn-over at once. Subsequent position terms are three (3) years in duration. Initially, three (3) positions are approximately one (1) year in duration; three (3) positions are a two (2)-year duration; and three (3) positions are full three (3)-year terms of appointment; assuming appointment by or before June 30, 2022:

Position #1: 1-year term until June 30, 2023; next term: July 1, 2023, to June 30, 2026

Position #2: 1-year term until June 30, 2023; next term: July 1, 2023, to June 30, 2026

Position #3: 1-year term until June 30, 2023; next term: July 1, 2023, to June 30, 2026

Position #4: 2-year term until June 30, 2024; next term: July 1, 2024, to June 30, 2027

Position #5: 2-year term until June 30, 2024; next term: July 1, 2024, to June 30, 2027

Position #6: 2-year term until June 30, 2024; next term: July 1, 2024, to June 30, 2027

Position #7: 3-year term until June 30, 2025; next term: July 1, 2025, to June 30, 2028

Position #8: 3-year term until June 30, 2025; next term: July 1, 2025, to June 30, 2028

Position #9: 3-year term until June 30, 2025; next term: July 1, 2025, to June 30, 2028

## **Section 10. Organization**

At the first meeting of each fiscal year, the Commissioners elect a chair and vice-chair from the voting members.

The Chair (or Vice Chair in the absence of the Chair) presides over all meetings. The Chair works with City staff or consultant for meeting agenda development.

The Commission may create subcommittees composed of at least three (3) voting members to focus and advise the Commission on specific issues.

The Heritage Tree Committee created by Resolution No. 1928 (April 5, 2005) is a subcommittee of the Commission, as modified by Resolution No. 2914 (Dec. 20, 2021). The Heritage Tree Committee oversees the heritage tree program that facilitates the City's ability to "recognize, foster appreciation of, and inspire awareness of the contribution trees make to the community" and provide "heritage tree recognition [that] will promote awareness of our history as a community, and provides important links to the past." Resolution No. 1928.

An appointed City staff person or contractor will serve as secretary to keep notes of each public meeting, prepare the Five-Year Action Plan and annual One-Year Implementation Plan, operate the grant program, and assist with the Commission's administrative tasks.

**Section 11. Meetings**

The Commission will meet on an agreed-upon schedule at least four (4) times per fiscal year. The Chair may also call a special meeting with one week's advance notice. All meeting notices may be given by email or regular mail and will be published on the City's website. All Commission meetings are open to the public.

A meeting may be held without a quorum; however, a quorum of at least five (5) voting members is required in order for the Commission to vote on any matter. Commission members may participate in a meeting telephonically or electronically online. Parliamentary procedure is to be guided by Robert's Rules of Order Newly Revised.

City staff or consultant who support the Commission shall arrange for Commission review and approval of meeting minutes, the Five-Year Action Plan and annual One-Year Implementation Plan, grant program selection and award recommendations, and other documents as needed.

**Section 12. Voting**

All voting members are entitled to vote at any Commission meeting, regular or special. Proxies are not allowed. A majority vote of the members voting on the question will be required to carry any matters submitted. A member who abstains from a vote shall be counted as present for purposes of the quorum but not counted as having voted on the question.

**Section 13. Conflict of Interests Provision**

Commission members agree to abide by Oregon ethic laws regarding conflicts of interest. A Commissioner must declare a conflict and withdraw from participating in the decision pertaining to the prospective award of municipal funds for a grant application or other City program that could benefit financially the commissioner, family relative or organization that commissioner is employed or contracted by to perform services or serves as a member of the board of directors.





# Heritage Tree Program Nomination Form

Name of Submitter: Odessa Akervall

Contact Information (phone or email): odessaakervall@gmail.com or 503-686-8178

Name of tree(s) List the common and Latin name of the tree(s):  
Leyland Cypress or Cupressus x leylandii

### Location of tree(s):

1. Tree(s) must be clearly visible from public view
2. Include a map and photo(s) of the tree(s)
3. List the County, street, cross-street, or rural route address and direction to the tree(s)

Is the tree(s) visible from the public way?  Y  N

Is the tree(s) accessible to the public?  Y  N

Is the tree(s) located on:  Public property  Public right-of-way  Private property

### Physical description of the tree(s):

Approximate age: ≈ 40 yrs Date planted (if known): N/A

Circumference: 51 foot at base Height: \_\_\_\_\_

Crown spread: \_\_\_\_\_ Health and condition: Excellent

### History and Significance of the Tree(s):

Provide a brief factual account of the history of the tree(s). Include all-important dates, people, events, legends, and activities associated with the tree(s). List who planted the tree(s) and when (if known). Explain the historical or other significance of the tree(s) to the region, state or nation, or the tree(s) other distinguishing aspects. Describe any local recognition given to the tree(s) by neighbors or others. (Use additional sheets of paper if needed.)

