



# ARTS, CULTURE, AND HERITAGE COMMISSION & PARKS AND RECREATION ADVISORY BOARD - JOINT WORK SESSION AGENDA

November 15, 2023 at 5:00 PM

Wilsonville City Hall

---

**PARTICIPANTS MAY ATTEND THE MEETING AT:**

City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon

Zoom: <https://us02web.zoom.us/j/84477254668>

**TO PARTICIPATE REMOTELY OR PROVIDE PUBLIC COMMENT:**

Register with Wilsonville Parks and Recreation:

[ACHC@ci.wilsonville.or.us](mailto:ACHC@ci.wilsonville.or.us) or 503-783-7529

Individuals may submit comments by 12:00 PM on the day before the meeting date via email to the address above, or may mail written comments to:

Wilsonville Parks and Recreation Department  
29799 SW Town Center Loop East, Wilsonville, OR 97070

**CALL TO ORDER [5:00 PM]**

1. Roll Call

**STAFF REPORTS [5:05PM]**

- [2.](#) Community Services Block Master Plan Project (Kerber)

**ADJOURN**

*Time frames for agenda items are not time certain (i.e. agenda items may be considered earlier than indicated). The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting the Parks and Recreation Department at 503-783-7529 or [ACHC@ci.wilsonville.or.us](mailto:ACHC@ci.wilsonville.or.us): assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.*

*Habr  interpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo. Comun quese al 503-783-7529.*



## **Arts, Culture & Heritage Commission AND Parks and Recreation Advisory Board Staff Report**

---

**Date: November 15, 2023**

**From: Public Works/Facilities**

**Subject: Community Services Block Master Plan Project**

### **Recommended Action:**

Receive the information about the Community Services Block Master Plan Project and provide feedback and input.

### **Background:**

This special joint work session will include a 30 minute presentation on the Community Service Block Master Plan, a project to identify optimal long-term use of the 5.3-acre parcel of City-owned property on Town Center Loop E. that includes the Police/Public Works Building, the Wilsonville Community Center, the former Arts & Technology High School, and the recently-demolished Kiva Building.

The City Owned Kiva Building (29796 SW Town Center Loop E) was recently demolished in the aftermath of the discovery of a significant structural weaknesses in the building's roof. The building was located on a 5.3-acre parcel of City property on the Northeast corner of the Town Center Loop East/Wilsonville Road intersection, an area that also includes the Wilsonville Community Center, the former Arts and Technology High School, and the Police/Public Works Building. A project to re-imagine this "Community Service Block," an idea introduced in the City's 2022 Facility Master Plan, is now underway. In May, the Council authorized a \$248,000 contract with FFA Architecture and Interiors, Inc., to develop a Community Service Block Master Plan.

The Plan is to be informed by a needs assessment, gap analysis, and potential programming alternatives for the Police Department and Parks and Recreation services. The completed Master Plan will provide conceptual plans and cost estimates to address Wilsonville's immediate needs and to accommodate the City's planned growth over the next 20-30 years.

### **Attachments:**

1. Community Services Block Master Plan Presentation

# WILSONVILLE COMMUNITY SERVICE BLOCK

## City Council Progress Presentation

October 16, 2023

# SUSTAINABILITY THEMES

LONGEVITY/DURABILITY  
RESILIENCY  
FLEXIBILITY  
USE OF RENEWABLES  
STEWARDSHIP



# VISIONING GOALS

COMMUNITY AMENITY  
INNOVATIVE  
INVITING AND WELCOMING  
INCLUSIVE  
TAILOR-MADE FOR USERS  
FLEXIBLE AND ADAPTABLE



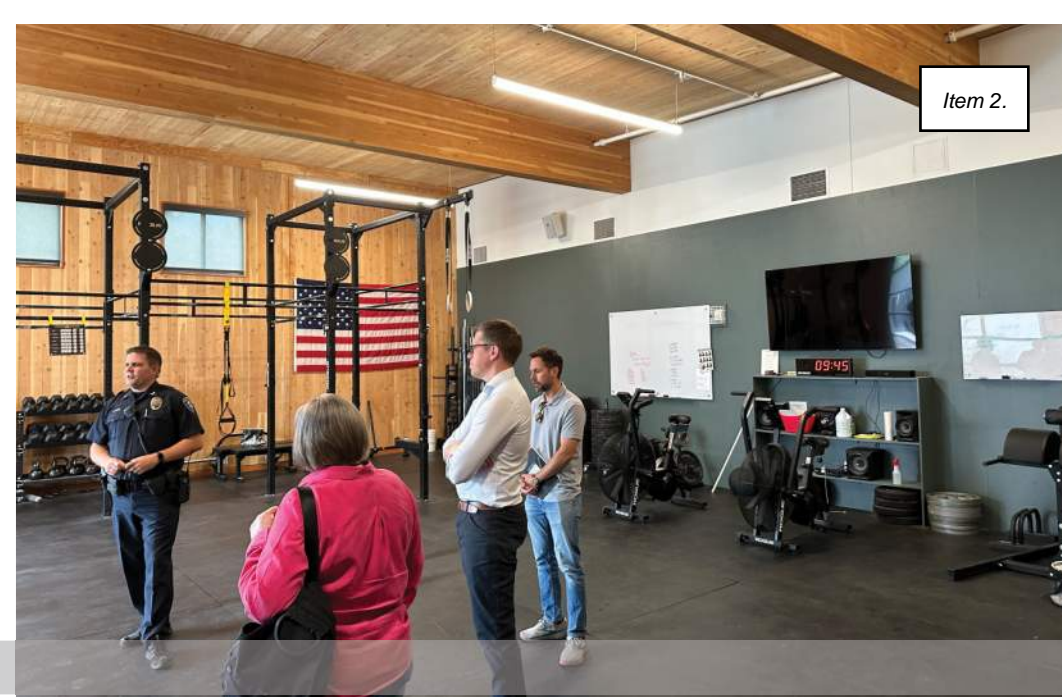
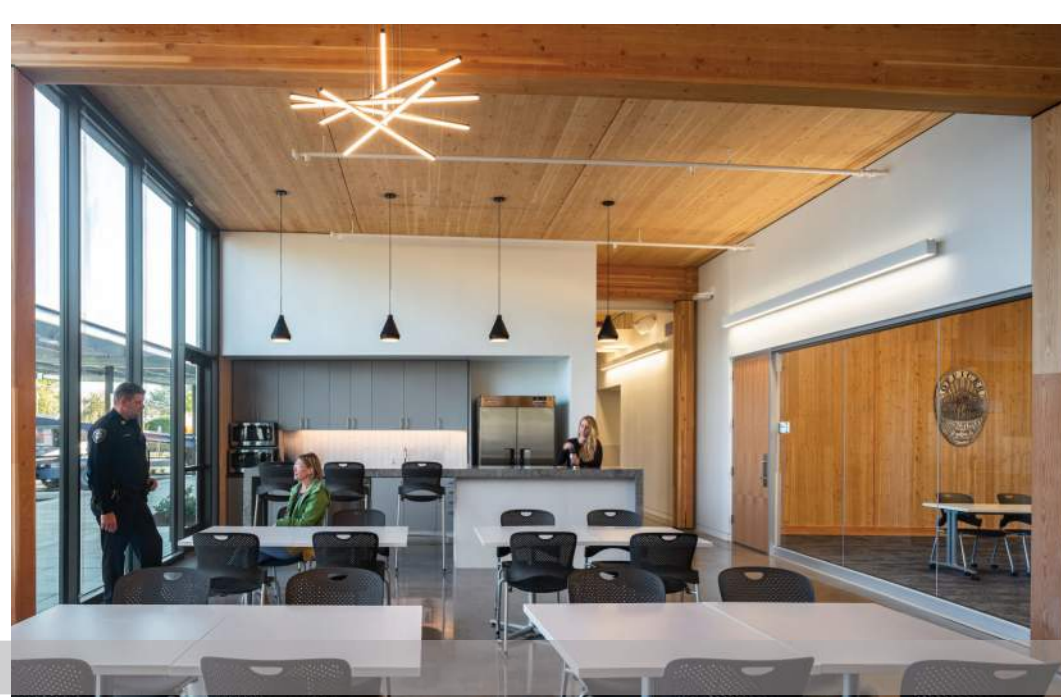
# Facility Tours

