

DEVELOPMENT REVIEW BOARD PANEL B AGENDA

February 27, 2023 at 6:30 PM

Wilsonville City Hall & Remote Video Conferencing

PARTICIPANTS MAY ATTEND THE MEETING AT:

City Hall, 29799 SW Town Center Loop East, Wilsonville, Oregon Zoom: <u>https://us02web.zoom.us/j/81495007189</u>

TO PROVIDE PUBLIC TESTIMONY:

Individuals must submit a testimony card online: <u>https://www.ci.wilsonville.or.us/DRB-SpeakerCard</u> and email testimony regarding Resolution No. 412 to Sarah Pearlman, Assistant Planner at <u>spearlman@ci.wilsonville.or.us</u> by 2:00 PM on February 27, 2023.

CALL TO ORDER

CHAIR'S REMARKS

ROLL CALL

John Andrews	Rachelle Barrett
Justin Brown	Megan Chuinard
Alice Galloway	

CITIZEN INPUT

CONSENT AGENDA

1. Approval of minutes of the January 23, 2023 DRB Panel B meeting

PUBLIC HEARINGS

2. Resolution No. 412. Frog Pond Crossing Five-Year Temporary Use Permit. The applicant is requesting approval of a five (5) year Temporary Use Permit for one (1) 48-foot by 12-foot sales trailer and the eventual use of the Pulte Homes Model Home's garage as a sales office at the Frog Pond Crossing Subdivision.

Case Files:

DB22-0013 Five-Year Temporary Use Permit

BOARD MEMBER COMMUNICATIONS

- 3. Results of the February 13, 2023 DRB Panel A meeting
- 4. Recent City Council Action Minutes

STAFF COMMUNICATIONS

5. DRB Member Training

ADJOURN

The City will endeavor to provide the following services, without cost, if requested at least 48 hours prior to the meeting by contacting Shelley White, Administrative Assistant at 503-682-4960: assistive listening devices (ALD), sign language interpreter, and/or bilingual interpreter. Those who need accessibility assistance can contact the City by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication.

Habrá intérpretes disponibles para aquéllas personas que no hablan Inglés, previo acuerdo. Comuníquese al 503-682-4960.

MONDAY, FEBRUARY 27, 2023 6:30 PM

Consent Agenda:

1. Approval of minutes from the January 23, 2023 DRB Panel B meeting

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Item 1.



DEVELOPMENT REVIEW BOARD PANEL B MEETING MINUTES January 23, 2023 at 6:30 PM City Hall Council Chambers & Remote Video Conferencing

CALL TO ORDER

A regular meeting of the Development Review Board Panel B was held at City Hall beginning at 6:30 p.m. on Monday, January 23, 2023. Acting Chair Rachelle Barrett called the meeting to order at 6:30 p.m., followed by roll call.

CHAIR'S REMARKS

ROLL CALL

Present for roll call were: John Andrews, Rachelle Barrett, Justin Brown, and Megan Chuinard.

Staff present: Daniel Pauly, Ryan Adams, Kimberly Rybold, and Shelley White

CITIZENS' INPUT

This is an opportunity for visitors to address the Development Review Board (DRB) on items not on the agenda. There were no comments.

ELECTION OF 2023 CHAIR AND VICE-CHAIR

Daniel Pauly, Planning Manager, highlighted the process for nominating and electing the Chair and Vice-Chair.

1. Chair

Justin Brown nominated Rachelle Barrett for 2023 Development Review Board Chair.

Following a roll call vote, Rachelle Barrett was unanimously elected as Development Review Board Chair for 2023.

2. Vice-Chair

Rachelle Barrett nominated John Andrews as 2023 Development Review Board Vice-Chair.

Following a roll call vote, John Andrews was unanimously elected as 2023 Development Review Board Vice-Chair.

CONSENT AGENDA

3. Approval of minutes of August 22, 2022 DRB Panel B meeting

Chair Barrett made a motion to accept the August 22, 2022 DRB Panel B meeting minutes as presented. Megan Chuinard seconded the motion, which passed unanimously.

PUBLIC HEARINGS

This scheduled and noticed hearing below has been cancelled and will be rescheduled and re-noticed for a new hearing date. No action by the board required.

4. Resolution No. 411. Delta Logistics Site Expansion. The applicant is requesting approval of a Stage 1 Preliminary Plan, Stage 2 Final Plan Modification, Site Design Review, Waivers, Class 3 Sign Permit, Type C Tree Removal Plan, Standard SROZ Map Verification, Standard SRIR Review and Variance for Development of a 58,116 square foot warehouse / manufacturing building with accessory office space at 9710 SW Day Road, and minor site modifications at 9835 SW Commerce Circle.

Case Files:

DB22-0007 Delta Logistics Site Expansion

- Stage 1 Preliminary Plan (STG122-0005)
- Stage 2 Final Plan (STG222-0006)
- Site Design Review (SDR22-0006)
- Waivers (WAIV22-0001)
- Class 3 Sign Permit (SIGN22-0004)
- Type C Tree Removal Plan (TPLN22-0005)
- Standard SROZ Map Verification (SROZ22-0006)
- Standard SRIR Review (SRIR22-0004)
- Variance (VAR22-0001)

Daniel Pauly, Planning Manager, confirmed no action was needed by the Board. The public hearing would be re-noticed when a new public hearing date was determined.

BOARD MEMBER COMMUNICATIONS

- 5. Results of the September 12, 2022 DRB Panel A Meeting
- 6. Results of the October 10, 2022 DRB Panel A Meeting
- 7. Results of the November 14, 2022 DRB Panel A Meeting
- 8. Results of the January 9, 2023 DRB Panel A Meeting
- 9. Recent City Council Action Minutes

There were no comments.

STAFF COMMUNICATIONS

Staff noted the remaining vacant position on the Board was anticipated to be filled sometime in February.

The meeting was adjourned before Staff proceeded with DRB Member Training.

10. DRB Member Training

Daniel Pauly, Planning Manager and **Ryan Adams, Assistant City Attorney**, presented Board member training via PowerPoint, reviewing the definitions, processes, and functions of Public Meetings, Public Records, and Ethics related to the role of the Development Review Board. Staff also addressed clarifying questions from Board members.

ADJOURN

The meeting adjourned at 6:42 p.m. and the Board returned to Staff Communications DRB Member Training.

MONDAY, FEBRUARY 27, 2023 6:30 PM

Public Hearing:

2. Resolution No. 412. Frog Pond Crossing Five-Year Temporary Use Permit. The applicant is requesting approval of a five (5) year Temporary Use Permit for one (1) 48-foot by 12-foot sales trailer and the eventual use of the Pulte Homes Model Home's garage as a sales office at the Frog Pond Crossing Subdivision.

Case Files:

DB22-0013 Five-Year Temporary Use Permit

DEVELOPMENT REVIEW BOARD RESOLUTION NO. 412

A RESOLUTION ADOPTING FINDINGS AND CONDITIONS OF APPROVAL, APPROVING A FIVE-YEAR TEMPORARY USE PERMIT FOR ONE 48-FOOT BY 12-FOOT SALES TRAILER AND THE EVENTUAL USE OF THE PULTE HOMES MODEL HOME'S GARAGE AS A SALES OFFICE AT THE FROG POND CROSSING SUBDIVISION. THE SITE IS LOCATED AT 6737 AND 6725 SW WILDFLOWER STREET ON TAX LOT 300, SECTION 12D, TOWNSHIP 3 SOUTH, RANGE 1 WEST, WILLAMETTE MERIDIAN, CITY OF WILSONVILLE, CLACKAMAS COUNTY, OREGON. PULTE HOMES – APPLICANT/OWNER

WHEREAS, an application, together with planning exhibits for the above-captioned development, has been submitted by Jim Sprott and Sandy Key, Pulte Homes – Applicant and Jim Sprott – Owners in accordance with the procedures set forth in Section 4.008 of the Wilsonville Code, and

WHEREAS, the subject site is located at 6737 and 6725 SW Wildflower Street on Tax Lot 300, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon, and

WHEREAS, the Planning Staff has prepared the staff report on the above-captioned subject dated February 16, 2023 and

WHEREAS, said planning exhibits and staff report were duly considered by the Development Review Board Panel B at a scheduled meeting conducted on February 27, 2023, at which time exhibits, together with findings and public testimony were entered into the public record, and

WHEREAS, the Development Review Board considered the subject and the recommendations contained in the staff report, and

WHEREAS, interested parties, if any, have had an opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the Development Review Board of the City of Wilsonville does hereby adopt the staff report dated February 16, 2023, attached hereto as Exhibit A1, with findings and recommendations contained therein, and authorizes the Planning Director to issue permits consistent with said recommendations for:

DB22-0013 Five (5) Year Temporary Use Permit

ADOPTED by the Development Review Board of the City of Wilsonville at a regular meeting thereof this 27^{th} day of February, 2023 and filed with the Planning Administrative Assistant on ______. This resolution is final on the 15^{th} calendar day after the postmarked date of the written notice of decision per *WC Sec* 4.022(.09) unless appealed per *WC Sec* 4.022(.02) or called up for review by the Council in accordance with *WC Sec* 4.022(.03).

Rachelle Barrett, Chair - Panel B Wilsonville Development Review Board

Attest:

Shelley White, Planning Administrative Assistant



Exhibit A1 Staff Report Wilsonville Planning Division Temporary Use Permit for Sales Trailer and Model Home Sales Office

Development Review Board Panel 'B' Quasi-Judicial Public Hearing

Hearing Date:	February 27, 2023
Date of Report:	February 16, 2023
Application No.:	DB22-0013 TUP for a Sales Trailer and Model Home Sales Office at Frog Pond Crossing
Request/Summary:	The request before the Development Review Board includes the review of a Class 3 five-year Temporary Use Permit
Location:	6737 and 6725 SW Wildflower St. The property is specifically known as Tax Lot 300, Section 12D, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon.
Owner/Applicant:	Pulte Homes (Contacts Jim Sprott & Sandy Key)
Comprehensive Plan Designation:	Residential Neighborhood
Zone Map Classification:	Residential Neighborhood
Staff Reviewers:	Sarah Pearlman, Assistant Planner Georgia McAlister, Associate Planner

Staff Recommendation: <u>Approve with conditions</u> the requested Five-Year Temporary Use Permit.

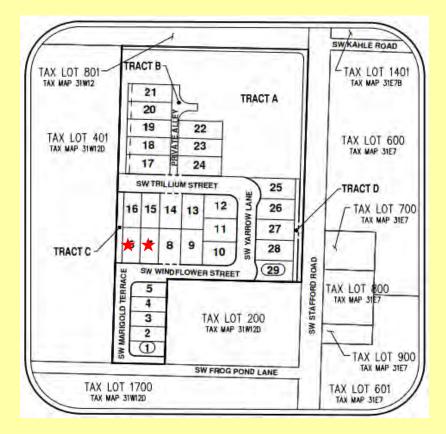
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Item 2.

Applicable Review Criteria:

Development Code:	
Section 4.008	Application Procedures-In General
Section 4.009	Who May Initiate Application
Section 4.010	How to Apply
Section 4.011	How Applications are Processed
Section 4.014	Burden of Proof
Section 4.031	Authority of the Development Review Board
Subsection 4.035 (.04)	Site Development Permit Application
Subsection 4.035 (.05)	Complete Submittal Requirement
Section 4.110	Zones
Section 4.113	Standards Applying to Residential Development in
	All Zones
Section 4.118	Standards Applying to Planned Development Zones
Section 4.127	Residential Neighborhood (RN) Zone
Section 4.140	Planned Development Regulations
Section 4.154	On-site Pedestrian Access and Circulation
Section 4.155	Parking, Loading, and Bicycle Parking
Sections 4.156.01 through 4.156.11	Signs
Section 4.163	Temporary Structures and Uses
Section 4.175	Public Safety and Crime Prevention
Section 4.176	Landscaping, Screening, and Buffering
Section 4.199	Outdoor Lighting
Sections 4.300 through 4.320	Underground Utilities
Sections 4.400 through 4.440 as	Site Design Review
applicable	
Comprehensive Plan and Sub-	
<u>elements:</u>	
Frog Pond West Master Plan	

Vicinity Map



Background/Summary:

Pulte Homes seeks a 5-year temporary use permit for a model home sales office and sales trailer to sell homes in the 29-lot Frog Pond Crossing subdivision. The applicant included plans for a sales office trailer on Lot 6 to sell homes in the subdivision until the completion of the model home on Lot 7. The applicant will then shift their sales operations to the garage of the model home. Pulte Homes will construct an asphalt parking lot with four parking spaces, including one ADA space, on Lot 6 for the sales trailer and the model home. Pulte Homes expects that within 5 years all of their homes in the subdivision will sell at which point the model home office on Lot 7 will be converted into a traditional garage.

Public Comments and Responses:

No public comments were received during the comment period.

Conclusion and Conditions of Approval:

Staff has reviewed the applicant's analysis of compliance with the applicable criteria. The Staff Report adopts the applicant's responses as Findings of Fact except as noted in the Findings. Based on the Findings of Fact and information included in this Staff Report, and information received from a duly advertised public hearing, staff recommends that the Development Review Board recommend approval to City Council or approve, as relevant, the proposed application (DB22-0013) with the following conditions:

Planning Division Conditions:

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PD 1.	All construction, site development, and landscaping shall be carried out in		
	substantial accord with the Development Review Board approved plans, drawings,		
	sketches, and other documents. The Planning Division may approve minor		
	alterations through the Class I Administrative Review process.		
PD 2.	The access aisle for the required ADA parking shall be at least eight feet wide on		
	the passenger side of the ADA space, consistent with the requirements of the		
	Oregon Transportation Commission.		
PD 3.	The applicant shall provide at least two bicycle parking spaces meeting the access,		
	spacing, and other standards in Section 4.155.		
PD 4.	The applicant shall obtain a sign permit pursuant to the standards of Section		
	4.156.09 for any proposed signs not exempted from sign permit requirements as		
	noted in Section 4.156.05.		
PD 5.	The sales trailer shall be removed upon the completion of the sales office in the		
	model home. The applicant or their successors shall convert the sales office/model		
	home to a for-sale single-family home within 5 years of the date of decision. The		
	applicant or their successors shall remove the parking lot within 5 years of the date		
	of decision.		

Engineering Division Conditions:

Request: DB22-0013 Preliminary Development Plan

PFD 1.	Public Works Plans and Public Improvements shall conform to the "Public Works Plan		
	Submittal Requirements and Other Engineering Requirements" in Exhibit C1 and to		
	specifics as found in the Frog Pond West Mater Plan (July 17, 2017).		
PFD 2.	Prior to Issuance of Building Permit: Submit a site plan showing all utility		
	connections and street improvements including pavement, curb, planter strip, street		
	trees, sidewalk, and driveway approaches along the sites frontage on Windflower		
	Street. Street improvements shall be constructed in accordance with the Public Works		
	Standards.		
PFD 3.	Prior to Issuance of Building Permit: A final stormwater report shall be submitted		
	for review and approval. The stormwater report shall include information and		
	calculations to demonstrate how the proposed development meets the treatment and		

	flow control requirements. The stormwater report shall also include conveyance		
	calculations to demonstrate that any downstream impacts can be mitigated.		
PFD 4.	Prior to the Issuance of the Building Permit: Submit plan showing construction		
	parking for contractors. All construction related parking must be within the Frog		
	Pond Crossing subdivision boundaries.		
PFD 5.	Prior to the Issuance of the Building Permit: All public improvements (water, sewer		
	and storm) must be complete and ready for connection. Alternatively, the City may		
	allow construction to commence prior to utilities being available if a temporary		
	alternative solution is approved by the City.		
PFD 6.	Prior to Any Paving: Downstream stormwater facilities must be constructed and		
	planted. Prior to Engineering Final: The applicant must execute and record with		
	the County a Stormwater Maintenance Agreement with the City.		

Master Exhibit List:

The entry of the following exhibits into the public record by the Development Review Board confirms its consideration of the application as submitted. The exhibit list below includes exhibits for Planning Case File DB22-0013. The exhibit list below reflects the electronic record posted on the City's website and retained as part of the City's permanent electronic record. Any inconsistencies between printed or other electronic versions of the same Exhibits are inadvertent and the version on the City's website and retained as part of the City's permanent electronic record record shall be controlling for all purposes.

Planning Staff Materials

- A1. Staff report and findings (this document)
- A2. Staff's Presentation Slides for Public Hearing (to be presented at Public Hearing)

Materials from Applicant

- **B1.** Development Permit Application Forms
- **B2.** Narratives
- **B3.** Plan Sets

Development Review Team Correspondence

C1. Engineering Division Conditions

Procedural Statements and Background Information:

- 1. The statutory 120-day time limit applies to this application. The applicant first submitted the application on December 14, 2022. On January 9, 2023, the application was deemed complete. The City must render a final decision for the request, including any appeals, by May 9, 2023.
- **2.** Surrounding land uses are as follows:

Compass Direction	Zone:	Existing Use:	
North	EFU	Rural Residential/Agriculture (Clackamas County)	
East	EFU, RRFF5	Rural Residential/Agriculture (Clackamas County)	
South	RN	Residential (Future Frog Pond Oaks)	
West	RN	Residential (Under Construction, Frog Pond Ridge)	

3. Previous City Planning Approvals:

DB21-0036 et seq Frog Pond Crossing Subdivision Annexation, Zone Map Amendment, Stage I Preliminary Plan, Stage II Final Plan, Site Design Review of Parks and Open Space, Tentative Subdivision Plat, Type C Tree Removal Plan, Waiver – Open Space Location, Waiver – Minimum Street Frontage

4. The applicant has complied with Sections 4.013-4.031 of the Wilsonville Code, said sections pertaining to review procedures and submittal requirements. The required public notices have been sent and all proper notification procedures have been satisfied.

Findings:

NOTE: Pursuant to Section 4.014 the burden of proving that the necessary findings of fact can be made for approval of any land use or development application rests with the applicant in the case.

General Information

Application Procedures-In General Section 4.008

<u>Criteria</u>: This section lists general application procedures applicable to a number of types of land use applications and also lists unique features of Wilsonville's development review process. <u>Response</u>: The application is being processed in accordance with the applicable general procedures of this Section.

Initiating Application Section 4.009

<u>Criterion</u>: "Except for a Specific Area Plan (SAP), applications involving specific sites may be filed only by the owner of the subject property, by a unit of government that is in the process of acquiring the property, or by an agent who has been authorized by the owner, in writing, to apply."

<u>Response</u>: The application has been submitted on behalf of the property owner, Pulte Homes and is signed by Jim Sprott, an authorized representative.

Pre-Application Conference Subsection 4.010 (.02)

<u>**Criteria:</u>** This section lists the pre-application process. <u>**Response:**</u> A Pre-application conference was not required.</u>

Lien Payment before Approval Subsection 4.011 (.02) B.

