



LIBRARY BOARD AGENDA

December 03, 2025 at 6:30 PM

Wilsonville Public Library

PARTICIPANTS MAY ATTEND THE MEETING AT:

Library, 8200 SW Wilsonville Road, Wilsonville, Oregon

Zoom: <https://us02web.zoom.us/j/85621491425>

TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with the Library:

LB@wilsonvillelibrary.org

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Wilsonville Library

29799 SW Town Center Loop East, Wilsonville, OR 97070

CALL TO ORDER

1. Roll Call

CONSENT AGENDA

2. Approval of Minutes: 10.22.2025

ONGOING BUSINESS / CALENDAR ITEMS

3. Director's Report
4. Initial FY27 Budget Discussion
5. [Work Plans/Goals](#)
6. Friends of the Library Report

7. Library Foundation Report

NEW BUSINESS

ROUND ROBIN

ADJOURN

NEXT MEETING

Weekday, January 28, 2026 6:30 PM

Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Haley Spaeth, Administrative Assistant at 503-570-1593 or hspaeth@wilsonvillelibrary.org: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habr   int  rpretes disponibles para aqu  llas personas que no hablan Ingl  s, previo acuerdo. Comun  quese al 503-570-1593.

2026 Library Work Plan

Goal	Outcome	Responsibility	Timeline	Comments
Fine Free Initiative				
Eliminate overdue fines for items checked out in WV	Transition to fully overdue-fine free in early 2026	Mgt Team & NT	Early 2026	Collaboration with WL & LO
Collections Work				
Schedule a selector's meeting to update weeding calendar and budgets	Ensure consistency among selection team	Ethan	Apr-26	
Evaluate holistic collections budget to meet PAR	Adjust budgets to make sure we're meeting LINCC agreement	Mgt Team	Jun-26	
Focus on bolstering representation of Indigenous peoples and people with disabilities	Improve representation of Indigenous peoples and people with disabilities, which was determined to be low in DEI audit	Lead Librarians, Mgt Team	Fall 2026	
Explore library classifications systems	Determine whether or not to undergo future reclassification	Special Project Team	Fall 2026	
Create a plan (including staffing requirements) to perform a DEI audit in children's picture book collection	Move forward with DEI Audit based off of initial work of intern	Ethan, Jo	Jan/Feb 2026	
Children's Patio				
Using the architectural sketches, begin large-scale fundraising efforts with the Library Foundation	Raise money for the patio improvements	Mgt Team & Foundation	All Year	Collaboration with Library Foundation
Strategic Plan				
Create a report around completed current strategic plan	Complete an evaluative report of work completed	Mgt Team	Spring 2026	
Begin new strategic planning process including budgeting for a consultant, RFP, and contract	Hire a consultant to begin new strategic planning process	Shasta	Summer 2026	Pending budget approval for consultant
Explore & Utilize Grant Funding				
Research and identify sources of grant funding for projects like Book Lockers or study pods	Obtain alternative funding sources for initiatives	Mgt Team	All Year	Wilsonville Community Enhancement, Opportunity Grant, LSTAT, Arts, etc.