Police: August 8, 2023

Community Center: August 16, 2023



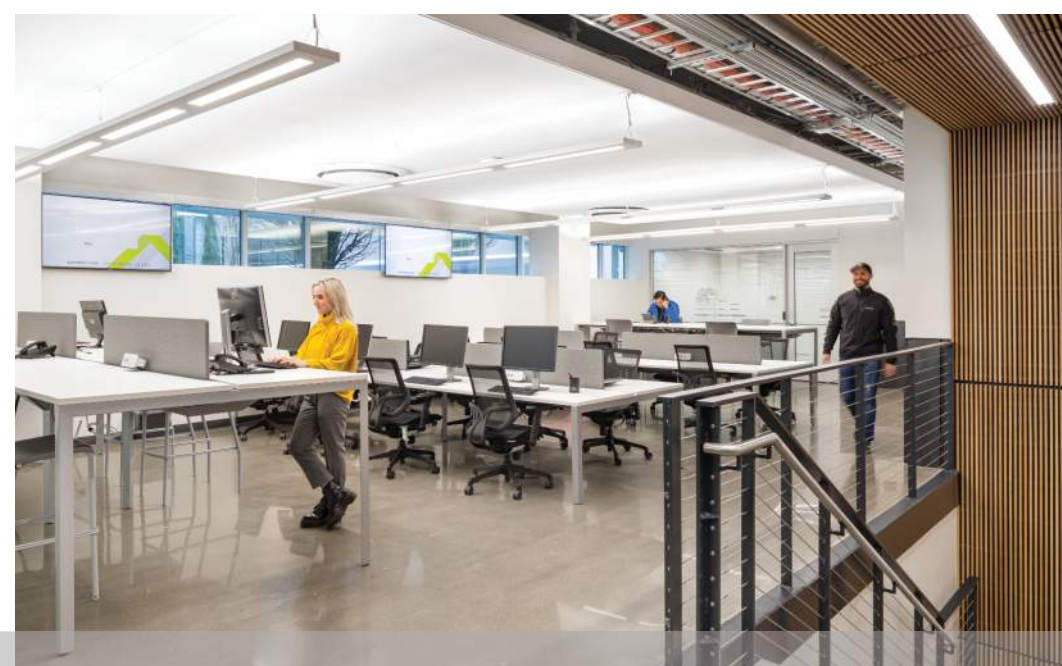
ROBERT LIBKE PUBLIC SAFETY BUILDING



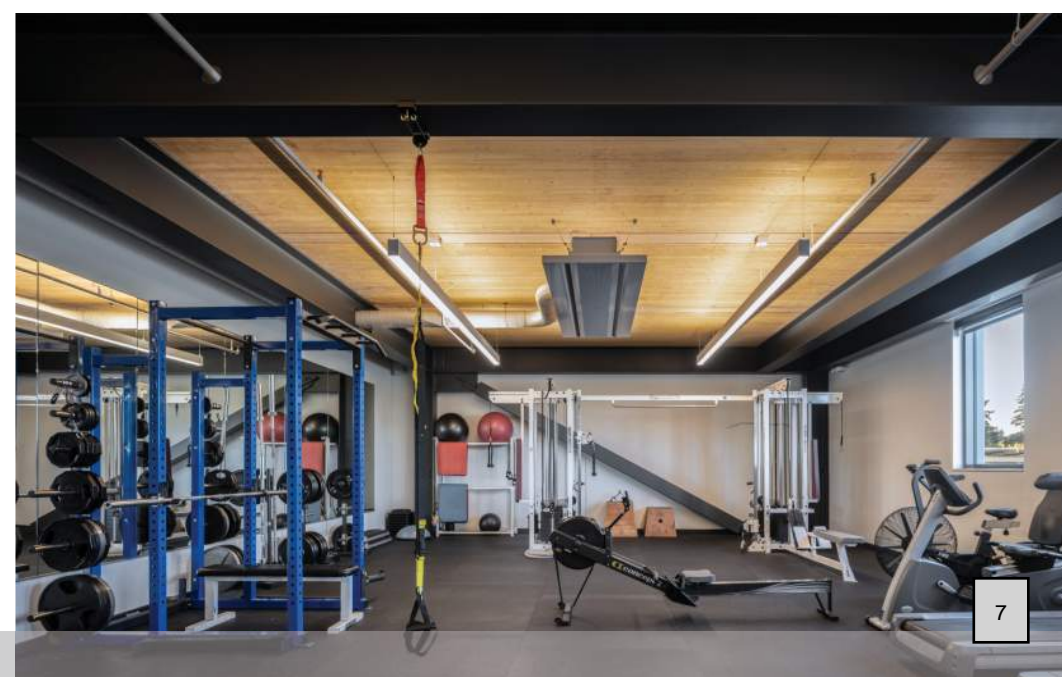
Item 2.