<u>**Criterion:**</u> "City Council Resolution No. 796 precludes the approval of any development application without the prior payment of all applicable City liens for the subject property. Applicants shall be encouraged to contact the City Finance Department to verify that there are no outstanding liens. If the Planning Director is advised of outstanding liens while an application is under consideration, the Director shall advise the applicant that payments must be made current or the existence of liens will necessitate denial of the application."

<u>Response</u>: No applicable liens exist for the subject property. The application can thus move forward.

General Submission Requirements Subsection 4.035 (.04) A.

<u>Criteria:</u> "An application for a Site Development Permit shall consist of the materials specified as follows, plus any other materials required by this Code." Listed 1. through 6. j.

<u>Response</u>: The applicant has provided all of the applicable general submission requirements contained in this subsection.

Zoning-Generally Section 4.110

<u>Criteria:</u> "The use of any building or premises or the construction of any development shall be in conformity with the regulations set forth in this Code for each Zoning District in which it is located, except as provided in Sections 4.189 through 4.192." "The General Regulations listed in Sections 4.150 through 4.199 shall apply to all zones unless the text indicates otherwise." <u>Response:</u> This proposed temporary uses are in conformity with the applicable zoning district and

<u>Response</u>: This proposed temporary uses are in conformity with the applicable zoning district and general development regulations listed in Sections 4.150 through 4.199 have been applied in accordance with this Section.

Request: DB22-0013 Sales Trailer and Model Home Garage Sales Office

As described in the Findings below, the applicable criteria for this request are met or will be met by Conditions of Approval.

Regulations in the Residential Neighborhood Zone

Permitted Uses in the Residential Neighborhood Zone Subsection 4.127 (.02)

1. <u>Criteria:</u> This subsection lists the uses typically permitted in the Residential Neighborhood Zone, including single-family detached dwellings, row houses, and non-commercial parks, playgrounds, and recreational facilities.

Response: The Residential Neighborhood zone does not explicitly permit commercial development, such as sales offices. Section 4.163 allows for approval of temporary uses not otherwise allowed, which is the request of the applicant.

Permitted Accessory Uses in the Residential Neighborhood Zone Subsection 4.127 (.03)

<u>Criteria</u>: This subsection lists the permitted accessory uses in the Residential Zone among which is "temporary uses per Section 4.163".
 <u>Response</u>: The temporary use for sales and display of new homes is accessory to the planned residential subdivision, subject to review pursuant to Section 4.163.

Parking

Functional Design of Parking Areas Subsection 4.155 (.03) A.

3. <u>Criteria</u> This subsection establishes parking and loading or delivery areas design and access standards.

<u>Response</u>: The proposed parking area is accessible and has sufficient asphalt area for maneuvering into the parking stalls. The applicant does not propose any loading/delivery areas. Vehicle parking and pedestrian areas are separated.

Parking Area Landscaping Subsection 4.155 (.03) B. 1.-3.

4. <u>Criteria</u> This subsection establishes parking and loading or delivery area landscaping standards.

Response: The applicant proposes parking on a temporary asphalt park lot on Lot 6 and a compacted gravel driveway surface on Lot 7. The parking area is required to have 164 SF of landscaping. The applicant proposed 1,956 SF of landscaping on Lot 6.

Safe and Convenient Access, ADA Requirement Subsection 4.155 (.03) C.

5. <u>Criteria</u> This subsection establishes that off street parking shall be designed for safe and convenient access that meets ADA and ODOT standards <u>Response:</u> The proposed design provides four spaces for the model home sales office, including one ADA space with an eight-foot access aisle on the passenger side of the space. Condition of Approval PD 2 insures ADA accessibility requirements, including an eight-foot-wide access aisle on the passenger side of the space, are met.

Connectivity to adjacent Parking Areas and Efficient On-Site Circulation Subsection 4.155 (.03) D.

6. <u>Criteria:</u> This subsection establishes that parking areas shall be designed to connect with parking areas on adjacent sites so as to eliminate the necessity for any mode of travel of utilizing the public street for multiple accesses or cross movements. <u>Response:</u> No need exists to connect with parking on adjacent sites as the parking lot site and adjacent properties will be developed as single-family homes. The on-site parking is of a typical design on a flat site that will allow efficient on-site circulation.

Parking Requirements Subsection 4.155 (.03) G.

<u>Criteria:</u> This section establishes parking minimums.
 <u>Response</u>: Per the requirements detailed in Table 5, office uses require 2.7 spaces per 1,000 sq. ft. of floor area. As such, the 576-square-foot sales trailer and 420-square-foot garage

sales office requires a total of two spaces each. A total of four parking spots are provided for the sales trailer and model home's sales office.

Bicycle Parking Requirements Subsection 4.155 (.04)

<u>Criteria</u> "Except as required by Subsections (A) through (D), below, the requirements of Section 4.155 shall apply within the Residential Neighborhood Zone."
 <u>Response:</u> Table 5 establishes a minimum bicycle parking requirement of two spaces for office use. There is no minimum requirement for single-family homes. The applicant has not indicated bicycle parking. Condition of Approval PD 3 ensures provision of the required bicycle parking.

On-site Pedestrian Access and Circulation

On-site Pedestrian Access and Circulation Section 4.154 (.01) A.

9. <u>Criteria:</u> This section establishes standards for on-site pedestrian access and circulation. <u>Response:</u> The Frog Pond neighborhood was designed to be pedestrian-oriented. The existing and planned sidewalk network provides access to the model home sales office from the parking area. The applicant also plans to build a temporary pathway from the sales trailer parking lot on Lot 6 to the sales trailer and the model home on Lot 7 that provides safe, convenient pedestrian access.

Continuous Pathway System Section 4.154 (.01) B.

10. <u>**Criteria:**</u> This section establishes a pedestrian pathway system shall extend throughout the development site and connect to adjacent sidewalks, and to all future phases of development, as applicable.

<u>Response</u>: The sidewalk will provide a continuous path between the parking area and sales office/model home. The temporary pathways also provides a continuous path between the sales trailer, parking lot, and model home.

Safe, Direct and Convenient Pathways Section 4.154 (.01) B

11. <u>Criteria:</u> This section establishes standards for on-site pedestrian access and circulation.

<u>Response:</u> The asphalt parking area and sales trailer will be located on Lot 6, adjacent to the model home on Lot 7. Each lot in the Frog Pond Crossing subdivision has direct access to the comprehensive sidewalk network which Pulte Homes will utilize in addition to the construction of a temporary pathway from the parking lot on Lot 6 to the garage of the model home on Lot 7. The design of the parking area will allow customers to park on Lot 6 and safely take the sidewalk or the pathway to the model home on Lot 7. The sidewalk is at least 5' wide and ADA compliant. The temporary pathway will be made of asphalt and

will also be ADA compliant. The ADA parking space will be directly adjacent to the sidewalk and the pathway providing easy access.

Vehicle /Pathway Separation Section 4.154 (.01) B. 3.

12. <u>**Criteria:**</u> This section establishes standards for separation between vehicle circulation areas and pedestrian areas.

<u>Response</u>: The walkway is separated from vehicle circulation areas.

Crosswalks Section 4.154 (.01) B. 3.

13. <u>**Criteria:**</u> This section establishes standards for separation pathways crossing a parking area of driveway.

<u>Response</u>: The applicant does not propose new crosswalks across private parking areas or driveways.

Pathway Width and Surface Section 4.154 (.01) B.

<u>Criteria:</u> This section establishes standards for sidewalk materials and construction.
 <u>Response:</u> The planned public sidewalks are one of the primary pathways and are concrete 5' sidewalks. The temporary pathway that the Applicant proposes between Lots 6 and 7 is at least 5' wide and is made of asphalt.

Signs

Exempt Signs Subsection 4.156.05

15. <u>Criteria</u>: This subsection establishes signage that is exempt from permit requirements. <u>Response</u>: No signage is proposed at this time. Signs listed under Section 4.156.05 are exempt from sign permit requirements, including some lawn signs and rigid signs. Condition of Approval PD 4 ensures that a sign permit is obtained pursuant to the standards of Section 4.156.09 for any proposed signs not meeting the requirements of this section.

Temporary Structures and Uses

Temporary Use Permits-Generally Section 4.163

16. <u>**Criteria:**</u> "The Development Review Board, after hearing as set forth in Section 4.012, may permit the temporary use of a structure or premises in any zone for a purpose or use that does not conform to the regulations prescribed elsewhere in this Code for the zone in which it is located, provided that such use be of a temporary nature and does not involve the

erection of a substantial structure. A permit for such use may be granted in the form of a temporary and revocable permit, up to a five (5) year period, subject to a showing of good cause and such conditions as will safeguard the public health, safety, convenience and general welfare. Such permits may be renewable upon re-application to the Development Review Board, provided that the Board finds that the renewal is not likely to result in a permanent situation."

<u>Response</u>: While the Residential Neighborhood zone permits some commercial development subject to approval of a conditional use permit, it does so only in locations master planned for the use. The Frog Pond West Master Plan and land use approvals for the subject properties do not allow commercial uses. Thus, the applicant requests a temporary use to allow a temporary commercial use on residential land. The model home sales office, sales trailer, and parking area will be located on lots planned to be developed into single family homes. The applicant is requesting a Temporary Use Permit for a sales trailer and model homes sales office up to five years to allow for a flexible time frame to construct and sell the homes in on the lots owned by Pulte Homes.

Temporary Use Permits-Temporary Use Does Not Involve Substantial Structures Subsection 4.163 (.01)

17. <u>**Criteria**</u>: This subsection establishes that no substantial structures can be built as a part of a Temporary Use Permit.

<u>**Response</u>**: While the proposed temporary use will utilize a single-family home structure planned for the subject lots, the applicant does not propose any substantial structures not planned for eventual approved single-family use.</u>

Application Requirements, Restoration to Pre-TUP Conditions Subsection 4.163 (.02)

18. <u>Criteria</u>: This subsection establishes that no substantial structures can be built as a part of a Temporary Use Permit.

<u>Response</u>: The applicant has submitted the required information including a clear description of the planned use, a statement the duration is up to five years, and a site plan (see Exhibit B2). Condition of Approval PD 5 will ensure restoration of the site to pre-TUP conditions or to conditions as a single-family home subject to the approval of the Frog Pond Crossing subdivision.

Just Cause for Temporary Use Subsection 4.163 (.03)

- 19. <u>Criteria:</u> Factors and considerations for "good cause" include, but are not limited to:
 - A. Availability of appropriately zoned land for the proposed use in the city.
 - B. Availability of and need for the subject property for allowed uses.

C. Market conditions, construction costs and other obstructions to the location of the use on appropriately zoned land.

D. Due diligence of the applicant to site the use on appropriately zoned land,

Circumstances of the applicant bearing on the need for the temporary use permit. **Response:**

Availability of Appropriate Zoned Land: While sufficient commercial land and tenant spaces exist in the City for real estate sales offices, it is typical to have an on-site sales office as part of a model home in a new large subdivision. Such uses have existed elsewhere in residential subdivisions.

Availability of and need of property for allowed used: Upon conclusion of the temporary use, the applicant will convert the subject lots to single-family homes for sale, which is the approved use.

Market Conditions, etc.: No market conditions are in play in terms of their being a lack of appropriately zoned land; the use is simply complementary to the allowed use during the sale of lots and homes in the adjacent subdivision.

Due diligence to relocate use: Not applicable. The use is only necessary during the sale of lots and homes in the adjacent subdivision.

Circumstances of applicant: The applicant owns the adjacent land on which they are developing single-family homes. They wish to increase their effectiveness of marketing and provide greater convenience for customers by providing an on-site sales office along with a model home.

Other: The proposed temporary use is a typical limited duration accessory use for new residential subdivisions.

Other Development Standards

Public Safety and Crime Prevention Subsection 4.175

20. <u>Criteria:</u> "All developments shall be designed to deter crime and ensure public safety." **<u>Response</u>**: Staff finds no evidence and has not received any testimony that the proposal would lead to crime or negatively impact public safety.

Outdoor Lighting Sections 4.199.20

E.

21. <u>Criteria</u>: This section states that the outdoor lighting ordinance is applicable to "Installation of new exterior lighting systems in public facility, commercial, industrial and multi-family housing projects with common areas" and "Major additions or modifications (as defined in this Section) to existing exterior lighting systems in public facility, commercial, industrial and multi-family housing projects with common areas." In addition the exempt luminaires and lighting systems are listed.

Response: No additional outdoor lighting has been proposed. If the applicant wishes to add anything but exempt lighting, additional review by the City will be necessary.

Underground Utility Installation Sections 4.300-4.320

22. <u>Criteria</u>: These sections list requirements regarding the underground installation of utilities.

Development Review Board Panel 'B' Staff Report February 27, 2023 DB22-0013 TUP for Sales Trailer and Model Home Sales Office

<u>Response</u>: All new utilities associated with the temporary use must be installed underground. No indication of overhead utilities is shown in the submitted materials and there is no evidence that the proposal will cause conflict with underground utilities.

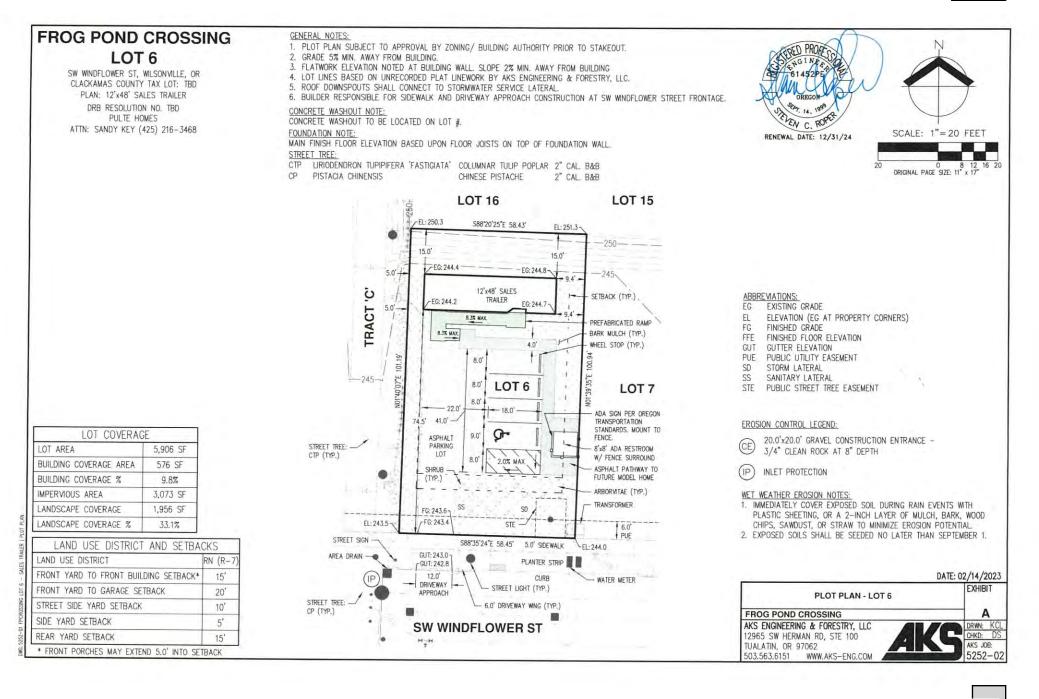
		Contraction of The State of Contract		71.0
		Plannin	g Division	ltem 2.
			Permit Application	
		Final action on development applic within 120 days in accordance with	ation or zone change is requir	red
I WI	LSONVILLE			Halefor
	OREGON	A pre application conference is non application. Please visit the City's v	website for submittal requirem	
		Pre-Application Meeting Date: 9/	27/2022	
	op E, Wilsonville, OR 97070 50 Fax: 503.682.7025	Incomplete applications will not b		ng until
Web: www.ci.y		all of the required materials are su	and the second	ng ultil
Applicant:		Authorized Representative	2:	
Name:		Name: Sandy Key		
Company: Pulte Homes		Company: Pulte Homes		
Mailing Address: 3535 Facto	ria Blvd SE #600	Mailing Address: 3535 Facto		
City, State, Zip:Bellevue, W	/A 98006	City, State, Zip:Bellevue,	WA 98006	
Phone: 425-216-3468		Phone:		
		PNWPermitting@I	Pulte.com	
	E-mail: PNWPermitting@Pulte.com E-mail: PNWPermitting@Pulte.com			
Property Owner: Property Owner's Signature:				
Name: Jim Spron		tin Sc		
Company:	Company: Pulte Homes			11
Mailing Address: 3535 Factoria Blvd SE #600 Printed Name: JIM Sp Pott Date: 1/14/2			14/22	
City, State, Zip: Bellevue, WA 98006				
405 016 0469	Fax:			
E-mail: <u>JIM·SpruT</u>	Cpultegroup.com	Printed Name:	Date:	
Site Location and Descrip				
Project Address if Available: 6737 SW Wildflower ST Wilsonville ORSuite/Unit				
Project Location:				
Tax Map #(s):	Tax Lot #(s):	Coun	ty: 🕵 Washington 🗴 Cla	ackamas
Request:				
-	railer on lot 6 to allow for sal	es for our community until the	model home is compl	eted
Project Type: Class I	Class II D Class III M	a Industrial	- Other	
 Residential Application Type(s): 		Industrial	□ Other:	
Application Type(s): Annexation	Appeal	Comp Plan Map Amend	Parks Plan Review	
Final Plat	 Major Partition 	 Minor Partition 	 Request to Modify 	
Plan Amendment	Planned Development	Preliminary Plat	Conditions	
Request for Special Meeting	Request for Time Extension	Signs	Site Design Review	
SROZ/SRIR Review	Staff Interpretation	Stage I Master Plan	Stage II Final Plan	
Type C Tree Removal Plan	□ Tree Permit (B or C)	🗴 Temporary Use	Variance	
Villebois SAP	Villebois PDP	Villebois FDP	 Other (describe) 	
Zone Map Amendment	Waiver(s)	Conditional Use	City of Wilsonville	24
	Page 1	6 of 40	Exhibit B1 DB22-00	

	ax: 503.682.7025	Development Pe Final action on development applica within 120 days in accordance with p	provisions of ORS 227.175 nally required prior to submittal of an rebsite for submittal requirements 27/2022 scheduled for public hearing until
Applicant:		Authorized Representative:	
Name:		Name: Sandy Key	
Company: Pulte Homes		Name: Sandy Key Company: Pulte Homes	
Mailing Address: 3535 Factoria		Mailing Address: 3535 Factor	The second se
City, State, Zip: Bellevue, WA 9	8006	City, State, Zip:Bellevue, V	WA 98006
Phone: 425-216-3468 F	ax:	Phone:	
E-mail:PNWPermitting@Pulte	.com	E-mail:PNWPermitting@P	ulte.com
Property Owner:	Property Owner: Property Owner's Signature:		e:
Name: Jim Sprott 1-		1 - /	
Company:Pulte Homes		Amos	
		Printed Name: Jim Spr.	ott Date: 12/20/22
Mailing Address:		Applicant's Signature: (if diffe	
City, State, Zip: Bellevue, WA 98006		Applicant s Signature: (ir dire	erent from Property Owner)
Phone: 425-216-3468 Failed Fai	ax:		
E-mail:		Printed Name:	Date:
Site Location and Description	1:		
Project Address if Available:6	725 SW Wildflower ST W	ilsonville OR	Suite/Unit
Project Location:Northside			ounc/onnt
Tax Map #(s):	Tax Lot #(s):	County	y: □ Washington □xClackamas
Request:			
Open a temporary sales mod	el in lot 7 SFR to allow for	r sales for our community	
Project Type: Class T - Cla			
	ss II 🗆 Class III 🛛	🗆 Industrial	□ Other:
Application Type(s):	commercial		- Ouler
	Appeal	Comp Plan Map Amend	D Parks Plan Review
	Major Partition	□ Minor Partition	Request to Modify
	Planned Development	Preliminary Plat	Conditions
□ Request for Special Meeting □	Request for Time Extension	□ Signs	Site Design Review
□ SROZ/SRIR Review □	Staff Interpretation	Stage I Master Plan	Stage II Final Plan
□ Type C Tree Removal Plan □	Tree Permit (B or C)	🗴 Temporary Use	□ Variance
□ Villebois SAP □	Villebois PDP	Villebois FDP	Other (describe)
Zone Map Amendment	Waiver(s)	Conditional Use	

Temporary use of a 48' x 12' sales trailer to allow for sales before the model home is constructed. Sales trailer will have a ramp and furnished inside. There will be an accessible restroom onsite.