This is the only Leyland Cypress we know of in Wilsonville. It is highly recognizable and very visible to anyone who travels Wilsonville Road. Located at the intersection of Boones Ferry and Wilsonville Road, it has thrived in what is surely a hostile environment for most plants. It has been carefully tended and pruned by the Wilsonville Public Works team for many decades. The precision lining and decorating that they apply for the winter holiday season makes it a stand-out tree that everyone from preschoolers on up knows and loves. (Information supplied with support from Wilsonville historian and tree advocate, Charlotte Zelan)

### Supporting Documentation:

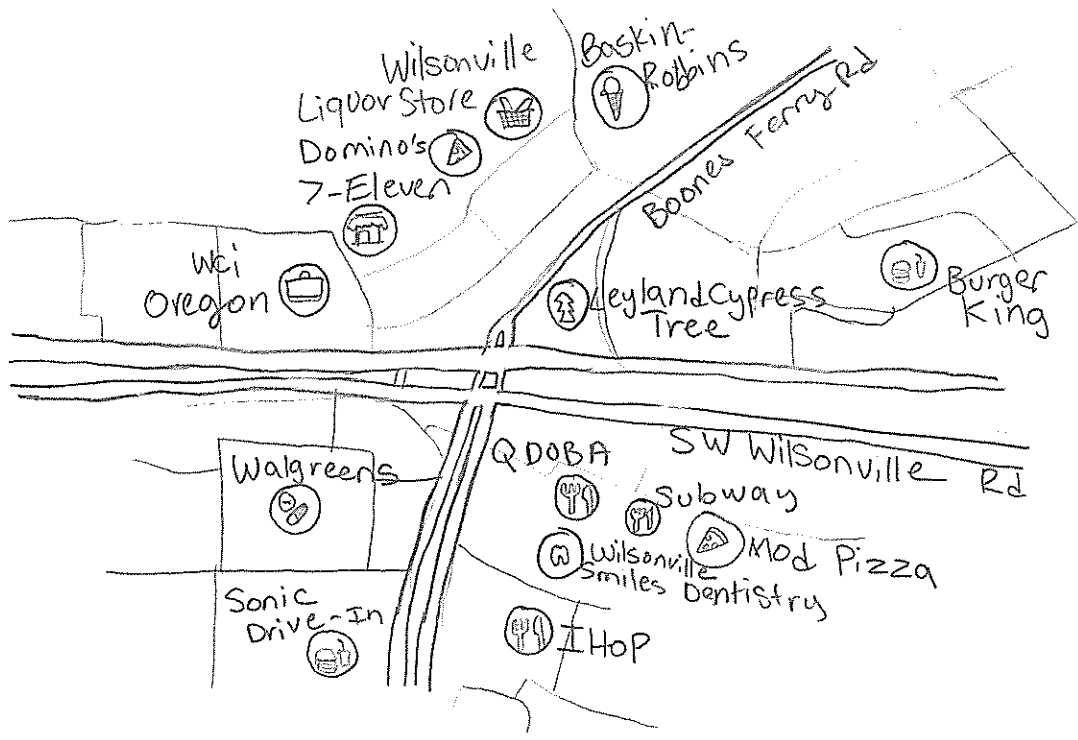
Attach a site map showing the general location of the tree(s). Provide GPS coordinates (if known). Attach photographs of the tree(s) and surrounding area. Copies of historic photographs are encouraged. Please date identify the location of tree(s) on the photograph(s) and provide other descriptive information, if known.

List any additional notes/comments:

See attached map and photo. I will attend the Jan 6<sup>th</sup> Council meeting to make public comment.

**Applications are due March 31**

Send to Georgia McAlister at [gmcAlister@ci.wilsonville.or.us](mailto:gmcAlister@ci.wilsonville.or.us) 29799 SW Town Center Loop E  
or Wilsonville OR 97070  
Phone: (503) 570-1623



\*Map not to scale

## Heritage Tree Nomination Recommendation

**Name of Submitter:** Odessa Akervall

**Date of Submittal:** 01.06.2025

**Description of Nominated Tree:**

Leyland Cypress located at the intersection of Wilsonville Road and Boones Ferry Road. Most likely planted after intersection improvements in the early 2000s. Approximately 25 years old. The tree is well manicured and maintained by the Public Works Department and decorated for the holiday season each year. The prominent location, unique shape, and relationship to Wilsonville’s holiday season makes the tree a standout to the community.

Nomination form and photos of the tree is attached.



**Staff Summary and Recommendation:**

Planning staff reviewed the nomination and recommends approval based on the following criteria.

- **Unique features** – Leyland cypress are not common trees within the City’s ROW. The well-manicured tree has a unique, nearly perfect, “Christmas tree” like shape.
- **Design placement** – The tree is incorporated within one of the most trafficked intersections of Wilsonville. The prominent location draws attention of those passing by and leaves a lasting impression. Surrounded by streets on all sides, the trees continued health and growth is a symbol of successful landscape design and represents Wilsonville

commitment to integrating trees within our community. The tree represents how creative landscape design can enhance community spaces. The intersection could have been left barren but Wilsonville recognized both the aesthetic and green infrastructure benefits of integrating trees within development.