TRIMET TRANSIT POLICE



BEAVERTON PUBLIC SAFETY CENTER



7



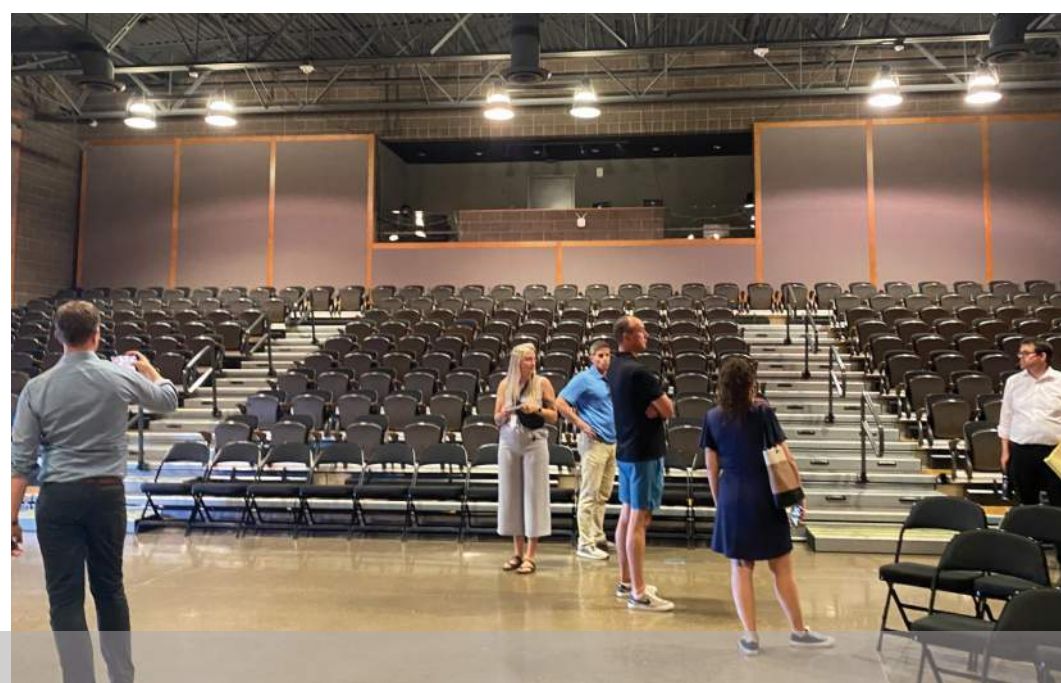
SOUTHWEST COMMUNITY CENTER (PP&R)



HIDDEN CREEK COMMUNITY CENTER (HP&R)



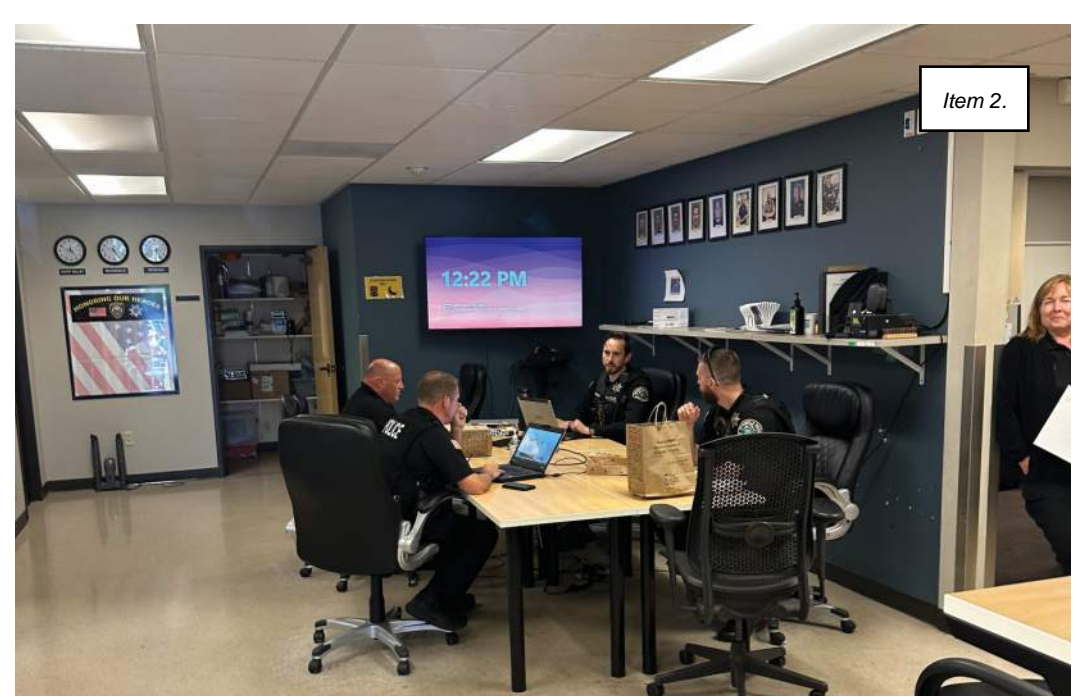
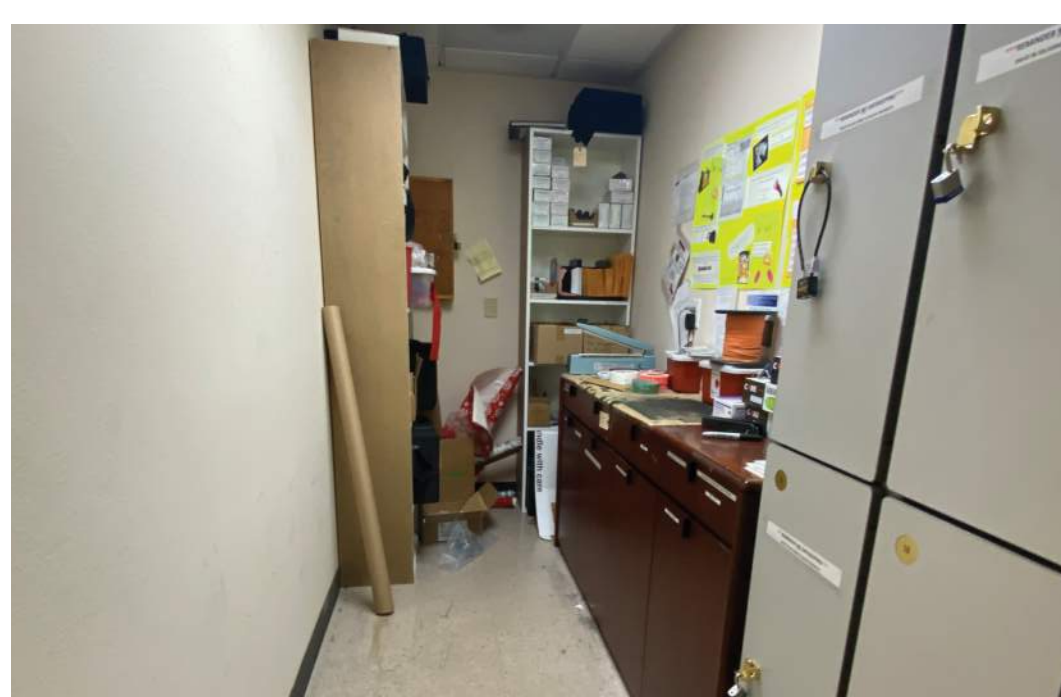
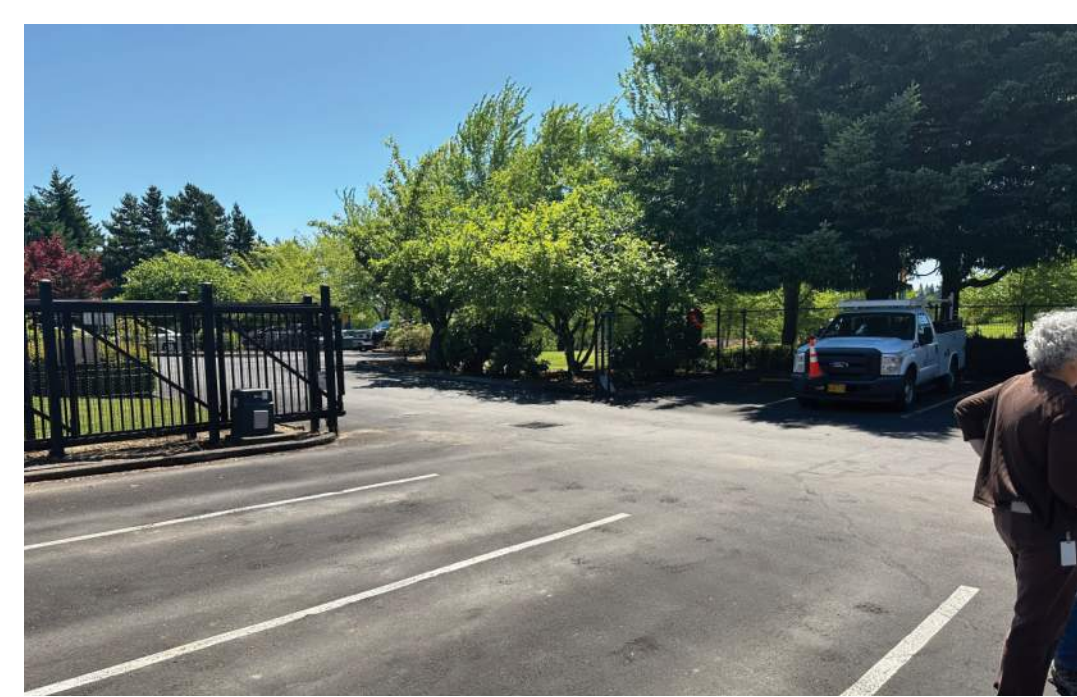
SHERWOOD CENTER FOR THE ARTS