Construct a single-family residence as model demonstration unit with a sales office located in the garage. The garage will temporarily be converted to a sales office that has temporary non structural walls, flooring, heating and a glass storefront in lieu of the garage door.



City of Wilsonville



48' x 12' SALES OFFICE

÷

ltem 2.



44' - 0"

24' - 73/8"

In addition to your office solution, we can provide additional products and services that complete your space- creating a more productive, comfortable, and safe work environment.



Steps & Ramps Furniture & Appliances Technology Site Services Loss Protection

Dimensions

11' - 8"

48' Long (including hitch) 44' Box size 12' Wide 8' Ceiling height

Heating/Cooling

Central HVAC and duct

heating

Exterior Finish

Aluminum or wood siding I-Beam Frame Standard drip rail gutters

Windows/Doors

Large glass windows French door

Interior Finish

Other

restroom Coffee bar

Private office(s)

Vinyl covered gypsum walls Commercial carpeting throughout Gypsum or T-grid suspended ceiling

Large display/reception area

Handicapped accessible

Electric

Fluorescent ceiling lights Single phase electric and breaker panel

* Photos are representational; actual products vary. Additional floor plans and specifications may vary from those shown and are subject to in-stock availability

Page 21 of 40

800.782.1500 | WILLSCOT.CC

FROG POND CROSSING LOT 7

SW WINDFLOWER ST, WILSONVILLE, OR CLACKAMAS COUNTY TAX LOT: TBD PLAN: LYNWOOD C DRB RESOLUTION NO. DB21-0036 - DB21-0044

PULTE HOMES ATTN: SANDY KEY (425) 216-3468

- GENERAL NOTES:
- 1. PLOT PLAN SUBJECT TO APPROVAL BY ZONING/BUILDING AUTHORITY PRIOR TO STAKEOUT.
- 2. GRADE 5% MIN. AWAY FROM BUILDING.
- 3. FLATWORK ELEVATION NOTED AT BUILDING WALL. SLOPE 2% MIN. AWAY FROM BUILDING.
- 4. LOT LINES BASED ON UNRECORDED PLAT LINEWORK BY AKS ENGINEERING & FORESTRY, LLC.
- 5. ROOF DOWNSPOUTS SHALL CONNECT TO STORMWATER FILTRATION PLANTER.
- 6. BUILDER RESPONSIBLE FOR SIDEWALK AND DRIVEWAY APPROACH CONSTRUCTION AT SW WINDFLOWER STREET FRONTAGE.

CONCRETE WASHOUT NOTE:

CONCRETE WASHOUT TO BE LOCATED ON LOT 2.

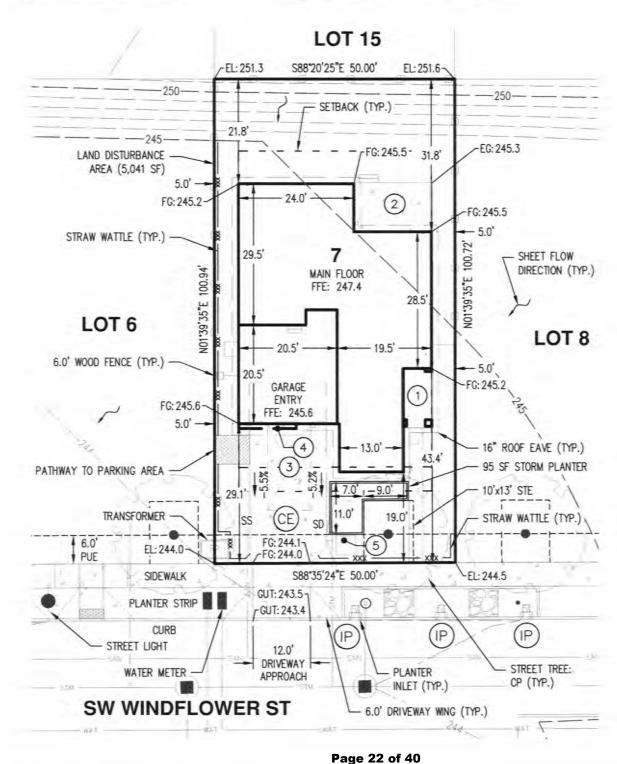
FOUNDATION NOTE:

MAIN FINISH FLOOR ELEVATION BASED UPON FLOOR JOISTS ON TOP OF FOUNDATION WALL.

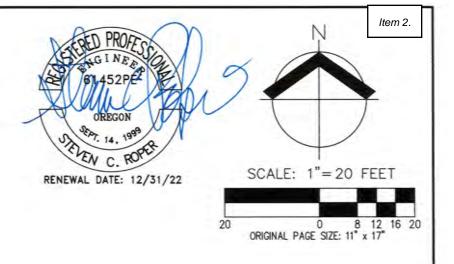
STREET TREE:

CP PISTACIA CHINENSIS

CHINESE PISTACHE 2" CAL. B&B



LOT COVERAG	E	
LOT AREA	5,041 SF	
BUILDING COVERAGE AREA	1,985 SF	
BUILDING COVERAGE %	39.4%	
IMPERVIOUS AREA	2,529 SF	
LAND USE DISTRIC	T AND SETBA	CKS
LAND USE DISTRICT		RN (R-7)
FRONT YARD TO FRONT BUILDING SETBACK*		15'
FRONT YARD TO GARAGE SETBACK		20'
STREET SIDE YARD SETBACK		10'
SIDE YARD SETBACK		5'
REAR YARD SETBACK		15'
* FRONT PORCHES MAY EXTE	END 5.0' INTO SE	TBACK



KEY NOTES:

- 1.
 FRONT PORCH FFE:
 246.9

 2.
 CONCRETE PATIO FFE:
 246.9
- 3. 9.0'x18.0' PARKING SPOT
- 4. 1.0' UPPER FLOOR CANTILEVER
- 5. CONSTRUCTION GARBAGE RECEPTACLE

ABBREVIATIONS:

- EG EXISTING GRADE
- EL ELEVATION (EG AT PROPERTY CORNERS)
- FG FINISHED GRADE
- FFE FINISHED FLOOR ELEVATION
- GUT GUTTER ELEVATION
- PUE PUBLIC UTILITY EASEMENT
- SD STORM LATERAL
- SS SANITARY LATERAL
- STE PUBLIC STREET TREE EASEMENT

EROSION CONTROL LEGEND:

- 20.0'x20.0' GRAVEL CONSTRUCTION ENTRANCE -
- CE 3/4" CLEAN ROCK AT 8" DEPTH
- (IP) INLET PROTECTION

WET WEATHER EROSION NOTES:

- 1. IMMEDIATELY COVER EXPOSED SOIL DURING RAIN EVENTS WITH PLASTIC SHEETING, OR A 2-INCH LAYER OF MULCH, BARK, WOOD
- CHIPS, SAWDUST, OR STRAW TO MINIMIZE EROSION POTENTIAL. 2. EXPOSED SOILS SHALL BE SEEDED NO LATER THAN SEPTEMBER 1.

D	ATE: 12/13/2022
PLOT PLAN - LOT 7	EXHIBIT
FROG POND CROSSING	A
AKS ENGINEERING & FORESTRY, LLC 12965 SW HERMAN RD, STE 100 TUALATIN, OR 97062 503.563.6151 WWW.AKS-ENG.COM	B DRWN: JF CHW AKS 30 5252-02



TM HOMES Pacific Northwest Division

3535 Factoria Blvd SE, Suite 600 Bellevue, Washington 98006 (425) 641-1787

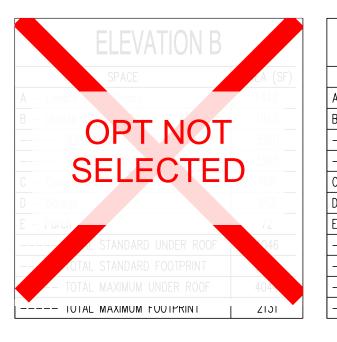
ABBREVIATIONS

	ABBREVIATIONS					MUN	ICIPALITY	BUILDING CODES		SH	EET INDEX
ABV		FX	FIXED (PICTURE) WINDOW	PL	PLATE	JURISDICTION:	CITY OF WILSONVILLE	GOVERNING BUILDING COD	E	ARCHITECTURAL SHEETS	STRUCTURAL SHEETS
ADJ A/C ADD'L	ADJUSTABLE / ADJACENT AIR CONDITIONING ADDITIONAL ABOVE FINISHED FLOOR	FR FLR FD	FRENCH FLOOR FLOOR DRAIN	PLB PLY PVC PRV	PLUMBING PLYWOOD POLYVINYL CHLORIDE PRESSURE RELIEF VALVE			ALL WORK SHALL BE IN ACCORDA CODES AND ORDINANCES.	NCE WITH THE FOLLOWING MUNICIPALITY ADOPTED	G0.00 COVER SHEET G0.10 PRODUCT CHANGE REQUESTS	S0.0 STRUCTURAL NOTES S1.0 1ST FLOOR FRAMING/FOUNDATION PLAN
ALT AB ARCH	ALTERNATE ANCHOR BOLT ARCHITECTURAL	FLUOR FT FTG FND	FLUORESCENT FOOT/FEET FOOTING FOUNDATION	PSF PSI P	POUNDS PER SQUARE FOOT POUNDS PER SQUARE INCH PROPERTY LINE	DESIG	N CRITERIA	INTERNATIONAL RESIDENTIAL / BU OREGON RESIDENTIAL SPECIALTY (UNIFORM PLUMBING CODE		G0.11AREA SCHEDULES AND DIAGRAMSA1.10NOTED FIRST FLOOR PLAN - ELEVATION 'B'A1.11DIMENSIONED FIRST FLOOR PLAN - ELEVATION 'B'A1.11FIRST FLOOR PLAN - ELEVATION 'B'	S2.02ND FLOOR FRAMING PLANS2.12ND FLOOR FRAMING PLANS2.2PARTIAL 2ND FLOOR FRAMING PLANS2.2S2.2
AUTO BLW BM	AUTOMATIC BELOW BEAM BEARING	FURR FOS FG	FURRED (ING) FACE OF STUD FINISH GRADE	PR RAD REC	PAIR RADIUS RECEPTACLE	SINGLE FAMILY DETACHED WITH ATTACH			2010	 A1.12 FIRST FLOOR PLAN – ELEVATIONS 'C' & 'D' A1.13 FLOOR PLAN OPTIONS A1.14 FLOOR PLAN OPTIONS 	S3.0ROOF FRAMING PLANS3.1ROOF FRAMING PLANS3.2ROOF FRAMING PLAN
BTWN BLK BLKG	BEARING BETWEEN BLOCK BLOCKING	FJ GA GALV GC	FLOOR JOIST GAUGE GALVANIZED GENERAL CONTRACTOR	REF REINF R/A RM	REFRIGERATOR REINFORCE (D) (ING) RETURN AIR ROOM	FIRE SPRINKLERS REQUIRED: YES	URAL SYMBOLS			 A1.20 NOTED SECOND FLOOR PLAN – ELEVATION 'B' A1.21 DIMENSIONED SECOND FLOOR PLAN – ELEVATION 'B' A1.22 SECOND FLOOR PLAN – ELEVATIONS 'C' & 'D' 	SO-1.0STRUCTURAL OPTIONSSO-1.1STRUCTURAL OPTIONSSD-1FOUNDATION DETAILS
BTM B/O BLDG	BOTTOM BOTTOM OF BUILDING	GL GL BLK GYP BD	GLASS, GLAZING GLASS BLOCK GYPSUM BOARD	RO R&S SCH	ROUGH OPENING ROD AND SHELF SCHEDULE	DETAIL REFERENCE:	200 DETAIL NUMBER			 A1.23 FLOOR PLAN OPTIONS A2.10 EXTERIOR ELEVATIONS – ELEVATION 'B' A2.11 EXTERIOR ELEVATIONS – ELEVATION 'B' 	SD-2STRUCTURAL DETAILSSD-3STRUCTURAL DETAILS
CAB CFH Q	CABINET CUBIC FEET PER HOUR CENTER LINE	GYP GI HDW	GYPSUM GALVANIZED IRON HARDWARE	SECT SGD SH	SECTION SLIDING GLASS DOOR SINGLE HUNG WINDOW		AD SHEET NUMBER			A2.12 EXTERIOR ELEVATIONS OPTIONS – ELEVATION 'B' A2.20 EXTERIOR ELEVATIONS – ELEVATION 'C'	
CLG CLG HT CTR CLR	CEILING CEILING HEIGHT CENTER CLEAR (ANCE)	HDR HVAC	HEADER HEATING/VENTING/ AIR CONDITIONING	SHWR SHT SIM SOF	SHOWER SHEET SIMILAR SOFFIT	BUILDING SECTION REFERENCE:	ASECTION	CO	NSULTANTS	A2.21EXTERIOR ELEVATIONS – ELEVATION 'C'A2.22EXTERIOR ELEVATIONS OPTIONS – ELEVATION 'C'A2.30EXTERIOR ELEVATIONS – ELEVATION 'D'	
CLO CM COL	CLOSET CULTURED MARBLE COLUMN	h h HT HOR	HOLLOW CORE / HANDICAP HIGH HEIGHT HORIZONTAL	SC SPEC SQ	SOLID CORE SPECIFICATION SQUARE		A3.00 SHEET NUMBER	STRUCTURAL ENGINEER:	Mulhern & Kulp Structural Engineering 20 S. Maple Street Amber, PA 19002	 A2.31 EXTERIOR ELEVATIONS – ELEVATION 'D' A2.32 EXTERIOR ELEVATIONS OPTIONS – ELEVATION 'D' A3.10 BUILDING & STAIR SECTIONS – ELEVATION 'B' 	
COMB CONC CPT	COMBUSTION CONCRETE CARPET	HB HR IN	HOSE BIBB HOUR INCH	STD STL STOR	STANDARD STEEL STORAGE	REVISION REFERENCE:	REVISION NUMBER		Tel: (215) 646-8001 Contact: Nick Martignetti	 A4.10 INTERIOR ELEVATIONS A4.11 INTERIOR ELEVATIONS A5.10 ROOF PLAN – ELEVATION 'B' 	
CMU CONST CONT	CONCRETE MASONRY UNIT CONSTRUCTION CONTINUOUS OR CONTINUE CONTROL JOINT	INCL INSUL INT	INCLUDE (ED) (ING) INSULATE / INSULATION INTERIOR	STRUCT SYS SHTG	STRUCTURAL SYSTEM SHEATHING			MECHANICAL CONSULTANT:	N/A	A5.11 ROOF PLAN OPTIONS – ELEVATION 'B' A5.20 ROOF PLAN – ELEVATION 'C'	LOT 7
CT d DTI	CIRCLE TOP / FULL ARCH TOP WINDOW DEEP / DEPTH DETAIL	KIT LAV LDY	KITCHEN LAVATORY LAUNDRY LINEN	SWB TV TEMP THK	STRUCTURE WIRE BOX TELEVISION TEMPERED / TEMPERATURE THICK (NESS)	ELEVATION THICKNESS REFERENCE:	• <u>+20</u> " REFER TO EXTERIOR AND INTERIOR ELEVS.	ENERGY CONSULTANT:	N/A	A5.21ROOF PLAN OPTIONS - ELEVATION 'C'A5.30ROOF PLAN - ELEVATION 'D'A5.31ROOF PLAN OPTIONS - ELEVATION 'D'	CHEF
DIAG DIA DIM	DIAGONAL DIAMETER DIMENSION	L VR L TG MFR	LOUVER LIGHTING MANUFACTURE (R)	THRES T&G T/O	THRESHOLD TONGUE AND GROOVE TOP OF					AD (5) ARCHITECTURAL DETAILS ELECTRICAL SHEETS	EXEC PRE-F
DISP DIV DR	DISPOSAL DIVISION DOOR	MAS MO MTL	MASONRY MASONRY OPENING MATERIAL / METAL	TYP UNO VER	TYPICAL UNLESS NOTED OTHERWISE VERTICAL	INTERIOR ELEVATION REFERENCE:	A / A4.00 DETAIL NUMBER / SHEET	PLUMBING CONSULTANT:	N/A	E0.00 GENERAL ELECTRICAL NOTES E1.10 FIRST FLOOR ELECTRICAL PLAN – ELEVATION 'B' E1.11 FIRST FLOOR LIGHTING PLAN – ELEVATION – 'B'	GARA BEDR
DWG DN ELECT FLFV	DRAWING DOWN ELECTRIC (AL) ELEVATION	MAX MECH MC MIN	MAXIMUM MECHANIC (AL) MEDICINE CABINET MINIMUM	VEST VIF VP VTR	VESTIBULE VERIFY IN FIELD VAPOR PROOF VENT THROUGH ROOF	INTERIOR ELEVATION REFERENCE:				E1.12 PARTIAL FIRST FLOOR ELECTRICAL PLAN – ELEVATION 'C' & 'D' E1.13 FIRST FLOOR ELECTRICAL PLANS – OPTIONS	COVE
EA EB EJ	EACH EYE BROW / EYEBALL EXPANSION JOINT	MISC NTS o/c	MINIMOM MISCELLANEOUS NOT TO SCALE ON CENTER	WC WP w	WATER CLOSET WATER PROOF (ING) WIDE / WIDTH		D A4.00 B C SHEET NUMBER	GEOTECHNICAL CONSULTANT:	N/A	 E1.14 FIRST FLOOR ELECTRICAL PLANS – OPTIONS E1.20 SECOND FLOOR ELECTRICAL PLAN – ELEVATION 'B' E1.21 SECOND FLOOR LIGHTING PLAN – ELEVATION – 'B' 	RAIL
EQ EQUIP EXH	EQUAL EQUIPMENT EXHAUST	OBS OPT OH	OBSCURE OPTION (AL) OVERHEAD	w/ WNDW w/o	WITH WINDOW WITHOUT	OPTION KEY NOTE REFERENCE:	OPT # OPTION NUMBER			E1.22PARTIAL SECOND FLOOR ELECTRICAL PLAN - ELEVATION 'C' & 'D'E1.23SECOND FLOOR ELECTRICAL PLANS - OPTIONS	FREES TRAY
EXIST EXT FAU FIN	EXISTING EXTERIOR FORCED AIR UNIT FINISH	OPNG PNL PBD PH	OPENING PANEL PARTICLE BOARD TELEPHONE	WD WH XO / XOX	WOOD WATER HEATER X HORIZONTAL SLIDING WINDOW X = OPERABLE, O = FIXED		70002				OWN SINK