- **Culture** – Every holiday season the tree is adorned with lights and tinsel. It has become a staple feature of Wilsonville’s holiday display in the heart of the City. The tree is also a nod to the many nurseries that used to operate within Wilsonville as well as the long running status as a Tree City USA.
- **Associated persons** – The nomination of this tree is tied to the admiration of Wilsonville’s Public Works Department. This heritage tree is a monument to all Public Works employees, past and present, who work to keep the City functioning and beautiful.

**Departments Responsible for Ownership and Maintenance:**

Engineering and Public Works





## Arts, Culture & Heritage Commission Staff Report

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**Date:** March 19, 2025

**From:** Erika Valentine, Arts & Culture Program Coordinator

**Subject:** Boones Ferry Park Public Art 'Essence of the River' Project Update and Call for Entry information

### **Recommended Action:**

Receive information from staff regarding project update of the Boones Ferry Park Public Art Project and receive 'Call for Entry' training materials

### **Background:**

The Boones Ferry Park Public Art RFQ closed on February 12, 2025 and received 147 applications. Raziah Roushan (Public Art Consultant) and Erika Valentine (Arts & Culture Program Coordinator) completed an initial review and removed any applications that were incomplete or deemed ineligible for this project. There were 105 applications remaining for the first round jury to review. This group consisted of Parks & Recreation Staff, the Parks and Recreation Advisory Board Chair, and two members from the ACHC. Jurors were required to review and score all applications essay questions and work samples. Average scores were tabulated, creating a ranked list. The jury then met for two hours for discussion and to come to consensus on the top 10 finalists. The ACHC will be scoring ahead of time and reviewing the 10 finalists at their April 16, 2025 meeting. At that meeting, a decision will be made on what 3 artists to advance to a design proposal round.

The ten finalists are: Volkan Alkanoglu, Ilan Averbuch, Pete Beeman, Ben Dye and Travis Pond (\*Team), Todji Kurtzman, Lin McJunkin, Chris Rench, Sue Taves, W. Scott Trimble, Sumi Wu.

All scoring will take place online through Call for Entry (CAFÉ), which is where all artists applied through.

Call for Entry Training Materials:

- [Help Guide for Jurors](#) (we will be using the List View Option)
- [How to Score Entries on CaFÉ!](#)

**FREE!**

# Multicultural Dance Celebration

Presented by the Arts, Culture,  
and Heritage Commission  
(ACHC)

Thursday, April 3, 2025

From : 6:30pm - 8:30pm

McMenamin's Old Church  
30340 SW Boones Ferry Rd,  
Wilsonville

Enjoy a dynamic evening where we will celebrate rich cultures of Wilsonville through multicultural dance performances. Event is open to all ages. Attendees are encouraged to dress in cultural attire. Light appetizers and refreshments will be served as supplies last.

### Performers:

Eien Hunter-Ishikawa, Shishimai Performing traditional Japanese Dances

Jayanthi Raman Dance Company Performing traditional dances from India

Huitzilopochtli, Danza Azteca Performing indigenous Aztec Dances



## Multicultural Dance Celebration Event – April 3

McMenamins Old Church

People helping with set up – arrive at 5:00 pm

Bar opens 6:00 pm

Event officially starts at 6:30 pm

**6:40pm – 6:45pm:** Introductions, announcements

**6:45pm – 7:00pm:** Eien Hunter-Ishikawa, Shishimai (Performing Ryomen Odori, or Double Mask Dance)

**7:00pm – 7:30pm:** Jayanthi Raman Dance Company (Performing Classical Dances from India)

**7:30pm – 7:45pm:** (break/intermission to encourage people to eat and drink, mingle)

**7:45pm – 8:00pm:** Eien Hunter-Ishikawa, Shishimai (Performing Traditional Japanese Lion Dance)

**8:00pm – 8:30pm:** Huitzilopotchtli, Danza Azteca

**8:30pm – 8:35pm** Closing, Thank yous

[Must be completely out of McMenamin's by 9pm!]

To Do:

\_\_\_ Write script for Aaron

\_\_\_ Playlist/music for event prior to when performances are happening

\_\_\_ Marketing → ACHC to distribute flyers, share social media, etc

Erika:

\_\_\_ Décor purchases

\_\_\_ Make/print program or any signs



\_\_\_ invoices for performers

\_\_\_ Invite Committees, Council, etc.

\_\_\_ create checklist for day of event

Assignments night of event:

Greeters at front and near welcome table: 1 – 2 people

---

Sound/MC: Aaron Harris

Someone assigned to the performers: Parks & Rec Staff (Natalie) or someone else?

Clean up (group)

# heARTs of Wilsonville: Many Cultures, One Heart Public Art Project

# OPENING RECEPTION

**Wed. April 30th | 5 pm - 7 pm | Stein-Boozier Barn**

This exciting public art project consists of ten large (4.5 ft X 4.5 ft) fiberglass heart sculptures that will be painted by local artists and installed throughout the City. The project theme, "Many Cultures, One Heart" aims to represent the distinctive artistic, cultural, and historical framework that makes Wilsonville a wonderful place. All ten hearts will be on display at the Stein Boozier-Barn for the opening reception event. This Public Art Project was made possible by the City of Wilsonville's Arts, Culture, and Heritage Commission and funded by Wilsonville-Metro Community Enhancement funds.