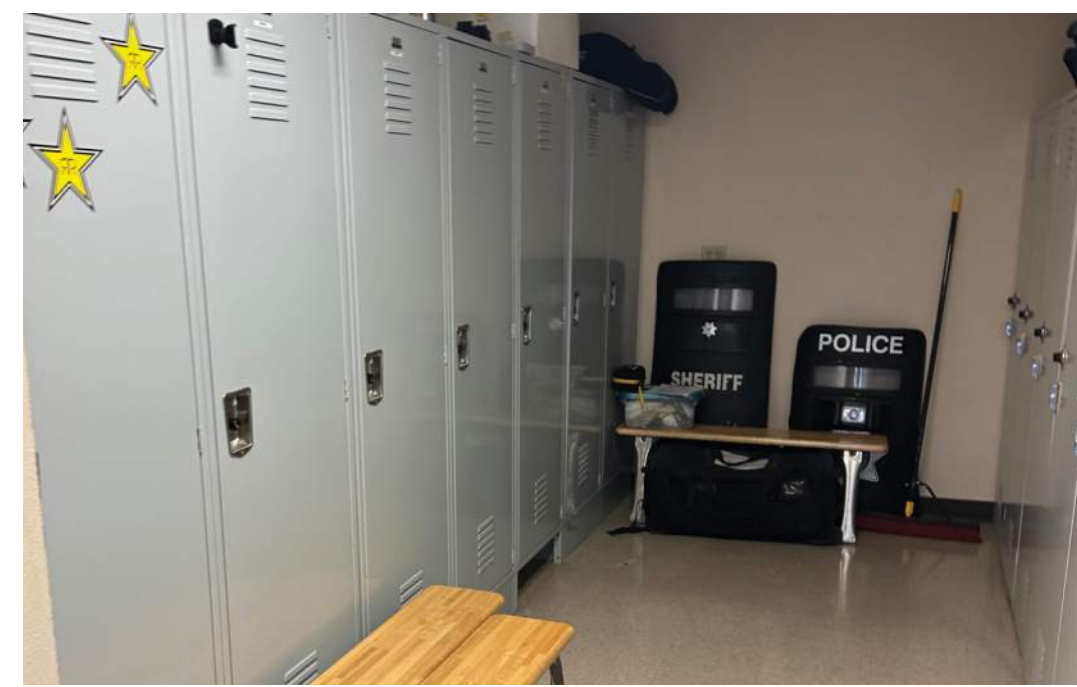


# Existing Facility Assessments

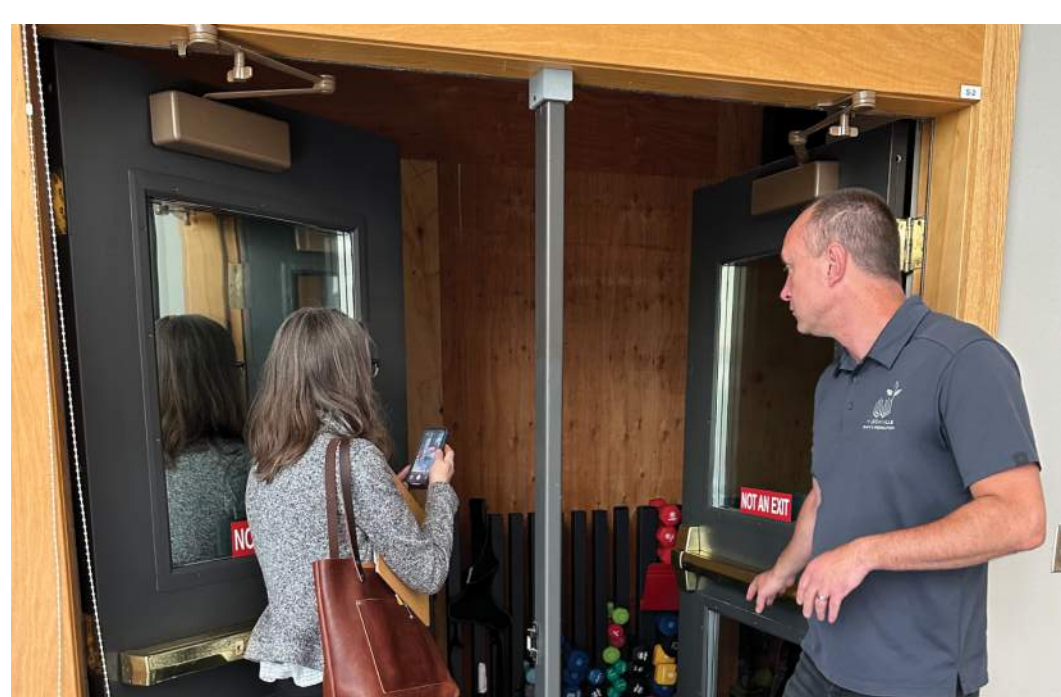