Frog Pond Crossing - 4000 Series

READ ALL SHEETS PRIOR TO CONSTRUCTION, ALL CONSTRUCTION MUST ADHERE TO CITY APPROVED CONSTRUCTION DOCUMENTS

BUILDING AREAS



ELEVATION C SPACE AREA (SF) A — Livable (First Floor) 1448 B - Livable (Second Floor) 1913 -- SUBTOTAL LIVABLE 3360 ---- SUBTOTAL MAXIMUM LIVABLE 3360 160 C - Covered Patio

) — Garage	453
– Porch	72
TOTAL STANDARD UNDER ROOF	4046
TOTAL STANDARD FOOTPRINT	2133
TOTAL MAXIMUM UNDER ROOF	4044
TOTAL MAXIMUM FOOTPRINT	21.31

OPT NOT SELECTED ---- IUTAL MAXIMUM FUUTPRINT

PROJECT TYPE Single Family COMMUNITY NAME Frog Pond Crossing 4000 Series **DT 7 - OPTION LIST** LAWSON COMMUNITY ID 8305EVATION C HEF KITCHEN GARAGE HANDING Left **(ECUTIVE ISLAND** RE-PLUMB LAUNDRY SPECIFICATION LEVEL Pulte ARAGE SERVICE DOO EDROOM AND BATH PLAN NAME Lynwood OVERED PATIO NPČ PLAN NUMBER 2374.401 **ITERIOR FIREPLACE 2** LAWSON PLAN ID 40333 LEGACY PLAN NUMBER / NAME **AIL LOCATION 1** REESTANDING TUB 4033-3 RAY CEILING -WNER'S SUITE G0.00 NK - BATH 2

Item 2. 3535 Factoria Blvd SE Bellevue, Washington 98006

Division

eattle

Cover Sheet

PRODUCTION MANAGER osh DeVoll

CURRENT RELEASE DATE:-/--/---

REV # | DATE / DESCRIPTION

							PCR	'S / 1	REDLINE LOG
		1							1
PLAN	SHEETS	DATE	PCR	DELTA	DESCRIPTION			INITIALS	
4033-3	-	-		1	INTERNAL REVIEW	EC	10.21.2022	-	
				A1.13/					
				A1.23/	ADDED SOUND DAMPENING				
				E1.13/E	ADDED SOUND DAMELINING	UP HUNS			
				1.23					

GENERAL ARCHITECTURAL NOTES and SPECIFICATIONS

DIVISION 1: GENERAL REQUIREMENTS

1. THE UNDERSIGNED, PULTE HOMES CORPORATION AND ENGINEER DO NOT REPRESENT THAT THESE PLANS OR SPECIFICATIONS IN CONNECTION THEREWITH ARE SUITEABLE, WHETHER OR NOT MODIFIED, FOR ANY SITE OTHER THAN THE ONE FOR WHICH THEY WERE SPECIFICALLY PREPARED. PULTE HOMES CORPORATION DISCLAIMS RESPONSIBILITY FOR THESE PLANS OR SPECIFICATIONS IF THEY ARE USED IN WHOLE OR IN PART AT ANY OTHER SITE. CONTRACTOR SHALL VERIFY THAT ONLY CITY APPROVED CONSTRUCTION DOCUMENTS ARE UTILIZED FOR CONSTRUCTION PURPOSES.

2. THE ARCHITECTURAL CONSTRUCTION DRAWINGS AND GENERAL NOTES DELINEATE AND DESCRIBE ONLY LOCATIONS, DIMENSIONS, TYPES OF MATERIALS AND GENERAL METHODS OF ASSEMBLING OR FASTENING. THEY ARE NOT INTENDED TO SPECIFY PARTICULAR PRODUCTS OR OTHER METHODS OF APPLICATION, EXCEPT WHERE SPECIFICALLY NOTED. PULTE HOMES ASSUMES NO RESPONSIBILITY FOR THE SELECTION, FABRICATION OR INSTALLATION OF ANY SPECIFIC MATERIAL, PRODUCT OR METHOD. FIELD OBSERVATION VISITS BY PULTE HOMES REPRESENTATIVE SHALL NOT BE CONSTRUED AS INSPECTION OR APPROVAL OF CONSTRUCTION.

3. CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB. PULTE HOMES OFFICE MUST BE NOTIFIED IN WRITING OF ANY VARIATIONS AND DISCREPANCIES FOR RESOLUTION PRIOR TO CONSTRUCTION. THESE DRAWINGS ARE NOT FINAL UNTIL SIGNED BY THE STRUCTURAL ENGINEER OF RECORD AND APPROVED BY THE APPROPRIATE GOVERNING BUILDING DEPARTMENT. UNDER NO CIRCUMSTANCES SHALL DRAWINGS BE USED WHICH ARE NOT SIGNED BY THE ENGINEER OR STAMPED "PRELIMINARY, NOT FOR CONSTRUCTION" OR NOT APPROVED BY THE APPROPRIATE GOVERNING BUILDING DEPARTMENT. USE OF SUCH DRAWINGS WILL PLACE FULL AND COMPLETE LEGAL LIABILITY FOR THE ENTIRE JOB ON THE CONTRACTOR SOLELY. IT IS THE RESPONSIBILITY OF THE BUILDER/CONTRACTOR TO VERIFY THAT ALL TRADES ARE SUPPLIED w/ PROPERLY APPROVED CONSTRUCTION DOCUMENTS FOR ALL CONSTRUCTION RELATED PURPOSES. TYPICAL DETAILS MAY NOT NECESSARILY BE CUT ON THE PLANS, BUT APPLY TO THE PROJECT AS A WHOLE, UNLESS NOTED OTHERWISE.

4. ESTABLISH AND VERIFY ALL OPENINGS AND INSERTS FOR ARCHITECTURAL, MECHANICAL, PLUMBING AND ELECTRICAL WITH APPROPRIATE TRADES, DRAWINGS AND SUBCONTRACTORS PRIOR TO CONSTRUCTION.

5. OPTIONS AND SUBSTITUTIONS:

OPTIONS ARE FOR THE CONTRACTOR'S CONVENIENCE. HE SHALL BE RESPONSIBLE FOR ALL CHANGES NECESSARY. IF HE CHOOSES AN OPTION, IT IS THEN THE CONTRACTORS RESPONSIBILITY TO COORDINATE ALL DETAILS AND MANUFACTURER SPECIFICATIONS, NOTES AND DETAILS GENERATED FOR THE USE OF OPTIONS SHALL TAKE PRECEDENCE OVER THE GENERAL NOTES, TYPICAL DETAILS, AND SPECIFICATIONS. WHERE NO DETAILING IS SHOWN OR INDICATED, CONSTRUCTION SHALL CONFORM TO SIMILAR WORK ON THE PROJECT SITE. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR FIT CORRECTNESS, AND COORDINATION TO ALL DIMENSIONS. ANY ENGINEERING DESIGN PROVIDED BY OTHERS FOR INCLUSION TO THIS PROJECT AND SUBMITTED FOR REVIEW SHALL BEAR THE SEAL AND SIGNATURE OF AN ENGINEER REGISTERED IN THE STATE FOR WHICH THIS PROJECT IS LOCATED.

SUBSTITUTIONS, AS MAY BE APPROVED BY THE BUILDING OFFICIAL, TO MATERIALS, ASSEMBLIES, AND / OR COMPONENTS SHALL MEET THE DESIGN AND PERFORMANCE REQUIREMENTS FOR THE CONSTRUCTION AS ORIGINALLY INTENDED IN THESE SPECIFICATIONS. THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS AND SPECIFICATIONS FOR APPROVAL PRIOR TO CONSTRUCTION.

6. ALL PRODUCTS LISTED BY ICBO/NER NUMBER(S) SHALL BE INSTALLED PER THE REPORT AND MANUFACTURER'S WRITTEN INSTRUCTIONS. PRODUCT SUBSTITUTION(S) FOR PRODUCT(S) LISTED SHALL ALSO HAVE ICC APPROVED EVALUATION REPORT(S) OR BE APPROVED AND LISTED BY OTHER NATIONALLY RECOGNIZED TESTING AGENCIES.

7. CONTRACTOR WILL WORK WITHIN THE GUIDELINES AND STANDARDS SET BY OSHA.

8. TEMPORARY TOILETS:

PROVIDE PROPER AND ADEQUATE TOILET FACILITIES FOR THE USE OF ALL PERSONNEL EMPLOYED ON THE PROJECT, AS REQUIRED BY BUILDING AND SANITARY CODES. ENFORCE THEIR USE BY ALL PERSONNEL ON THE PROJECT.

9. TRASH REMOVAL:

PROVIDE ONSITE DUMPSTER OR APPROVED TRASH CONTAINER. ALL CONSTRUCTION TRASH AND DEBRIS SHALL BE CLEANED FROM THE SITE AND DISPOSED OF AT THE END OF EACH WORKING DAY.

10. TEMPORARY UTILITIES:

TEMPORARY LIGHT AND POWER SUPPLY FOR ALL CONSTRUCTION SHALL BE MADE AVAILABLE AT THE PROJECT SITE. PROVIDE ALL TEMPORARY WIRING AND CONNECTION TO EXISTING POWER SUPPLY. TEMPORARY WATER SUPPLY FOR CONSTRUCTION PURPOSES SHALL ALSO BE MADE AVAILABLE AT THE PROJECT SITE. COST OF TEMPORARY POWER AND WATER CONSUMED DURING THE COURSE OF CONSTRUCTION SHALL BE PAID BY THE CONTRACTOR. ANY SUBCONTRACTOR MAY EXTEND THESE SERVICES AT HIS EXPENSE TO SUIT HIS CONVENIENCE.

11. TEMPORARY SUPPORT:

THE CONTRACTOR SHALL PROVIDE ALL TEMPORARY BRACING, SHORING, GUYING, SUPPORT, OR OTHER MEANS AS REQUIRED TO AVOID EXCESSIVE STRESSES AND TO HOLD STRUCTURAL ELEMENTS IN PLACE DURING CONSTRUCTION AND / OR ERECTION. ESTABLISH AND VERIFY ALL OPENINGS AND INSERTS FOR MECHANICAL, ELECTRICAL, AND PLUMBING WITH THE APPROPRIATE TRADES, DRAWINGS, SHOP DRAWINGS, AND SUBCONTRACTORS PRIOR TO CONSTRUCTION.

2021 OREGON ENERGY EFFICIENCY SPECIALTY CODE

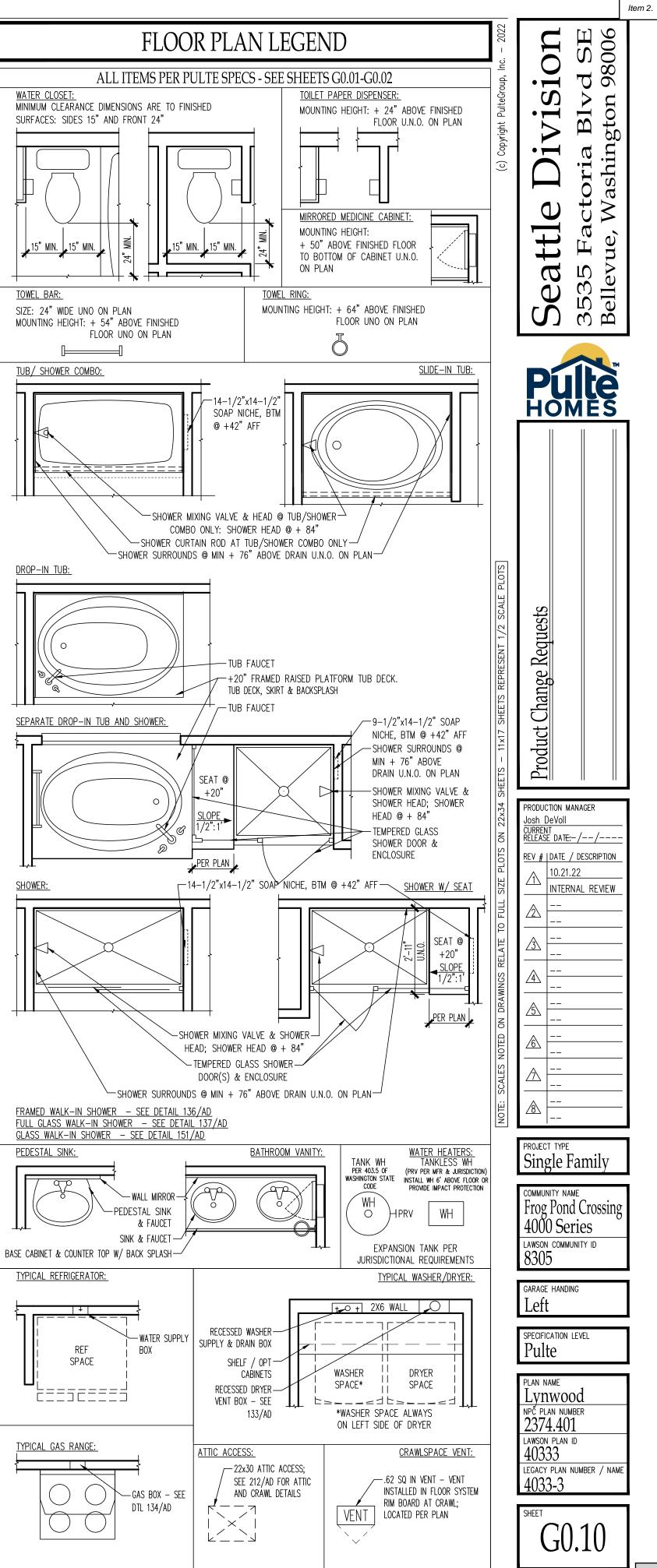
TABLE N1101.1(1) PRESCRIPTIVE ENVELOPE REQUIREMENTS^a

	ST	ANDARD BASE CASE	LOG HOMES ONLY		
BUILDING COMPONENT	Required Performance	Equiv. Value ^b	Required Performance	Equiv. Value ^b	
Wall insulation—above grade	U-0.059°	R-21 Intermediate ^c	Note d	Note d	
Wall insulation—below grade ^e	C-0.063	R-15 c.i. / R-21	C-0.063	R-15/R-21	
Flat cellings ^f	U-0.021	R-49	U-0.020	R-49 A ^h	
Vaulted ceilings ^g	U-0.033	R-30 Rafter or R-30A ^{g, h} Scissor Truss	U-0.027	R-38A ^h	
Underfloors	U-0.033	R-30	U-0.033	R-30	
Slab-edge perimeter ^m	F-0.520	R-15	F-0.520	R-15	
Heated slab interior ¹	n/a	R-10	n/a	R-10	
Windows ^j	U-0.27	U-0.27	U-0.27	U-0.27	
Skylights	U-0.50	U-0.50	U-0.50	U-0.50	
Exterior doorsk	U-0.20	U-0.20	U-0.54	U-0.54	
Exterior doors with > 2.5 ft ² glazing ¹	U-0.40	U-0.40	U-0.40	U-0.40	

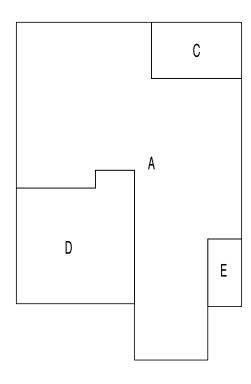
TABLE N1101.1(2) ADDITIONAL MEASURES

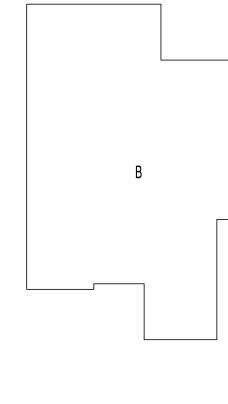
	HIGH EFFICIENCY HVAC SYSTEM ³
1	a. Gas-fired furnace or boiler AFUE 94%, or b. Air source heat pump HSPF 10.0/14.0 SEER cooling, or
	c. Ground source heat pump COP 3.5 or Energy Star rated
	HIGH EFFICIENCY WATER HEATING SYSTEM
~	a. Natural gas/propane water heater with minimum UEF 0.90, or
2	b. Electric heat pump water heater with minimum 2.0 COP, or
	c. Natural gas/propane tankless/instantaneous heater with minimum 0.80 UEF and Drain Water Heat Recovery Unit installed on minimum of one shower/tub-shower
3	WALL INSULATION UPGRADE
0	Exterior walls—U-0.045/R-21 conventional framing with R-5.0 continuous insulation
	ADVANCED ENVELOPE
4	Windows—U-0.21 (Area weighted average), and
-	Flat ceiling ^b —U-0.017/R-60, and
	Framed floors—U-0.026/R-38 or slab edge insulation to F-0.48 or less (R-10 for 48"; R-15 for 36" or R-5 fully insulated slab)
	DUCTLESS HEAT PUMP
5	For dwelling units with all-electric heat provide:
	Ductless heat pump of minimum HSPF 10 in primary zone replaces zonal electric heat sources, and
	Programmable thermostat for all heaters in bedrooms
6	HIGH EFFICIENCY THERMAL ENVELOPE UAC
•	Proposed UA is 8 percent lower than the code UA
7	GLAZING AREA
1	Glazing area, measured as the total of framed openings is less than 12 percent of conditioned floor area
	3 ACH AIR LEAKAGE CONTROL AND EFFICIENT VENTILATION
8	Achieve a maximum of 3.0 ACH50 whole-house air leakage when third-party tested and provide a whole-house ventilation

system including heat recovery with a minimum sensible heat recovery efficiency of not less than 66 perce



