



# DIVERSITY, EQUITY AND INCLUSION COMMITTEE - JUNETEENTH SUBCOMMITTEE AGENDA

December 12, 2022 at 6:30 PM

Zoom: <https://us02web.zoom.us/j/89293407475>

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## **PARTICIPANTS MAY ATTEND THE MEETING AT:**

Zoom: <https://us02web.zoom.us/j/89293407475>

This meeting is not planned to be in person, if you cannot participate via zoom and need to participate in person please contact Zoe Mombert by 12:00 PM the day before the meeting for an in person meeting alternative.

## **TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with Zoe Mombert:

[Mombert@ci.wilsonville.or.us](mailto:Mombert@ci.wilsonville.or.us) or 503-570-1503

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Zoe Mombert - Wilsonville City Hall  
29799 SW Town Center Loop East, Wilsonville, OR 97070

## **CALL TO ORDER**

1. Roll Call

## **CONSENT AGENDA**

2. [June 29, 2022 Minutes](#)
3. [November 29, 2022 Minutes](#)

## **COMMITTEE DISCUSSION & RECOMMENDATION**

4. Theme, Vendors, Sponsors, Etc Updates and Discussion

## **ADJOURN**

## **NEXT MEETING**

TBD

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Zoe Mombert, Assistant to the City Manager at 503-570-1503 or [Mombert@ci.wilsonville.or.us](mailto:Mombert@ci.wilsonville.or.us): assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-570-1503.*





# DIVERSITY, EQUITY AND INCLUSION COMMITTEE - JUNETEENTH SUBCOMMITTEE MINUTES

June 29, 2022 at 6:30 PM

Wilsonville City Hall & Remote Video Conferencing

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## PARTICIPANTS MAY ATTEND THE MEETING AT:

City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon  
Zoom: <https://us02web.zoom.us/j/88077295096>

## TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:

Register with Zoe Mombert:

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Zoe Mombert - Wilsonville City Hall  
29799 SW Town Center Loop East, Wilsonville, OR 97070

## CALL TO ORDER; WELCOME

- Meeting was called to order at 6:30 pm
- Committee in attendance: Jay Edwards, Tracy Hester, Camryn Lau
- Staff: Zoe Mombert

## DEBRIEF FROM THE 2022 JUNETEENTH EVENT (June 18, 2022)

- People could not hear well. Possibly create an “amphitheater-style” venue for next year, or possibly hang additional lights and speakers.
- Attendance was good.
- People did not want to go the Portland Coffee House to use the gift card.
- They did like the educational materials.
- Kids’ activities were great.
- Another video was suggested.

## 2023 EVENT DETAILS

- Who should be invited to the event?
- Offer food for a period of time.
- Date for the **2023 JUNETEENTH EVENT** is June 17, 2023.

## ADJOURNED

7:16 pm

## NEXT MEETING

End of July (Date to be announced)

Diversity, Equity and Inclusion Committee - Juneteenth Subcommittee

June 29, 2022

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# DIVERSITY, EQUITY AND INCLUSION COMMITTEE - JUNETEENTH SUBCOMMITTEE MINUTES

November 29, 2022 at 7:30 PM

Zoom: <https://us02web.zoom.us/j/89293407475>

## CALL TO ORDER

Meeting was called to order at 7:36 pm.

## ROLL CALL

### In Attendance:

Luis Gonzalez  
Fay Gyapong-Porter  
Camryn Lau

### Staff:

Bill Evans  
Zoe Mombert

**CONSENT AGENDA** – June 29, 2022 meeting minutes will be presented for approval at the December 12, 2022 meeting.

## COMMITTEE DISCUSSION & RECOMMENDATION

### 2023 JUNETEENTH CELEBRATION

#### Entertainment

- Jay Edwards will provide the cost for DJ Wallace to provide the music for the event.

#### Food Vendors

- 30 Best Foods blog featuring black-owned business. Luis to bring back top 5 suggestions.
- Vendors: Bishop & Sons to be explored
- Discussed Food Options

#### Key Note Speaker

- Camryn Lau to look for options.

#### Save the Date

- To be prepared by early 2023 and final flyer to be completed by April.

**Other activities:** booths, video, theme, etc., to be discussed at the next meeting.

No sponsor updates.

Discussed time frame for the next meeting.

**ADJOURN** – Meeting adjourned at 7:55 pm.

**Diversity, Equity and Inclusion Committee - Juneteenth Subcommittee**

**November 29, 2022**

**NEXT MEETING**

Monday, December 12, 6:00 pm