June 22, 2023



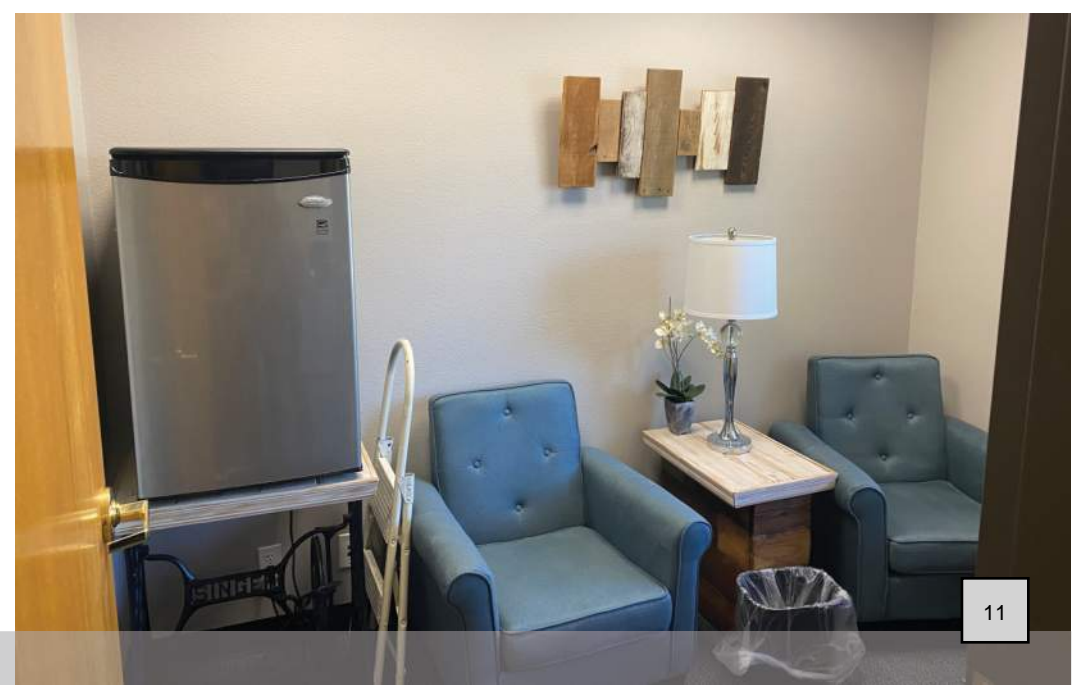
Item 2.



10



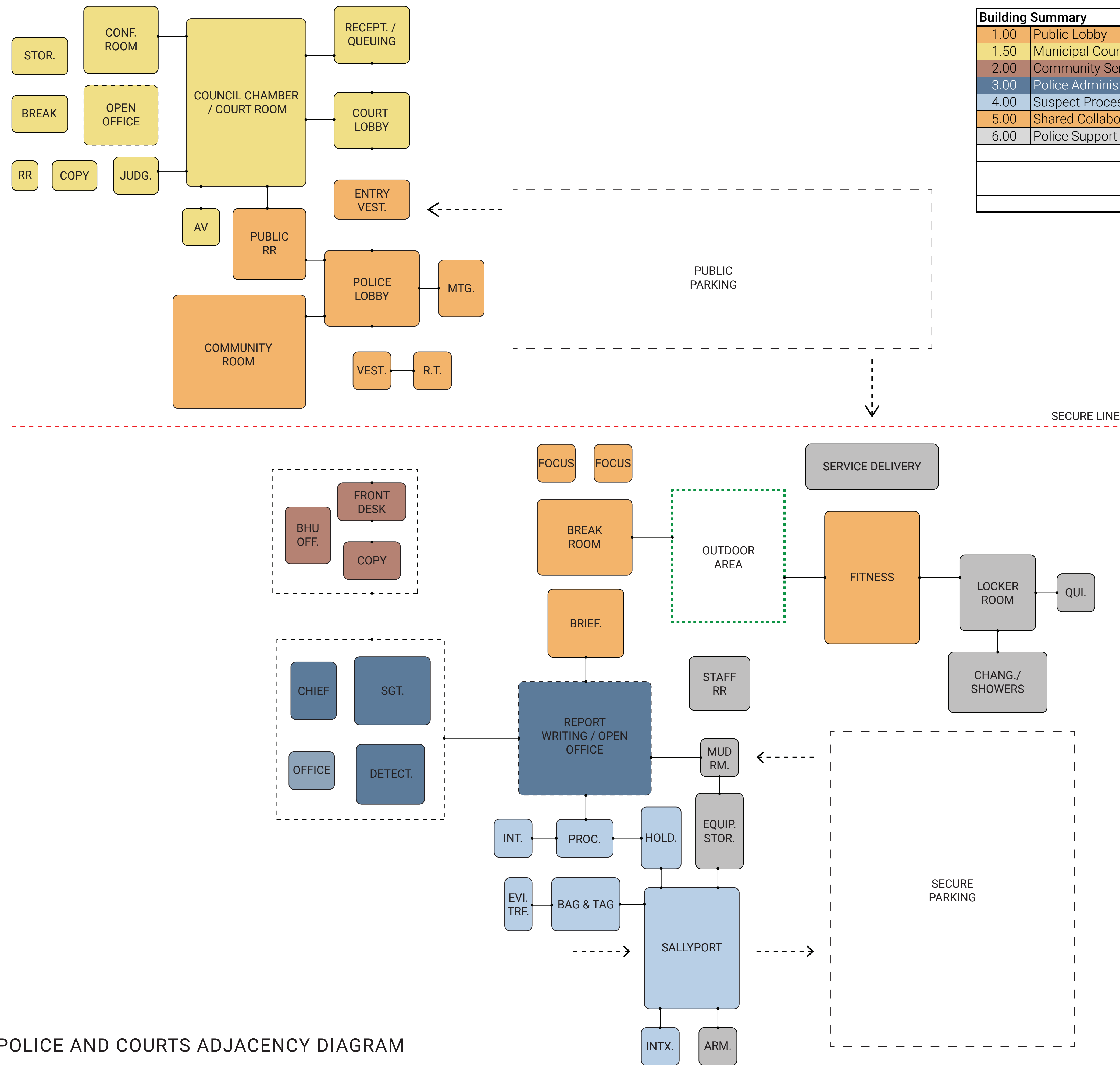
Item 2.