ELEVATION C						
SPACE	AREA (SF)					
A — Livable (First Floor)	1448					
B — Livable (Second Floor)	1913					
SUBTOTAL LIVABLE	3360					
SUBTOTAL MAXIMUM LIVABLE	3360					
C — Covered Patio	160					
D — Garage	453					
E – Porch	72					
TOTAL STANDARD UNDER ROOF	4046					
TOTAL STANDARD FOOTPRINT	2133					
TOTAL MAXIMUM UNDER ROOF	4044					
TOTAL MAXIMUM FOOTPRINT	2131					

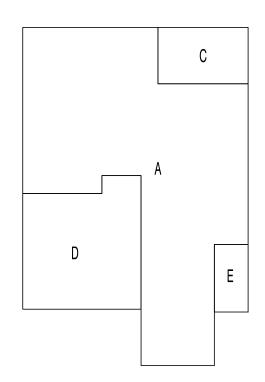




ELEVATION 'C' - FIRST FLOOR

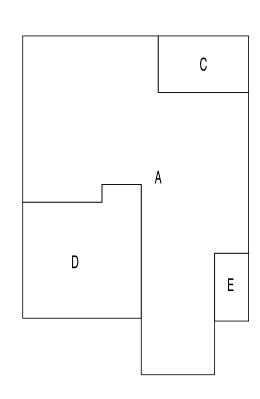
ELEVATION 'C' - SECOND FLOOR NOT TO SCALE



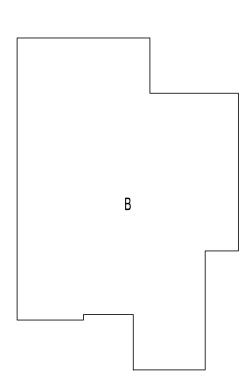


ELEVATION 'B' - FIRST FLOOR NOT TO SCALE

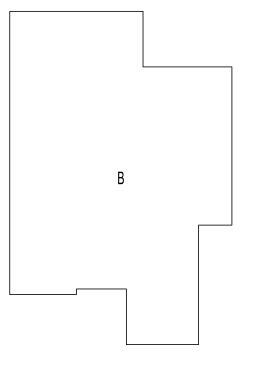




ELEVATION 'D' - FIRST FLOOR NOT TO SCALE

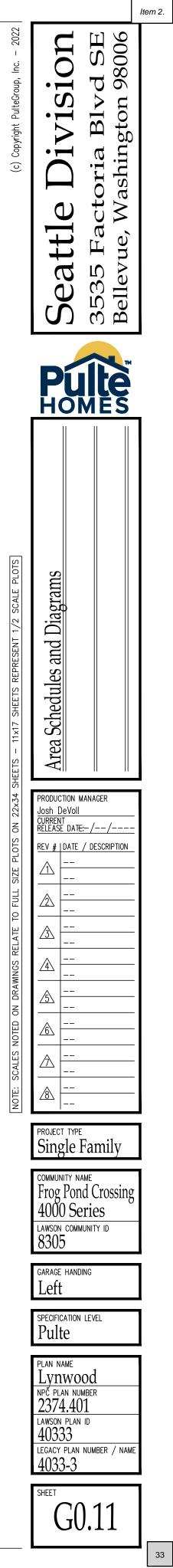


ELEVATION 'B' - SECOND FLOOR

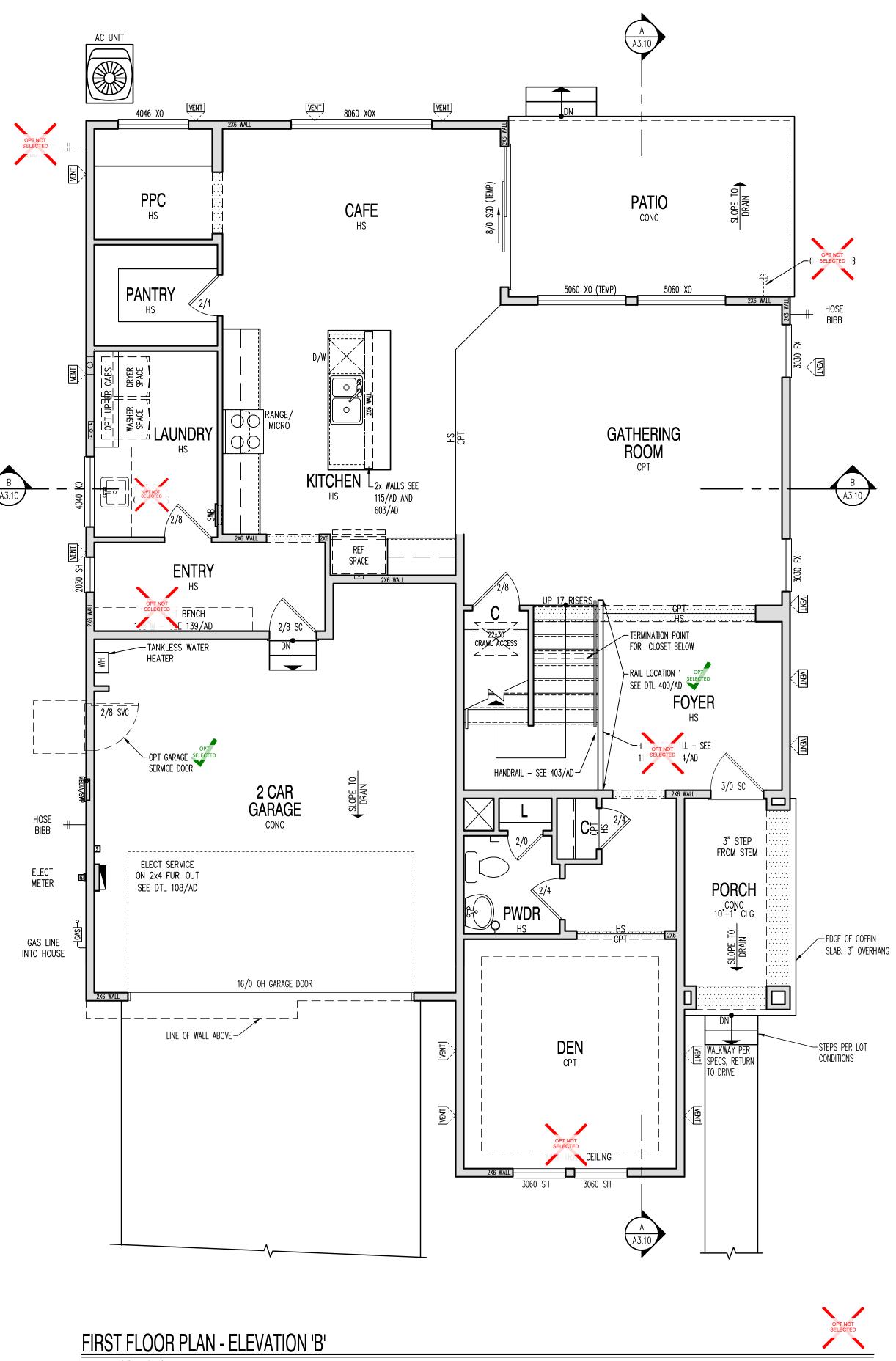


ELEVATION 'D' - SECOND FLOOR

NOT TO SCALE

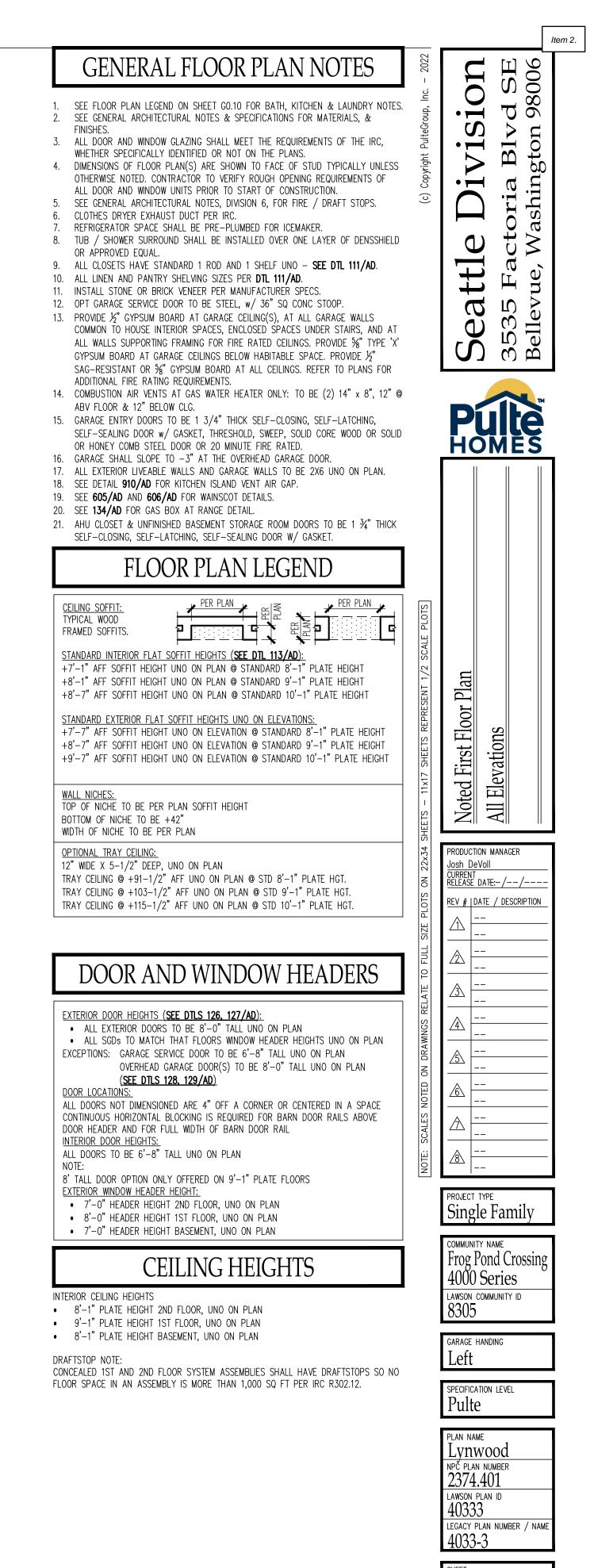


CRAWL SPACE VENT CALCULATIONS					
CRAWL SPACE ZONE	CRAWL SPACE SQ INCHES	VENT RATIO	sq inches Per vent	REQUIRED	PROVIDED
1	208,453	1/300	62	11.2	14

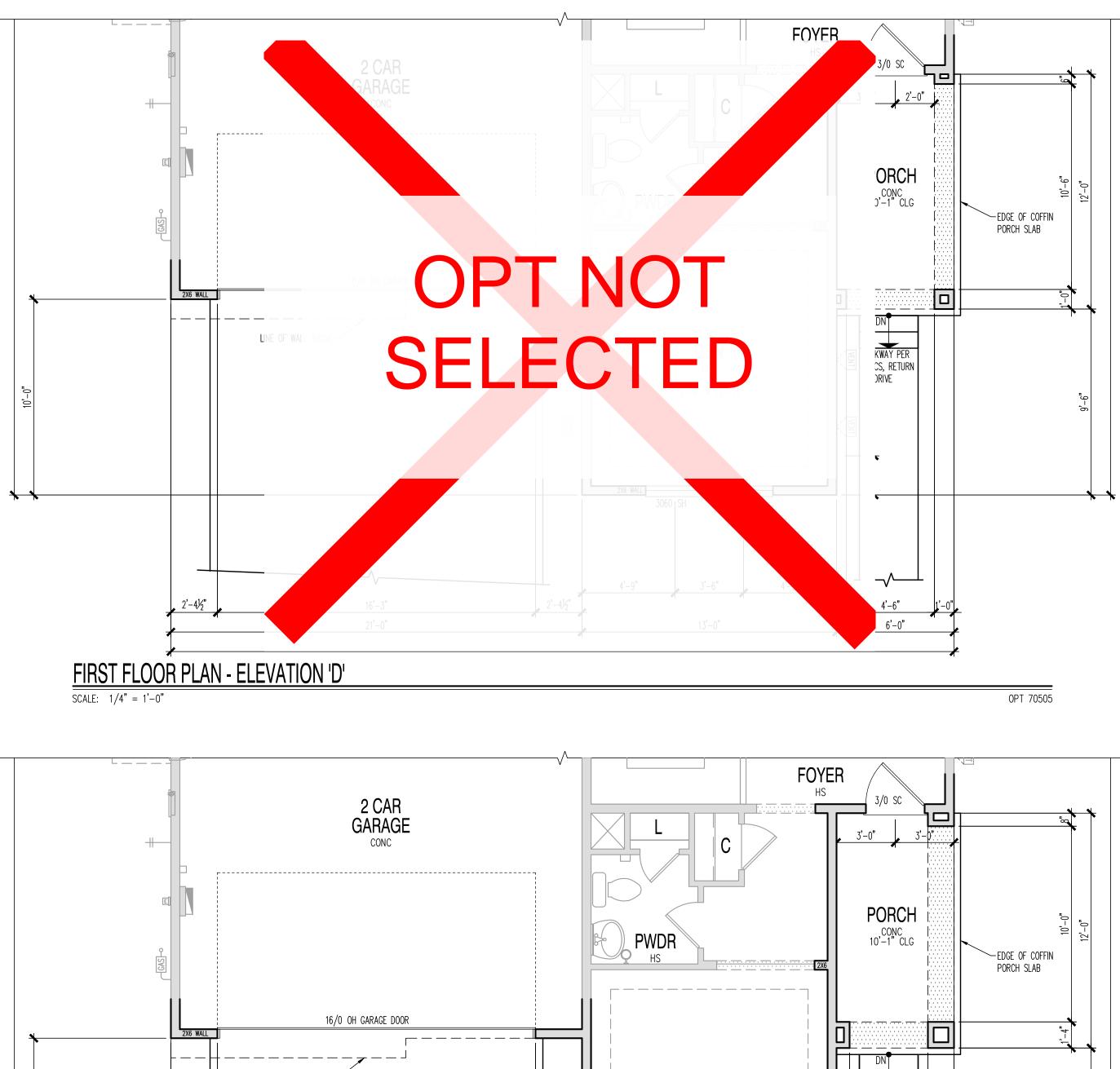


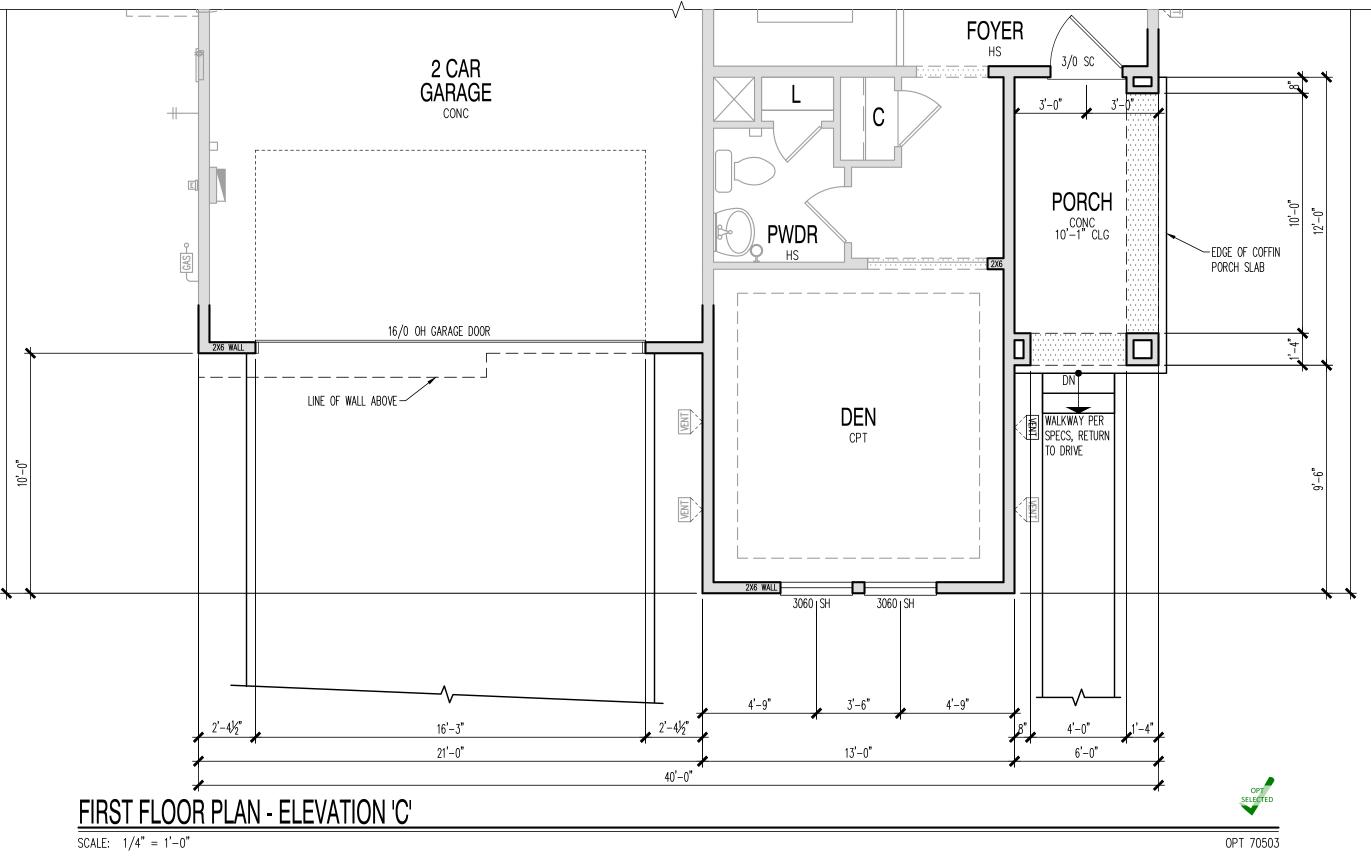
SCALE: 1/4" = 1'-0"

LOT 7 - OPTION LIST **ELEVATION C** CHEF KITCHEN EXECUTIVE ISLAND PRE-PLUMB LAUNDRY GARAGE SERVICE DOOR BEDROOM AND BATH COVERED PATIO **INTERIOR FIREPLACE 2** RAIL LOCATION 1 FREESTANDING TUB TRAY CEILING -OWNER'S SUITE SINK - BATH 2