11

# Programming Results - Police Department

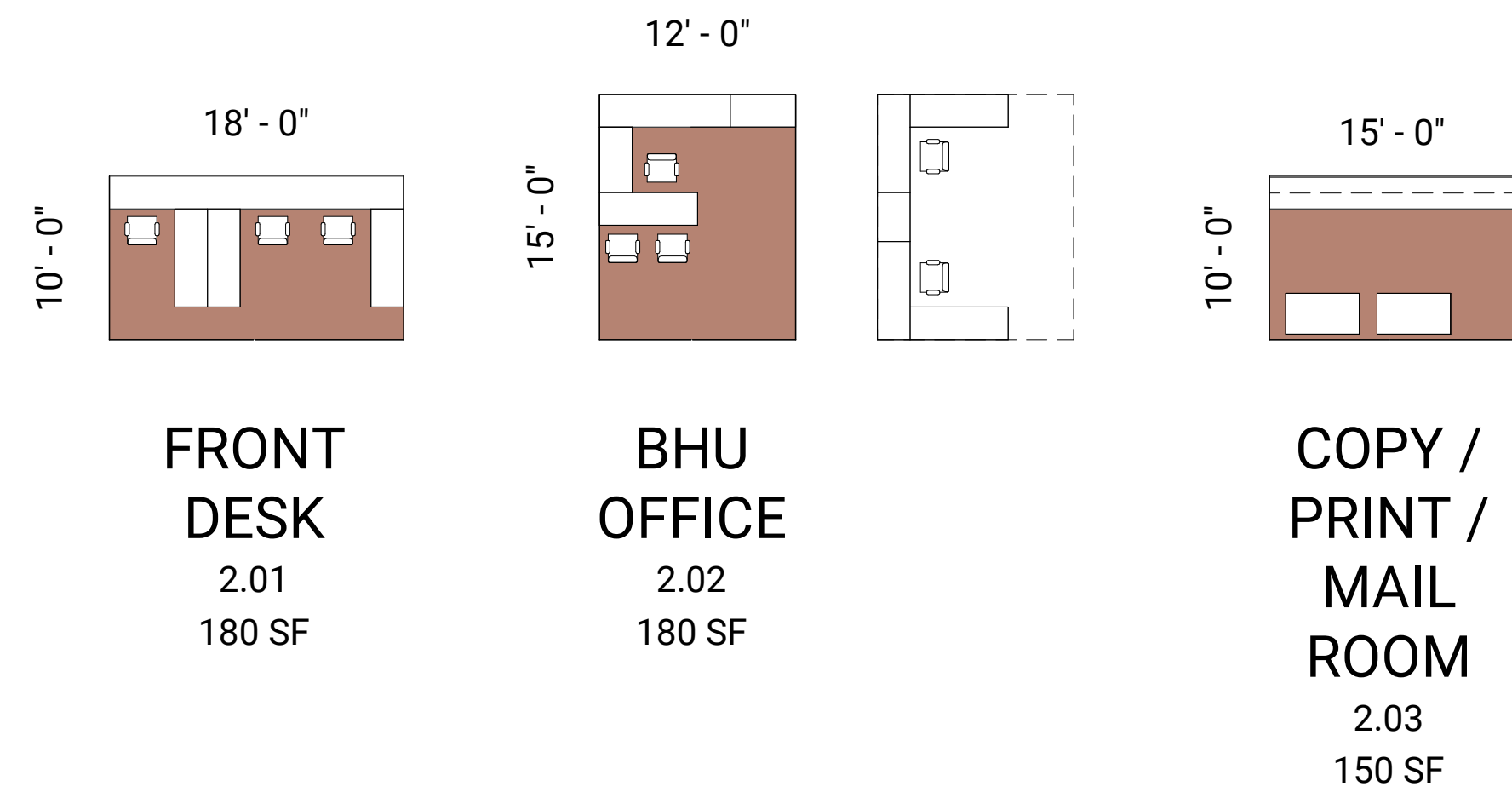
September 19, 2023



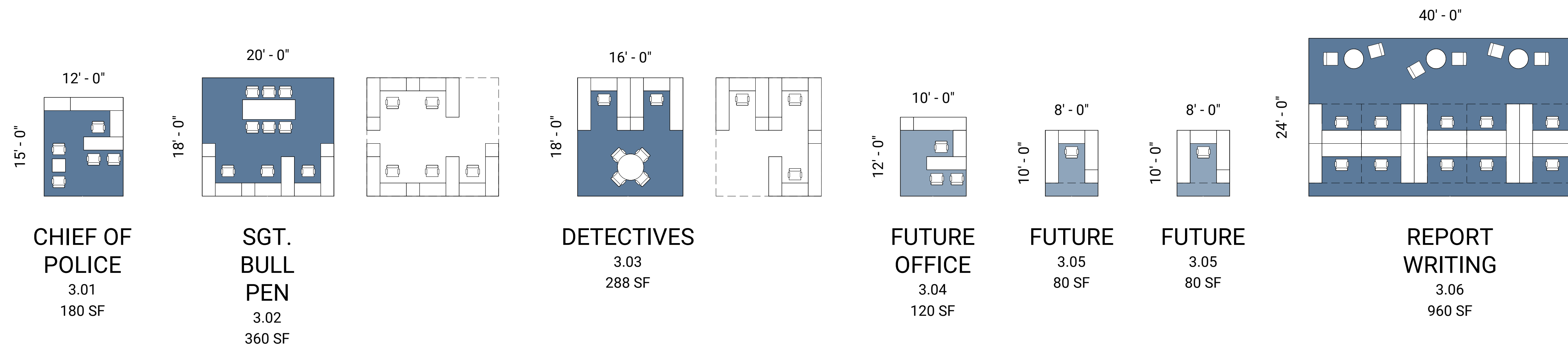
Building Summary		SF
1.00	Public Lobby	3,209
1.50	Municipal Court and Administration	4,339
2.00	Community Services	612
3.00	Police Administration / Investigation / Patrol	2,482
4.00	Suspect Processing & Holding / Evidence	2,009
5.00	Shared Collaboration Spaces	2,466
6.00	Police Support Spaces	5,674
<b>Subtotal Net Area:</b>		<b>20,790</b>
<b>Grossing Factor (20%):</b>		<b>4,158</b>
<b>Total Building Square Footage:</b>		<b>24,948</b>

WILSONVILLE POLICE AND COURTS ADJACENCY DIAGRAM

# 2.00 COMMUNITY SERVICES

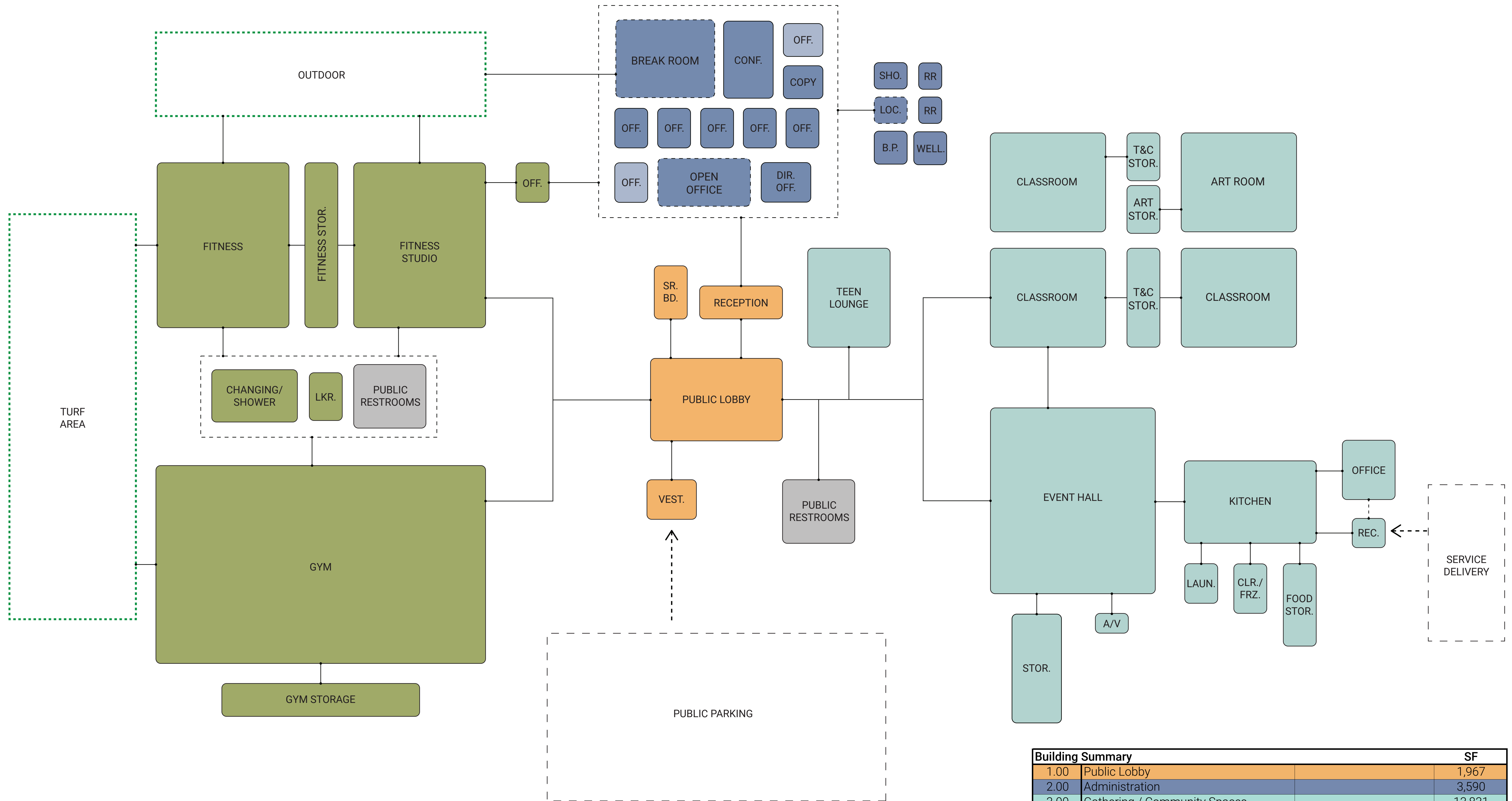


# 3.00 POLICE ADMINISTRATION / INVESTIGATION / PATROL



# Programming Results - Community Center

September 19, 2023

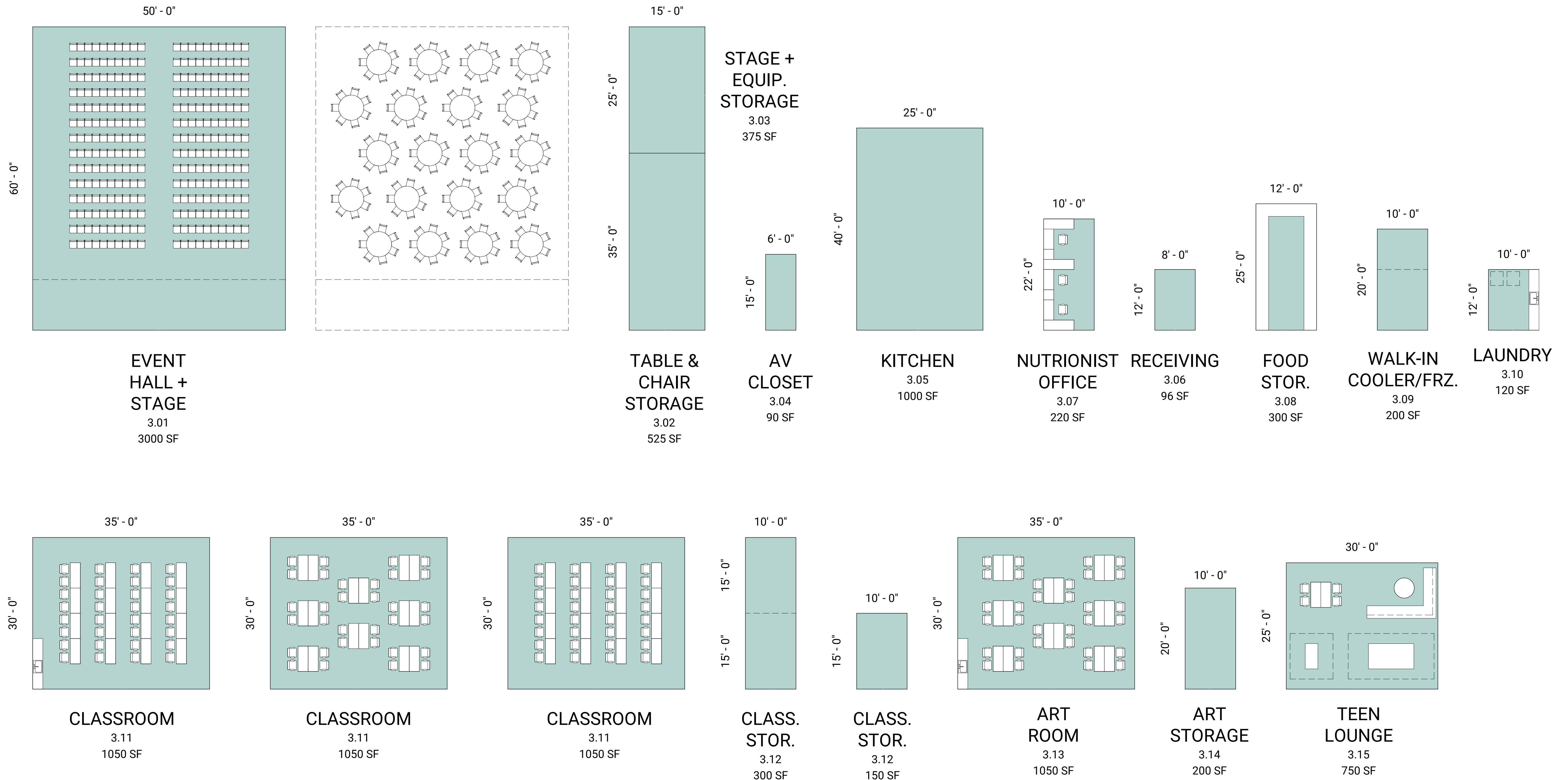


Building Summary			SF
1.00	Public Lobby		1,967
2.00	Administration		3,590
3.00	Gathering / Community Spaces		13,831
4.00	Active Use Spaces		14,995
5.00	Building Support Spaces		4,697
<b>Subtotal Net Area:</b>			<b>39,080</b>
<b>Grossing Factor (20%):</b>			<b>7,816</b>
<b>Total Building Square Footage:</b>			<b>46,896</b>

WILSONVILLE COMMUNITY CENTER ADJACENCY DIAGRAM



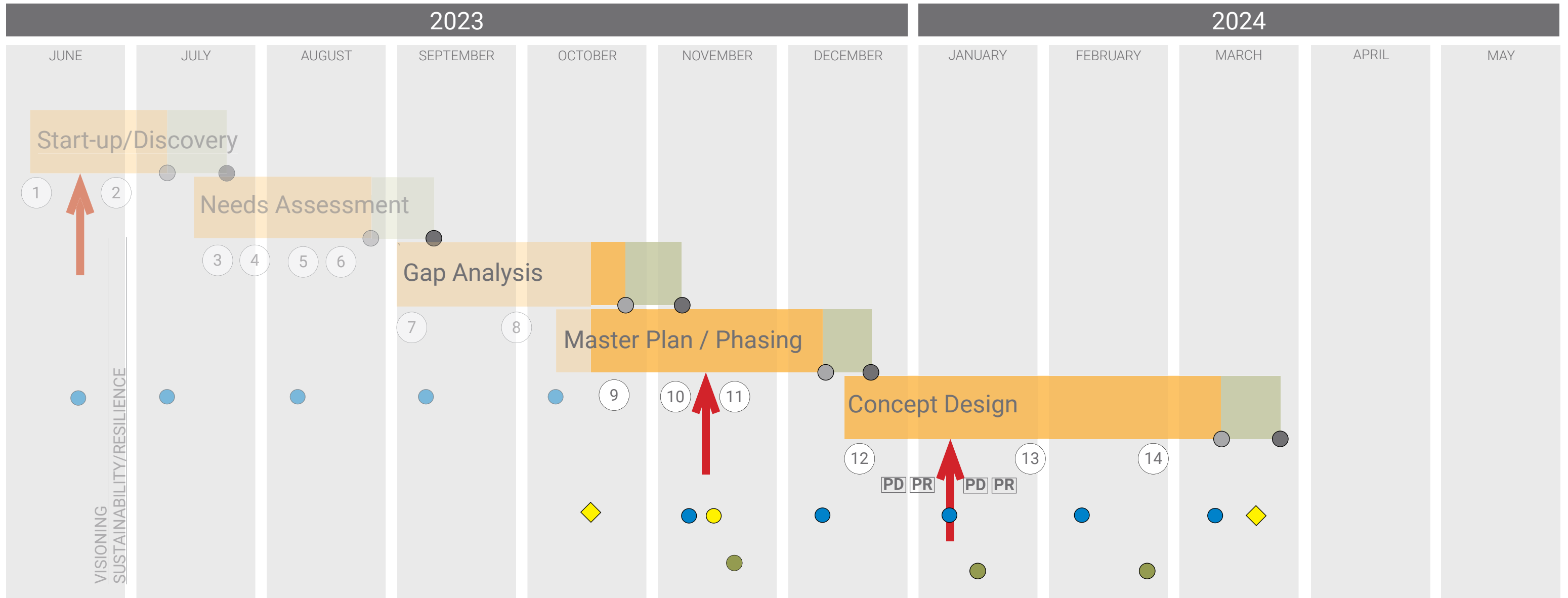
# 3.00 GATHERING / COMMUNITY SPACES



# Gap Analysis

## Underway

# Next Steps



**TASKS / ACTIVITIES** (interactions with City of Wilsonville in **bold text**)

- |                                 |                                    |                                      |
|---------------------------------|------------------------------------|--------------------------------------|
| 1 <b>Kick-off Meeting</b>       | 6 <b>Program Workshop</b>          | 11 <b>Site Planning Workshop</b>     |
| 2 <b>Workshops</b>              | 7 Comparable Cities Analysis       | 12 Building Concepts                 |
| 3 <b>Facilities Assessment</b>  | 8 Development Code Analysis        | 13 <b>Draft Concept Presentation</b> |
| 4 Site Analysis                 | 9 <b>Gap Analysis Presentation</b> | 14 <b>Final Concept Presentation</b> |
| 5 <b>Programming Interviews</b> | 10 Site Planning and Phasing       |                                      |

**LEGEND**

- Progress Meeting → Meet with CDD
- PD PR Dept. Charrettes
- ◆ Council Presentation
- Estimate (~2 weeks)
- Draft Deliverable
- Deliverable Milestones
- Owner Review