A1.10

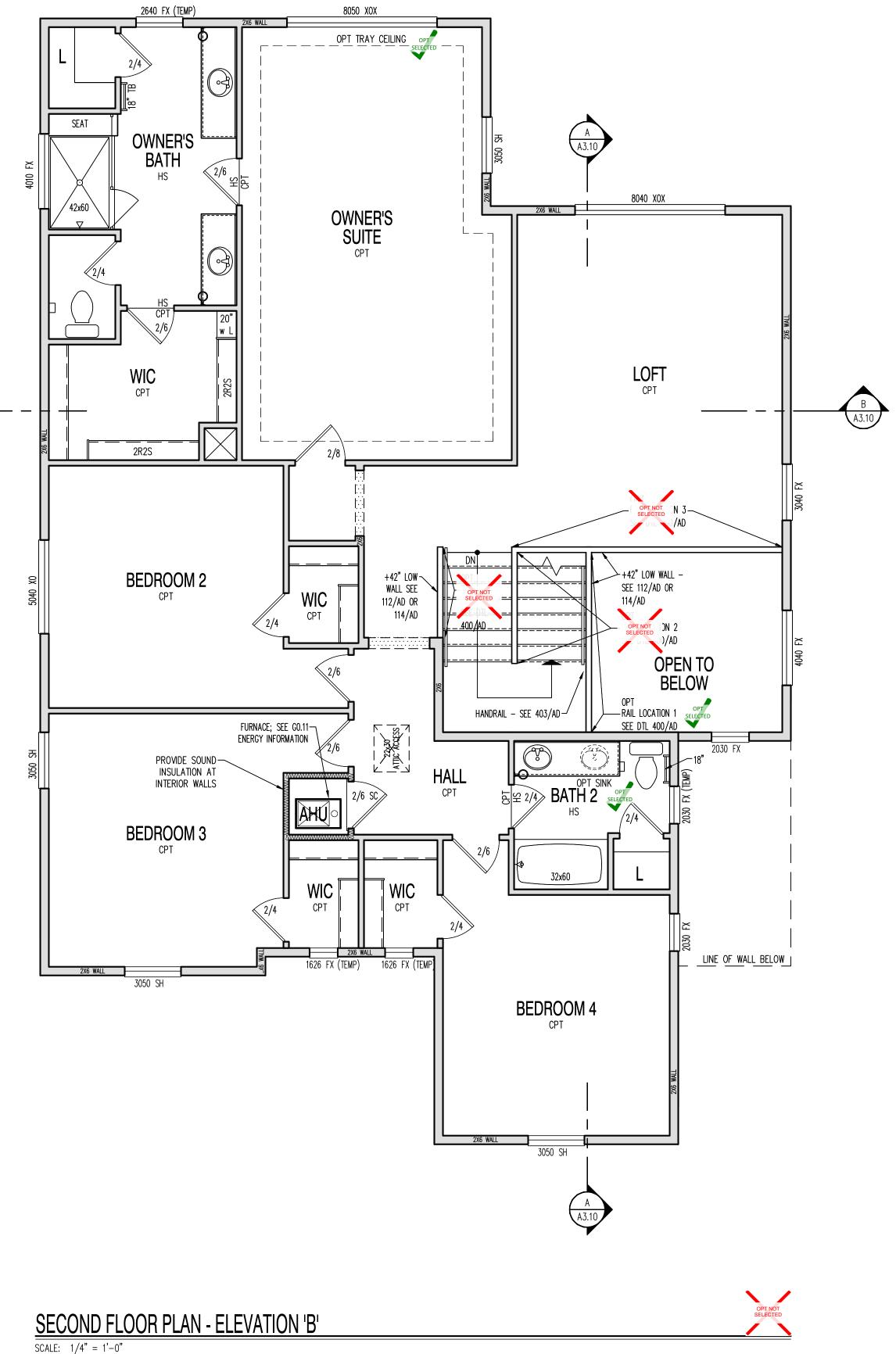




GENERAL FLOOR PLAN NOTES

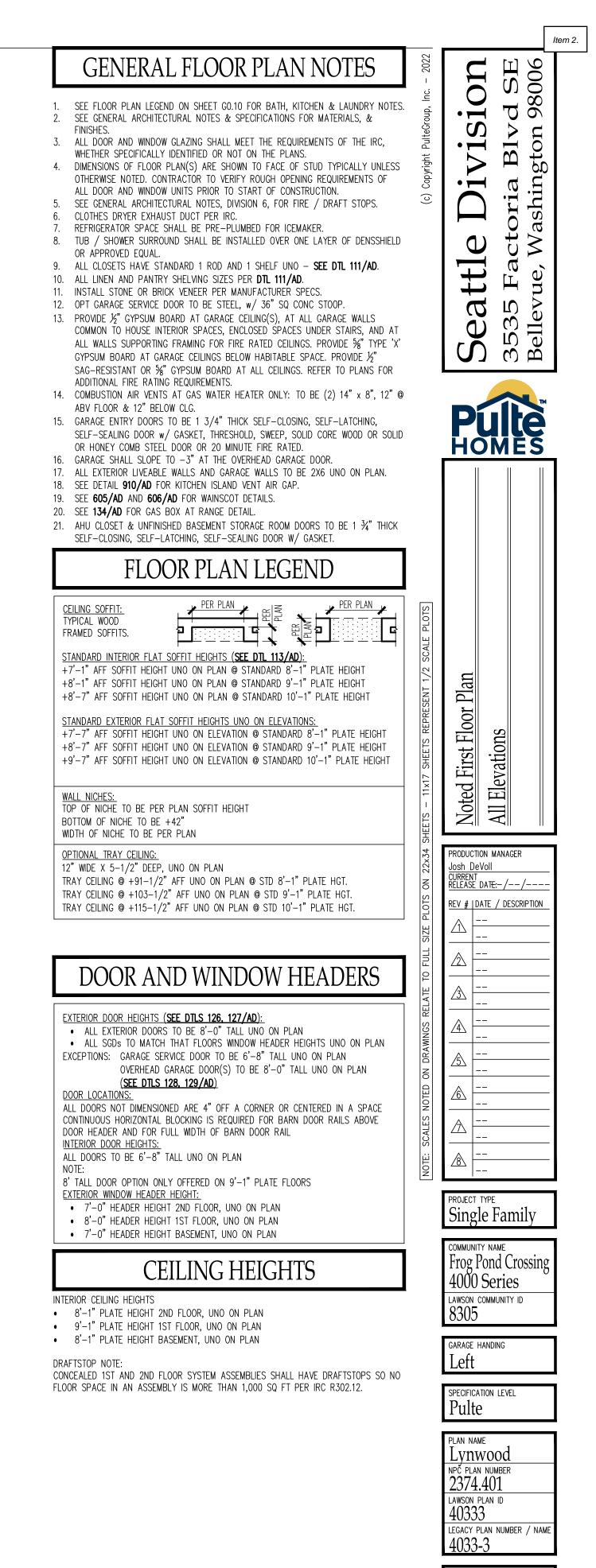
1. REFER TO STANDARD PLAN FOR INFORMATION NOT SHOWN

(c) Copyright PulteGroup, Inc 2022	Seattle Division 3535 Factoria Blvd SE Bellevue, Washington 98006
	Pulte HOMES
NOTE: SCALES NOTED ON DRAWNGS RELATE TO FULL SIZE PLOTS ON 22x34 SHEETS - 11x17 SHEETS REPRESENT 1/2 SCALE PLOTS	PRODUCTION MANAGER Josh DeVoll CURRENT RELEASE DATE:-// REV # DATE / DESCRIPTION CURRENT RELEASE DATE:-// REV # DATE / DESCRIPTION A A A A A A A A A A A A A A A A A A A A A
	PROJECT TYPE Single Family COMMUNITY NAME Frog Pond Crossing
	Frog Pond Crossing 4000 Series LAWSON COMMUNITY ID 8305
	garage handing Left specification level
	Pulte Plan name Lynwood
	NPC PLAN NUMBER 2374.401 LAWSON PLAN ID 40333 LEGACY PLAN NUMBER / NAME 4033-3 SHEET
	A1.12

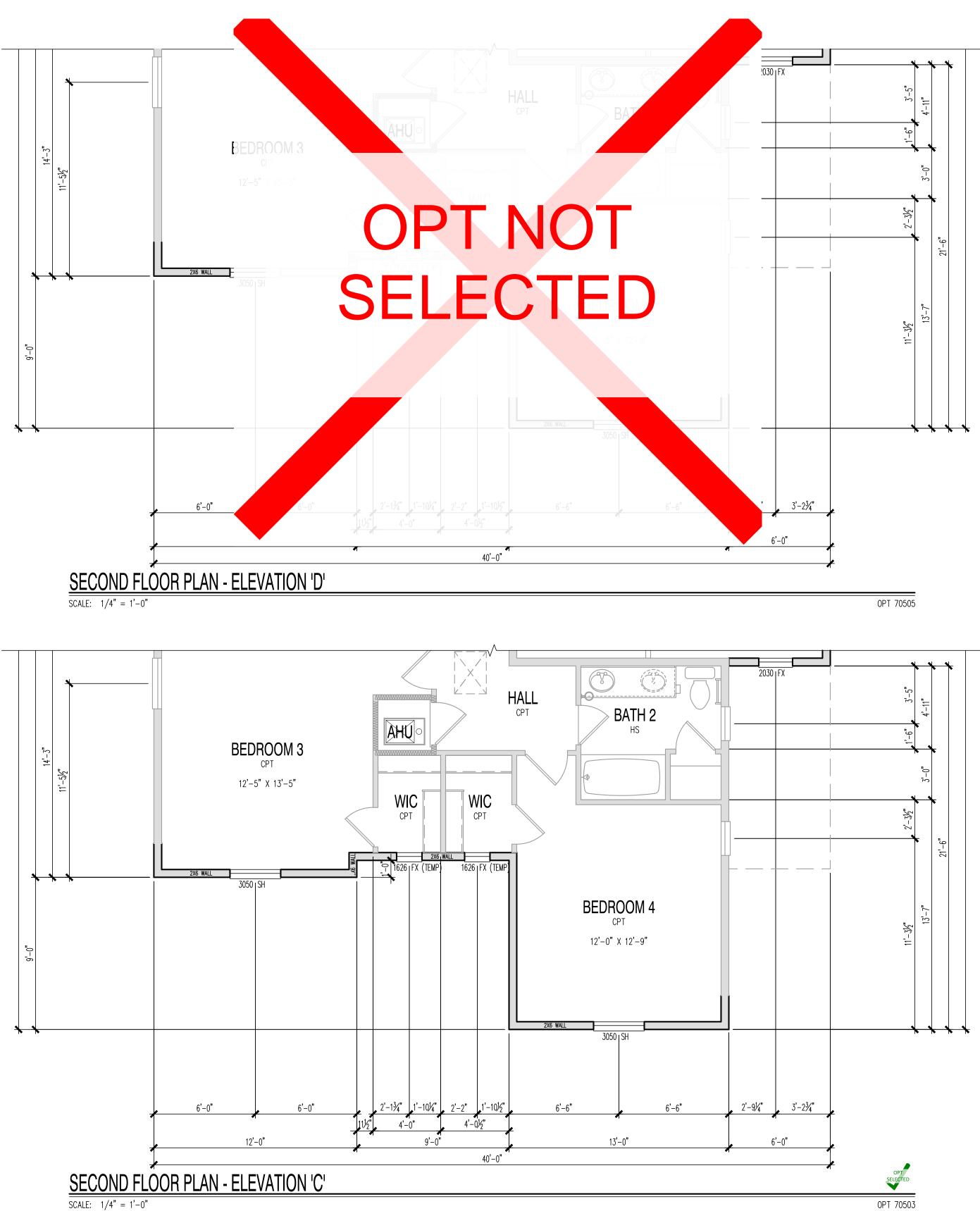




A3.10



A1.20



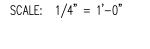
GENERAL FLOOR PLAN NOTES

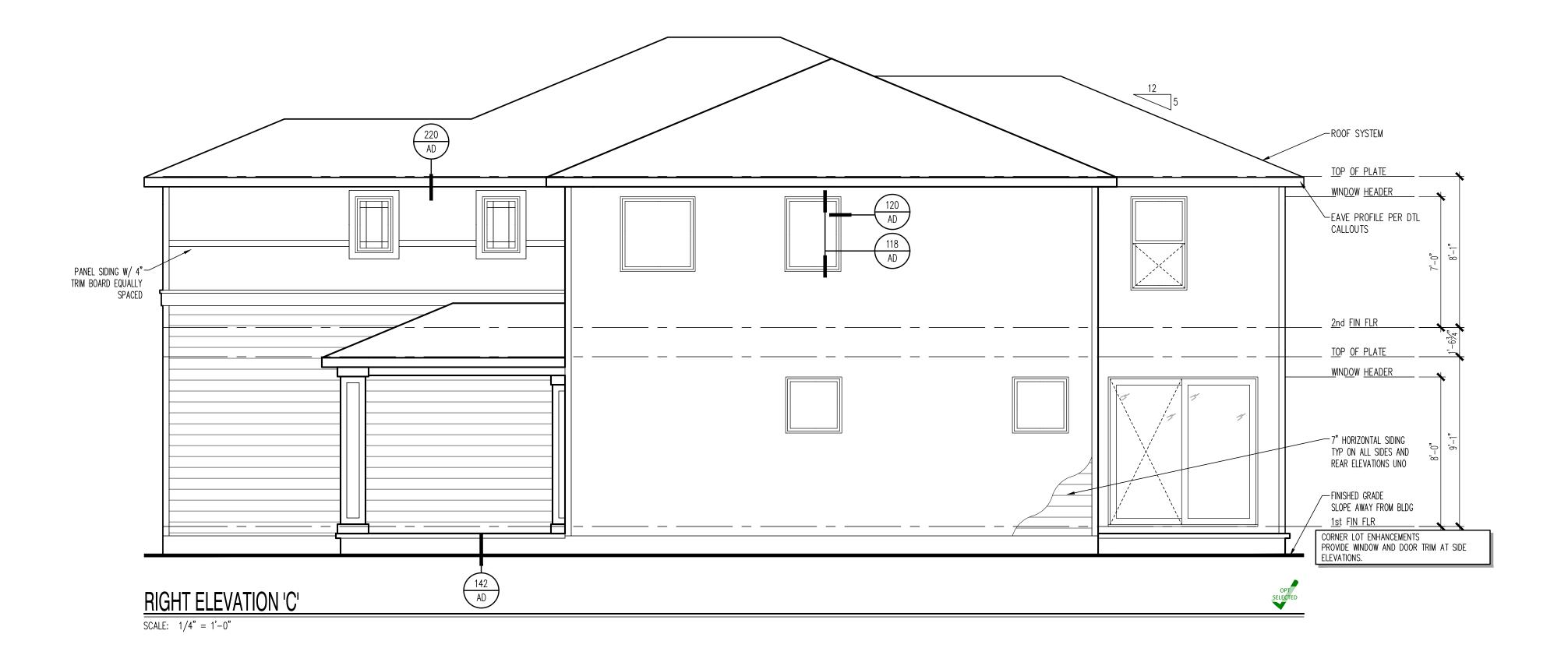
1. REFER TO STANDARD PLAN FOR INFORMATION NOT SHOWN

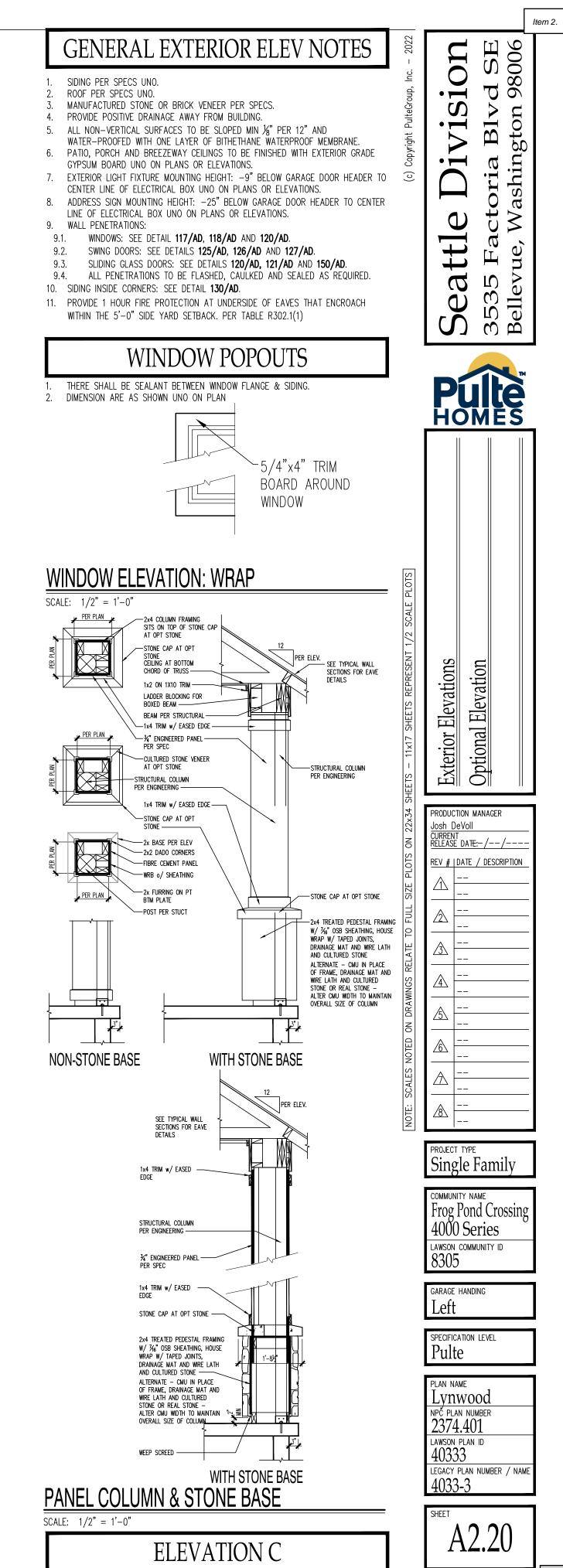
(c) Copyright PulteGroup, Inc 2022	Seattle Division 3535 Factoria Blvd SE Bellevue, Washington 98006		
	Pulte HOMES		
NOTE: SCALES NOTED ON DRAWNGS RELATE TO FULL SIZE PLOTS ON 22x34 SHEETS - 11x17 SHEETS REPRESENT 1/2 SCALE PLOTS			
	PROJECT TYPE Single Family		
	Frog Pond Crossing 4000 Series LAWSON COMMUNITY ID 8305		
	garage handing Left specification level		
	Pulte		
	Lynwood NPČ plan NUMBER 2374.401 LAWSON PLAN ID 40333 LEGACY PLAN NUMBER / NAME 4033-3		
	A1.22		



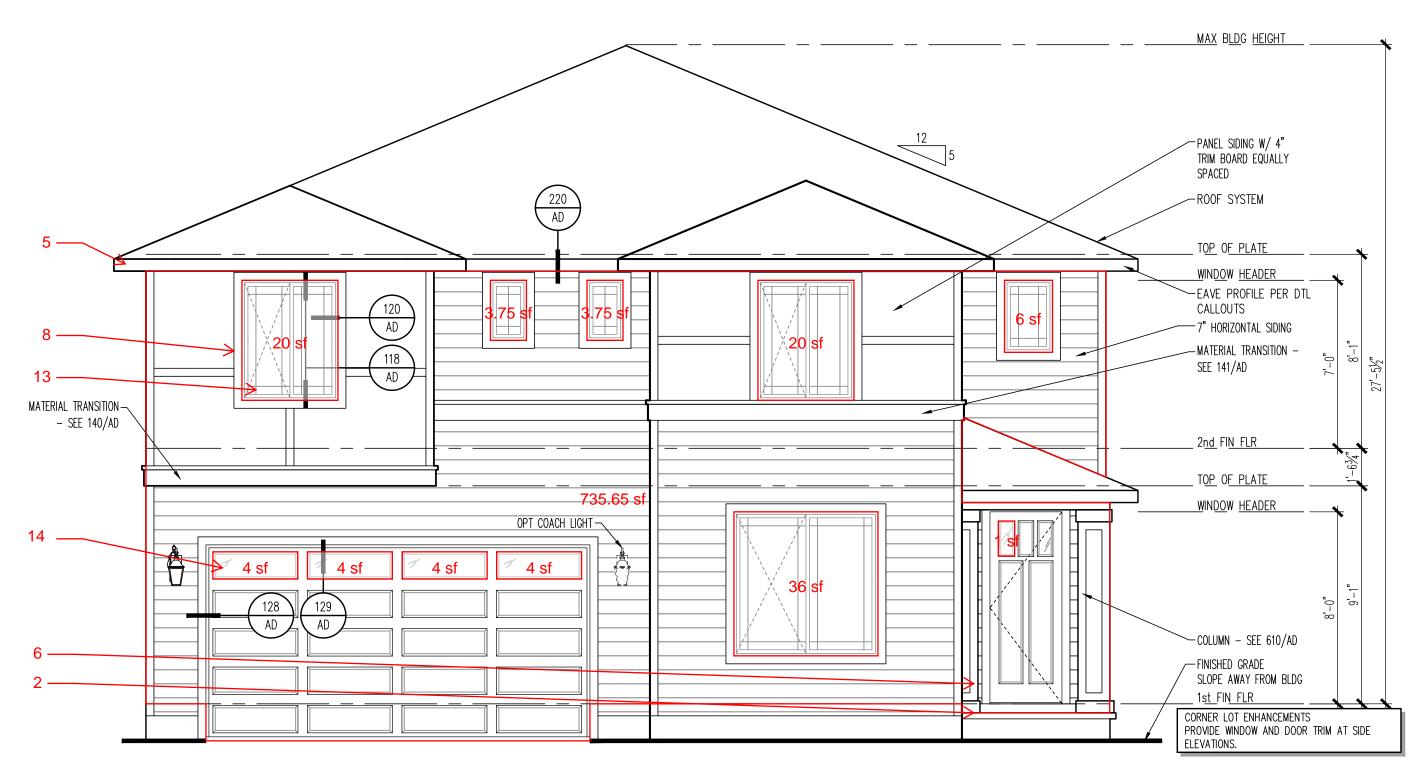






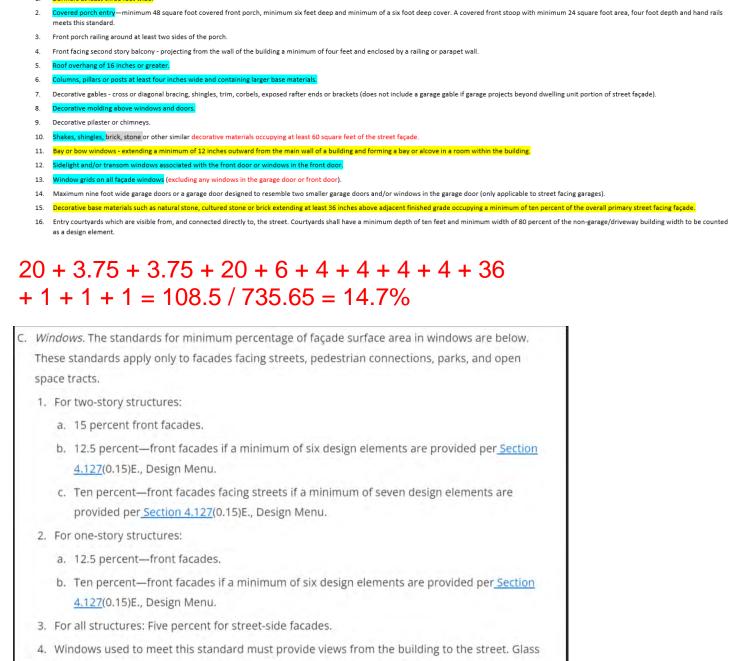


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FRONT ELEVATION 'C'

SCALE: 1/4" = 1'-0"



Design Menu. Residential struc

res shall provide a minimum of five of the design elements listed below for front façades and façades facing Boeckman Road and Stafford Road, unless otherwise specified by the code. For connections, parks, open space tracts, a minimum of three of the design elements must be provided. Where a design feature `
48 square foot covered front porch, minimum six feet deep and minimum of a six foot deep cover. A covered front stoop with minimum 24 square foot area, four foot depth and hand rails
st two sides of the porch.
y - projecting from the wall of the building a minimum of four feet and enclosed by a railing or parapet wall.
eater.
four inches wide and containing larger base materials.
onal bracing, shingles, trim, corbels, exposed rafter ends or brackets (does not include a garage gable if garage projects beyond dwelling unit portion of street façade).
ws and doors.

ws (excluding any windows in the garage door or front door).

14. Maximum nine foot wide garage doors or a garage door designed to resemble two smaller garage doors and/or windows in the garage door (only applicable to street facing garages).

20 + 3.75 + 3.75 + 20 + 6 + 4 + 4 + 4 + 4 + 36

Windows. The standards for minimum percentage of façade surface area in windows are below. These standards apply only to facades facing streets, pedestrian connections, parks, and open

c. Ten percent—front facades facing streets if a minimum of seven design elements are

b. Ten percent—front facades if a minimum of six design elements are provided per<u>Section</u>

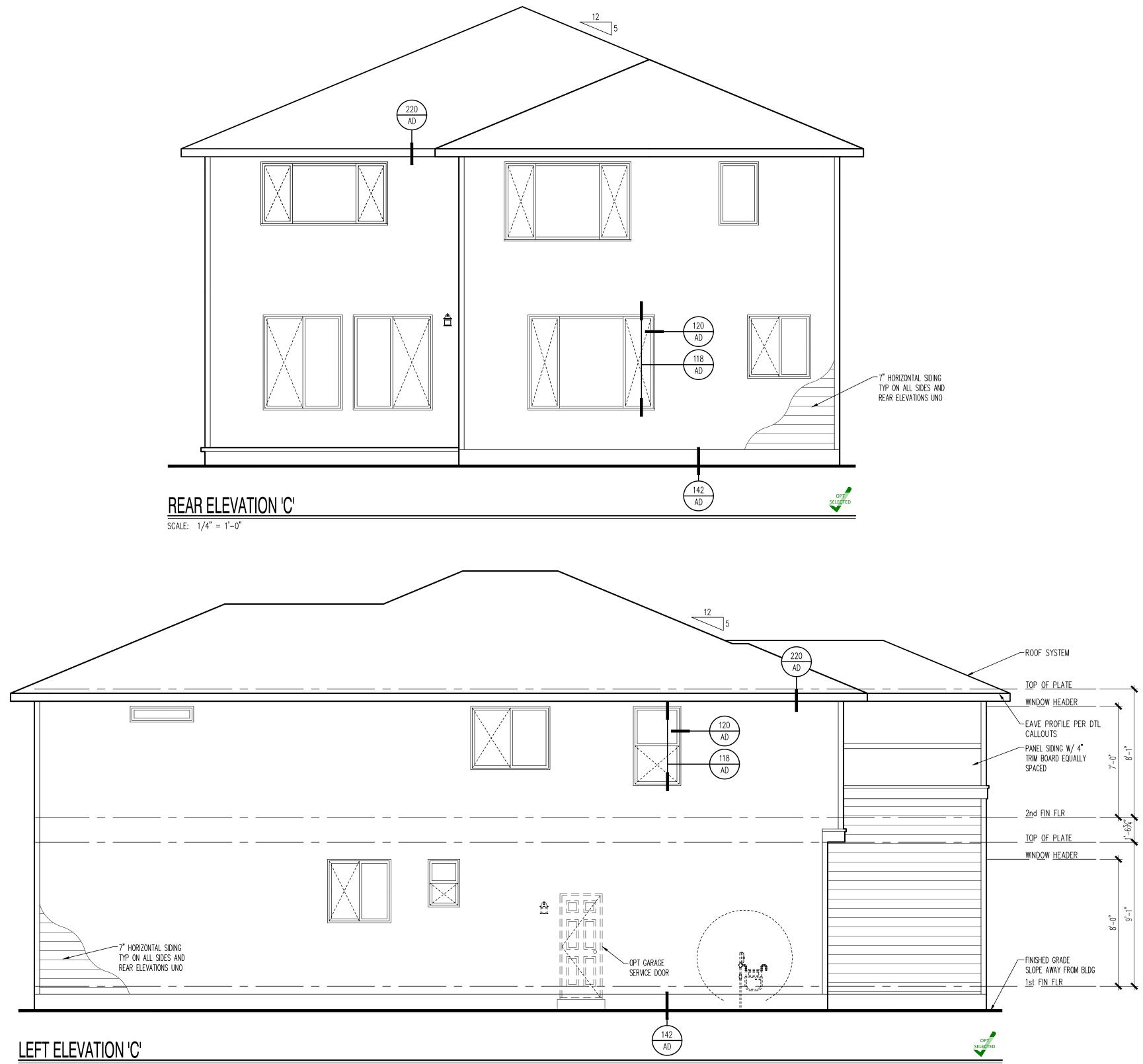
3. For all structures: Five percent for street-side facades.

4. Windows used to meet this standard must provide views from the building to the street. Glass block does not meet this standard. Windows in garage doors and other doors count toward

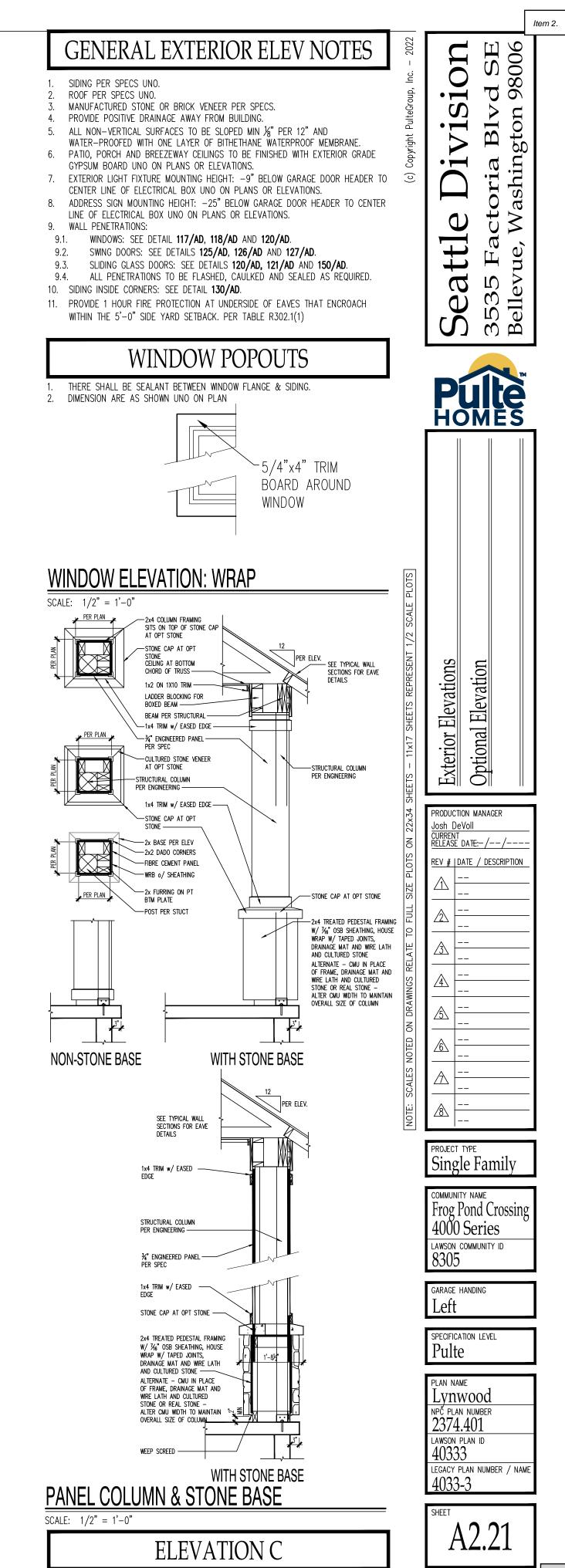
	Item 2.
(c) Copyright PulteGroup, Inc 2022 -	Seattle Division 3535 Factoria Blvd SE Bellevue, Washington 98006
	Pulte HOMES
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	COMMUNITY NAME Frog Pond Crossing 4000 Series LAWSON COMMUNITY ID 8305
]	garage handing Left specification level
	PLAN NAME Lynwood NPC PLAN NUMBER 2374.401 LAWSON PLAN ID 40333 LEGACY PLAN NUMBER / NAME 4033-3

ELEVATION C

A2.20



SCALE: 1/4" = 1'-0"



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011TED: September 29, 2022 / Emma Copeland / 4033-3-WZ-ELEV-OPTS.DWG

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ON	PROJECT TYPE		
	Single Family		
	COMMUNITY NAME Frog Pond Crossing 4000 Series		
	4000 Series Lawson community id 8305		
	GARAGE HANDING		
	Left SPECIFICATION LEVEL		
	Pulte		
	plan name Lynwood NPC plan number		
	2374.401 LAWSON PLAN ID 40333		
	40335 legacy plan number / name 4033-3		
	SHEET		
	A2.22		

ELEVATION C

Engineering Conditions and Requirements for Proposed Development

From: Amy Pepper, PE Development Engineering Manager To: Sarah Pearlman, Assistant Planner Date: February 10, 2023 Proposal: Frog Pond Crossing temporary use sales trailer and model home

Engineering Division Conditions:

Request: DB22-0013 Preliminary Development Plan

- **PFA 1.** Public Works Plans and Public Improvements shall conform to the "Public Works Plan Submittal Requirements and Other Engineering Requirements" in Exhibit C1 and to specifics as found in the Frog Pond West Mater Plan (July 17, 2017).
- **PFA 2.** <u>**Prior to Issuance of Building Permit**</u>: Submit a site plan showing all utility connections and street improvements including pavement, curb, planter strip, street trees, sidewalk, and driveway approaches along the sites frontage on Windflower Street. Street improvements shall be constructed in accordance with the Public Works Standards.
- **PFA 3.** <u>**Prior to Issuance of Building Permit:</u>** A final stormwater report shall be submitted for review and approval. The stormwater report shall include information and calculations to demonstrate how the proposed development meets the treatment and flow control requirements. The stormwater report shall also include conveyance calculations to demonstrate that any downstream impacts can be mitigated.</u>
- **PFA 4.** <u>Prior to the Issuance of the Building Permit:</u> Submit plan showing construction parking for contractors. All construction related parking must be within the Frog Pond Crossing subdivision boundaries.
- **PFA 5.** <u>**Prior to the Issuance of the Building Permit:</u>** All public improvements (water, sewer and storm) must be complete and ready for connection. Alternatively, the City may allow construction to commence prior to utilities being available if a temporary alternative solution is approved by the City.</u>
- **PFA 6.** <u>**Prior to Any Paving:**</u> Downstream stormwater facilities must be constructed and planted. <u>**Prior to Engineering Final:**</u> The applicant must execute and record with the County a Stormwater Maintenance Agreement with the City.

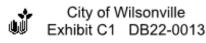


Exhibit C1 Public Works Plan Submittal Requirements and Other Engineering Requirements

- 1. All construction or improvements to public works facilities shall be in conformance to the City of Wilsonville Public Works Standards 2017.
- 2. Applicant shall submit insurance requirements to the City of Wilsonville in the following amounts:

Coverage (<i>Aggregate, accept where noted</i>)	Limit
Commercial General Liability:	
 General Aggregate (per project) 	\$3,000,000
 General Aggregate (per occurrence) 	\$2,000,000
 Fire Damage (any one fire) 	\$50,000
 Medical Expense (any one person) 	\$10,000
Business Automobile Liability Insurance:	
 Each Occurrence 	\$1,000,000
 Aggregate 	\$2,000,000
Workers Compensation Insurance	\$500,000

- 3. No construction of, or connection to, any existing or proposed public utility/improvements will be permitted until all plans are approved by Staff, all fees have been paid, all necessary permits, right-of-way and easements have been obtained and Staff is notified a minimum of 24 hours in advance.
- 4. All public utility/improvement plans submitted for review shall be based upon a 22"x 34" format and shall be prepared in accordance with the City of Wilsonville Public Work's Standards.
- 5. Plans submitted for review shall meet the following general criteria:
 - a. Utility improvements that shall be maintained by the public and are not contained within a public right-of-way shall be provided a maintenance access acceptable to the City. The public utility improvements shall be centered in a minimum 15-ft. wide public easement for single utilities and a minimum 20-ft wide public easement for two parallel utilities and shall be conveyed to the City on its dedication forms.
 - b. Design of any public utility improvements shall be approved at the time of the issuance of a Public Works Permit. Private utility improvements are subject to review and approval by the City Building Department.
 - c. In the plan set for the PW Permit, existing utilities and features, and proposed new private utilities shall be shown in a lighter, grey print. Proposed public improvements shall be shown in bolder, black print.

- d. All elevations on design plans and record drawings shall be based on NAVD 88 Datum.
- e. All proposed on and off-site public/private utility improvements shall comply with the State of Oregon and the City of Wilsonville requirements and any other applicable codes.
- f. Design plans shall identify locations for street lighting, gas service, power lines, telephone poles, cable television, mailboxes and any other public or private utility within the general construction area.
- g. As per City of Wilsonville Ordinance No. 615, all new gas, telephone, cable, fiber-optic and electric improvements etc. shall be installed underground. Existing overhead utilities shall be undergrounded wherever reasonably possible.
- h. Any final site landscaping and signing shall not impede any proposed or existing driveway or interior maneuvering sight distance.
- i. Erosion Control Plan that conforms to City of Wilsonville Ordinance No. 482.
- j. Existing/proposed right-of-way, easements and adjacent driveways shall be identified.
- k. All engineering plans shall be printed to PDF, combined to a single file, stamped and digitally signed by a Professional Engineer registered in the State of Oregon.
- 1. All plans submitted for review shall be in sets of a digitally signed PDF and three printed sets.
- 6. Submit plans in the following general format and order for all public works construction to be maintained by the City:
 - a. Cover sheet
 - b. City of Wilsonville construction note sheet
 - c. General construction note sheet
 - d. Existing conditions plan.
 - e. Erosion control and tree protection plan.
 - f. Site plan. Include property line boundaries, water quality pond boundaries, sidewalk improvements, right-of-way (existing/proposed), easements (existing/proposed), and sidewalk and road connections to adjoining properties.
 - g. Grading plan, with 1-foot contours.
 - h. Composite utility plan; identify storm, sanitary, and water lines; identify storm and sanitary manholes.
 - i. Detailed plans; show plan view and either profile view or provide i.e.'s at all utility crossings; include laterals in profile view or provide table with i.e.'s at crossings; vertical scale 1"= 5', horizontal scale 1"= 20' or 1"= 30'.
 - j. Street plans.
 - k. Storm sewer/drainage plans; number all lines, manholes, catch basins, and cleanouts for easier reference.
 - 1. Stormwater LIDA facilities (Low Impact Development): provide plan and profile views of all LIDA facilities.
 - m. Water and sanitary sewer plans; plan; number all lines, manholes, and cleanouts for easier reference.

- n. Where depth of water mains are designed deeper than the 3-foot minimum (to clear other pipe lines or obstructions), the design engineer shall add the required depth information to the plan sheets.
- o. Detailed plan for storm water detention facility (both plan and profile views), including water quality orifice diameter and manhole rim elevations. Provide detail of inlet structure and energy dissipation device. Provide details of drain inlets, structures, and piping for outfall structure. Note that although storm water detention facilities are typically privately maintained they will be inspected by engineering, and the plans must be part of the Public Works Permit set.
- p. Detailed plan for water quality facility (both plan and profile views). Note that although storm water quality facilities are typically privately maintained they will be inspected by Natural Resources, and the plans must be part of the Public Works Permit set.
- q. Composite franchise utility plan.
- r. City of Wilsonville detail drawings.
- s. Illumination plan.
- t. Striping and signage plan.
- u. Landscape plan.
- 7. Design engineer shall coordinate with the City in numbering the sanitary and stormwater sewer systems to reflect the City's numbering system. Video testing and sanitary manhole testing will refer to City's numbering system.
- 8. The applicant shall install, operate and maintain adequate erosion control measures in conformance with the standards adopted by the City of Wilsonville Ordinance No. 482 during the construction of any public/private utility and building improvements until such time as approved permanent vegetative materials have been installed.
- 9. Applicant shall work with City Engineering before disturbing any soil on the respective site. If 5 or more acres of the site will be disturbed applicant shall obtain a 1200-C permit from the Oregon Department of Environmental Quality. If 1 to less than 5 acres of the site will be disturbed a 1200-CN permit from the City of Wilsonville is required.
- 10. The applicant shall be in conformance with all stormwater and flow control requirements for the proposed development per the Public Works Standards.
- 11. A storm water analysis prepared by a Professional Engineer registered in the State of Oregon shall be submitted for review and approval by the City.
- 12. The applicant shall be in conformance with all water quality requirements for the proposed development per the Public Works Standards. If a mechanical water quality system is used, prior to City acceptance of the project the applicant shall provide a letter from the system manufacturer stating that the system was installed per specifications and is functioning as designed.

- 13. Storm water quality facilities shall have approved landscape planted and/or some other erosion control method installed and approved by the City of Wilsonville prior to streets and/or alleys being paved.
- 14. The applicant shall contact the Oregon Water Resources Department and inform them of any existing wells located on the subject site. Any existing well shall be limited to irrigation purposes only. Proper separation, in conformance with applicable State standards, shall be maintained between irrigation systems, public water systems, and public sanitary systems. Should the project abandon any existing wells, they shall be properly abandoned in conformance with State standards.
- 15. All survey monuments on the subject site, or that may be subject to disturbance within the construction area, or the construction of any off-site improvements shall be adequately referenced and protected prior to commencement of any construction activity. If the survey monuments are disturbed, moved, relocated or destroyed as a result of any construction, the project shall, at its cost, retain the services of a registered professional land surveyor in the State of Oregon to restore the monument to its original condition and file the necessary surveys as required by Oregon State law. A copy of any recorded survey shall be submitted to Staff.
- 16. Streetlights shall be in compliance with City dark sky, LED, and PGE Option C requirements.
- 17. Sidewalks, crosswalks and pedestrian linkages in the public right-of-way shall be in compliance with the requirements of the U.S. Access Board.
- 18. No surcharging of sanitary or storm water manholes is allowed.
- 19. The project shall connect to an existing manhole or install a manhole at each connection point to the public storm system and sanitary sewer system.
- 20. A City approved energy dissipation device shall be installed at all proposed storm system outfalls. Storm outfall facilities shall be designed and constructed in conformance with the Public Works Standards.
- 21. The applicant shall provide a 'stamped' engineering plan and supporting information that shows the proposed street light locations meet the appropriate AASHTO lighting standards for all proposed streets and pedestrian alleyways.
- 22. All required pavement markings, in conformance with the Transportation Systems Plan and the Bike and Pedestrian Master Plan, shall be completed in conjunction with any conditioned street improvements.
- 23. Street and traffic signs shall have a hi-intensity prismatic finish meeting ASTM 4956 Spec Type 4 standards.

- 24. The applicant shall provide adequate sight distance at all project driveways by driveway placement or vegetation control. Specific designs to be submitted and approved by the City Engineer. Coordinate and align proposed driveways with driveways on the opposite side of the proposed project site.
- 25. The applicant shall provide adequate sight distance at all project street intersections, alley intersections and commercial driveways by properly designing intersection alignments, establishing set-backs, driveway placement and/or vegetation control. Coordinate and align proposed streets, alleys and commercial driveways with existing streets, alleys and commercial driveways located on the opposite side of the proposed project site existing roadways. Specific designs shall be approved by a Professional Engineer registered in the State of Oregon. As part of project acceptance by the City the Applicant shall have the sight distance at all project intersections, alley intersections and commercial driveways verified and approved by a Professional Engineer registered in the State of Oregon, with the approval(s) submitted to the City (on City approved forms).
- 26. Access requirements, including sight distance, shall conform to the City's Transportation Systems Plan (TSP) or as approved by the City Engineer. Landscaping plantings shall be low enough to provide adequate sight distance at all street intersections and alley/street intersections.
- Applicant shall design interior streets and alleys to meet specifications of Tualatin Valley Fire & Rescue and Allied Waste Management (United Disposal) for access and use of their vehicles.
- 28. The applicant shall provide the City with a Stormwater Maintenance and Access Easement Agreement (on City approved forms) for City inspection of those portions of the storm system to be privately maintained. Applicant shall provide City with a map exhibit showing the location of all stormwater facilities which will be maintained by the Applicant or designee. Stormwater or rainwater LID facilities may be located within the public right-of-way upon approval of the City Engineer. Applicant shall maintain all LID storm water components and private conventional storm water facilities; maintenance shall transfer to the respective homeowners association when it is formed.
- 29. The applicant shall "loop" proposed waterlines by connecting to the existing City waterlines where applicable.
- 30. Applicant shall provide a minimum 6-foot Public Utility Easement on lot frontages to all public right-of-ways. An 8-foot PUE shall be provided along Collectors. A 10-ft PUE shall be provided along Minor and Major Arterials.
- 31. For any new public easements created with the project the Applicant shall be required to produce the specific survey exhibits establishing the easement and shall provide the City with the appropriate Easement document (on City approved forms).

32. Mylar Record Drawings:

At the completion of the installation of any required public improvements, and before a 'punch list' inspection is scheduled, the Engineer shall perform a record survey. Said survey shall be the basis for the preparation of 'record drawings' which will serve as the physical record of those changes made to the plans and/or specifications, originally approved by Staff, that occurred during construction. Using the record survey as a guide, the appropriate changes will be made to the construction plans and/or specifications and a complete revised 'set' shall be submitted. The 'set' shall consist of drawings on 3 mil. Mylar and an electronic copy in AutoCAD, current version, and a digitally signed PDF.

DEVELOPMENT REVIEW BOARD MEETING

MONDAY, FEBRUARY 27, 2023 6:30 PM

Board Member Communications:

3. Results of the February 13, 2023 DRB Panel A meeting

Item 3.

Development Review Board Panel A Meeting Meeting Results

 DATE:
 FEBRUARY 13, 2023

 LOCATION:
 29799 SW TOWN CENTER LOOP EAST, WILSONVILLE, OR

 TIME START:
 6:30 P.M.

TIME END: 6:41 P.M.

Item 3.

ATTENDANCE LOG

BOARD MEMBERS	STAFF
Jean Svadlenka	Daniel Pauly
Clark Hildum	Kimberley Rybold
Rob Candrian	Shelley White

AGENDA RESULTS

AGENDA	ACTIONS
CITIZENS' INPUT	None
ELECTION OF 2023 CHAIR AND VICE-CHAIR	
1. Chair	1. Jean Svadlenka was unanimously elected 2023 DRB-A Chair.
2. Vice-Chair	 Clark Hildum was unanimously elected 2023 DRB-A Vice-Chair.
CONSENT AGENDA	
3. Approval of January 9, 2023 Minutes	 Unanimously accepted as presented.
PUBLIC HEARING	None
BOARD MEMBER COMUNICATIONS	
4. Results of the February 11, 2023 DRB Panel B meeting	4. No comments.
5. Recent City Council Action Minutes	5. No comments.
STAFF COMMUNICATIONS	
6. New DRB Member Training	 Training conducted after meeting adjournment.

DEVELOPMENT REVIEW BOARD MEETING

MONDAY, FEBRUARY 27, 2023 6:30 PM

Board Member Communications:

4. Recent City Council Action Minutes

COUNCILORS PRESENT

Mayor Fitzgerald		
Council President Akervall		
Councilor Linville		
Councilor Berry		
Councilor Dunwell		

Amanda Guile-Hinman, City Attorney Kimberly Veliz, City Recorder Jeanna Troha, Assistant City Manager Beth Wolf, Senior Systems Analyst Zoe Mombert, Assistant to the City Manager Mark Ottenad, Public/Government Affairs Director Dustin Schull, Parks Supervisor Chris Neamtzu, Community Development Director Kris Ammerman, Parks and Recreation Director

STAFF PRESENT

Bryan Cosgrove, City Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:03 p.m.
A. City Council Members' Assignments to City Boards and to Intergovernmental Bodies	Council made determinations as to whom would serve as primary and alternative representatives on City, State and regional boards.
B. 2023-24 State Legislative Agenda and 2023 State Legislative Priorities	Staff informed Council of the 2023-24 State Legislative Agenda and 2023 State Legislative Priorities.
REGULAR MEETING	
Mayor's Business	Motion to nominate Councilor Akervall as
 A. Vote for Council President B. 2023-24 State Legislative Agenda and 2023 State Legislative Priorities 	Council President. Passed 4-0-1. Motion to adopt the 2023 State Legislative Priorities and Agenda as provided in the packet. Passed 5-0.
C. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u> A. Chamber of Commerce Grant Update	The Chamber of Commerce CEO shared details
	of a new regional program being administered by the Chamber to provide financial relief to small businesses impacted by the COVID-19 pandemic.
Consent Agenda	The Consent Agenda was approved 5-0.
A. <u>Resolution No. 3034</u>	

A Resolution Of The City Of Wilsonville Approving A Construction Contract With Northwest Playground Equipment, Inc. For The Murase Playground Inclusive Climber Project	Item 4
B. Minutes of the January 5, 2023 Council Meeting.	
New Business	
A. None.	
Continuing Business	
 A. Ordinance No. 872 An Ordinance of the City of Wilsonville Annexing Approximately 9.17 Acres of Property Located at 9710 SW Day Road for Development of a Warehouse/Manufacturing Building and Associated Site Improvements. 	Ordinance No. 872 was adopted on second reading by a vote of 5-0.
 B. <u>Ordinance No. 873</u> An Ordinance of the City of Wilsonville Approving a Zone Map Amendment from the Washington County Future Development – 20 Acre (FD-10) Zone to the Planned Development Industrial – Regionally Significant Industrial Area (PDI-RSIA) Zone on Approximately 9.17 Acres Located at 9710 SW Day Road for Development of a Warehouse / Manufacturing Building and Associated Site Improvements. 	Ordinance No. 873 was adopted on second reading by a vote of 5-0.
C. <u>Ordinance No. 874</u> An Ordinance Of The City Of Wilsonville Amending Wilsonville Code Section 6.150, "Special Use Of Streets And Sidewalks And Large Special Events Signs And Street Banners."	Ordinance No. 874 was adopted on second reading by a vote of 5-0.
Public Hearing	
A. None.	
<u>City Manager's Business</u>	The City Manager reminded Council about prep work that they needed to complete prior to the Council Goal Setting and Retreat.
Legal Business	The City Attorney provided an update on the City's State-mandated project to bring the City's prohibited camping code into compliance with new Oregon laws.
ADJOURN	7:54 p.m.
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COUNCILORS PRESENT

Mayor Fitzgerald Council President Akervall Councilor Linville Councilor Berry Councilor Dunwell

STAFF PRESENT

Bryan Cosgrove, City Manager Amanda Guile-Hinman, City Attorney Kimberly Veliz, City Recorder Jeanna Troha, Assistant City Manager Beth Wolf, Senior Systems Analyst Robert Wurpes, Chief of Police Brenda Evans, Behavioral Health Unit Andrew Barrett, Capital Projects Eng. Manager Dan Pauly, Planning Manager Chris Neamtzu, Community Development Director Matt Lorenzen, Economic Development Manager Mike Nacrelli, Civil Engineer Shasta Sasser, Library Director Zach Weigel, City Engineer Bill Evans, Communications & Marketing Manager

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:03 p.m.
A. Economic Development Overview	Staff shared an overview of the City's current programs to support current businesses, and attract new employers to Wilsonville.
B. Frog Pond East and South Master Plan Development	Staff sought the Council's input to inform development code updates to be drafted to facilitate implementation of the adopted Frog Pond East and South Master Plan.
REGULAR MEETING	
Mayor's Business	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Joint Semiconductor Committee	Council moved to respond to the legislature's Joint Semiconductor Committee regarding Clackamas County's proposed inclusion of French Prairie Rural Reserve and unplanned Norwood Urban Reserve. Passed 5-0.
C. Boards/Commissions Appointments	Council moved to ratify the appointment of Alice Galloway Neeley to the Development Review Board for a term beginning 2/6/2023 to 12/31/2024. Passed 5-0.

Communications A. Behavioral Health Unit Mental Health Clinician Introduction New Behavioral Health Unit Mental Health Clinician Clinician Brenda Evans was introduced to Clinician B		
 A. Behavioral Health Unit Mental Health Clinician Introduction B. Boeckman Road Corridor Project Update Council. B. Boeckman Road Corridor Project Update Council heard an update on the Boeckr Road Corridor Improvement Program. Consent Agenda A. Resolution No. 2997 A Resolution No. 2997 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Amendment To The Development Agreement With Taylor Morrison Northwest, LLC Regarding The Completion Of Improvements Associated With Regional Park 5. B. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The West Side Level B Reservoir And 24-Inch Transmission Main Project (Capital Improvement Project #1149). C. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The 2023 Street Maintenance Project (Capital Improvement Project No. 4014). D. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Agreement With Absco Solutions For The For Security And Access Controls For The Public Works Complex (CIP # 8113).		Jenelle Reid to the Kitakata Sister City Advisory Board for a term beginning 2/6/2023 to
 A. Behavioral Health Unit Mental Health Clinician Introduction B. Boeckman Road Corridor Project Update Council. B. Boeckman Road Corridor Project Update Council heard an update on the Boeckr Road Corridor Improvement Program. Consent Agenda A. Resolution No. 2997 A Resolution No. 2997 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Amendment To The Development Agreement With Taylor Morrison Northwest, LLC Regarding The Completion Of Improvements Associated With Regional Park 5. B. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The West Side Level B Reservoir And 24-Inch Transmission Main Project (Capital Improvement Project #1149). C. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The 2023 Street Maintenance Project (Capital Improvement Project No. 4014). D. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Agreement With Absco Solutions For The For Security And Access Controls For The Public Works Complex (CIP # 8113).	Communications	
Consent AgendaRoad Corridor Improvement Program.Consent AgendaThe Consent Agenda was approved 5-0.A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Amendment To The Development Agreement With Taylor Morrison Northwest, LLC Regarding The Completion Of Improvements Associated With Regional Park 5.The Consent Agenda was approved 5-0.B. Resolution No. 3008 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The West Side Level B Reservoir And 24-Inch Transmission Main Project (Capital Improvement Project #1149).C. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The 2023 Street Maintenance Project (Capital Improvement Project No. 4014).D. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Agreement With Absco Solutions For The For Security And Access Controls For The Public Works Complex (CIP # 8113).	A. Behavioral Health Unit Mental Health Clinician	New Behavioral Health Unit Mental Health Clinician Brenda Evans was introduced to City Council.
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 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Amendment To The Development Agreement With Taylor Morrison Northwest, LLC Regarding The Completion Of Improvements Associated With Regional Park 5. 8. Resolution No. 3008 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The West Side Level B Reservoir And 24-Inch Transmission Main Project (Capital Improvement Project #1149). C. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The 2023 Street Maintenance Project (Capital Improvement Project No. 4014). D. Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Agreement With Absco Solutions For The For Security And Access Controls For The Public Works Complex (CIP # 8113). 	Consent Agenda	The Consent Agenda was approved 5-0.
 A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Consor North America, Inc. To Provide Engineering Consulting Services For The West Side Level B Reservoir And 24-Inch Transmission Main Project (Capital Improvement Project #1149). C. <u>Resolution No. 3018</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The 2023 Street Maintenance Project (Capital Improvement Project No. 4014). D. <u>Resolution No. 3038</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Agreement With Absco Solutions For The For Security And Access Controls For The Public Works Complex (CIP # 8113). 	A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Amendment To The Development Agreement With Taylor Morrison Northwest, LLC Regarding The Completion Of	
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A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Agreement With Absco Solutions For The For Security And Access Controls For The Public Works Complex (CIP # 8113).	A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With Century West Engineering For Engineering Consulting Services For The 2023 Street Maintenance Project (Capital Improvement Project	
E. Minutes of the January 19, 2023 Council Meeting.	A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Goods And Services Agreement With Absco Solutions For The For Security And Access Controls For The Public Works Complex	
	E. Minutes of the January 19, 2023 Council Meeting.	
New Business	New Business	
A. None.	A. None.	

Continuing Business	Item 4.
A. None.	
Public Hearing A. None.	
<u>City Manager's Business</u>	The City Manager reminded Council to take the Core Strength quiz prior to the City Council Retreat. Council was encouraged to contact the Public Works Director or Public Works Ops. Manager to schedule a tour of the Public Works building construction site.
Legal Business	No report.
ADJOURN	8:21 p.m.